



ETHICS COMMISSION AGENDA

**August 10, 2011
6:30 p.m.
Roseville City Hall
2660 Civic Center Drive**

- I. Call to Order
- II. Approve Minutes of May 11, 2011
- III. Review of Joint Meeting with City Council
- IV. Discuss April 14, 2011 Training Session
- V. Ethics Tip
- VI. Other Business
- VII. Adjourn

City of Roseville
Ethics Commission DRAFT Meeting Minutes
Wednesday, May 11, 2011

I. Call to Order

Acting Chairperson Fjelstad called the meeting to order at 6:30 p.m.

Members Present:

Anne Collopy, Margo Fjelstad, David Horsager, Ben Lehman, and LuAnne Pederson

Members Absent:

None.

Others Present:

City Manager Bill Malinen and City Attorney Mark Gaughan

II. Oaths of Office

Commissioner Fjelstad administered the oath of office to Anne Collopy and Ben Lehman

III. Election of Chair and Vice-Chair

Pederson moved, Collopy seconded, appointment of Horsager as Chair and Fjelstad as Vice Chair
Ayes all.

IV. Approve Minutes of February 9, 2011

Pederson moved, Fjelstad seconded, approval of the minutes of the February 9, 2011, as presented, with two minor corrections.
Ayes all.

V. Review of Ethics Code

The Commission discussed the proposed Ethics Code changes, which expand the types of training allowed, emphasizes training by all public officials and allows for experts from within and outside of the city government. Horsager moved, Pederson seconded, to approve and recommend a revised Ethics Code . Ayes all.

VI. 2011 Ethics Training

City Manager Malinen reviewed the survey staff conducted of participants of training, noting that respondents generally felt that: the presenter David Schultz was helpful, that the format of the presentation was helpful, and that what they learned will be helpful. He also noted that a slight majority of respondents felt the training was a little too long.

Commissioner Horsager commented that we may want to limit the training to 2 hrs vs 2 ½ hrs with a break included. He also commented on the need to provide a concrete way for ethical discussion making, and that we may want to encourage the next speaker to do so.

VII. Topics for May 16, 2011 Joint Meeting with the City Council

The Commission will review the following:

- a) Revised Code recommendation
- b) Recap on 2011 training
- c) Report on Ethics opinions in 2010
- d) Budget amount needs
- e) Report on Projects/Activities
 - a. Ethics Card
 - b. Ethics Tips

VIII. Other Business

Ethics Tips

Commissioner Pederson volunteered to submit the Ethics Tip for August

There being no further business, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

William J. Malinen
City Manager

Excerpt from May 16, 2011 City Council Meeting

Joint Meeting with the Ethics Commission

Members of the Ethics Commission present included Chair David Horsager; and Members Anne Collopy and Ben Lehman. Chair Horsager briefly reviewed 2010 activities of the Commission related to Ethics Cards and Quarterly Tips.

Revisions to Ethics Code

As a bench handout, ***attached hereto and made a part hereof***, Chair Horsager provided a recommended revision to the Ethics Code, basically changing language for a “yearly seminar” to “annual training” to better reflect possible training opportunities that may include online or webinar training.

Discussion included types of training for management staff; mandatory versus encouraged training; opportunities to bring ethics considerations and thoughts to the forefront of people’s minds; and rationale in recommending language changes based on differing connotations and perceptions.

Recap on 2011 Annual Ethics Training

Chair Horsager advised that the 2011 Ethics Training, provided by Dr. Schultz from Hamline University, was attended by thirty-four (34) participants; with all new Commissioners, with the exception of one (1) voluntarily attending. Chair Horsager noted that the Commission attempted to change the annual training and provide different challenges to garner interest and discussion.

Report on Ethics Opinions in 2010

Chair Horsager noted, for the public record, that the Commission heard no complaints and were aware of no known breaches to the Ethics Code by the City. As a public reminder, Chair Horsager reviewed the process for bringing Ethics complaints against an elected official to the attention of the City Attorney; and any complaints against staff to the City Manager.

Report on Projects and Activities

- Ethics Cards

Chair Horsager noted the Commission’s interest in pursuing projects and activities that get people thinking daily in how to live out their ethics; with the top seven (7) ethical decisions taken from code and made into a simple card format entitled, “Do What is Right for Roseville,” to inspire people to live it daily.

- Ethics Tips

Chair Horsager noted the quarterly tips posted on line addressing ethics issues from around the country.

Budget Needs

Chair Horsager noted that the Commission budget needs were nominal.

Ethics Code and recommended change

Councilmember McGehee noted the advantages of the 2011 training being streamed on the web for those unable to attend.

Chair Horsager noted that every new Advisory Commissioner would receive a DVD of the training, also available for any interested residents.

City Manager Malinen suggested that the proposed amendment be considered, as part of an amended Ethics Resolution at a future meeting.

New Commissioners Anne Collopy and Ben Lehman briefly expressed their interest in serving on the Commission.

Mayor Roe thanked Commissioners for their service, and for tonight's presentation.