



ETHICS COMMISSION AGENDA

**May 11, 2011
6:30 p.m.
Roseville City Hall
2660 Civic Center Drive**

- I. Call to Order
- II. Administer Oaths of Office
- III. Election of Chair and Vice-Chair
- IV. Approve Minutes of February 9, 2011
- V. Discuss Annual Review of Ethics Code
- VI. Discuss 2011 Ethics Training Session
- VII. Discuss Topics for May 16, 2011 Joint Meeting
with City Council
- VIII. Other Business
- IX. Adjourn

City of Roseville
Ethics Commission DRAFT Meeting Minutes
Wednesday, February 9, 2011

I. Call to Order

Chairperson Melissa Weldon called the meeting to order at 6:30 p.m.

Members Present:

Melissa Weldon, LuAnne Pederson, Patrick Schmidt, and Margo Fjelstad

Members Absent:

David Horsager

Others Present:

City Manager Bill Malinen and City Attorney Mark Gaughan

II. Approve Minutes of August 11, 2010

Pederson moved, Schmidt seconded, approval of the minutes of the August 11, 2010 meeting, as presented.

Ayes all.

III. Discuss April 14, 2011 Training Session

City Manager Malinen advised that there may be a scheduling conflict with the Council chambers for training date. The Commission suggested adjusting the training date as necessary

The training session subcommittee of Dave Horsager and Luann Pederson have discussed the format of the session, and someone from Commission will be conducting a review of the City Code prior to the speaker.

IV. Topics for May 16, 2011 Joint Meeting with the City Council

The Commission will review the years work, including:

- a) Training
- b) Ethics Tips
- c) Review of 4/14/11 Training
- d) Report on Complaints or Advisory Opinions

V. Discuss Annual Review of the City Code

The Commission asked if there had been any complaints for review – both attorney and City Manager said “no”.

The Commission discussed possible modifications to the Code language to include: “Annual training” instead of seminars, to allow “webinars” as a training option, to removed reference to “new” public officials, and to allow for experts from “outside” the City.

Chairperson Weldon volunteered to prepare the suggested amendments for the Commission to review at it’s next meeting.

VI. Discuss Ethics Tips

Commissioner Fjelstad volunteered to provide the Ethics Tips by March 15th so that they can be distributed prior to the April training and serve as a reminder of the training.

VII. Set 2011 Meeting Schedule

Schmidt moved, Pederson seconded, adoption of the 2011 Meeting Schedule as presented.

VIII. Other Business

A question was asked regarding Ethics Cards and any feedback from recipients? The City Manager responded “no feedback”.

It was noted that this was the last meeting for Patrick Schmidt and Melissa Weldon, and the Manager and Commissioners thanked them for their dedicated service.

The Commission agreed that Margo Fjelstad will serve as Interim Chair for the May Ethics Meeting and Joint Meeting with Council, and that selection of Chair & Vice-Chair will be held at the May meeting.

IX. Adjourn

There being no further business, the meeting was adjourned at 6:57 p.m.

Respectfully submitted,

William J. Malinen
City Manager

-----Original Message-----

From: Melissa Weldon [<mailto:melweldon@hotmail.com>]

Sent: Friday, February 11, 2011 12:45 PM

To: Bill Malinen

Subject: Ethics Code Revisions

Bill,

I've drafted a redlined version of the suggested changes to the Ethics Code. It is attached. Let me know if you need anything else.

Melissa

From Section 1. Declaration of Policy (§ 3)

Recognizing that education on ethics in government is the key to having good government, this code requires that ~~yearly seminars~~annual training be held to discuss the meaning of this code with ~~new~~ Public Officials, and in addition such ~~seminars~~training shall involve trained experts on government ethics [that are outside of the Roseville government itself]. The City Manager shall be the coordinator for ~~these seminars~~the annual training. These ~~seminar~~training will keep the subject of ethics in government fresh in everyone's mind.