



COMMUNITY DEVELOPMENT DEPARTMENT • PHONE: 651-792-7080
2660 CIVIC CENTER DR. • ROSEVILLE, MN 55113

ELECTRICAL PERMIT APPLICATION

Schedule electrical inspections at www.tokleinspections.com

If no internet call Peter Tokle at 763-754-2983, 7:00-8:30 a.m., Monday-Friday

APPLICATION DATE: _____

PERMIT NUMBER: _____

Rough-in Inspection Needed? (must be scheduled) <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, minimum fee is \$80.00)	Final Inspection (must be scheduled) Ready now <input type="checkbox"/> Yes Or Date Ready _____ Access Needs: Garage Code _____ Lock Box Code _____ Someone home <input type="checkbox"/>
---	--

ADDRESS OF ELECTRICAL INSPECTION:

OWNER:	Name: _____	Home Phone: _____
		Work: _____ Cell: _____

Address: _____	Email Address: _____
----------------	----------------------

***Homeowners/occupants performing their own work must also sign and submit a Homeowner Affidavit**

CONTRACTOR:	Name: _____
--------------------	-------------

Address: _____	License #: _____
----------------	------------------

Email Address: _____	Phone: _____
----------------------	--------------

Contact Person at Shop: _____	Contact Person at Job Site: _____
Office Phone: _____	Cell: _____

WORK DESCRIPTION:

Authorized Signature of Contractor or Owner doing work:
The undersigned hereby makes application to the City of Roseville to perform the work as herein described. The undersigned further states, under penalty of law, that the work will be performed in accordance with the Minnesota State Electrical Code, this application, and any approved plans and/or specifications. Some or all of the information that you are asked to provide on the application is classified by State law as either private, public, or confidential. The data will constitute a public record if and when the permit is issued. Typing my name is equivalent to a handwritten signature.

Owner Signature – by signing this document, I certify that I am the owner living at address stated as defined by MN Statute Section 326.01 and will legally perform the electrical work.

Print Name: _____ Signature _____
 Contractor Owner Phone: _____ Date: _____

Fee Calculation:	Electrical Inspector Approvals:
Number of Inspections/Trips: \$40/per inspection trip	I hereby certify that I inspected the electrical installation herein on the dates stated:
Service/Circuit Calculation: (see fee schedule on back of permit application)	Rough-In Inspection Date: _____
Processing Fee: 2% of Permit Fee (\$2.00 minimum)	Final Inspection Date: _____
State License Verification Fee: \$1.00 (contractors only)	
State Surcharge Fee: \$1.00	

Fees (bolded are mandatory fees along with any applicable)	Total Fees: \$ _____
Permit Fee - # Trips or Service/Circuit Calculation \$ _____	Receipt #: _____
Processing Fee - 2% of Permit Fee (\$2.00 minimum) \$ _____	Receipt Date: _____
State License Verification Fee - \$1.00 (contractors only) \$ _____	
State Surcharge Fee - \$1.00 \$ 1.00	

Requests for Electrical Inspection (REI) with a fee of \$250.00 or less expire 12 months from the filing date. The owner must have the work completed within the 12 month permit or submit another REI that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from one REI to another. A service charge of \$35.00 will be added for all dishonored checks.
 Requests for REFUND must be directed to and approved by Tokle Inspections
THE FEE IS DOUBLED IF THE WORK STARTS BEFORE THE PERMIT IS ISSUED

CITY OF ROSEVILLE
2660 CIVIC CENTER DRIVE, ROSEVILLE, MN 55113 – 651-792-7080
Schedule electrical inspections at www.tokleinspections.com
(If no internet call Peter Tokle at 763-754-2983, 7:00-8:30 a.m., Monday-Friday)

ELECTRICAL PERMIT FEES

HOMEOWNERS AND ELECTRICAL CONTRACTORS – Complete an electrical permit form available from the Building Inspections Division. Add Processing fee to the permit fee (2% of permit fee, \$2.00 minimum), \$1.00 for State surcharge, and \$1.00 State License Verification fee (contractors only).

Residential panel replacement is \$100.00 sub panel
 \$40.00. New service or power supply is.

Circuits and Feeders

0 to 300 Amp	\$50.00	0 to 30 Amp	\$8.00
400 Amp	\$58.00	31 to 100 Amp	\$10.00
500 Amp	\$72.00	101 to 200 Amp	\$15.00
600 Amp	\$86.00	300 Amp	\$20.00
800 Amp	\$114.00	400 Amp	\$25.00
1000 Amp	\$142.00	500 Amp	\$30.00
1100 Amp	\$156.00	600 Amp	\$35.00
1200 Amp	\$170.00	700 Amp	\$40.00

Add \$14.00 for each additional 100 amps

Add \$5.00 for each additional 100 amps

Minimum Fee

Minimum permit fee is \$40.00 plus Processing fee (2% of permit fee, \$2.00 minimum), \$1.00 State surcharge and \$1.00 State License Verification fee. This is for one inspection only. Minimum fee for rough-in inspection and final is \$80.00 plus Processing fee (2% of permit fee, \$2.00 minimum), \$1.00 for State surcharge, and \$1.00 State License Verification fee (contractors only).

Maximum Fee

Maximum fee for single family dwelling or townhouse not over 200 amps is \$175.00 plus Processing fee (2% of permit fee, \$2.00 minimum), \$1.00 for State surcharge, and \$1.00 State License Verification fee (contractors only).

Apartment Buildings

Fee per unit of an apartment or condominium complex is \$70.00. This does not cover service, unit feeders or house panels.

Swimming Pool

\$80.00 plus circuits. This includes 2 inspections

Additions, Remodels or Basements Finishes

\$80.00 this includes up to 10 circuits and 2 inspections

Accessory Structures

\$50.00 for panel plus \$8 per circuit or \$80 for 2 inspections, whichever is greater.

Traffic Signals

\$7.00 per each standard

Street and Parking Lot Lights

\$4.00 per each standard

Transformers and Generators

\$10 up to 10KVA, \$40 11 to 75KVA, \$60 75KVA to 299 KVA, over 299 KVA is \$150.

Retro Fit Lighting

\$.65 cents per fixture

Sign Transformer

\$8.00 per transformer

Remote Control and Signal Circuits

\$.75 cents per device

Re-Inspection Fee in addition to all other fees.

\$40.00

State Surcharge

\$1.00

Processing Fee (2% of permit fee, \$2.00 minimum),

(2% of permit fee, \$2.00 minimum),

Electrician State License Verification Fee

(Contractors only)

\$1.00

THE PERMIT FEE IS DOUBLED IF THE WORK STARTS BEFORE THE PERMIT IS ISSUED
No refunds of \$40.00 or less.