

City of Roseville  
City Manager Recommended  
2024 City Budget



# 2024 City Manager Recommended Budget

For tonight, we intend to:

- Provide the City Council and public more detail on the proposed 2024 budget for the City of Roseville and subsequent property tax impact
- Provide context for the City Council in making the decision on the not-to-exceed levy on September 25
- Answer any questions you may have regarding the recommended 2024 City Budget

<b>2024 Budget Process Timeline</b>	<b>Date</b>
Discussion on <i>Preliminary</i> Cash Reserve Levels	3/13/2023
Establish 2024 Budget Process Calendar	5/8/2023
Discussion on 2024 Legislative Impacts & City Council Priorities	6/20/2023
Presentation of the 2024-2043 Capital Improvement Plan	7/17/2023
EDA Budget & Tax Levy Discussion	7/17/2023
<b>Receive the 2024 City Manager Recommended Budget</b>	<b>8/21/2023</b>
Receive Budget Recommendations from the Finance Commission	9/18/2023
Adopt Preliminary 2024 Budget, Tax Levy, & EDA Levy	9/25/2023
Review 2024 Proposed Utility Rates	11/6/2023
Review 2024 Fee Schedule	11/6/2023
Final Budget Hearing (Truth-in-Taxation Hearing)	11/27/2023
Adopt Final 2024 EDA Tax Levy	12/4/2023
Adopt Final 2024 Budget, Tax Levy, Utility Rates, & Fee Schedule	12/4/2023

# 2024 City Manager Recommended Budget

## Department Head Organizational Priorities

### **People**

Maintain a workforce that attracts and retains a diverse pool of top talent

### **Equity & Inclusion**

Integrate equity and inclusion into all organizational processes, procedures and decisions

### **Elevate Environmental Sustainability**

Prioritize and incorporate sustainability initiatives into all we do (e.g. programs, projects, plans, events)

### **Foster Community Success**

Create and provide opportunities for the Roseville community to thrive and succeed

### **Consider Engagement**

Normalize the concept of engaging stakeholders according to the IAP2 spectrum on decisions affecting them.

### **Provide a modern & sustainable infrastructure**

Ensure the city's infrastructure is functioning within expectations, receiving proper maintenance, and has a fiscally sustainable replacement program

# 2024 City Manager Recommended Budget Strategies

City Manager budget focused on three strategies:

- Provide for a Modern and Sustainable Infrastructure
- Investment to Maintain City Programs and Workforce
- Strategic Use of Grant Funding

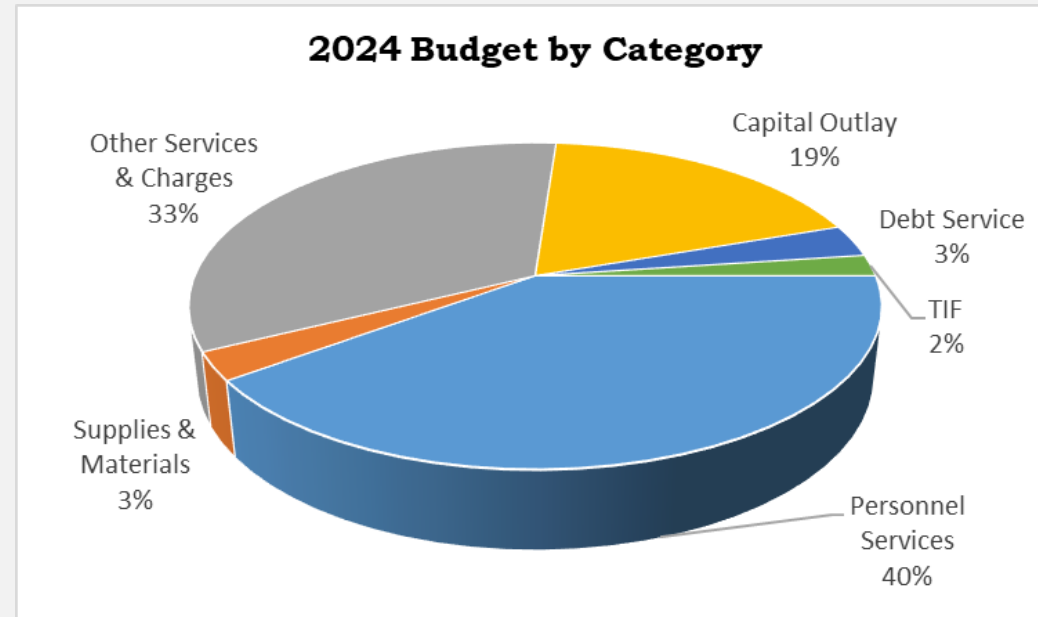
# 2024 City Manager Recommended Budget

Total Budget Allocation

Total Budget : \$69,637,928

- Overall Increase of 13.5%
- Fee Supported Budget: \$28,580,288
- Property Tax Supported: \$41,057,640

## 2024 Budget Allocation



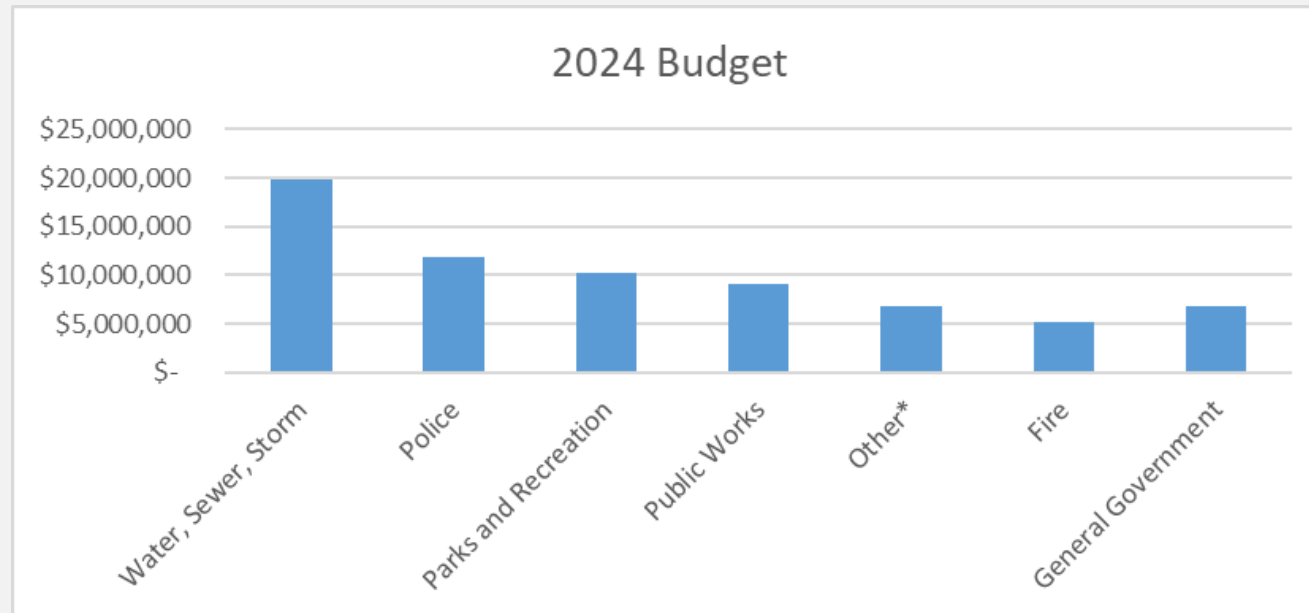
\*Other Services and Charges primarily represents spending on outsourced services such as; water purchases from St. Paul, wastewater treatment costs paid to the Met Council, professional services, specialized maintenance on facilities, infrastructure, & other assets, and energy-related costs.

# 2024 City Manager Recommended Budget

## Total Budget Allocation

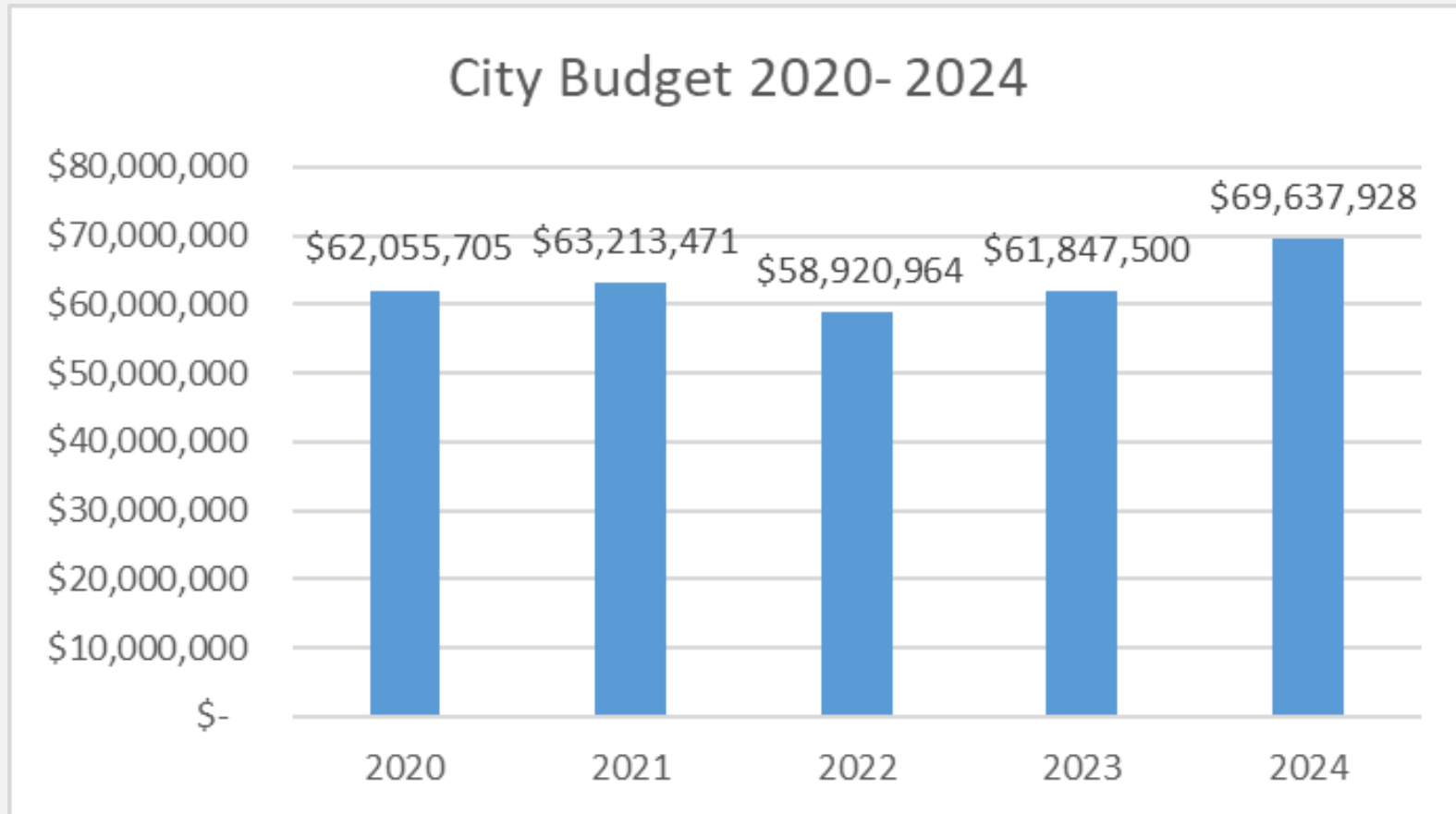
Function	Budget Funding Uses			Total Uses
	Operations	Capital	Princ & Int on Debt	
Police	\$ 11,221,924	\$ 584,710	\$ -	\$ 11,806,634
Fire	4,494,392	83,000	647,745	5,225,137
Parks & Recreation	6,565,241	2,055,500	1,577,677	10,198,418
Public Works	3,689,098	5,304,200	-	8,993,298
General Government	5,767,103	1,094,490	-	6,861,593
Water, Sewer, Storm	15,995,712	3,777,000	-	19,772,712
Other	6,780,136	-	-	6,780,136
<b>Total</b>	<b>\$ 54,513,606</b>	<b>\$ 12,898,900</b>	<b>\$ 2,225,422</b>	<b>\$ 69,637,928</b>

\*\* Other Funding Uses Include: license center, planning & inspections, TIF and others



# 2024 City Manager Recommended Budget

Proposed 2023 City Budget: \$69,637,928 or about 13.5% increase



# 2024 City Manager Recommended Budget

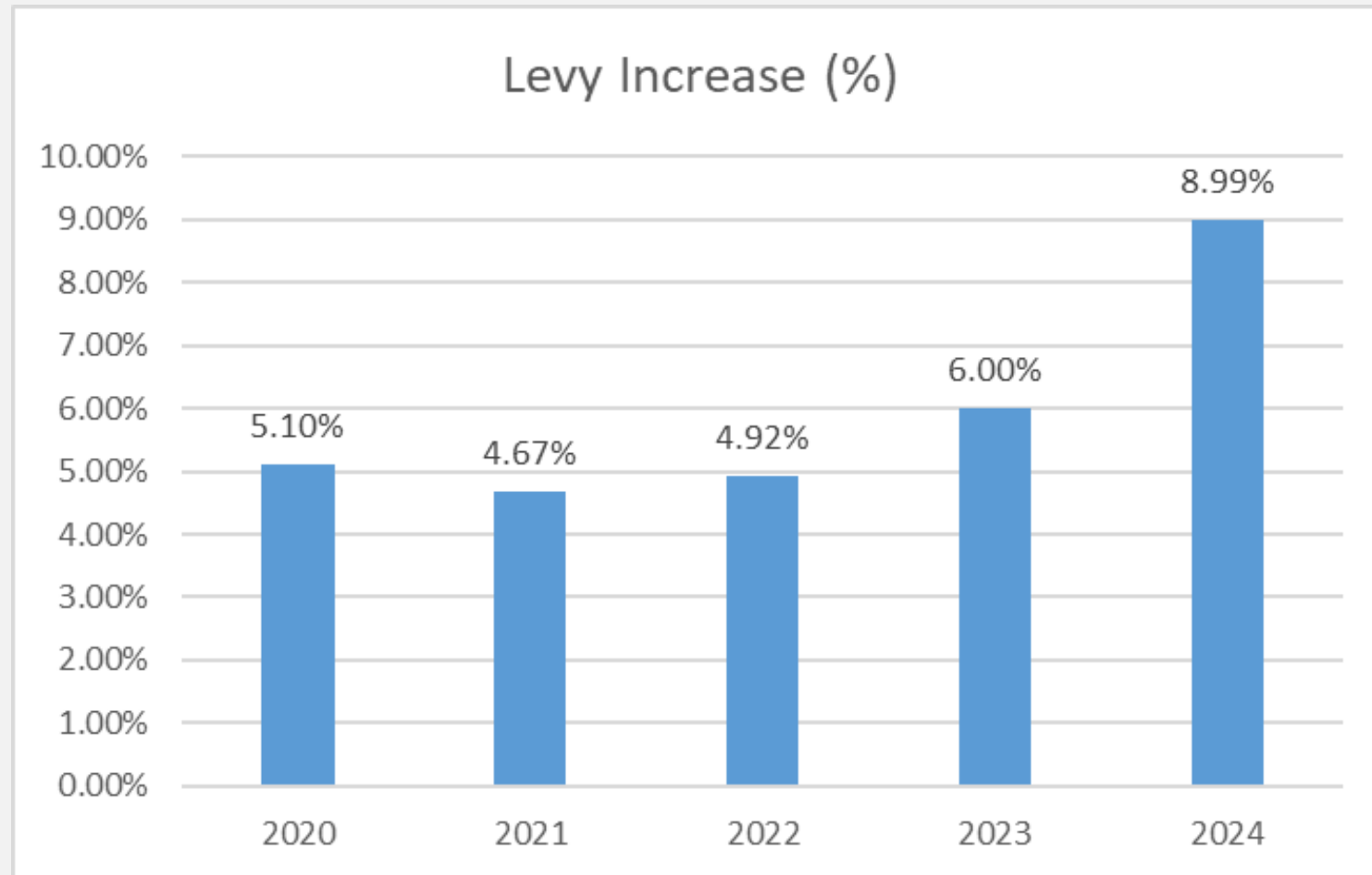
Proposed 2024 City Tax \$28,785,280  
Levy Increase \$2,373,896





# 2024 City Manager Recommended Budget

Proposed 2024 City Tax Levy Increase  
9% increase



**Summary of City Manager Proposed 2024 City of Roseville Budget**

**Proposed 2024 Budget Amount**

Property Tax-Supported		\$41,057,640
Fee-Supported		<u>\$28,580,288</u>
	Total	\$69,637,928

**Proposed 2024 Budget by Category**

Personnel Services		\$27,781,396
Supplies and Materials		\$ 1,942,221
Other Services and Charges		\$24,147,389
Capital Outlay		\$12,066,500
Debt Service		\$ 2,225,422
TIF		\$ 1,475,000
	Total	\$69,637,928

**Proposed 2024 Tax Levy Summary**

Operations		\$22,814,858
Capital		\$ 3,745,000
Debt		<u>\$ 2,225,422</u>
	Total	\$28,785,280

**Summary of Tax Levy Changes in 2024 Budget**

Reclassification of Personnel		\$ 285,739
New Personnel		\$ 0
Compensation Adjustments		\$ 1,504,262
Increased Costs for Supplies, Operations, Contracts		\$ 743,895
Shift of levy from Capital to Operating Budget		<u>\$ (160,000)</u>
	Total	\$2,373,896

**New Levy Dollar Impact Total \$2,373,896**

Proposed Levy Increase %	<b>9.00%</b>
Monthly Cost Impact on Median-Value Home (\$349,900)	\$ 7.98
Annual Cost Impact on Median-Value Home (\$349,900)	\$95.76

# 2024 City Manager Recommended Budget

## Budget Strategies

**Provide for a Modern and Sustainable Infrastructure  
(Shift of \$160,000 of tax levy from Capital to Operations Budget and  
Transfer from IT Capital Fund of 810,214 to Various Capital Funds)**

<b>2024-2043 Capital Improvement Budget</b>	
<b>Levy Transfer from Capital Budget to Operations Budget</b>	
Administration Equipment Fund	\$ 10,000
Central Services	\$ 25,000
Facilities Fund	\$ 125,000
	\$ 160,000
<b>Transfer from IT Fund (\$810,214) to other Capital Funds</b>	
Administration Equipment Fund	\$ 50,000
Fire Vehicle and Equipment Fund	\$ 233,214
Park and Rec. Vehicle and Equipment Fund	\$ 127,000
Finance Equipment Fund	\$ 100,000
Street Light Maintenance Fund	\$ 300,000
	\$ 810,214

# 2024 City Manager Recommended Budget

## Budget Strategies

<b>Investment to Maintain City Programs and Workforce</b>		<b>New Tax Levy Support</b>
<b>Reclassification of personnel</b>		
Reclassification of PD Admin CSO (.80 to 1.0 FTE) *		\$ -
Reclassification of PW Maint. Spec. to Office Asst.		\$ (14,494)
Increased Hours for Admin Intern		\$ 14,800
Increased Hours for 3 PD Interns		\$ 49,070
Increase in Parks and Rec seasonal pay		\$ 36,363
Additional Funding for FF with ending of SAFER grant		\$ 200,000
	Sub-Total	\$ 285,739
<b>New Personnel</b>		
Commitment to Diversity Firefighter*		\$ -
	Sub-Total	\$ -
<b>Compensation Adjustments</b>		
Employee Step Increases		\$ 366,890
Compensation Study Adjustments		\$ 659,986
Employee COLA 3%		\$ 477,386
	Sub-Total	\$ 1,504,262
<b>Increased Costs for Supplies, Operations, and Contracts</b>		
	Sub-Total	\$ 743,895
<b>Shift of levy from Capital to Operating Budget</b>		
		\$ (160,000)
<b>Total New Tax Levy Support</b>		<b>\$ 2,373,896</b>

**Investment in Maintaining City Programs and Workforce (\$2.373 million)**

# Strategic Use of Grant Funding (\$0 of new levy)

**Total ARPA Allocation \$3,984,102.54**

Spending Plan for the dollars taken under the Standard Revenue Loss Allowance

	2021	2022	6/30/23 exp	2023	2024	Totals
<b>Responding to Public Health Emergency</b>						
COVID Testing Equip, Supplies & Staffing & masks	\$30,022.88	\$36,461.92	\$180.00			\$ 66,665
PD Embedded Social Worker		\$26,011.54		\$ 203,988	\$ 125,000	\$ 355,000
Radios and computers for social workers		\$11,202.81				\$ 11,203
Police & Fire RMS systems		\$211,173.61				\$ 211,174
Access information - agenda mgmt software				\$ 6,200		\$ 6,200
Redesign website/accessibility audit			\$16,336.32	\$ 664		\$ 17,000
Sprout social media accounts					\$ 8,000	\$ 8,000
Outfit conference rooms to do virtual meetings			\$17,550.41	\$ 2,450		\$ 20,000
Roll Call Room update technology		\$29,566.47				\$ 29,566
Laptop replacement for city employees		\$138,201.95				\$ 138,202
FD Advanced Life Support Start-up Supplies/Equip.		\$211,146.62	\$8,333.63			\$ 219,480
HR Onboarding Software		\$8,118.60				\$ 8,119
Social Pinpoint Software					\$ 10,000	\$ 10,000
PD Communications Equipment		\$6,811.89				\$ 6,812
Solar Panel for PD overt trailer camera		\$5,143.50				\$ 5,144
AED replacements			\$14,101.64	\$ 5,898		\$ 20,000
PD Wellness Program			\$30,000.00	\$ -		\$ 30,000
PD Hsg Navigator		\$37,150.00	\$19,116.60	\$ -		\$ 56,267
PD 2nd SRO-net cost			\$40,000.00	\$ -		\$ 40,000
Metro-INET increased JPA costs			\$100,000.00	\$ -		\$ 100,000
Non-Profit Support			\$60,000.00	\$ -		\$ 60,000
						<b>\$ 1,418,830</b>
	<b>2021</b>	<b>2022</b>	<b>6/30/23 exp</b>	<b>2023</b>	<b>2024</b>	<b>Totals</b>
<b>Responding to Negative Economic Impact</b>						
EDA Choose Roseville Campaign	\$42,953.11	\$92,819.18				\$ 135,772
RVA Support - Way Finding Signs				\$ 200,000		\$ 200,000
Small Business Grant program				\$ 15,000	\$ 15,000	\$ 30,000
Affordable Housing - Land trust			\$80,000.00	\$ 80,000	\$ 80,000	\$ 240,000
						<b>\$ 605,772</b>
	<b>2021</b>	<b>2022</b>	<b>6/30/23 exp</b>	<b>2023</b>	<b>2024</b>	<b>Totals</b>
<b>Premium Pay for Essential Workers</b>						
FF premium Pay	\$47,682.00					\$ 47,682
PD premium Pay	\$85,218.00					\$ 85,218
						<b>\$ 132,900</b>
	<b>2021</b>	<b>2022</b>	<b>6/30/23 exp</b>	<b>2023</b>	<b>2024</b>	<b>Totals</b>
<b>Water, sewer, and broadband infrastructure</b>						
Water capital projects		\$ -		\$ 500,000	\$ 638,600	\$ 1,138,600
						<b>\$ 1,138,600</b>
	<b>2021</b>	<b>2022</b>		<b>2023</b>	<b>2024</b>	<b>Totals</b>
<b>Revenue Replacement</b>						
License Center Revenue Loss Recovery	\$ 688,000					\$ 688,000
						<b>\$ 688,000</b>
	\$893,875.99	\$813,808.09	\$385,618.60	\$ 999,200	\$ 884,696	<b>\$ 3,984,103</b>
		Allocation		Proposed	Remaining	
		\$3,984,102.54		\$ 3,984,103	\$ -	

# 2024 City Manager Recommended Budget

## Budget Strategies

### Strategic Use of Grant Funding

Public Safety Aid	\$1,596,000	Capital	Operating
PD Equip and Vehicle Fund	\$ (500,000.00)	\$ (500,000.00)	
FD Equip and Vehicle Fund	\$ (500,000.00)	\$ (500,000.00)	
PD Admin CSO	\$ (18,500.00)		\$ (18,500.00)
PD Increase Wellness	\$ (30,000.00)		\$ (30,000.00)
PD BCA required IT costs	\$ (16,000.00)		\$ (16,000.00)
FD Increase Wellness	\$ (16,000.00)		\$ (16,000.00)
PD/FD Increase in Dispatch	\$ (40,104.00)		\$ (40,104.00)
PD Commit to Diversity	\$ (107,700.00)		\$ (107,700.00)
FD Commit to Diversity	\$ (114,200.00)		\$ (114,200.00)
	\$253,496	\$ (1,000,000.00)	\$ (342,504.00)
	Remaining Balance	Expenditures Total	Expenditures Total

# 2024 City Manager Recommended Budget

Future Budget Impact

## Impact to Future Budgets and Levy

<b>2024 Budget Expenditures in 2025 Budget</b>			
Cost Item	Amount	2024 Funding Source	2025 Funding Source
Admin. CSO (.8 to 1.0 FTE)	\$ 18,500	PSA	Levy
PD/FD Wellness Services	\$ 46,000	PSA	Levy
PD BCA Required IT costs	\$ 16,000	PSA	Levy
PD/FD Increase in Dispatch	\$ 40,104	PSA	Levy
2nd Embedded Social Worker	\$ 125,000	ARPA	Levy
PD Housing Navigator	<u>\$ 79,370</u>	Opioid Sett.	Levy
Total	\$ 324,974		



# 2024 City Manager Recommended Budget

## City Budget Next Steps

- September 18 - Receive Finance Commission budget recommendations
- September 25 - Adopt Preliminary City and EDA Tax Levy and Budget
- November 6 – Review 2023 Utility Rates and Fee Schedule
- November 27 – Conduct Final Budget Hearing (Truth-in Taxation Hearing)
- December 4 – Adopt Final City and EDA Tax Levy and Budget, Utility Rates, and Fee Schedule

# 2024 City Manager Recommended Budget

## City Budget Summary

- 2024 City Manager Recommended Budget
  - \$69,637,928
- Total Proposed City Levy: \$28,785,280 (8.99% increase)
- Monthly Cost Impact to Median-Valued Home (\$349,900) is \$7.98 per month or \$95.76 annually
- Budget Priorities
  - Provide for a Modern and Sustainable Infrastructure
  - Investment in Maintaining City Programs and Workforce
  - Strategic Use of Financial Grant Funds

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Questions?