

City of Roseville
Ethics Commission Meeting Minutes
Wednesday, May 13 2015

I. Call to Order

City Manager Trudgeon called the meeting to order at 6:30 p.m.

Members Present:

Norine Quick-Lindberg, Matthew Becker, Sheran Van Driest, and Todd Anderson. Ben Lehman arrived at 6:34 p.m.

Members Absent:

Others Present:

Patrick Trudgeon, City Manager; Jim Ericson, City Attorney Office

II. Oath of Office-Todd Anderson and Sheran Van Driest. City Manager Trudgeon gave the Oath of Office to Todd Anderson and Sheran Van Driest and welcomed them aboard.

III. Election of Officers. City Manager Trudgeon opened up the floor for nominations for Chair. Commissioner Becker moved, Commissioner Quick-Lindberg seconded to nominate Ben Lehman to serve as Chair of the Ethics Commission.

Nominations closed.

Ayes All. Motion passed. Ben Lehman was elected Chair of the Ethics Commission.

City Manager Trudgeon took nominations for Vice Chair. Commissioner Anderson moved and Commissioner Becker seconded to nominate Norine Quick-Lindberg as Vice Chair of the Ethics Commission.

Nominations closed.

Ayes All. Motion passed. Norine Quick-Lindberg was elected Vice Chair of the Ethics Commission.

Chair Lehman arrived at 6:34 p.m.

IV. Approve Minutes of February 11, 2015

Commissioner Becker moved to approve the February 11, 2015 minutes, seconded by Commissioner Quick-Lindberg.

Ayes All. Motion passed.

V. Recap of 2015 Ethics Training

City Manager Trudgeon gave a summary of the 2015 Ethics Training provided by City Attorney Mark Gaughan in April. Mr. Gaughan reviewed information about the Ethics Code, discussed ethical scenarios, walked through the process of filing an ethics complaint, and reviewed an actual ethics complaint from a few years ago. The training was well attended and was well received.

Commissioner Anderson felt it was very worthwhile and the scenarios were very informative. Commissioner Becker felt that the discussion of the Open Meeting Law was very important and should continue to be discussed in future Ethics Training. Commissioner Van Driest felt that attendees were very engaged and she like the review of the scenarios as well.

City Manager Trudgeon indicated that a follow-up survey of the participants was not done this year and apologized for not having it sent out. Mr. Trudgeon pledged that a follow-up survey will be done next year.

Mr. Trudgeon noted that the presentation was recorded and on the City website for persons not able to make the session to view the presentation.

The Commission discussed planning for next year's session. Commissioner Anderson suggested focusing the presentation on the use of social media and email. The Commission decided to have a group discussion at the August meeting about speakers and topics for the 2016 Ethics Training session. Chair Lehman asked that members bring ideas back for topics and speakers to the August meeting.

VI. Discuss Ethics Tip

Commissioner Becker provided an Ethics Tip regarding the ability of persons who are subject to the Ethics Code to ask the City Attorney to issue an advisory opinion. Individuals may ask for a formal opinion that is published or for an informal opinion which is communicated verbally to the requestor.

The Commission talked generally about the Ethics Tip process and the process of communicating the tip to commissioners, elected officials, and staff.

Commissioner Becker moved and Commissioner Van Driest seconded to approve and publish the ethics tip.

Chair Lehman volunteered to write the Ethics Tip for August.

VII. Other Business

City Manager Trudgeon stated that there has not been any ethics complaints forwarded to the City Manager's Office or to the City Attorney.

City Manager asked if there were any future topics for the Commission to consider. The Commission discussed bringing forward additional readings about ethical behavior for conversation at the next meeting. Chair Lehman asked the commission to forward materials to the City Manager.

VIII. Adjourn

Commissioner Becker move to adjourn the meeting at 6:52 p.m. and Commissioner Quick-Lindberg seconded.

Ayes All. Meeting Adjourned

Respectfully submitted,
Patrick J. Trudgeon
City Manager