



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, September 19, 2022

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:15 p.m. Voting and Seating Order: Willmus, Etten, Groff, Strahan, and Roe. Assistant City Manager Rebecca Olson and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

Willmus moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Willmus, Etten, Groff, Strahan, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one came forward to speak.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

a. Receive Finance Commission Recommendations on the 2023 Budget, Tax Levy and 2023-2042 CIP

Finance Commission Vice Chair Dan Sagisser briefly highlighted this item as detailed in the Request for Council Action and related attachments dated September 19, 2022.

Finance Commission Members present: Vice Chair Dan Sagisser and Commissioner Bruce Bester.

Councilmember Etten thanked the Commission members for being at the meeting. He indicated he read the proposed changes from the Finance Commission but did not believe there were any specific recommendations for things to cut back. Or, it seems like looking for one-time dollars from reserves, understanding that each percent is \$250,000 of some sort of new revenue or cuts.

Commissioner Bester indicated that was correct.

Councilmember Strahan explained she reached out to Director Pietrick about this item. She asked what the per household per month difference would be between a six percent and a seven percent increase.

Commissioner Bester indicated he was not sure he had that information.

Ms. Pietrick explained that information was sent to the Council on Friday and it equates to slightly over a dollar per month difference.

Councilmember Strahan asked if twelve dollars per year would be the difference between six percent and seven percent.

Ms. Pietrick explained that was correct.

Councilmember Strahan indicated there is the reduction in the EDA funding in that particular tax piece as well. She asked if staff knew what the percentage on that was.

Ms. Pietrick indicated she did not have that information.

Commissioner Bester explained there was a small decrease proposed.

Mayor Roe asked for clarification whether the amount of the total increase for the average home would be roughly ten dollars per month at the seven percent levy increase.

Ms. Pietrick indicated that was correct.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

b. Consider Capital Investment Policy Revision

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated September 19, 2022.

Councilmember Willmus asked with respect to the change on page two, attachment A, has there been any conversations with the Public Works Director about the open-ended aspect of the five to ten years construction projects in reserves. He noted he did not know what that means so he wondered if there had been more detailed conversations as to that actually developing forecast and plugging in that number versus this more open-ended approach.

Ms. Pietrick explained that was developed utilizing the current Capital Improvement Plan which Public Works does put together and staff works collectively and collaboratively on the CIP. Public Works literally has asked her how much can that department spend and then the projects will be constrained to whatever number the Finance Staff gives them. There currently is about six years of construction projects in reserves right now. The interesting thing is the current 2023 CIP projects that is noted in the CIP may actually get moved to 2024 because the County may not do that project.

Councilmember Willmus asked about the six years' worth of funding and what is that dollar amount.

Ms. Pietrick explained it is six million dollars.

Councilmember Willmus asked what the advantage is of stepping away from the forecast numbers saying six to whatever on the high side versus what is in the policy of five to ten years.

Ms. Pietrick explained staff did discuss that because the Finance Commission did ask the same question. The reality is, staff does not know what a street project is going to cost and six years right now might only be three years in a couple of years so it was trying to make sure that this came to a minimum number of years and staff does look at the CIP every year as a part of the budget process and staff could leave it at the eight to ten million dollars but this is short eight million dollars right now and that would mean the City is out of compliance with the Policy and either the City does not do any street projects for two years or the City would have to start increasing levy support. The City was already at a seven percent levy increase so that did not seem like a good idea at this time.

Councilmember Willmus asked if the City runs into potential issues as far as auditors or things like that, having it open ended.

Ms. Pietrick indicated the City did not.

Mayor Roe indicated if it makes the Council more comfortable, the Council could potentially add a phrase to that language stating: "the fund maintains five to ten years of construction projects in reserves as identified in the City approved CIP". He tended to agree the dollar amounts are tougher to put into policies when these are long-term policies because the value of money changes over time.

Councilmember Willmus thought he would agree with that, having some nexus between what is the tool or function the City is looking to as guidance. He thought that made a little more sense than how it is currently worded.

Ms. Pietrick indicated that language could be added.

Councilmember Etten agreed.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Etten moved, Groff seconded, adoption of Resolution No. 11932 entitled, "Resolution Amending the Capital Investment Policy for the City of Roseville.", adding wording on page two, "This fund will maintain five to ten years construction projects in reserves as identified in the City approved CIP."

Roll Call

Ayes: Willmus, Etten, Groff, Strahan, and Roe.

Nays: None

c. Appoint Members to Planning and Public Works, Environment and Transportation Commissions

Mayor Roe briefly highlighted this item as detailed in the Request for Council Action and related attachments dated September 19, 2022.

Mayor Roe noted the City had a terrific pool of applicants.

Etten moved, Willmus seconded, appointing Allison Luongo to the Public Works, Environment and Transportation Commission for a partial term ending March 31, 2024.

Council Discussion

Councilmember Etten agreed there were a number of excellent candidates. He indicated Ms. Luongo stood out in some way on how she approached her thinking and the information provided in her background professionally and how she could contribute.

Councilmember Willmus agreed and was impressed with her background in transit. He added on another note that he was impressed with the audio and video for the interviews this time around as well.

Roll Call

Ayes: Willmus, Etten, Groff, Strahan, and Roe.

Nays: None

Groff moved, Strahan seconded, appointing Pamela Aspnes to the Planning Commission for a partial term ending March 31, 2024.

Council Discussion

Councilmember Groff thought Ms. Aspnes had terrific, clear answers to the questions asked.

Councilmember Strahan agreed and thought Ms. Aspnes did a fantastic job of understanding the compliance and limitations within the work.

Roll Call

Ayes: Willmus, Etten, Groff, Strahan, and Roe.

Nays: None

8. **Council Direction on Councilmember Initiated Agenda Items**
9. **Approve Minutes**
10. **Approve Consent Agenda**
11. **Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager**

Assistant City Manager Olson reviewed the September 26, 2022, City Council meeting, October 10, 2022, City Council meeting agendas.

Councilmember Strahan indicated in light of some of the actions taken in other cities she would like to propose the City bring forward a Resolution making it illegal to possess undocumented catalytic converters. She would also like to make sure that everyone knows there is a public meeting regarding the Master Campus Plan on Thursday, September 22, 2022, at 5:30 p.m. at City Hall.

Councilmember Willmus stated on Friday evening, September 23, 2022, For Parks is holding their annual fundraiser at the skating center; Tapped and Uncorked.

Mayor Roe reported that NineNorth hired Jeff Ongstad as the new Executive Director.

12. **Adjourn**

Strahan moved, Etten seconded, adjournment of the meeting at approximately 6:50 p.m.

Roll Call

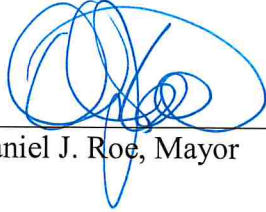
Ayes: Willmus, Etten, Groff, Strahan, and Roe.

Nays: None.

ATTEST:



Rebecca Olson, Assistant City Manager



Daniel J. Roe, Mayor