

# Police Civil Service Commission

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## Meeting Minutes

**Friday, February 15, 2019, 1:00 p.m.**

City Hall Elm Room, 2660 Civic Center Drive  
Roseville, Minnesota 55113

**Commissioners Present:** Chairperson Janet Henquinet and Recording Secretary Randi Lundell

**Others Present:**

Chief Rick Mathwig and Deputy Chief Erika Scheider

1. The meeting was called to order by Chairperson Henquinet at 1:00 p.m.
2. The Agenda for today's meeting was reviewed and approved.
3. Commissioners welcomed Lt. Erika Scheider. Chief Mathwig announced that this will likely be his last meeting chairing the Commission. Lt Scheider will be taking over as Chair in the future. He also announced her recent promotion to Deputy Chief.
4. The minutes of the July 23rd meeting were reviewed and approved.
5. Randi Lundell reported that the reasons Maplewood disbanded its Police HR Commission was due to bureaucratic red tape resulting in delays in hiring as a result of the language in its by-laws. More detailed information can be obtained from the Maplewood HR office. Chief Mathwig volunteered to communicate this to Mayor Roe.
6. Chairperson Henquinet asked about the body cameras and how they were working. Chief Mathwig reported that they were already being utilized.
7. Additional two officer hires were authorized by the City Council to raise the Roseville police force to "authorized strength" as set by the city budget. Chief Mathwig referred to the January 28th PowerPoint presentation as relevant to this matter. He also cited the commitment to diversity within the department and the importance of complete preparedness of community service officers (CSO). The additional two hires will require certification sometime in spring (date TBD). Goal is to hire four additional officers for a total of 54 officers (current personnel at 48) to cover increased need as Roseville continues to expand commercial and residential areas.
8. There being no further business the meeting was adjourned at 1:32 p.m.

Respectfully submitted,

Randi Lundell  
Recording Secretary  
September 21, 2018