

**Commissioners:**

Keith Allen  
Amanda Becker  
Etienne Djevi  
Paul Haas  
Richard James  
Kathryn  
Macomber  
Laura Palmquist  
David Sindiga  
Adepeju Solarin  
Beverly Xie



**Human Rights, Inclusion and  
Engagement Commission**

**Agenda**

**Wednesday, August 17, 2022**

**City Council Chambers**

Members of the public who wish to speak during public comment or on an agenda item may do so in person during this meeting or virtually by registering at [www.cityofroseville.com/attendmeeting](http://www.cityofroseville.com/attendmeeting)

**Address:**

2660 Civic Center Dr.  
Roseville, MN 55113

**Phone:**

651 - 792 - 7000

**Website:**

[www.cityofroseville.com/hriec](http://www.cityofroseville.com/hriec)

1. 6:30 P.M. Call To Order/Roll Call
2. Approval Of Agenda
3. 6:35 P.M. Public Comment On Items Not On The Agenda
4. Commission Response To Community Issues
5. Approval Of Minutes
  - 5.A. 6:50 PM HRIEC Draft Meeting Minutes 07.20.22

Documents:

[HRIEC DRAFT 07.20.2022.PDF](#)

6. 6:55 P.M. Youth Commissioner Report
  - 6.A. Recognize Outgoing Commissioner Xie
7. New Business
  - 7.A. 7:10 PM MAC Update From Chair Palmquist
  - 7.B. 7:20 PM Debrief On Community Event Participation
  - 7.C. 7:30 PM Work Plan Updates And Discussion

Documents:

[HRIEC-2022 WORKPLAN\\_ AUGUST.PDF](#)

8. Other New Business Or Reports
  - 8.A. 8:15 PM Staff Updates Report

Documents:

STAFF UPDATES AGENDA ITEM 081722.PDF

9. Announcements
10. Future Agenda Items
11. 8:15 P.M. Adjournment

*Public Comment is encouraged during Commission meetings. You may comment on items not on the agenda at the beginning of each meeting; you may also comment on agenda items during the meeting by indicating to the Chair your wish to speak.*

*Be a part of the picture ... get involved with your City... Volunteer. For more information email [volunteercoordinator@cityofroseville.com](mailto:volunteercoordinator@cityofroseville.com) or call (651) 792-7028.*

1 **Human Rights, Inclusion and Engagement Commission**  
2 **Meeting Minutes**  
3 **DRAFT – July 20, 2022 - DRAFT**  
4  
5

6 **Commissioners Present:** Keith Allen, Amanda Becker, Richard James, Kathryn Macomber,  
7 Laura Palmquist and Adepeju Solarin (Peju)  
8

9 **Youth Commissioners:** None  
10

11 **Commissioners Absent:** Etienne Djevi, Paul Haas, David Sindiga, and Youth  
12 Commissioner Beverly Yiling Xie (excused)  
13

14 **Staff Present:** Thomas Brooks, Equity and Inclusion Manager  
15  
16

17 **Call to Order/Roll Call**  
18

19 The Human Rights, Inclusion, and Engagement Commission (HRIEC) meeting was called to  
20 order at 6:30 p.m.  
21

22 **Approve Agenda**  
23

24 This item was postponed to later in the meeting due to not having a quorum.  
25

26 **Commission Response to Community Issues**

27 Equity and Inclusion Manager Brooks explained he received an email related to Juneteenth and  
28 the Festival of Change event that is coming up. A community member is concerned about the  
29 HRIEC and City highlighting and promoting BIPOC and Black businesses for these cultural  
30 events. He indicated he did respond and because he did receive multiple requests that were  
31 similar in nature from a few community members, he is working on a potential article to go in  
32 the newsletter and something he wants to continue to do in order to start to focus on educating  
33 the community piece. He explained he did respond with a little background on why the HRIEC  
34 and City promote black and BIPOC businesses.  
35

36 Vice-Chair James thought that the regular reminder about why this is done is good because it is  
37 easy to forget why it is being done this way.  
38

39 **Public Comment on Items Not on Agenda**  
40

41 **Approve Minutes**

42 This item was postponed to later in the meeting due to not having a quorum.  
43

44 **Youth Commissioner Report**  
45

46 **New Business**

47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91

**a. Wild Rice Festival Discussion with Debbie Cash from Parks and Recreation**

Chair Palmquist indicated Ms. Debbie Cash will not be able to join the meeting so will be postponed.

**b. Discussion with Corey Yunke, Community Relations Manager**

Mr. Corey Yunke, Community Relations Manager updated the Commission on City communications.

Commissioner Adepeju Solarin arrived at 6:42 p.m.

Commissioner James thought that Mr. Yunke’s presence might be a valuable thing as this group starts attacking the projects. He indicated the history going back, this Commission tried to do all proclamations at the same time and dividing it up into really small groups to a couple people and found that has been less effective than the Commission hoped it would be. Narrowing it down to what the Commissioners think are the most important to attack for this next year, it might be two or four, the Commission will aim to get four but if only two are done and they are really great that is terrific. The Commission sees this as an incremental program and doing as much as the Commission can do but do it well and then next year adding in different things. He indicated this is the first step.

Vice-Chair James indicated if Mr. Yunke could get volunteers from different cultural communities to be on standby if the Commission needs translation for meetings or events. He thought the idea of the Commission presenting a professional look with tents and other things is something the Commission has been thinking about as well. If the Commission is going to go out into the community the Commission wants everyone to know who the Commissioners are and that the community appreciates the Commission for trying to come forward in a professional way as well. He also thought Mr. Yunke needed to use some of the small stuff he mentioned in the update because it is actually big stuff and important and is more than what was being done before. This is big because it is an important step forward in the small process of communicating in the community.

Vice-Chair James explained with the proclamations he was sure Mr. Yunke is aware that the Commission has been working for years trying to get actions and activities instead of just the words in the proclamation and the Commission has not found the real, most efficient way of doing this for the Commission and he was looking forward to working with Mr. Yunke and the sub-group and bringing the information back to the full Commission.

Mr. Yunke indicated from a volunteer side of this, having a roster or crowd sourcing of that, the City has some of that in place already. He noted that was a part of his background from emergency communications with the Police Department. He indicated the City is trying to work on things that they can guarantee such as working

92 on having interpreting companies and paying for it. The City does sometimes over  
93 extend the use of volunteers for certain things of that. He explained his team has  
94 talked to a couple of vendors for all of those reasons and working with the City  
95 Council to help them understand there is a cost to this. There is money, significant  
96 money behind it and if the City wants those services to sustain the City has to invest  
97 and pay for those things. He thought the City is just starting to really get the HRIEC a  
98 little bit more optic, being out there and a little more visible with this. He thought that  
99 next step of seeing that is that official banner or something like that. He indicated the  
100 small fix for this is when the City goes into the Rice/Larpenteur event the City will  
101 pay for the slot that does have the name and title, at least on the bill so people know  
102 where they are going. He thought the City is making progress.

103  
104 Vice-Chair James indicated from his perspective the Commission was not looking for  
105 a finished product but wants to see things move forward and making steps. He noted  
106 the Commission appreciated the presentation and he was looking forward to working  
107 with Mr. Yunke in the subgroup.

108  
109 Commissioner Allen thanked Mr. Yunke for his work. He indicated while every year  
110 is getting better it is also giving the Commission more options to choose what works  
111 for them. He thought giving people something at events works well because it allows  
112 people to come to the table to get the item and allows the Commission an opportunity  
113 to talk to the people about who the HRIEC is.

114  
115 Mr. Yunke agreed. He thought it was nice hearing these things because it validates  
116 what is being done and helps to remind staff to do these things.

117  
118 Commissioner Macomber congratulated Mr. Yunke on the recognition, award he was  
119 given.

120  
121 Mr. Yunke indicated he did not like tooting his own horn and there were many people  
122 behind the person getting an award. He noted the award was the Minnesota  
123 Association of Government Communicators. He indicated it is always nice to be  
124 recognized, formally or informally and a validation of things. His team does work  
125 hard and tries to do the best they can with the resources available to them.

126  
127 Commissioner Peju appreciated everything that Mr. Yunke has been doing. She loved  
128 the idea of acknowledging and thinking about some sort of enumeration to give to  
129 people who volunteer their services out of the goodness of their hearts.

130  
131 Mr. Yunke reviewed upcoming work his team will be working on.

132  
133 Chair Palmquist thanked Mr. Yunke for taking the time to update the Commission on  
134 work being done.

135

136 Commissioner Becker thanked Mr. Yunke for all his work and for the work on the  
137 City newsletter. She really liked how it looks and the content. She suggested a little  
138 area in the newsletter where the City could solicit content from the community such  
139 as stories from the past regarding Roseville or tidbits.

140

141 **c. Work Plan Updates and Discussion**

142 Chair Palmquist indicated Commissioner Haas is the new lead in this subgroup but  
143 Vice-Chair James could update the Commission on the work to date.

144

145 Vice-Chair James indicated he did not have much to report but he reviewed the  
146 ongoing progress with the essay contest.

147

148 Commissioner Becker updated the Commission on the Rosefest Parade. She noted  
149 APAC did not have as big of an impact as they hoped. She indicated the subgroup  
150 will continue to work on building this event up and making it better each year.

151

152 Mr. Brooks indicated he was not aware that the Commission needed to reserve a spot  
153 ahead of time for all of the Commissions until a day before the submission. He  
154 thought next year the Commission should plan that ahead of time to make sure that  
155 spot is available in the future.

156

157 Chair Palmquist reviewed what the proclamation subgroup has been working on. She  
158 noted four proclamations were picked out for special work and indicated it was  
159 helpful hearing from Mr. Yunke on the proclamations as well.

160

161 Vice Chair James indicated he would try to set up a subgroup meeting between this  
162 meeting and the next Commission meeting and start going over things with Mr.  
163 Yunke and the subgroup on plans the Commission wants to do for them. He read  
164 through a list of things he thought the subgroup would be tackling and working on.

165

166 Chair Palmquist reviewed Youth Engagement and Outreach work being done. She  
167 noted she has been in contact with the school.

168

169 Commissioner Becker updated the Commission on community outreach being done  
170 in the City.

171

172 Commissioner Allen explained there was some communication that went pretty deep  
173 with getting ready for Rosefest with the group that was participating. He thought  
174 there was overlap there that he thought they were probably not giving accountability  
175 to for community outreach because they have met with a couple of different people  
176 and Commissioner Becker kept that going with communication and outreach. He  
177 wanted to highlight that.

178

179 Mr. Brooks indicated the City will be participating in National Night Out and there is  
180 the Rice/Larpenteur event coming up as well as the Festival of Change event.

181

182 **Approve Agenda**

183

184 Remove 7a (Wild Rice Festival Discussion with Debbie Cash from Parks and Recreation)  
185 from the agenda.

186

187 Commissioner James moved and Commissioner Macomber seconded a motion to approve the  
188 Agenda as amended. Motion passed unanimously.

189

190 **Approve Minutes**

191

192 **a. June 15, 2022 Human Rights, Inclusion and Engagement Commission**

193

194 Changes were sent to Mr. Brooks by the Commission.

195

196 Commissioner James moved and Commissioner Allen seconded a motion to approve the June  
197 15, 2022 Human Rights, Inclusion and Engagement Commission meeting minutes as amended.  
198 Motion passed unanimously.

199

200 **Other New Business or Reports**

201

201 **a. Staff Updates Report**

202

Equity and Inclusion Manager Brooks reported on the following:

203

- Community Visioning Consultant, ZAN Associates

204

- Just Deeds

205

- IAP2 training updated

206

- Commission Recruitment

207

- Rice Larpeur Block Party, Saturday 8/13/22 11a-3p

208

- Renter Engagement on proposed Tenant Notification Ordinance

209

- Festival for Change event hosted at Roseville Lutheran Church on 9/9-9/10/22

210

- Planning Committee consists of Roseville Area Schools, City of

211

Roseville, New Life Church, Do Good Roseville, and Memorialize the

212

Movement

213

- National Night Out on 8/2/22

214

- SREAP Updates

215

- Envisio, program demo

216

217 **Announcements**

218

219 Commissioner Allen congratulated Mr. Brooks on being with the City for a year.

220

221 Mr. Brooks congratulated Commissioner Allen on his recent award.

222

223 Commissioner Peju thanked Commissioners Macomber, Palmquist and Djevi for stepping in for  
224 her due to her families COVID illness.

225

226 **Future Agenda Items**

227 **a.** MAC Campaign update

228

229 **Adjournment**

230

231 Commissioner Allen moved and Commissioner Peju seconded a motion to adjourn. Motion  
232 carried unanimously.

233

234 Chair Palmquist adjourned the meeting at 8:22 p.m.

235

236 Respectfully submitted,

237

238 Sue Osbeck

239 *TimeSaver Off Site Secretarial, Inc.*

City of Roseville HRIEC 2022 Work Plan					
	Essay Contest	Rosefest Parade Engagement	Proclamations Support	Youth Engagement/Outreach	Community Outreach
Lead	Richard/Beverly/Paul/Laura	Etienne/Keith/Amanda	Richard/Kathy/Paul/Etienne	Richard/Laura/David/Beverly/Ilene	Etienne/Keith/Amanda/Peju
Goal		Promote inclusivity in our community			Ask all of commission for any pre-existing relationships with those who may want to be opinion leader or liaison Rebecca resend google form links
April	Subgroup will work on determining best way to move forward	Amanda will work to submit application	Subgroup will continue to work to make sure commissioners are thinking ahead on proclamations support	Meeting to be setup with the Superintendent	Subgroup is to think ahead on Juneteenth, Rosefest, Community Visioning, and other engagement opportunities this Spring
May	Subgroup met with Superintendent and developed possible way in with teachers; developed question for HRIEC consideration	Application has been submitted; subgroup should work to confirm details and attendance			Subgroup is to think ahead on Juneteenth, Rosefest, Community Visioning, and other engagement opportunities this Spring
June	Question still needs to be finalized and provided to district leaders	Amanda has confirmed attendance is currently around 20. HRIEC being asked to help walk and hold additional tribal flags	Discussion is being added to June agenda; commissioners will vote on 3-4 proclamation priorities	No updates provided	No updates provided
July	Question still needs to be finalized and provided to district leaders	AIPAC walked in the parade in June	September – Hispanic Heritage Month January – Human Trafficking Awareness Month February – Black History Month May – AAPI Heritage Month	No updates provided	No updates provided
August	Essay question has been forwarded to Superintendent Loecke; HRIEC needs to follow up	Parade committee needs to determine next year's theme	Karen Martyrs' Day proclamation added by staff; Hispanic Heritage Month is next and a priority for the commission		

**Roseville Human Rights, Inclusion and Engagement  
Commission**

**Agenda Item**

---

**DATE:** August 17, 2022

**ITEM:** 8.A.

---

**ITEM DESCRIPTION:** Staff Updates

---

**Background**

Staff will provide updates on the following:

- **SREAP Updates – status unchanged but still in progress**
- **Commission Recruitment –Adult & Youth (ongoing)**
- **Rice Larpenteur Block Party – Saturday 8/13/22 11a-3p**
  - **Renter engagement on proposed Tenant Notification Ordinance**
- **Festival for Change event hosted at Roseville Lutheran Church on 9/9-9/10/22**
- **Added Karen Martyrs’ Day proclamation at 8/8/22 Council Meeting**