

REQUEST FOR COUNCIL ACTION

Date: March 19, 2012
Item No.: 12.b

Department Approval

Timothy O'Neill

City Manager Approval

W. J. Mahonen

Item Description: Approve Request For Bids For Fire Station Project Bid Package #1

BACKGROUND

The Fire Department is in the process of completing its construction document phase of the new fire station project and is requesting to proceed with the next step in the planning/building process. The next step of the process will be requesting contractor bids for construction of the new building. The bidding process will be completed in two phases: The first phase will be “Bid Package #1” which will consist of the following items:

- Site/earth work
- Utilities
- Building foundation
- Paving

The second phase of the building process will be “Bid Package #2” consisting of all other building components. Bid package #2 is scheduled for council review and approval for bids on the April 16, 2012 Council meeting.

FINANCIAL IMPACTS

The fire department will be utilizing funding from the sale of bonds for all payments related to work performed in bid package #1. The fire department will not seek Council approval to award bids received by this request until the current litigation issues are resolved.

STAFF RECOMMENDATION

Staff recommends Council authorize the fire department to seek bids related to work performed as described in “Bid Package #1”.

REQUESTED COUNCIL ACTION

Motion to authorize the fire department to seek bids related to work performed as described in “Bid Package #1”.

Prepared by: Timothy O'Neill, Fire Chief

Attachments: A: Summary of Work

Section 011100 - Contract Work Scope Descriptions
Roseville Fire Station
Prepared by Bossardt Corporation

SECTION 011100 SUMMARY OF WORK

PART I – GENERAL

Attachment A

1.1 DIVISION OF CONTRACT

- A. This is a Construction Management Project. There is no General Contractor. The Owner will award separate contracts for all contracts described in this section. The project will be administered, managed, and coordinated by the Construction Manager.
- B. Although each Contract involves an obvious and recognizable segment of "conventional" subcontracting, multiple contract performance requires that adjustments be made to permit the completion of a Contract as a construction unit. Each Contractor is to review the total scope of their responsibilities with respect to their work and provide for same in their proposal.
- C. All work relative to the project is identified by the Contract Documents. Each Contractor is required to review all portions of the Contract Documents to completely determine their Scope of Work and to become familiar with the Scope of Work of others. Nothing contained in the work scope description shall be construed as overriding or changing the Contract Documents. Disputes concerning the assignment of work between Prime Contracts will be interpreted by the Construction Manager and recommendations for resolution of the dispute provided to the Architect.
- D. The scope of each Contractor's work is defined in this section. Each Contractor shall familiarize themselves with the requirements of those Contracts that interface with their own. The Contractor shall consider the fact that their work follows the work of another Contractor and that still another Contractor will interface with the work of their own.
- E. Nothing contained in the Contract Documents and especially in the work scope shall be construed as a work assignment to any construction industry trade. Each Contractor is responsible for their own decision on work assignments and shall make them in accordance with the prevailing practice in the area of the Project, and in such a way that neither their progress nor the progress of others shall be adversely affected by the Contractor's decision.
- F. There is no limit to the number of Contracts and/or Projects any one Contractor can bid. Refer to Supplementary Instructions to Bidders, Subparagraph 4.1.6 for additional information.

- G. The Owner may purchase certain material and equipment items to be incorporated into the work by designated Contractors. The designated Contractor is to accept delivery and unload, handle, store, and install the appropriate items. Upon delivery, the designated Contractor is to verify product suitability; quantity, quality, and condition as soon as it can be ascertained and shall accept care, custody, and control responsibility as if it were their own purchase.
- H. The provisions of the General Conditions, Supplementary Conditions and Division 1 General Requirements apply to the work of each Contract.
- I. With the exception of Supply-Only Contractors, all Contractors are responsible for the following scope items:
 - 1. Compliance with project safety requirements as specified in Section 015200 - Safety.
 - 2. Temporary walls, barricades and cover related to Contractor's work for maintenance of security, safety, cleanliness, and protection of materials in area.
 - 3. Ongoing cleanup of work area and removal of debris related to Contractor's work. Reference the Supplementary General Conditions and Division 1 of the Specifications.
 - 4. Mobilizations and phasing of work as required by the project construction schedule.
 - 5. Attendance at weekly site coordination meetings as scheduled by the Construction Manager during the duration of the Contractor's work on site and at least one week prior to the scheduled start of the Contractor's work on site.
 - 6. Coordinate with the Owner, Construction Manager and other Contractors to comply with the Owner's occupancy requirements during construction. Contractors are required to meet state and local requirements for occupancy by area.
 - 7. Provision of shop drawings, submittals, samples, manufacturer's installation instructions, manufacturer's certificates, Owner's Instruction, O & M Manuals, and warranties as outlined in the Project Specifications as applicable to the work of each Contract.
 - 8. Conformance with the contract closeout procedures as outlined in the project specifications.

9. Temporary facilities as specified in Section 015219.

PART 2: SUMMARY OF WORK

2.1 CONTRACT WORK SCOPE DESCRIPTIONS

The following terms used in the Contract Work Scope Descriptions are hereby defined as follows:

1. **Supply:** Contractor is to furnish the specified item(s) for installation by others. All applicable freight charges, marking, protection, and delivery to the jobsite are the responsibilities of the "Supply Only" Contractor. Contractor is to provide 48-hour advance notice on shipments to the jobsite. If 48-hour advance notice is not given, shipment may be refused by the Construction Manager.
2. **Install:** Contractor is to accept delivery, unload, store, protect, sort, distribute and install materials/items supplied by others as per the specifications and plans. All mounting hardware not part of the "Supply Only" specifications is to be furnished by the installation contractor.
3. **Provide:** Contractor is responsible for the supply and installation of specified materials/items, including delivery, unloading, and storage at the jobsite.

2.2 SCHEDULE OF CONTRACTS

- A. Separate proposals will be received by the Owner for the following Work Scope Descriptions. Refer to Section 2.2.B for detailed descriptions.

Contract #	Description
0330	Cast-In-Place Concrete Foundations
3100	Earthwork/Utilities
3210	Site Paving