



City Council Agenda

Monday, July 11, 2011

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for July: Pust, Willmus, McGehee, Johnson, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
 - a. Recognize Outgoing Housing and Redevelopment Authority Board Member Susan Elkins and Human Rights Commissioners Peg Kennedy and Barbara Yates
- 6:25 p.m. **6. Approve Minutes**
 - a. Approve Minutes of June 20, 2011 Meeting
- 6:30 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business Licenses
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Approve Central Park Foundation One-day Gambling License
 - e. Adopt a Resolution Requesting PERA Membership for Part-time Firefighter
 - f. Approve Resolution of Support for Surface Transportation Program (STP)- Urban Guarantee Application for Twin Lakes Infrastructure
 - g. Approve Supplemental Joint Powers Agreement with Forest Lake
 - h. Adopt a Resolution Approving Request by Meritex

Enterprises, Inc. for a Final Plat of the Industrially-Zoned Property at 2285 Walnut Street and Approval of the associated Public Improvement Contract

- 6:40 p.m. **8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**
- 6:50 p.m. a. Receive Report From the Lawful Gambling Task Force and Consider an Ordinance Amending Chapter 304 of the Roseville City Code
- 10. Presentations**
- 7:00 p.m. a. Parks and Recreation Master Plan Implementation Approach
- 7:30 p.m. b. City Manager Recommended 2012/2013 Budget and Capital Spending Plan
- 11. Public Hearings**
- 12. Business Items (Action Items)**
- 8:15 p.m. a. Consider City Abatement for Unresolved Violations of City Code at 397 Brooks
- 8:25 p.m. b. Consider City Abatement for Unresolved Violations of City Code at 397 Highway 36
- 8:35 p.m. c. Consider City Abatement for Unresolved Violations of City Code at 590 Highway 36
- 13. Business Items – Presentations/Discussions**
- 8:45 p.m. a. Discuss Long Range Planning
- 9:00 p.m. b. Summary of Conclusions of City Manager Performance Evaluation *as required by Open Meeting Law (13D.05, subd 3a)*
- 9:05 p.m. **14. City Manager Future Agenda Review**
- 15. Councilmember Initiated Items for Future Meetings**
- 9:10 p.m. a. Request to Adopt Resolution of Opposition to Half-Cent Sales Tax in Ramsey County for Vikings Stadium – *Request of Councilmember McGehee*
- 9:15 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

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Tuesday	Jul 12	6:30 p.m.	Human Rights Commission – Additional Meeting
Monday	Jul 18	6:00 p.m.	City Council Meeting
Tuesday	Jul 19	6:00 p.m.	Housing & Redevelopment Authority – Cancelled
Monday	Jul 25	6:00 p.m.	City Council Meeting
Tuesday	Jul 26	6:30 p.m.	Public Works, Environment & Transportation Commission
Thursday	Jul 28	5:00 p.m.	Grass Lake Water Management Organization
Tuesday	Aug 2	8:00 p.m.	Parks & Recreation Commission
Wednesday	Aug 3	6:30 p.m.	Planning Commission
Monday	Aug 8	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: July 11, 2011
Item No.: 5.a

Department Approval

Acting City Manager Approval



Item Description: Recognition of Outgoing Housing & Redevelopment Authority (HRA) Board Member and Human Rights Commissioners for their Service to the City of Roseville

BACKGROUND

The City has a HRA and six advisory commissions. The HRA and commissions assist the council on specific areas of interest. HRA board members are appointed to serve five-year terms and Commissioners are appointed by the City Council to serve three-year terms. Board members and commissioners serve on a volunteer basis, donating many hours to the City of Roseville.

POLICY OBJECTIVE

Publicly acknowledge the contributions that HRA board members and commissioners have made and thank them for volunteering their time and talents to the City of Roseville.

FINANCIAL IMPACTS

None

REQUESTED COUNCIL ACTION

Present certificates of appreciation to outgoing HRA board members and commissioners.

Prepared by: William J. Malinen

Date: 7/11/11

Item: 6.a

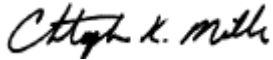
Approve 6/20/11 Minutes

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 7/11/2011
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$240,782.27
62939-63261	\$422,710.01
Total	\$663,492.28

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 7/5/2011 - 9:18 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/15/2011	Telephone	PSTN-PRI Access/DID Allocation	FSH Communications-LLC	Payphone Advantage	64.13
0	06/15/2011	Contracted Engineering Svcs	Vehicle Purchases	Elk River Ford	2011 Ford Escape XLS 4x4 5 Pass - U	17,732.73
0	06/15/2011	Contracted Engineering Svcs	Vehicle Purchases	Elk River Ford	Cargo Area Protector Tray	74.00
0	06/15/2011	Contracted Engineering Svcs	Vehicle Purchases	Elk River Ford	TIVET Tax	20.00
0	06/15/2011	Internal Service - Interest	Investment Income	M&I Marshall & Ilsley Bank	Safekeeping Charges	195.50
0	06/15/2011	Community Development	Training	Katherine Schlundt	Land Use Zoning Class Reimburseme	366.45
0	06/15/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	180.00
0	06/15/2011	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-300227	Payroll Deduction for 6/14 Payroll	4,596.23
0	06/15/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	707.48
0	06/15/2011	General Fund	210600 - Union Dues Deduction	MN Teamsters #320	Payroll Deduction for 6/14 Union Du	486.00
0	06/15/2011	License Center	Rental	Gaughan Properties	Motor Vehicle Rent-July 2011	4,585.56
0	06/15/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	306.67
0	06/15/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	183.37
0	06/15/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,211.58
0	06/15/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	844.80
0	06/15/2011	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	3,006.29
0	06/15/2011	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	260.37
0	06/15/2011	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	260.37
0	06/15/2011	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	260.36
0	06/15/2011	Workers Compensation	Professional Services	SFM Risk Solutions	Administrative, Claim Charges	635.00
0	06/15/2011	Sanitary Sewer	Professional Services	Gopher State One Call	FTP Tickets	305.66
0	06/15/2011	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	305.67
0	06/15/2011	Storm Drainage	Professional Services	Gopher State One Call	FTP Tickets	305.67
0	06/15/2011	Recreation Donations	Operating Supplies	St. Croix Recreation Co., Inc.	Mission Bench	976.84
0	06/15/2011	Sanitary Sewer	Operating Supplies	Certified Laboratories, Inc.	Clear Adhesive Sealant	258.31
0	06/15/2011	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-May 2011	5,818.55
0	06/15/2011	Recreation Fund	Memberships & Subscriptions	DMX Music, Inc.	Skating Center Music	146.63
0	06/15/2011	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	6,032.70
0	06/15/2011	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	1,926.71
0	06/15/2011	Recreation Fund	Utilities	Xcel Energy	Nature Center	286.29
0	06/15/2011	License Center	Utilities	Xcel Energy	Motor Vehicle	507.55
0	06/15/2011	General Fund	Utilities	Xcel Energy	Street Lights	62.01
0	06/15/2011	General Fund	Utilities	Xcel Energy	Street Lights	47.41
0	06/15/2011	Recreation Fund	Operating Supplies	Grainger Inc	IEC Contactor	97.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/15/2011	Recreation Fund	Operating Supplies	Grainger Inc	Battery, Duct Tape	25.12
0	06/15/2011	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts	41.41
0	06/15/2011	Telecommunications	Furniture and Fixtures	SHI International Corp	Creative Suite 5.5	716.89
0	06/15/2011	Recreation Fund	Contract Maintenance	Green View Inc.	Ice Arena Cleaning	2,132.62
0	06/15/2011	Water Fund	Water Meters	Ferguson Waterworks	Splice Tube	165.66
Check Total:						56,136.22
0	06/21/2011	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-12.24
0	06/21/2011	Information Technology	Operating Supplies	Newegg.Com-ACH	Replacement Disk Drive	190.23
0	06/21/2011	Golf Course	Vehicle Supplies	Cushman Motors-ACH	Rear Axel Parts	1.50
0	06/21/2011	Recreation Fund	Operating Supplies	Michaels-ACH	HANC Supplies	16.06
0	06/21/2011	General Fund	Office Supplies	Next Day Gourmet- ACH	Stainless Steel Drink Dispenser	54.62
0	06/21/2011	General Fund	Conferences	Best Western- ACH	Police Chiefs Conference Lodging-M	300.03
0	06/21/2011	General Fund	Training	Nelsons Cheese & Deli-ACH	Rescue Training Refreshments	74.49
0	06/21/2011	Community Development	Conferences	Marriott-ACH	Conference Lodging	1,102.88
0	06/21/2011	License Center	Office Supplies	S & T Office Products-ACH	Office Supplies	73.87
0	06/21/2011	General Fund	Operating Supplies	Brother Mobile Solutions-ACH	Thermal Paper	270.23
0	06/21/2011	Recreation Fund	Operating Supplies	Factory Direct-ACH	HANC Art Supplies	52.21
0	06/21/2011	Recreation Fund	Use Tax Payable	Factory Direct-ACH	Sales/Use Tax	-3.36
0	06/21/2011	Recreation Fund	Rental	On Site Sanitation-ACH	Regular Service	212.94
0	06/21/2011	Recreation Fund	Rental	On Site Sanitation-ACH	Regular Service	84.55
0	06/21/2011	Recreation Fund	Rental	On Site Sanitation-ACH	Regular Service	1,140.45
0	06/21/2011	Recreation Fund	Rental	On Site Sanitation-ACH	Regular Service	148.71
0	06/21/2011	Community Development	Conferences	Philly Steak-ACH	Conference Meal	11.06
0	06/21/2011	Community Development	Conferences	California Pizza-ACH	Conference Meal	16.92
0	06/21/2011	Community Development	Conferences	Airport Terminal-ACH	Conference	5.00
0	06/21/2011	Community Development	Conferences	Uno Chicago Grill-ACH	Conference Meal	16.21
0	06/21/2011	General Fund	Professional Services	Roseville Bakery-ACH	Ethics Training Refreshments	29.15
0	06/21/2011	Recreation Fund	Miscellaneous	Weissman's Design-ACH	No Receipt	19.77
0	06/21/2011	General Fund	Operating Supplies	Home Depot- ACH	Mailbox Post	357.22
0	06/21/2011	License Center	Office Supplies	Target- ACH	Batteries, Tissues	46.56
0	06/21/2011	Recreation Fund	Operating Supplies	Party City-ACH	Spring Celebration Supplies	85.86
0	06/21/2011	Recreation Fund	Operating Supplies	Rainbow Foods-ACH	HANC Supplies	21.89
0	06/21/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	17.30
0	06/21/2011	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Fasteners	11.95
0	06/21/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Mailbox Supplies	46.76
0	06/21/2011	Recreation Fund	Operating Supplies	Michaels-ACH	Spring Celebration Supplies	32.02
0	06/21/2011	P & R Contract Maintenance	Miscellaneous	North Hgts Hardware Hank-ACH	No Receipt	2.91
0	06/21/2011	General Fund Donations	Supplies - Target Corp Grant	Target- ACH	Sr. Safety Camp Supplies	523.56
0	06/21/2011	Recreation Fund	Operating Supplies	Fed Ex Kinko's-ACH	Spring Celebration Supplies	6.43
0	06/21/2011	Recreation Fund	Operating Supplies	Suburban Ace Hardware-ACH	Paint Brushes	24.68
0	06/21/2011	Golf Course	Operating Supplies	Office Max-ACH	Printer/Copier for Golf Course	348.14
0	06/21/2011	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-ACH	Duct Tape, Brushes	41.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/21/2011	Recreation Fund	Operating Supplies	Northern Tool & Equip- ACH		115.64
0	06/21/2011	Telecommunications	Operating Supplies	Office Depot- ACH	Office Supplies	54.59
0	06/21/2011	Recreation Fund	Office Supplies	Target- ACH	Get Well, Sympathy Cards	7.23
0	06/21/2011	Community Development	Conferences	Airport Parking-ACH	Parking	70.00
0	06/21/2011	Telecommunications	Professional Services	Hermes- ACH	Creative Awards	90.84
0	06/21/2011	Telecommunications	Use Tax Payable	Hermes- ACH	Sales/Use Tax	-5.84
0	06/21/2011	General Fund	Training	MN Fire Svc Cert Board-ACH	Training Certifications	20.00
0	06/21/2011	General Fund	Professional Services	Superamerica-ACH	Ethics Training Refreshments-Cooki	27.00
0	06/21/2011	Community Development	Conferences	Boston Taxi-ACH	Conference Transportation	24.55
0	06/21/2011	Community Development	Conferences	Frontier Airlines-ACH	Baggage Charge	40.00
0	06/21/2011	Telecommunications	Operating Supplies	Emusic.com-ACH	Fraudulent Charge-Reversal on Next :	11.99
0	06/21/2011	Information Technology	Operating Supplies	CDW-Government- ACH	Phone System Patch Panel	93.32
0	06/21/2011	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Power Equipment Parts	24.63
0	06/21/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Supplies	109.87
0	06/21/2011	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	231.38
0	06/21/2011	General Fund	Operating Supplies	Home Depot- ACH	Mailboxes	106.44
0	06/21/2011	Recreation Fund	Operating Supplies	Cub Foods- ACH	Supplies	7.17
0	06/21/2011	General Fund	Training	Glock- ACH	Armorer	150.00
0	06/21/2011	General Fund	Professional Services	Nelsons Cheese & Deli-ACH	Ethics Training Refreshments	165.07
0	06/21/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Bulbs	16.90
0	06/21/2011	Water Fund	Operating Supplies	Sears Roebuck-ACH	Tools	306.42
0	06/21/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Ratchet Straps	12.38
0	06/21/2011	General Fund	Operating Supplies	Party City-ACH	Fire Prevention Presentation Supplies	4.26
0	06/21/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Shop Tools	40.53
0	06/21/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Broom Handles, Gloves	49.94
0	06/21/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Arboretum Supplies	50.55
0	06/21/2011	General Fund	Employee Recognition	Roberts Co. Inc- ACH	Award Items	53.74
0	06/21/2011	General Fund	209001 - Use Tax Payable	Roberts Co. Inc- ACH	Sales/Use Tax	-3.46
0	06/21/2011	Water Fund	Water Meters	Suburban Ace Hardware-ACH	Meter Van Supplies	7.27
0	06/21/2011	General Fund	Operating Supplies	Home Depot- ACH	Mailboxes	252.17
0	06/21/2011	General Fund	Operating Supplies	Best Buy- ACH	Camera, Memory Card	121.02
0	06/21/2011	Information Technology	Miscellaneous Expense	UPS Store-ACH	Shipping Charges	92.37
0	06/21/2011	General Fund	Operating Supplies	Survey Monkey.com-ACH	Police Department Surveys	19.95
0	06/21/2011	General Fund	Operating Supplies	Home Depot- ACH	Credit	-213.93
0	06/21/2011	General Fund	Conferences	Grandview Lodge-ACH	Conference Lodging-Malinen	239.61
0	06/21/2011	Golf Course	Operating Supplies	Coastal Tool-ACH	Dewalt Drills Replacement Batteries	105.81
0	06/21/2011	Golf Course	Use Tax Payable	Coastal Tool-ACH	Sales/Use Tax	-6.81
0	06/21/2011	Information Technology	Operating Supplies	Buy.com- ACH	Cable Tester	84.41
0	06/21/2011	Information Technology	Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-5.43
0	06/21/2011	Recreation Fund	Operating Supplies	Michaels-ACH	Meeting Sign Supplies	13.00
0	06/21/2011	Recreation Fund	Operating Supplies	Michaels-ACH	Program Promotion Supplies	25.53
0	06/21/2011	General Fund	Operating Supplies	UPS Store-ACH	Pager Repair Shipping Cost	12.29
0	06/21/2011	General Fund	Operating Supplies	Fed Ex Kinko's-ACH	Ground Shipping	2.15
0	06/21/2011	General Fund	Clothing	Bloomington Embroidery-ACH	SWAT Uniform Items	276.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/21/2011	Recreation Fund	Operating Supplies	Cub Foods- ACH	HANC Supplies	40.04
0	06/21/2011	Recreation Fund	Operating Supplies	Northern Battery-ACH	Floor Scrubber Batteries	150.63
0	06/21/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Fire Station Repair Supplies	23.52
0	06/21/2011	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	24.71
Check Total:						8,511.65
0	06/23/2011	Golf Course	Operating Supplies	Discount Steel Inc	Tubing	145.33
0	06/23/2011	Recreation Fund	Printing	Star Tribune	Oval Marketing	84.00
0	06/23/2011	General Fund	Professional Services	Cole Information Services	Directory	463.78
0	06/23/2011	General Fund	209001 - Use Tax Payable	Cole Information Services	Sales/Use Tax	-29.83
0	06/23/2011	General Fund	Memberships & Subscriptions	Thomas Gray	PD1 Trials Registration Reimburseme	100.00
0	06/23/2011	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-May 2011	2,013.20
0	06/23/2011	General Fund	Transportation	William Malinen	Mileage Reimbursement	85.88
0	06/23/2011	General Fund	Telephone	Doug Johnson	Supplies Reimbursement	186.58
0	06/23/2011	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey	Supplies Reimbursement	46.85
0	06/23/2011	Housing & Redevelopment Agency	Printing	Jeanne Kelsey	Supplies Reimbursement	123.98
0	06/23/2011	Housing & Redevelopment Agency	Printing	Jeanne Kelsey	Supplies Reimbursement	73.03
0	06/23/2011	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Supplies Reimbursement	32.64
0	06/23/2011	License Center	Transportation	Mary Dracy	Mileage Reimbusement	134.64
0	06/23/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,000.00
0	06/23/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	213.58
0	06/23/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	06/23/2011	P & R Contract Maintenance	Clothing	Patti Sullivan	Uniform Cost Reimbursement	112.95
0	06/23/2011	General Fund	211400 - Medical Ins Employee		Medical Overpayment Refund	582.36
0	06/23/2011	Community Development	Professional Services	BKBM Engineers, Corp.	Structural Plan Review Service	992.64
0	06/23/2011	Community Development	Professional Services	BKBM Engineers, Corp.	Structural Plan Review Service	1,170.00
0	06/23/2011	Telecommunications	Operating Supplies	Sysco Mn	Popcorn	105.00
0	06/23/2011	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	1,856.23
0	06/23/2011	General Fund	Professional Services	City of St. Paul	RMS and Wireless Services-June 201	2,773.05
0	06/23/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Parts	20.26
0	06/23/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Battery	39.96
0	06/23/2011	Boulevard Landscaping	Operating Supplies	Bachmans Inc	Achillea Moonshine	715.85
0	06/23/2011	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Annuals	77.49
0	06/23/2011	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Flowers	118.91
0	06/23/2011	Recreation Fund	Deposits - Arboretum Bricks	Linder's Greenhouse, Inc.	Flowers	135.00
0	06/23/2011	General Fund	Contract Maintenance Vehicles	Advanced Graphix Inc	Squad Car Graphics	128.25
0	06/23/2011	Sanitary Sewer	Operating Supplies	Catco Parts & Service Inc	Mirror	6.94
0	06/23/2011	General Fund	Vehicle Supplies	Catco Parts & Service Inc	Hoses, Fittings, Shop Supplies	220.85
0	06/23/2011	P & R Contract Maintenance	Operating Supplies	AmSan, Inc.	Soap	64.25
0	06/23/2011	P & R Contract Maintenance	Operating Supplies	Bachmans Inc	Trees, Shrubs	245.71
0	06/23/2011	General Fund	Contract Maintenance	Intoximeters, Inc.	Handheld Repair	97.98
0	06/23/2011	Water Fund	Operating Supplies	Bryan Rock Products, Inc.	1" CL5	507.06
0	06/23/2011	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	326.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/23/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Battery	213.01
0	06/23/2011	General Fund	Operating Supplies	3D Specialties	2-Way Tabs	560.20
0	06/23/2011	General Fund	Motor Fuel	Yocum Oil	Fuel	10,899.68
0	06/23/2011	General Fund	Motor Fuel	Yocum Oil	Fuel	11,197.20
0	06/23/2011	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Prosecution Services Through May 31	11,240.00
0	06/23/2011	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Vehicle Forfeiture Through May 31	595.00
0	06/23/2011	General Fund	Utilities	Xcel Energy	Civil Defense	69.79
0	06/23/2011	Golf Course	Utilities	Xcel Energy	Golf	416.86
0	06/23/2011	Recreation Fund	Utilities	Xcel Energy	Skating	12,047.34
0	06/23/2011	General Fund	Utilities	Xcel Energy	Fire Stations	1,254.16
0	06/23/2011	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	4,313.37
0	06/23/2011	Sanitary Sewer	Utilities	Xcel Energy	Sewer	202.95
0	06/23/2011	Water Fund	Utilities	Xcel Energy	Water Tower	4,927.55
0	06/23/2011	General Fund	Utilities	Xcel Energy	Street Light	12,894.60
0	06/23/2011	General Fund	Contract Maintenance	Emergency Apparatus Maint. Inc	Vehicle Repair	178.29
0	06/23/2011	General Fund	209001 - Use Tax Payable	Emergency Apparatus Maint. Inc	Sales/Use Tax	-0.90
0	06/23/2011	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Vehicle Repair	988.78
0	06/23/2011	General Fund	209001 - Use Tax Payable	Emergency Apparatus Maint. Inc	Sales/Use Tax	-12.54
0	06/23/2011	General Fund	Operating Supplies	Awards By Hammond	Plaque	90.84
0	06/23/2011	Golf Course	Operating Supplies	MTI Distributing, Inc.	Conversion Assy	447.96
0	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	MTI Distributing, Inc.	Vacuator, Cover ASM	152.97
0	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	MTI Distributing, Inc.	Radiator Cap	24.98
0	06/23/2011	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	Multipurpose Gauge	36.48
0	06/23/2011	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-2.35
0	06/23/2011	Sanitary Sewer	Operating Supplies	Metal Supermarkets	HR Angle	9.64
0	06/23/2011	Storm Drainage	Operating Supplies	Grainger Inc	Keyed Alike	75.54
0	06/23/2011	P & R Contract Maintenance	Operating Supplies	Eagle Clan, Inc	Toilet Tissue, Roll Towels	358.54
0	06/23/2011	General Fund	Clothing	Streicher's	Shirts, Trauma Plates	1,297.96
0	06/23/2011	General Fund	Operating Supplies	Streicher's	Tie Tacs	28.80
0	06/23/2011	General Fund	Operating Supplies	Streicher's	Shirts, Trauma Plates	325.96
0	06/23/2011	Police Forfeiture Fund	Professional Services	Streicher's	Badges	125.04
0	06/23/2011	General Fund Donations	K-9 Supplies	Streicher's	Badges	125.05
0	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	Davis Equipment Corp	Pulley	21.45
0	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	Davis Equipment Corp	Parts	134.87
0	06/23/2011	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Civil Matters Through May 31	13,241.00
0	06/23/2011	Water Fund	Operating Supplies	Fastenal Company Inc.	Supplies	165.65
0	06/23/2011	Water Fund	Operating Supplies	Fastenal Company Inc.	Supplies	62.80
0	06/23/2011	Sanitary Sewer	Operating Supplies	Fastenal Company Inc.	Supplies	16.95
0	06/23/2011	General Fund	Vehicle Supplies	Fastenal Company Inc.	Vehicle Parts	235.94
0	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	Turfwerks	Vehicle Parts	408.45
0	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	Turfwerks	Vehicle Parts	118.28
0	06/23/2011	General Fund	Vehicle Supplies	Ziegler Inc	Switch, Filter	117.78
0	06/23/2011	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	29.34
0	06/23/2011	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	11.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/23/2011	Recreation Fund	Office Supplies	Innovative Office Solutions	Office Supplies	383.14
0	06/23/2011	Water Fund	Office Supplies	Innovative Office Solutions	Office Supplies	11.44
0	06/23/2011	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	11.42
0	06/23/2011	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	182.94
0	06/23/2011	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	43.29
0	06/23/2011	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	32.08
0	06/23/2011	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	42.27
0	06/23/2011	Recreation Fund	Office Supplies	Innovative Office Solutions	Office Supplies	225.20
0	06/23/2011	Water Fund	Office Supplies	Innovative Office Solutions	Office Supplies	42.27
0	06/23/2011	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	42.27
0	06/23/2011	Water Fund	Operating Supplies	Tessman Seed Co - St. Paul	Boulevard Mix	273.13
Check Total:						106,099.03
0	06/29/2011	Info Tech/Contract Cities	North St. Paul Computer Equip	Newegg.Com-ACH	Squad Car Computer Components	369.76
0	06/29/2011	Info Tech/Contract Cities	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-23.79
0	06/29/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	3.78
0	06/29/2011	General Fund	Worksession Expenses	Target- ACH	Candy	12.79
0	06/29/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	19.53
0	06/29/2011	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	9.65
0	06/29/2011	General Fund	Operating Supplies	Target- ACH	Laundry Room Supplies	29.00
0	06/29/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	20.54
0	06/29/2011	General Fund	Operating Supplies	Target- ACH	Fingerprint Cleanup Supplies	7.77
0	06/29/2011	Telecommunications	Operating Supplies	Monoprice.Com-ACH	Earbuds	20.80
0	06/29/2011	Telecommunications	Use Tax Payable	Monoprice.Com-ACH	Sales/Use Tax	-1.34
0	06/29/2011	General Fund	Operating Supplies	Dick's Sporting Goods - ACH	Heavy Duty Portable Spot Light	64.26
0	06/29/2011	Sanitary Sewer	Operating Supplies	Metal Supermarkets-ACH	Metal	94.27
0	06/29/2011	Recreation Fund	Operating Supplies	Subway-ACH	Bowling Group Luncheon	85.67
0	06/29/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Connectors, Fasteners	32.74
0	06/29/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Cleaning Supplies	45.56
0	06/29/2011	General Fund	Training	Target- ACH	Station Committee Meeting Supplies	53.00
0	06/29/2011	Water Fund	Water Meters	UPS Store-ACH	Shipping Charges	18.66
0	06/29/2011	Information Technology	Operating Supplies	SHI-ACH	Visio 2011	311.01
0	06/29/2011	Risk Management	Memberships & Subscriptions	Kaplan Professional Schools-ACH	Business Ethics Training-Davitt	102.00
0	06/29/2011	General Fund	Training	Barnes & Noble-ACH	Training Supplies	85.07
0	06/29/2011	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Rubbing Alcohol	3.20
0	06/29/2011	Recreation Fund	Operating Supplies	Office Depot- ACH	Office Supplies	130.39
0	06/29/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Carpet Tape and Glue	24.58
0	06/29/2011	Recreation Fund	Operating Supplies	Cub Foods- ACH	Bowling Group Luncheon Supplies	18.93
0	06/29/2011	Information Technology	Operating Supplies	Monoprice.Com-ACH	Adapter Cables	33.15
0	06/29/2011	Information Technology	Use Tax Payable	Monoprice.Com-ACH	Sales/Use Tax	-2.13
0	06/29/2011	Info Tech/Contract Cities	North St. Paul Computer Equip	mp3Car-ACH	Squad Car Computer Components	196.70
0	06/29/2011	Info Tech/Contract Cities	Use Tax Payable	mp3Car-ACH	Sales/Use Tax	-12.65
0	06/29/2011	Community Development	Clothing	Mills Fleet Farm-ACH	Rubber Boots	55.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/29/2011	General Fund	Vehicle Supplies	Suburban Ace Hardware-ACH	Wire Roap Clip	8.29
0	06/29/2011	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Primer	20.31
0	06/29/2011	Information Technology	Operating Supplies	Buy.com- ACH	IT Department Fax Machine	134.66
0	06/29/2011	Information Technology	Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-8.66
0	06/29/2011	General Fund	Operating Supplies	Byerly's- ACH	Baked Goods for Park Patrol Kick Of	7.98
0	06/29/2011	General Fund	Office Supplies	Office Depot- ACH	Office Supplies	40.35
0	06/29/2011	Recreation Fund	Operating Supplies	Liberts-ACH	Dance Costumes	151.91
0	06/29/2011	General Fund	Memberships & Subscriptions	WSJ.com-ACH	Subscription Renewal	155.00
0	06/29/2011	Recreation Fund	Operating Supplies	Roseville Bakery-ACH	Ice Show Supplies	11.50
0	06/29/2011	Sanitary Sewer	Operating Supplies	Mills Fleet Farm-ACH	Saw Blades	57.59
0	06/29/2011	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Valves, Outlets	23.20
0	06/29/2011	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	55.61
0	06/29/2011	General Fund	Operating Supplies	Axels-ACH	License Center Operational Meeting	63.00
0	06/29/2011	General Fund	Operating Supplies	Sirchie Finger Print-ACH	Evidence Supplies	108.56
0	06/29/2011	General Fund	209001 - Use Tax Payable	Sirchie Finger Print-ACH	Sales/Use Tax	-6.98
0	06/29/2011	General Fund	Office Supplies	Staples-ACH	Office Supplies	44.75
0	06/29/2011	Information Technology	Operating Supplies	Laserfiche-ACH	Administrator Certification	100.00
0	06/29/2011	Golf Course	Operating Supplies	Discount Steel Inc-ACH	Steel for Patio Furniture Repair	86.22
0	06/29/2011	General Fund	Vehicle Supplies	Floors by Steve-ACH	Inadvertant Personal Purchase-Repaic	112.48
0	06/29/2011	Community Development	Miscellaneous Expense	Tuggs-ACH	Lunch Meeting with Cunningham Gr	48.60
0	06/29/2011	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Tools	24.61
0	06/29/2011	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Vehicle Supplies	84.73
0	06/29/2011	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	77.08
0	06/29/2011	General Fund	Operating Supplies	Sirchie Finger Print-ACH	Electrostatic Dissipation Bags	66.74
0	06/29/2011	General Fund	209001 - Use Tax Payable	Sirchie Finger Print-ACH	Sales/Use Tax	-4.29
0	06/29/2011	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-ACH	Washer Hose	2.88
0	06/29/2011	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Power Equipment Parts	42.81
0	06/29/2011	P & R Contract Maintenance	Temporary Employees	Sprint-ACH	Cell Phones	54.25
0	06/29/2011	Storm Drainage	Telephone	Sprint-ACH	Cell Phones	54.25
0	06/29/2011	General Fund	Operating Supplies	Sprint-ACH	Cell Phones	78.00
0	06/29/2011	Information Technology	Telephone	Sprint-ACH	Cell Phones	82.50
0	06/29/2011	Recreation Fund	Professional Services	Sprint-ACH	Cell Phones	26.00
0	06/29/2011	Recreation Fund	Miscellaneous	Staples-ACH	No Receipt	52.01
0	06/29/2011	Information Technology	Contract Maintenance	Local Link, Inc.-ACH	DNS Hosting	107.50
0	06/29/2011	Recreation Fund	Operating Supplies	Spencer Gifts-ACH	Red Light for Ice Show	21.41
0	06/29/2011	Storm Drainage	Motor Fuel	Marathon Oil-ACH	Fuel for Broom Spring Sweep	100.00
0	06/29/2011	General Fund	Training	Online Training-ACH	Online Sexual Harassment Awareness	1,989.00
0	06/29/2011	General Fund	Vehicle Supplies	Baileigh Industrial-ACH	Variable Tooth Blade	95.12
0	06/29/2011	General Fund	209001 - Use Tax Payable	Baileigh Industrial-ACH	Sales/Use Tax	-6.12
0	06/29/2011	Storm Drainage	Operating Supplies	Certified Laboratories-ACH	Gloves, Safety Vests	130.21
0	06/29/2011	Storm Drainage	Operating Supplies	Menards-ACH	Treated Wood, Post	90.64
0	06/29/2011	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Painting Supplies	73.23
0	06/29/2011	Recreation Fund	Operating Supplies	Suburban Ace Hardware-ACH	Hooks	2.99
0	06/29/2011	License Center	Operating Supplies	Amazon.com- ACH	Video Server Replacement Disk Drive	102.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/29/2011	License Center	Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-6.60
0	06/29/2011	P & R Contract Maintenance	Operating Supplies	Home Depot- ACH	Lath	32.04
0	06/29/2011	Recreation Fund	Memberships & Subscriptions	PayPal-ACH	Spring Workshop	40.00
0	06/29/2011	Recreation Fund	Operating Supplies	Office Max-ACH	Office Supplies	6.45
0	06/29/2011	Information Technology	Operating Supplies	Amazon.com- ACH	Optical Transceivers for SAN Cluster	572.19
0	06/29/2011	Information Technology	Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-36.81
0	06/29/2011	Community Development	Operating Supplies	Walgreens-ACH	Pedometer	16.06
0	06/29/2011	Recreation Fund	Operating Supplies	Home Depot- ACH	Screws, Sockets, Bits	142.40
0	06/29/2011	Recreation Fund	Operating Supplies	Party City-ACH	Ice Show Table Cloth	32.12
0	06/29/2011	Recreation Fund	Operating Supplies	Time Clock Express-ACH	Time Cards	183.59
0	06/29/2011	Recreation Fund	Use Tax Payable	Time Clock Express-ACH	Sales/Use Tax	-11.81
0	06/29/2011	HRA Property Abatement Program	Payments to Contractors	Office Depot- ACH	Office Supplies	19.26
0	06/29/2011	General Fund	Training	Amazon.com- ACH	Training Supplies	49.46
0	06/29/2011	General Fund	209001 - Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-3.18
0	06/29/2011	Police Forfeiture Fund	Professional Services	Flowerama-ACH	Lorraine Johnson Memorial Service F	69.94
0	06/29/2011	Storm Drainage	Operating Supplies	General Industrial Supply-ACH	Aluminum Scoop, Hammerlock	98.14
0	06/29/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Shop Parts	40.56
0	06/29/2011	Telecommunications	Furniture and Fixtures	Office Depot- ACH	Office Supplies	161.63
0	06/29/2011	General Fund	Recognition Program	Lexington Floral- ACH	Flowers for Fallen Officer Johnson's V	74.88
0	06/29/2011	Information Technology	Operating Supplies	Amazon.com- ACH	Optical Transceivers for SAN Cluster	1,639.25
0	06/29/2011	Information Technology	Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-105.45
0	06/29/2011	P & R Contract Maintenance	Miscellaneous	North Hgts Hardware Hank-ACH	No Receipt	14.98
0	06/29/2011	General Fund	Operating Supplies	Cub Foods- ACH	Lt. Testing Panel After Snack	5.58
0	06/29/2011	Recreation Fund	Operating Supplies	Linder's Garden Ctr-ACH	Ice Show Flowers	165.63
0	06/29/2011	General Fund	Contract Maint. - City Hall	Nitti Sanitation-ACH	Regular Service	153.00
0	06/29/2011	General Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	88.40
0	06/29/2011	General Fund	Contract Maint. - City Garage	Nitti Sanitation-ACH	Regular Service	275.40
0	06/29/2011	General Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	54.40
0	06/29/2011	Golf Course	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	108.80
0	06/29/2011	Recreation Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	224.40
0	06/29/2011	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	516.80
0	06/29/2011	Golf Course	Contract Maintenance	Nitti Sanitation-ACH	On Call Service-Golf Course	60.52
Check Total:						11,053.42
0	06/30/2011	Recreation Fund	Operating Supplies	R & R Specialties of Wisconsin, Inc	Impeller	82.24
0	06/30/2011	General Fund	Operating Supplies	Samba Holdings Inc	Driver Records	7.00
0	06/30/2011	Water Fund	Vehicles / Equipment	Elk River Ford	Vehicle	19,827.82
0	06/30/2011	TIF District #17-Twin Lakes	Professional Services	Ratwik, Roszak & Maloney, PA	Twin Lakes Pkwy Condemnation-Noi	1,020.21
0	06/30/2011	Recreation Fund	Professional Services	Mari Marks	Dance Instruction	70.00
0	06/30/2011	Recreation Fund	Professional Services	Catherine Kohs	Assistant Dance Instructor	57.75
0	06/30/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	155.00
0	06/30/2011	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-300227	Payroll Deduction for 6/28 Payroll	4,729.03
0	06/30/2011	General Fund	210501 - PERA Life Ins. Ded.	NCPERS Life Ins#7258500	Payroll Deduction for June Payroll	48.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/30/2011	General Fund	210700 - Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 6/28 Payroll	1,314.36
0	06/30/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	06/30/2011	General Fund	Transportation	Eldona Bacon	Mileage Reimbursement	81.60
0	06/30/2011	Telecommunications	Transportation	Carolyn Curti	Mileage Reimbursement	21.93
0	06/30/2011	Housing & Redevelopment Agency	Conferences	Jeanne Kelsey	Supplies Reimbursement	48.00
0	06/30/2011	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	34.17
0	06/30/2011	License Center	Transportation	Jill Theisen	Mileage Reimbursement	244.80
0	06/30/2011	License Center	Transportation	Mary Dracy	Mileage Reimbursement	40.80
0	06/30/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	722.87
0	06/30/2011	General Fund	Vehicle Supplies	Catco Parts & Service Inc	U-Joint Kit, Labor	84.94
0	06/30/2011	General Fund	Vehicle Supplies	Catco Parts & Service Inc	Vehicle Parts	191.00
0	06/30/2011	TIF District #17-Twin Lakes	P-SS-ST-W-10-17 Contractor Pay	WSB & Associates, Inc.	Project No: 01814-210	4,328.50
0	06/30/2011	General Fund	Vehicle Supplies	Midway Ford Co	Vehicle Supplies	103.54
0	06/30/2011	Water Fund	Printing	Greenhaven Printing	July/August Newsletter Printing	1,068.75
0	06/30/2011	Water Fund	Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-68.75
0	06/30/2011	Telecommunications	Printing	Greenhaven Printing	July/August Newsletter Printing	4,959.00
0	06/30/2011	Telecommunications	Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-319.00
0	06/30/2011	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Contract Maintenance	294.50
0	06/30/2011	General Fund	Operating Supplies	City of St. Paul	Paper	5,108.57
0	06/30/2011	General Fund	209001 - Use Tax Payable	City of St. Paul	Sales/Use Tax	-328.62
0	06/30/2011	Golf Course	Contract Maintenance	Yale Mechanical, LLC	RPZ Testing	180.00
0	06/30/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Credit	-213.01
0	06/30/2011	General Fund	Vehicle Supplies	Cushman Motor Co Inc	2011 Blanket PO for Vehicle Repairs	945.00
0	06/30/2011	Information Technology	Contract Maintenance	Electro Watchman, Inc.	Security Monitoring	144.12
0	06/30/2011	Information Technology	Contract Maintenance	Electro Watchman, Inc.	Security Monitoring	320.63
0	06/30/2011	General Fund	Vehicle Supplies	Napa Auto Parts	V-Belt	32.60
0	06/30/2011	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Flowers	3,153.88
0	06/30/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	59.40
0	06/30/2011	General Fund	Contract Maintenance Vehicles	Midway Ford Co	Vehicle Repair	1,357.21
0	06/30/2011	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	95.20
0	06/30/2011	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	5.60
0	06/30/2011	Golf Course	Operating Supplies	Allegra Print & Imaging	T-Shirt Printing	686.14
0	06/30/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	301.94
0	06/30/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	22.48
0	06/30/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	279.02
0	06/30/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Vehicle Supplies	60.95
0	06/30/2011	General Fund	Op Supplies - City Hall	Sherwin Williams	Paint	43.16
0	06/30/2011	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.88
0	06/30/2011	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	73.64
0	06/30/2011	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	56.64
0	06/30/2011	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	106.88
0	06/30/2011	Storm Drainage	Operating Supplies	Grainger Inc	Keys	88.36
0	06/30/2011	Recreation Fund	Operating Supplies	Eagle Clan, Inc	Toilet Tissue, Roll Towels	364.28
0	06/30/2011	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	Lamps, Brackets	333.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/30/2011	General Fund	Operating Supplies	Streicher's	Holster	94.04
0	06/30/2011	General Fund	Operating Supplies	Streicher's	Holsters	170.99
0	06/30/2011	General Fund	Clothing	North Image Apparel, Inc.	Clothing	496.00
0	06/30/2011	Sanitary Sewer	Clothing	North Image Apparel, Inc.	Clothing	246.25
0	06/30/2011	Water Fund	Clothing	North Image Apparel, Inc.	Clothing	195.00
0	06/30/2011	Storm Drainage	Clothing	North Image Apparel, Inc.	Clothing	299.75
0	06/30/2011	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.	Caulking Supplies	865.69
0	06/30/2011	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	Siren Driver Replacement	10.16
0	06/30/2011	Boulevard Landscaping	Operating Supplies	Tessman Seed Co - St. Paul	Seed	218.80
0	06/30/2011	General Fund	Vehicle Supplies	Turfwerks	Alternator	585.60
0	06/30/2011	Street Construction	2011 PMP	Stork Twin City Testing Corp.	Bituminous Testing & Report	1,300.00
0	06/30/2011	Street Construction	Dale St btw Cty C & S Owasso	Stork Twin City Testing Corp.	Engineering Services	1,066.99
0	06/30/2011	Street Construction	Dale St btw Cty C & S Owasso	Stork Twin City Testing Corp.	Engineering Services	707.89
Check Total:						58,981.95
0	06/30/2011	P & R Contract Maintenance	Miscellaneous	Kelsey Wild Bird Store-ACH	Recode Turned In Purchasing Card Re	-80.33
0	06/30/2011	P & R Contract Maintenance	Operating Supplies	Kelsey Wild Bird Store-ACH	Recode Turned In Purchasing Card R	80.33
0	06/30/2011	P & R Contract Maintenance	Operating Supplies	Grainger-ACH	Recode Turned in Purchasing Card R	95.61
0	06/30/2011	P & R Contract Maintenance	Miscellaneous	Grainger-ACH	Recode Turned in Purchasing Card R	-95.61
Check Total:						0.00
62939	06/15/2011	Water Fund	Accounts Payable	LOCKMAN PROPERTIES LLC	Refund Check	2.25
Check Total:						2.25
62940	06/15/2011	Equipment Replacement Fund	Other Improvements	Access Communications Inc	Harambee School Splice	1,814.14
62940	06/15/2011	Information Technology	Contract Maintenance	Access Communications Inc	Technician Labor-Replaced Damaged	130.28
Check Total:						1,944.42
62941	06/15/2011	Community Development	Professional Services	ARC, Co.	Building Permit Plans Scanning	1,346.94
Check Total:						1,346.94
62942	06/15/2011	General Fund	Clothing	Aspen Mills Inc.	Pants, Shirts	85.40
62942	06/15/2011	General Fund	Clothing	Aspen Mills Inc.	Alterations	14.96
Check Total:						100.36
62943	06/15/2011	Community Development	Deposits	Bald Eagle Builders	Construction Deposit Refund-1397 R	800.00
Check Total:						800.00
62944	06/15/2011	Recreation Fund	Fee Program Revenue	Charlie Baranauckas	Key Deposit Refund	25.00
Check Total:						25.00
62945	06/15/2011	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	Window Cleaning-License Center	29.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						29.00
62946	06/15/2011	Recreation Fund	Ice Rental	Vic Brodt	Ice Time Refund Due to Power Outag	171.40
Check Total:						171.40
62947	06/15/2011	Water Fund	Accounts Payable	MARGARET CASSAVANT	Refund Check	11.60
Check Total:						11.60
62948	06/15/2011	Information Technology	Other Improvements	CDWG Inc.	Credit	-107.56
62948	06/15/2011	Information Technology	Other Improvements	CDWG Inc.	Credit	-107.01
62948	06/15/2011	Information Technology	Other Improvements	CDWG Inc.	HP LJ P2055D	285.08
62948	06/15/2011	Information Technology	Computer Equipment	CDWG Inc.	Catalyst WS-C3560X-24P-S Switch	2,932.50
62948	06/15/2011	Information Technology	Computer Equipment	CDWG Inc.	C3KX-PWR-715WAC=Redundant Po	,123.41
Check Total:						4,126.42
62949	06/15/2011	Recreation Fund	Professional Services	Champion Youth	Self Defense Instruction	1,848.00
Check Total:						1,848.00
62950	06/15/2011	Information Technology	Telephone	Comcast Cable	High Speed Internet, Cable TV	73.57
Check Total:						73.57
62951	06/15/2011	Community Development	Electrical Permits	Custom Conduit	Electrical Permit Refund-2925 Lincol	28.00
62951	06/15/2011	Community Development	Electrical Permits	Custom Conduit	Electrical Permit Refund-2233 Hamli	28.00
Check Total:						56.00
62952	06/15/2011	Sanitary Sewer	Other Improvements	Dakota Supply Group	Torx Screws	448.47
62952	06/15/2011	Water Fund	Other Improvements	Dakota Supply Group	Torx Screws	448.47
Check Total:						896.94
62953	06/15/2011	General Fund	211200 - Financial Support	Diversified Collection Services, Inc.		210.24
Check Total:						210.24
62954	06/15/2011	General Fund	Vehicle Supplies	EMP	Pulse Oximeter	863.44
62954	06/15/2011	General Fund	Vehicle Supplies	EMP	Micromask Training Mouthpiece	197.18
Check Total:						1,060.62
62955	06/15/2011	General Fund	Professional Services	Fire & Police Selection, Inc.	Fire Captain Test Materials	2,057.34
62955	06/15/2011	General Fund	209001 - Use Tax Payable	Fire & Police Selection, Inc.	Sales/Use Tax	-132.34
Check Total:						1,925.00
62956	06/15/2011	Information Technology	Contract Maintenance	FWR Communication Networks	Optical Cross Connect	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						200.00
62957	06/15/2011	General Fund	Operating Supplies	General Industrial Supply Co.	Bulldozer, Lumathread Handle	60.79
62957	06/15/2011	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Bulldozer, Lumathread Handle	60.79
Check Total:						121.58
62958	06/15/2011	General Fund	Professional Services	Goodpointe Technology, Inc.	2011 Pavement Survey	2,585.00
Check Total:						2,585.00
62959	06/15/2011	Information Technology	Operating Supplies	Graybar, Inc.	Transition Networks	1,038.28
Check Total:						1,038.28
62960	06/15/2011	Water Fund	Accounts Payable	ELIZABETH GUNDERSON	Refund Check	26.58
Check Total:						26.58
62961	06/15/2011	Recreation Fund	Fee Program Revenue	Kevin Gunderson	Key Deposit Refund	25.00
Check Total:						25.00
62962	06/15/2011	Recreation Fund	Operating Supplies	Bill Hammond	Earth Day Performance	225.00
Check Total:						225.00
62963	06/15/2011	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Equipment	661.40
Check Total:						661.40
62964	06/15/2011	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Payroll Deduction for 6/14 Payroll	538.83
Check Total:						538.83
62965	06/15/2011	General Fund	Printing	Impressive Print	Business Cards, Envelopes	211.50
62965	06/15/2011	Housing & Redevelopment Agency	Miscellaneous	Impressive Print	Business Cards, Envelopes	45.00
Check Total:						256.50
62966	06/15/2011	Recreation Fund	Contract Maintenance	Intl Chemtex Corp	Biocide, Bromine	796.24
Check Total:						796.24
62967	06/15/2011	Recreation Fund	Fee Program Revenue	Meg Layese	Dey Deposit Refund	25.00
Check Total:						25.00
62968	06/15/2011	General Fund	Medical Services	LexisNexis Occ. Health Solutions	Annual Enrollment	32.00
Check Total:						32.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
62969	06/15/2011	General Fund	Contract Maint. - City Hall	Life Safety Systems	Emergency Service Call	240.00
					Check Total:	240.00
62970	06/15/2011	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Roll Paper Towels	54.56
					Check Total:	54.56
62971	06/15/2011	General Fund	210600 - Union Dues Deduction	Local Union 49	Payroll Deduction for 6/14 Union Du	882.00
					Check Total:	882.00
62972	06/15/2011	General Fund	Operating Supplies	Martin Marietta Materials Inc	FA2 Class A Aggregate per Joint Pow	11,562.10
62972	06/15/2011	General Fund	Operating Supplies	Martin Marietta Materials Inc	FA2 Class A Aggregate per Joint Pow	20,349.32
					Check Total:	31,911.42
62973	06/15/2011	Information Technology	Contract Maintenance	McAfee, Inc.	Disaster Recovery Service	195.00
					Check Total:	195.00
62974	06/15/2011	Recreation Fund	Fee Program Revenue	Holly Metzner	Key Deposit Refund	25.00
					Check Total:	25.00
62975	06/15/2011	Recreation Fund	Operating Supplies	MIDC Enterprises	Ball Valves, Sockets	76.66
					Check Total:	76.66
62976	06/15/2011	Police - DWI Enforcement	Professional Services	Mn Sheriffs Association	In Car Camera Order & Distribution /	100.00
					Check Total:	100.00
62977	06/15/2011	Recreation Fund	Operating Supplies	Music Memories, Inc.	Earth Day Performance	150.00
					Check Total:	150.00
62978	06/15/2011	Recreation Fund	Employer Pension	PERA	Omitted Deductions Billing	5,592.95
62978	06/15/2011	Sanitary Sewer	Employer Pension	PERA	Omitted Deductions Billing	694.73
62978	06/15/2011	General Fund	Employer Pension	PERA	Omitted Deductions Billing	1,177.61
					Check Total:	7,465.29
62979	06/15/2011	Water Fund	Accounts Payable	JOHN PICHE	Refund Check	43.78
					Check Total:	43.78
62980	06/15/2011	Community Development	Building Surcharge	Practical Systems	Mechanical Permit Refund-1920 N G	1.50
62980	06/15/2011	Community Development	Heating Permits	Practical Systems	Mechanical Permit Refund-1920 N G	45.20
					Check Total:	46.70
62981	06/15/2011	Recreation Fund	Operating Supplies	Precision Forms	Rosefest Button Flyer Paper, Printing	144.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						144.28
62982	06/15/2011	General Fund	211401- HSA Employee	Premier Bank	HSA-31 May	1,960.57
62982	06/15/2011	General Fund	211401- HSA Employee	Premier Bank	HSA-14 June	1,960.57
62982	06/15/2011	General Fund	211405 - HSA Employer	Premier Bank	HSA-Bi-Weekly Monthly Adjustment	3,163.08
62982	06/15/2011	General Fund	211405 - HSA Employer	Premier Bank	HSA-June Payment	8,120.00
Check Total:						15,204.22
62983	06/15/2011	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	54.00
Check Total:						54.00
62984	06/15/2011	Telephone	St. Anthony Telephone	Qwest	Telephone	303.92
62984	06/15/2011	Telephone	PSTN-PRI Access/DID Allocation	Qwest	Telephone	172.11
62984	06/15/2011	Telephone	PSTN-PRI Access/DID Allocation	Qwest	Telephone	86.06
Check Total:						562.09
62985	06/15/2011	Water Fund	Accounts Payable	JOSEPH ROMOCKY	Refund Check	32.46
62985	06/15/2011	Sanitary Sewer	Accounts Payable	JOSEPH ROMOCKY	Refund Check	2.40
Check Total:						34.86
62986	06/15/2011	Recreation Fund	Fee Program Revenue	Giraldo Sandiaro	Key Deposit Refund	25.00
Check Total:						25.00
62987	06/15/2011	Risk Management	Memberships & Subscriptions	Singlewire Software, LLC	Maintenance Subscription & Licenses	1,809.54
Check Total:						1,809.54
62988	06/15/2011	General Fund	211200 - Financial Support	Steward, Zlimen & Jungers, LTD	Case #: 09-06243-0	68.90
Check Total:						68.90
62989	06/15/2011	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	247.25
62989	06/15/2011	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
62989	06/15/2011	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	253.00
62989	06/15/2011	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
62989	06/15/2011	Sanitary Sewer	Professional Services	Sheila Stowell	PWET Meeting Minutes	189.75
62989	06/15/2011	Sanitary Sewer	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
Check Total:						703.32
62990	06/15/2011	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Fill Sand	123.10
Check Total:						123.10
62991	06/15/2011	Water Fund	Accounts Payable	ERIKA TIERNEY	Refund Check	7.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	7.13
62992	06/15/2011	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service @ 1136 Sandhurst	69.42
62992	06/15/2011	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service @ 1624 Ridgewood La	69.42
62992	06/15/2011	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service @ 2071 N Fry	69.42
					Check Total:	208.26
62993	06/15/2011	Water Fund	Accounts Payable	HOA TRAN	Refund Check	7.98
					Check Total:	7.98
62994	06/15/2011	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2011 Blanket PO for Right of Way Wi	60.92
					Check Total:	60.92
62995	06/15/2011	Sanitary Sewer	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-April 2011	320.00
					Check Total:	320.00
62996	06/15/2011	Storm Drainage	Operating Supplies	TwinSource	Ultralight Gripster	8.98
					Check Total:	8.98
62997	06/15/2011	Water Fund	Rental	United Rentals Northwest, Inc.	Trencher	112.67
					Check Total:	112.67
62998	06/15/2011	General Fund	Miscellaneous	The Vernon Company	Pencils	139.55
					Check Total:	139.55
62999	06/15/2011	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	538.25
62999	06/15/2011	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	110.20
					Check Total:	648.45
63000	06/15/2011	Information Technology	Telephone	XO Communications Inc.	Telephone	1,404.31
					Check Total:	1,404.31
63001	06/21/2011	Recreation Fund	Professional Services	728 Cadets	Rosefest Band Travel Expenses	225.00
					Check Total:	225.00
63002	06/21/2011	Recreation Fund	Professional Services	Anoka High School Band	Rosefest Band Travel Expenses	225.00
					Check Total:	225.00
63003	06/21/2011	Recreation Fund	Professional Services	Buffalo High School Marching Band	Rosefest Band Travel Expenses	325.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						325.00
63004	06/21/2011	Recreation Fund	Professional Services	Champlin Park HS Marching Band	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
63005	06/21/2011	Recreation Fund	Professional Services	Coon Rapids High School Band	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
63006	06/21/2011	Recreation Fund	Professional Services	Foley High School Band	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
63007	06/21/2011	Recreation Fund	Professional Services	Wil Furnstahl	Band Judge	200.00
Check Total:						200.00
63008	06/21/2011	Recreation Fund	Professional Services	Lola Haugen	Band Tabulator	120.00
Check Total:						120.00
63009	06/21/2011	Recreation Fund	Professional Services	Tom Haugen	Head Band Judge	330.00
Check Total:						330.00
63010	06/21/2011	Recreation Fund	Professional Services	Henry Sibley Marching Band	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
63011	06/21/2011	Recreation Fund	Professional Services	Johmar Farms	Rose Parade Unit	450.00
Check Total:						450.00
63012	06/21/2011	Recreation Fund	Professional Services	Litchfield H. S. Marching Band	Rosefest Band Travel Expenses	325.00
Check Total:						325.00
63013	06/21/2011	Recreation Fund	Professional Services	Mankato 77 Lancers	Rosefest Band Travel Expenses	250.00
Check Total:						250.00
63014	06/21/2011	Recreation Fund	Professional Services	MN State Fire Svc. Mem. Pipe Band	Rose Parade Unit	500.00
Check Total:						500.00
63015	06/21/2011	Recreation Fund	Professional Services	Osceola High School Marching Band	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
63016	06/21/2011	Recreation Fund	Professional Services	Osman Shrine	Rose Parade Unit	300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63017	06/21/2011	Recreation Fund	Professional Services	Powder Puff Clown Club	Check Total:	300.00
					Rose Parade Unit	315.00
63018	06/21/2011	Recreation Fund	Professional Services	Richfield H.S. Marching Band	Check Total:	315.00
					Rosefest Band Travel Expenses	200.00
63019	06/21/2011	Recreation Fund	Professional Services	Andy Schmidt	Check Total:	200.00
					Band Judge	200.00
63020	06/21/2011	Recreation Fund	Professional Services	St. Cloud All City Marching Band	Check Total:	200.00
					Rosefest Band Travel Expenses	275.00
63021	06/21/2011	Recreation Fund	Professional Services	St. Michael-Albertville Marching Band	Check Total:	275.00
					Rosefest Band Travel Expenses	200.00
63022	06/21/2011	Recreation Fund	Professional Services	St. Paul Clown Club	Check Total:	200.00
					Rose Parade Unit	200.00
63023	06/21/2011	Recreation Fund	Professional Services	Tri State Band Judges	Check Total:	200.00
					Judges Membership Fees, Tapes, Supj	300.00
63024	06/21/2011	Recreation Fund	Professional Services	Twin Cities Unicycle Club	Check Total:	300.00
					Rose Parade Unit	400.00
63025	06/23/2011	Golf Course	Day League Registration	Rita Adams	Check Total:	400.00
					Golf League Refund	16.00
63026	06/23/2011	Police Forfeiture Fund	Professional Services	American Messaging	Check Total:	16.00
					Message Service	191.89
63027	06/23/2011	General Fund	Clothing	Aspen Mills Inc.	Check Total:	191.89
					Bugle Pins	81.61
63028	06/23/2011	General Fund	Operating Supplies	Batteries Plus, Inc.	Check Total:	81.61
					Lithium Batteries	127.82
63029	06/23/2011	General Fund	Training	BCA/Criminal Justice Training & Educati	Check Total:	127.82
					Leadership Training-Engh, Schultz	120.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63030	06/23/2011	Recreation Fund	Fee Program Revenue	Sarah Bennetts	Check Total:	120.00
					Key Deposit Refund	25.00
63031	06/23/2011	Recreation Fund	Operating Supplies	Big Print Inc	Check Total:	25.00
63031	06/23/2011	Recreation Fund	Operating Supplies	Big Print Inc	Rosefest Signs, Brochures	183.24
					Rosefest Signs, Brochures	183.23
63032	06/23/2011	General Fund	Training	Bill's Gun Shop & Range North	Check Total:	366.47
					Range Use	106.88
63033	06/23/2011	Storm Drainage	Operating Supplies	Bituminous Roadways Inc	Check Total:	106.88
					LVWE4503OB	789.28
63034	06/23/2011	Recreation Fund	Fee Program Revenue	Robert Bowen	Check Total:	789.28
					Key Deposit Refund	25.00
63035	06/23/2011	General Fund	Professional Services	Haden Bowie	Check Total:	25.00
					Community Task Force Meeting Set-l	100.00
63036	06/23/2011	General Fund	Professional Services	Brighton Veterinary Hospital	Check Total:	100.00
					Animal Control Services March, Apri	1,300.00
63037	06/23/2011	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Check Total:	1,300.00
					Cycle Oil	90.00
63038	06/23/2011	General Fund	211402 - Flex Spending Health		Check Total:	90.00
					Flexible Benefit Reimbursement	814.09
63039	06/23/2011	General Fund	Clothing	Cintas Corporation #470	Check Total:	814.09
63039	06/23/2011	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	29.26
63039	06/23/2011	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	5.39
63039	06/23/2011	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	29.26
63039	06/23/2011	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	5.39
63039	06/23/2011	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	5.39
63039	06/23/2011	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	29.26
63039	06/23/2011	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	29.26
63039	06/23/2011	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	5.39
63040	06/23/2011	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Check Total:	138.60
					Pawn Transaction Fees-May 2011	1,500.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						1,500.60
63041	06/23/2011	Information Technology	Telephone	City of North St. Paul	Data Interconnects	600.00
63041	06/23/2011	Information Technology	Telephone	City of North St. Paul	Billing Interconnects	1,900.00
Check Total:						2,500.00
63042	06/23/2011	General Fund	Contract Maintenance	Clarey's Safety Equipment Inc	Actuator Magnet, Switches	151.97
Check Total:						151.97
63043	06/23/2011	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	128.24
63043	06/23/2011	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	270.34
63043	06/23/2011	P & R Contract Maintenance	Operating Supplies	Commercial Pool	Pool Supplies	206.37
Check Total:						604.95
63044	06/23/2011	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Midway Speedskating Bingo-May	2,075.22
63044	06/23/2011	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Youth Hockey Bingo-May	2,245.32
Check Total:						4,320.54
63045	06/23/2011	Water Fund	Other Improvements	CW Houle, Inc.	Rice St. Watermain Bridge Project	3,047.33
63045	06/23/2011	Water Fund	Use Tax Payable	CW Houle, Inc.	Sales/Use Tax	-77.92
Check Total:						2,969.41
63046	06/23/2011	Water Fund	Water Meters	Dakota Supply Group	Meter Supplies	448.47
Check Total:						448.47
63047	06/23/2011	Recreation Fund	Advertising	Dex Media East LLC	Yellow Pages Advertising	40.80
63047	06/23/2011	Golf Course	Advertising	Dex Media East LLC	Yellow Pages Advertising	40.80
Check Total:						81.60
63048	06/23/2011	Recreation Fund	Professional Services	Sharon Eaton	Preschool Programs	360.00
Check Total:						360.00
63049	06/23/2011	General Fund	Contract Maintnenace	Embedded Systems, Inc.	Siren Repair	353.44
Check Total:						353.44
63050	06/23/2011	Recreation Fund	Fee Program Revenue	Michael Fondungallah	Key Deposit Refund	25.00
Check Total:						25.00
63051	06/23/2011	Water Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	64.00
63051	06/23/2011	Boulevard Landscaping	Operating Supplies	Fra-Dor Inc.	Black Dirt	22.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63052	06/23/2011	Golf Course	Vehicle Supplies	Frontier Ag & Turf	Check Total:	86.44
					V-Belts	294.96
63053	06/23/2011	General Fund	Operating Supplies	Fun Jumps Entertainment, Inc.	Check Total:	294.96
					Tiger Slide	487.42
63054	06/23/2011	Water Fund	Operating Supplies	General Industrial Supply Co.	Check Total:	487.42
					Pick Narrow	70.51
63055	06/23/2011	Sanitary Sewer	Other Improvements	General Repair Service, Corp	Check Total:	70.51
					Flanges	15,342.07
63056	06/23/2011	Recreation Fund	Deposits - Arboretum Bricks	Gertens Greenhouses	Check Total:	15,342.07
					Hanging Basket	49.97
63056	06/23/2011	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Russian Sages	403.99
63057	06/23/2011	Community Development	Development Escrow	Wayne Groff	Check Total:	453.96
					Development Escrow Refund Balance	1,220.69
63058	06/23/2011	Risk Management	Police Patrol Claims	Hamline Auto Body	Check Total:	1,220.69
					Vehicle Repair-Unit 1002	1,399.53
63058	06/23/2011	General Fund	Contract Maintenance Vehicles	Hamline Auto Body	Vehicle Repair-Unit 2588	1,598.49
63058	06/23/2011	Risk Management	Police Patrol Claims	Hamline Auto Body	Vehicle Repair-Unit 2587	3,115.14
63058	06/23/2011	General Fund	Contract Maintenance Vehicles	Hamline Auto Body	Vehicle Repair-Unit 2588	1,786.58
63059	06/23/2011	General Fund	Contract Maintenance Vehicles	HealthEast Vehicle Services	Check Total:	7,899.74
					Install Car Alarm	318.22
63059	06/23/2011	General Fund	Contract Maintenance Vehicles	HealthEast Vehicle Services	Installation of Mirrors	230.95
63060	06/23/2011	General Fund	Training	Hennepin Technical College	Check Total:	549.17
					In Service Firearms-K. Johnson	1,360.00
63061	06/23/2011	Singles Program	Operating Supplies	Jean Hoffman	Check Total:	1,360.00
					Singles Supplies Reimbursement	21.98
63062	06/23/2011	Recreation Fund	Operating Supplies	Hop Happy	Check Total:	21.98
					July 4th Rental and Supplies	300.16
63063	06/23/2011	Water Fund	Contractor Payments	Imperial Developers, Inc.	Check Total:	300.16
					Bituminous Patch	785.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						785.00
63064	06/23/2011	Recreation Fund	Professional Services	Island Lake Golf & Training Center	May-June Golf Classes	900.00
Check Total:						900.00
63065	06/23/2011	P & R Contract Maintenance	Operating Supplies	J.R. Johnson Supply, Inc.	Treflan, Nutricote	331.85
Check Total:						331.85
63066	06/23/2011	Recreation Fund	Fee Program Revenue	Mark Johnson	Key Deposit Refund	25.00
Check Total:						25.00
63067	06/23/2011	Police Forfeiture Fund	Professional Services	Kiss's Auto Body & Frame Shop, Inc	Claim: Hastings Police 1418	1,561.58
Check Total:						1,561.58
63068	06/23/2011	Recreation Fund	Fee Program Revenue	Mary Kubes	Key Deposit Refund	25.00
Check Total:						25.00
63069	06/23/2011	Golf Course	Green Fees	Neva Kueffer	Youth Golf League Refund x 2	210.00
63069	06/23/2011	Golf Course	Junior Golf League Registratio	Neva Kueffer	Youth Golf League Refund x 2	14.00
Check Total:						224.00
63070	06/23/2011	Police Forfeiture Fund	Professional Services	L & N Supply	Ballistic Shield	1,881.00
63070	06/23/2011	Police Forfeiture Fund	Use Tax Payable	L & N Supply	Sales/Use Tax	-121.00
Check Total:						1,760.00
63071	06/23/2011	General Fund	Operating Supplies	Language Line Services	Interpreter Service	25.68
Check Total:						25.68
63072	06/23/2011	General Fund	Vehicle Supplies	Larson Companies	Filters	35.91
Check Total:						35.91
63073	06/23/2011	General Fund	Training	Law Enforcement Targets, Inc.	Photo Targets	85.44
Check Total:						85.44
63074	06/23/2011	General Fund	Operating Supplies	LexisNexis Risk Data Mgmt, Inc.	Person Searches	73.60
63074	06/23/2011	General Fund	Operating Supplies	LexisNexis Risk Data Mgmt, Inc.	Person Searches	123.60
Check Total:						197.20
63075	06/23/2011	P & R Contract Maintenance	Operating Supplies	M/A Associates	Heavy Duty Liners	714.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						714.67
63076	06/23/2011	General Fund	Vehicle Supplies	McDonald Battery Co Inc.	Battery	251.45
Check Total:						251.45
63077	06/23/2011	P & R Contract Maintenance	Operating Supplies	Menards	Garden Supplies	146.34
63077	06/23/2011	P & R Contract Maintenance	Operating Supplies	Menards	Garden Supplies	36.81
Check Total:						183.15
63078	06/23/2011	Sanitary Sewer	Professional Services	Metro Sewer Cleaning Service	Sewer Service 1195 Cty Rd B2	150.00
Check Total:						150.00
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Couplings	78.51
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Remote Programmer	213.75
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Check Spring	31.27
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Check Spring	31.34
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Adapters	14.01
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Rotor	109.17
63079	06/23/2011	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Remote Programmer	70.93
Check Total:						548.98
63080	06/23/2011	General Fund	Professional Services	MMKR	2010 Final Audit Payment	16,125.00
Check Total:						16,125.00
63081	06/23/2011	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service	89.85
63081	06/23/2011	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service	89.85
Check Total:						179.70
63082	06/23/2011	Housing & Redevelopment Agency	Advertising	Northern Lights Display, LLC	Living Smarter Banners	4,466.04
63082	06/23/2011	Housing & Redevelopment Agency	Advertising	Northern Lights Display, LLC	Living Smarter Banners	2,531.87
Check Total:						6,997.91
63083	06/23/2011	Sanitary Sewer	Operating Supplies	Oakdale Rental Center	Concrete	164.59
Check Total:						164.59
63084	06/23/2011	Water Fund	Accounts Payable	PALISADES LTD PARTNERSHIP	Refund Check	13,561.54
Check Total:						13,561.54
63085	06/23/2011	General Fund	Contract Maintenance Vehicles	PCS Safety System, Inc.	Camera System Labor	75.00
63085	06/23/2011	General Fund	Contract Maintenance Vehicles	PCS Safety System, Inc.	Camera System Labor	230.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						305.00
63086	06/23/2011	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	145.30
63086	06/23/2011	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	35.26
Check Total:						180.56
63087	06/23/2011	Sanitary Sewer	Operating Supplies	Pine Valley Eco Products, Inc.	Nature Mate	573.51
63087	06/23/2011	Sanitary Sewer	Use Tax Payable	Pine Valley Eco Products, Inc.	Sales/Use Tax	-36.89
Check Total:						536.62
63088	06/23/2011	Equipment Replacement Fund	Rental - Office Machines	Pitney Bowes	postage Meter Rental	1,158.00
Check Total:						1,158.00
63089	06/23/2011	Golf Course	Operating Supplies	Precision Turf & Chemical, Inc	Meridian	118.46
Check Total:						118.46
63090	06/23/2011	General Fund	Contract Maintenance	Public Safety Equipment LLC	Radar Certifications	60.00
Check Total:						60.00
63091	06/23/2011	Water Fund	Rental	Q3 Contracting, Inc.	Sign Rental	287.10
63091	06/23/2011	Water Fund	Rental	Q3 Contracting, Inc.	Sign Rental	336.43
Check Total:						623.53
63092	06/23/2011	Telephone	St. Anthony Telephone	Qwest	Telephone	56.08
63092	06/23/2011	Telephone	St. Anthony Telephone	Qwest	Telephone	199.28
63092	06/23/2011	Telephone	PSTN-PRI Access/DID Allocation	Qwest	Telephone	39.04
63092	06/23/2011	Telephone	PSTN-PRI Access/DID Allocation	Qwest	Telephone	101.64
Check Total:						396.04
63093	06/23/2011	Telephone	PSTN-PRI Access/DID Allocation	Qwest Communications	Telephone	9.13
Check Total:						9.13
63094	06/23/2011	General Fund	Operating Supplies	RAHS/Raider Grafix	Business Cards	106.88
63094	06/23/2011	General Fund	209001 - Use Tax Payable	RAHS/Raider Grafix	Sales/Use Tax	-6.88
Check Total:						100.00
63095	06/23/2011	General Fund	Operating Supplies	Rainbow Party Arts	Face Painting for Family Night Out	450.00
Check Total:						450.00
63096	06/23/2011	General Fund	Professional Services	Ramsey County	Fleet Support Fee	26.88
63096	06/23/2011	General Fund	Dispatching Services	Ramsey County	911 Dispatch Services-May	18,901.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63096	06/23/2011	General Fund	Training	Ramsey County	Range Use	1,000.00
					Check Total:	19,928.73
63097	06/23/2011	General Fund	Professional Services	Ramsey County Prop Rec & Rev	Abstract Recording Fee	92.00
					Check Total:	92.00
63098	06/23/2011	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Street Side 25#	101.00
					Check Total:	101.00
63099	06/23/2011	General Fund	Contract Maintnenace	Ready Watt Electric-Inc.	Siren Service	400.00
					Check Total:	400.00
63100	06/23/2011	General Fund	Professional Services	Regents of the University of MN	K9 Healthcare	769.02
					Check Total:	769.02
63101	06/23/2011	P & R Contract Maintenance	Contract Maintenance	Reinders Inc.	Kentucky Bluegrass Seed	592.00
63101	06/23/2011	Golf Course	Operating Supplies	Reinders Inc.	Kentucky Bluegrass Seed	234.68
					Check Total:	826.68
63102	06/23/2011	General Fund	Operating Supplies	Rosemount Saw & Tool Co.	Chain Saw Sharpening	65.00
					Check Total:	65.00
63103	06/23/2011	Recreation Fund	Operating Supplies	John Rusterholz	Supplies Reimbursement	49.68
					Check Total:	49.68
63104	06/23/2011	General Fund	Training	Safariland, LLC	Training	350.00
					Check Total:	350.00
63105	06/23/2011	P & R Contract Maintenance	Vehicle Supplies	Scharber & Sons	Vehicle Supplies	95.65
					Check Total:	95.65
63106	06/23/2011	General Fund	Operating Supplies	Schwaab Inc	Stamps	49.50
					Check Total:	49.50
63107	06/23/2011	Golf Course	Operating Supplies	Shaw/Stewart Lumber Co	4X8 Fir	72.68
					Check Total:	72.68
63108	06/23/2011	Water Fund	Operating Supplies	Sherwin Williams Co.	Paint	157.08
					Check Total:	157.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63109	06/23/2011	General Fund	Operating Supplies	Sirchie Finger Print Laboratories	Powder Brush	41.15
63109	06/23/2011	General Fund	209001 - Use Tax Payable	Sirchie Finger Print Laboratories	Sales/Use Tax	-2.65
Check Total:						38.50
63110	06/23/2011	Recreation Improvements	One Playground Replacement	SKB Environmental, Inc.	Evergreen Playground Equipment	208.73
63110	06/23/2011	Recreation Improvements	Use Tax Payable	SKB Environmental, Inc.	Sales/Use Tax	-13.43
Check Total:						195.30
63111	06/23/2011	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Lacrosse Camp	1,206.00
Check Total:						1,206.00
63112	06/23/2011	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Cost Allocation	179.98
Check Total:						179.98
63113	06/23/2011	General Fund	210900 - Long Term Disability	Standard Insurance Company	Life Insurance Premium-June 2011	2,734.16
63113	06/23/2011	General Fund	210502 - Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-June 2011	1,343.49
63113	06/23/2011	General Fund	210500 - Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-June 2011	2,344.32
63113	06/23/2011	General Fund	210900 - Long Term Disability	Standard Insurance Company	Life Insurance Premium-July 2011	2,694.64
63113	06/23/2011	General Fund	210502 - Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-July 2011	1,290.69
63113	06/23/2011	General Fund	210500 - Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-July 2011	2,334.02
Check Total:						12,741.32
63114	06/23/2011	P & R Contract Maintenance	Operating Supplies	Stanley Security Solutions, Inc.	Keyed Control	303.47
Check Total:						303.47
63115	06/23/2011	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	339.25
63115	06/23/2011	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
Check Total:						343.69
63116	06/23/2011	General Fund	Memberships & Subscriptions	Suburban Rate Authority	Second Half Dues	1,400.00
Check Total:						1,400.00
63117	06/23/2011	General Fund	Contract Maintenance Vehicles	Suburban Tire Wholesale, Inc.	Tire Service	105.00
Check Total:						105.00
63118	06/23/2011	General Fund	Operating Supplies	Taser International, Inc.	X26 Kit	865.63
63118	06/23/2011	General Fund	209001 - Use Tax Payable	Taser International, Inc.	Sales/Use Tax	-55.68
Check Total:						809.95
63119	06/23/2011	General Fund	Contract Maintenance Vehicles	Tousley Ford Inc	2011 Blanket PO for Vehicle Repairs	465.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						465.98
63120	06/23/2011	General Fund	Operating Supplies	Trans Union LLC	Credit Reports	12.65
Check Total:						12.65
63121	06/23/2011	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	560.13
63121	06/23/2011	Storm Drainage	Contract Maintenance	Twin Cities Transport & Recove	Towing Service	53.44
63121	06/23/2011	General Fund	Operating Supplies	Twin Cities Transport & Recove	Towing Service	106.88
Check Total:						720.45
63122	06/23/2011	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria Testing	320.00
Check Total:						320.00
63123	06/23/2011	General Fund	Operating Supplies	TwinSource	Hand Cleaner	70.05
63123	06/23/2011	Sanitary Sewer	Operating Supplies	TwinSource	Hand Cleaner	70.05
Check Total:						140.10
63124	06/23/2011	General Fund	Clothing	Uniforms Unlimited, Inc.	Shirts, Pants	281.59
63124	06/23/2011	General Fund	Clothing	Uniforms Unlimited, Inc.	Pants, Shirts	841.06
63124	06/23/2011	General Fund	Clothing	Uniforms Unlimited, Inc.	Shirts, Pants, Handcuffs	368.39
63124	06/23/2011	General Fund	Clothing	Uniforms Unlimited, Inc.	Fixcarrier	234.06
Check Total:						1,725.10
63125	06/23/2011	Water Fund	Operating Supplies	United Rentals Northwest, Inc.	Rainsuit	17.88
63125	06/23/2011	Water Fund	Operating Supplies	United Rentals Northwest, Inc.	Flag	8.55
Check Total:						26.43
63126	06/23/2011	General Fund	Telephone	Verizon Wireless	Cell Phones	603.91
Check Total:						603.91
63127	06/23/2011	P & R Contract Maintenance	Operating Supplies	Viking Industrial Center	Safety Vests	226.73
Check Total:						226.73
63128	06/23/2011	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Toilet Repair	140.85
Check Total:						140.85
63129	06/23/2011	General Fund	Operating Supplies	Walton's Hollow	Petting Zoo Deposit	500.00
Check Total:						500.00
63130	06/23/2011	Recreation Fund	Professional Services	Jim Allen	Summer Entertainment	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63131	06/23/2011	Recreation Fund	Professional Services	Jeff Brooks	Check Total:	100.00
					Summer Entertainment	200.00
63132	06/23/2011	Recreation Fund	Professional Services	Christine Brough	Check Total:	200.00
					Summer Entertainment	300.00
63133	06/23/2011	Recreation Fund	Professional Services	Jack Burch	Check Total:	300.00
					Summer Entertainment	300.00
63134	06/23/2011	Recreation Fund	Professional Services	Bill Cagley	Check Total:	300.00
					Summer Entertainment	100.00
63135	06/23/2011	Recreation Fund	Professional Services	Lori Greene	Check Total:	100.00
					Summer Entertainment	50.00
63136	06/23/2011	Recreation Fund	Professional Services	Flory Katz	Check Total:	50.00
					Summer Entertainment	75.00
63137	06/23/2011	Recreation Fund	Professional Services	Merry Bobb Music	Check Total:	75.00
					Summer Entertainment	625.00
63138	06/23/2011	Recreation Fund	Professional Services	Mu Performing Arts	Check Total:	625.00
					Summer Entertainment	400.00
63139	06/23/2011	Recreation Fund	Professional Services	Daniel Newton	Check Total:	400.00
					Summer Entertainment	500.00
63140	06/23/2011	Recreation Fund	Professional Services	Cyril Paul	Check Total:	500.00
					Summer Entertainment	625.00
63141	06/23/2011	Recreation Fund	Professional Services	Richard Alan Productions, Inc.	Check Total:	625.00
					Summer Entertainment	760.00
63142	06/23/2011	Recreation Fund	Professional Services	Sansei Yonsei Kai	Check Total:	760.00
					Summer Entertainment	100.00
63143	06/23/2011	Recreation Fund	Professional Services	Walter Smith, Jr	Check Total:	100.00
					Summer Entertainment	800.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63144	06/23/2011	Recreation Fund	Professional Services	Everett Smithson	Check Total:	800.00
					Summer Entertainment	500.00
63145	06/28/2011	Recreation Fund	Professional Services	728 Cadets	Check Total:	500.00
					1st Place Band Winner-AA Division 4	900.00
63146	06/28/2011	Recreation Fund	Professional Services	Buffalo High School Marching Band	Check Total:	900.00
					2nd Place Band Winner-AAA Division	500.00
63147	06/28/2011	Recreation Fund	Professional Services	Foley High School Band	Check Total:	500.00
					3rd Place Band Winner-Division A	300.00
63148	06/28/2011	Recreation Fund	Professional Services	Henry Sibley Marching Band	Check Total:	300.00
					2nd Place Band Winner-Division A	500.00
63149	06/28/2011	Recreation Fund	Professional Services	Litchfield H. S. Marching Band	Check Total:	500.00
					2nd Place Band Winner-AA Division	500.00
63150	06/28/2011	Recreation Fund	Professional Services	Mankato 77 Lancers	Check Total:	500.00
					1st Place Band Winner-AAA Division	800.00
63151	06/28/2011	Recreation Fund	Professional Services	Richfield H.S. Marching Band	Check Total:	800.00
					3rd Place Band Winner-AA Division	300.00
63152	06/28/2011	Recreation Fund	Professional Services	St. Cloud All City Marching Band	Check Total:	300.00
					3rd Place Band Winner-AAA Division	300.00
63153	06/28/2011	Recreation Fund	Professional Services	St. Michael-Albertville Marching Band	Check Total:	300.00
					1st Place Band Winner-Division A	800.00
63154	06/30/2011	Information Technology	Contract Maintenance	Access Communications Inc	Check Total:	800.00
					Fiber Route Design	750.00
63154	06/30/2011	Equipment Replacement Fund	Other Improvements	Access Communications Inc	Project Quote: Edgerton Elementary -	5,206.63
63154	06/30/2011	Information Technology	Contract Maintenance	Access Communications Inc	Technician Labor	83.01
63154	06/30/2011	Information Technology	Contract Maintenance	Access Communications Inc	Non-Excavate Survey-Rice St & Cty	83.02
63154	06/30/2011	Information Technology	Contract Maintenance	Access Communications Inc	Credit Memo	-83.01
63155	06/30/2011	General Fund	Operating Supplies	Aggregate Industries-Midwest Region	Check Total:	6,039.65
					Seal Coat Sand	210.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63156	06/30/2011	Recreation Donations	Operating Supplies	All Seasons Rental	Check Total: Ready Mix Fiber	210.54 191.44
63157	06/30/2011	Recreation Fund	Professional Services	Americana Fireworks Display Co.	Check Total: Fireworks display for July 4th 2011	191.44 6,000.00
63157	06/30/2011	Recreation Donations	Operating Supplies	Americana Fireworks Display Co.	Fireworks display for July 4th 2011	5,340.00
63158	06/30/2011	General Fund	Vehicle Supplies	Astleford International Trucks	Check Total: Cover, Retainer	11,340.00 253.14
63159	06/30/2011	General Fund	Operating Supplies City Garage	BDI	Check Total: Keyed Shaft, Sealants	253.14 108.63
63159	06/30/2011	General Fund	209000 - Sales Tax Payable	BDI	Sales/Use Tax	-6.99
63159	06/30/2011	General Fund	Operating Supplies City Garage	BDI	Mounted Units	70.09
63159	06/30/2011	General Fund	209001 - Use Tax Payable	BDI	Sales/Use Tax	-4.51
63160	06/30/2011	Recreation Fund	Professional Services	Madeline Bean	Check Total: Assistant Dance Instructor	167.22 55.00
63161	06/30/2011	Recreation Fund	Fee Program Revenue	Dawn Marie Blake	Check Total: Key Deposit Refund	55.00 25.00
63162	06/30/2011	General Fund	Vehicle Supplies	Borgen Radiator	Check Total: Lawn Mower Service	25.00 301.92
63163	06/30/2011	Golf Course	Merchandise For Sale	Callaway Golf Company	Check Total: Golf Items for Sale	301.92 5.40
63164	06/30/2011	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Check Total: Beverages for Resale	5.40 101.40
63165	06/30/2011	Water Fund	Accounts Payable	BRETT & SARA CARLSON	Check Total: Refund Check	101.40 45.50
63166	06/30/2011	Information Technology	Operating Supplies	CDW Government, Inc.	Check Total: Phone Power Transformer	45.50 79.90
63166	06/30/2011	Information Technology	Computer Equipment	CDW Government, Inc.	Cisco Parts	6,452.58
63166	06/30/2011	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Supplies Inventory	27,655.20
						Check Total: 34,187.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63167	06/30/2011	Recreation Fund	Operating Supplies	Central Landscape Supply	Grass Beater	37.19
					Check Total:	37.19
63168	06/30/2011	Water Fund	Accounts Payable	CENTURY 21 PASTRANA	Refund Check	11.20
					Check Total:	11.20
63169	06/30/2011	P & R Contract Maintenance	Contract Maintenance	Century Plumbing, Inc.	Clamp & Gasket Replacement	525.00
					Check Total:	525.00
63170	06/30/2011	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	652.20
63170	06/30/2011	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	297.20
					Check Total:	949.40
63171	06/30/2011	Information Technology	Contract Maintenance	Comlink Midwest	Fiber Pull and Splicing	1,529.40
					Check Total:	1,529.40
63172	06/30/2011	Community Development	Professional Services	Cunningham Group Architecture, PA	Urban Design	7,250.00
					Check Total:	7,250.00
63173	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Susan Dekeuster	Energy Audit	60.00
					Check Total:	60.00
63174	06/30/2011	General Fund	211200 - Financial Support	Diversified Collection Services, Inc.		210.24
					Check Total:	210.24
63175	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Jennifer Duncan	Energy Audit	60.00
					Check Total:	60.00
63176	06/30/2011	Sanitary Sewer	Postage	Ecoenvelopes, LLC	Utility Billing Section 003-June 2011	402.33
63176	06/30/2011	Water Fund	Telephone	Ecoenvelopes, LLC	Utility Billing Section 003-June 2011	402.33
63176	06/30/2011	Storm Drainage	Postage	Ecoenvelopes, LLC	Utility Billing Section 003-June 2011	402.34
63176	06/30/2011	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Bills Processing	294.35
63176	06/30/2011	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Bills Processing	294.34
63176	06/30/2011	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Bills Processing	294.34
					Check Total:	2,090.03
63177	06/30/2011	Community Development	Building Permits	Elder Jones Building Permit Service, Inc.c	Building Permit Refund-1312 Draper	66.80
63177	06/30/2011	Community Development	Building Surcharge	Elder Jones Building Permit Service, Inc.c	Building Permit Refund-1312 Draper	0.90
					Check Total:	67.70
63178	06/30/2011	Recreation Fund	Operating Supplies	EMP	Pocket Mask	87.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63179	06/30/2011	Water Fund	Accounts Payable	LOIS FLEMING	Check Total:	87.53
					Refund Check	54.83
63180	06/30/2011	Golf Course	Operating Supplies	Fra-Dor Inc.	Check Total:	54.83
					Brick	20.00
63181	06/30/2011	Recreation Fund	Operating Supplies	Friends of the Parks & Trails	Check Total:	20.00
					Reimbursement for Trees, Bushes	2,400.00
63182	06/30/2011	Recreation Fund	Fee Program Revenue	Rachel Fritz	Check Total:	2,400.00
					Damage Deposit Refund	81.25
63183	06/30/2011	Recreation Fund	Fee Program Revenue	Danielle Gordanier	Check Total:	81.25
					Run for the Roses Refund	21.50
63184	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Stephanie Gordon	Check Total:	21.50
					Energy Audit	60.00
63185	06/30/2011	Recreation Fund	Professional Services	Jamie Hedin	Check Total:	60.00
					Volleyball Camp Coach	750.00
63186	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Mark Heymans	Check Total:	750.00
					Energy Audit	60.00
63187	06/30/2011	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Check Total:	60.00
					Payroll Deduction for 6/28 Payroll	538.83
63188	06/30/2011	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Check Total:	538.83
					Access Charges	308.46
63189	06/30/2011	Recreation Fund	Operating Supplies	Intl Chemtex Corp	Check Total:	308.46
					Repair Kit	53.42
63190	06/30/2011	Recreation Fund	Fee Program Revenue	Connie Iverson	Check Total:	53.42
					Key Deposit Refund	25.00
63191	06/30/2011	Contracted Engineering Svcs	Deposits	J.W. Moore Inc	Check Total:	25.00
					Plat Escrow Refund-Moore's McCarr	7,000.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						7,000.00
63192	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Paul & Johanna Jessup	Energy Audit	60.00
Check Total:						60.00
63193	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Linda Jorve	Energy Audit	60.00
Check Total:						60.00
63194	06/30/2011	General Fund	Vehicle Supplies	Kath Auto Parts	Halogen Lamp	27.70
Check Total:						27.70
63195	06/30/2011	Water Fund	Accounts Payable	DANIEL KLOPP	Refund Check	62.96
Check Total:						62.96
63196	06/30/2011	Water Fund	Accounts Payable	LINDA LANGEN	Refund Check	70.60
Check Total:						70.60
63197	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Nancy Lee	Energy Audit	60.00
Check Total:						60.00
63198	06/30/2011	Water Fund	Accounts Payable	CHARLES LEWANDOWSKI	Refund Check	20.69
Check Total:						20.69
63199	06/30/2011	General Fund	Professional Services	Linn Building Maintenance	Building Maintenance	3,345.54
63199	06/30/2011	General Fund	Professional Services	Linn Building Maintenance	Building Maintenance	424.22
63199	06/30/2011	Recreation Fund	Contract Maintenance	Linn Building Maintenance	Building Maintenance	1,050.90
63199	06/30/2011	Recreation Fund	Contract Maintenance	Linn Building Maintenance	Building Maintenance	838.79
63199	06/30/2011	License Center	Professional Services	Linn Building Maintenance	Building Maintenance	626.68
63199	06/30/2011	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	Building Maintenance	944.81
Check Total:						7,230.94
63200	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Richard & Nancy McNamara	Energy Audit	60.00
Check Total:						60.00
63202	06/30/2011	Recreation Fund	Operating Supplies	Mikes Pro Shop	Parade BandTrophies	217.46
Check Total:						217.46
63203	06/30/2011	Water Fund	Accounts Payable	IRENE MILLER	Refund Check	14.42
63203	06/30/2011	Sanitary Sewer	Accounts Payable	IRENE MILLER	Refund Check	5.51
Check Total:						19.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63204	06/30/2011	Recreation Fund	Professional Services	Michael Miller	Adult Softball Umpires (190 games)	4,586.00
63204	06/30/2011	Recreation Fund	Professional Services	Michael Miller	Adult Softball Umpires (190 games)	4,654.00
63205	06/30/2011	Workers Compensation	Insurance	MN Dept of Labor and Industry	1st Half Assessment	7,657.00
63206	06/30/2011	HRA Property Abatement Program	Payments to Contractors	MN Superior Exteriors	Roof Maintenance-1430 Brenner Ave	12,653.50
63207	06/30/2011	Recreation Fund	Fee Program Revenue	Robert Munson	Damage Deposit Refund	63.75
63208	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Randy Neprash	Energy Audit	60.00
63209	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Roger Neutgens	Energy Audit	60.00
63210	06/30/2011	Recreation Fund	Professional Services	Bob Nielsen	RBB Concerts Van Loading/Unloading	80.00
63211	06/30/2011	Recreation Fund	Parade Sponsor	North Suburban Golden "K" Kiwanis	Rosefest Button Sales Commission	500.00
63212	06/30/2011	General Fund	Community Grants	North Suburban Senior Council	2011 Contribution	6,000.00
63213	06/30/2011	Recreation Fund	Professional Services	Jon Lenard Olson	Volleyball Camp Coach	500.00
63214	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Lavonne Olson	Energy Audit	60.00
63215	06/30/2011	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Unit	44.89
63216	06/30/2011	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northland	Garage Door Repair	503.80
						503.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63217	06/30/2011	Recreation Fund	Professional Services	Jennifer Pauletti	Volleyball Camp Coach	750.00
					Check Total:	750.00
63218	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Tom Petersen	Administrative & Technical Services	2,700.00
63218	06/30/2011	Grass Lake Water Mgmt. Org.	Operating Supplies	Tom Petersen	Photo Copies Reimbursement	225.54
63218	06/30/2011	Grass Lake Water Mgmt. Org.	Operating Supplies	Tom Petersen	Board Meeting Photo Copies Reimbu	70.10
					Check Total:	2,995.64
63219	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Steve Pheneger	Energy Audit	60.00
					Check Total:	60.00
63220	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Dick Pryor	Energy Audit	60.00
					Check Total:	60.00
63221	06/30/2011	General Fund	Contract Maintenance	Ramsey County	Fleet Support-May 2011	300.16
					Check Total:	300.16
63222	06/30/2011	Recreation Fund	Fee Program Revenue	Troy Raverty	Key Deposit Refund	25.00
					Check Total:	25.00
63223	06/30/2011	Water Fund	Accounts Payable	REMAX	Refund Check	7.11
					Check Total:	7.11
63224	06/30/2011	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	20.00
					Check Total:	20.00
63225	06/30/2011	Recreation Fund	Fee Program Revenue	Jen Riley	Key Deposit Refund	25.00
					Check Total:	25.00
63226	06/30/2011	General Fund	Vehicle Supplies	Rosedale Chevrolet	Harness	35.23
					Check Total:	35.23
63227	06/30/2011	HRA Property Abatement Program	Payments to Contractors	Rossows Remodeling	Building Maintenance 2580 Hamline	1,800.00
					Check Total:	1,800.00
63228	06/30/2011	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteers Supplies Reimbuser	41.00
					Check Total:	41.00
63229	06/30/2011	Water Fund	Accounts Payable	LILLIAN RUTZ	Refund Check	88.75
63229	06/30/2011	Sanitary Sewer	Accounts Payable	LILLIAN RUTZ	Refund Check	18.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						106.96
63230	06/30/2011	Recreation Fund	Fee Program Revenue	Phillip Saari	Key Deposit Refund	25.00
Check Total:						25.00
63231	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Pat Schmidt	Energy Audit	60.00
Check Total:						60.00
63232	06/30/2011	Recreation Fund	Professional Services	Melissa Schuler	Assistant Dance Instruction	55.50
Check Total:						55.50
63233	06/30/2011	General Fund	Operating Supplies	Schwaab Inc	Pre Inked Stamps	58.49
Check Total:						58.49
63234	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Joseph Simmons	Energy Audit	60.00
Check Total:						60.00
63235	06/30/2011	Recreation Fund	Transportation	Speco Charter LLC	Seniors Transportation to Chanhassen	560.00
Check Total:						560.00
63236	06/30/2011	General Fund	Telephone	Sprint	Cell Phones	243.67
63236	06/30/2011	Storm Drainage	Telephone	Sprint	Cell Phones	252.17
63236	06/30/2011	General Fund	Telephone	Sprint	Cell Phones	49.90
63236	06/30/2011	Sanitary Sewer	Telephone	Sprint	Cell Phones	193.02
63236	06/30/2011	Recreation Fund	Telephone	Sprint	Cell Phones	121.61
63236	06/30/2011	Recreation Fund	Telephone	Sprint	Cell Phones	48.58
63236	06/30/2011	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	219.60
63236	06/30/2011	Golf Course	Telephone	Sprint	Cell Phones	58.99
63236	06/30/2011	Community Development	Telephone	Sprint	Cell Phones	153.17
63236	06/30/2011	General Fund	Telephone	Sprint	Cell Phones	24.29
63236	06/30/2011	General Fund	Telephone	Sprint	Cell Phones	24.29
63236	06/30/2011	General Fund	Telephone	Sprint	Cell Phones	389.29
63236	06/30/2011	General Fund	Telephone	Sprint	Cell Phones	361.64
Check Total:						2,140.22
63237	06/30/2011	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Allocation Review	3,415.88
63237	06/30/2011	Street Construction	Cty Rd C2 Traffic Study	SRF Consulting Group, Inc.	Cty Rd C2 Subarea Study	7,750.67
Check Total:						11,166.55
63238	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Jeff Steuve	Energy Audit	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						60.00
63239	06/30/2011	General Fund	211200 - Financial Support	Steward, Zlimen & Jungers, LTD	Case #: 09-06243	68.90
Check Total:						68.90
63240	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Kerri Stockwell	Energy Audit	60.00
Check Total:						60.00
63241	06/30/2011	Community Development	Professional Services	Sheila Stowell	Special Planning Commission Meetin	264.50
63241	06/30/2011	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
63241	06/30/2011	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	333.50
63241	06/30/2011	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
63241	06/30/2011	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	132.25
63241	06/30/2011	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
63241	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	GLWMO Special Business Metting M	138.00
63241	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
63241	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
63241	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	GLWMO Meeting Minutes	253.00
63241	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	GLWMO Meeting Minutes	201.25
63241	06/30/2011	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	Mileage Reimbursement	4.44
Check Total:						1,349.14
63242	06/30/2011	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	Regional RHS II	690.46
Check Total:						690.46
63243	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Janet Swenson	Energy Audit	60.00
Check Total:						60.00
63244	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Wayne Takeshita	Energy Audit	60.00
Check Total:						60.00
63245	06/30/2011	Recreation Fund	Fee Program Revenue	Julie Taylor	Key Deposit Refund	25.00
Check Total:						25.00
63246	06/30/2011	Water Fund	Accounts Payable	TIM PORT GROUP LLC	Refund Check	33.42
Check Total:						33.42
63247	06/30/2011	General Fund	Vehicle Supplies	Tri State Bobcat	Skid Bar	147.10
63247	06/30/2011	General Fund	Vehicle Supplies	Tri State Bobcat	Long Bit	231.21
63247	06/30/2011	General Fund	Vehicle Supplies	Tri State Bobcat	Filler Cap	5.34
63247	06/30/2011	General Fund	Vehicle Supplies	Tri State Bobcat	Filler Cap	5.34

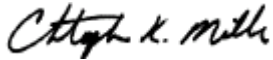
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						388.99
63248	06/30/2011	Boulevard Landscaping	Operating Supplies	Tri-Mark Timber, LLC	Mulch	1,541.20
63248	06/30/2011	Recreation Fund	Operating Supplies	Tri-Mark Timber, LLC	Mulch	628.36
Check Total:						2,169.56
63249	06/30/2011	Building Improvements	Skating Center MN Bonding Proj	True Ride	Half Pipe 12'x4'x30' , Half Pipe with !	10,605.04
Check Total:						10,605.04
63250	06/30/2011	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	2011 Blanket PO for Right of Way Wi	64.13
Check Total:						64.13
63251	06/30/2011	Recreation Fund	Professional Services	Greg Ueland	Volleyball Camp	1,860.00
63251	06/30/2011	Recreation Fund	Professional Services	Greg Ueland	Volleyball Camp	1,482.00
63251	06/30/2011	Recreation Fund	Professional Services	Greg Ueland	Volleyball Camp	1,860.00
Check Total:						5,202.00
63252	06/30/2011	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Trim	106.61
63252	06/30/2011	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Remove Tree	555.75
63252	06/30/2011	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Remove Trees	2,784.09
63252	06/30/2011	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Ground Work	1,300.00
Check Total:						4,746.45
63253	06/30/2011	Recreation Fund	Operating Supplies	US Bank	July 4th Change	400.00
Check Total:						400.00
63254	06/30/2011	Recreation Fund	Professional Services	Kristina Van Deusen	Assistant Dance Instructor	36.00
Check Total:						36.00
63255	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Daniel Wentzel	Energy Audit	60.00
Check Total:						60.00
63256	06/30/2011	Water Fund	Accounts Payable	WOZ 1 LLC	Refund Check	15.69
Check Total:						15.69
63257	06/30/2011	General Fund	Contract Maint. - City Garage	Zahl Petroleum Maintenance Co	Fuel System Monitoring Software anc	4,579.00
63257	06/30/2011	General Fund	Contract Maint. - City Garage	Zahl Petroleum Maintenance Co	Sales Tax	273.00
Check Total:						4,852.00
63258	06/30/2011	Housing & Redevelopment Agency	Payment to Owners	Brad Zenner	Energy Audit	60.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	60.00
63259	06/30/2011	Recreation Fund	Professional Services	Amy Beggin	Basketball Camp Coach	425.00
					Check Total:	425.00
63260	06/30/2011	Recreation Fund	Professional Services	Jeff Crosby	Basketball Camp	1,303.00
63260	06/30/2011	Recreation Fund	Professional Services	Jeff Crosby	Basketball Camp	1,303.00
63260	06/30/2011	Recreation Fund	Professional Services	Jeff Crosby	Basketball Camp	1,000.00
63260	06/30/2011	Recreation Fund	Professional Services	Jeff Crosby	Basketball Camp	1,606.00
					Check Total:	5,212.00
63261	06/30/2011	Recreation Fund	Professional Services	John Simso	Girls Tennis Camp	1,650.00
63261	06/30/2011	Recreation Fund	Professional Services	John Simso	Girls Tennis Camp	1,300.00
					Check Total:	2,950.00
					Report Total:	663,492.28

REQUEST FOR COUNCIL ACTION

Date: 7/11/11
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approval of 2011/2012 Business Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following applications are submitted for consideration

Cigarette/Tobacco Product License

Clark #2376
2719 Lexington Avenue
Roseville, MN 55113

Tower Glen Liquor
2216 R West County Rd D
Roseville, MN 55113

Gasoline Station License

Clark #2376
2719 Lexington Avenue
Roseville, MN 55113

Massage Therapist License

Katie Ballman
At Rocco Altobelli
1641 County Rd C
Roseville, MN 55113

Carolyn Jenson
At Rocco Altobelli
1641 County Rd C
Roseville, MN 55113

Brandon Palmer

34 At Serene Body Therapy
35 1629 West County Rd C
36 Roseville, MN 55113
37
38 Julie Scott
39 At Serene Body Therapy
40 1629 West County Rd C
41 Roseville, MN 55113
42
43 Joshua Willcoxon
44 AT Juut Salon Spa
45 1641 County Rd C
46 Roseville, MN 55113
47
48 Bangwu Zhang
49 At American Academy of Acupuncture and Oriental Medicine
50 1925 W County RD B2
51 Roseville, MN 55113
52

53 **Massage Therapy Establishment**

54 American Academy of Acupuncture and Oriental Medicine
55 1925 W County RD B2
56 Roseville, MN 55113
57

58 Rocco Altobelli
59 1641 County Rd C
60 Roseville, MN 55113
61

62 Serene Body Therapy
63 1629 West County Rd C
64 Roseville, MN 55113

65 **POLICY OBJECTIVE**
66 Required by City Code

67 **FINANCIAL IMPACTS**
68 The correct fees were paid to the City at the time the application(s) were made.

69 **STAFF RECOMMENDATION**
70 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements.
71 Staff recommends approval of the license(s).

72 **REQUESTED COUNCIL ACTION**
73

74 Motion to approve the business license application(s) as submitted.
75

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



City of Roseville
 Finance Department, License Division
 2660 Civic Center Drive, Roseville, MN 55113
 (651) 792-7036

Cigarette/Tobacco Products License Application

Business Name CLARK 2376
 Business Address 2719 Lexington Ave
 Business Phone 651-500-9625
 Email Address NTANHUYNH@GMAIL.COM

Person to Contact in Regard to Business License:

Name NTANHUYNH
 Address 2719 Lexington Ave
 Phone 651-500-9625

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 30, 2012, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182,

Signature NTANHUYNH
 Date 6/22/11

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name

TOWER GREEN LIQUOR

Business Address

2216-R WEST COUNTY ROAD 8, ROSEVILLE MN 55112

Business Phone

651-639-0122

Email Address

Person to Contact in Regard to Business License:

Name

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 30, 2012, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Cigarette/Tobacco Products

\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

A handwritten signature in black ink, appearing to read "M. J. [unclear]".

Date

6-6-2011

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name CLARK 2376
Business Address 2719 Lexington Ave
Business Phone 651-500-9625
Email Address _____

Person to Contact in Regard to Business License:

Name _____
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 30, 2012, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Gasoline Station

Fee

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature

Date

M. Tan Nguyen
6/22/11

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal X

For License year ending June 30 2012

1. Legal Name Katie Christine Rallman

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number 1

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes X No _____ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
1641 County Rd C, Roseville MN 55113 Rocco Altobelli

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No X If yes explain in detail.

License fee is 100.00
Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal ☒

For License year ending June 30 2011

1. Legal Name Carolyn Jensen

2. Home Address 1000 1st St NW, Roseville, MN 55113

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Rocco Altobelli, The Plaza at Rosedale Center, Roseville, MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No ☒ If yes explain in detail.

License fee is 100.00
Make checks payable to City of Roseville

Please fill out and send to the Roseville
Finance Lic. Dept with your fee by June 24th.

Thanks Kris



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal X

For License year ending June 30 2012

1. Legal Name Branda Palmer
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No X If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Serene Body Therapy 1629 West County Rd C Roseville MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No X If yes explain in detail.

License fee is 100.00

Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal X

For License year ending June 30 2012

1. Legal Name Julie Catherine Scott
2. Home Address _____
3. Home Telephone 0
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes X No _____ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

Serene Body Therapy 1629 W County Rd C
Roseville, MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No X If yes explain in detail.

License fee is 100.00

Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal ☒

For License year ending June 30 _____

1. Legal Name Joshua Lloyd Willcoxen
2. Home Address 1000 1st St N Roseville MN 55113
3. Home Telephone 763-413-1111
4. Date of Birth 10-1-1980
5. Drivers License Number 1001111111
6. Email Address jwillcoxen@outlook.com

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

South Suburban SPA 1641 County Rd C Roseville MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No ☒ If yes explain in detail.

License fee is 100.00

Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal ☒ _____

For License year ending June 30 _____

1. Legal Name Bangwu Zhang
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

American Academy of Acupuncture and
Oriental Medicine, 1925 W County Rd B2 Roseville, MN

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No ☒ If yes explain in detail.

License fee is 100.00

Make checks payable to City of Roseville



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name American Academy of Acupuncture and Oriental Medicine
Business Address 1225 West County Road B2
Business Phone (651) 631-0284
Email Address _____

Person to Contact in Regard to Business License:

Legal Name C. J. J.
Address 1225 West County Road B2
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 31, 2012, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required

Massage Therapy Establishment

Fee

\$300.00

\$150.00 Background Check
(new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature Chang
Date 6-27-2011

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name ROCCO ALTABELLI INC.
Business Address 14301 BURNSVILLE PKY. W. BURNSVILLE, MN
Business Phone 952.707.1900 55306
Email Address KWICK@roccoaltobelli.com

Person to Contact in Regard to Business License:

Legal Name _____
Address 1 _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 31, 2012, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature [Signature]
Date 5.20.2011

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Ser + Body Therapy LLC
Business Address 1629
Business Phone _____
Email Address Sc
Person to Contact in Regard to Business License:
Legal Name _____
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 31, 2012, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

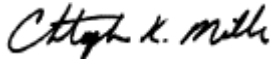
Signature Brend Palmer
Date 6-28-11

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/11/2011
Item No.: 7 . C

Department Approval



City Manager Approval



Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Police	Dodge of Burnsville	Squad Car replacement	\$ 24,124.89
Utilities	General Repair Service	Replace Booster Station motor	20,849.00

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted list of general purchases, contracts for services, and if applicable the trade-in/sale of surplus equipment.

24

25

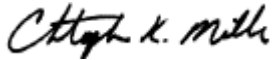
Prepared by: Chris Miller, Finance Director
Attachments: A: None

26

REQUEST FOR COUNCIL ACTION

Date: 07/11/11
Item No.: 7 . d

Department Approval



City Manager Approval



Item Description: **Central Park Foundation One Day Gambling License**

BACKGROUND

The Roseville Central Park Foundation has applied for an Exemption from Lawful Gambling Licensing Requirements to conduct lawful gambling activities on September 23, 2011 at the Roseville Skating Center Community Room located at 2661 Civic Center Drive.

The Minnesota Charitable Gambling Regulations allow any nonprofit organization, which conducts lawful gambling for less than five (5) days per year, and total prizes do not exceed \$50,000.00 in value, to be exempt from the licensing requirements if the city approves.

COUNCIL ACTION REQUESTED

Motion approving the Roseville Central Park Foundations request to conduct a raffle on September 23, 2011 at the Roseville Skating Center located at 2261 Civic Center Drive.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee

If application postmarked or received:

less than 30 days
before the event
\$100more than 30 days
before the event
\$50**ORGANIZATION INFORMATION**

Check # _____ \$ _____

Organization name

Roseville Central Park Foundation

Previous gambling permit number

X 62038-10-1

Minnesota tax ID number, if any

Federal employer ID number, if any

41-0886462

Type of nonprofit organization. Check one.☐ Fraternal☐ Religious☐ Veterans☒ Other nonprofit organization

Mailing address

City

State

Zip Code

County

2660 Civic Center Drive

Roseville

MN

55113

Ramsey

Name of chief executive officer (CEO)

Daytime phone number

Email address

Monte Johnson

612-803-3869

msjconsulting@msn.com

Attach a copy of ONE of the following for proof of nonprofit status.

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing .**

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155

Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.

Roseville Skating Center

Address (do not use PO box)

City or township

Zip Code

County

2660 Civic Center Drive

Roseville

55113

Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing)

September 23, 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo*



Raffles

Paddlewheels*

Pull-Tabs*

Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

☒ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐ The application is denied.

Print city name City of Roseville

On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application

Title Finance Director Date 6/29/11

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.

☐ The application is acknowledged with no waiting period.

☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

☐ The application is denied.

Print county name _____

On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application

Title _____ Date _____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.166)]

Print township name _____

Signature of township official acknowledging application

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Quentin J. Johnson Date 6/29/11

Complete a separate application for each gambling event:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event
- Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form

REQUEST FOR COUNCIL ACTION

Date: 7/11/11
Item No.: 7.e

Department Approval

Timothy O'Neill

City Manager Approval

W. J. Mahinen

Item Description: Part-time Firefighter PERA Resolution

BACKGROUND

The City of Roseville has established that effective June 13, 2011 all newly hired firefighters will be offered the retirement benefit plan "Part-time PERA". In accordance with requirements of the Public Employees Police and Fire plan a Council resolution including employee name and employee number must be approved for each non-fulltime firefighter requested to enter the plan. Therefore the Fire Department is requesting approval of the associated resolution.

FINANCIAL IMPACTS

The City will contribute the required "city contribution" amount as defined by PERA for the firefighter pension plan.

STAFF RECOMMENDATION

Staff recommends Council adopt the associated resolution providing Part-time PERA pension benefits.

REQUESTED COUNCIL ACTION

Adoption of Resolution requesting part-time firefighter Neil Sjostrom be accepted as a member of the Public Employees Police and Fire plan effective the date of the employee's initial Police and fire Plan salary deduction by the City of Roseville.

Prepared by: Timothy O'Neill,

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the 11th day of July ,
9 2011 , at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **Part-Time Firefighter PERA Declaration**

20
21
22 WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes
23 353.63 is to give special consideration to employees who perform hazardous work and
24 devote their time and skills to protecting the property and personal safety of others; and
25

26 WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to
27 request coverage in the Public Employees Police and Fire plan for a non-full-time fire
28 fighter provided the fire service position regularly engages the employee in the hazards of
29 fire fighting as an employee of a designated fire department.
30

31 WHEREAS, PERA requires an individual resolution requesting coverage for every non-
32 full-time fire-fighter;
33

34 BE IT RESOLVED that the Roseville City Council, of The City of Roseville, Minnesota
35 hereby declares that the position of Part-time Firefighter, currently held by Neil Sjostrom
36 employee #50004 is, for primary services provided, that of a firefighter engaged in the
37 hazards of fire fighting.
38

39 BE IT FURTHER RESOLVED that this governing body hereby requests that the named
40 employee be accepted as a member of the Public Employees Police and Fire Plan
41 effective the date of this employee's initial Police and Fire Plan salary deduction by the
42 governmental subdivision.
43

44 The motion for the adoption of the foregoing resolution was duly seconded by Member

45 , and upon a vote being taken thereon, the following voted in favor thereof: , and
46 the following voted against the same: .

47

48 WHEREUPON said resolution was declared duly passed and adopted.

49

50
51 *Resolution: Part-time Firefighter PERA Declaration*
52
53

54 STATE OF MINNESOTA)
55) ss
56 COUNTY OF RAMSEY)
57
58

59 I, the undersigned, being the duly qualified City Manager of the City of Roseville,
60 County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared
61 the attached and foregoing extract of minutes of a regular meeting of said City Council
62 held on the 11th day of July, 2011 with the original thereof on file in my office.
63

64 WITNESS MY HAND officially as such Manager this ____ day of _____, 2011.
65
66
67

68
69 _____
70 William J. Malinen, City Manager
71

72 (Seal)
73
74

REQUEST FOR COUNCIL ACTION

Date: 7/11/11

Item No.: 7. f

Department Approval



City Manager Approval



Item Description: Approve resolution of support for Surface Transportation Program (STP)-
Urban Guarantee application for Twin Lakes Infrastructure

BACKGROUND

The Metropolitan Council and the Transportation Advisory Board (TAB) have released the 2011 regional solicitation – the eleventh regional solicitation for federal transportation funds since the passage of the Intermodal Surface Transportation Efficiency Act in 1991. The solicitation includes the Surface Transportation Program (STP)- Urban Guarantee.

Congress has extended the current transportation funding act (the Safe, Accountable, Flexible, and Efficient Transportation Equity Act – A Legacy for Users, abbreviated to SAFETEA-LU) through the end of the federal fiscal year on September 30, 2011. Congress and President Obama are expected to pass a new federal transportation funding act before the extension expires. At this time, the TAB does not know how much funding will be available in the new act, nor does the TAB know whether all of the projects traditionally funded through the regional solicitation process will be eligible for federal funds in the new act.

In accordance with Metropolitan Council policy, these funds are to be invested to help implement the Regional Development Framework and the regional growth strategy, as well as to support the region's economic vitality and quality of life. Any public entity is eligible to submit an application for this funding.

The I-35W/Cleveland Avenue Ramp Terminal Improvements are proposed at the northbound entrance and exit ramps and County State Aid Highway (CSAH) 46 (Cleveland Avenue) adjacent to the Twin Lakes Redevelopment Area.

The improvements would include:

- **Adding two through lanes at the northbound I-35W/Cleveland Avenue exit ramp terminal.** This will provide a connection to the newly constructed Twin Lakes Parkway, the east-west segment of the Twin Lakes Business Park development roadway system.

The two additional through lanes reduce the large southbound left-turn traffic volume demand at Cleveland Avenue/County Road C intersection (to the south) resulting from the new vehicle trips associated with the Twin Lakes redevelopment.

- **Adding a lane to the northbound I-35W/Cleveland Avenue entrance ramp.** The additional lane will allow for two new westbound through lanes at the I-35W ramp/Cleveland Avenue intersection, which is consistent with the new Twin Lakes Parkway roadway section.

At this location, the two through lanes are necessary from Twin Lakes Parkway due to the increased trip generation from the Twin Lakes development area destined for I-35W. Without the additional lane, the intersection delay would be beyond thresholds that are considered

acceptable resulting in congestion along Cleveland Avenue and Twin Lakes Parkway.

- **Adding dual northbound Cleveland to I-35W left turn lanes to maintain acceptable traffic operations at the I-35W/Cleveland/Twin Lakes Parkway intersection.** Prior to the construction of Twin Lakes Parkway, this intersection had three legs. Introducing a fourth leg as well as planning for background growth, the dual left turn lanes are necessary.

The preliminary layout for this improvement is attached.

POLICY OBJECTIVE

These improvements are identified in the Twin Lakes AUAR as traffic mitigation. By approving the submission of the STP Funding Application, the City is taking a proactive step to leverage external funds to assist with the construction of the public roadways and utilities within the Twin Lakes Area.

FINANCIAL IMPACTS

STP funds can only be applied to construction costs, and a local match of 20% is required. Engineering costs are solely the responsibility of the City. The total STP Amount Requested: \$667,200, with a total City cost share of 30%: \$296,800. Ultimately the city cost share will be paid through future redevelopment cost allocations as identified in the Twin Lakes AUAR Infrastructure Improvement Study. What follows is an estimate of the construction costs for this project.

Design Engineering	\$26,000
Environmental Review/Permitting	\$4,000
Construction	\$834,000
Construction Engineering	\$100,000
Total Cost	\$964,000

STAFF RECOMMENDATION

Adoption of a resolution of support for Surface Transportation Program (STP)- Urban Guarantee application for Twin Lakes Infrastructure.

REQUESTED COUNCIL ACTION

Adoption of a resolution of support for Surface Transportation Program (STP)- Urban Guarantee application for Twin Lakes Infrastructure.

Prepared by: Kristine Giga, Civil Engineer
Attachment A: Project Concept Drawing
B: Resolution



**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 11th day of July, 2011, at 6:00 p.m.

The following members were present: ; and and the following were absent: none.

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION SUPPORTING APPLICATION FOR
SURFACE TRANSPORTATION PROGRAM- URBAN GUARANTEE FUNDS
FOR TWIN LAKES INFRASTRUCTURE**

WHEREAS, A REGIONAL SOLICITATION PROCESS FOR Federal Transportation Projects has been issued by the Metropolitan Council and the Transportation Advisory Board,

WHEREAS, this solicitation includes the Surface Transportation Program (STP)- Urban Guarantee category,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Roseville that:

The Roseville City Council adopts this resolution authorizing staff to apply for the Surface Transportation Program (STP)- Urban Guarantee Funds for Twin Lakes Infrastructure improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

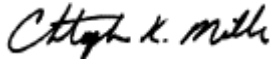
WITNESS MY HAND officially as such Manager this 11th day of July, 2011.

(Seal)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/11/11
Item No.: 7.9

Department Approval



City Manager Approval



Item Description: Consider Approving a Supplemental Joint Powers Agreement with the City of Forest Lake

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) for the joint exercise of powers that are common to each. Over the past several months, the City of Forest Lake and the City of Roseville have held on-going discussions in regards to the sharing of the City's IP Telephony System. The Cities of Roseville and Forest Lake have an existing agreement to share information technology services.

The City of Roseville currently employs eight full-time employees and one part-time employee to administer the information systems for the City of Roseville and 24 other municipal and governmental agencies. The proposed JPA with the City of Forest Lake is similar to the other Agreements in both structure and substance.

The attached JPA has been approved by the City of Forest Lake and is awaiting approval from the Roseville City Council.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in the Imagine Roseville 2025 process.

FINANCIAL IMPACTS

The proposed JPA provides non-tax revenues to support City operations. The hourly rates charged to other cities are approximately twice the total cost of the City employee; yet substantially lower than could be obtained from private companies – hence the value to other cities is greater.

There is no budget impact. The presence of the JPA along with existing revenue sources is sufficient to fund the City's added personnel and related telephone systems costs.

STAFF RECOMMENDATION

Staff recommends the Council approve the attached JPA.

28 **REQUESTED COUNCIL ACTION**

29 Approve the attached JPA with the City of Forest Lake for the purposes of providing IP Telephony
30 Services.

31

Prepared by: Chris Miller, Finance Director

Attachments: A: JPA with the City of Forest Lake

32

**SHARED SERVICES AGREEMENT
FOR THE CITY OF ROSEVILLE EXTENSION OF IP TELEPHONY SERVICES TO
THE CITY OF FOREST LAKE**

THIS SHARED SERVICES AGREEMENT entered into by and between the **CITY OF ROSEVILLE**, a Minnesota municipal corporation ("Roseville"), and the **CITY OF FOREST LAKE**, a Minnesota municipal corporation ("Forest Lake"), is effective upon the execution of this Agreement by the named officers of both organizations.

RECITALS

WHEREAS, Forest Lake owns Cisco Internetworking Protocol (IP) telephony handsets, voice gateways and other Cisco IP telephony peripheral equipment and;

WHEREAS, Forest Lake requires access to Cisco IP telephony control equipment which includes Call Manager, Unity Voice Mail, and other associated Cisco IP control devices and;

WHEREAS, Forest Lake requires technical support to operate and maintain this equipment and;

WHEREAS, Roseville has existing Cisco Internetworking Protocol (IP) control equipment which can be extended to Forest Lake and;

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the State to enter into Joint Powers Agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed to as follows:

1. SERVICES.

A. Roseville shall provide qualified management information systems employees ("Employees") to perform telephony related technical services required by Forest Lake. These services include the following:

- Support of Forest Lake Cisco IP telephony services and equipment.
- Access to Roseville's Cisco IP telephony control equipment.

- Access to the Public Switched Telephone Network (PSTN) through shared voice gateway servers.

Support of systems to be provided by Roseville is generally within normal working hours of 8:00 a.m. until 4:30 p.m. Monday through Friday. However considerations will be made for emergency situations and system upgrades which would require off hours support.

B. Roseville shall be solely responsible for compensating the assigned Employee(s) engaged in providing computer and technical services under this Agreement, including any overtime wages incurred, as well as any insurance or employee benefits provided under the policies or agreements of Roseville. In addition, Roseville shall be solely responsible for worker's compensation, reemployment insurance benefits, and other employee related laws, including OSHA, ERISA, RLISA, and FMLA. Roseville shall retain the authority to control the employees, including the right to hire, fire and discipline them.

C. Forest Lake will provide the necessary office, equipment, and supplies for the assigned Employee(s) to provide the services required hereunder and will bear all costs attendant thereto.

D. The Executive Director, or a designee, of Forest Lake shall communicate scheduling of work to be performed by the assigned Employee(s).

2. **PAYMENT.** Forest Lake will compensate Roseville for services rendered in the annual amount listed in the attached Exhibit A: Cost of Services. These charges are billed monthly from this agreement under the provisions listed in the Telephony Services Cost Recovery Agreement

3. **FINANCIAL ADJUSTMENTS.** The financial terms of this agreement will be reviewed annually and appropriate cost adjustments made to reflect changes in labor cost, licensing or equipment necessary to carry out the service terms of the agreement.

4. **INDEMNIFICATION.** Roseville agrees to assume sole liability for any negligent or

intentional acts of the assigned Employee(s) while performing the assigned duties within the jurisdiction of either entity. Each entity agrees to indemnify, defend, and hold harmless the other from any claims, causes of action, damages, loss, cost or expenses including reasonable attorney's fees resulting from or related to the actions of each entity, its officers, agents or employees in the execution of the duties outlined in this Agreement, except as qualified by the previous sentence. This Agreement to indemnify and hold harmless does not constitute a waiver of limitations on liability provided under Minn. Stat. § 466.04. To the full extent permitted by law, action by parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the parties that they shall be deemed a “single governmental unit” for purposes of liability, as set forth in Minn. Stat. § 471.59, subd. 1a. (a), provided further that for purposes of that statute, each party to the Agreement expressly declines responsibility for the acts and omissions of the other parties. The parties to this Agreement are not liable for the acts or omissions of the other parties to this Agreement except to the extent they have agreed in writing to be responsible for the acts or omissions of the other parties.

5. INTERRUPTION OF SERVICE. FOREST LAKE hereby waives and releases Roseville from any liability for personal injury or property damage as a result of any failure of Roseville’s Telephony equipment, for whatever reason, including, but not limited to, software, hardware, telephone, frame relay services, or other related equipment. In this regard, FOREST LAKE agrees to indemnify, defend, and hold harmless Roseville from any claims, causes of action, damages, loss, cost or expenses including reasonable attorney's fees resulting from or related to any such failure. This Agreement to indemnify and hold harmless does not constitute a waiver of limitations on liability provided under Minn. Stat. Sec. 466.04.

6. TERMINATION, SEPARABILITY.

A. This Agreement may be terminated by either party upon ninety (90) days’ notice

provided to the respective City Manager of Roseville or the City Manager of FOREST LAKE.

B. Upon termination, any and all records or property of the respective entity will be returned to the appropriate city within 90 days.

C. This Agreement is governed by the laws of the State of Minnesota.

D. In the event that any provision of this Agreement is held invalid, the other provisions remain in full force and effect.

IN WITNESS WHEREOF, THE City of Roseville and the City of Forest Lake have caused this Agreement to be duly executed effective on the day and year last entered below.

City of Forest Lake

By:

Date:

Name: Chris Johnson

Title: Mayor

City of Roseville

By:

Date:

Name: Dan Roe

Title: Mayor

City of Forest Lake

By:

Date:

Name: ~~Dan Coughlin~~

Title: ~~City Manager~~

City of Roseville

By:

Date:

Name: William J. Malinen

Title: City Manager



Telephony Services Cost Recovery Agreement

A. General Information

Project Name: IP Telephony Service
City of Forest Lake Date: _____
Roseville Information
Controlling Dept.: Technology Department Modification Date: 04/12/2011
Prepared By: Terre Heiser Authorized By: Chris Miller

B. Overview

This agreement provides for the recovery of costs associated with extending to the City of Forest Lake the telephony services (IPT) system owned and operated by the City of Roseville. This cost recovery schedule is an addendum to the Cost Sharing Agreement executed between the two agencies.

C. Recovery Items

PRI Access Charge Standard Rate: Shared cost of the public switched telephone network (PSTN) charges associated with providing external dial tone. Standard rate is charged to all general use telephone handsets.

Cisco Software Subscriptions: Annual licensing charges from manufacturer. License cover use of Cisco Unified Communication Manager, Unity Messaging, and Emergency Responder (e911)

Support Charge: Contribution to support staff for administering and supporting IPT system.

DID Number Charge: Cost recovery for direct inward dial telephone numbers (extension)

Equipment Depreciation: Shared cost of the depreciated cost of control server equipment (call processing servers, voice mail servers, e-911 servers)

H. Acceptance

Name/Title	Signature	Date



EXHIBIT A. –Cost of Services 2011/2012

<u>Units</u>	<u>Description</u>	<u>Monthly Charge</u>	<u>Total Charge</u>
<u>54</u>	<u>Shared PRI Access Charge - Standard Rate</u>	<u>\$ 5.00</u>	<u>\$ 270.00</u>
<u>54</u>	<u>Cisco Unified Call Manager Software Subscription</u>	<u>\$ 0.40</u>	<u>\$ 21.60</u>
<u>50</u>	<u>Cisco Unity Messaging Software Subscription</u>	<u>\$ 0.50</u>	<u>\$ 25.00</u>
<u>54</u>	<u>Cisco Emergency Responder Software Subscription</u>	<u>\$ 0.10</u>	<u>\$ 5.40</u>
<u>54</u>	<u>Support Charge (per hardware device)</u>	<u>\$ 8.00</u>	<u>\$ 432.00</u>
<u>100</u>	<u>DID Number Charge (651-209-9720-9755/9910-9973)</u>	<u>\$ 0.15</u>	<u>\$ 15.00</u>
<u>54</u>	<u>Control Equipment Depreciation Charge</u>	<u>\$ 1.22</u>	<u>\$ 65.88</u>
		<u>Monthly Total</u>	<u>\$ 834.88</u>

Note: Addition or deletion of telephone handsets, devices, or voice mail boxes will be change the amounts listed.

Long Distance and Directory Assistance Telephone charges are billed for actual usage on a separate statement and billed semi-annually.

REQUEST FOR COUNCIL ACTION

DATE: 7/11/2011

ITEM NO: 7.h

Department Approval



City Manager Approval



Item Description: Request by Meritex Enterprises, Inc. for approval of a **final plat** of the industrially-zoned property at 2285 Walnut Street and the associated Public Improvement Contract (PF11-002).

1.0 REQUESTED ACTION

Meritex Enterprises proposes to plat the southernmost triangle of the parcel at 2285 Walnut Street as a separate lot, leaving the remainder of the parcel as an outlot until future development plans necessitate platting more of the property.

Project Review History

- Application submitted: April 11, 2011
- Project report prepared: July 1, 2011
- Review deadline: July 13, 2011
- Anticipated City Council action: July 11, 2011

2.0 SUMMARY OF RECOMMENDATION

Community Development and Public Works Department staff recommend approval of the proposed FINAL PLAT in conjunction with a Public Improvement Contract; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

3.1 Adopt a resolution approving the proposed HIGHCREST PARK ADDITION PLAT and the PUBLIC IMPROVEMENT CONTRACT prepared for the provision of the public infrastructure associated with the plat, pursuant to Title 11 (Subdivisions) of the City Code; see Section 8 of this report for the detailed action.

19 **4.0 BACKGROUND**

20 4.1 The property at 2285 Walnut Street has a Comprehensive Plan designation of Industrial
21 (I) and a corresponding zoning classification of Industrial (I) District. The preliminary
22 PLAT PROPOSAL has been prompted by plans to develop a warehouse/distribution facility
23 in the southern portion of the existing parcel.

24 4.2 For the sake of clarification, the nature of an “outlot” is such that it may not be developed
25 until it is re-platted. In this case, the intent is to plat the proposed Outlot A when future
26 development scenarios are solidified enough to determine where lot lines will be most
27 appropriate. A large pile of rubble, the subject of a recent interim use approval, stands on
28 the northern portion of the proposed outlot.

29 **5.0 PUBLIC COMMENT**

30 5.1 The duly-noticed public hearing for the PRELIMINARY PLAT component of this application
31 was held by the Planning Commission on March 2, 2011; after closing the public hearing,
32 the Planning Commission voted to recommend approval of the proposed PRELIMINARY
33 PLAT. Minutes of the public hearing are included with this report as Attachment C.

34 5.2 At the time this report was prepared, Planning Division staff has received no questions or
35 comments from nearby property owners or other members of the public regarding the
36 preliminary or final plat applications.

37 **6.0 FINAL PLAT AND PUBLIC IMPROVEMENT CONTRACT**

38 6.1 Plat proposals are reviewed primarily for the purpose of ensuring that all proposed lots
39 meet the minimum size requirements of the zoning code, that adequate streets and other
40 public infrastructure are in place or identified and constructed, and that storm water is
41 addressed to prevent problems either on nearby property or within the storm water
42 system. As a PLAT of an industrial property, the proposal satisfies all zoning requirements
43 since the Zoning Code does not establish minimum lot dimensions or area. Any future
44 development plans will need to comply with all applicable City Code requirements as
45 well the requirements of the Rice Creek Watershed District and any other regulating
46 body.

47 6.2 On April 5, 2011, the Roseville Parks and Recreation Commission reviewed the proposed
48 PLAT in light of the park dedication requirements of §1103.07 of the City Code.
49 Representatives of Meritex were present at the meeting to request that the park dedication
50 requirement be waived; after discussing the proposal and the request, the Commissioners
51 unanimously voted to recommend the collection of cash in lieu of land. Minutes of the
52 Parks and Recreation Commission meeting are included with this staff report as
53 Attachment D.

54 6.3 In order to serve the lots in the plat, the following public improvements need to be made.
55 The details of such improvements are specified in the Public Improvement Contract,
56 included with this report as Attachment G, and are summarized as follows:

- 57 a. Pathway Construction: The Developer will construct a 6 foot wide concrete sidewalk
58 along the north and east boulevard of Walnut street. As subsequent lots are
59 developed the sidewalk will be extended to the north to connect to the pathway on
60 Terminal Road. Winter maintenance, such as snow removal and ice control, will be
61 the responsibility of the property owner. Major maintenance on this sidewalk will be

the City's responsibility. The sidewalk will be constructed within the Walnut Street right-of-way.

- b. Sanitary Sewer Construction:** Since the parcel will be divided in to 3 lots, and the existing sanitary sewer main is located at Terminal road on the north plat boundary, it is necessary to construct a new sanitary sewer main to serve the new lots. The Developer will construct a public sanitary sewer main extension from the north boundary to the south lot of the plat to serve the lots within the plat. To avoid tearing up the street, this line will be located on a public easement along the east boundary of the plat. The sewer main will be owned and maintained by the City of Roseville. The private services to the lots within the plat will be the responsibility of the individual property owners.
- c. Storm Sewer Inspection and Repair:** The Developer has requested that the City take over ownership of a portion of the private storm sewer that exists on the site. The City shall accept ownership provided that the following items are completed to the satisfaction of the City Engineer:

 - i.** The pipe shall be televised to determine the condition and if it is in conformance with City Specifications. Pipe found to be deficient will need to be repaired or replaced to meet current City details and specifications.
 - ii.** The structures on the pipe will need to be inspected to determine the condition and if they are in conformance with City Specifications. Structures found to be deficient will need to be repaired or replaced to meet current City details and specifications.
 - iii.** The pipe shall be covered by an easement on the FINAL PLAT.
- d.** The storm sewer main will be owned and maintained by the City of Roseville. The private services and storm ponds on the lots within the plat will be the responsibility of the Property Owner.
- e.** In order to ensure that the public improvements are built to City standards, we have drafted a Public Improvement Contract that defines the responsibilities involved with the proposed public improvements. The improvements must meet all applicable City standards for the construction.
- f.** Upon completion of the project, the Developer's engineer must provide the City with as-built plans. They must also provide to the City Engineer a letter certifying that the improvements were constructed according to approved plans and specifications, and request that the City accept the improvements. When these items are received, the City Council will be asked to accept the improvements.
- g.** All costs associated with construction of the new public improvements necessary for this development will be borne by the Developer. A \$2,400 Engineering Coordination fee is required. Appropriate surety will be provided for all public improvements in the amount of 125% of the construction cost, for a total of \$150,930. Once the construction of the improvements has been completed and accepted by the City, this surety will be released.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 5 and 6 of this report, the Community Development and Public Works Departments find that the proposed FINAL

PLAT is consistent with the PRELIMINARY PLAT reviewed by the Planning Commission and, consequently, recommend that it be approved, pursuant to Title 11 of the Roseville City Code, in conjunction with the Public Improvement Contract.

8.0 SUGGESTED ACTION:

Adopt a resolution approving the HIGHCREST PARK ADDITION PLAT and PUBLIC IMPROVEMENT CONTRACT at 2285 Walnut Street, based on the comments and findings of Sections 4-6 and the recommendation of Section 7 of this staff report., with the condition that Meritex Enterprises, Inc. shall provide acceptable title evidence to the City showing satisfactory fee simple title solely in the name of Meritex Enterprises, Inc., without any encumbrances, liens or other interests against the property.

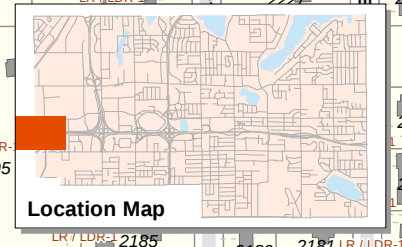
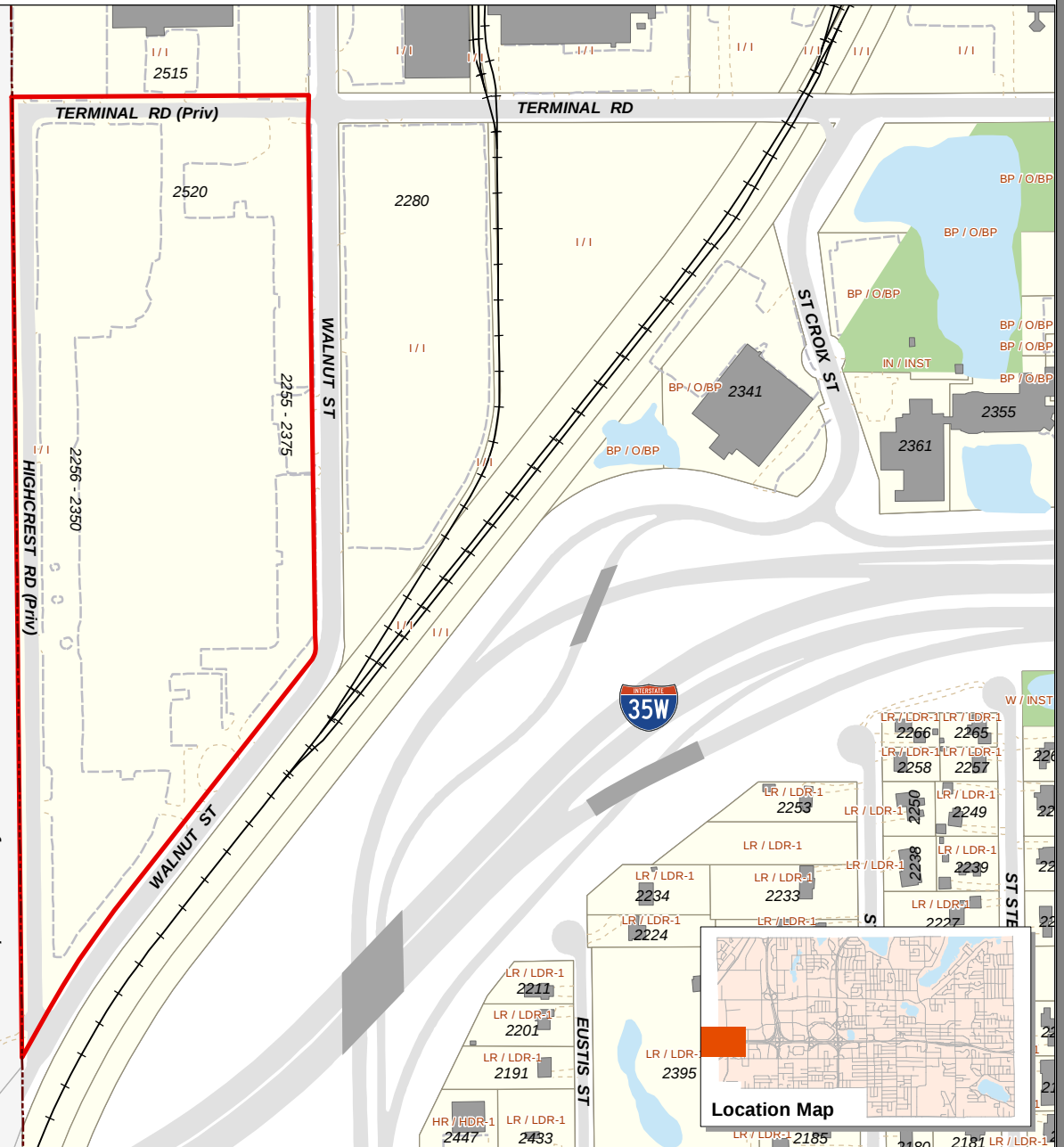
Prepared by: Associate Planner Bryan Lloyd

Attachments:	A: Area map	E: Minutes from preliminary plat approval
	B: Aerial photo	F: Final plat information
	C: Preliminary plat public hearing minutes	G: Public Improvement Contract
	D: Park & Recreation Commission minutes	H: Draft resolution

Attachment A: Location Map for Planning File 11-002

City of St. Anthony

Hennepin County



Prepared by:
Community Development Department
Printed: February 14, 2011



Site Location

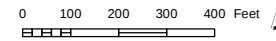
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (2/1/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

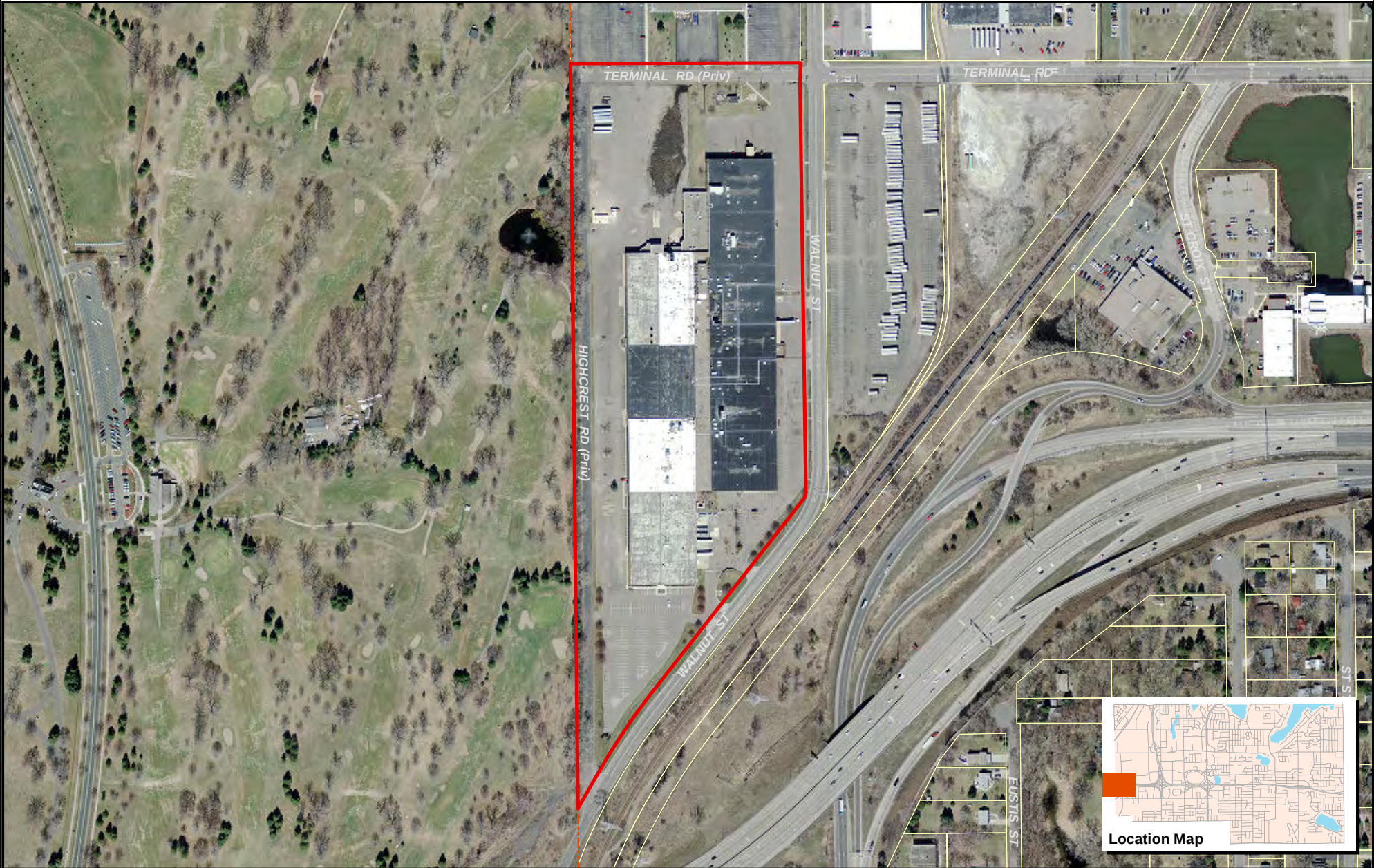
Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 11-002



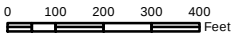
Prepared by:
Community Development Department
Printed: February 14, 2011



Site Location

Data Sources
* Ramsey County GIS Base Map (2/1/2011)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
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PLANNING FILE 11-002

Request by Meritex Enterprises, Inc. for approval of a PRELIMINARY PLAT of the industrially-zoned property at 2285 Walnut Street

Chair Boerigter opened the Public Hearing at 7:12 p.m.

Associate Planner Bryan Lloyd reviewed the request of Meritex Enterprises, Inc. for approval of a PRELIMINARY PLAT at 2285 Walnut Street in the industrially-zoned property to plat the southernmost triangle of the parcel with the remainder of the parcel as an Outlot until future development plans necessitate platting more of the property

Mr. Lloyd advised that there were numerous components of the application still outstanding, the City's Public Works Department and City Engineer were finalizing information on storm water and infrastructure with the applicant's consulting engineer. Mr. Lloyd advised that staff was recommending that, if approved by the Planning Commission, approval be contingent upon provision of all outstanding detailed engineering information prior to City Council action.

Mr. Lloyd reviewed the nature of an "Outlot" and intent to plat the proposed Outlot A when future development scenarios were solidified enough to determine actual location of lot lines. Mr. Lloyd advised that the existing pile of rubble, under stipulations of a recent Interim Use approval, was located on the northern portion of the proposed Outlot.

Staff recommends approval of the PRELIMINARY PLAT, as detailed in Section 7 of the staff report dated March 2, 2011; contingent upon provision of all outstanding detailed engineering information prior to City Council action.

City Engineer Debra Bloom

At the request of Member Gottfried, City Engineer Debra Bloom reviewed the process of public infrastructure improvements necessary to serve any given plat. Mr. Bloom noted that the older unit was one lot, and was now being proposed for subdivision for up to three (3) lots. Ms. Bloom reviewed the location of existing and future sanitary sewer locations and extensions needing to be stipulated as part of the preliminary plat, as well as identifying any additional rights-of-way and sidewalk extensions. Ms. Bloom advised that the existing storm water infrastructure had been developed on the property prior to development of current storm water regulations; and improvements would now need to be incorporated into the parcel(s). Ms. Bloom noted that the Applicant's consulting engineer was aware of the required information, and expressed her confidence that the information was forthcoming. Ms. Bloom further noted that Terminal Road had been developed in the 1980's as a private road at this location; and it was staff's preference to keep it private and not have it become a public roadway. Ms. Bloom advised that none of the remaining engineering issues were insurmountable, but that it was staff's charge to ensure public improvement requirements were in place to meet future development and/or redevelopment needs of the site.

Member Gottfried expressed concern in the Planning Commission holding the Public Hearing prior to all technical aspects for the project being in place.

Ms. Bloom, as well as Mr. Lloyd, assured Commissioners that holding the Public Hearing and reviewing the Preliminary Plat at this time, prior to completion of engineering documents, were practical.

Applicant Representative, Clark Wicklund, Alliant Engineering

Mr. Wicklund addressed the issues addressed by Ms. Bloom: sanitary sewer, storm sewer and sidewalk extension on Walnut; and addressed the status of each component.

Storm Sewer

Mr. Wicklund advised that site drainage was sufficient based on the previous development on the site; and while there was no capacity issue, how to best treat the runoff remained in process. Mr. Wicklund noted that there were a variety of options to treat the drainage as the site developed, while addressing drainage from the City's perspective and the network of available surrounding storm sewers and concern that the site may be tributary to a local regional retention pond. Mr. Wicklund advised that, in working with staff, it was determined to route the northern portion of the site to an already-installed storm sewer on County Road C2 and Walnut, thus bypassing the regional pond, which had been of primary concern to City Engineer Bloom based on a history of flooding at that lift station.

Mr. Wicklund noted that the site was already developed and surrounded by runoff capacity, but that with the addition of newer stormwater management requirements, discharge would be reduced from the site. However, Mr. Wicklund advised that until more detail was known as individual users came forward, additional mitigation remained an unknown. Mr. Wicklund advised that based on current use, the site drained northerly; however, when demolition was done and the site graded, grades were revised inward onto the site and drained the site northerly into the stormwater system, providing adequate drainage for the interim and providing additional space as lots develop.

Sanitary Sewer

Mr. Wicklund noted that the sanitary sewer was already in place on this developed site, and while talked about to-date only conceptually, it was proposed to provide a ten inch (10") extension connecting to the manhole and south to another location, meeting City design criteria. Mr. Wicklund advised that to make the sanitary sewer possible would require an easement outside existing right-of-way for installation and maintenance; and assured Members that it was more than sufficient to meet City requirements.

At the request of Member Gottfried, Ms. Bloom confirmed that she had not yet reviewed the sanitary sewer proposal from the consulting engineer in detail.

Sidewalk

Mr. Wicklund advised that there was adequate room for a five foot (5') walk on the west side of Walnut, as well as sufficient room within the right-of-way for installation of that sidewalk.

Mr. Wicklund noted that the Planning Commission did not have the detailed information available for their review for this meeting, he assured Members that all outstanding components were doable.

Chair Boerigter closed the Public Hearing at 7:28 p.m.; no one appeared for or against.

Member Gottfried advised that, without the City Engineer's detailed review, a request for approval was premature, and while it created challenges to meet the 60-day land use review process, it prevented due diligence by the Planning Commission. Member Gottfried opined that the Planning Commission relied on staff's analysis and sign off for any review, and even with assurances by the Applicant's consulting engineer, and by City Engineer Bloom, he further opined that it was in the best interest of the City to delay approval, following more detailed review and recommendation of the City Engineer.

Chair Boerigter recognized Member Gottfried's concerns, and advised that in many circumstances, he would agree. However, in reviewing this request, and based on the verbal comments of the City Engineer, as well as the recommendation condition of staff that remaining engineering details be addressed prior to approval by the City Council, he found no rationale for delaying action. Chair Boerigter advised that, no matter how those more technical requirements were worked out, they were beyond his ability to discern, and he expressed his confidence in staff's analysis and recommendations at the City Council level; and that those final issues did not impact his decision-making or moving this request forward based on those contingencies.

Member Gisselquist expressed his inclination to concur with Member Gottfried, noting that there remained two (2) areas where missing data was obvious. Member Gisselquist noted that this was a public forum designed for public comment; and that the Commission needed to do their due diligence prior to making a recommendation to the City Council and not depend on the City Council to take time to review those technical questions. Member Gisselquist advised that he was inclined to deny the request, or support a motion to continue, pending receipt of the additional information.

Member Best concurred with Chair Boerigter, supporting moving forward with the request and supporting it; expressing his confidence in the City Engineer making recommendation for any final approval based on technical data received.

Member Wozniak advised that, under normal circumstances, he would request more detail; however, in this case, he was unsure of what he could add above and beyond the assurances by City Engineer Bloom that all was in order. Member Wozniak expressed his confidence in relying on Ms. Bloom's expertise and final review by the Development Review Committee (DRC) to make those technical decisions on any outstanding issues. Member Wozniak spoke in support of the request, contingent upon staff's recommendation for the condition detailed in Section 7.0 of the staff report.

MOTION

Member Boerigter moved, seconded by Member Best to RECOMMEND approval of the proposed PRELIMINARY PLAT at 2285 Walnut Street; based on the comments and findings of Sections 4-6 and the recommendation of Section 7 of the Request for Planning Commission Action dated March 2, 2011; with said approval conditioned upon submittal by the Applicant any and all outstanding easement, storm water, and utility data to staff, with those submissions subject to the satisfaction of the Public Works Department and prior to consideration of the proposed plat by the City Council.

Roll Call Vote

Ayes: 3 (Best, Wozniak, Boerigter)

Nays: 2 (Gisselquist; Gottfried)

Motion carried.

Park Dedication

Meritex Enterprises, Inc.

Brokke provided a brief background and outlined the role of the Commission regarding Park Dedication.

Meritex Enterprises representatives Dan Williams and Steve Dorf were present at the meeting and briefed the Commission on their current proposal and their request to waive the required Park Dedication fee.

- Mr. Williams provided background information on Meritex Enterprises, Inc and the history of Highcrest Park.
- Meritex Enterprises is specifically requesting that the Parks and Recreation Commission recommend to the City Council to waive the Park Dedication fee for the Highcrest Park Property because it is burdensome to economic development and a significant hit to Meritex's return.

D. Holt asked Maritex representatives why the City should waive the Park Dedication fee. Holt also questioned if the City has the ability to maximize its return on the property why would they willingly give up this right? Maritex responded that they feel there is not a direct connection to the use of park services by this development.

Azer commented that a new development coming into the City needs to be a part of the whole City and not chose what services it will contribute to.

D. Holt reminded Commissioners that exceptions set precedence and waiving the Park Dedication Fee at this time will make it difficult for the City to go back on the exception in the future.

D. Holt summarized the nexus concept and recognized that the local business community does use the park system and benefits from the Community resource.

Doneen clarified that the action of re-platting the property is the mechanism that initiates the Park Dedication process.

Commission Recommendation:

Motion by Doneen, second by Holt to recommend the Roseville City Council not accept Meritex request to waive the park dedication fee, and recommend that the Council accept the cash in lieu of land option for this land development. Motion passed unanimously.

Consider Approving Request by Meritex Enterprises, Inc. for a Preliminary Plat of the Industrially-Zoned Property at 2285 Walnut Street

City Planner Thomas Paschke briefly reviewed the request of Meritex Enterprises to plat the southernmost triangle of the parcel at 2285 Walnut Street as a separate lot, leaving the remainder of the parcel as an outlot until future development plans necessitate platting more of the property.

Mr. Paschke noted the Planning Commission meeting minutes, included as detailed in the RCA dated April 11, 2011, the split vote and recommendation of the Planning Commission based on pending technical information to be submitted by the applicant for review by the City's Engineering Department. Mr. Paschke noted that the Planning Commission majority felt it was appropriate for staff to review that technical information and continue working with the developer and their consultants to finalize that information. Mr. Paschke advised that staff had since then received the information from the developer, and supported the proposal.

Mr. Paschke advised that the Final Plat and Public Improvement Contract would come before the City Council for consideration in the near future; with the Public Improvement Contract addressing completion of utility and infrastructure work prior to development of the proposed subdivision.

Councilmember McGehee expressed frustration that the agenda packet did not include information discussed at the April Planning Commission meeting related to the ponds; and questioned their location on the subject parcels.

Mr. Paschke clarified that the April Planning Commission discussion was a separate issue that would come forward to the City Council in the near future; but was a separate process.

Discussion among Councilmembers and staff included the size of the overall acreage, and this parcel; demolition of the existing building on the parcel; development of the property to facilitate the proposed AirGas project as a separate and distinct land use review process; and proposed use for this parcel for an office/warehouse use by an automotive parts distribution firm.

Councilmember McGehee noted that this was a good time to reference the size of this acreage, and the need for the City to maximize its tax base rather than covering such a sizable parcel with asphalt and single-story warehousing.

Mayor Roe recognized Councilmember McGehee's concerns.

Councilmember Pust clarified that this was not City property, but private property.

Dan Williams, Chief Investment Officer with Meritex

At the request of Mayor Roe, Mr. Williams advised that the overall acreage of the parcels owned by Meritex was forty-two (42) acres; with twenty-eight (28) acres represented in the two (2) parcels; and another fourteen (14) across Walnut Street, and that development of those fourteen (14) acres was the area most currently under discussion at the April Planning Commission meeting. Mr. Williams clarified that this request was for the southern most portion of the lot, for use by a wholesale automobile body parts firm selling to automobile repair shops; and their proposal for a 60,000 square foot office/warehouse facility on this approximate five to six (5 to 6) acre site.

Public Comment

Written comment was received via e-mail from Megan Dushin, 2249 St. Stephen Street, on this item and was included as a bench handout, *attached hereto and made a part hereof*.

No one was present in the audience to speak on this issue.

Johnson moved, Pust seconded, approval of the proposed PRELIMINARY PLAT at 2285 Walnut Street; based on the comments and findings of Sections 4-6, and the recommendations of Section 7 of the Request for Council Action (RCA) dated April 11, 2011.

At the request of Councilmember Pust, Mr. Paschke confirmed that all engineering items would be completed as part of the Final Plat approval and a component of the Public Improvement Contract, with most items already addressed.

At further request of Councilmember Pust, Mr. Paschke reviewed apparent concerns of the minority of Planning Commissioners that those infrastructure and utility items were still in design stages; and that the information would be included in agenda packet materials when Final Plat approval comes forward.

At the request of Councilmember Willmus, Mr. Paschke confirmed that Parks and Recreation Commission recommendations for park dedication fees for this development would be acted on separately by the City Council as part of the Final Plat approval process.

At the request of Councilmember McGehee, Mr. Paschke advised that the property owner was responsible for costs of any additional curb cuts or site development.

Mayor Roe spoke in support of the motion; and while recognizing the need to maximize parcels, he opined that a different development could come forward as the process proceeded.

Roll Call

Ayes: Willmus; McGehee; Pust; Johnson; and Roe.

Nays: None.

HIGHCREST PARK ADDITION

(PRELIMINARY NOT FOR RECORDING)

KNOW ALL MEN BY THESE PRESENTS: That Meritex Enterprises, Inc., a Minnesota corporation, fee owner of the following described property situated in the City of Roseville, County of Ramsey, State of Minnesota:

That part of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23, Ramsey County, Minnesota, described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23, Ramsey County, Minnesota, thence East on the North line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 55 feet, thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 30 feet to place of beginning of land to be described; thence South and parallel and 55 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 1999.84 feet, more or less, thence Northeasterly at an angle of 38 degrees 58 minutes more or less, as measured from the last described line, 1025.65 feet, more or less, thence North and parallel and 700 feet East of the West line of the said Southwest Quarter (SW 1/4) of Section 8, 1197.78 feet more or less, thence Westerly and parallel and 30 feet South of the North line of the said Southwest Quarter (SW 1/4) of Section 8, 645 feet to place of beginning of land to be described,

except

A strip of land 17 feet in width lying 8.5 feet on each side of the center line, which is described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23, thence South on the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 2098.23 feet more or less, thence Northeasterly at an angle of 38 degrees 58 minutes more or less, as measured from the West line of the Southwest Quarter (SW 1/4) of said Section 8, a distance of 547.10 feet more or less, to the center line of land to be described, thence Northeasterly on a 12 degree 30 minutes curve to the left, 175.96 feet to a point which is 377.5 feet East, measured at right angles to the West line of said Southwest Quarter (SW 1/4) of Section 8, thence North and parallel and 377.5 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 1468.32 feet to a point which is 30 feet South of the North line of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23.

AND:

That part of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West, described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West; thence East on the North line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 55 feet; thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 2029.84 feet to the place of beginning of land to be described; thence deflect 141 degrees 02 minutes to the left a distance of 1025.65 feet more or less to intersection with a line parallel to and 700 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Westerly line of Walnut Street; thence South along the Westerly line of Walnut Street to intersection with a line parallel to and 70 feet Northwesterly of the Northwesterly right-of-way line of The Minnesota Transfer Railway Company's 100 foot right-of-way which line is the Northwesterly line of Walnut Street; thence Southwesterly along the Northwesterly line of Walnut Street to intersection with a line which is parallel to and 55 feet Easterly of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Easterly line of Highcrest Road; thence North along the Easterly line of Highcrest Road to the place of beginning of land to be described; and,

A strip of land 17 feet in width lying 8.5 feet on each side of the center line, which is described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West, thence South on the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 2098.23 feet; thence deflect 141 degrees 02 minutes to the left a distance of 547.10 feet to the place of beginning of center line of land to be described; thence Northerly on a 12 degree 30 minute curve to the left a distance of 175.96 feet to a point which is 377.5 feet East of, measured at right angles to, the West line of said Southwest Quarter (SW 1/4) of Section 8; thence North and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 908.32 feet and there terminating which point is 590 feet South of the North line of said Southwest Quarter (SW 1/4) of Section 8.

AND:

Part "A" – A strip of land 55 feet in width lying parallel and adjacent to and East of the West line of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West, and beginning at a line which is 30 feet South and parallel to the North line of said Southwest Quarter (SW 1/4) of Section 8, extending South to a line which is 70 feet Westerly and parallel to the Westerly right-of-way of The Minnesota Transfer Railway Company; and,

Part "B" – A strip of land 60 feet in width, lying 30 feet of such width on each side of the East to West Quarter line of Section 8, Township 29 North, Range 23 West, and beginning at the West line of said Section 8, extending East to a line which is 700 feet East and parallel to the West line of said Section 8, Township 29 North, Range 23 West.

Excepting so much of said Part "B," above described, which lies within 8.5 feet on each side of a line which is 377.5 feet East and parallel to the West line of Section 8, Township 29 North, Range 23 West.

AND:

The East 17 feet of the West 386 feet of the South 560 feet of the North 590 feet of the Northwest Quarter of the Southwest Quarter (NW 1/4 of the SW 1/4) of Section 8, Township 29 North, Range 23 West. Ramsey County, Minnesota

Has caused the same to be surveyed and platted as HIGHCREST PARK ADDITION.

In witness whereof said Meritex Enterprises, Inc., a Minnesota corporation has caused these presents to be signed by it's proper officer this _____ day of _____, 20____.

Signed: Meritex Enterprises, Inc.

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, _____, of Meritex Enterprises, Inc., a Minnesota corporation, on behalf of the corporation.

Notary Public _____ County, _____
My commission expires _____

I, Brent R. Peters do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this day of _____ day of _____, 20____.

Brent R. Peters, Licensed Land Surveyor
Minnesota License No. 44123

STATE OF _____
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20____, by Brent R. Peters, Licensed Land Surveyor.

Notary Public _____ County, _____
My commission expires _____

CITY OF ROSEVILLE

We do hereby certify that on the _____ day of _____, 20____, the City Council of the City Roseville , Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

_____, Mayor _____, Clerk

DEPARTMENT OF PROPERTY RECORDS AND REVENUE

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfers entered this _____ day of _____, 20____.

_____, Director _____, Deputy
Property Records and Revenue

COUNTY SURVEYOR

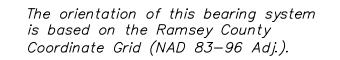
I hereby certify that this plat complies with the requirements of Minnesota Statutes, Section 505.021, and is approved pursuantto Minnesota Statutes, Section 383A.42, this _____ day of _____, 20____.

Michael Fiebiger, P.L.S.
Ramsey County Surveyor

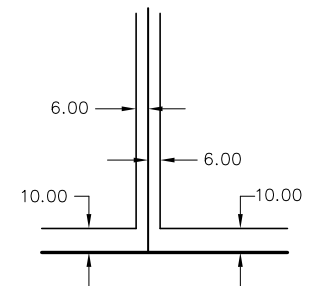
COUNTY RECORDER
County of Ramsey, State of Minnesota

I hereby certify that this plat of HIGHCREST PARK ADDITION was filed in the office of the County Recorder for public record this _____ day of _____, 20____, at _____ O'clock ____ M., and was duly filed in Book _____ of Plats, Pages _____ and _____, as Document Number _____.

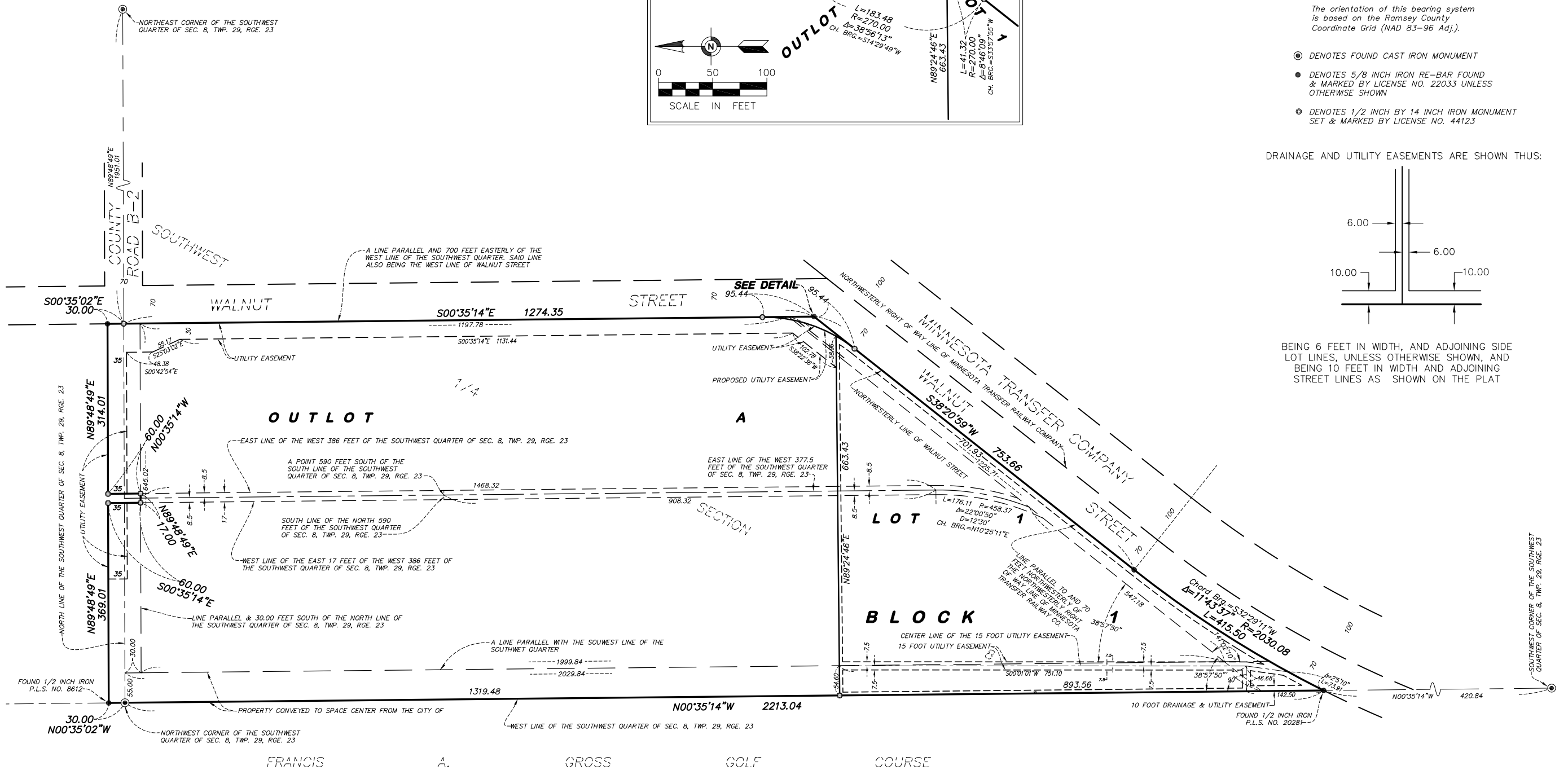
Deputy County Recorder



- DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 6 FEET IN WIDTH, AND ADJOINING SIDE
LOT LINES, UNLESS OTHERWISE SHOWN, AND
BEING 10 FEET IN WIDTH AND ADJOINING
STREET LINES AS SHOWN ON THE PLAT



L DESCRIPTION:

Beginning at the Northwest corner of said Southwest Quarter (SW1/4) of Section 8, Township 29, Range 23, Ramsey County, Minnesota, thence East on the North line of said Southwest Quarter (SW1/4) of Section 8, a distance of 55 feet, thence South and parallel to the West line of said Southwest Quarter (SW1/4) of Section 8, a distance of 30 feet to place of beginning of land to be described; thence South and parallel and 55 feet East of the West line of said Southwest Quarter (SW1/4) of Section 8, a distance of 1999.84 feet, more or less, thence Northeasterly at an angle of 45 degrees to the East of the North line of said Southwest Quarter (SW1/4) of Section 8, a distance of 1999.84 feet, parallel and 700 feet East of the West line of the said Southwest Quarter (SW1/4) of Section 8, 1197.78 feet more or less, thence Westerly and parallel and 30 feet South of the North line of the said Southwest Quarter (SW1/4) of Section 8, 645 feet to place of beginning of land to be described.

Beginning at the Northwest corner of the Southwest Quarter (SW1/4) of Section 8, Township 29, Range 23, thence South on the West line of said Southwest Quarter (SW1/4) of Section 8, a distance of 2098.23 feet or less, thence Northeasterly at an angle of 38 degrees 58 minutes more or less, as measured from the West line of the Southwest Quarter (SW1/4) of said Section 8, a distance of 547.10 feet more or less, to the center of the line of the said Northeasterly line, thence Northeasterly along the line 715.96 feet to a point which is 377.75 feet East, as measured at right angles to the West line of said Southwest Quarter (SW1/4) of Section 8, thence North and parallel and 377.75 feet East of the West line of said Southwest Quarter (SW1/4) of Section 8, a distance of 1468.32 feet to a point which is 30 feet South of the North line of the Southwest Quarter (SW1/4) of Section 8, Township 29, Range 23.

That part of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West, described as follows:

Beginning at the Northwest corner of said Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West; thence East on the North line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 55 feet; thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 700 feet; thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 1025.65 feet more or less to intersection with a line parallel to and 700 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Western line of Walnut Street; thence South along the Western line of Walnut Street to intersection with a line parallel to and 55 feet Eastern of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Eastern line of Highest Street; thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 700 feet to intersection with a line which line is the Northwestern line of Walnut Street; thence Southwesterly along the Northwestern line of Walnut Street to intersection with a line which line is parallel to and 55 feet Eastern of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Eastern line of Highest Street.

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West, thence South on the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 2088.23 feet; thence deflect 141 degrees 02 minutes to the left a distance of 547.10 feet to the place of beginning of centerline of land to be described; thence Northerly on a 12 degree 30 minute curve to the left a distance of 175.96 feet to a point which is 377.5 feet East of, measured at right angles to, the West line of said Southwest Quarter (SW 1/4) of Section 8; thence North and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 908.32 feet and there terminating which point is 590 feet South of the North line of said Southwest Quarter (SW 1/4) of Section 8.

Part "A" - A strip of land 55 feet in width lying parallel and adjacent to and East of the West line of the Southwest Quarter (SW1/4) of Section 8, Township 29 North, Range 23 West, and beginning at a line which is 30 feet South and parallel to the North line of said Southwest Quarter (SW1/4) of Section 8, extending South to a line which is 70 feet Westerly and parallel to the Westerly right-of-way of The Minnesota Transfer Railway Company; and,

Part "B" - A strip of land 60 feet in width, lying 30 feet of such width on each side of the East to West Quarter line of Section 8, Township 29 North, Range 23 West, and beginning at the West line of said Section 8, extending East to a line which is 700 feet East and parallel to the West line of said Section 8, Township 29 North, Range 23 West, Excepting so much of said Part "B," above described, which lies within 8.5 feet on each side of a line which is 377.5 feet East and parallel to the West line of Section 8, Township 29 North, Range 23 West.

The East 17 feet of the West 386 feet of the South 560 feet of the North 590 feet of the Northwest Quarter of the Southwest Quarter (NW1/4 of the SW1/4) of Section 8, Township 29 North, Range 23 West, Ramsey County, Minnesota



1. The orientation of this bearing system is based on the Ramsey County coordinate grid (NAD 83-96 adjustment).
2. The total area of the property described herein is 1,221,653 square feet or 28.045 acres.
3. The legal description and easement information used in the preparation of this survey were based on the Commitment for Title Insurance prepared by Commercial Partners Title Insurance Company, as agent for Lawyers Title Insurance Corporation, Commitment No. 285058 (Fourth Supplemental) dated June 31, 2006.
4. Existing utilities, services and underground structures shown herein were located either physically, from existing records made available to us, by resident testimony, or by locations provided by Gopher One per ticket no. 110100701110100265, 110100701110100505. Other utilities and services may be present. Verification and location of all utilities and services should be obtained from the owners of the respective utilities prior to any design, planning or excavation.
5. According to the City of Roseville the property is zoned I (Industrial District), and has the following building and parking setback requirements:
 Building setback: Front = 30 feet,
 Side = 10 feet or 40 feet from residential lot boundary,
 Rear = 20 feet (from residential lot boundary)
 Height = 60 feet and Maximum F.A.R. = 4.0/0.6 (per building type)
 Parking setbacks: Equal to building setbacks.
6. According to the Federal Emergency Management Agency Web Site the subject properties lies within Map No. 27A which is an un-painted pond and is subject to special flood hazard areas.
7. BENCHMARK: Minnesota Department of Transportation Control Monument "Gorg MNDT AZ MK". Elevation = 964.236 feet (NAVD 88).

OWNER / SUBDIVIDER

MERITEX ENTERPRISES, INC.
24 UNIVERSITY AVENUE
SUITE 200
MINNEAPOLIS, MN 55413
PHONE: 612-548-4848

SURVEYOR

EGAN, FIELD & NOWAK, INC.
229 TYLER STREET NE - SUITE 100
MINNEAPOLIS, MN. 55413
LEE J. NORD, PLS
PHONE: 612-466-3300

AREAS

PROPOSED LOT 1, BLOCK 1 = 280,363 Square Feet
6.436 Acres

PROPOSED OUTLOT A = 940,291 Square Feet
21.586 Acres

PROPOSED WALNUT STREET = 999 Square Feet
0.023 Acres

CERTIFICATION:

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date of survey: January 17, 2011.
Date of signature: January 27, 2011.

Brent R. Peters
Minnesota License No. 44123

PROPERTY ADDRESS:

2295 WALNUT STREET
ROSEVILLE, MINNESOTA 55113

PRELIMINARY PLAT FOR:

MERITEX ENTERPRISES, INC.

PRELIMINARY PLAT OF:
HIGHCREST PARK ADDITION



Egan, Field & Nowak, Inc.
land surveyors since 1872

**1229 Tyler Street NE, Suite 100
Minneapolis, Minnesota 55413
PHONE: (612) 466-3300
FAX: (612) 466-3383
WWW.EFNSURVEY.COM**

**PUBLIC IMPROVEMENT CONTRACT
HIGHCREST PARK ADDITION**

- I. **Parties.** This Agreement, dated July ____, 2011, is entered into between the City of Roseville, a Minnesota municipal corporation, 2660 Civic Center Drive, Roseville, Minnesota 55113 (“the City”), and Meritex Enterprises, Inc, a Minnesota Corporation (“the **Developer**”).
- II. **Request for Plat approval.** The Developer has asked the City to approve a plat of land to be known as “*Highcrest Park Addition*” (also referred to in this Agreement as the “Plat”). The land is legally described as follows:
- See Legal Description attached as Exhibit A hereto (the “Property”).
- III. **Terms and Conditions of Plat Approval.** Now, therefore, in reliance upon the representations contained herein, and in consideration of the mutual undertakings herein expressed, the parties agree as follows:
- A. **Conditions of Plat Approval:** The City hereby approves the Plat on the condition that:
- A. The Developer enter into this Agreement, and
- B. The Developer provide the necessary security in accordance with this Agreement.
- B. **Land Use Approvals:** The Plat consists of one commercial lot and one outlot. The Property is to be improved with the following: sanitary sewer line and pathway.
- C. **Public Improvements.** The Developer shall, subject to the terms and conditions contained herein, perform the following work and construct the following improvements (“Public Improvements”) in compliance with City approved plans and specifications described in Section III D below and all rules, regulations, standards and ordinances of the City:
1. **Site Grading and Turf Restoration.** The Developer shall grade the all portions of the Property affected or disturbed by the construction of the Public Improvements in accordance with the City approved Grading, Drainage and Erosion Control Plan. Grading improvements shall include common excavation, subgrade correction, embankment and turf restoration. Turf restoration shall include seeding, mulching and erosion control.
- All improvements to the lots and the final grading shall comply with the approved grading plan
2. **Pathway.** The Developer shall construct a 6 foot wide pathway along the Walnut Street side of Lot 1, Block 1, Highcrest Park Addition. The pathway shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.
3. **Sanitary sewer construction:** The Developer shall construct all sanitary sewer pipes determined to be necessary by the City to serve the Property, including individual lot services.
- a) All sanitary sewer improvements shall be constructed in accordance with City details, specifications, and the City approved Public Improvement Construction Plans.
- b) Street patching/ replacement of bituminous pavement and base and concrete curb and gutter in the areas disturbed by the sanitary sewer connection construction shall be to match existing conditions prior to street removal.

- 1 c) All subgrade excavation and filling shall be completed by the Developer in
2 accordance with City details, City specifications, MNDOT's specifications (if applicable),
3 and the approved construction plans.
- 4 d) The City reserves the right to test as necessary, at the Developer's expense, all
5 excavation work.
- 6 e) All sanitary sewer improvements shall be constructed in accordance with City details,
7 specifications, and the City approved Public Improvement Construction Plans.
- 8 4. Storm Sewer Inspection and Repair: The Developer has requested that the City take over
9 ownership of a portion of the private storm sewer that exists on the site. The City shall accept
10 ownership provided that the following items are completed to the satisfaction of the City
11 Engineer:
- 12 a) The pipe shall be televised to determine the condition and if it is in conformance with
13 City Specifications. Pipe found to be deficient will need to be repaired or replaced to meet
14 current City details and specifications.
- 15 b) The structures on the pipe will need to be inspected to determine the condition and if
16 they are in conformance with City Specifications. Structures found to be deficient will
17 need to be repaired or replaced to meet current City details and specifications.
- 18 c) The pipe shall be covered by an easement on the final plat.
- 19 5. Erosion control. Prior to any grading and before any utility construction is commenced or
20 building permits are issued, the erosion control plan shall be implemented, inspected and
21 approved by the City. The Developer shall meet all requirements of the City's Erosion Control
22 Ordinance including but not limited to the following:
- 23 a) No construction activity shall be allowed and no building permits shall be issued
24 unless the Property is in full compliance with the erosion control requirements.
- 25 b) Measures shall be installed in compliance with MPCA NPDES permit requirements.
- 26 c) To remove dirt and debris from streets that has resulted from construction work by
27 the Developer, its agents or assigns, the Developer shall sweep Walnut Street on a weekly
28 basis or more frequently as directed by the City Engineer until the site is stabilized.
29 Developer must sweep roadways with a water-discharge broom apparatus. Kick-off
30 brooms shall not be utilized for street sweeping.
- 31 d) If the development on the Property does not comply with the erosion control plan or
32 supplementary instructions received from the City, the City may, following giving the
33 Developer 48 hour prior oral notice (or in the event of an emergency immediately) take
34 such action as it deems appropriate to control erosion, the cost of which action shall be
35 paid by the Developer to the City upon demand.
- 36 D. **Development Plans.** The Property shall be developed in accordance with the following plans,
37 specifications and other documents ("Plans"). With the exception of the Plat, the Plans may be
38 prepared after the parties have entered into this Agreement, provided however, no work shall be
39 commenced on the Property until all of the Plans have been submitted to and approved by the City.
40 The Plans shall not be attached to this Agreement, but shall be retained in the City files while the
41 work to be done under this Agreement is being performed. A detailed summary of the Plans is

attached as Exhibit B. If the Plans vary from the written terms of this Agreement, the written terms shall control. The Plans (which are sometimes also referred to herein as the “Public Improvement Construction Plans”) are as follows:

- a) Plat
- b) Utility Plan
- c) Erosion Control Plan
- d) Details
- e) Sanitary sewer plan.
- f) Storm Sewer plan
- g) Pathway plan.

E. Notice to Proceed. The Public Improvements shall be installed in accordance with the City approved Plans and the rules, regulations, standards and ordinances of the City. The plans and specifications shall be prepared by a competent registered professional engineer, furnished to the City for review, and shall be subject to the approval of the City Engineer. No work shall commence on the Property until the City Engineer notifies the Developer that the work can commence.

1. The Developer shall obtain all necessary permits from the Minnesota Pollution Control Agency (MPCA), Minnesota Department of Health (MDOH), and all other agencies and governmental authorities before proceeding with construction. Copies of these permits must be provided to the City Engineer.
2. The Developer or it’s engineer shall schedule a preconstruction meeting at a mutually agreeable time at City Hall with all the parties concerned, including City staff, to review the program for the construction work.
3. The Developer represents to the City that the Plat complies with all City, County, Metropolitan, State and Federal laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the City determines that the Plat does not comply, the City may, at its option, refuse to allow construction or development work on the Property until the Developer does comply. Upon the City’s demand, the Developer shall cease work until there is compliance.

F. Time of Performance. The Developer shall complete all Public Improvements enumerated in Paragraph C by October 31, 2012. The Developer may, however, forward a request for an extension of time to the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.

G. Inspection. The Developer shall provide the services of a Project Representative and assistants at the site to provide continuous observation of the work to be performed and improvements to be constructed under this Agreement.

1. The Developer shall provide the City Engineer a minimum of one business day notice: (i) prior to the commencement of the underground pipe laying and service connection, and (ii) prior to subgrade and gravel base construction.
2. Developer’s failure to comply with the terms of this section shall permit the City Engineer to issue a stop work order which may result in a rejection of the work and which shall obligate the

Developer to take all reasonable steps, as directed by the City Engineer, to ensure that the Public Improvements are constructed and inspected pursuant to the terms of this Agreement. Such failure shall further result in the assessment of a penalty upon the occurrence of each such failure to comply, in an amount equal to 1% of the amount of the security required for such Public Improvements, which penalty the Developer agrees to pay upon demand.

H. **Engineering Coordination.** A City Engineering Coordinator shall be assigned to this project to provide further protection for the City against defects and deficiencies in the work and Public Improvements through the observations of the work in progress and field checks of materials and equipment. However, the furnishing of such engineering coordination will not make the City responsible for construction means, methods, techniques, sequences or procedures or for the safety precautions or programs, or for the Developer's failure to perform its work in accordance with the Public Improvement Construction Plans. The Developer is obligated to pay the City for City inspection services an amount equal to 2% of the cost of the Public Improvements, which 2% amount is \$2,400. This amount shall be paid upon or prior to the execution of this Agreement.

I. **Security.** To guarantee compliance with the terms of this Agreement, payment of the costs of all Public Improvements and construction of all Public Improvements, the Developer shall furnish an irrevocable letter of credit for \$150,930 in a form to be approved by the City. The amount of the letter of credit is 125% of the cost for the Public Improvements.

1. **Reduction of Security.** Periodically upon the Developers written request, the City Engineer may reduce the amount of the Letter of Credit for completed Public Improvements provided the following conditions are met:

a) The Developer's engineer certifies that the Public Improvements have been constructed to City Standards in accordance with the Plans.

b) The Developer provides documentation that its subcontractor(s) and all subcontractors and suppliers have been paid in full for the work completed and materials supplied.

c) The City Engineer determines that such Public Improvements have been fully completed in accordance with the Plans and provisions of this Agreement.

The amount of reduction shall be equal to that portion of the Letter of Credit which covers such completed Public Improvement(s); provided however, in no case shall the remaining amount of the Letter of Credit be less than the greater of: (i) 25% of the original amount of the Letter of Credit, or (ii) 125% of the estimated cost of the Public Improvements which have not been completed as determined by the City Engineer.

2. **Release of Security.** After the work described in this Agreement has been completed, the Developer may request that the City accept the Public Improvements. This is accomplished through a City Council resolution provided the following conditions are met:

a) **As-built Survey.** The Developer shall provide an as-built survey upon completion of the Public Improvements described in Paragraph C in reproducible and digital (AutoCAD) format. The locations and elevations of sewer and water services shall be accurately shown on the survey.

b) **Certification.** The Developer's engineer submits a letter certifying that the Public Improvements have been constructed to City Standards in accordance with the Plans and requests that the City accept the Public Improvements.

c) **Payment.** The Developer provides documentation that its contractors, subcontractors and material suppliers have been paid in full for the work completed.

d) **Determination of Completion.** The City Engineer and the City Council have determined that all Public Improvements have been completed in accordance with the City approved Plans and terms of this Agreement.

The date of City acceptance of the Public Improvements shall be the date of the City Council resolution accepting the Public Improvements

The term of the Letter of Credit provided by the Developer must be at least one year. Notwithstanding anything to the contrary contained herein, in the event that: i) some or all of the Public Improvements have not been completed and accepted by the City, ii) the City has been notified that the Letter of Credit is not being extended for another term of at least one year, and iii) no replacement Letter of Credit satisfactory to the City has been delivered to the City, the City shall have the right to draw on the full amount of the Letter of Credit at any time prior to the expiration of the Letter of Credit. In the event of such draw on the Letter of Credit, the City shall have the right to use the amount drawn to complete any unfinished Public Improvements, perform any unperformed obligations of the Developer, pay the costs to draw on the Letter of Credit and pay any costs incurred to enforce this Agreement.

J. **Ownership of Improvements and Risk of Loss.** Upon completion and City acceptance of the Public Improvements, all Public Improvements lying within public rights-of-way and public easements, shall become City property without further notice or action. The Developer shall be responsible for the risk of loss of all Public Improvements constructed by the Developer until ownership thereof passes to the City. Any damage or destruction, in whole or in part, to any Public Improvement constructed by the Developer shall be repaired and/or replaced by the Developer until ownership of such Public Improvement passes to the City.

K. **Warranty.** The Developer shall install and construct the Public Improvements in accordance with the terms and conditions of this Agreement. The Developer warrants the Public Improvements and all work required to be performed by the Developer hereunder against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance by the City. The Developer shall repair or replace as directed by the City and at the Developer's sole cost and expense: (i) any and all faulty work, (ii) any and all poor quality and/or defective materials, and (iii) any and all trees, grass and/or sod which are dead, are not of good quality and/or are diseased, all being as determined in the sole but reasonable opinion of the City or its Engineer, provided the City or its Engineer gives notice of such defect to Developer on or before 60 days following the expiration of the two year warranty period. The Developer shall post maintenance bonds or other security acceptable to the City to secure the warranties described herein.

L. **Utility Company Improvements.** In addition to the Public Improvements, the Developer shall install and pay for utility improvements necessary to serve the Property, including with gas electric, and telephone service, which shall be installed by the appropriate utility company at the direction of the Developer.

1 **M. Park Dedication Fee.** The park dedication fee for this Plat shall be \$65,000 and shall be paid to the
 2 City of Roseville upon or prior to the execution of this Agreement. The park dedication fee is based
 3 on 5% of the fair market value of the single platted lot and excludes the value of the Outlot. The
 4 park dedication for the Outlot will be collected when it is platted in the future

5 **N. License.** The Developer hereby grants the City, and its agents, employees, officers and contractors a
 6 license to enter the Property to perform all work and inspections deemed appropriate by the City.
 7 The license shall expire after the Plat has been completely developed.

8 **O. Land Occupancy.** No certificate of occupancy shall be issued until the Public Improvements are
 9 constructed.

10 **P. Construction Management.** The Developer and its contractors and subcontractors shall minimize
 11 impacts from construction on the surrounding neighborhood as follows:

12 1. **Definition of Construction Area.** If deemed necessary by the City Engineer, the limits of the
 13 Project Area shall be defined with heavy-duty erosion control fencing approved by the City
 14 Engineer. Any grading, construction or other work outside this area requires approval by the
 15 City Engineer.

16 2. **Parking and Storage of Materials.** Adequate on-site parking for construction vehicles and
 17 employees must be provided or provisions must be made to have employees park off-site and be
 18 shuttled to the Project Area. No parking of construction vehicles or employee vehicles shall
 19 occur along Walnut Street, outside of the Plat boundaries. No fill, excavating material or
 20 construction materials shall be stored in the public right-of-way.

21 3. **Hours of Construction.** Hours of construction, including moving of equipment shall be
 22 limited to the hours between 7 a.m. and 9 p.m. on weekdays and 9 a.m. and 9 p.m. on weekends.

23 4. **Site Maintenance.** The Developer shall ensure the contractor maintains a clean work site.
 24 Measures shall be taken to prevent debris, refuse or other materials from leaving the site.
 25 Construction debris and other refuse generated from the project shall be removed from the site in
 26 a timely fashion and/or upon the request by the City Engineer. After the Developer has received
 27 twenty-four (24) hour prior verbal notice, the City may complete or contract to complete the site
 28 maintenance work at the Developer's expense.

29 5. **Cold Weather Construction.** The City requires that no public concrete or bituminous
 30 infrastructure be constructed on or within frozen ground. Upon evidence of frozen ground in the
 31 project aggregate base/subgrade and all concrete and bituminous work shall cease for the
 32 construction year. No bituminous base paving or concrete pouring will be allowed after
 33 November 1st of the calendar year. Work may be performed after November 1st only with the
 34 approval of the City Engineer, and if permitted such work shall comply with City specifications.

35 6. **Televising.** All storm sewer and sanitary sewer shall be televised, at the Developer's
 36 expense, prior to the installation of the aggregate base, concrete curb and gutter, and bituminous.
 37 The City shall review and approve the televising tapes prior to commencement of the roadway
 38 construction. All televising media shall be submitted on DVD.

39 7. **Project Identification Signage.** Project identification signs shall comply with City Code
 40 Regulations.

41 **Q. Certificate of Insurance.** The Developer shall take out and maintain until one year after the City
 42 has accepted the Public Improvements, workers compensation and general liability insurance

satisfactory to the City covering personal injury, death, and claims for property damage which may arise out of the Developer's work, the work of its contractors and subcontractors, or by anyone directly or indirectly employed by any of them. Limits for bodily injury or death shall be not less than \$1,000,000.00 for one person and \$1,500,000.00 for each occurrence and limits for property damage shall be not less than \$300,000.00 for each occurrence. The City shall be named as an additional insured on the general liability policy. The Developer shall provide the City with a certificate of insurance, satisfactory to the City, which evidences that it has such insurance in place prior to the commencement of any work on the Property and a renewal certificate at least 30 days prior to the expiration date of any policy required hereunder.

R. All Costs Responsibility of Developer. The Developer shall pay all costs incurred by it and the City in conjunction with this Agreement, the approval of the Plat, the development of the Property, and the construction of the Public Improvements required by this Agreement, including but not limited to, all costs of persons doing work or furnishing skills, tools, machinery and materials; insurance premiums; Letter of Credit fees; legal, planning and engineering fees; the preparation and recording of this Agreement and all easements and other documents relating to the Plat and the Property; and all costs incurred pertaining to the inspection and monitoring of the work performed and improvements constructed on the Property. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements or the development of the Property. The Developer agrees to defend, indemnify, and hold the City and its mayor, council members, employees, agents and contractors harmless from any and all claims of whatever kind or nature which may arise as a result of the construction of the improvements, the development of the Property or the acts of the Developer, and its employees, agents or contractors in relationship thereto.

1. The Developer shall defend, indemnify, and hold the City and its mayor, council members and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from Plat approval and development of the Property. The Developer shall defend, indemnify, and hold the City and its mayor, council members and employees harmless for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.

2. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all charges, costs and fees referred to in this Agreement. The foregoing shall be a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, all of the Property, or any part of it.

3. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, the City may, in addition to all other rights and remedies the City may have, halt plat development work and construction including, but not limited to, the issuance of building permits for lots which the Developer may or may not have sold, until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of ten percent (10%) per annum or the maximum amount allowed by law, whichever is less.

4. The Developer shall reimburse the City for all costs incurred in the enforcement of this Agreement, including all attorney and engineering fees.

5. In addition to the charges referred to herein, other charges may be imposed such as, but not limited to, sewer availability charges ("SAC"), City water connection charges, City sewer

connection charges, City storm water connection charges and building permit fees. The Developer shall pay all such other charges and fees which Developer is legally or contractually obligated to pay upon being billed by the City.

S. Default. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default, not less than 48 hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part against the Developer and/or the Property.

T. Remedies. Upon the occurrence of a breach of this Agreement by the Developer, the City, in addition to any other remedy which may be available to it, shall be permitted to do the following:

1. The City may make advances or take other steps to cure the default, and where necessary, enter the Property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the date of such advances or expenses at the rate of 10% per annum or the maximum amount allowed by law, whichever is less. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default to the extent that it is not cured by the City or from any other default hereunder. The City shall not be obligated, by virtue of the existence or the exercise of this right, to perform any such act or cure any such default.
2. The Developer shall defend, indemnify, and hold the City and its mayor, council members, employees, agents and contractors, harmless, including reasonable attorneys fees, from any liability or damages which may be incurred as a result of the exercise of the City's rights pursuant to this or the preceding section.
3. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.
4. Obtain an order from a court of competent jurisdiction enjoining the continuation of an event of default.
5. Halt all development work and construction of improvements until such time as the event of default is cured.
6. Withhold the issuance of a building permit or permits and/or prohibit the occupancy of any structure(s) for which permits have been issued.
7. Draw upon and utilize the Developer's letter of credit to cover the costs of the City in order to correct the default, the costs to complete any unfinished Public Improvements, the costs to draw on the Letter of Credit and/ or the costs to enforce this Agreement.
8. Terminate this Agreement by written notice to Developer at which time all terms and conditions contained herein shall be of no further force or effect and all obligations of the parties imposed hereunder shall null and void.
9. Exercise any other remedies which may be available to it at law or in equity.

1 In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an
2 event of default, the Developer shall pay to the City all fees and expenses, including attorneys fees,
3 incurred by the City as a result of the event of default, whether or not a lawsuit or other action is
4 formally taken.

5 U. **Assignment.** The Developer may not assign this Contract without the written permission of the
6 Roseville City Council.

7 V. **Notices to the Developer.** Notices to the Developer shall be in writing, and shall be either hand
8 delivered to an officer of the Developer, or mailed to the Developer by registered or certified mail,
9 postage prepaid, to the following address:

10 Meritex Enterprises, Inc.
11 Attention (with a copy to each):
12 Daniel K. Williams, Chief Investment Officer;
13 Keith W. Baker, Vice President-General Counsel; and
14 Steven Dorff, Asset Manager
15 24 University Avenue NE, Suite 200
16 Minneapolis, Minnesota 55413
17 Fax: (651) 855-9701
18 Email: dwilliams@meritex.com
19 Email: kbaker@meritex.com
20 Email: sdorff@meritex.com

21
22 With a copy to: David E. Kirkman, Esq.
23 Ravich Meyer Kirkman McGrath & Nauman,
24 A Professional Association
25 4545 IDS Center
26 80 South Eighth Street
27 Minneapolis, Minnesota 55402
28 Fax: (612) 332-8302
29 Email: dekirkman@ravichmeyer.com

30 W. **Notices to the City.** Notices to the City shall be in writing, and shall be either hand delivered to the
31 City Engineer, or mailed to the City by registered or certified mail, postage prepaid, to the following
32 address:

33 City of Roseville
34 Attn: Debra Bloom, City Engineer
35 2660 Civic Center Drive
36 Roseville, Minnesota 55113
37 Email: Deb.bloom@ci.roseville.mn.us
38 Phone: 651-792-7042

39 X. **Miscellaneous.**

40 1. This Agreement shall be binding upon the parties, their heirs, successors or assigns, as the
41 case may be.

2. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

3. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers must be in writing, signed by the parties and approved by the Roseville City Council. The City's failure to promptly take legal action to enforce a default under this Agreement shall not be a waiver or release of such default.

4. This Agreement shall run with the land and shall be binding upon the Developer, and its successors and assigns. The Developer shall, at its expense, record this Agreement with the Ramsey County Recorder if the Property is abstract property and/or with the Ramsey County Registrar of Titles if the Property is torrens property. Once the Public Improvements have been approved and accepted by the City, at the request of the Developer, the City will execute an instrument in recordable form releasing the provisions of this Agreement as an encumbrance on the Property, but without releasing any remaining obligations of the Developer hereunder.

5. The Developer shall comply with the terms and conditions of this Agreement and with any and all City, County, State, Federal, and other laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations that may apply to the Plat and the development of the Property.

6. The Developer shall be responsible for recording this Agreement and the Plat, and the cost thereof. Arrangements for recording this Agreement and the Plat shall be made by the Developer and the City to assure that title to the property at the time of recording is satisfactory to the City. This Agreement shall be recorded prior to the recording of the Plat, unless otherwise agreed to by the City.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

CITY OF ROSEVILLE

By: _____
Daniel J. Roe, Mayor

By: _____
William J. Malinen, City Manager

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of July, 2011, by Daniel J. Roe, Mayor, and William J. Malinen, City Manager, of the City of Roseville, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public

Meritex Enterprises, Inc. (Developer)

By: _____

Name: Daniel K. Williams, Chief Investment Officer

STATE OF MINNESOTA)
) ss
COUNTY OF HENNEPIN)

The foregoing instrument was acknowledged before me this ____ day of July, 2011, by Daniel K. Williams, Chief Investment Officer, of Meritex Enterprises, Inc, a Minnesota Corporation, on behalf of the Corporation.

Notary Public

THIS INSTRUMENT DRAFTED BY:

City of Roseville
Engineering Division
2660 Civic Center Drive
Roseville, Minnesota 55113

EXHIBIT A
LEGAL DESCRIPTION

That part of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23. Ramsey County, Minnesota, described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23, Ramsey County, Minnesota, thence East on the North line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 55 feet, thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 30 feet to place of beginning of land to be described; thence South and parallel and 55 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 1999.84 feet. more or less, thence Northeasterly at an angle of 38 degrees 58 minutes more or less, as measured from the last described line, 1025.65 feet, more or less, thence North and parallel and 700 feet East of the West line of the said Southwest Quarter (SW 1/4) of Section 8, 1197.78 feet more or less, thence Westerly and parallel and 30 feet South of the North line of the said Southwest Quarter (SW1/4) of Section 8, 645 feet to place of beginning of land to be described,

except

A strip of land 17 feet in width lying 8.5 feet on each side of the center line, which is described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23, thence South on the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 2098.23 feet more or less, thence Northeasterly at an angle of 38 degrees 58 minutes more or less, as measured from the West line of the Southwest Quarter (SW 1/4) of said Section 8, a distance of 547.10 feet more or less, to the center line of land to be described, thence Northeasterly on a 12 degree 30 minutes curve to the left, 175.96 feet to a point which is .377.5 feet East, measured at right angles to the West line of said Southwest Quarter (SW 1/4) of Section 8, thence North and parallel and 377.5 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8, a distance of 1468.32 feet to a point which is 30 feet South of the North line of the Southwest Quarter (SW 1/4) of Section 8, Township 29, Range 23.

AND:

That part of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North. Range 23 West. described as follows:

Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West; thence East on the North line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 55 feet; thence South and parallel to the West line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 2029.84 feet to the place of beginning of land to be described: thence deflect 141 degrees 02 minutes to the left a distance of 1025.65 feet more or less to intersection with a line parallel to and 700 feet East of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Westerly line of Walnut Street; thence South along the Westerly line of Walnut Street to intersection with a line parallel to and 70 feet Northwesterly of the Northwesterly right-of-way line of The Minnesota Transfer Railway Company's 100 foot right-of-way which line is the Northwesterly line of Walnut Street: thence Southwesterly along the Northwesterly line of Walnut Street to intersection with a line which is parallel to and 55 feet Easterly of the West line of said Southwest Quarter (SW 1/4) of Section 8 which line is the Easterly line of Highcrest Road; thence North along the Easterly line of Highcrest Road to the place of beginning of land to be described; and,

1 A strip of land 17 feet in width lying 8.5 feet on each side of the center line. which is described as
2 follows:

3 Beginning at the Northwest corner of the Southwest Quarter (SW 1/4) of Section 8, Township 29 North.
4 Range 2.3 West, thence South on the West line of said Southwest Quarter (SW 1/4) of Section 8, a
5 distance of 2098.23 feet; thence deflect 141 degrees 02 minutes to the left a distance of 547.10 feet to
6 the place of beginning of center line of land to be described; thence Northerly on a 12 degree 30 minute
7 curve to the left a distance of 175.96 feet to a point which is 377.5 feet East of, measured at right angles
8 to, the West line of said Southwest Quarter (SW 1/4) of Section 8: thence North and parallel to the West
9 line of said Southwest Quarter (SW 1/4) of Section 8 a distance of 908.32 feet and there terminating
10 which point is 590 feet South of the North line of said Southwest Quarter (SW 1/4) of Section 8,

11 AND:

12 Part "A" - A strip of land 55 feet in width lying parallel and adjacent to and East of the West line of the
13 Southwest Quarter (SW 1/4) of Section 8, Township 29 North, Range 23 West, and beginning at a line
14 which is 30 feet South and parallel to the North line of said Southwest Quarter (SW 1/4) of Section 8,
15 extending South to a line which is 70 feet Westerly and parallel to the Westerly right-of-way of The
16 Minnesota Transfer Railway Company; and,

17 Part "B" - A strip of land 60 feet in width, lying 30 feet of such width on each side of the East to West
18 Quarter line of Section 8, Township 29 North, Range 23 West, and beginning at the West line of said
19 Section 8, extending East to a line which is 700 feet East and parallel to the West line of said Section 8,
20 Township 29 North, Range 23 West. Excepting so much of said Part "B" above described, which lies
21 within 8.5 feet on each side of a line which is 377.5 feet East and parallel to the West line of Section 8,
22 Township 29 North, Range 23 West.

23 AND:

24 The East 17 feet of the West 386 feet of the South 560 feet of the North 590 feet of the Northwest
25 Quarter of the Southwest Quarter (NW 1/4 of the SW 1/4) of Section 8, Township 29 North, Range 23
26 West, Ramsey County, Minnesota
27

EXHIBIT B
DETAILED SUMMARY OF THE PLANS

1. Highcrest Park Addition - Construction Documents - by Alliant Engineering, Inc. - Sheet 1 of 3
(Cover Sheet)
2. Highcrest Park Addition - Construction Documents - by Alliant Engineering, Inc. - Sheet 2 of 3
(Sanitary Sewer Plan and Profile)
3. Highcrest Park Addition - Construction Documents - by Alliant Engineering, Inc. - Sheet 3 of 3
(Sidewalk Plan and Details)

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 11th day of July 2011 at 6:00 p.m.

The following Members were present: _____;
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE FINAL PLAT OF THE HIGHCREST PARK
ADDITION AND PUBLIC IMPROVEMENT CONTRACT (PF11-002)**

WHEREAS, Meritex Enterprises Inc., applicant for approval of the proposed plat, owns the property at 2285 Walnut Street, which is legally described as; and

PIN:08-29-23-32-0004

Sec 8 Tn 29 Rn 23 the S 30 feet of the W 700 feet of the SW quarter of the NW quarter and that part lying northerly of Walnut Street of the W 700 feet of the NW quarter of the SW quarter, subject to easements, in Sec 8 Tn 29 Rn 23

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed PRELIMINARY PLAT on March 2, 2011, and after said public hearing the Roseville Planning Commission voted to recommend approval of the proposed PRELIMINARY PLAT based on the comments and findings of the staff report and the input from the public; and

WHEREAS, the Roseville City Council, at its regular meeting on April 11, 2011, received the Planning Commission's recommendation and voted unanimously to approve the PRELIMINARY PLAT; and

WHEREAS, the final plat materials and a Public Improvement Contract have been prepared and submitted, pursuant to the PRELIMINARY PLAT approval;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that the FINAL PLAT of the subject property creating Lot 1 Block 1 and Outlot A of the Highcrest Park Addition is hereby approved, subject to the condition that Meritex Enterprises, Inc. shall provide acceptable title evidence to the City showing satisfactory fee simple title solely in the name of Meritex Enterprises, Inc., without any encumbrances, liens or other interests against the property.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Roseville, Minnesota, that the Public Improvement Contract between the City and Meritex Enterprises, Inc. is hereby approved and that the City Manager and Mayor are hereby authorized to sign the Public Improvement Contract on behalf of the City.

34 The motion for the adoption of the foregoing resolution was duly seconded by Council
35 Member _____ and upon vote being taken thereon, the following voted in favor: _____;
36 and _____ voted against.

37 WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

WITNESS MY HAND officially as such Manager this 11th day of July 2011.

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/11/11
Item No.: 9.a

Department Approval

Chris Miller

City Manager Approval

W. J. Mahonen

Item Description: Receive Report From the Lawful Gambling Task Force and
Consider Adoption of an Ordinance Amending Chapter 304

BACKGROUND

At the May 9, 2011 City Council meeting, the Council received a report from the Lawful Gambling Task Force which highlighted some suggested changes to City Code Chapter 304, which governs lawful gambling activities in Roseville. The Task Force consisted of Councilmembers Tammy Pust and Jeff Johnson, as well as Finance Director Chris Miller.

Based on the Task Force Report, the Council agreed to amend City Code to allow Roseville-based organizations to conduct lawful-gambling activities at more than one location – a practice prohibited under the current Code. The Council also agreed to amend some sections of the Code that were no longer accurate under current State Laws or were otherwise outdated.

An amended version of Chapter 304 is attached for Council consideration.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends that the City Council amend Chapter 304 as submitted.

REQUESTED COUNCIL ACTION

Adopt an ordinance amending City Code Chapter 304 as submitted.

Motion to approve an ordinance summary of the ordinance amending City Code Chapter 304.

Prepared by: Chris Miller, Finance Director
Attachments: A: City Code Chapter 304 as amended
B: Ordinance
C: Ordinance Summary

CHAPTER 304 LAWFUL GAMBLING

SECTION:

- 304.01: Lawful Gambling Permitted
- 304.02: Number of Licenses and Permits
- 304.03: Approval of Licenses
- 304.04: Contributions
- 304.05: Law Enforcement and Administrative Costs
- 304.06: Gambling Exempt from State Licensing Requirements
- 304.07: Video Games of Chance

304.01: LAWFUL GAMBLING PERMITTED:

Lawful gambling as regulated in Minnesota ~~s~~statutes ~~C~~chapter 349 is permitted in the City if the organization conducting such activities meets the following criteria:

- A. Is licensed by the Minnesota Gambling Control Board.
- B. Is a tax exempt organization pursuant to 501(c) of the Internal Revenue Code or has a 501(c) application pending with the Internal Revenue Service.
- C. Maintains an address within the City.
- D. Has been in existence at least three consecutive years prior to the date it begins its gambling operations.
- E. Complies with all of the provisions of this Chapter. (Ord. 1114, 8-24-1992)

304.02: NUMBER OF LICENSES AND PERMITS:

- A. No organization licensed pursuant to Minnesota ~~s~~statutes ~~section-Chapter~~ 349.16 may conduct lawful gambling at more than ~~one-two~~ locations within the city, except any organization that does not conduct bingo and has prior to April 1, 1992, operated lawfully at more than one location, may continue to operate at the locations licensed as of that date. (Ord. 1138, 4-25-1994)
- B. The maximum number of bingo hall licenses and locations issued pursuant to Minnesota ~~s~~Statutes ~~section-Chapter~~ 349.164 within the City shall be one. Once the bingo hall license is issued by the City, it shall be limited to the location and to the owner specified on the license. Any change of location or ownership without the approval of the City shall result in the termination of the license. (Ord. 1244, 12-18-2000)
- C. The maximum number of licensees conducting gambling at the bingo hall license location described in subsection B of this section shall be five.
- D. The maximum number of premises permits issued pursuant to Minnesota ~~s~~Statutes ~~section-Chapter~~ 349.165 in addition to one bingo hall license described in subsection A of this section shall be eight. ~~The gambling allowed at those eight locations shall be those allowed under class B licenses as referred to in Minnesota statutes section 349.16, subdivision 6,~~

38 | Except as provided in subsection E of this section the gambling allowed at those locations
39 | shall be confined to pull-tabs, paddlewheels, raffles, and tipboards as defined and regulated
40 | under Minnesota Statutes Chapter 349.

- 41 | E. An organization in existence and qualified under section 501(c)7 or section 501(c)19 of the
42 | internal revenue code and which had its principal place of business or place of conducting
43 | meetings in the City prior to and continuing since 1980 may be granted a ~~class A~~ premises
44 | permit to conduct all lawful gambling operations on their own premises.
45 | Such organizations are not eligible for a bingo hall license as provided in Minnesota statutes
46 | section 349.164 and may conduct gambling activities or bingo only on their own property.
47 | (Ord. 1138, 4-25-1994)

48 | **304.03: APPROVAL OF LICENSES:**

- 49 | A. Required Documentation: Any organization applying to the Gambling Control Board for a
50 | premises permit, bingo hall license or for the renewal of the same to conduct lawful
51 | gambling in the city shall, within ten days of making such application, file the following
52 | with the City:
- 53 | 1. Application: A duplicate copy of the Gambling Control Board application along with all
54 | supporting documents submitted to the Gambling Control Board.
 - 55 | 2. Corporate Documents: A copy of the Articles of Incorporation and Bylaws of the
56 | organization.
 - 57 | 3. Officers and Directors: The names and addresses of all officers and directors of the
58 | organization.
 - 59 | 4. Written Procedures: A copy of the organization's written procedures and/or criteria for
60 | distribution of funds derived from lawful gambling, its standardized application form and its
61 | written fiscal control procedures.
 - 62 | 5. IRS Exempt Letter: A copy of the Internal Revenue Service's tax exempt letter.
 - 63 | 6. Felony Conviction: Confirmation that no employee or principal officer of the organization
64 | has been convicted of a felony. No employee or organization whose principal officers or
65 | employees have a felony conviction shall be employed or retained in a gambling-related
66 | activity by any permitted organization.
 - 67 | 7. Investigation Reports: A copy of all records, all testimony or other information submitted
68 | to the
69 | State of Minnesota or Federal Government as part of any previous or current investigation or
70 | inquiry on any matter related to gambling.
- 71 | B. Investigation: Upon receipt of the materials required by subsection A of this section, and not
72 | later than 60days from receipt of notice from the Gambling Control Board, City staff shall
73 | investigate the applicant and based upon said investigation, the City Council shall act on the
74 | application.
- 75 | C. Resolution: The action of the City Council to approve an application for a premises permit
76 | or bingo hall license within the city shall be by resolution. Failure to receive a majority
77 | affirmative vote of the City Council shall constitute a denial of the application.
- 78 | D. Additional Documents: Copies of any other reports or documents which are required to be
79 | subsequently filed by such organization with the Gambling Control Board, including
80 | monthly financial statements, shall be filed with the City within ten days of filing such
81 | materials with the Gambling Control Board.
- 82 | E. Compliance: to assure compliance with this Chapter, the City may require a premises permit

holder or bingo hall licensee to provide copies of records as allowed under Minnesota Statutes. (Ord. 1327, 10-10-05)

- F. Suspension: Approval of a premises permit issued by the City under any part of this Chapter may be suspended by the City for violation of Chapter or revoked or any renewal delayed, for failure to meet the qualifications set out in subsection A or a willful violation of any part of this Chapter or a failure to comply, for any reason, with any provision, guarantee or claim made in an applicant's original license application to either the City or the State of Minnesota.
- G. Liability of City: No license or permit issued by the City grants the licensee a property right or entitlement to the license or permit. The City may not issue, renew nor revoke the license or permit for any reason and will not incur liability for any damages including, but not limited to, direct, consequential or incidental damages, deprivation of property, loss of income, loss of profits or loss of livelihood.
- H. Employment of Certified Public Accountant: All ~~Class A licensees and permittees~~ organizations conducting Bingo at the Bingo hall in the City shall use a certified public accounting firm for all accounting, bookkeeping and tax preparation services related directly to lawful gambling and charged as an allowable expense of the gambling operation. All agreements providing for such services shall be in writing and shall be submitted to the City as part of the application for review by the City to determine compliance with local and State regulations and laws. Any such agreements entered into or modified after issuance of a license or permit shall be filed with the City prior to the new agreement or modification becoming effective. The initial approval and the continuance of a license or permit are contingent upon such agreements complying with this Chapter and State statutes and regulations.
- I. Management: All licensees and permittees in the City will assure continuous and active management of the gambling operation and will not delegate managerial responsibilities, will work continuously to operate in the most efficient manner to increase the amount of available lawful proceeds, will maintain the lowest possible costs and will encourage and use volunteers to the fullest extent possible. (Ord. 1114, 9-24-92)

304.04: CONTRIBUTIONS:

- A. Each organization conducting lawful gambling within the City shall contribute at least 10% of its net profits derived from lawful gambling in the City to a fund administered and regulated by the City. The City then shall make disbursements to the Roseville Community Fund, administered by the North Suburban Community Foundation, a Minnesota nonprofit corporation. This contribution shall be for the purposes defined in Minnesota Statutes ~~Chapter -349.12, subdivision 25~~ Chapter -349.12, subdivision 25. The City's directive to the Roseville Community Fund, administered by the North Suburban Community Foundation, as to the use of the funds shall be made at the time of the City's adoption of its annual budget or any amendments thereto. (Ord. 1327, 10-10-05)
- B. Each organization conducting lawful gambling shall expend or contribute a minimum of 75% of its net profits from Roseville gambling sites by the end of each premises permit year. The remaining percentage may be carried over to the subsequent permit or license year. The City Council may grant a variance authorizing the organization to carry over more than 25% of all its net profits for expenditure in the subsequent permit or license year.
- C. In the event any organization contributes to the City any sum in excess of the 10% as

required in subsection A above, said funds will be deposited and allocated to the Roseville Community Fund, administered by the North Suburban Community Foundation. In the event the Roseville Community Fund, administered by the North Suburban Community Foundation is in any way unable to receive the allocated funds as set forth in subsection A above, the funds will be deposited in an interest bearing escrow account in a bank located in the City and allocated to uses by further order of the City Council. (Ord. 1114, 9-24-92)

304.05: LAW ENFORCEMENT AND ADMINISTRATIVE COSTS:

All organizations conducting lawful gambling within the City shall, within 30 days of the end of each month, pay to the City an amount equal to 3% of the gross receipts from lawful gambling conducted in the City in such month, less amounts actually paid for prizes, to cover the City's law enforcement and administrative costs in regulating lawful gambling. (Ord. 1114, 9-24-92)

304.06: GAMBLING EXEMPT FROM STATE LICENSING REQUIREMENTS:

- A. Organizations which conduct lawful gambling which is exempt from State gambling licensing requirements may conduct such gambling within the City upon receipt of a permit from the City, except this requirement does not apply to door prizes or raffles and bingo where total prizes are less than \$1,500 in a calendar year. (Ord. 1327, 10-10-05)
- B. An application for such a permit, along with a fee as prescribed by the Fee Schedule, shall be made at least 30 days prior to the date such gambling is to be conducted. The application shall contain the following:
 1. The name of the organization.
 2. The address of the organization.
 3. The place where such gambling will occur.
 4. The total prizes to be awarded.(Ord. 1327, 10-10-05)
- C. Within 30 days of filing any reports with the Gambling Control Board, the organization shall file a copy of such reports with the City.
- D. The provisions relating to law enforcement and administrative costs set forth in Section 304.05 shall not apply to gambling permitted pursuant to this Section. All other provisions of this Chapter apply to such organizations. (Ord. 1114, 9-24-92)

304.07: VIDEO GAMES OF CHANCE:

"Video games of chance", as defined by Minnesota Statutes, are prohibited in the City. (Ord. 1114, 9-24-92)

City of Roseville
ORDINANCE NO.

AN ORDINANCE AMENDING

TITLE THREE CHAPTER 304

304.01, 304.02A, 304.02B, 304.02D, 304.02E, 304.03H, 304.04A AND 304.04C

TO ALLOW ROSEVILLE-BASED ORGANIZATIONS TO CONDUCT LAWFUL-
GAMBLING ACTIVITIES AT MORE THAN ONE LOCATION AND TO AMEND SOME
SECTIONS OF THE CODE THAT WERE NO LONGER ACCURATE UNDER CURRENT
STATE LAWS OR WERE OTHERWISE OUTDATED.

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title Three, Chapter 304 of the Roseville City Code is amended to
read as follows:

304.01: LAWFUL GAMBLING PERMITTED:

Lawful gambling as regulated in Minnesota ~~S~~statutes ~~C~~chapter 349 is permitted in the City if the
organization conducting such activities meets the following criteria:

304.02: NUMBER OF LICENSES AND PERMITS:

- A. No organization licensed pursuant to Minnesota ~~S~~statutes ~~section-Chapter~~ 349.16 may
conduct lawful gambling at more than ~~one-two~~ locations within the city, except any
organization that does not conduct bingo and has prior to April 1, 1992, operated lawfully at
more than one location, may continue to operate at the locations licensed as of that date.
(Ord. 1138, 4-25-1994)
- B. The maximum number of bingo hall licenses and locations issued pursuant to Minnesota
~~s~~Statutes ~~section-Chapter~~ 349.164 within the City shall be one. Once the bingo hall license is
issued by the City, it shall be limited to the location and to the owner specified on the
license. Any change of location or ownership without the approval of the City shall result in
the termination of the license. (Ord. 1244, 12-18-2000)
- D. The maximum number of premises permits issued pursuant to Minnesota ~~s~~Statutes ~~section~~
~~Chapter~~ 349.165 in addition to one bingo hall license described in subsection A of this
section shall be eight. ~~The gambling allowed at those eight locations shall be those allowed~~
~~under class B licenses as referred to in Minnesota statutes section 349.16, subdivision 6,~~
~~Except as provided in subsection E of this section the gambling allowed at those locations~~
~~shall be confined to pull-tabs, paddlewheels, raffles, and tipboards as defined and regulated~~
~~under Minnesota Statutes Chapter 349.~~

- E. An organization in existence and qualified under section 501(c)7 or section 501(c)19 of the internal revenue code and which had its principal place of business or place of conducting meetings in the City prior to and continuing since 1980 may be granted a ~~class A~~ premises permit to conduct all lawful gambling operations on their own premises. Such organizations are not eligible for a bingo hall license as provided in Minnesota statutes section 349.164 and may conduct gambling activities or bingo only on their own property. (Ord. 1138, 4-25-1994)

304.03: APPROVAL OF LICENSES:

- H. Employment of Certified Public Accountant: All ~~Class A licensees and permittees~~ organizations conducting Bingo at the Bingo hall in the City shall use a certified public accounting firm for all accounting, bookkeeping and tax preparation services related directly to lawful gambling and charged as an allowable expense of the gambling operation. All agreements providing for such services shall be in writing and shall be submitted to the City as part of the application for review by the City to determine compliance with local and State regulations and laws. Any such agreements entered into or modified after issuance of a license or permit shall be filed with the City prior to the new agreement or modification becoming effective. The initial approval and the continuance of a license or permit are contingent upon such agreements complying with this Chapter and State statutes and regulations.

304.04: CONTRIBUTIONS:

- A. Each organization conducting lawful gambling within the City shall contribute at least 10% of its net profits derived from lawful gambling in the City to a fund administered and regulated by the City. The City then shall make disbursements to the Roseville Community Fund, administered by the North Suburban Community Foundation, a Minnesota nonprofit corporation. This contribution shall be for the purposes defined in Minnesota Statutes Chapter -349.12, subdivision 25. The City's directive to the Roseville Community Fund, administered by the North Suburban Community Foundation, as to the use of the funds shall be made at the time of the City's adoption of its annual budget or any amendments thereto. (Ord. 1327, 10-10-05)
- C. In the event any organization contributes to the City any sum in excess of the 10% as required in subsection A above, said funds will be deposited and allocated to the Roseville Community Fund, administered by the North Suburban Community Foundation. In the event the Roseville Community Fund, administered by the North Suburban Community Foundation is in any way unable to receive the allocated funds as set forth in subsection A above, the funds will be deposited in an interest bearing escrow account in a bank located in the City and allocated to uses by further order of the City Council. (Ord. 1114, 9-24-92)

SECTION 2: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this ____ day of _____ 2011.

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**CITY OF ROSEVILLE
ORDINANCE SUMMARY NO. ____**

A SUMMARY OF AN ORDINANCE AMENDING TITLE THREE, CHAPTER 304

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on July 11, 2011:

AN ORDINANCE AMENDING TITLE THREE CHAPTER 304

304.01, 304.02A, 304.02B, 304.02D, 304.02E, 304.03H, 304.04A AND 304.04C are amended to allow Roseville-based organizations to conduct lawful-gambling activities at more than one location and to amend some sections of the code that were no longer accurate under current state laws or were otherwise outdated.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary is also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2160 Hamline Avenue, Roseville, Mn. 55113, and on the internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
William J. Malinen, City Manager

REQUEST FOR COUNCIL ACTION

Date: 7-11-11
Item No.: 10 . a

Department Approval

City Manager Approval



Item Description: Discuss Parks and Recreation Master Plan Implementation Approach

BACKGROUND

At the June 20th, 2011 City Council meeting, Leisure Vision presented the findings of the recently conducted statistically valid interest and opinion survey. The survey reported that the majority of residents are willing to support/invest between \$8 and \$10 a month (equating to approximately \$25 - \$30 million dollars) for parks and recreation areas that are most important to them.

At the June 20th, 2011 joint City Council/Parks and Recreation Commission meeting there was a discussion on how to move forward with implementation of the recently adopted system master plan in relation to the survey while considering other City Capital Improvement needs.

Taking the survey and other Capital Improvement Plan (CIP) needs into consideration, the City Council asked the Citizen Organizing Team (COT) and the Parks and Recreation Commission to recommend a funding and implementation approach.

Included in your packet are two spreadsheets, the first is a categorical listing of step one implementation projects and costs and the other is a phased step one approach of projects and costs over 5 years. The detail project listings and timeframes are preliminary with final review and recommendations yet to be done by the Parks and Recreation Commission and the Implementation Team Work Groups.

POSSIBLE APPROACHES

After discussion with the City Council and when considering the survey and the willingness of the community to invest approximately \$8 - \$10 more per month in the Parks and Recreation System, potential funding and project approaches discussed by the COT include:

1. City Council approved abatement bonds

City Council approved abatement bonds would include projects/efforts that primarily exist (with the exception of identified time sensitive land acquisition) and would improve, enhance and revitalize the City consistent with the master plan efforts. This initial plan is \$19M and is outlined over 5 years in the attached spreadsheet. This would equate to approximately \$5.91 per month for 20 years on a \$225,000 home.

34
35 2. Voter referendum

36 A voter referendum approach would include increased projects for natural
37 resources, trails, land acquisition and additional development and enhancement
38 per the master plan.

39
40 3. A combination of abatement bonds and referendum

41 The combination approach includes abatement bonds and voter referendum and
42 would include blending the two above mentioned areas.

43
44 4. Aggressively pursue the local option sales tax

45 The local option sales tax approach would be to pursue future funding for
46 additional new improvements, including a Community Center and possibly
47 operations
48

49 Jason Etten, Chair of the COT and the Parks and Recreation Commission and staff will be at
50 the meeting for further discussion.
51

52 **A TIME BASED PLAN**

53 A time based approach to fully implement the master plan includes:

54
55 Step one - \$19M of improvements over a 5 year time period as outlined
56

57 Step two – \$16M of improvements as outlined in the Master Plan such as:

- 58 • additional natural resources management
- 59 • further development of the pathway and trail system
- 60 • acquisition and development , i.e. adjacent Langton Lake
61 properties for trail
- 62 • implementation of school/park concept at Fairview and Parkview
63 Schools
- 64 • complete existing master plan development, i.e. Ladyslipper Park
65

66 Step three -\$25M - \$30M for Community Center
67

68 Step four - \$25M – future enhancements per master plan and vision such as:

- 69 • acquiring land to relocate softball fields from Victoria and develop
- 70 • continue implementation of pathway system including a pedestrian
71 walkway over major thoroughfares
- 72 • continue natural resource enhancements
73

74 This approach also implements the Park and Recreation infrastructure portion of the Park
75 Capital Improvement Plan (CIP) excluding vehicles and equipment, Skating Center and Golf
76 Course areas.
77

78 **BOND COUNCIL DISCUSSION**

79 In very preliminary discussions with the City Bond Council, Briggs and Morgan, it is possible to
80 structure abatement bonds in a way to provide for improvements as outlined in the master
81 plan over a period of time longer than 3 years.
82

83 The City Council may issue abatement bonds to provide for or help acquire or construct public
84 facilities and provide for public infrastructure. This process does require a public hearing and a
85 City Council resolution.

86

87 **RECOMMENDATION**

88 After much discussion and when considering the survey and other CIP needs of the City as
89 suggested by the City Council, the COT recommends that the City Council approach funding
90 and implementation of the Parks and Recreation System Master Plan over time as follows:

91

- 92 • 2011 – issue abatement bonds for step one implementation and related projects
93 in the amount of \$19M as presented in the attached spreadsheet. This equates
94 to approximately \$5.91 per home which is less than the \$8-\$10 per month
95 suggested in the survey results.
- 96
- 97 • 2011- 2012 - aggressively pursue the local option sales tax authorization to offer
98 residents at an election in the near future
- 99
- 100 • 2018 - if the sales tax option does not become evident by November 2014, it is
101 recommended to pursue a levy referendum for further implementation of the
102 master plan, including a Community Center

103 **POLICY OBJECTIVE**

104 The process to implement the Parks and Recreation System Master Plan is consistent with City
105 goals to engage the community when planning the provision of services, facilities and land use. It
106 is also consistent with the City's efforts as outlined in the Imagine Roseville 2025.

107 **BUDGET IMPLICATIONS**

108 The implementation of the master plan will require increased resources

109 **STAFF RECOMMENDATION**

110 Discuss projects, costs, approach and receive further direction

111 **REQUESTED COUNCIL ACTION**

112 Discuss projects, costs, approach and provide further direction

Prepared by: Lonnie Brokke, Parks and Recreation

Attachments: A. Memo from Jill Anfang
B. Proposed package including categorical listing of projects and costs
C. Summary and detail for step one implementation of projects and costs over
a 5 year period
D. Project map

113

**Roseville
Parks & Recreation**

Memo

To: Lonnie Brokke
From: Jill Anfang
CC: Jason Etten
Date: 7/6/2011
Re: Proposed Step One Project Package

The attached proposed project package was compiled with direction from the Master Plan Citizen Organizing Team following the June 20th joint meeting between the City Council and Parks & Recreation Commission.

The Organizing Team felt the enclosed package addresses key areas of interest from the Parks & Recreation interest and opinion survey; maintenance of existing resources, support for natural resources management, maintenance and development of trails and pathways, and land acquisition.

This proposal will revitalize the parks and recreation system in a very positive way;

- ~ replace aging facilities with multi-purpose structures suitable for community-wide use
- ~ update portions of Central Park to maintain the site as a signature piece for the City
- ~ commitment to significant playground improvements serving changing Roseville demographics and providing a consideration for future young families
- ~ system-wide upgrades and improvements for all of Roseville to enjoy.

Proposed Parks & Recreation

updated 7/6/11

Refurbishment, Acquisition, Renovation & Updates

Project	Cost
---------	------

Natural Resources & Trails**Natural Resources**

System-wide Attention	\$1,500,000
Total	\$1,500,000

Trails & Pathways

Implementation of the Constellation Connections through maintenance, upgrades & development	\$2,000,000
Total	\$2,000,000

Natural Resources and Trails Subtotal **\$3,500,000**

Land Acquisition & Development

SW Land Acquisition & Development	\$1,000,000
Mounds View Property Adjacent to Autumn Grove Park	\$900,000
Press Gym Property Adjacent to Rosebrook Park	\$700,000
Total	\$2,600,000

Land Acquisition Subtotal **\$2,600,000**

Community Facilities**Multi-purpose Park Buildings**

Autumn Grove Building Replacement	\$500,000
Rosebrook Building Replacement	\$500,000
Lexington Building Replacement	\$500,000
Sandcastle Building Replacement	\$300,000
Villa Building Replacement	\$300,000
Oasis Building Replacement	\$300,000
Total	\$2,400,000

Central Park Buildings

CP Lexington Restrooms	\$450,000
CP Victoria Shelter	\$300,000
FORParks Shelter	\$300,000
Foundation Shelter	\$300,000
Total	\$1,350,000

Facility Improvements

HANC	\$250,000
SC	\$150,000
Total	\$400,000

Community Facilities Subtotal **\$4,150,000**

Maintenance for Current Resources

Tennis Court Upgrades

Fencing, Surface Replacement, Lighting Improvements

Howard Johnson	\$150,000
Bruce Russell	\$150,000
Pocahontas	\$150,000
Evergreen	\$150,000
Total	\$600,000

Neighborhood Rinks

Lighting Improvements, permanent boards & surface

Lexington	\$150,000
Villa	\$150,000
Autumn Grove	\$150,000
Acorn	\$150,000
Total	\$600,000

Field Work

Turf improvements, irrigation, fencing upgrades or any combination

CP Victoria 6 fields -- turf improvements & irrigation	\$450,000
Evergreen 4 fields	\$400,000
Legion	\$300,000
Upper Villa	150,000
Total	\$1,300,000

Irrigation Improvements

Upgrades system to 2-wire irrigation for improved maintenance & operation and water conservation

Langton Lake 2 fields	\$25,000
Owasso Ball Fields 2 fields	\$25,000
CP Lexington - amphitheatre, fields	\$45,000
Acorn 2 fields	\$25,000
Total	\$120,000

Playgrounds/Play Structures

Langton Lake @ C2	\$75,000
Langton Lake @ Field Area	\$125,000
Oasis	\$125,000
Howard Johnson	\$125,000
Materion	\$75,000
Acorn	\$125,000
Owasso Ballfields	\$75,000
CP Victoria West	\$225,000
Victoria Ballfields	\$75,000
CP Lexington	\$225,000
Tamarack	\$75,000
Mapleview	\$75,000
Upper Villa	\$75,000
Bruce Russell	\$125,000
Total	\$1,600,000

Park Upgrades

Sandcastle Park

Courts (resurface & fencing)	\$100,000
Field Upgrades (turf work, fencing)	\$75,000
Rink Lighting	\$100,000
Total	\$275,000

Oasis Park

Rework Turf Area (fencing, irrigation, lighting)	\$250,000
Total	\$250,000

Villa Park

Bridges	\$100,000
Total	\$100,000

Autumn Grove Park

Rework Turf Area (irrigation)	\$250,000
Court Work	\$150,000
Relocate Playground (surface upgrades)	\$50,000
Total	\$450,000

Lexington Park

Irrigation	\$100,000
Total	\$100,000

Rosebrook Park

Water Feature Replacement	\$300,000
Irrigation Upgrade	\$35,000
Court Lighting	\$20,000
Total	\$355,000

Pocahontas Park

Rework Turf, Fencing	\$75,000
Total	\$75,000

Central Park @ Lexington Master Plan Completion

Bennett Lake Lighting	\$400,000
Parking Lot, Drop off area	\$300,000
Entry Plaza & Sign	\$300,000
Total	\$1,000,000

Park Amenities

Nature Center Boardwalk	\$500,000
Acorn Park Disc Golf Upgrades	\$100,000
Total	\$600,000

Maintenance Subtotal **\$7,425,000**

Planning & Construction MGMT

Total **\$1,350,000**

Project Total **\$19,025,000**

Attachment C

[illegible]

2011

Improvements		Cost
Initial Project Planning	\$	100,000.00
Total	\$	100,000.00

2012 (Construction year 1)

Improvements		Cost
Planning and management	\$	250,000.00
Boardwalk	\$	500,000.00
Lexington Park Shelter	\$	500,000.00
Lexington Park Rink	\$	150,000.00
Lexington Park Irrigation upgrades	\$	100,000.00
HANC Building Improvements	\$	250,000.00
RSC Paint	\$	150,000.00
Ho Jo, Bruce Russ., and Evergreen court upgrades	\$	450,000.00
Villa and Acorn rink upgrades	\$	300,000.00
Ho Jo Playground	\$	125,000.00
Tamarack Playground	\$	75,000.00
Upper Villa playground	\$	75,000.00
CP Victoria West playground	\$	225,000.00
Pathways	\$	300,000.00
Natural Resources	\$	400,000.00
Total Improvements	\$	3,850,000.00
Land		
Mounds View School Site	\$	900,000.00
Press Gym	\$	700,000.00
Total Land	\$	1,600,000.00
Total	\$	5,450,000.00

2013 (Construction year 2)

Improvements		Cost
Planning and management	\$	250,000.00
Legion Field	\$	300,000.00
CP Victoria Ball Fields replace 2 fields	\$	150,000.00
Evergreen Fields 1 field	\$	100,000.00
Acorn Fields irrigation	\$	25,000.00
Disc golf improvements	\$	100,000.00
Owasso Fields irrigation	\$	25,000.00
Langton Lake and CP Lex irrigation	\$	70,000.00
Sandcastle shelter replacement	\$	300,000.00
Sandcastle Park Upgreades	\$	275,000.00
Oasis shelter replacement	\$	300,000.00
Oasis Park improvements	\$	250,000.00
Oasis playground	\$	125,000.00
Victoria ball fields playground	\$	75,000.00
Villa bridges	\$	100,000.00
Pathways	\$	300,000.00
Natural Resources	\$	400,000.00
Total Improvements	\$	3,145,000.00
Land		
SW Corner	\$	500,000.00
Total Land	\$	500,000.00
Total	\$	3,645,000.00

2014 (Construction year 3)

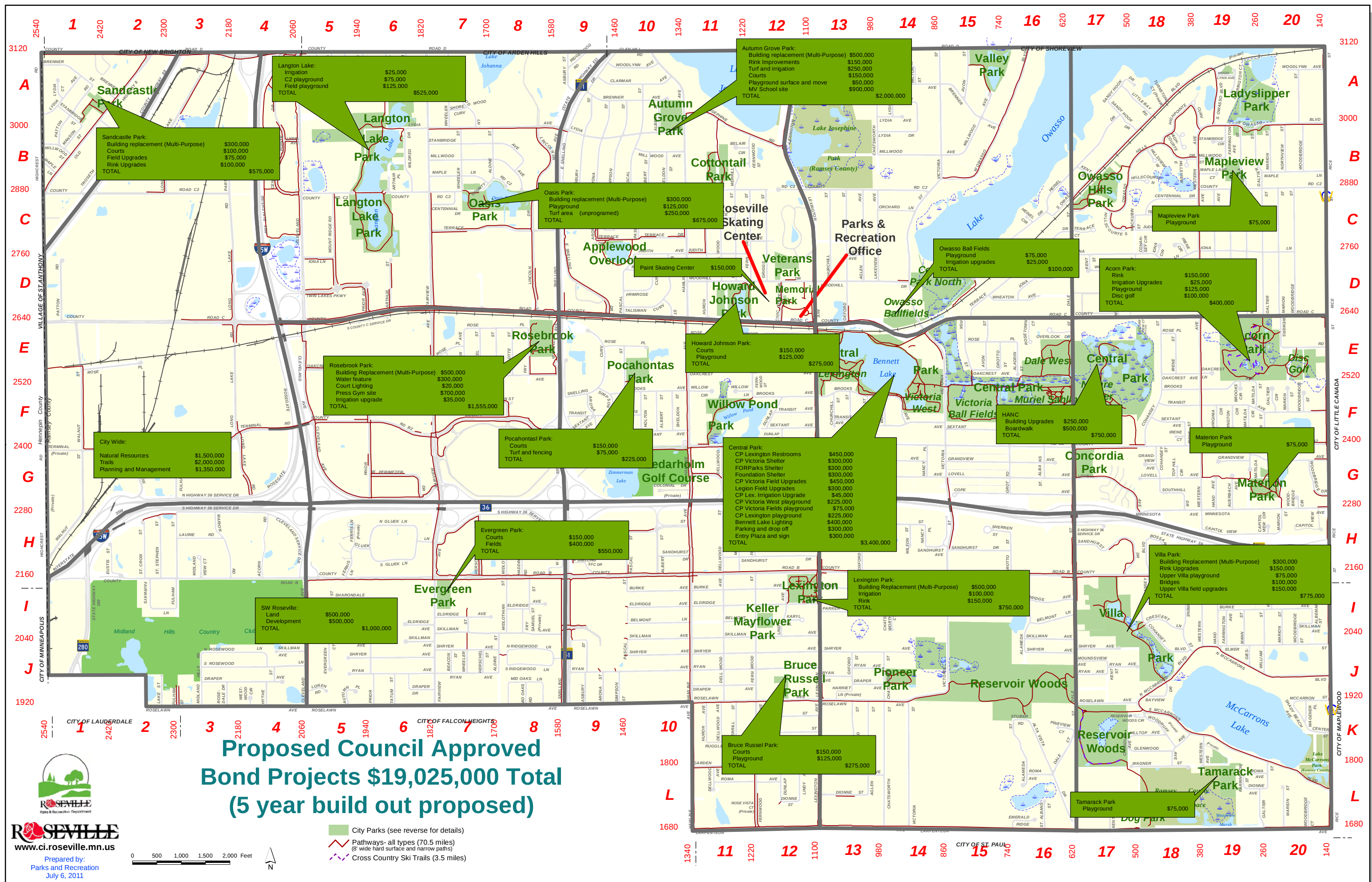
Improvements		Cost
Planning and management	\$	250,000.00
Pathways	\$	300,000.00
Natural Resources	\$	400,000.00
Autumn Grove shelter	\$	500,000.00
Autumn Grove Park Upgrades	\$	450,000.00
Autumn Grove rink	\$	150,000.00
Rosebrook Park shelter	\$	500,000.00
Rosebrook Park upgrades	\$	355,000.00
CP Victoria Ball Fields replace 1 field	\$	75,000.00
Evergreen Fields 1 field	\$	100,000.00
Pocahontas court	\$	150,000.00
SW park development	\$	500,000.00
Total Improvements	\$	3,730,000.00
Land		
Total Land	\$	-
Total	\$	3,730,000.00

2015 (Construction year 4)

Improvements		Cost
Planning and management	\$	250,000.00
Pathways	\$	300,000.00
Natural Resources	\$	400,000.00
Villa Park shelter	\$	300,000.00
Upper Villa Field	\$	150,000.00
Pocahontas Park upgrades	\$	75,000.00
CP Victoria shelter	\$	300,000.00
CP Lex restrooms	\$	450,000.00
CP Lex Drop off	\$	300,000.00
CP Lex entry plaza and sign	\$	300,000.00
Bennett Lake lighting	\$	400,000.00
CP Victoria Ball Fields replace 1 field	\$	75,000.00
Evergreen Fields 1 field	\$	100,000.00
Langton Lake C2 playground	\$	75,000.00
CP Lex playground	\$	225,000.00
Owasso ballfields playground	\$	75,000.00
Mapleview playground	\$	75,000.00
Total Improvements	\$	3,850,000.00
Land	\	
Total Land	\$	-
Total	\$	3,850,000.00

2016 (Construction year 5)

Improvements	Cost
Planning and management	\$ 250,000.00
Pathways	\$ 300,000.00
Natural Resources	\$ 400,000.00
FORParks shelter	\$ 300,000.00
Foundation shelter	\$ 300,000.00
CP Victoria Ball Fields replace 2 fields	\$ 150,000.00
Evergreen Fields 1 field	\$ 100,000.00
Acorn playground	\$ 125,000.00
Langton Lake field area playground	\$ 125,000.00
Bruce Russell playground	\$ 125,000.00
Materion playground	\$ 75,000.00
Total Improvements	\$ 2,250,000.00
Land	\$ -
	\$ -
Total Land	\$ -
Total	\$ 2,250,000.00
Total All Improvements	\$ 19,025,000.00



REQUEST FOR COUNCIL ACTION

Date: July 11, 2011
Item No.: 10.b

Department Approval

City Manager Approval



Item Description: Presentation of City Manager's Draft 2012/2013 Budget and Capital Spending Plan

1 **BACKGROUND**

2 Pursuant to the 2012/13 Budget Work Plan, the City Manager will present the first draft of the
3 2012/13 Budget Expenditure Summary and 2012/13 Capital Spending Plan for tax- and non-tax-
4 supported programs.

5 **POLICY OBJECTIVE**

6 Continue deliberations on the proposed 2012/13 budget.

7 **STAFF RECOMMENDATION**

8 Receive the City Manager's draft 2012/13 Budget Expenditure Summary and 2012/13 Capital
9 Spending Plan for tax- and non-tax-supported programs.

10 **REQUESTED COUNCIL ACTION**

11 Receive the City Manager's draft 2012/13 Budget Expenditure Summary and 2012/13 Capital
12 Spending Plan for tax- and non-tax-supported programs.

13
14
15

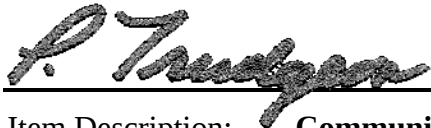
Prepared by: William J. Malinen, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7-11-11
Item No.: 12 . a

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 397 Brooks Avenue West.**

BACKGROUND

- The subject property is a single-family detached home.
- The current owner is Mr. William Acree.
- Current violation includes:
 - Open storage of junk and debris (a violation of City Code Sections 407.02.D. and 407.03.H.
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of junk and debris:

Total: Approximately - \$500.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

29 **STAFF RECOMMENDATION**

30 Staff recommends that the Council direct Community Development staff to abate the above referenced
31 public nuisance violations at 397 Brooks Avenue W.

32 **REQUESTED COUNCIL ACTION**

33 Direct Community Development staff to abate the public nuisance violations at 397 Brooks Avenue
34 West by hiring general contractors to remove and dispose of the junk and debris.

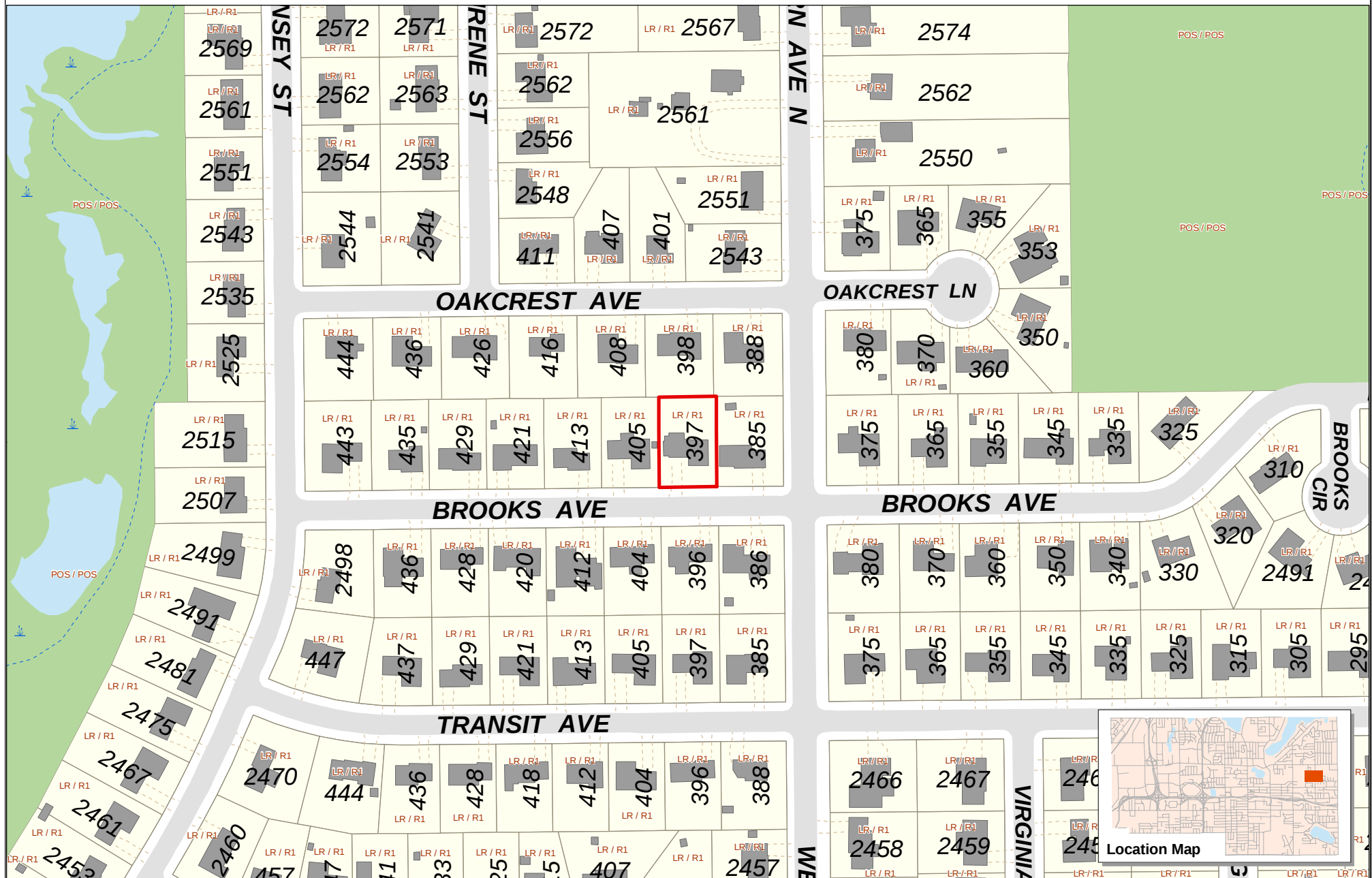
35 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
36 is to recover costs as specified in Section 407.07B.

37

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 397 Brooks Avenue W.

397 Brooks Ave W



Prepared by:
Community Development Department
Printed: July 26, 2010

Site Location

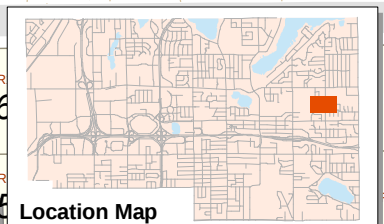
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (7/1/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



0 100 200 Feet

mapdoc: planning_commission_location.mxd

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7-11-11
Item No.: 12 . b

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 397 Highway 36 West.**

BACKGROUND

- The subject property is an owner occupied single-family detached home.
- The home is currently owned by Mr. and Mrs. Campa.
- Current violations include:
 - Redwood fence needing repair and outside storage of junk, debris, and brush (violation of City Code Sections 407.02.J, 407.02.D. and 407.03.H).
 - A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Building maintenance – repair redwood fence:
- Removal of junk, debris, and brush:
 - o Approximately - \$800.00

Total: Approximately – \$800.00

28 In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated
29 \$100,000 for abatement activities. The property owner will then be billed for actual and administrative
30 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
31 reported to Council following the abatement.

32 **STAFF RECOMMENDATION**

33 Staff recommends that the Council direct Community Development staff to abate the above referenced
34 public nuisance violations at 397 Highway 36 W.

35 **REQUESTED COUNCIL ACTION**

36 Direct Community Development staff to abate the public nuisance violations at 397 Highway 36 W by
37 hiring general contractors to: repair redwood fence, and remove and dispose of junk, debris, and brush.

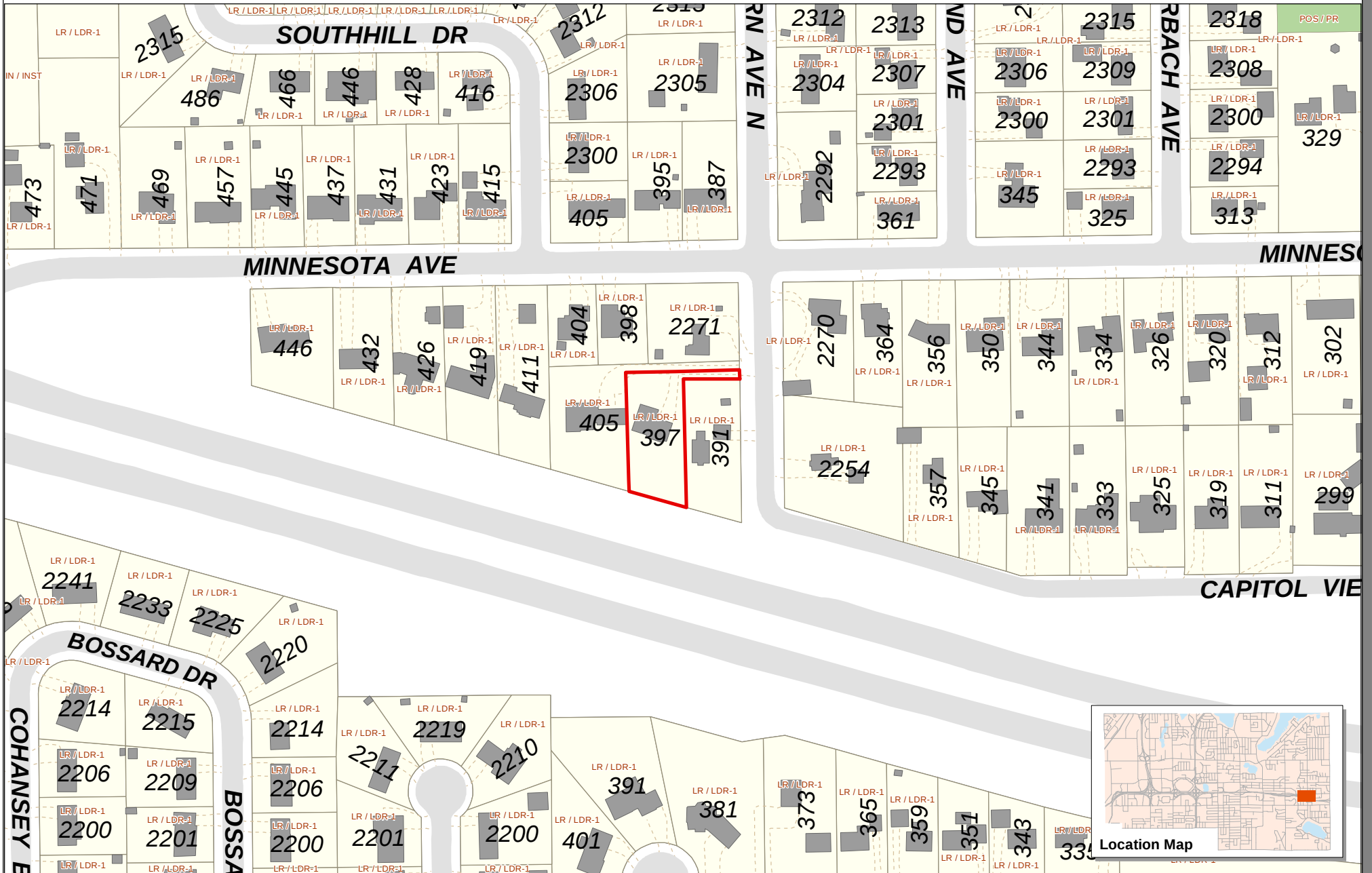
38 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
39 is to recover costs as specified in Section 407.07B.

40

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 397 Highway 36 W

397 Highway 36



Prepared by:
Community Development Department
Printed: June 13, 2011



Site Location

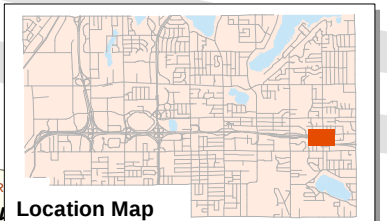
Comp Plan / Zoning
Designations

Data Sources

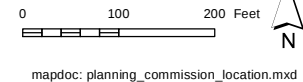
* Ramsey County GIS Base Map (6/1/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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Location Map



mapdoc: planning_commission_location.mxd

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7-11-11
Item No.: 12 . C

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 590 Highway 36 West.**

BACKGROUND

- The subject property is a single-family detached home.
- The current owner is Mr. Robert Ethan.
- The home was in foreclosure, its status now is unknown.
- At the February 14, 2011 Public Hearing, Council delayed action on this abatement request for 120 days (until June 14) in order to allow the property owner more time to correct the violations. A reinspection on June 17, 2011, revealed that corrections have not been completed.
- Current violations include:
 - Numerous house maintenance issues, outside storage of junk, debris, and brush, and an unlicensed vehicle in the driveway (violation of City Code Sections 407.02.J & K, 407.02.D., 407.03.H, and 407.02.O).
 - A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Building maintenance – repair and paint outside staircase, window trim and doors, siding, and shed:
 - o Approximately - \$4,500.00
 - Removal of junk and debris:
 - o Approximately - \$700.00
 - Impound vehicle:
 - o Approximately - \$0.00
- Total: Approximately – \$5,200.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to abate the above referenced public nuisance violations at 590 Highway 36 W.

REQUESTED COUNCIL ACTION

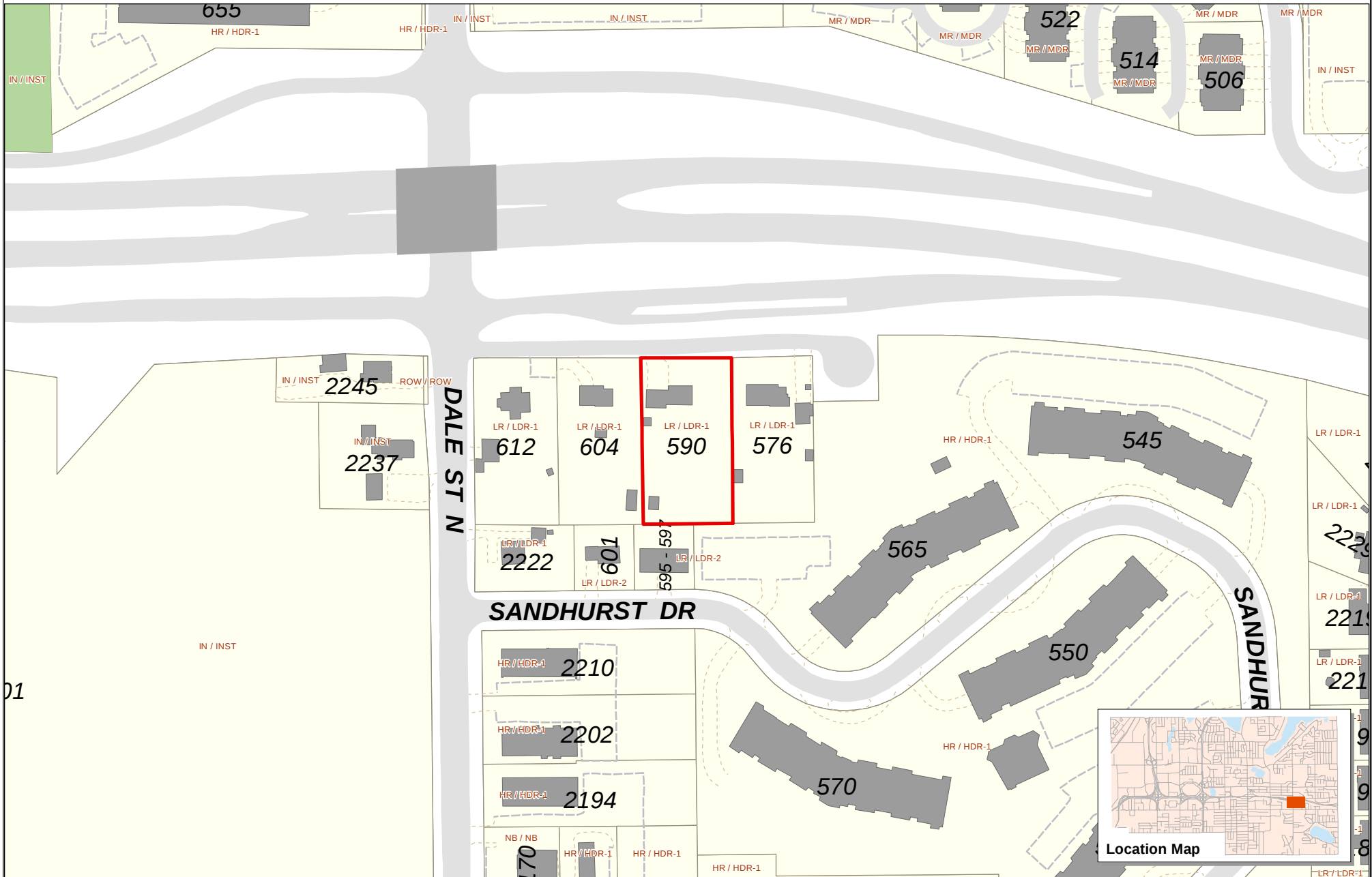
Direct Community Development staff to abate the public nuisance violations at 590 Highway 36 W by hiring general contractors to: repair and paint outside staircase, window trim and doors, siding, and shed; remove junk and debris; and impound vehicle.

The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B.

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 590 Highway 36 W

590 Highway 36



Prepared by:
Community Development Department
Printed: January 10, 2011



Site Location

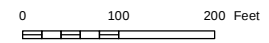
Comp Plan / Zoning
Designations
LR / R1

Data Sources

* Ramsey County GIS Base Map (1/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Memorandum

Date: July 11, 2011

To: City Manager Malinen, City Councilmembers

From: Mayor Dan Roe & Councilmember Tammy McGehee

Subject: Draft Meeting Outline for a proposed long range planning meeting

Councilmember McGehee and Mayor Roe submit the attached draft meeting outline as a starting point for a discussion on July 11 about having such a meeting.

The suggestion is to schedule a special meeting that is dedicated for this purpose, rather than having the long range planning discussion at a regular council meeting, in order to allow for enough time to have a thorough discussion.

The participants would potentially be the members of the City Council, the City Manager, and Department Heads (especially Community Development, Parks, & Recreation, and Public Works).

The broad objective of the discussions would be to analyze where it may be appropriate to adjust current policies, or add new policies, and/or tools, to help us maximize our tax capacity in order to help spread the burden of the revenue-based solutions to our long range funding issues. As you can see from the draft outline, the meeting discussion would include an assessment of where we are now in terms of our tax capacity, as well as current market conditions and policies and tools.

1 **Long Range Planning Meeting Outline (Draft)**

2
3 I. Current Situation (20-30 minutes)

4 a. Tax Capacity

5 i. What is it now?

6 ii. What has it historically been? (Trends compared to inflation, wage indices, etc.?)

7 iii. What influences the tax capacity?

8 1. Have there been City policy-related links to changes in the tax capacity?

9 2. Is it all just a factor of the property market?

10 b. Housing

11 i. Mix in Roseville – what do we have?

12 ii. Market analysis – what do we have “too much” of, and what do we have “too little”
13 of? (Based on market – not necessarily policy)

14 c. Business

15 i. Mix in Roseville – what do we have?

16 ii. Market analysis – do we know what we have relative to what is “in demand?” (If so,
17 what?)

18 d. Guiding policies and procedures

19 i. Review of IR2025, Comp Plan, TIF policy, etc.

20 ii. Existing public engagement in planning

21 II. What do we want? (up to 1.5 hours)

22 a. How much impact can City policy have on tax capacity?

23 b. Housing

24 i. Do we want to target specific types? (If so, what types?)

25 c. Businesses

26 i. Do we want to target specific types? (If so, what types?)

27 d. Guiding policies

28 i. What current policies already point us toward what we want?

29 ii. What policies need to be changed or added?

30 III. How do we get there? (up to 1.5 hours)

31 a. Do we want staff to focus more on promoting development and recruiting developments?

32 i. If so, what are the implications in terms of budget, staffing, etc.?

33 ii. Is the fee-supported Community Development funding model most appropriate for
34 the department?

35 b. How do we incent the outcomes that we seek?

36 i. What tools are currently available that we are not using?

37 ii. What other tools might we want to investigate?

38 1. Zoning changes?

39 2. Other policy direction?

40 c. How do we build public engagement into the process of making policy changes or
41 additions?

42 d. How do we build public engagement into other aspects of what we do?

43 i. Is an Economic Development Commission a tool that would help?

44 1. What is an EDC?

45 2. What can they or can't they do?

46 3. What would we want them to do, if we think one would be helpful?

47 ii. Other means for public engagement? (Current Civic Engagement task force input?)

Date: 7/11/11

Item: 13.b

Summary of Conclusions of
City Manager Performance
Evaluation

No Attachment

REQUEST FOR COUNCIL ACTION

Date: July 11, 2011
Item No.: 15 . a

Department Approval

City Manager Approval



Item Description: Consider Request of City of St Paul for Resolution Opposing Imposition of Half-Cent Sales Tax

BACKGROUND

The Minnesota Legislature is considering ways to pay for building a new Vikings stadium. The stadium deal that is being considered is expected to include a half-cent sales tax levied solely in Ramsey County.

Kathy Lantry, President of the Saint Paul City Council, has asked cities in Ramsey County to adopt the attached resolution opposing the half-cent sales tax.

STAFF RECOMMENDATION

Consider Request of City of St Paul for Resolution Opposing Imposition of Half-Cent Sales Tax

REQUESTED COUNCIL ACTION

Consider Request of City of St Paul for Resolution Opposing Imposition of Half-Cent Sales Tax

Prepared by: William J. Malinen, City Manager

Attachments: A: Email from Kathy Lantry, President Saint Paul City Council
B: Resolution
C: Letter to Governor

Margaret Driscoll

From: Margaret Driscoll
Sent: Wednesday, July 06, 2011 4:19 PM
To: Margaret Driscoll
Subject: 15.a Consider Request of City of St Paul for Resolution Opposing Imposition of Half-Cent Sales Tax
Attachments: Sample Letter to Governor and Legislators.doc; Sample Resolution opposing imposition of half cent sales tax

From: Tam McGehee [<mailto:tam@mcgehee.info>]
Sent: Wednesday, July 06, 2011 12:51 PM
To: Margaret Driscoll; Bill Malinen
Subject: 14.a Attachments [FWD: Request from St. Paul City Council President Lantry]

Bill and Margaret,

I had thought this came to the entire council, but I see it may not. I was wondering if we could have a discussion of the attached resolution on the agenda for Monday. The Star Tribune section, "Twin Cities and Region" carries the headline today, "St. Paul balks at stadium tax."

I would like to get a sense of the arguments for and against both the tax and the location of the stadium in Arden Hills. I haven't discussed this with any council members, but I think it is something that may have a very significant impact on Roseville (potentially both positive and negative) and we should begin the process of seeing what some of those impacts may be.

Thank you,

Tammy

----- Original Message -----

Subject: [SPAM] Request from St. Paul City Council President Lantry
From: "Kathy Lantry" <Kathy.Lantry@ci.stpaul.mn.us>
Date: Thu, June 30, 2011 6:27 pm
To: <tam@mcgehee.info>
Cc: "Richard Carlbom" <Richard.Carlbom@ci.stpaul.mn.us>

Dear Council Member McGehee,

As you know, the Governor, along with Legislative leaders, are working diligently to reach a budget deal; at the same time, a deal to build a new Vikings stadium is imminent. The stadium deal is expected to include a half-cent sales tax levied solely in Ramsey County.

The proposed Ramsey County tax to fund a statewide asset is not fair or equitable to our residents and businesses. All counties and cities across Minnesota will benefit from a stadium and should all share the burden of funding it.

The Governor and the Legislature need to develop a fair solution for everyone in Minnesota.

Those about to strike this deal must hear from you before they finalize negotiations. To ensure they get the message that a fair solution is essential, please consider the following:

1. Contact Governor Dayton: 651-296-3391 or mark.dayton@state.mn.us

2. Call or write your State House and Senate Members and Ramsey County Commissioner

Minnesota Senate Legislator Information:

<http://www.senate.mn/members/index.php?ls=#header>

Minnesota House Legislator Information: <http://www.house.leg.state.mn.us/members/hmem.asp>

Ramsey County Commissioner Information: <http://www.co.ramsey.mn.us/cb/index.htm>

3. Ask your City Council to consider the attached resolution

4. Make sure your neighbors and local businesses are engaged

We would appreciate hearing back from you. Please email or call Richard Carlbom from my staff at richard.carlbom@ci.stpaul.mn.us or 651-261-1306 to let us know your city's status in this process or to answer any questions.

Please join me in voicing your opposition to this unfair proposal. Thank you for your time and consideration.

Sincerely,

Kathy Lantry, President
Saint Paul City Council

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**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the ____ day of July, 2011, at 6:00 p.m.

The following members were present:

and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

Opposition to Ramsey County Half-Cent Sales Tax for Viking Stadium

WHEREAS, the Roseville City Council recognizes the social and economic value of the Minnesota Vikings Football team to the State of Minnesota; and,

WHEREAS, to preserve the Minnesota Vikings as a valuable State amenity, the City Council understands the desire to find a solution to the Vikings' stated interest in developing a new stadium; and,

WHEREAS, a proposal has been put forth by the Minnesota Vikings and the Ramsey County Board of Commissioners to construct a new stadium in Arden Hills on the site of the former Twin Cities Army Ammunitions Plant (TCAAP); and,

WHEREAS, to finance the construction of this facility, the Ramsey County Board has proposed the imposition of a half-cent sales tax collected in Ramsey County in an amount sufficient to generate \$350 million; and,

WHEREAS, at a time when our city is facing significant cuts to essential services the City Council asserts that our number one policy priority is funding basic municipal functions, including police, fire, parks and public works which should be provided at a reasonable cost to all taxpayers; and,

WHEREAS, it is unfair and inequitable for the residents and businesses of Roseville to be asked to bear a disproportionate financial burden for the construction of a State and regional amenity, particularly when the benefit to Roseville taxpayers is tangential at best;

46 NOW THEREFORE, BE IT RESOLVED, that the Roseville City Council opposes the
47 imposition of a half-cent sales tax in Ramsey County to support the construction of a
48 Vikings stadium in Arden Hills; and,

49
50 NOW, THEREFORE, BE IT RESOLVED, that the Roseville City Council encourages
51 the Governor, Legislature, Ramsey County Board, Minnesota Vikings and other
52 interested parties to consider options for constructing a stadium that minimize risk to the
53 taxpayers, limit the level of public subsidy (particularly for the host community), and
54 promote a fair, multi-jurisdictional participation for a State-wide amenity.
55

56
57 The motion for the adoption of the foregoing resolution was duly seconded by Member
58

59 , and upon a vote being taken thereon, the following voted in favor thereof:
60

61 and the following voted against the same: none.
62

63 WHEREUPON said resolution was declared duly passed and adopted.
64
65

Opposition to Ramsey County Half-Cent Sales Tax for Viking Stadium

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the ____ day of July 2011 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20 .

William J. Malinen, City Manager

(Seal)

LETTER FOR CITY OFFICIALS TO GOVERNOR DAYTON AND LEGISLATORS

July 5, 2011

Governor Mark Dayton
State of Minnesota
120 State Capitol
75 Rev. Dr. Martin Luther King, Jr. Blvd
Saint Paul, MN 55155

Dear Governor Dayton,

On behalf of [CITY], I am writing to encourage you to oppose placing a half-cent sales tax on Ramsey County to build a Minnesota Vikings stadium. While the Vikings may be a statewide asset, the residents and businesses of just one county should not solely bear the burden of financing their new facility.

The City of [CITY] continues to face many challenges similar to that of the State of Minnesota. Revenue continues to decrease as costs continue to rise. The mortgage foreclosure crisis is not over, and unemployment remains high. Adding a half-cent sales tax to businesses and residents to fund a statewide asset is unfair and inequitable.

We encourage you to remain focused on resolving the state's budget challenges; then we may work together as elected leaders to resolve the Vikings stadium issue in a manner that is fair for all of our residents.

Sincerely,

CC: Respective Minnesota House and Senate Members
Ramsey County Board of Commissioners
Minnesota House and Senate Leadership