

REQUEST FOR COUNCIL ACTION

Date: 3/21/11
Item No.:

Department Approval

City Manager Approval

WJ Malinen

Item Description: Review, Amend and Adopt Work Plan

BACKGROUND

At the January 31 and February 7, 2011 City Council meetings, department heads and Councilmembers and the Mayor identified their ideas for what the City “Must Do” and “Ought to Do.” Collectively, 97 items were identified.

Staff reviewed the recommendations and realized that they fit into 11 categories. We also realized that there were many duplications.

Staff combined similar or identical recommendations into 59 recommendations.

POLICY OBJECTIVE

Review the staff report and amend, as appropriate, to develop a work plan for the City to follow.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Review, amend and adopt the attached work plan.

REQUESTED COUNCIL ACTION

Review, amend and adopt the attached work plan.

Prepared by: Bill Malinen, City Manager

Attachments: A: Work Plan Recommendation March 21, 2011

Must Do
March 21, 2011

City Council and Department Head Recommendations

Capital investments and infrastructure

1. Develop, implement and adequately fund a long-term capital and infrastructure management program
2. Dedicate new monies to eliminate funding gaps in the City's asset replacement programs
3. Support findings of the Fire Building Committee*
4. Asset Management Software Implementation

Civic Engagement

5. Routinely seek community input to evaluate and continuously improve city services
6. Identify performance measurements and reallocate resources based on measured performance results and citizen satisfaction
7. Provide greater public access to all levels of city government. (council and commission packets/agendas/meeting minutes, contact information for council and commission members)*
8. Support efforts on civic engagement and neighborhoods*
9. Support initiatives to better communicate with local businesses and 2025 vision to continue to recognize and incent the spirit of "volunteer" within Roseville*
10. Create a city-wide record management system to accurately and electronically create, store and retrieve documents
11. Continue and possibly expand the Department's New American Forums in cooperation with the Human Rights Committee and the Fire Department

Staffing and organizational management

12. Evaluate Service/Staffing Levels, Job Duty Realignment, Succession Planning
13. Create a succession, leadership, career development, training, recruitment and retention management plans to ensure quality service
14. Adequately fund police department to current staffing levels
15. Allow for field data entry and external access to the network

Collaboration

16. Foster collaboration between the city and community based organizations, groups and individuals
17. Participate in regional and intergovernmental collaborations for shared service opportunities

Budget and Finance

18. Establish realistic budget expectations to achieve goals
19. Direct new investments to high-priority programs and services
20. Reduce (or Hold Constant) the General Fund Budget and Assess Any Tax Levy to Support Infrastructure Needs*
21. Strengthen Financial Stability of City Budget System*
22. Budget process fine-tuning including establishing budget calendar and evaluate reserve fund account ratios*
23. Evaluate Roseville's costs of providing services/service levels, against a group of peer cities*
24. Eliminate low-priority programs or services

Environmental

25. Model Better Environmental Stewardship*
26. Analyze expansion of Campus Geothermal System throughout city hall campus
27. 2012 Comprehensive Surface Water Management Update (mandate)
28. Ordinance Updates, Shoreland and Erosion Control
29. Citywide Wetland Inventory (mandate)
30. Administer Minnesota Department of Agriculture Grant process by 5/11

Code

31. Re-write gambling ordinance ~ Local Charitable Gambling *

Transportation

32. Improve Walkability of Neighborhoods By Continuous Additions of Trails and Sidewalks
33. Resurrect NorthEast Corridor Planning in Coordination with Metropolitan Council
34. Participate in Planning Rice St Reconstruction Phase 2, County Rd. B-2 Rosedale area Project, Lexington Ave. Interchange Replacement (2014)
35. Develop Traffic Management and Overhead Electric Undergrounding Policy

Housing and Community Development

36. Encourage HRA's role in multi-family housing issues, registration/licensing/inspection/HIAs*
37. Modify and update City Code to be in compliance with Comprehensive Plan and Zoning code*
38. Re-write land uses notice policy*
39. Aggressively deal with problem multi-family properties including encouraging the HRA's role in these issues

- 40. Create a comprehensive economic development policy and mission to support existing businesses within Roseville and that also markets our community to attract new businesses
- 41. Adopt Sub-Area Twin Lakes Regulating Map in accordance with City Zoning Code
- 42. Strategically look at City's role in fostering the redevelopment of Twin Lakes

Parks and Recreation

- 43. Support Implementation of Parks and Recreation Master Plan – Support Citizen Organizing and Implementation Teams including identifying other funding mechanisms
- 44. Support Volunteer Management Program
- 45. Explore the possibility of the creation of a parks district - combine the amenities offered by Roseville with other surrounding communities*
- 46. Explore the possibility of the creation of a parks board*