ROSEVILLE

COMMUNITY DEVELOPMENT

2660 Civic Center Drive ❖ Roseville, MN 55113
Phone: (651) 792-7005 ❖ planning@cityofroseville.com

MAJOR PLAT: APPLICATION FOR FINAL APPROVAL

CITY CODE CHAPTER 1102
www.cityofroseville.com

☐ **APPLICATION FEE: $510**

Application fee should be made payable to City of Roseville upon submittal of completed application.

Please complete the application by typing or printing in ink. Use additional paper if necessary.

1. **Property Owner:** If multiple property owners are involved, complete and submit additional application forms to identify each owner on separate forms.

   Company name: _____

   Last name: _____ *First name:* _____

   Address: _____ *City/State/Zip:* _____

   Phone number: _____ *Email address:* _____

2. **Authorized Applicant:** If different from above, identify the party designated by the owner(s) of all property subject to the proposed plat to facilitate the application for preliminary approval of the plat.

   Company name: _____

   Last name: _____ *First name:* _____

   Address: _____ *City/State/Zip:* _____

   Phone number: _____ *Email address:* _____

3. **Subject Property Address(es):** List the address(es) of all property owned by the Owner identified above and subject to the proposed plat.

   _____

4. **Statement of Intent:** Briefly describe the intended development of the lot or lots resulting from the proposed plat.

   _____

   _____

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   _____

   _____

5. **Additional Required Information:** Please provide one full-size copy of all plans in both electronic format (preferably PDF) and printed format.

    a. **Legal Description(s) and PIN(s):** complete legal description(s) and the existing Parcel Identification Number(s) of all property subject to the proposed plat

    b. **Final Plat Document:** pursuant to the standards of Minnesota Statutes Chapter 505, and where appropriate, including existing improvements, distance of existing improvements from proposed lot boundaries, and the footprint area of existing improvements

    c. **Written Narrative:** detailed description of the intended development facilitated by the proposed plat

6. **Signature(s):** By signing below, you attest that the information above and attached is true and correct to the best of your knowledge.

Property Owner: _____   *Date:* _____

Authorized Applicant: _____   *Date:* _____