

Community Facilities

Roseville has a variety of community facilities available to host meetings, small gatherings, weddings, picnics or gym activities. For more information go online to cityofroseville.com/parks, or contact *Facility Staff*.

Park Building Rentals

Park Buildings are located at Autumn Grove, Lexington, Oasis, Rosebrook, Sandcastle & Villa Parks. These buildings are available for community use & public rentals. While the facilities are similar in many ways, they each have features unique to the neighborhood park they call home.

Autumn Grove & Lexington Parks:

- Gathering Room with kitchenette, fireplace & video monitor, with easy access to outdoor patio; table seating for 48 & theater seating for 60.
- Multi-purpose Room, table seating for 16 & theater seating for 20.

Rosebrook Park:

- Gathering Room with kitchenette, fireplace & video monitor, table seating for 40, theater seating for 50.

Oasis, Sandcastle & Villa Parks:

- Gathering Room with kitchenette, fireplace & video monitor, table seating for 32 & theater seating for 40.

Facility rentals are popular & we recommend reserving well in advance.



Rosebrook Park Building



Lexington Park Building

Park Building Rental Facilities <i>November 1, 2016—October 31, 2017</i>	Rental Rate: <i>Mon-Thurs</i>	Resident Rate: <i>Mon-Thurs</i>	Rental Rate: <i>Fri-Sun</i>	Resident Rate: <i>Fri-Sun</i>	Additional Hours
Autumn Grove & Lexington Parks	\$125/ 3 hrs \$195/ 5 hrs	\$95/ 3 hrs \$160/ 5 hrs	\$140/ 3 hrs \$205/ 5 hrs	\$115/ 3 hrs \$175/ 5 hrs	\$40
Rosebrook Park	\$115/ 3 hrs \$175/ 5 hrs	\$90/ 3 hrs \$150/ 5 hrs	\$125/ 3 hrs \$195/ 5 hrs	\$105/ 3 hrs \$165/ 5 hrs	\$40
Oasis, Sandcastle & Villa Parks	\$100/ 3 hrs \$155/ 5 hrs	\$80/ 3 hrs \$130/ 5 hrs	\$115/ 3 hrs \$185/ 5 hrs	\$90/ 3 hrs \$150/ 5 hrs	\$40
Acorn Park Shelter <i>Available April-October; no kitchenette</i>	\$50/ 3 hrs \$75/ 5 hrs	\$40/ 3 hrs \$65/ 5 hrs	\$65/ 3 hrs \$105/ 5 hrs	\$55/ 3 hrs \$95/ 5 hrs	\$20

City-Wide Facility Contacts

Brimhall & Central Park Community Gyms:	Steve @ 651-792-7154
Cedarholm Golf Course & Clubhouse:	Steve @ 651-792-7154
Central Park Picnic Shelters:	Staff @ 651-792-7006
Civic Center Campus Meeting Rooms:	Matt @ 651-792-7121
Harriet Alexander Nature Center:	Rick @ 651-792-7104
Muriel Sahlin Arboretum	Christian @ 651-792-7118
Park Buildings	Christian @ 651-792-7118
Roseville Skating Center Ice Rentals	Kevin @ 651-792-7122
Skating Center Banquet & Meeting Rooms:	Matt @ 651-792-7121



Oasis Park Building

For more information on Roseville facilities or to make a Park Building reservation request, visit: cityofroseville.com/parks

Thank you for choosing Roseville Parks & Recreation for your facility rental.

The City of Roseville is proud & pleased to offer park buildings for public use.

Please respect & care for facilities by following these rental guidelines:

- ◆ **No driving is allowed on park pathways.**
A service cart is available at the Lexington Park Building to assist with the transport of supplies.
- ◆ Facility use limited to specific reservation times listed on rental permit.
- ◆ Alcohol, tobacco & vapor products **are not allowed.**
- ◆ Glitter, confetti, feathers, play dough, soapy bubbles, silly string unsecured helium balloons or piñatas **are not allowed** inside park buildings.
- ◆ All tape products (other than blue painters tape), push pins & thumbtacks **may not be used** in park buildings.
- ◆ No animals (other than service dogs) allowed in facilities.

Rental Party responsible for the following tasks at the end of reservation time:

- ◆ **Clean** kitchenette amenities; including, kitchen counter, sink, coffee maker, microwave, refrigerator & floor area. Dish cloth, broom & dust pan provided for guest use.
- ◆ **Place** all garbage & recycling in provided containers. Contact staff if additional bags are needed.
- ◆ **Wipe** off tables & chairs used and notify facility staff of any major spills.
- ◆ Remove all items **not belonging to the designated facility** by the end of scheduled event.

Roseville Parks & Recreation provides:

- ◆ Facility Supervisor to service rentals prior, during & following events.
- ◆ 40 cup coffee maker, microwave, refrigerator, trash & recycling receptacles & cleaning supplies.
- ◆ Room set-up of tables & chairs as requested.

Rental & Refund Policy:

- ◆ **Rental party facility access begins at the time listed on rental reservation.**
- ◆ Payment in full is required at the time of reservation.
- ◆ Refund, less \$10 administrative fee, issued on cancellations made 46 or more days prior to scheduled reservation.
- ◆ 50% refund issued for cancellations made 30-45 days prior to scheduled reservation.
- ◆ No refund issued for cancellations made 29 or fewer days prior to scheduled reservation.
- ◆ Refunds granted only for weather conditions deemed severe (e.g. tornado, excessive snow).

Liability:

- ◆ Permit holder is liable for all conduct of rental group, including any damage, loss or breakage as a result of conduct.