

Cedarholm Clubhouse Replacement Advisory Team Meeting Notes
Meeting # 1, March 17, 2016

Advisory Team Present: John Bachhuber, Mary Cardinal, Mike Cylkowski, Herb Dickhudt, Phil Gelbach, Paul Grotenhuis, Roger Hess Jr., Greg Hoag, Dave Holt, Michelle Kruzel, Lisa Laliberte, Dena Modica, Bjorn Olson, Mary Olson, Rynetta Renford, Nancy Robbins, Eileen Stanley, Kyle Steve, Jerry Stoner, Benno Sydow, Matthew Vierling, Janice Walsh, Kerrik Wessel

Advisory Team Absent: The following Team Members notified staff ahead of time that they would not be able to attend the March 17th meeting. Jeff Boldt, Dick Laliberte, Jim McCall, Beth Sazl

Public Comment: None

Orientation:

The Cedarholm Clubhouse Replacement Advisory Team has been put in place to discuss the future of Roseville Cedarholm Golf Course's Clubhouse. Team members introduced themselves by telling a bit about their golf background and relation to Cedarholm

Staff and Facilitator, Dave Holt discussed;

- The primary focus of this committee: To engage the community, identify funding options and opportunities, explore partnerships, create a preliminary building function concept as it relates to the replacement of the clubhouse, and learn more from and about other communities and to provide a report and recommendation to the City Council.
- Committee member's roles: to attend meetings, be actively engaged, engage residents, keep residents informed, keep groups informed, and share progress with others and to help get word out about what is happening, why and how residents can participate.
- The proposed Meeting schedule: Some conflicts were pointed out. It was recommended that 3 dates be changed; June 16th, July 21st and August 18th were changed to June 9th, July 14th and August 11th. The group also talked about meeting locations being changed from the clubhouse to a new park building. Dates are yet to be determined.
- Outreach is an important part of this committee. All meetings are public and open for public comment. In addition, questions can be asked and received by the group via the website <http://www.cityofroseville.com/2965/Clubhouse-Replacement-Advisory-Team>. The Advisory Team, as mentioned above, should share information with others around the community through personal contact, city website, newsletters, meeting notes, special events and social media sites. An Advisory Team report will also be a monthly item on the Parks and Recreation Commission Agenda.

Background Materials

Parks & Recreation Director, Lonnie Brokke reviewed the City & Department organizational charts, Golf Operations & Clubhouse Replacement Routes discussions to date.

- Cedarholm Golf Course was built in 1959. It was purchased in 1967 by the City of Roseville and was named after former Mayor Emil Cedarholm. The 3,200 sq. ft. clubhouse and 1,800 sq. ft. maintenance building sits on 22 acres of property. Parking is limited to 66 cars and Cedarholm currently operates as an enterprise fund.
- Annual rounds played at Cedarholm Golf Course are not what they once were in the 1990's but continue to be near the top year after year among Metro Area par-3 golf courses. Cedarholm offers 12 leagues that host nearly 850 golfers per week.

- Current trends such as foot-golf and fling-golf have been looked into over the past couple years but have been considered a poor fit for Cedarholm at this time due to current number of rounds of golf played.
 - During the winter, Cedarholm is used for cross-country skiing, snowshoeing and sledding while clubhouse rentals are available to public year round.
- Cedarholm has a full time superintendent and a ¾ time clubhouse manager. Salaries may spike year to year based on line items being bulked together.

Review of Preliminary Work done by Commission & Council:

- The Parks and Recreation Commission have been working with the City Council on Capital needs for Cedarholm. They have also done a range of background work on specific Clubhouse needs. The City Council has given the guidance to work with community members to replace the existing clubhouse. Commission & Council work has been provided in today's meeting packet.
 - The Park and Recreation Commissions work to date has been a look at current and future operations, current and future activities at the golf course, current financial position, area surveys, capital improvement needs and renewal program similarities.
- Discussions with Finance Commission representatives have also occurred. The Finance Department has provided information in the meeting packet.
- The time frame of this project is looking to be completed near the end of 2017.

Preliminary Clubhouse Options provided by the Parks & Recreation Commission were reviewed:

Four options for clubhouse replacement were presented to the City Council. The advisory committee will not be limited to these four options. The golf course has been identified as a valuable asset to the City. In sizing a clubhouse replacement, it was the desire of the Commission & City Council to be sure it not only served the needs of today, but also into the future.

Some key features should be considered when looking into replacement of the clubhouse.

- The deck in all cases is considered a valuable amenity.
- A basement could be considered to store carts and other things.
- The maintenance shop is currently functional but should be considered in the future.
- Overall site space is limited. A tour of the 2 facilities will be available before next meeting.

Advisory Committee Members inquired into the new Park Buildings:

Anfang spoke briefly on current Park Building operations.

- The replaced park buildings located around the city have opened with an overwhelming response. City Council recently approved the hire of a ½ time position to coordinate the use of the buildings. The buildings realized approximately \$35,000 in revenue in 2015.
 - More detailed building usage and rental information will be provided at the next meeting.
 - The City of Roseville also has larger buildings available for use. The Nature Center and Guidant John Rose Minnesota OVAL meet the needs of larger groups.
 - The Arboretum is also available as an outdoor facility to provide a more intimate setting.

Clubhouse Tour

Sean McDonagh, Golf Course Superintendent, provided a verbal tour of the clubhouse.

Advisory Team members suggested extending the meeting times to better address all areas of discussions. Facilitator Dave Holt responded that the schedule appears to be flexible to fit those needs and that opportunity will be addressed throughout the process. It was also suggested that future meeting themes and ideas be combined to save time. This too will be considered as the group works through the process.

Meeting #2 will feature municipal golf professionals from around the metro.

Meeting adjourned at 8:30pm