

Shelter Use Policies:

Alcohol:

Most alcohol is not permitted in Roseville Parks. At the time of reservation, you may request special permission allowing 3.2% beer in the picnic shelter during your rental. Glass is not permitted in Roseville parks and shelters.

Clean Up:

Shelter permit holders are responsible for facility clean up at the end of their reservation (e.g., all debris put in trash barrels, recycling in recycling containers) Park staff service the facilities prior to each reservation. A \$25 service fee is added for groups of 200 or more for trash removal and additional cleanup.

Insurance:

Insurance is required for all special event permits including, but not limited to inflatable devices, dunk tanks, race/walk and bike events. Call for full details or view the Special Use Permit request form on our website.

Music:

Music and amplified sound are not permitted at any Roseville picnic shelter.

Vehicles:

Parking is allowed only in designated areas. Driving is not allowed on any park pathways.

Special Considerations:

For all special considerations (e.g., site surveys for in ground stakes - tents or inflatables, course marking/trail sweeping for walks/runs, etc.) a special consideration permit is required. Fees for Special Use Permits begin at \$30, call for full details or view the Special Use Permit request form on our website.

Refund Policy:

Because Roseville's park shelters are in great demand, we ask that you please consider all facility requests thoroughly prior to making a reservation.

* \$7 fee charged for any changes made after original rental permit has been issued.

* Refunds, less a \$10 administrative fee, are issued on cancellations made 46 or more days prior to scheduled reservations.

* Refunds, less \$35 for half day, \$45 for full day fee, will be issued for cancellations made 11-45 days prior to scheduled reservation.

*No refunds will be issued for cancellations made 10 or fewer days prior to scheduled reservations or for weather with the exception of conditions deemed severe (e.g., tornado)



Outdoor Facility Reservations 2017



Whether you are planning a small gathering or the event of a lifetime, Roseville Central Park can fulfill your facility needs.

Roseville Central Park is ideally suited to host family functions, ceremonies, and corporate events.

www.cityofroseville.com/parks
651-792-7006

Facility Amenities

Picnic Shelters:	Jaycees	FOR Parks	Foundation	Lions
Capacity	200	150	150	110
# Tables	20	12	15	9
Electricity	Yes	Yes	Yes	Yes
Water	Yes	Yes	Yes	Yes
Kitchen Appliances	Yes	Yes	Yes	Yes
Restrooms	Yes	Yes	Yes	Yes
BBQ Grill	Yes	Yes	Yes	Yes
Playing Field	Nearby	Yes	Nearby	Nearby
Volleyball Court	Nearby	Yes	Yes	Yes
Playground	Yes	Yes	Yes	Nearby



Jaycees Shelter



FOR Parks Shelter

Outdoor Facilities:	Shirley Klaus Pavilion	Arboretum Grounds	Frank Rog Amphitheatre	Nature Center Stage
Capacity	100	300	500	75
# Tables	NA	NA	3	NA
Electricity	Yes	Yes	Yes	Yes
Water	Yes	Yes	Nearby	Nearby
Kitchen Appliances	No	No	No	No
Restrooms	Yes	Yes	Nearby	Yes
BBQ Grill	No	No	No	No
Playing Fields	No	No	Nearby	No
Volleyball Court	No	No	Nearby	No
Playground	No	No	Nearby	No



Foundation Shelter



Lions Shelter

Roseville Central Park features a variety of outdoor facilities

Four picnic shelters:

Jaycees, FOR Parks, Lions and the Foundation.

Three unique outdoor rental facilities:

Muriel Sahlin Arboretum Grounds, the Shirlie Klaus Pavilion, and the Frank Rog Amphitheatre.

Picnic Shelter Reservation Time Slots

6 hour Reservation: 9am-3pm or 4pm-10pm

Full Day Reservation: 9am-10pm

Picnic Shelter Fees

	Regular		Roseville Resident	
	6 hr	Full	6 hr	Full
Jaycees	\$121	\$200	\$98	\$179
Foundation	\$116	\$195	\$92	\$167
FOR Parks	\$116	\$195	\$92	\$167
Lions	\$111	\$190	\$87	\$162

Picnic Shelter Key Deposit

\$25 key deposit due upon making a facility reservation.

Key deposit will be refunded following the timely return of the key. Credit card payments credited the next business day, cash and check payments made within 10 business days.

Full key deposits are refunded as long as the shelter site is free of damage and shelter clean up is completed by permit holder.

Picnic Shelter Key Pick-Up Schedule

Weekday rentals: Monday - Friday 8:00am- 4:00pm

Weekend rentals: Thursday -Friday 8:00am- 4:00pm

Reserve a Shelter or Outdoor Facility

Submit an Outdoor Facility Agreement (download on-line) along with your Shelter fee and key deposit payment to initiate your shelter reservation by mail or in person at:

Roseville City Hall
Parks & Recreation Dept.
2660 Civic Center Drive
Roseville, MN 55113

By Fax or Phone with a Major Credit Card: Master Card Visa, or American Express.

Fax: 651-792-7100

Phone 651-792-7006

To view available picnic shelter dates & times visit www.cityofroseville.com/parks.



Shirlie Klaus Pavilion



Frank Rog Amphitheatre



Fountain at Bennett Lake



Muriel Sahlin Arboretum

Roseville Offers Three Unique Outdoor Rental Facilities

Muriel Sahlin Arboretum Grounds

Large open green space with a vast collection of flowers and trees. A peaceful oasis in the heart of the city.

Shirlie Klaus Pavilion

A lovely setting for small weddings and quiet gatherings.

Frank Rog Amphitheatre

Sits on the shores of Bennett Lake and features a lake fountain back drop. The terraced grounds provide ample seating.

Outdoor Facility Fees

	Regular	Roseville Resident
Arboretum Grounds (up to 6 hours) -	\$575	\$525
Shirlie Klaus Pavilion (up to 4 hours) -	\$425	\$375
Rog Amphitheatre (6 hr/full day)	\$100/\$170	\$85/\$145

A damage deposit is required for these facilities. Limited availability, call 651-792-7118 for more info.

Facility Reservations for 2017 begin on Tuesday, January 3



Roseville Facilities Location Map

- Jaycees Shelter
2540 North Lexington Avenue
- Frank Rog Amphitheatre
2540 North Lexington Avenue
- Lions Shelter
2527 North Victoria Street
- Foundation Shelter
2495 North Victoria Street
- Central Park Muriel Sahlin Arboretum
2525 North Dale Street
- Shirlie Klaus Pavilion
2525 North Dale Street
- RSC Banquet Facilities
2661 Civic Center Drive
- FOR Parks Shelter
2555 North Dale Street
- Harriet Alexander Nature Center
2520 North Dale Street
- Cedarholm Golf Course
2323 North Hamline Avenue



Existing Pathways



Updated by Roseville Parks and Recreation Department
October 2012