

City Council Agenda

Monday, February 10, 2014 6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

Closed Session

6:00 p.m.

- Discuss Labor Relations Strategies Subject to Attorney-Client Privilege:
 - a. Part-Time Firefighter Unit
 - b. Local 49ers Contract
- 1. Roll Call

Voting & Seating Order: Willmus, Etten, McGehee, Laliberte, Roe

- 6:45 p.m. **2. Approve Agenda**
- 6:50 p.m. **3. Public Comment**
 - 4. Council Communications, Reports and Announcements
- 6:55 p.m. a. Living Smarter Home and Garden Fair
- 7:00 p.m. **5. Recognitions, Donations and Communications**
 - 6. Approve Minutes
- 7:05 p.m. a. Approve Minutes of January 27, 2014 Meeting
- 7:15 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business & Other Licenses & Permits
 - c. Adopt a Resolution to Approve 2014 Apportionment of Assessments
 - d. Set a Public Hearing on February 24, 2014 for Lake Owasso Water Ski Course and Jump
 - e. Certify Unpaid Utility and Other Charges to the Property Tax Rolls
 - f. Approve Local 49ers Contract
 - g. Cancel Metro HRA Contract for Section 8 Inspections
 - h. Approve Roseville HRA Contract Service Agreements
 - i. Consider Approving IT Shared Service Agreement with

the Anoka County Joint Law Enforcement Council

7:25 p.m. **8.** Consider Items Removed from Consent

9. General Ordinances for Adoption

7:30 p.m. a. Consider Adopting Commission Ordinances

10. Presentations

8:00 p.m. a. CTV North Suburbs and NSCC Annual Update – Cor Wilson

11. Public Hearings

12. Budget Items

13. Business Items (Action Items)

8:15 p.m. a. Authorize Roseville Firefighter's Relief Association to Approach the State Legislature for Special Legislation

8:25 p.m. b. Consider Approving Mayor's Appointment to the HRA Board

14. Business Items – Presentations/Discussions

8:35 p.m. a. Receive Public Input and Approve the Design and Construction of an Interim Pedestrian Pathway Along County Road B west of Cleveland Ave

8:45 p.m. b. Authorize Position Reclassifications in the Public Works Department

8:55 p.m. c. Discuss Community Survey Content, Length, and Budget

9:15 p.m.

d. Consider Drafting a Request for Proposal for a Marketing and Branding agency to Lead a Citywide Branding Campaign and to Form a Branding Subcommittee to Guide the Branding Process

9:35 p.m. e. Discuss Redevelopment of the Dorso Property, Tax Increment Financing (TIF) Assistance

15. City Manager Future Agenda Review

16. Councilmember Initiated Items for Future Meetings

10:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings......

Tuesday	Feb 11	1:00 p.m.	Police Civil Service Commission (Annual Meeting)
Wednesday	Feb 12	6:30 p.m.	Ethics Commission
Monday	Feb 17		City Offices Closed - Presidents' Day
Tuesday	Feb 18	6:00 p.m.	Housing & Redevelopment Authority

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Wednesday	Feb 19	2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1		
Monday	Feb 24	6:00 p.m.	City Council Meeting	
Tuesday	Feb 25	6:30 p.m.	Public Works, Environment & Transportation Commission	
March				
Monday	Mar 3	6:00 p.m.	City Council Meeting	
Tuesday	Mar 4	6:30 p.m.	Parks & Recreation Commission	
Wednesday	Mar 5	6:30 p.m.	Planning Commission	
Monday	Mar 10	6:00 p.m.	City Council Meeting	
Tuesday	Mar 11	6:00 p.m.	Housing & Redevelopment Authority	

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Item:	February 10, 2014 4.a Smarter Home and Garden
Fair	

Date: February 10, 2014
Item: 6.a
Approve Minutes of January 27,
2014 Council Meeting

REQUEST FOR COUNCIL ACTION

Date: 2/10/2014

Item No.: 7.a

Department Approval City Manager Approval

Cttyl K. mill

Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims

has been submitted to the City for payment.

1	1		
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5

6

Check Series #	Amount
ACH Payments	\$462,989.36
72633-72765	\$763,963.51
Total	\$1,226,952.87

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be

POLICY OBJECTIVE
Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

10 FINANCIAL IMPACTS

- All expenditures listed above have been funded by the current budget, from donated monies, or from cash
- 12 reserves.

13 STAFF RECOMMENDATION

14 Staff recommends approval of all payment of claims.

appropriate for the goods and services received.

15 REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

17

Prepared by: Chris Miller, Finance Director
A: Checks for Approval

20

Accounts Payable

Checks for Approval

User: mary.jenson

Printed: 2/4/2014 - 12:18 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
72719	01/24/2014	Central Svcs Equip Revolving	Rental - Copier Machines	Pitney Bowes	Postage Machine Rental	832.62
				Renta	al - Copier Machines Total:	832.62
				Fund	Total:	832.62
0	01/23/2014	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	6.88
				Fede	ral Income Tax Total:	6.88
0	01/23/2014 01/23/2014	Charitable Gambling Charitable Gambling	FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare El	6.67 1.57
				FICA	Employee Ded. Total:	8.24
0	01/23/2014 01/23/2014	Charitable Gambling Charitable Gambling	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare El	6.67 1.57
				FICA	Employers Share Total:	8.24
0	01/23/2014	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Emplo	0.99
				MN S	State Retirement Total:	0.99
0	01/23/2014	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	6.19
				PERA	A Employee Ded Total:	6.19
0	01/23/2014 01/23/2014	Charitable Gambling Charitable Gambling	PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Employ PR Batch 00002.01.2014 Pera additio	6.19 0.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				PERA	Employer Share Total:	7.18
72762 72762	01/29/2014 01/29/2014	Charitable Gambling Charitable Gambling	Professional Services - Bingo Professional Services - Bingo	Shidell & Mair Shidell & Mair	Midway Speedskating-Dec 2013 Youth Hockey-Dec 2013	2,211.30 2,041.20
				Profes	sional Services - Bingo Total:	4,252.50
0	01/23/2014	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Ban	k PR Batch 00002.01.2014 State Incom	4.11
				State I	ncome Tax Total:	4.11
				Fund 7	- Cotal:	4,294.33
72740	01/24/2014	Community Development	Building Permits	W S & D Permit Service	Building Permit Refund	212.44
				Buildi	ng Permits Total:	212.44
72722	01/24/2014	Community Development	Deposits	Pulte Homes	Construction Deposit Refunds	20,000.00
				Depos	its Total:	20,000.00
0	01/29/2014	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-Dec 2013	12,212.92
				Electri	cal Inspections Total:	12,212.92
0 0	01/23/2014 01/23/2014	Community Development Community Development	Federal Income Tax Federal Income Tax	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco PR Batch 00002.01.2014 Federal Inco	4,383.86 8.95
				Federa	l Income Tax Total:	4,392.81
0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	Community Development Community Development Community Development Community Development	FICA Employee Ded. FICA Employee Ded. FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare El PR Batch 00002.01.2014 Medicare El	12.56 2,104.60 2.94 492.21
				FICA	Employee Ded. Total:	2,612.31
0	01/23/2014 01/23/2014	Community Development Community Development	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare E	2,104.60 492.21

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014 01/23/2014	Community Development Community Development	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El PR Batch 00002.01.2014 FICA Emplo	2.94 12.56
				FICA Emp	oloyers Share Total:	2,612.31
72720	01/24/2014	Community Development	HSA Employee	Premier Bank	PR Batch 00002.01.2014 HSA Emplo	47.41
				HSA Emp	loyee Total:	47.41
0	01/24/2014	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2014 ICMA Defe	424.02
				ICMA Def	Comp Total:	424.02
72714	01/24/2014	Community Development	Memberships & Subscriptions	MNCAR Exchange	Quarterly Membership to MNCAR D	225.00
				Membersh	ips & Subscriptions Total:	225.00
0	01/23/2014	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Emplo	300.25
				MN State	Retirement Total:	300.25
0	01/23/2014	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De	652.64
				MNDCP I	Def Comp Total:	652.64
0	01/23/2014	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	2,093.86
				PERA Em	ployee Ded Total:	2,093.86
0 0	01/23/2014 01/23/2014	Community Development Community Development	PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera additio PR Batch 00002.01.2014 Pera Emplo	335.01 2,093.86
				PERA Em	ployer Share Total:	2,428.87
72713 72758	01/24/2014 01/29/2014	Community Development Community Development	Professional Services Professional Services	MN Dept of Health-Well Mgmt Sec Opportunity Services	Well Monitoring Maintenance 23.25 Hours of Service-Dec 2013	300.00 244.02
				Profession	al Services Total:	544.02
72741	01/24/2014	Community Development	Rental Registrations	Donna Wheeler	Rental Registration Refund	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Rental F	- Registrations Total:	25.00
0 0	01/23/2014 01/23/2014	Community Development Community Development	State Income Tax State Income Tax	MN Dept of Revenue-Non Bank MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom PR Batch 00002.01.2014 State Incom	1,684.42 4.79
				State Inc	come Tax Total:	1,689.21
				Fund To	- tal:	50,473.07
0	01/23/2014	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	518.43
				Federal	Income Tax Total:	518.43
0 0	01/23/2014 01/23/2014	Contracted Engineering Svcs Contracted Engineering Svcs	FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare El	204.96 47.93
				FICA E	mployee Ded. Total:	252.89
0	01/23/2014 01/23/2014	Contracted Engineering Svcs Contracted Engineering Svcs	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El PR Batch 00002.01.2014 FICA Emplo	47.93 204.96
				FICA E	mployers Share Total:	252.89
0	01/23/2014	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	32.68
				MN Sta	te Retirement Total:	32.68
0	01/24/2014	Contracted Engineering Svcs	Office Supplies	North Image Apparel, Inc.	Fleece Jacket	45.98
				Office S	Supplies Total:	45.98
0	01/23/2014	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	204.25
				PERA E	Employee Ded Total:	204.25
0	01/23/2014 01/23/2014	Contracted Engineering Svcs Contracted Engineering Svcs	PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera additio PR Batch 00002.01.2014 Pera Employ	32.68 204.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				PERA En	nployer Share Total:	236.93
				IBRIE	iproyer share roun.	230.93
0	01/23/2014	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	175.00
				State Inco	ome Tax Total:	175.00
				Fund Tota	al:	1,719.05
72750	01/29/2014	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Fire Station Commissioning Services	4,755.65
				Professio	nal Services Total:	4,755.65
				Fund Tota	al:	4,755.65
72694	01/24/2014	Fire Vehicles Revolving	Furniture & Fixtures	Emergency Response Solutions, L	L Rescue Equipment	4,627.54
				Furniture	& Fixtures Total:	4,627.54
				Fund Tota	al:	4,627.54
72745	01/29/2014	General Fund	209001 - Use Tax Payable	Davis Lock & Safe Inc	Sales/Use Tax	-2.06
72745	01/29/2014	General Fund	209001 - Use Tax Payable	Davis Lock & Safe Inc	Sales/Use Tax	-0.52
0	01/24/2014	General Fund	209001 - Use Tax Payable	Grainger Inc	Use Tax	-1.77
0	01/29/2014	General Fund	209001 - Use Tax Payable	MES, Inc.	Sales/Use Tax	-119.41
0	01/24/2014	General Fund	209001 - Use Tax Payable	Neil Sjostrom	Use Tax	-4.47
72763	01/29/2014	General Fund General Fund	209001 - Use Tax Payable	Sprayer Specialties, Inc.	Sales/Use Tax	-1.47
72733 72739	01/24/2014 01/24/2014	General Fund	209001 - Use Tax Payable 209001 - Use Tax Payable	Trio Supply Company Viking Electric Supply, Inc.	Use Tax Use Tax	-2.73 -3.18
				209001 -	Use Tax Payable Total:	-135.61
0	01/24/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,500.00
0	01/29/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	396.08
0	01/24/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	741.69
0	01/24/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	111.77
0	01/24/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amoun
				211402	- Flex Spending Health Total:	6,249.54
				211102	Tex opending freutin Total.	0,217.5
0	01/29/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	315.35
0	01/29/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,856.71
0	01/29/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	769.24
0	01/24/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	382.00
0	01/29/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	5,000.00
				211403	- Flex Spend Day Care Total:	8,323.30
72751	01/29/2014	General Fund	Clothing	Keeprs Inc	Uniform Supplies	68.28
72736	01/24/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	4.50
72736	01/24/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	4.50
72736	01/24/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	88.48
				Clothin	g Total:	165.76
0	01/24/2014	General Fund	Conferences	Garry Bowman	Conference Registration Reimbursem	30.00
72723	01/24/2014	General Fund	Conferences	Sharon Radd	Training Development	500.00
				Confere	ences Total:	530.00
72745	01/29/2014	General Fund	Contract Maint City Hall	Davis Lock & Safe Inc	Keys	13.36
72745	01/29/2014	General Fund	Contract Maint City Hall	Davis Lock & Safe Inc	Keys	32.00
72745	01/29/2014	General Fund	Contract Maint City Hall	Davis Lock & Safe Inc	Keys	8.02
				Contrac	t Maint City Hall Total:	53.44
0	01/24/2014	General Fund	Contract Maintenance	Alex Air Apparatus, Inc.	Pressure Relief Valve Labor	130.00
72692	01/24/2014	General Fund	Contract Maintenance	Comcast	Cable TV	97.96
72644	01/28/2014	General Fund	Contract Maintenance	Hotsy of Minnesota	Bulk Soap	65.88
72652	01/28/2014	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-Jan	209.04
				Contrac	t Maintenance Total:	502.88
0	01/29/2014	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes-Dec 2013	66.59
72726	01/24/2014	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	274.73
72726	01/24/2014	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	Vehicle Repair	502.94

Amour	Invoice Desc.	Vendor Name	Account Name	Fund Name	Check Date	Check Number
844.2		Contract M				
162.0 503.2		Collins Electrical Construction Co. Collins Electrical Construction Co.	Contract Maintenence Contract Maintenence	General Fund General Fund	01/24/2014 01/29/2014	0 0
	_					
665.2	faintenence Total:	Contract Ma				
21,619.4	Annual Maintenance-2014	Springbrook Software, Inc.	Contractual Maintenance	General Fund	01/24/2014	0
21,619.4	l Maintenance Total:	Contractual				
35,733.4	PR Batch 00002.01.2014 Federal Inco	IRS EFTPS- Non Bank	Federal Income Tax	General Fund	01/23/2014	0
2,716.6	PR Batch 00002.01.2014 Federal Inco	IRS EFTPS- Non Bank	Federal Income Tax	General Fund	01/23/2014	0
38,450.0	Federal Income Tax Total:					
6,735.7	PR Batch 00002.01.2014 FICA Emplo	IRS EFTPS- Non Bank	FICA Employee Ded.	General Fund	01/23/2014	0
588.0	PR Batch 00002.01.2014 FICA Emplo	IRS EFTPS- Non Bank	FICA Employee Ded.	General Fund	01/23/2014	0
4,231.3	PR Batch 00002.01.2014 Medicare El	IRS EFTPS- Non Bank	FICA Employee Ded.	General Fund	01/23/2014	0
365.7	PR Batch 00002.01.2014 Medicare El	IRS EFTPS- Non Bank	FICA Employee Ded.	General Fund	01/23/2014	0
11,920.7	loyee Ded. Total:	FICA Empl				
6,735.7	PR Batch 00002.01.2014 FICA Emplo	IRS EFTPS- Non Bank	FICA Employers Share	General Fund	01/23/2014	0
365.7	PR Batch 00002.01.2014 Medicare El	IRS EFTPS- Non Bank	FICA Employers Share	General Fund	01/23/2014	0
4,231.3	PR Batch 00002.01.2014 Medicare Eı	IRS EFTPS- Non Bank	FICA Employers Share	General Fund	01/23/2014	0
588.0	PR Batch 00002.01.2014 FICA Emplo	IRS EFTPS- Non Bank	FICA Employers Share	General Fund	01/23/2014	0
11,920.7	loyers Share Total:	FICA Empl				
27.1	PR Batch 00002.01.2014 HSA Emplo	Premier Bank	HSA Employee	General Fund	01/24/2014	72720
2,266.4	PR Batch 00002.01.2014 HSA Emplo	Premier Bank	HSA Employee	General Fund	01/24/2014	72720
1.6	PR Batch 00002.01.2014 HSA WI En	Premier Bank	HSA Employee	General Fund	01/24/2014	72720
2,295.2	oyee Total:	HSA Emplo				
3,056.5	PR Batch 00002.01.2014 ICMA Defe	ICMA Retirement Trust 457-30022	ICMA Def Comp	General Fund	01/24/2014	0
18.1	PR Batch 00002.01.2014 ICMA Defe	ICMA Retirement Trust 457-30022'	ICMA Def Comp	General Fund	01/24/2014	0

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				ICMA	Def Comp Total:	3,074.66
72709 72711 72648	01/24/2014 01/24/2014 01/28/2014	General Fund General Fund General Fund	Memberships & Subscriptions Memberships & Subscriptions Memberships & Subscriptions	Metro Cities MN Chapter IAAI MSSA	2014 Dues 2014 Membership Renewal -Loftus Street Superintendents Association M	9,790.00 25.00 50.00
				Memb	erships & Subscriptions Total:	9,865.00
0 0	01/24/2014 01/24/2014	General Fund General Fund	Minnesota Benefit Ded Minnesota Benefit Ded	MN Benefit Association MN Benefit Association	PR Batch 00002.01.2014 Minnesota F PR Batch 00002.01.2014 Minnesota F	32.25 762.97
				Minne	sota Benefit Ded Total:	795.22
0 72706	01/24/2014 01/24/2014	General Fund General Fund	Miscellaneous Miscellaneous	Carolyn Curti William Malinen	HRC Meeting Supplies Reimburseme Additional Severance-HSA Contributi	77.83 590.00
				Misce	llaneous Total:	667.83
0 0	01/23/2014 01/23/2014	General Fund General Fund	MN State Retirement MN State Retirement	MSRS-Non Bank MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ PR Batch 00002.01.2014 Post Employ	2,705.89 235.04
				MN S	tate Retirement Total:	2,940.93
0 0	01/23/2014 01/23/2014	General Fund General Fund	MNDCP Def Comp MNDCP Def Comp	Great West- Non Bank Great West- Non Bank	PR Batch 00002.01.2014 MNDCP D€ PR Batch 00002.01.2014 MNDCP D€	6,917.64 180.39
				MNDe	CP Def Comp Total:	7,098.03
0	01/24/2014	General Fund	Motor Fuel	Yocum Oil	Fuel	12,199.31
				Motor	Fuel Total:	12,199.31
0 72733 72739	01/24/2014 01/24/2014 01/24/2014	General Fund General Fund General Fund	Op Supplies - City Hall Op Supplies - City Hall Op Supplies - City Hall	Grainger Inc Trio Supply Company Viking Electric Supply, Inc.	Bearing Assembly Building Supplies Electrical Supplies	285.05 450.26 524.58
				Op Su	pplies - City Hall Total:	1,259.89
72684 72695	01/24/2014 01/24/2014	General Fund General Fund	Operating Supplies Operating Supplies	Batteries Plus EMP	3V Lithium Thermometers	2.49 389.95

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/24/2014	General Fund	Operating Supplies	Fastenal Company Inc.	Supplies	21.47
0	01/24/2014	General Fund	Operating Supplies	Grainger Inc	Washers	14.44
72748	01/29/2014	General Fund	Operating Supplies	Green Touch Systems, LLC	Road Guard	1,404.87
72701	01/24/2014	General Fund	Operating Supplies	Impressive Print	Catalog	225.00
72759	01/29/2014	General Fund	Operating Supplies	Precise MRM, LLC	Monthly NAF Software	21.16
0	01/24/2014	General Fund	Operating Supplies	SHI International Corp	Toner	124.00
0	01/24/2014	General Fund	Operating Supplies	Neil Sjostrom	Supplies Reimbursement	69.46
72763	01/29/2014	General Fund	Operating Supplies	Sprayer Specialties, Inc.	TeeJet Tips	22.86
72729	01/24/2014	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	286.88
72738	01/24/2014	General Fund	Operating Supplies	VariTech Industries, Inc.	Valve Check	23.68
				Operating	g Supplies Total:	2,606.26
72739	01/24/2014	General Fund	Operating Supplies City Garage	Viking Electric Supply, Inc.	Electrical Supplies	15.91
72739	01/24/2014	General Fund	Operating Supplies City Garage	Viking Electric Supply, Inc.	Electrical Supplies	407.00
				Operating	Supplies City Garage Total:	422.91
0	01/23/2014	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	23,113.78
0	01/23/2014	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	1,743.08
				PERA En	nployee Ded Total:	24,856.86
0	01/23/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	902.49
0	01/23/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	2,555.03
0	01/23/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	31,816.53
0	01/23/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	19.06
				PERA En	nployer Share Total:	35,293.11
0	01/24/2014	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.01.2014 PERA Life	32.00
				PERA Lif	fe Ins. Ded. Total:	32.00
72705	01/24/2014	General Fund	Postage	Mailing Requirements	PI Permit Acct: 2437	200.00
				Postage T	· ·otal:	200.00
0	01/29/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn	I General Civil Matters	1,620.00
0	01/29/2014	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn	I General Civil Matters	14,667.00
72752	01/29/2014	General Fund	Professional Services	Language Line Services	Interpreter Services	17.27
72754	01/29/2014	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	People, Vehicle Searches	96.60

					Invoice Desc.	Amount
72756	01/29/2014	General Fund	Professional Services	Multicare Associates	Medical Tests	219.00
72730	01/24/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	318.75
72730	01/24/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
72730	01/24/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	193.75
72730	01/24/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
72735	01/24/2014	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	115.00
72765	01/29/2014	General Fund	Professional Services	Zahl Petroleum Maintenance Co	Pump Air Motor Replacement	510.49
				Professio	nal Services Total:	17,767.60
0	01/23/2014	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	13,994.36
0	01/23/2014	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	1,034.40
				State Inco	ome Tax Total:	15,028.76
72639	01/28/2014	General Fund	Training	Ehlers & Associates, Inc.	Conference Attendence-Trudgeon	270.00
72697	01/24/2014	General Fund	Training	Hennepin Technical College	Live Burn Training	175.00
0	01/24/2014	General Fund	Training	Lacey Neumann	Training Lunch Reimbursement	9.37
72761	01/29/2014	General Fund	Training	Ramsey County	Range Use	10.00
0	01/29/2014	General Fund	Training	Streicher's	Tactical Gear, Ammunition	11,952.84
				Training '	Total:	12,417.21
0	01/29/2014	General Fund	Utilities	Xcel Energy	Civil Defense	11.10
0	01/29/2014	General Fund	Utilities	Xcel Energy	New Fire Station	4,095.70
0	01/29/2014	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	1,886.57
0	01/29/2014	General Fund	Utilities	Xcel Energy	Street Lights	3,799.33
				Utilities 7	- Fotal:	9,792.70
0	01/29/2014	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	6,561.66
				Utilities -	City Garage Total:	6,561.66
0	01/29/2014	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	5,828.28
				Utilities -	City Hall Total:	5,828.28
0	01/29/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	426.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Utilities -	Old City Hall Total:	426.71
72685	01/24/2014	General Fund	Vehicle Supplies	Boyer Trucks Lauderale	Keys	27.30
0	01/24/2014	General Fund	Vehicle Supplies	Cushman Motor Co Inc	Fuel Tank Lid	154.84
0	01/29/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs-C	-307.45
0	01/29/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	102.60
0	01/29/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs-C	256.07
0	01/29/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	23.00
0	01/29/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	57.50
0	01/29/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	82.28
0	01/24/2014	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	Lamps, Tubing	54.46
0	01/24/2014	General Fund	Vehicle Supplies	Force America, Inc.	Pressure Switch	256.51
72696	01/24/2014	General Fund	Vehicle Supplies	Frontier Ag & Turf	Clamps, Brackets, Rods	172.02
0	01/24/2014	General Fund	Vehicle Supplies	Grainger Inc	Faceshield	68.46
0	01/24/2014	General Fund	Vehicle Supplies	Larson Companies	Filters	878.75
72707	01/24/2014	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	ARG 153 CF	87.77
0	01/24/2014	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	Steel Chain, Anchor	305.14
0	01/24/2014	General Fund	Vehicle Supplies	MES, Inc.	Cut Guide Bar	133.06
0	01/29/2014	General Fund	Vehicle Supplies	MES, Inc.	SIAM 3Way	1,856.31
0	01/24/2014	General Fund	Vehicle Supplies	Midway Ford Co	Battery	121.64
0	01/24/2014	General Fund	Vehicle Supplies	Midway Ford Co	Credit	-18.00
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	244.75
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	96.81
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies-Credit	-14.37
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	124.00
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies-Credit	-15.00
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	26.73
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	63.34
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	14.99
0	01/24/2014	General Fund	Vehicle Supplies	Napa Auto Parts	Vehicle Supplies	32.80
0	01/24/2014	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	Swivel Bolt	129.88
72726	01/24/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Vehicle Repair	319.20
72726	01/24/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Vehicle Repair	133.24
72726	01/24/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Vehicle Repair	48.20
72726	01/24/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	Vehicle Repair	57.28
72727	01/24/2014	General Fund	Vehicle Supplies	Scharber & Sons	Vehicle Supplies	572.29
72731	01/24/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	4 Ply Galaxy Mightymow	230.00
0	01/24/2014	General Fund	Vehicle Supplies	Jonathan Thomalla	Supplies Reimbursement	39.42
72734	01/24/2014	General Fund	Vehicle Supplies	Truck Utilities, Inc.	Cartridge Release Valve	70.24
0	01/24/2014	General Fund	Vehicle Supplies	Ziegler Inc	Mirror	89.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Vehicle	e Supplies Total:	6,575.31
				Fund 1	`otal:	279,115.37
72718 72718	01/24/2014 01/24/2014	General Fund Donations General Fund Donations	K-9 Supplies K-9 Supplies	Petco Animal Supplies, Inc. Petco Animal Supplies, Inc.	K9 Supplies K9 Supplies	94.47 77.72
				K-9 Su	applies Total:	172.19
				Fund 1	Cotal:	172.19
0	01/23/2014	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	492.70
				Federa	l Income Tax Total:	492.70
0 0	01/23/2014 01/23/2014	Golf Course Golf Course	FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare En	319.92 74.81
				FICA I	Employee Ded. Total:	394.73
0 0	01/23/2014 01/23/2014	Golf Course Golf Course	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare En	319.92 74.81
				FICA I	Employers Share Total:	394.73
72720	01/24/2014	Golf Course	HSA Employee	Premier Bank	PR Batch 00002.01.2014 HSA Emple	72.53
				HSA E	Employee Total:	72.53
0	01/24/2014	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30	022' PR Batch 00002.01.2014 ICMA Defe	47.14
				ICMA	Def Comp Total:	47.14
0	01/23/2014	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	56.45
				MN St	ate Retirement Total:	56.45

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	357.15
				PERA E	nployee Ded Total:	357.15
0	01/23/2014 01/23/2014	Golf Course Golf Course	PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Employ PR Batch 00002.01.2014 Pera additio	357.15 57.14
				PERA E	nployer Share Total:	414.29
0	01/23/2014	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	248.65
				State Inc	ome Tax Total:	248.65
0	01/29/2014	Golf Course	Utilities	Xcel Energy	Golf	460.04
				Utilities '	Total:	460.04
				Fund Tot	al:	2,938.41
72637 72638 72640 72642 72643 72645 72645 72646 72647 72649 72650 72651 72653 72654 72655 72656 72657	01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014 01/28/2014	Housing & Redevelopment Agency	Payment to Owners	Nicholas Brandt Randall Brooks William Freeborg Tom Haller Patricia Helmbrecht Monica McCollom Shannon McCutcheon Alford McLevish Cecilia Oberg Joanne Olson Richard Parker James Reichel Kirby Stoll I G Sundber Michael Thomas Jane Wilson	Energy Audit	60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00 60.00
				Payment	to Owners Total:	960.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund 1	· Cotal:	960.00
72688	01/24/2014	Information Technology	Computer Equipment	CDW Government, Inc.	Network UPS	1,006.26
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Garage 401-Carlson	661.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Fire 401-Kendall	661.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Garage 401-Thury	661.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Garage 406-Hopkins	851.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Garage 405-Fish	851.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Garage 403-Zweber	661.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	RV Garage 402-Dolan	661.01
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	1,486.20
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	1,486.20
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	1,900.00
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	129.00
72698	01/24/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	1,018.00
				Compt	ter Equipment Total:	12,032.73
0	01/24/2014	Information Technology	Contract Maintenance	AirWatch, LLC	Mobile Device Management	4,370.00
72688	01/24/2014	Information Technology	Contract Maintenance	CDW Government, Inc.	Annual Service Maint. Lefthand Stora	3,840.00
				Contra	ct Maintenance Total:	8,210.00
0	01/23/2014	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	77.77
0	01/23/2014	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	3,588.86
				Federa	l Income Tax Total:	3,666.63
0	01/23/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	52.71
0	01/23/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	1,938.51
0	01/23/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El	12.33
0	01/23/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	453.36
				FICA I	Employee Ded. Total:	2,456.91
0	01/23/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	12.33
0	01/23/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El	453.36
0	01/23/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	52.71
0	01/23/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	1,938.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				FICA	Employers Share Total:	2,456.91
72693	01/24/2014	Information Technology	Financial Support	Diversified Collection Services	s, Inc PR Batch 00002.01.2014 Financial St	238.07
				Finan	cial Support Total:	238.07
72720	01/24/2014	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.01.2014 HSA Emplo	145.67
				HSA l	Employee Total:	145.67
0	01/24/2014	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30	0022' PR Batch 00002.01.2014 ICMA Defe	325.00
				ICMA	A Def Comp Total:	325.00
72683 72690 72690 0 72700 72737 72743	01/24/2014 01/24/2014 01/24/2014 01/24/2014 01/24/2014 01/24/2014 01/24/2014	Information Technology Information Technology Information Technology Information Technology Information Technology Information Technology	Internet Internet Internet Internet Internet Internet Internet	Anoka County Treasury Depart City of North St. Paul City of North St. Paul Cologix, Inc Hurricane Electric US Internet XO Communications Inc.	tmen February 2014 Broadband Data Center Interconnects Billing Interconnects Fiber Cross Connect Transit Service Monthly Monthly DNS Hosting Internet	75.00 600.00 1,900.00 450.00 500.00 20.00 1,005.62
				Intern	et Total:	4,550.62
0	01/23/2014	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	316.12
				MN S	tate Retirement Total:	316.12
72688	01/24/2014	Information Technology	Operating Supplies	CDW Government, Inc.	Lake Elmo AC Adapter	54.90
				Opera	ting Supplies Total:	54.90
72688	01/24/2014	Information Technology	Other Improvements	CDW Government, Inc.	iPads for MDM Trials	1,339.66
				Other	Improvements Total:	1,339.66
0	01/23/2014	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	1,851.24
				PERA	Employee Ded Total:	1,851.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014 01/23/2014	Information Technology Information Technology	PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera additio PR Batch 00002.01.2014 Pera Emplo	296.17 1,851.24
				PERA E	nployer Share Total:	2,147.41
0 0	01/23/2014 01/23/2014	Information Technology Information Technology	State Income Tax State Income Tax	MN Dept of Revenue-Non Bank MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom PR Batch 00002.01.2014 State Incom	32.55 1,411.64
				State Inc	ome Tax Total:	1,444.19
				Fund Tot	al:	41,236.06
72686	01/24/2014	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	27.15
				Contract	Maintenance Total:	27.15
0 0	01/23/2014 01/23/2014	License Center License Center	Federal Income Tax Federal Income Tax	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco PR Batch 00002.01.2014 Federal Inco	338.05 2,600.23
				Federal I	ncome Tax Total:	2,938.28
0 0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	License Center License Center License Center License Center	FICA Employee Ded. FICA Employee Ded. FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare En PR Batch 00002.01.2014 Medicare En	1,511.97 264.33 353.61 61.81
				FICA En	nployee Ded. Total:	2,191.72
0 0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	License Center License Center License Center License Center	FICA Employers Share FICA Employers Share FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare En PR Batch 00002.01.2014 Medicare En PR Batch 00002.01.2014 FICA Emplo	1,511.97 61.81 353.61 264.33
				FICA En	nployers Share Total:	2,191.72
72720 72720	01/24/2014 01/24/2014	License Center License Center	HSA Employee HSA Employee	Premier Bank Premier Bank	PR Batch 00002.01.2014 HSA Emple PR Batch 00002.01.2014 HSA Emple	56.18 13.66
				HSA Em	ployee Total:	69.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/24/2014	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2014 Minnesota I	101.67
				Minneso	a Benefit Ded Total:	101.67
0	01/23/2014	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	48.06
0	01/23/2014	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Emplo	254.04
				MN State	e Retirement Total:	302.10
0	01/23/2014	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De	46.98
				MNDCP	Def Comp Total:	46.98
0	01/23/2014	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	1,558.91
0	01/23/2014	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	272.02
				PERA Ei	nployee Ded Total:	1,830.93
0	01/23/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	249.42
0	01/23/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	272.02
0	01/23/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	1,558.91
0	01/23/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	43.52
				PERA Ei	nployer Share Total:	2,123.87
0	01/24/2014	License Center	Professional Services	Quicksilver Express Courier	Courier Service	216.47
				Professio	nal Services Total:	216.47
0	01/23/2014	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	1,095.88
0	01/23/2014	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	172.67
				State Inc.	ome Tax Total:	1,268.55
0	01/29/2014	License Center	Transportation	Bridget Koeckeritz	Mileage Reimbursement	75.15
				Transpor	tation Total:	75.15
0	01/29/2014	License Center	Utilities	Xcel Energy	Motor Vehicle	348.55

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Utilities To	otal:	348.55
				Fund Total	l:	13,732.98
72633 72634 72635 72636	01/23/2014 01/23/2014 01/23/2014 01/23/2014	Multi-Family&Housing Program Multi-Family&Housing Program Multi-Family&Housing Program Multi-Family&Housing Program	Land Purchase Land Purchase Land Purchase Land Purchase	Ethel May & James Richard Armbru Kennedy & Graven, Chartered Ramsey County Recorder Ramsey County Treasurer	Purchase of 1840 Hamline Purchase of 1840 Hamline Escrow Recording & Conservation Fees-1840 Purchase of 1840 Hamline	96,485.17 500.00 101.00 333.20
				Land Purc	hase Total:	97,419.37
				Fund Total	I:	97,419.37
72725	01/24/2014	Municipal Jazz Band	Operating Supplies	Richfield Bus Company	Roseville Band Transportation-Feb 20	845.00
				Operating Supplies Total:		
				Fund Total	l:	845.00
0 0	01/23/2014 01/23/2014	P & R Contract Mantenance P & R Contract Mantenance	Federal Income Tax Federal Income Tax	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco PR Batch 00002.01.2014 Federal Inco	34.45 2,318.19
				Federal Inc	come Tax Total:	2,352.64
0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	P & R Contract Mantenance	FICA Employee Ded. FICA Employee Ded. FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare El PR Batch 00002.01.2014 Medicare El	37.34 1,159.89 8.73 271.26
				FICA Emp	bloyee Ded. Total:	1,477.22
0 0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	P & R Contract Mantenance	FICA Employers Share FICA Employers Share FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare En PR Batch 00002.01.2014 Medicare En PR Batch 00002.01.2014 FICA Emplo	1,159.89 271.26 8.73 37.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				FICA E	mployers Share Total:	1,477.22
72720 72720 72720	01/24/2014 01/24/2014 01/24/2014	P & R Contract Mantenance P & R Contract Mantenance P & R Contract Mantenance	HSA Employee HSA Employee HSA Employee	Premier Bank Premier Bank Premier Bank	PR Batch 00002.01.2014 HSA WI En PR Batch 00002.01.2014 HSA Emple PR Batch 00002.01.2014 HSA Emple	33.00 194.23 17.30
				HSA E	nployee Total:	244.53
0 0	01/23/2014 01/23/2014	P & R Contract Mantenance P & R Contract Mantenance	MN State Retirement MN State Retirement	MSRS-Non Bank MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ PR Batch 00002.01.2014 Post Employ	192.46 6.81
				MN Sta	te Retirement Total:	199.27
0	01/23/2014	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP Dε	80.00
				MNDC	P Def Comp Total:	80.00
0 0	01/23/2014 01/23/2014	P & R Contract Mantenance P & R Contract Mantenance	PERA Employee Ded PERA Employee Ded	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo PR Batch 00002.01.2014 Pera Emplo	42.53 1,202.85
				PERA I	Employee Ded Total:	1,245.38
0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	P & R Contract Mantenance	PERA Employer Share PERA Employer Share PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Employ PR Batch 00002.01.2014 Pera additio PR Batch 00002.01.2014 Pera Employ PR Batch 00002.01.2014 Pera additio	42.53 6.81 1,202.85 192.46
				PERA I	Employer Share Total:	1,444.65
0	01/29/2014	P & R Contract Mantenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	24.33
				Rental	- Fotal:	24.33
0 0	01/23/2014 01/23/2014	P & R Contract Mantenance P & R Contract Mantenance	State Income Tax State Income Tax	MN Dept of Revenue-Non Bank MN Dept of Revenue-Non Bank		993.46 20.10
				State In	come Tax Total:	1,013.56
0	01/29/2014	P & R Contract Mantenance	Utilities	Xcel Energy	P&R	1,163.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Utiliti	es Total:	1,163.35
				Fund	Total:	10,722.15
72747 72747 72747 0 0	01/29/2014 01/29/2014 01/29/2014 01/29/2014 01/29/2014	Parks & Recreation Vehicle Rev Parks & Recreation Vehicle Rev Parks & Recreation Vehicle Rev Parks & Recreation Vehicle Rev Parks & Recreation Vehicle Rev	Skating Furniture & Fixtures Skating Furniture & Fixtures Skating Furniture & Fixtures Skating Furniture & Fixtures Skating Furniture & Fixtures	General Office Products Comp General Office Products Comp General Office Products Comp Kaiser Manufacturing, Inc. Kaiser Manufacturing, Inc.	any Sales Tax	7,422.45 546.19 522.13 9,928.00 682.55
				Skatin	ng Furniture & Fixtures Total:	19,101.32
				Fund	Total:	19,101.32
0	01/29/2014	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Qu	inn I Vehicle Forfeiture	199.88
				Profe	ssional Services Total:	199.88
				Fund	Total:	199.88
0	01/23/2014	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	303.50
				Feder	al Income Tax Total:	303.50
0	01/23/2014	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	30.87
				FICA	Employee Ded. Total:	30.87
0	01/23/2014	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	30.87
				FICA	Employers Share Total:	30.87
0	01/23/2014	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	21.67
				MN S	tate Retirement Total:	21.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP Dε	1.01
				MNDCF	Def Comp Total:	1.01
0	01/23/2014	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	221.09
				PERA E	mployee Ded Total:	221.09
0	01/23/2014	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	331.64
				PERA E	mployer Share Total:	331.64
0	01/23/2014	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	113.46
				State Inc	ome Tax Total:	113.46
				Fund To	tal:	1,054.11
72760	01/29/2014	Recreation Fund	Advertising	Press Publications	Winter Fun Advertising	286.00
				Advertis	ing Total:	286.00
72641	01/28/2014	Recreation Fund	Building Rental	Grandview Town Homes	Damage Deposit Refund	20.89
				Building	Rental Total:	20.89
72716	01/24/2014	Recreation Fund	Collected Insurance Fee	Rebecca Olson	Volleyball League Refund	10.00
				Collecte	d Insurance Fee Total:	10.00
0	01/23/2014 01/23/2014	Recreation Fund Recreation Fund	Federal Income Tax Federal Income Tax	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	471.64 4,283.73
U	01/23/2014	recreation 1 und	reactar meonic rax		Income Tax Total:	4,755.37
				1 oderar 1		.,,,,,,,,
0	01/23/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	2,723.00
0	01/23/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	669.17
0	01/23/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El	156.55
0	01/23/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	636.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				FICA E	- Employee Ded. Total:	4,185.50
0	01/23/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare E	156.55
0	01/23/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	2,723.00
0	01/23/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	636.78
0	01/23/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	669.17
				FICA E	Employers Share Total:	4,185.50
72708	01/24/2014	Recreation Fund	Financial Support	Messerli & Kramer PA	PR Batch 00002.01.2014 Financial St	402.51
				Financi	al Support Total:	402.51
72720	01/24/2014	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.01.2014 HSA Emplo	314.27
				HSA E	mployee Total:	314.27
0	01/24/2014	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-300	022' PR Batch 00002.01.2014 ICMA Defe	631.38
0	01/24/2014	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-300)22' PR Batch 00002.01.2014 ICMA Defe	5.84
				ICMA	Def Comp Total:	637.22
72746 72710	01/29/2014 01/24/2014	Recreation Fund Recreation Fund	Memberships & Subscriptions Memberships & Subscriptions	Tony Fragnito MIAMA	2013 Softball Tournament League Fee Annual Dues-2014	160.00 150.00
				Membe	erships & Subscriptions Total:	310.00
0	01/24/2014	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2014 Minnesota I	405.22
				Minnes	ota Benefit Ded Total:	405.22
0	01/23/2014 01/23/2014	Recreation Fund Recreation Fund	MN State Retirement MN State Retirement	MSRS-Non Bank MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ PR Batch 00002.01.2014 Post Employ	19.95 396.07
				MN Sta	ate Retirement Total:	416.02
0	01/23/2014	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De	3.61
0	01/23/2014	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP D€	1,572.09

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				MNDCP I	ef Comp Total:	1,575.70
0	01/24/2014	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	576.68
				Operating	Supplies Total:	576.68
0	01/23/2014 01/23/2014	Recreation Fund Recreation Fund	PERA Employee Ded PERA Employee Ded	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo PR Batch 00002.01.2014 Pera Emplo	311.24 2,602.57
				PERA Em	ployee Ded Total:	2,913.81
0	01/23/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	416.39
0	01/23/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	311.24
0	01/23/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	49.83
0	01/23/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	2,602.57
				PERA Em	ployer Share Total:	3,380.03
0	01/24/2014	Recreation Fund	Professional Services	Gaedy Bindoula	Basketball Timekeeper	80.00
72687	01/24/2014	Recreation Fund	Professional Services	John Burmeister	Basketball Timekeeper	40.00
0	01/29/2014	Recreation Fund	Professional Services	Deborah Cash	Mileage Reimbursement	181.37
72703	01/24/2014	Recreation Fund	Professional Services	Emily Johnson	Basketball Timekeeper	50.00
72704	01/24/2014	Recreation Fund	Professional Services	Collin James Kiley	Basketball Timekeeper	80.00
0	01/29/2014	Recreation Fund	Professional Services	Mathias Langhorst	Basketball Timekeeper	40.00
72753	01/29/2014	Recreation Fund	Professional Services	Jessica Lee	Music Classes-Fall 2013	700.00
0	01/24/2014	Recreation Fund	Professional Services	Willie McCray	Referees, Scorekeepers	1,090.00
0	01/24/2014	Recreation Fund	Professional Services	Willie McCray	Referees, Scorekeepers	1,040.00
0	01/24/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	342.00
0	01/24/2014	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	826.50
72716	01/24/2014	Recreation Fund	Professional Services	Rebecca Olson	Volleyball League Refund	320.60
72721	01/24/2014	Recreation Fund	Professional Services	Bill Pringle	Boomball Officiating	143.00
0	01/24/2014	Recreation Fund	Professional Services	Kristina Rude	Basketball Timekeeper	50.00
72728	01/24/2014	Recreation Fund	Professional Services	George Sigstad	Broomball Officiating	143.00
72764	01/29/2014	Recreation Fund	Professional Services	St. Anthony-New Brighton Comm.	Holidazzle Senior Trip-2013	182.34
				Profession	al Services Total:	5,308.81
72716	01/24/2014	Recreation Fund	Professional Svcs	Rebecca Olson	Volleyball League Refund	10.00
				Profession	al Svcs Total:	10.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
72716	01/24/2014	Recreation Fund	Sales Tax Payable	Rebecca Olson	Volleyball League Refund	9.40
				Sales Tax	Payable Total:	9.40
0 0	01/23/2014 01/23/2014	Recreation Fund Recreation Fund	State Income Tax State Income Tax	MN Dept of Revenue-Non Bank MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom PR Batch 00002.01.2014 State Incom	245.13 1,737.48
				State Inco	me Tax Total:	1,982.61
72764	01/29/2014	Recreation Fund	Transportation	St. Anthony-New Brighton Comm.	Holidazzle Senior Trip-2013	213.84
				Transporta	ation Total:	213.84
0	01/24/2014	Recreation Fund	Use Tax Payable	Fikes, Inc.	Use Tax	-2.88
				Use Tax P	'ayable Total:	-2.88
0 0	01/29/2014 01/29/2014	Recreation Fund Recreation Fund	Utilities Utilities	Xcel Energy Xcel Energy	Natuare Center Skating Center	840.28 23,659.42
				Utilities T	otal:	24,499.70
				Fund Tota	- 1:	56,396.20
0	01/29/2014	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-Dec 2013	4,743.54
				Employer	Insurance Total:	4,743.54
72691	01/24/2014	Risk Management	Insurance	CNA Surety	Bond/Policy: 61909195	100.00
				Insurance	Total:	100.00
				Fund Tota	- I:	4,843.54
0	01/23/2014 01/23/2014	Sanitary Sewer Sanitary Sewer	Federal Income Tax Federal Income Tax	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco PR Batch 00002.01.2014 Federal Inco	110.93 1,767.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Federal In	come Tax Total:	1,877.93
0	01/23/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	809.11
0	01/23/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	31.82
0	01/23/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El	14.07
0	01/23/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Ei	189.94
				FICA Emp	ployee Ded. Total:	1,044.94
0	01/23/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	809.11
0	01/23/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	189.94
0	01/23/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	14.07
0	01/23/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emple	31.82
				FICA Emp	oloyers Share Total:	1,044.94
0	01/24/2014	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2014 ICMA Defe	2.76
0	01/24/2014	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2014 ICMA Defe	32.26
				ICMA De	f Comp Total:	35.02
72732	01/24/2014	Sanitary Sewer	Memberships & Subscriptions	SUSA	2014 Membership Dues	250.00
				Membersh	nips & Subscriptions Total:	250.00
0	01/24/2014	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.01.2014 Minnesota I	21.59
				Minnesota	Benefit Ded Total:	21.59
0	01/23/2014	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	10.33
0	01/23/2014	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	129.89
				MN State	Retirement Total:	140.22
0	01/23/2014	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De	3.71
0	01/23/2014	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De	228.78
				MNDCP I	- Def Comp Total:	232.49
0	01/23/2014	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	64.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Employ	812.07
				PERA E	mployee Ded Total:	876.53
0	01/23/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	64.46
0	01/23/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	812.07
0	01/23/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	10.33
0	01/23/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	129.89
				PERA E	mployer Share Total:	1,016.75
72755	01/29/2014	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environme	ent SAC Charges-Dec 2013	48,213.00
				Sewer S.	AC Charges Total:	48,213.00
0	01/23/2014	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	667.74
0	01/23/2014	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	47.37
				State Inc	come Tax Total:	715.11
0	01/29/2014	Sanitary Sewer	Utilities	Xcel Energy	Sewer	64.67
				Utilities	Total:	64.67
				Fund To	tal:	55,533.19
0	01/23/2014	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	84.93
				Federal I	Income Tax Total:	84.93
0	01/23/2014	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emple	48.45
0	01/23/2014	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare E	11.32
				FICA En	nployee Ded. Total:	59.77
0	01/23/2014	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	48.45
0	01/23/2014	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	11.32
				FICA En	nployers Share Total:	59.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Emplo	7.69
				MN State	e Retirement Total:	7.69
0	01/23/2014	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	48.00
				PERA E	mployee Ded Total:	48.00
0	01/23/2014	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	48.00
0	01/23/2014	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	7.69
				PERA E	mployer Share Total:	55.69
0	01/23/2014	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	39.42
				State Inc	ome Tax Total:	39.42
				Fund Tot	tal:	355.27
0	01/23/2014	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	1,114.11
0	01/23/2014	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	111.77
				Federal I	ncome Tax Total:	1,225.88
0	01/23/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emple	696.75
0	01/23/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emple	72.26
0	01/23/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare E	162.96
0	01/23/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare E ₁	16.90
				FICA En	nployee Ded. Total:	948.87
0	01/23/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emple	696.75
0	01/23/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El	16.90
0	01/23/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	162.96
0	01/23/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	72.26
				FICA En	nployers Share Total:	948.87
0	01/23/2014	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	107.32
0	01/23/2014	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	12.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				MN State	e Retirement Total:	119.52
0 0	01/23/2014 01/23/2014	Storm Drainage Storm Drainage	MNDCP Def Comp MNDCP Def Comp	Great West- Non Bank Great West- Non Bank	PR Batch 00002.01.2014 MNDCP Dε PR Batch 00002.01.2014 MNDCP Dε	8.66 1.34
				MNDCP	Def Comp Total:	10.00
0	01/23/2014	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	76.31
0	01/23/2014	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	670.72
				PERA E	mployee Ded Total:	747.03
0	01/23/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	76.31
0	01/23/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	12.20
0	01/23/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Employ	670.72
0	01/23/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	107.32
				PERA E	nployer Share Total:	866.55
72749	01/29/2014	Storm Drainage	Professional Services	Hydromethods, LLC	Drainage Analysis-Manson/Troseth	805.00
72749	01/29/2014	Storm Drainage	Professional Services	Hydromethods, LLC	Drainage Analysis-Roselawn/Ruggles	280.00
0	01/29/2014	Storm Drainage	Professional Services	SEH, Inc	NPDES Reauthorization Application	3,152.86
				Profession	onal Services Total:	4,237.86
0	01/23/2014	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	516.45
0	01/23/2014	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	51.79
				State Inc	ome Tax Total:	568.24
0	01/29/2014	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	-29.46
				Utilities	Total:	-29.46
				Fund Tot	al:	9,643.36
72757	01/20/2014	Street Construction	2012 DMD	North Valler I	Mill & Overlay	12 040 06
72757 72757	01/29/2014 01/29/2014	Street Construction	2013 PMP 2013 PMP	North Valley, Inc.	Mill & Overlay	13,040.96
14131	01/29/2014	Street Construction	ZUI 5 PIVIP	North Valley, Inc.	Mill & Overlay	34,157.59

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				2013	PMP Total:	47,198.55
72744	01/29/2014	Street Construction	Cty D, Lexington to Victoria	City of Shoreview	County Road D Reconstruction Project	439,023.56
				Cty I	D, Lexington to Victoria Total:	439,023.56
72744	01/29/2014	Street Construction	Eng Svcs, Cty D & Lexington	City of Shoreview	County Road D Reconstruction Project	17,473.21
				Eng	Svcs, Cty D & Lexington Total:	17,473.21
				Fund	Total:	503,695.32
0	01/23/2014	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	463.55
				Fede	ral Income Tax Total:	463.55
0 0	01/23/2014 01/23/2014	Telecommunications Telecommunications	FICA Employee Ded. FICA Employee Ded.	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo PR Batch 00002.01.2014 Medicare En	401.92 94.01
				FICA	Employee Ded. Total:	495.93
0 0	01/23/2014 01/23/2014	Telecommunications Telecommunications	FICA Employers Share FICA Employers Share	IRS EFTPS- Non Bank IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El PR Batch 00002.01.2014 FICA Emplo	94.01 401.92
				FICA	A Employers Share Total:	495.93
72720	01/24/2014	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.01.2014 HSA Emplo	8.16
				HSA	Employee Total:	8.16
0	01/23/2014	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ	65.29
				MN	State Retirement Total:	65.29
0	01/23/2014	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De	458.68
				MNI	OCP Def Comp Total:	458.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/23/2014	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	407.98
				PERA E	nployee Ded Total:	407.98
0	01/23/2014	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera additio	65.29
0	01/23/2014	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo	407.98
				PERA E	mployer Share Total:	473.27
0	01/24/2014	Telecommunications	Printing	Greenhaven Printing	Jan/Feb Newsletter Printing	5,944.00
				Printing '	Total:	5,944.00
0	01/23/2014	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom	214.68
				State Inc	ome Tax Total:	214.68
				Fund Tot	al:	9,027.47
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	53.79
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	196.14
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	307.88
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	80.52
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	37.74
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	106.36
72689	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	89.78
72702	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	329.79
72742	01/24/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage	64.13
				PSTN-PI	RI Access/DID Allocation Total:	1,427.17
				Fund Tot	al:	1,427.17
0	01/29/2014	TIF #19 Applewood Point II	Professional Services	Ratwik, Roszak & Maloney, PA	Twin Lakes Pkwy/Mt. Ridge Road Co	187.98
				Profession	onal Services Total:	187.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Fund Tota	d:	187.98
72699	01/24/2014	Water Fund	Accounts Payable	KYLE HOFFMAN	Refund Check	9.50
72715 72717	01/24/2014 01/24/2014	Water Fund Water Fund	Accounts Payable Accounts Payable	MS RELOCATION SERVICES KATHY PAPAGIANNOPOULOS	Refund Check Refund Check	119.52 14.78
				Accounts	Payable Total:	143.80
0	01/24/2014	Water Fund	Clothing	Michael Ross	Uniform Reimbursement Per Union C	132.99
				Clothing T	· Γotal:	132.99
72744	01/29/2014	Water Fund	Cty D, Lexington to Victoria	City of Shoreview	County Road D Reconstruction Projec	1,305.00
				Cty D, Le	xington to Victoria Total:	1,305.00
0	01/23/2014	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	114.35
0	01/23/2014	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Federal Inco	1,891.74
				Federal In	come Tax Total:	2,006.09
0	01/23/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	972.75
0	01/23/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	59.09
0	01/23/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	227.52
0	01/23/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	13.82
				FICA Em	ployee Ded. Total:	1,273.18
0	01/23/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	972.75
0	01/23/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare El	13.82
0	01/23/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 Medicare Eı	227.52
0	01/23/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.01.2014 FICA Emplo	59.09
				FICA Em	ployers Share Total:	1,273.18
72720	01/24/2014	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.01.2014 HSA Emplo	48.56
				HSA Emp	oloyee Total:	48.56
0	01/24/2014	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	2' PR Batch 00002.01.2014 ICMA Defe	5.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	01/24/2014	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.01.2014 ICMA Defe	59.86
				ICMA De	f Comp Total:	64.98
0 0	01/23/2014 01/23/2014	Water Fund Water Fund	MN State Retirement MN State Retirement	MSRS-Non Bank MSRS-Non Bank	PR Batch 00002.01.2014 Post Employ PR Batch 00002.01.2014 Post Employ	9.71 156.23
				MN State	Retirement Total:	165.94
0 0	01/23/2014 01/23/2014	Water Fund Water Fund	MNDCP Def Comp MNDCP Def Comp	Great West- Non Bank Great West- Non Bank	PR Batch 00002.01.2014 MNDCP De PR Batch 00002.01.2014 MNDCP De	204.35 6.88
				MNDCP I	Def Comp Total:	211.23
0	01/29/2014	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	1,064.38
				Operating	Supplies Total:	1,064.38
0 0	01/23/2014 01/23/2014	Water Fund Water Fund	PERA Employee Ded PERA Employee Ded	PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo PR Batch 00002.01.2014 Pera Emplo	60.72 976.34
				PERA Em	ployee Ded Total:	1,037.06
0 0 0 0	01/23/2014 01/23/2014 01/23/2014 01/23/2014	Water Fund Water Fund Water Fund Water Fund	PERA Employer Share PERA Employer Share PERA Employer Share PERA Employer Share	PERA-Non Bank PERA-Non Bank PERA-Non Bank PERA-Non Bank	PR Batch 00002.01.2014 Pera Emplo PR Batch 00002.01.2014 Pera Emplo PR Batch 00002.01.2014 Pera additio PR Batch 00002.01.2014 Pera additio	60.72 976.34 9.71 156.23
				PERA Em	ployer Share Total:	1,203.00
0	01/23/2014 01/23/2014	Water Fund Water Fund	State Income Tax State Income Tax	MN Dept of Revenue-Non Bank MN Dept of Revenue-Non Bank	PR Batch 00002.01.2014 State Incom PR Batch 00002.01.2014 State Incom	750.61 45.40
				State Inco	me Tax Total:	796.01
72712	01/24/2014	Water Fund	State surcharge - Water	MN Dept of Health	Water Supply Connection Fee -4th Qt	16,305.45
				State surch	narge - Water Total:	16,305.45
0	01/29/2014	Water Fund	Utilities	Xcel Energy	Water Tower	4,841.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
				Utilities	Total:	4,841.54
0	01/29/2014 01/29/2014	Water Fund Water Fund	Water Meters Water Meters	Ferguson Waterworks #2516 Ferguson Waterworks #2516	R450 Data Collector Installed including Sales Tax	18,500.00 1,271.88
				Water N	deters Total:	19,771.88
				Fund To	otal:	51,644.27
				Report	Fotal:	1,226,952.87

Date: 02/10/2014

Item No.: 7.b

Department Approval

City Manager Approval

Cttyl K. mill

Item Description: Approve 2014 Business and Other Licenses and Permits

1 BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

6 Misty Meier

5

15 16 17

2526

- 7 Optimal Wellness Solutions
- 8 2233 N. Hamline Avenue
- 9 Roseville, MN 55113

11 Brittney Sarchet

- 12 Massage Xcape
- 13 1767 Lexington Avenue N
- 14 Roseville, MN 55113

18 POLICY OBJECTIVE

19 Required by City Code

20 FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

22 STAFF RECOMMENDATION

23 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff

recommends approval of the license(s).

REQUESTED COUNCIL ACTION

27 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications

Attachment A



Finance Department, License Division 2660 Civic Center Drive, Roseville, MN 55113 (651) 792–7036

		Ma	ssage Thera	pist Licen	se						
	New License	☐ Renewal	(Please Print	Clearly)							
	Por License Year En	ding June 30, <u>2</u> ¢	14								
	1. Full Legal Nam	e (Please Print)	Meier	Mic (First)		(Mäddle	<u>,e</u>				
	2. Home Address_	(Street)	1	(City)	6	State)	(Zip)				
	3. Telephone			12 Call □	Home [] Work					
	4. Date of Birth (r	nm/dd/yyyy)					4 4				
	5. Driver's License	Number			Stm	e of Issunace_	M/V				
	6. Ethnicity:										
	7. Sex:			_	.,						
	8. Email Address	_ •									
	9. Have you ever a	used or been known i	by any name other t es, List each full nar	han me legal nam ne along with dan	e given in no a and places	mber 1 above? where used.					
				•••							
	10 N . 1.11	. 50 5 43	e 200 17		T. A						
	10. Numer and adds	al Wallace	Assage Therapy Es	Himseneni et we	- 222	3 Note	amline	Ave	Rosen	ille MA	1 55113
	11. Have your field	ngy previous massag	e theragist licenses	? If yes, in which				, ,		,	
	To Ves_1	ALNT P	auL	No							
	12. If you answered not renewed?			vious massage the	tabiat ncense	s revoked, susp	ended or				
	If yes, explain is	Yes 🛮 Yes 🖟									
	By signing below yo Department to run y	on certify that the abo	ove information is c he required backgro	orrect and authori and checks.	ze the City o	f Roseville Poli	CE				
						me /. 27		1			
	Signature	4	1.11 1 10	arm t . E			'	<i>f</i>			
	Please print this for from a school of ma work as described in	ssage therapy includ	ing proof of a minic	num of 600 hours	in successfo						
	License Fee is \$189 Make checks payal		wille.								
	materi treptus payer	int the Carl de nature	, Mary								
apist.pdf							Open	n with			



Finance Department, License Division 2660 Civic Center Drive, Roseville, MN 55113 (651) 792-7036

Massage Therapist License

M	New License	Renewal	(Please Prin	ıt Clearly)			
			314				
		ding June 30,(Sarchet		Bothson.	Cliza	hall.
1.	Full Legal Name	e (Please Print)	(Last)		(First)	' (Mid	Idle)
2.	Home Address_	(Street)			(Cirty)	(State)	(Zip)
3.	Telephone			[2] Ce 11	☐ Home	☐ Work	
4.	Date of Birth (n	nn/dd/yyyy)	<u> </u>				
5.	Driver's License	: Number				State of Issuance	MN
6.	Ethnicity:						
7.	Sex:						
8.	Email Address	_	- 1				
9,	Have you ever u		n by any name other Yes, List each full na				e?
10.			Massage Therapy E				
	1,1022V	ge xcapi	e, 1767 le	<u>xinaton</u>	Ave N,	Roscville, 1	1N
11.	Have you held a Yes 500	my previous massa UNCU, TA	nge therapist licenses		twhich city wer □ No	e you li censed?	
12.	not renewed?		above, were any pre No \[\sum N/A \] te page.	vious mass	sage therapist li	renses revoked, su	spended or
By Dep	signing below you	n certify that the al	pove information is the required backgr	correct and ound check	authorize the C	ity of Roseville P	olice
Sig	nature <u></u>	100				Date 1/27	4

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville

Date: 02/10/14

Item No.: 7.c

Department Approval

City Manager Approval

Item Description: Adopt a Resolution to Approve 2014 Apportionment of Assessments

1 BACKGROUND

2 Whenever the legal description of property changes, it is necessary to reassign previously levied

- assessments remaining on the property to the proper frontage or area of the new lot or lots. This
- 4 is called "Reapportionment of Assessments." This typically happens when a property is
- subdivided or an easement is recorded on the property. The City Council must approve all
- 6 reapportionments.

7

- 8 Until 1993, each reapportionment was done with a separate Council Action request and
- 9 Resolution. The need to process separate reapportionments was very costly and time consuming.
- In the past, there have been as many as 30 reapportionments in a single year. By adopting one
- resolution authorizing the Public Works Director to reapportion the assessments, we are saving
- the City time and money.

13 POLICY OBJECTIVE

- The City Council must approve the reapportionment of levied assessments for property
- subdivisions. The engineering staff does the calculations to reapportion the assessments and
- processes all support documentation for each request.

17 STAFF RECOMMENDATION

- This system has been used since 1993 and has worked well. It is the staff recommendation to
- continue this action for 2014.

20 REQUESTED COUNCIL ACTION

- Approval of a resolution authorizing the Public Works Director to reapportion assessments in
- 22 2014.

23

Prepared by: Sally Ricard, Department Assistant

Attachments: A: Resolution

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * * * * * * * * *

1	Pursuant to due of	call and notice thereof, a	regular meeting of the City Council of the City
2			ota was duly held on the 10 th day of February,
3	2014, at 6:30 p.n		
4	, 1		
5	The following m	embers were present	and the following members were absent: .
6	C	1	
7	Member	introduced the foll	lowing resolution and moved its adoption:
8			·
9			
10		RESO	LUTION No.
11			
12	RF	ESOLUTION RELATI	NG TO APPORTIONMENT OF
13		ASSESSMENTS	FOR THE YEAR 2014
14			
15	BE IT RESOLV	ED by the City Council of	of the City of Roseville, as follows:
16			
17			ious improvements in the City of Roseville were
18	certified to the C	County Auditor of the Co	ounty of Ramsey, and since the certifications, a
19	number of parce	ls of property contained	within said assessment rolls have been divided
20	and conveyed, ar	nd	
21			
22		•	apportionment of the original assessments be
23			Roseville in order that the proper assessment can
24	be extended by the	ne County Auditor again	st each parcel of property thereafter, and
25			
26		-	requests to apportion the original assessments on
27	numerous parcel	s received by the City of	Roseville, and
28	HHIEDE (G)	111	
29	,	_	ent to allow the Public Works Director or his
30			ssessments in as much as the City Council of the
31	City of Roseville	approves all apportionm	nent prepared by city staff when requested,
32	NOW THEFE		Cal C' CD 'H I I I I I I I
33	,		of the City of Roseville does hereby authorize the
34			personnel to make the apportionment of original
35	assessment again	ist all of the requested pro	operties for the year of 2014.
36	The City Man-	rom of the City of Deer-	ville is howelve outhonized to measure a service of
37			ville is hereby authorized to prepare a certified
38		runon and to certify the	same to the County Auditor of Ramsey County,
39	Minnesota.		

40	
41	The motion for the adoption of the foregoing resolution was duly seconded by Member
42	and upon a vote being taken thereon, the following voted in favor thereof:
43	and the following voted against the same: .
44	
45	WHEREUPON said resolution was declared duly passed and adopted.

	pportionment of Assessments
--	-----------------------------

STATE OF MINNESOTA)
) s:
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 10th day of February, 2014, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 10th day of February, 2014.

Patrick Trudgeon, Interim City Manager

(SEAL)

Date: 02/10/14 Item No.: 7.d

Department Approval

City Manager Approval

Item Description:

Establish a Public Hearing on February 24, 2014 regarding the Lake Owasso Safe Boating Association's Request for Placement of Water Ski Course and Jump on Lake Owasso

1 BACKGROUND

- 2 In 1997 the Lake Owasso Task Force presented a series of recommendations to the City Council.
- The Council, in the resolution taking action on the recommendations, agreed it would be the
- 4 policy of the City to provide for public comment at Council meetings regarding requests for
- 5 permits on the Lake.

6 POLICY OBJECTIVE

- 7 The Lake Owasso Safe Boating Association requests approval for placement of a water ski
- 8 course and jump in the same locations as in forty-six years.

9 **BUDGET IMPLICATIONS**

There are no financial impacts to the City

11 STAFF RECOMMENDATION

- 12 It is recommended the Council establish a public hearing for the February 24, 2014, meeting to
- provide for public input. Affected Roseville residents on the Lake will be notified.

14 REQUESTED COUNCIL ACTION

- Motion establishing a public hearing for the City Council meeting of February 24, 2014, to
- provide for public comment regarding placement of a water ski course and jump on Lake
- Owasso for the 2014 season.

Prepared by: Lt. Lorne Rosand

Attachments: A: Copy of Certificate of Insurance

CERTIFICATE OF INSURANCE

DATE: 12/17/2013

CERTIFICATE NUMBER: 20131217216308

AGENCY:

ESIX Entertainment & Sports Insurance eXperts 5660 New Northside Drive, Suite 640 Atlanta, GA 30328

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Phone: (678) 324-3300 Fax: (678) 324-3303

NAMED INSURED: INSURERS AFFORDING COVERAGE:

USA Water Ski 1251 Holy Cow Road Polk City FL 33868

Lake Owasso Safe Boating Association 460 W Horseshoe Dr Shoreview MN 55126-3001

INSURER A: INSURER B: Philadelphia Indemnity Ins. Co. Philadelphia Indemnity Ins. Co.

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:	
Α	GENERAL LIABILITY				12 1 (2003) 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
	X COMMERCIAL GENERAL LIABILITY	PHPK1110274		1/1/2015 12:01 AM	GENERAL AGGREGATE (Applies Per Event)	\$2,000,000
	A 11 D DISTRIBUTANCES AND A SECOND SE			1	EACH OCCURRENCE	\$1,000,000
	X Occurrence			ł	DAMAGE TO RENTED PREMISES (Each Occ.)	\$1,000,000
	X Participant Legal Liability				MEDICAL EXPENSE (Any one person)	EXCLUDED
					PERSONAL & ADV INJURY	\$1,000,000
					PRODUCTS-COMP/OP AGG	\$2,000,000
В	UMBRELLA/EXCESS LIABILITY	13 113 00000000000000000000000000000000	N 892 1975 1997 1977 517 A 3 THE STREET	CONTRACTOR OF THE STATE OF THE	The state of the s	
	X Occurrence	PHUB443398	1/1/2014 12:01 AM	1/1/2015 12:01 AM	AGGREGATE (Applies Per Event)	\$1,000,000
	X SIR		12.01749	12.017011	EACH OCCURRENCE	\$1,000,000
		V		ry manifest of	RETENTION/DEDUCTIBLE	\$10,000
			5	1	1	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

The certificate holder is an Additional Insured with respect to liability arising out of the negligence of the Named Insured as per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002).

Coverage only applies with respect to tournaments, practices, exhibitions, clinics and related activities sanctioned and approved by USA Water Ski, Inc.

CERTIFICATE HOLDER:

City of Roseville MN 2660 Civic Center Drive Roseville MN 55113

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

Mike of free

AUTHORIZED REPRESENTATIVE:

Date: 02/10/14 Item No.: 7.e

Department Approval City Manager Approval

Cttyl K. mill

Item Description: Certify Unpaid Utility and Other Charges to the Property Tax Rolls

1 BACKGROUND

6

11

As authorized by City Code, Sections 506, 801, 802, and 906, the City annually certifies to the County Auditor any unpaid false alarm, water, sewer, and other charges that are in excess of 90 days past due, for collection on the following year's property taxes. Affected property owners are provided a hearing to dispute any charges against their property.

Beginning in 2010, the City Council began approving certifications for delinquent utilities on a quarterly basis. This ensures that any unpaid utilities are brought to the attention of new property owners in a more timely fashion. It will also allow the City to record a lien against the property in the event that a property goes into foreclosure and/or is being prepared for sale for other reasons.

Attached is the current list of delinquent charges. Payments (along with accrued interest) received in the Finance Office prior to February 24th, 2014 will be accepted and not levied on the 2015 property taxes.

14 POLICY OBJECTIVE

5 Certifying delinquent charges are required under City Code.

16 FINANCIAL IMPACTS

17 Not applicable.

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution levying unpaid utility and other charges for collection on the property taxes.

21 REQUESTED COUNCIL ACTION

- 22 Motion adopting the resolution approving the certification of unpaid utility and other charges to the County
- 23 Auditor for collection on the property taxes.

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution approving the certification of unpaid utility and other charges to Ramsey County

B: List of Delinquent Accounts - also noted as Schedule A on the Resolution

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

* * * * * * * * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 10th day of February, 2014 at 6:00 p.m.

The following members were present:

and the following were absent:

Member

introduced the following resolution and moved its adoption:

RESOLUTION _____

RESOLUTION DIRECTING THE COUNTY AUDITOR TO LEVY UNPAID WATER, SEWER AND OTHER CITY CHARGES FOR PAYABLE 2015 or BEYOND

WHEREAS, the City Code of the City of Roseville, Sections 506, 801, 802, and 906 provides that the City may certify to the County Auditor the amounts of unpaid sewer, water, and other charges to be entered as part of the tax levy on said premises:

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville, Minnesota, as follows:

1. Exhibit "A" attached hereto and made a part thereof by reference is a list of parcels of real property lying within the City limits which are served by the City of Roseville, and on which there are unpaid city water, sewer, and other charges as shown on the attached Schedule A.

2. The Council hereby certifies said list and requests the Ramsey County Auditor to include in the real estate taxes due the amount set forth in Schedule A.

The motion for the adoption of the foregoing resolution was duly seconded by member and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted.

State of Minnesota) 67) SS 68 County of Ramsey) 69 70 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of 71 Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes 72 of a regular meeting of said City Council held on the 10th day of February, 2014 with the original thereof 73 on file in my office. 74 75 WITNESS MY HAND officially as such Manager this 10th day of February, 2014. 76 77 78 79 Patrick Trudgeon 80 Interim City Manager 81 82 Seal 83

Attachment A

PIN	Service Address		\$ Amount to Collections
012923110003	195 WOODLYNN AVE	\$	16.03
012923120009	353 OWASSO BLVD	\$	247.88
012923120024	301 S OWASSO BLVD	\$	180.28
012923120026	303 OWASSO BLVD	\$	218.86
012923120030	3071 FARRINGTON CT	\$	227.85
012923130022	2896 MATILDA ST	\$	61.42
012923130028	2942 MATILDA ST	\$	143.62
012923130045	333 CO RD C2	\$	151.90
012923130047	349 CO RD C2	\$	191.14
012923130074	2958 FARRINGTON ST	\$	192.95
012923130086	363 MILLWOOD AVE	\$	311.36
012923130087	371 MILLWOOD AVE	\$	160.48
012923130112	3000 WESTERN AVE	\$	290.56
012923140019	2980 WOODBRIDGE ST	\$	211.03
012923140053	2923 NORTHVIEW ST	\$	197.92
012923140055	2916 MARION ST	\$	1.36
012923140081	208 MAPLE LN	\$	236.48
012923140082	216 MAPLE LN	\$	165.79
012923140085	240 MAPLE LN	\$	226.93
012923220029	3010 SANDY HOOK DR	\$	176.00
012923230034	609 OWASSO BLVD	\$	206.35
012923230048	562 OWASSO BLVD	\$	354.14
012923240086	494 HILLSCOURTE NORTH	\$	0.09
012923240132	472 OWASSO BLVD	\$	239.84
012923310042	406 TERRACE DR	\$	131.99
012923310051	476 TERRACE DR	\$	286.74
012923310053	494 TERRACE DR	\$	195.15
012923310057	467 JUDITH AVE	\$	16.38
012923310078	468 JUDITH AVE	\$	147.77
012923320025	531 OWASSO HILLS DR	\$	163.26
012923330003	528 IONA LN	\$	224.61
012923330025	2757 KENT ST	\$ \$	165.22
012923330420	2731 MACKUBIN ST #39	\$	143.98
012923330445	2684 MACKUBIN ST	\$	126.70
012923330456	2662 MACKUBIN ST	\$	173.50
012923330462	2650 MACKUBIN ST	\$	222.78
012923340016	454 IONA LN	\$	103.06
012923340035	395 WOODHILL DR	\$	307.72
012923340141	413 CO RD C	\$	12.50
012923340150	433 CO RD C	\$	119.89
012923340156	445 CO RD C	\$	193.86
012923410006	2857 WOODBRIDGE ST	\$	226.93

PIN	Service Address	\$ Amount to Collections
012923410036	2841 MARION ST	\$ 263.86
012923410042	2795 MARION ST	\$ 187.54
012923420038	2837 MATILDA ST	\$ 120.70
012923420057	2824 FARRINGTON ST	\$ 192.37
012923420075	2795 FARRINGTON ST	\$ 126.70
012923420104	2779 VIRGINIA AVE	\$ 184.30
012923420108	2788 WESTERN AVE	\$ 146.34
012923430010	2687 GALTIER ST	\$ 213.46
012923430032	2752 MATILDA ST	\$ 17.02
012923430043	2679 MATILDA ST	\$ 147.94
012923430045	2665 MATILDA ST	\$ 148.93
012923430063	2757 FARRINGTON ST	\$ 192.73
012923430066	2737 FARRINGTON ST	\$ 182.42
012923430073	2681 FARRINGTON ST	\$ 167.74
012923430109	2660 WESTERN AVE	\$ 179.70
012923430114	2708 WESTERN AVE	\$ 189.53
012923440009	2713 WOODBRIDGE ST	\$ 148.30
012923440017	2657 WOODBRIDGE ST	\$ 154.32
012923440061	2742 GALTIER ST	\$ 229.17
022923110021	3048 W OWASSO BLVD	\$ 191.40
022923120044	3105 AVON ST	\$ 178.54
022923120058	3060 VICTORIA ST	\$ 171.33
022923130030	822 MILLWOOD AVE	\$ 240.76
022923130047	2992 VICTORIA ST	\$ 333.08
022923210064	961 LYDIA DR.	\$ 20.27
022923220014	1045 WOODLYNN AVE	\$ 226.28
022923240056	885 CO RD C2	\$ 137.70
022923240060	923 CO RD C2	\$ 140.38
022923240061	937 CO RD C2	\$ 140.02
022923310017	937 ORCHARD LN	\$ 162.34
022923310034	2791 VICTORIA ST	\$ 175.00
022923310039	2779 VICTORIA ST	\$ 201.83
022923320002	2851 LAKEVIEW AVE	\$ 167.94
022923320039	2779 AGLEN ST	\$ 214.02
022923320080	2846 CHURCHILL ST	\$ 135.34
022923320091	2821 CHURCHILL ST	\$ 168.09
022923330001	2757 LAKEVIEW AVE	\$ 573.94
022923330004	2729 LAKEVIEW AVE	\$ 131.24
022923330030	2730 CHURCHILL ST	\$ 24.51
022923330031	2740 CHURCHILL ST	\$ 74.72
022923330036	2749 CHURCHILL ST	\$ 153.91
022923330050	2666 LEXINGTON AVE	\$ 114.94

PIN	Service Address		\$ Amount to Collections
022923410019	715 HEINEL DR	\$	82.80
022923410047	689 TERRACE DR	\$	171.00
022923430032	789 TERRACE DR	\$	173.86
022923430033	795 TERRACE DR	\$	169.90
022923430038	833 CO RD C	\$	151.83
022923440002	699 TERRACE DR	\$	197.23
022923440004	711 TERRACE DR	\$	203.56
022923440005	717 TERRACE DR	\$	243.44
022923440052	738 WHEATON AVE	\$ \$	219.72
022923440081	648 IONA LN	\$	273.06
032923120009	1265 JOSEPHINE RD	\$	148.70
032923130021	2925 MERRILL ST	\$	166.62
032923130064	1303 W CO RD C2	\$	139.91
032923130069	2900 HAMLINE AVE	\$	131.92
032923210053	1416 CLARMAR AVE	\$	17.44
032923210056	1401 BRENNER AVE	\$	176.24
032923210081	3007 ALBERT ST	\$	177.50
032923210082	3001 ALBERT ST	\$	124.00
032923210093	3021 PASCAL ST	\$	162.00
032923220017	1484 CLARMAR AVE	\$	14.48
032923220038	3014 ARONA ST	\$	199.24
032923220059	3025 ASBURY ST	\$	155.61
032923230009	1519 LYDIA AVE	\$	175.00
032923230013	1553 LYDIA AVE	\$	222.92
032923230017	2936 SIMPSON ST	\$	179.46
032923230028	2951 SIMPSON ST	\$	205.55
032923230038	1501 W CO RD C2	\$	131.91
032923230065	2896 ASBURY ST	\$	183.33
032923230071	2938 ASBURY ST	\$	158.81
032923230072	2944 ASBURY ST	\$	173.76
032923240049	2910 ALBERT ST	\$	140.61
032923240061	2903 ALBERT ST	\$	16.67
032923240062	2895 ALBERT ST	\$	116.08
032923240069	2924 PASCAL ST	\$	156.39
032923310022	1423 JUDITH AVE	\$	203.48
032923320045	1491 APPLEWOOD COURT	\$	233.17
032923320048	1481 APPLEWOOD COURT	\$	181.33
032923320147	2839 ARONA ST	\$	204.71
032923320148	2837 ARONA ST	\$	191.50
032923320187	2787 ARONA ST	\$	158.11
032923320191	2775 ARONA ST	\$	147.83
032923330012	2740 SNELLING AVE	\$	230.15

032923330014 2720 SNELLING AVE \$ 1,485.33 032923340001 1348 JUDITH AVE \$ 14.16 032923340002 1354 JUDITH AVE \$ 175.86 032923340003 2745 HAMLINE AVE \$ 139.91 032923340006 2719 HAMLINE AVE \$ 160.18 032923340027 1390 JUDITH AVE \$ 235.62 032923340047 1434 RAMBLER RD \$ 196.74 032923340059 1392 RAMBLER RD \$ 175.50 032923340063 1404 RAMBLER RD \$ 149.49 032923340069 1392 RAMBLER RD \$ 149.49 032923340080 1403 TALISMAN CV \$ 253.34 032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 203.37 032923410008 2828 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 167.83 032923420040 2851 FERNWOOD ST \$ 139.20 032923420054	PIN	Service Address	\$ Amount to Collections
032923340001 1348 JUDITH AVE \$ 175.86 032923340002 1354 JUDITH AVE \$ 175.86 032923340003 2745 HAMLINE AVE \$ 139.91 032923340005 2750 SHELDON ST \$ 132.10 032923340027 1390 JUDITH AVE \$ 235.62 032923340047 1434 RAMBLER RD \$ 196.74 032923340059 1392 RAMBLER RD \$ 175.50 032923340063 1406 PRIMROSE CV \$ 253.34 032923340080 1403 TALISMAN CV \$ 291.76 032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 293.37 032923410008 2828 GRIGGS ST \$ 203.37 032923410008 2828 GRIGGS ST \$ 167.38 032923410046 2761 GRIGGS ST \$ 167.38 032923420004 2851 FERRIWOOD ST \$ 139.20 032923420004 2851 FERRIWOOD ST \$ 139.20 032923420054	032923330014	2720 SNELLING AVE	\$ 1,485.33
032923340002 1354 JUDITH AVE \$ 175.86 032923340003 2745 HAMLINE AVE \$ 139.91 032923340006 2719 HAMLINE AVE \$ 160.18 032923340025 2750 SHELDON ST \$ 132.10 032923340047 1434 RAMBLER RD \$ 196.74 032923340048 1440 RAMBLER RD \$ 175.50 032923340059 1392 RAMBLER RD \$ 149.49 032923340063 1406 PRIMROSE CV \$ 253.34 032923340000 1403 TALISMAN CV \$ 291.76 032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 203.37 032923410008 2828 GRIGGS ST \$ 167.38 032923410046 2761 GRIGGS ST \$ 167.38 032923420004 2851 FERNWOOD ST \$ 139.20 032923420002 2774 MERRILL ST \$ 15.99 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067	032923340001	1348 JUDITH AVE	•
032923340003 2745 HAMLINE AVE \$ 139.91 032923340006 2719 HAMLINE AVE \$ 160.18 032923340025 2750 SHELDON ST \$ 132.10 032923340027 1390 JUDITH AVE \$ 235.62 032923340048 1440 RAMBLER RD \$ 196.74 032923340059 1392 RAMBLER RD \$ 149.49 032923340063 1406 PRIMROSE CV \$ 253.34 032923340080 1403 TALISMAN CV \$ 291.76 032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 203.37 032923410008 2828 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 167.38 032923420040 2851 FERNWOOD ST \$ 139.20 032923420052 2774 MERRILL ST \$ 15.09 032923420062 2835 DELLWOOD ST \$ 237.58 032923420072 2799 DELLWOOD ST \$ 204.73 0329234300042	032923340002	1354 JUDITH AVE	175.86
032923340006 2719 HAMLINE AVE \$ 160.18 032923340025 2750 SHELDON ST \$ 132.10 032923340027 1390 JUDITH AVE \$ 235.62 032923340047 1434 RAMBLER RD \$ 196.74 032923340048 1440 RAMBLER RD \$ 175.50 032923340069 1392 RAMBLER RD \$ 149.49 0329233400080 1406 PRIMROSE CV \$ 253.34 032923410002 2874 GRIGGS ST \$ 291.76 032923410003 2866 GRIGGS ST \$ 203.37 032923410004 2761 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 167.38 032923420004 2851 FERNWOOD ST \$ 139.20 032923420004 2851 FERNWOOD ST \$ 139.20 032923420054 2806 DELLWOOD ST \$ 123.758 032923420067 2866 HURON ST \$ 212.79 032923420072 2799 DELLWOOD ST \$ 204.73 032923430004	032923340003	2745 HAMLINE AVE	139.91
032923340025 2750 SHELDON ST \$ 132.10 032923340027 1390 JUDITH AVE \$ 235.62 032923340047 1434 RAMBLER RD \$ 196.74 032923340059 1392 RAMBLER RD \$ 175.50 032923340063 1406 PRIMROSE CV \$ 253.34 032923340000 1403 TALISMAN CV \$ 291.76 032923410002 2874 GRIGGS ST \$ 293.37 032923410003 2866 GRIGGS ST \$ 203.37 032923410008 2828 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420005 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 212.79 032923420067 2866 HURON ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMILINE AVE \$ 98.09 0329234300040	032923340006	2719 HAMLINE AVE	160.18
032923340027 1390 JUDITH AVE \$ 235.62 032923340047 1434 RAMBLER RD \$ 196.74 032923340048 1440 RAMBLER RD \$ 175.50 032923340063 1406 PRIMROSE CV \$ 253.34 032923340000 1403 TALISMAN CV \$ 291.76 032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 203.37 032923410008 2282 GRIGGS ST \$ 203.37 032923410004 2761 GRIGGS ST \$ 167.38 032923410046 2761 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420004 2851 FERNWOOD ST \$ 143.98 032923420052 2774 MERRILL ST \$ 15.09 032923420062 2835 DELLWOOD ST \$ 27.59 032923420067 2866 HURON ST \$ 212.79 032923430065 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430004 1771	032923340025	2750 SHELDON ST	\$ 132.10
032923340047 1434 RAMBLER RD \$ 196.74 032923340048 1440 RAMBLER RD \$ 175.50 032923340059 1392 RAMBLER RD \$ 149.49 032923340080 1406 PRIMROSE CV \$ 253.34 032923410002 2874 GRIGGS ST \$ 291.76 032923410003 2866 GRIGGS ST \$ 203.37 032923410004 2828 GRIGGS ST \$ 167.38 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 167.38 032923420004 2851 FERNWOOD ST \$ 139.20 032923420004 2851 FERNWOOD ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 204.73 032923420067 2866 HURON ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMILIE AVE \$ 98.09 032923430042 2754 HAMILIE AVE \$ 174.58 032923430046 26	032923340027	1390 JUDITH AVE	235.62
032923340048 1440 RAMBLER RD \$ 175.50 032923340069 1392 RAMBLER RD \$ 149.49 032923340063 1406 PRIMROSE CV \$ 253.34 032923410002 2874 GRIGGS ST \$ 291.76 032923410003 2866 GRIGGS ST \$ 293.37 032923410008 2828 GRIGGS ST \$ 167.38 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420054 2866 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 9.90 032923430042 2754 HAMLINE AVE \$ 174.58 0329234300056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 16.60 042923140004 167	032923340047	1434 RAMBLER RD	196.74
032923340063 1406 PRIMROSE CV \$ 253.34 0329233410002 2874 GRIGGS ST \$ 291.76 032923410003 2866 GRIGGS ST \$ 298.47 032923410008 2828 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420054 2806 DELLWOOD ST \$ 15.09 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 212.79 032923420072 2799 DELLWOOD ST \$ 204.47 032923430035 2723 HURON ST \$ 204.47 032923430042 2754 HAMILINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 180.21 042923140005 <	032923340048	1440 RAMBLER RD	175.50
032923340063 1406 PRIMROSE CV \$ 253.34 0329233410002 2874 GRIGGS ST \$ 291.76 032923410003 2866 GRIGGS ST \$ 298.47 032923410008 2828 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420054 2806 DELLWOOD ST \$ 15.09 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 212.79 032923420072 2799 DELLWOOD ST \$ 204.47 032923430035 2723 HURON ST \$ 204.47 032923430042 2754 HAMILINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 180.21 042923140005 <	032923340059	1392 RAMBLER RD	\$ 149.49
032923340080 1403 TALISMAN CV \$ 291.76 032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 203.37 032923410046 2761 GRIGGS ST \$ 171.83 032923410048 2777 GRIGGS ST \$ 167.38 032923420004 2851 FERNWOOD ST \$ 139.20 032923420022 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430005 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 16.50 0429232140060	032923340063	1406 PRIMROSE CV	253.34
032923410002 2874 GRIGGS ST \$ 298.47 032923410003 2866 GRIGGS ST \$ 203.37 032923410008 2828 GRIGGS ST \$ 171.83 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420022 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 212.79 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 0329234300056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 180.21 042923140025 1645 STANBRIDGE AVE \$ 16.60 042923140060 <	032923340080	1403 TALISMAN CV	291.76
032923410008 2828 GRIGGS ST \$ 171.83 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420052 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 237.58 032923420062 2835 DELLWOOD ST \$ 237.58 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 180.21 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220007 <td>032923410002</td> <td>2874 GRIGGS ST</td> <td>\$ 298.47</td>	032923410002	2874 GRIGGS ST	\$ 298.47
032923410008 2828 GRIGGS ST \$ 171.83 032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420052 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 237.58 032923420062 2835 DELLWOOD ST \$ 237.58 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 180.21 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220007 <td>032923410003</td> <td>2866 GRIGGS ST</td> <td>203.37</td>	032923410003	2866 GRIGGS ST	203.37
032923410046 2761 GRIGGS ST \$ 167.38 032923410048 2777 GRIGGS ST \$ 169.64 032923420004 2851 FERNWOOD ST \$ 139.20 032923420022 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 237.58 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 204.73 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 0329234300056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 180.21 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 184.63 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923224004 <td>032923410008</td> <td>2828 GRIGGS ST</td> <td>171.83</td>	032923410008	2828 GRIGGS ST	171.83
032923420004 2851 FERNWOOD ST \$ 139.20 032923420022 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220057 1990 BRENNER AVE \$ 427.92 0429232240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 196.82 04292331002	032923410046	2761 GRIGGS ST	167.38
032923420004 2851 FERNWOOD ST \$ 139.20 032923420022 2774 MERRILL ST \$ 15.09 032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 204.73 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220057 1990 BRENNER AVE \$ 427.92 0429232240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 196.82 04292331002	032923410048	2777 GRIGGS ST	169.64
032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 212.79 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 210.47 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923220057 1990 BRENNER AVE \$ 346.32 042923220100 3099 EVELYN ST \$ 202.32 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923340004 2903 FAIRVIEW AVE \$ 196.82 042923330014	032923420004	2851 FERNWOOD ST	139.20
032923420054 2806 DELLWOOD ST \$ 143.98 032923420062 2835 DELLWOOD ST \$ 237.58 032923420067 2866 HURON ST \$ 212.79 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 210.47 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 98.09 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923220057 1990 BRENNER AVE \$ 346.32 042923220100 3099 EVELYN ST \$ 202.32 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923340004 2903 FAIRVIEW AVE \$ 196.82 042923330014	032923420022	2774 MERRILL ST	\$ 15.09
032923420067 2866 HURON ST \$ 212.79 032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 210.47 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 154.05 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220100 3099 EVELYN ST \$ 202.32 042923220100 3099 EVELYN ST \$ 202.32 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923330014 2750 CLEVELAND AVE \$ 184.14 0429233340	032923420054	2806 DELLWOOD ST	143.98
032923420072 2799 DELLWOOD ST \$ 204.73 032923430035 2723 HURON ST \$ 210.47 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220100 3099 EVELYN ST \$ 202.32 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923340042 2911 FAIRVIEW AVE \$ 139.88 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 4,940.25	032923420062	2835 DELLWOOD ST	\$ 237.58
032923430035 2723 HURON ST \$ 210.47 032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 182.57 042923140025 1645 STANBRIDGE AVE \$ 154.05 042923140060 1650 MILLWOOD AVE \$ 346.32 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	032923420067	2866 HURON ST	\$ 212.79
032923430042 2754 HAMLINE AVE \$ 98.09 032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 154.05 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923340023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	032923420072	2799 DELLWOOD ST	\$ 204.73
032923430046 2660 HAMLINE AVE \$ 174.58 032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 0429232240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923340044 2903 FAIRVIEW AVE \$ 196.82 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	032923430035	2723 HURON ST	\$ 210.47
032923430056 1296 WOODHILL DR \$ 323.96 042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923340044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	032923430042	2754 HAMLINE AVE	98.09
042923130003 1724 LYDIA AVE \$ 175.00 042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 0429233340002 2690 PRIOR AVE # 1 \$ 4,940.25	032923430046	2660 HAMLINE AVE	\$ 174.58
042923130040 1771 MILLWOOD AVE \$ 180.21 042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923340044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	032923430056	1296 WOODHILL DR	323.96
042923140024 1647 STANBRIDGE AVE \$ 16.60 042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 0429233340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923130003	1724 LYDIA AVE	\$ 175.00
042923140025 1645 STANBRIDGE AVE \$ 182.57 042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923130040	1771 MILLWOOD AVE	\$ 180.21
042923140060 1650 MILLWOOD AVE \$ 154.05 042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 0429233340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923140024	1647 STANBRIDGE AVE	\$ 16.60
042923210055 3021 FAIRVIEW AVE \$ 346.32 042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923140025	1645 STANBRIDGE AVE	182.57
042923220057 1990 BRENNER AVE \$ 427.92 042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923140060	1650 MILLWOOD AVE	154.05
042923220100 3099 EVELYN ST \$ 202.32 042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923210055	3021 FAIRVIEW AVE	\$ 346.32
042923240023 1889 W CO RD C2 \$ 234.88 042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923220057	1990 BRENNER AVE	\$ 427.92
042923240042 2911 FAIRVIEW AVE \$ 139.88 042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923220100	3099 EVELYN ST	202.32
042923240044 2903 FAIRVIEW AVE \$ 196.82 042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923240023	1889 W CO RD C2	\$ 234.88
042923310023 2785 FAIRVIEW AVE \$ 3,659.13 042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923240042	2911 FAIRVIEW AVE	\$ 139.88
042923330014 2750 CLEVELAND AVE \$ 184.14 042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923240044	2903 FAIRVIEW AVE	\$ 196.82
042923340002 2690 PRIOR AVE # 1 \$ 4,940.25	042923310023	2785 FAIRVIEW AVE	3,659.13
	042923330014	2750 CLEVELAND AVE	184.14
042923420025 1796 CENTENNIAL DR \$ 39.57	042923340002	2690 PRIOR AVE # 1	4,940.25
	042923420025	1796 CENTENNIAL DR	\$ 39.57

PIN	Service Address		\$ Amount to Collections
042923420026	1798 CENTENNIAL DR	\$	131.91
052923210071	3020 OLD HWY 8	\$	1,126.35
052923210073	3006 OLD HWY 8	\$	203.19
052923210102	2403 BRENNER CT	\$	171.51
052923220041	2410 BRENNER CT	\$	191.26
052923220084	3082 HIGHCREST RD	\$	242.24
052923220125	2422 BRENNER CT	\$	188.12
052923220127	2434 W CO RD D #2	\$	116.12
052923230022	2524 MILLWOOD ST	\$	47.59
052923230029	2529 MAPLE LN	\$	122.68
052923230056	2936 OLD HWY 8	\$	261.33
052923230072	2896 OLD HWY 8	\$	100.20
052923320124	3205 OLD HWY 8	\$	116.08
052923320133	3223 OLD HWY 8	\$	214.28
082923110020	2597 CLEVELAND AVE	\$	32.40
082923140008	2421 ROSEGATE	\$	1,113.46
082923340019	2266 ST CROIX ST	\$	135.89
082923340028	2218 ST CROIX ST	\$	154.07
082923430044	2223 W CO RD B	\$	184.91
082923430045	2233 W CO RD B	\$	19.85
082923430095	2207 MIDLAND VIEW COURT I	\$	14.08
082923440028	2255 CLEVELAND AVE	\$	215.67
092923110004	2560 FRY ST	\$	362.91
092923110020	2598 ALDINE ST	\$	160.41
092923110045	2590 CHARLOTTE ST	\$	12.71
092923120020	2586 FAIRVIEW AVE	\$	134.39
092923120078	2598 HERSCHEL ST	\$	155.67
092923120097	2613 ALDINE ST	\$	144.57
092923240011	2452 PRIOR AVENUE	\$	12,665.04
092923440229	2200 MIDLOTHIAN RD	\$	80.93
102923110012	1149 OAKCREST AVE	\$	194.74
102923110019	2561 DUNLAP ST	\$	195.10
102923110027	1106 OAKCREST AVE	\$ \$	164.49
102923110041	1206 OAKCREST AVE	\$	173.86
102923110046	1221 ROSE PL	\$	180.81
102923120033	1268 OAKCREST AVE	\$	197.96
102923120043	1274 ROSE PL	\$ \$ \$	175.00
102923120045	2583 DELLWOOD ST	\$	163.62
102923120046	2575 DELLWOOD ST	\$	154.16
102923120051	1311 OAKCREST AVE	\$ \$	10.33
102923130037	1321 W CO RD B2		32.32
102923140046	2423 LEXINGTON AVE	\$	167.02

PIN	Service Address		\$ Amount to Collections
102923220012	2570 SNELLING CV	\$	140.02
102923230019	1535 TRANSIT AVE	\$	214.71
102923230042	2433 SIMPSON ST	\$	132.95
102923230049	1512 TRANSIT AVE	\$	126.70
102923240009	1401 BROOKS AVE	\$	274.57
102923240014	1363 BROOKS AVE	\$	139.19
102923340024	1392 SANDHURST DR W	\$	83.74
102923340028	1383 W CO RD B	\$	161.89
102923430015	2211 FERNWOOD ST	\$	1.00
102923430023	2234 MERRILL ST	\$	185.83
102923430054	2226 DELLWOOD AVE	\$	132.49
102923430100	2205 DELLWOOD AVE	\$	174.81
102923440008	1175 SHERREN ST	\$	232.47
102923440018	1184 SHERREN ST	\$	142.99
102923440025	1110 SHERREN ST	\$	65.22
102923440026	2237 LEXINGTON AVE	\$	230.89
102923440089	1175 W CO RD B	\$	343.51
102923440090	1173 W CO RD B	\$	163.67
102923440099	1125 SANDHURST DR W	\$	93.39
112923110121	626 CO RD C	\$	196.04
112923120013	2614 FISK ST	\$	118.31
112923120025	750 CO RD C	\$	184.14
112923120040	2545 FISK ST	\$	171.55
112923120072	2570 GROTTO ST	\$	219.83
112923130039	763 W CO RD B2	\$	200.72
112923130040	757 W CO RD B2	\$	97.11
112923140011	715 SEXTANT AVE	\$	159.30
112923140032	707 W CO RD B2	\$	152.30
112923140033	701 W CO RD B2	\$	226.62
112923140059	2415 DALE ST	\$	173.86
112923230008	1035 BROOKS AVE	\$	243.54
112923230015	2452 LEXINGTON AVE	\$	126.70
112923230021	2465 CHURCHILL ST	\$	206.92
112923230028	2468 CHURCHILL ST	\$ \$	16.68
112923230081	1016 TRANSIT AVE	\$	169.17
112923230095	2414 OXFORD ST	\$	175.00
112923230095	2416 OXFORD ST	\$	116.15
112923240010	949 BROOKS AVE	\$	142.65
112923310014	901 GRANDVIEW AVE	\$	134.76
112923310029	2367 VICTORIA ST	\$ \$	142.17
112923310031	2360 NANCY PL		168.52
112923310044	963 LOVELL AVE	\$	183.34

PIN	Service Address		\$ Amount to Collections
112923310051	907 LOVELL AVE	\$	81.04
112923310057	976 LOVELL AVE	\$	64.39
112923310064	924 LOVELL AVE	\$	152.94
112923320005	1016 W CO RD B2	\$	153.58
112923320062	1060 LOVELL AVE	\$	144.23
112923330043	2234 OXFORD ST	\$	196.19
112923330045	2214 OXFORD ST	\$	172.85
112923330049	2176 OXFORD ST	\$	268.14
112923330050	2168 OXFORD ST	\$	172.48
112923330059	2232 LEXINGTON AVE	\$	0.01
112923340002	973 SHERREN ST	\$	0.19
112923340007	936 HWY 36	\$	208.55
112923340010	925 SHERREN ST	\$	192.67
112923340013	900 HWY 36	\$	141.57
112923340054	2207 NANCY PL	\$	194.16
112923340067	907 W CO RD B	\$	120.69
112923340080	2203 VICTORIA ST	\$	183.09
112923340089	2210 MILTON ST	\$	81.96
112923410015	711 GRANDVIEW AVE	\$	155.39
112923410036	644 GRANDVIEW AVE	\$	188.99
112923410067	703 COPE AVE	\$	129.47
112923420007	808 W CO RD B2	\$	119.77
112923420010	790 W CO RD B2	\$	118.67
112923420011	782 W CO RD B2	\$	173.89
112923420058	777 LOVELL AVE	\$	144.44
112923420081	823 COPE AVE	\$ \$	137.94
112923430010	741 SHERREN ST	\$	196.02
112923430013	757 SHERREN ST	\$	249.70
112923430015	767 SHERREN ST	\$	76.58
112923430052	835 W CO RD B	\$	125.79
112923440009	2237 DALE ST	\$	116.15
122923110004	166 CO RD C	\$ \$ \$ \$ \$	109.79
122923130024	330 BROOKS AVE	\$	155.75
122923130038	295 TRANSIT AVE	\$	216.75
122923130070	2466 VIRGINIA CR	\$	117.98
122923130077	2435 VIRGINIA CR		199.66
122923130094	325 W CO RD B2	\$	149.37
122923140020	2501 WOODBRIDGE ST	\$	182.50
122923140033	2486 MARION ST	\$ \$ \$ \$	186.82
122923210030	396 CO RD C	\$	19.34
122923210031	422 CO RD C	\$	144.34
122923210066	436 OAKCREST AVE	\$	164.44

PIN	Service Address		\$ Amount to Collections
122923240006	429 BROOKS AVE	\$	166.40
122923240011	428 BROOKS AVE	\$	0.09
122923240014	404 BROOKS AVE	\$	238.28
122923240038	2417 WESTERN AVE	\$	183.90
122923240067	445 W CO RD B2	\$	139.59
122923240075	2415 COHANSEY ST	\$	20.00
122923240090	397 BROOKS AVE	\$	116.15
122923310016	465 LOVELL AVE	\$	100.00
122923310026	397 LOVELL AVE	\$	150.35
122923310037	464 LOVELL AVE	\$	162.59
122923310040	471 SOUTHHILL DR	\$	1.26
122923310041	455 SOUTHHILL DR	\$	172.70
122923310047	2300 SOUTHHILL DR	\$	109.33
122923310048	405 MINNESOTA AVE	\$	120.11
122923310065	445 MINNESOTA AVE	\$	225.65
122923310076	484 GRANDVIEW AVE	\$	112.80
122923310085	492 W CO RD B2	\$	280.20
122923330003	590 HWY 36	\$	139.91
122923330011	2194 DALE ST	\$	4,159.86
122923340003	397 HWY 36	\$	180.60
122923340004	405 HWY 36	\$	152.39
122923340010	432 MINNESOTA AVE	\$	0.40
122923340015	404 SANDHURST CIR	\$	175.13
122923340021	415 W CO RD B	\$	158.99
122923340034	2170 BOSSARD DR	\$	143.87
122923340036	2186 BOSSARD DR	\$	59.39
122923340044	2241 BOSSARD DR	\$	179.97
122923340054	2170 COHANSEY BLVD	\$	166.79
122923340057	2194 COHANSEY BLVD	\$	0.44
122923410022	254 GRANDVIEW AVE	\$	71.39
122923410042	165 MINNESOTA AVE	\$	117.61
122923420009	328 W CO RD B2	\$	131.99
122923420011	346 W CO RD B2	\$ \$ \$ \$	178.43
122923420049	265 MINNESOTA AVE	\$	175.19
122923430006	312 MINNESOTA AVE	\$	13.80
122923430028	259 CAPITOL VIEW CR	\$	59.94
122923430030	365 SANDHURST DR W	\$	131.28
122923430034	335 SANDHURST DR W	\$	230.16
122923430048	297 W CO RD B	\$ \$ \$ \$	142.79
122923430059	311 W CO RD B	\$	70.57
122923430061	283 W CO RD B		130.79
122923440007	204 MINNESOTA AVE	\$	172.31

PIN	Service Address	\$ Amount to Collections
122923440009	226 MINNESOTA AVE	\$ 299.61
122923440011	2244 MARION ST	\$ 348.64
122923440025	247 W CO RD B	\$ 230.74
132923110002	158 W CO RD B	\$ 161.84
132923110012	2103 RICE ST	\$ 190.49
132923110061	2049 WOODBRIDGE ST	\$ 206.98
132923110065	193 SKILLMAN AVE	\$ 241.84
132923110079	2066 WILLIAM ST	\$ 93.48
132923110088	2120 WILLIAM ST	\$ 149.54
132923110108	2088 ALBEMARLE ST	\$ 140.14
132923110116	2142 ALBEMARLE CRT	\$ 235.05
132923110146	2097 RICE ST	\$ 145.67
132923120016	311 BURKE AVE	\$ 197.12
132923120021	2077 WILLIAM ST	\$ 158.58
132923120025	2051 WILLIAM ST	\$ 201.80
132923120033	2084 GIESMAN ST	\$ 95.89
132923120036	2071 GIESMAN ST	\$ 81.61
132923120064	2059 HAND AVE	\$ 172.65
132923120073	2088 WESTERN AVE	\$ 51.24
132923120084	320 W CO RD B	\$ 402.62
132923120089	343 BURKE AVE	\$ 5.56
132923130002	287 ELMER ST	\$ 127.19
132923130016	269 MCCARRONS BLVD	\$ 167.16
132923140007	249 ELMER ST	\$ 251.40
132923210027	387 ELDRIDGE AVE	\$ 138.35
132923210046	436 ELDRIDGE AVE	\$ 159.65
132923220029	2042 DALE ST	\$ 956.26
132923230021	540 SHRYER AVE	\$ 175.15
132923230028	555 RYAN AVE	\$ 196.94
132923230034	554 RYAN AVE	\$ 213.71
132923230054	590 RYAN AVE	\$ 155.39
132923230055	578 RYAN AVE	\$ 138.03
132923230058	577 ROSELAWN AVE	\$ 108.87
132923230077	558 SHRYER AVE	\$ 281.56
132923230080	515 ROSELAWN AVE	\$ 89.71
132923240005	2006 COHANSEY BLVD	\$ 133.78
132923240018	386 N MCCARRONS BLVD	\$ 269.85
132923240034	480 BAYVIEW DR	\$ 144.23
132923240060	2011 COHANSEY BLVD	\$ 0.05
132923310026	453 S MCCARRONS BLVD	\$ 119.99
132923310029	483 S MCCARRONS BLVD	\$ 171.91
132923310030	493 S MCCARRONS BLVD	\$ 182.39

PIN	Service Address	\$ Amount to Collections
132923310049	1839 WESTERN AVE	\$ 202.42
132923310089	491 GLENWOOD AVE	\$ 328.50
132923310098	462 HILLTOP AVE	\$ 163.31
132923320007	511 HILLTOP AVE	\$ 172.16
132923320010	1840 CHANDLER AVE	\$ 13.24
132923410020	1885 SHADY BEACH AVE	\$ 162.57
132923410045	1872 SHADY BEACH AVE	\$ 14.08
132923420026	330 MCCARRONS BLVD	\$ 153.58
132923420027	326 S MCCARRONS BLVD	\$ 220.50
132923430005	295 ROMA AVE	\$ 140.84
132923430017	295 DIONNE AVE	\$ 163.65
132923430029	284 DIONNE AVE	\$ 193.19
132923440005	182 MCCARRONS BLVD	\$ 155.39
142923110023	651 SKILLMAN AVE	\$ 188.15
142923110025	637 SKILLMAN AVE	\$ 159.71
142923110036	670 BELMONT LN	\$ 180.59
142923110052	2099 DALE ST	\$ 183.83
142923110053	630 ELDRIDGE AVE	\$ 57.28
142923110054	640 ELDRIDGE AVE	\$ 175.13
142923110062	700 ELDRIDGE AVE	\$ 148.91
142923110077	659 ELDRIDGE AVE	\$ 184.45
142923120004	780 W CO RD B	\$ 176.63
142923120007	800 W CO RD B	\$ 137.99
142923120016	2112 VICTORIA ST	\$ 68.69
142923120017	851 PARKER AVE	\$ 160.14
142923120035	750 W CO RD B	\$ 176.04
142923120043	2104 AVON ST	\$ 164.03
142923140001	629 SHRYER AVE	\$ 116.79
142923210020	940 BURKE AVE	\$ 0.60
142923210056	2067 VICTORIA ST	\$ 208.31
142923210061	2111 VICTORIA ST	\$ 175.55
142923210075	964 W CO RD B	\$ 254.19
142923210076	940 W CO RD B	\$ 207.10
142923210080	896 PARKER AVE	\$ 201.11
142923220065	2062 LEXINGTON AVE	\$ 187.07
142923230005	1065 SHRYER AVE	\$ 135.95
142923230006	1071 SHRYER AVE	\$ 0.03
142923230024	1004 SHRYER AVE	\$ 57.19
142923230029	993 RYAN AVE	\$ 151.79
142923230037	1018 RYAN AVE	\$ 161.82
142923230049	1031 DRAPER AVE	\$ 137.99
142923230055	992 DRAPER AVE	\$ 103.65

142923240010 2036 CHATSWORTH ST \$ 142923240035 1967 VICTORIA ST \$	334.01 216.23 152.39 408.62 136.31 155.75 123.75
142923240010 2036 CHATSWORTH ST \$ 142923240035 1967 VICTORIA ST \$	152.39 408.62 136.31 155.75
142923240035 1967 VICTORIA ST \$ 1	408.62 136.31 155.75
	136.31 155.75
	155.75
	123.75
142923320018 1820 AGLEN ST \$ 1	
142923320045 1830 OXFORD ST \$	16.60
	177.54
142923330001 1801 CHATSWORTH ST \$ 1	136.26
142923330051 1735 CHATSWORTH ST \$	14.03
142923330056 1765 CHATSWORTH ST \$ 1	171.23
	218.03
142923340020 1756 CHATSWORTH ST \$ 1	139.91
142923340024 1788 CHATSWORTH ST \$ 1	186.94
142923410055 1827 DALE CT \$ 1	131.95
142923410072 1844 ALTA VISTA DR \$ 1	116.15
142923440021 1789 ALAMEDA ST \$ 1	174.66
142923440027 1755 ALAMEDA ST \$ 1	155.15
142923440040 1731 ALTA VISTA DR \$	322.55
142923440046 637 LARPENTEUR AVE \$	315.61
142923440067 1791 DALE ST \$	8.44
152923110009 1170 W CO RD B \$	148.79
152923110010 1164 W CO RD B \$	183.77
152923110030 1201 ELDRIDGE AVE \$ 1	133.25
152923110061 2061 LEXINGTON AVE \$	10.78
·	188.50
•	242.34
152923120025 1285 BURKE AVE \$ 2	228.72
·	175.00
·	144.42
·	133.10
152923130042	144.79
	0.77
·	194.16
·	315.31
·	124.07
152923140069 1150 RYAN AVE \$	7.51
·	123.59
	162.59
·	153.41
152923210038 1398 BURKE AVE \$ 1	170.51

152923210065 1368 ELDRIDGE AVE \$ 205.74 152923210080 1441 BELMONT LN \$ 109.19 152923220015 2100 SNELLING AVE \$ 50.08 152923230003 2026 ASBURY ST \$ 127.67 152923230007 1994 ASBURY ST \$ 133.34 152923230028 1942 SNELLING AVE \$ 194.46 152923230036 1969 ASBURY ST \$ 283.17 152923230007 1970 ASBURY ST \$ 283.17 152923230070 1934 SIMPSON ST \$ 92.34 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 123.59 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410075 1194 SUMMER ST \$ 148.19 152923410070 1200 RUGGLES ST \$ 160.24 152923410114	PIN	Service Address	\$ Amount to Collections
152923210065 1368 ELDRIDGE AVE \$ 205.74 152923210080 1441 BELMONT LN \$ 109.19 152923220015 2100 SNELLING AVE \$ 50.08 152923230003 2026 ASBURY ST \$ 127.67 152923230007 1994 ASBURY ST \$ 133.34 152923230028 1942 SNELLING AVE \$ 194.46 152923230036 1969 ASBURY ST \$ 283.17 152923230037 1970 ASBURY ST \$ 283.17 152923230066 1964 SIMPSON ST \$ 92.34 152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 123.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 123.59 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410020 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 131.99<	152923210062	2115 HAMLINE AVE	\$ 188.20
152923210080 1441 BELMONT LN \$ 109.19 152923220015 2100 SNELLING AVE \$ 50.08 152923230003 2026 ASBURY ST \$ 127.67 152923230007 1994 ASBURY ST \$ 194.46 152923230036 1969 ASBURY ST \$ 194.86 152923230037 1970 ASBURY ST \$ 283.17 152923230066 1964 SIMPSON ST \$ 92.34 152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 137.47 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 123.59 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410007 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410107 1200 RUGGLES ST \$ 160.24 152923410114	152923210065	1368 ELDRIDGE AVE	205.74
152923220015 2100 SNELLING AVE \$ 50.08 152923230003 2026 ASBURY ST \$ 127.67 152923230007 1994 ASBURY ST \$ 133.34 152923230028 1942 SNELLING AVE \$ 194.46 152923230036 1969 ASBURY ST \$ 145.89 152923230037 1970 ASBURY ST \$ 283.17 152923230070 1934 SIMPSON ST \$ 92.34 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410075 1194 SUMMER ST \$ 148.19 152923410107 1200 RUGGLES ST \$ 115.37 152923410114 1191 GARDEN AVE \$ 131.99 152923420016	152923210080	1441 BELMONT LN	109.19
152923230003 2026 ASBURY ST \$ 127.67 152923230007 1994 ASBURY ST \$ 133.34 152923230028 1942 SNELLING AVE \$ 194.46 152923230036 1969 ASBURY ST \$ 145.89 152923230037 1970 ASBURY ST \$ 283.17 152923230066 1964 SIMPSON ST \$ 92.34 152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410005 1194 SUMMER ST \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410009 1142 RUGGLES ST \$ 160.24 152923410107 1200 RUGGLES ST \$ 160.24 152923410116	152923220015	2100 SNELLING AVE	50.08
152923230007 1994 ASBURY ST \$ 133.34 152923230028 1942 SNELLING AVE \$ 194.46 152923230036 1969 ASBURY ST \$ 145.89 152923230037 1970 ASBURY ST \$ 283.17 152923230070 1934 SIMPSON ST \$ 92.34 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410070 1200 RUGGLES ST \$ 115.37 152923410114 1191 GARDEN AVE \$ 318.42 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230003	2026 ASBURY ST	127.67
152923230036 1969 ASBURY ST \$ 145.89 152923230037 1970 ASBURY ST \$ 283.17 152923230066 1964 SIMPSON ST \$ 92.34 152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410017 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230007	1994 ASBURY ST	\$ 133.34
152923230036 1969 ASBURY ST \$ 145.89 152923230037 1970 ASBURY ST \$ 283.17 152923230066 1964 SIMPSON ST \$ 92.34 152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410017 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230028	1942 SNELLING AVE	\$ 194.46
152923230037 1970 ASBURY ST \$ 283.17 152923230066 1964 SIMPSON ST \$ 92.34 152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230036	1969 ASBURY ST	145.89
152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230037	1970 ASBURY ST	283.17
152923230070 1934 SIMPSON ST \$ 150.89 152923230071 1465 ROSELAWN AVE \$ 153.87 152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230066	1964 SIMPSON ST	\$ 92.34
152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230070	1934 SIMPSON ST	150.89
152923240043 1446 SHRYER AVE \$ 163.67 152923240086 1379 ROSELAWN AVE \$ 233.24 152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923230071	1465 ROSELAWN AVE	\$ 153.87
152923240090 1935 HAMLINE AVE \$ 147.47 152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923240043	1446 SHRYER AVE	\$ 163.67
152923410004 1132 ROSELAWN AVE \$ 156.42 152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923240086	1379 ROSELAWN AVE	\$ 233.24
152923410005 1140 ROSELAWN AVE \$ 123.59 152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923240090	1935 HAMLINE AVE	\$ 147.47
152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410004	1132 ROSELAWN AVE	\$ 156.42
152923410022 1167 AUTUMN ST \$ 42.79 152923410030 1901 LEXINGTON AVE \$ 0.02 152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410005	1140 ROSELAWN AVE	\$ 123.59
152923410075 1194 SUMMER ST \$ 148.19 152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410022	1167 AUTUMN ST	\$ 42.79
152923410099 1142 RUGGLES ST \$ 115.37 152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410030	1901 LEXINGTON AVE	\$ 0.02
152923410107 1200 RUGGLES ST \$ 160.24 152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410075	1194 SUMMER ST	\$ 148.19
152923410114 1191 GARDEN AVE \$ 318.42 152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410099	1142 RUGGLES ST	\$ 115.37
152923410116 1161 GARDEN AVE \$ 131.99 152923420016 1254 ROSELAWN AVE \$ 152.63	152923410107	1200 RUGGLES ST	\$ 160.24
152923420016 1254 ROSELAWN AVE \$ 152.63	152923410114	1191 GARDEN AVE	\$ 318.42
	152923410116	1161 GARDEN AVE	131.99
	152923420016	1254 ROSELAWN AVE	\$ 152.63
152923420057 1890 HURON AVE \$ 116.15	152923420057	1890 HURON AVE	\$ 116.15
·	152923420065	1867 DELLWOOD AVE	211.03
·	152923420090	1911 MERRILL ST	13.09
152923420092 1331 GARDEN AVE \$ 209.36	152923420092	1331 GARDEN AVE	\$ 209.36
·	152923420095	1313 GARDEN AVE	0.20
·	152923420107	1241 GARDEN AVE	\$ 108.29
·	152923420125	1844 HAMLINE AVE	309.47
152923430019	152923430019	1235 ROMA AVE	\$ 152.39
	152923430027	1272 ROMA AVE	202.12
·	152923430032	1695 FERNWOOD AVE	296.65
	152923440040	1200 GARDEN AVE	153.92
162923110013 2064 FRY ST \$ 75.83 162923110076 2080 SAMUEL ST #16 \$ 175.00	162923110013	2064 FRY ST	\$ 75.83
162923110076 2080 SAMUEL ST #16 \$ 175.00	162923110076	2080 SAMUEL ST #16	\$ 175.00
·	162923110076		\$ 12.57
·	162923110076		\$ 175.00
	162923120011	1747 ELDRIDGE AVE	13.73
162923130013 1803 SHRYER AVE \$ 131.91	162923130013	1803 SHRYER AVE	\$ 131.91

PIN	Service Address	\$ Amount to Collections
162923130014	2030 FAIRVIEW AVE	\$ 18.28
162923130019	1988 FAIRVIEW AVE	\$ 167.55
162923130039	1988 WHEELER ST	\$ 157.15
162923130058	1742 RYAN AVE	\$ 188.07
162923130078	1745 ROSELAWN AVE	\$ 182.56
162923140013	1681 RIDGEWOOD LN NO	\$ 116.08
162923140040	1642 RIDGEWOOD LN SO	\$ 183.79
162923240070	1827 DRAPER DR	\$ 116.08
162923240090	1932 TATUM ST	\$ 183.40
172923130018	2221 SO ROSEWOOD LN	\$ 175.47
172923130022	2232 SO ROSEWOOD LN	\$ 158.03
172923130032	2211 DRAPER AVE	\$ 116.07
172923140042	2125 DRAPER AVE	\$ 14.52
172923140044	2145 DRAPER AVE	\$ 180.05
172923140060	1924 HYTHE ST	\$ 14.08
172923140075	2080 SO ROSEWOOD LN	\$ 174.61
172923210001	2322 W CO RD B	\$ 163.59
172923210008	2096 FAIRWAYS LN	\$ 252.15
182922220019	2158 RICE ST	\$ 280.51
	Total	\$ 111,822.82

Date: 2/10/14 Item No.: 7.f

Department Approval

Dona Bacon

City Manager Approval

Item Description:

Approve Terms of 2014-2015 IUOE Local 49 Maintenance

Workers Contract

BACKGROUND

The City of Roseville has four collective bargaining units, the Police Sergeants, Teamsters;

Police, LELS; POC Firefighters, and the Maintenance Workers, IUOE Local 49. The Police

4 Sergeants and the Officers are settled through 2015 and the new POC Firefighters unit is not.

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This report pertains to the 49ers. There are 29 city employees in the 49ers' bargaining unit.

7 They perform a variety of maintenance duties in the Public Works and the Parks and Recreation

8 Departments. The City and the union have been negotiating since October 2013 and the contract

expired on December 31, 2013.

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The City benchmarks itself with comparable municipalities. According to comparable

municipalities, the wages for this unit were at the average after the market adjustment during

negotiations at the end of 2013. The Council did approve an increase of 2% for non-union employees in 2014.

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City staff and union members from Local 49 have met and found common ground for a settlement on a two year contract. The settlement terms meet the parameters set by Council in closed session. The membership has voted to accept the contract terms with implementation

upon Council approval and effective 1/1/14. The following are the agreement terms:

Description of Proposed Agreement:

202122

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1. CONTRACT DURATION:

 \triangleright Term of 2 years from 1/1/14 - 12/31/15

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2. WAGES:

- ➤ 2% increase to wages effective 1/1/14 for all classifications.
- ➤ 2% increase to wages effective 1/1/15 for all classifications. In addition, if in 2015 the 10 City comparable group of Brooklyn Center, Cottage Grove, Fridley, Inver Grove Heights, Maplewood, Oakdale, Richfield, Savage, Shakopee, and White Bear Lake have a COLA wage increase that averages above 2.25% then the

City will adjust the unit's COLA to bring them to the average. This adjustment will be based solely on 2015 contracted COLA's for the market comparables and no other wage increases or adjustments.

Eve, or Christmas Day will receive an additional (1/2) times their pay for

3. INSURANCE:

Same as City Council has provided to all other City staff.

4. HOLIDAYS:

Add 26.4:

26.4 All employees who are required to work on a named or observed holiday listed above shall be compensated at the rate of one and one-half (1 1/2) times their base rate for any hours worked in addition to receiving the eight (8) hours of holiday pay. Employees required to work and working on the above 26.1 designated holidays of Thanksgiving Day, Christmas

5. STANDBY PAY:

POLICY OBJECTIVE

Each year the City budgets wage and benefit adjustments for all employees. The adjustments stem from the best information known or anticipated from the metro labor market, labor settlements and consumer price indexing.

> Increase standby pay \$6 per week in 2014 to bring it to the market average of

\$291 per week prorated and by \$6 per week in 2015 to bring it to the market

 The City's compensation policy objectives include:

comparable cities for comparable positions.

all hours worked.

average of \$297 per week prorated.

 Internal Equity - maintaining a compensation and benefit package that is as consistent as possible between the City's three union and two non-union groups.

BUDGET IMPLICATIONS

The personnel services funds in the 2014 budget will cover the cost of the proposed collective bargaining agreement for 2014. Council will need to provide adequate funding for the subsequent year.

External Equity- maintaining compensation and benefits packages that are equivalent to

STAFF RECOMMENDATION

Staff recommends approval of the 2014 -2015 49er contract terms.

74 REQUESTED COUNCIL ACTION

- Motion to approve the proposed terms and conditions of the 2014-2015 collective bargaining
- agreement with the IUOE Local 49 and direct City staff to prepare the necessary documents for
- execution, subject to City Attorney approval.

Prepared by: Eldona Bacon, Human Resources Manager

Date: 02-10-2014

Item No.: 7.g

Department Approval

City Manager Approval

PT/DM

f. Trudgeor

Item Description: Community Development Department Request to terminate the City's

contract with Metropolitan Council's Section 8 Assistance Program whereby

the City provides housing inspection services.

BACKGROUND

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Roseville's Community Development Department performs Section 8 housing inspection services, under contract, for Metropolitan Council's Section 8 Assistance Program. The City has performed these inspections since about 1988.

In 2010 the City signed a new 5-year contract with Metropolitan Council's Section 8 Assistance Program to continue performing these inspections. The current contract expires in 2015. Either party may terminate the contract by providing a 90 day written notice.

In 2010 when the City signed the new contract, it was aware that these inspections would be performed at a financial loss. However, the City decided to continue performing Section 8 inspections in-order to observe the physical condition of various apartment building interiors so as to be aware if any buildings were showing signs of decline.

With implementation of Roseville's rental licensing ordinance (Chapter 908) this will no longer be necessary as the City will be able to observe and reverse any decline through this new ordinance.

POLICY OBJECTIVE

Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and wellmaintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Roseville's rental licensing ordinance will promote maintenance and reinvestment as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

The City is paid by Metropolitan Council for performing each Section 8 inspection:

20 years ago the City received \$24.00 per inspection. At that time, payments received covered costs.

- o Presently, the City receives \$26.00 per inspection (the HUD standard). Payments no longer cover costs:
- o When you factor in all costs including; inspections, vehicles, office space and administration, the cost of each inspection is approximately \$40.00. Therefore, each inspection costs the City approximately \$14.00.

The numbers of inspections performed under the Section 8 Program have increased significantly over the last 12 years:

- o In 2001 the City performed 142 Section 8 inspections.
- o In 2007 the City performed 187 Section 8 inspections.
- o In 2013 the City performed 333 Section 8 inspections.

More than half of all Section 8 inspections are performed in the summer season. The Land Use Code Compliance Officer performs these inspections; however, summer is his busiest time. The increased numbers of Section 8 inspections now required in the summertime is interfering with the inspector's ability to perform his other duties (mainly responding to resident complaints of public nuisances).

 Prior to the new rental licensing ordinance, City staff approached Metropolitan Council staff requesting Section 8 inspections be re-scheduled to the slower winter months.
 Metropolitan Council staff said this would not be possible.

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to notify the Metropolitan Council's Section 8 Assistance Program that it has decided to terminate the Contract for Housing Services and no longer provide inspection services beginning June 1^{st,} 2014 (approximately 110 days).

REQUESTED COUNCIL ACTION

Direct Community Development staff to notify the Metropolitan Council's Section 8 Assistance Program that it has decided to terminate the Contract for Housing Services and no longer provide inspection services beginning June 1st, 2014 (approximately 110 days).

Prepared by: Don Munson, Codes Coordinator

Date: 02/10/2014 Item No.: 7.h

Department Approval

City Manager Approval

P. Trudgen

Item Description: Approve Annual Contract Renewals Between the Roseville HRA (RHRA)

with the City of Roseville for Fiscal Support, Support Staff, and Executive

Director services for 2014

BACKGROUND

Annually, the City and HRA enter into contracts for the use of City employees for financial and administrative support staff. As the City Council is aware, the 2014 HRA budget has provided funds to expand the hours for administrative staff support and for the Housing Program Manager. These additional costs are reflected in the 2014 contracts. The cost for the HRA staff services are provided from the Roseville HRA budget. Information about the contracts is detailed below.

City Fiscal and Staff Services Contract:

The contract for the use of Roseville's Finance Department to act as the HRA Fiscal Agent is 5% of the total HRA administrative budget. For 2014, the fiscal fee based upon the contract would be \$9,662.00 for 2014, which will be a prorated quarterly transfer from the HRA Fund to the City's General Fund. The contract dates and amounts have been revised; however, all other items remain the same as 2013.

The costs for administrative support services by the Community Development Department Assistant include charges related to assistance with the planning and operation of the Living Smarter Home and Garden Fair. HRA Administrative support by the Department Assistant is 20 hours weekly or 1,040 hours annually. The annual contract amount for HRA services are estimated to be a maximum of \$31,700 (salary and benefits) and will be a prorated quarterly transfer from the HRA Fund to the City Community Development Fund.

In addition to normal administrative services, the RHRA also utilizes a Housing Program Manager. This position was made full-time from a part-time (29 hours per week) in 2013 due to the expanded workload of the HRA. The costs for the Housing Program Manager services are estimated to not exceed \$105,800 (salary and benefits) and will be a prorated quarterly transfer from the HRA Fund to the City Community Development Fund.

29 FINANCIAL IMPACTS

- The Roseville HRA will pay the City up to \$147,162 for fiscal services, administrative staff support.
- These funds are provided by the 2014 HRA levy and have been included in the 2014 HRA budget.

32 STAFF RECOMMENDATION

- Staff recommends that the City Council authorize the City Manager and Mayor to enter into contracts
- with the Roseville HRA for the City to provide fiscal services, administrative staff support and the
- services of the Housing Program Manager and charge the Roseville HRA \$147,162.00 for those
- 36 services.

37 REQUESTED COUNCIL ACTION

- MOTION to o authorize the City Manager to enter into contracts with the Roseville HRA for the City to
- provide fiscal services, administrative staff support and charge the Roseville HRA \$147,162.00 for
- those services.

- Prepared by: Patrick Trudgeon (651) 792-7021
- Attachments: A: Service Agreement Fiscal Services
 - B: Service Agreement Administrative Services
 - C: Service Agreement Housing Program Manager

HOUSING & REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE SERVICES AGREEMENT

THIS AGREEMENT is entered into as of the 29th day of January, 2014 by and between the Housing & Redevelopment Authority in and for the City of Roseville, Minnesota, hereinafter referred to as the HRA, and the City of Roseville, a Minnesota municipal corporation, hereinafter referred to as the City.

WITNESSETH:

WHEREAS, the HRA desires to contract with the City for certain fiscal assistance services in connection with the operations and activities of the HRA.

NOW THEREFORE, the parties hereto do mutually agree as follows:

- I. <u>Scope of Services</u>. The City shall perform necessary and requested services for the implementation of financial actions and activity of the HRA summarized as follows:
 - A. Process bi-weekly payroll and payment of invoices.
 - B. Provide monthly reporting including summaries of past and current revenues and expenditures.
 - C. Provide assistance and guidance in the preparation of the HRA's annual budget.
 - D. Coordinate the selection of a CPA firm and the preparation of all audit work papers for the purposes of conducting an annual financial audit. (Audit costs shall be paid by the HRA).
 - E. Establish and maintain all banking and investment relationships and procedures.
 - F. Provide for the proportionate share of office space, office supplies, etc.
 - G. Maintain coverage for the HRA and its activities, on the City's insurance policies.
- II. <u>Term.</u> This agreement shall be effective upon the approval of the HRA Board of Directors and the City Council, whichever occurs last, and shall continue for a period of one year thereafter (i.e. January 1, 2014 through December 31, 2014).
- III. <u>Fee.</u> The HRA shall pay the City a fee of \$ 9,662 ("Contract Fee") for the services set forth in Provision I above. The Contract Fee shall be paid in four equal installments of \$2,415.50 payable at the end of each quarter of the term of this Agreement.
- IV. <u>Employment Status and Control of Work.</u> The parties acknowledge that the City is acting as an independent contractor for the HRA under this contract. The City shall supply, at its own expense, all personnel, materials, supplies and equipment required to provide the services contemplated by this Agreement. Any employee assigned by the City to perform work under this Agreement shall remain the exclusive employee of the City for all purposes, including but not limited to wages, salary, benefits and workers' compensation. Such City personnel shall not

be entitled to any compensation, rights or benefits of any kind from the HRA including, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

V. <u>Assignment</u>. This Agreement shall not be assigned or transferred by the City or the HRA without written consent of the other party and a minimum of 30 days notice in writing by the City.

VI. <u>Termination</u>: This Agreement may be terminated by either party prior to the termination date set forth in Provision 2 above, with or without cause, by giving the other party written notice of such termination at least 30 days prior to the date of such termination. The date of termination shall be stated in the notice. In the event of such termination the Contract Fee payable by the HRA shall be prorated based upon the number of days that this Agreement is in effect prior and including the date of termination bears to 365 ("Adjusted Fee"). In the event of such early termination the HRA shall pay to the City for the quarter in which such early termination occurs, the unpaid amount of the Adjusted Fee, which amount shall be paid within 10 days after the early termination date rather than at the end of the quarter.

VII. <u>Notices</u>. Any notice to be given by either party upon the other under this Agreement shall be properly given: a) if delivered personally to the City Manager if such notice is to be given to the City, or if delivered personally to the Executive Director if such notice is to be given to the HRA, or b) if mailed to the other party by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below:

If to City: City of Roseville

Attn: City Manager 2660 Civic Center Drive Roseville, MN 55113

If to HRA: Housing & Redevelopment Authority

in and for the City of Roseville

Attn: HRA Chair 2660 Civic Center Drive Roseville, MN 55113

Notices shall be deemed effective on the date of receipt if given personally, or on the date of deposit in the U.S. mails if mailed; provided, however, if notice is given by deposit in the U.S. mails the time for response to any notice by the other party shall commence to run one business day after the date of mailing. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

HOUSING & REDEVELOPMENT AUTHORITY in and for the CITY OF ROSEVILLE	
Its Chair	
Its Executive Director	
CITY OF ROSEVILLE	
Its Mayor	
Its City Manager	

HOUSING & REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE SERVICES AGREEMENT

THIS AGREEMENT is entered into as of the 29th day of January, 2014 by and between the Housing & Redevelopment Authority in and for the City of Roseville, Minnesota, hereinafter referred to as the HRA, and the City of Roseville, a Minnesota municipal corporation, hereinafter referred to as the City.

WITNESSETH:

WHEREAS, the HRA desires to contract with the City for the services of administrative support staff to assist with the planning and operation of the Living Smarter Home and Garden Fair and other HRA administrative functions.

NOW THEREFORE, the parties hereto do mutually agree as follows:

- I. Scope of Services. The support staff assigned by the City to the HRA shall perform necessary and requested services relating to the actions and activities of the HRA as outlined below:
 - Assist the Housing Program Manager with the planning and operation of the Living Smarter Home and Garden Fair.
 - Other HRA administrative functions as directed.
- II. Term. This agreement shall be effective upon the approval of the HRA Board of Directors and the City Council, whichever occurs last, and shall continue for a period of one year thereafter (i.e. January 1, 2014 through December 31, 2014).
- III. Fee The HRA shall pay the City the amount of \$ 30.48 per hour ("Hourly Fee" salary and benefits) for the services set forth in Provision I above. The HRA shall pay the City the amount due on a quarterly basis by paying the City at the end of each quarter of the term of this Agreement the amount due for such quarter. The HRA's use of the administrative support staff is estimated to be a total amount of \$31,700 (salary and benefits) or 1040 hours during the term of this Agreement.
- IV. Employment Status and Control of Work. The parties acknowledge that the City is acting as an independent contractor for the HRA under this contract. The City shall supply, at its own expense, all personnel, materials, supplies and equipment required to provide the services contemplated by this Agreement. Any employee assigned by the City to perform work under this Agreement shall remain the exclusive employee of the City for all purposes, including but not limited to wages, salary, benefits and workers' compensation. Such City personnel shall not

be entitled to any compensation, rights or benefits of any kind from the HRA including, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

V. <u>Assignment</u>. This Agreement shall not be assigned or transferred by the City or the HRA without written consent of the other party and a minimum of 30 days notice in writing by the City.

VI. <u>Termination</u>: This Agreement may be terminated by either party prior to the termination date set forth in Provision 2 above, with or without cause, by giving the other party written notice of such termination at least 30 days prior to the date of such termination. The date of termination shall be stated in the notice. In the event of such early termination the amount payable by the HRA to the City for the quarter in which the termination occurs shall be determined by multiplying the number of hours (including fractional hours) of services performed during such quarter x the Hourly Fee, which amount shall be paid within 10 days after the early termination date, rather than at the end of the quarter.

VII. <u>Notices</u>. Any notice to be given by either party upon the other under this Agreement shall be properly given: a) if delivered personally to the City Manager if such notice is to be given to the City, or if delivered personally to the Executive Director if such notice is to be given to the HRA, or b) if mailed to the other party by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below:

If to City: City of Roseville

Attn: City Manager 2660 Civic Center Drive Roseville, MN 55113

If to HRA: Housing & Redevelopment Authority

in and for the City of Roseville

Attn: HRA Chair

2660 Civic Center Drive Roseville, MN 55113

Notices shall be deemed effective on the date of receipt if given personally, or on the date of deposit in the U.S. mails if mailed; provided, however, if notice is given by deposit in the U.S. mails the time for response to any notice by the other party shall commence to run one business day after the date of mailing. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

AUTHORITY in and for the CITY OF ROSEVILLE	न
Its Chair	
Its Executive Director	
CITY OF ROSEVILLE	
Its Mayor	
Its City Manager	

HOUSING & REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE SERVICES AGREEMENT

THIS AGREEMENT is entered into as of the 29st day of January, 2014 by and between the Housing & Redevelopment Authority in and for the City of Roseville, Minnesota, hereinafter referred to as the HRA, and the City of Roseville, a Minnesota municipal corporation, hereinafter referred to as the City.

WITNESSETH:

WHEREAS, the HRA desires to contract with the City for the services of an employee of the City to act as Housing Program Manager for the HRA.

NOW THEREFORE, the parties hereto do mutually agree as follows:

- I. Scope of Services. The Housing Program Manager position assigned by the City to the HRA shall perform necessary and requested services relating to the actions and activities of the HRA as outlined below:
 - A. Administering housing programs offered by the HRA,
 - B. Implement the programs, objectives, and policies of the HRA Strategic Plan and HRA Board.
 - C. Serving as liaison with the Metropolitan Council, Ramsey County, Minnesota Housing Finance Agency and other partners regarding programs and services,
 - D. Provide day-to-day management of the HRA actions and activities;
 - E. Manage housing programs and existing obligations including the HRA budget;
 - F. Monitor and manage HRA contract obligations including programs and services of the Housing Resource Center;
 - G. Prepare agenda, minutes, reports, resolutions and other support information in preparation of meetings of the HRA and attend all HRA monthly and special Board meetings:
 - H. Prepare and monitor information affecting the HRA on the City web page;
 - I. Conduct research related to housing and economic development issues at the request of the HRA:
 - J. Conduct public relations activities for the housing programs, economic development programs and activities of the HRA;
 - K. Present the HRA with an annual work plan outlining the coming years goals and desired outcomes;
 - L. Manage and facilitate the annual Roseville Home and Garden Fair, and
 - M. Other actions requested by the HRA Board.
 - N. Other duties as directed by the Executive Director and HRA Board.

The HRA understands and acknowledges that the person assigned by the City as Housing Program Manager will also be performing services for the City during the term of this

Agreement.

- II. <u>Term.</u> This agreement shall be effective upon the approval of the HRA Board of Directors and the City Council, whichever occurs last, and shall continue for a period of one year thereafter (i.e. <u>January 1</u>, 2014 through <u>December 31</u>, 2014).
- III. <u>Fee.</u> The HRA shall pay the City a fee not to exceed of \$ 105,800 ("Contract Fee" salary and benefits) for the services set forth in Provision I above. The Contract Fee shall be paid in four equal installments payable at the end of each quarter of the term of this Agreement. The HRA's use of the Housing Program Manager shall be for 40 hours per week during the term of this Agreement.
- IV. <u>Employment Status and Control of Work.</u> The parties acknowledge that the City is acting as an independent contractor for the HRA under this contract. The City shall supply, at its own expense, all personnel, materials, supplies and equipment required to provide the services contemplated by this Agreement. Any employee assigned by the City to perform work under this Agreement shall remain the exclusive employee of the City for all purposes, including but not limited to wages, salary, benefits and workers' compensation. Such City personnel shall not be entitled to any compensation, rights or benefits of any kind from the HRA including, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.
- V. <u>Assignment</u>. This Agreement shall not be assigned or transferred by the City or the HRA without written consent of the other party and a minimum of 30 days notice in writing by the City.
- VI. <u>Termination</u>: This Agreement may be terminated by either party prior to the termination date set forth in Provision 2 above, with or without cause, by giving the other party written notice of such termination at least 30 days prior to the date of such termination. The date of termination shall be stated in the notice. In the event of such termination the Contract Fee payable by the HRA shall be prorated based upon the number of days that this Agreement is in effect prior and including the date of termination bears to 365 ("Adjusted Fee"). In the event of such early termination the HRA shall pay to the City for the quarter in which such early termination occurs, the unpaid amount of the Adjusted Fee, which amount shall be paid within 10 days after the early termination date rather than at the end of the quarter.

VII. <u>Notices</u>. Any notice to be given by either party upon the other under this Agreement shall be properly given: a) if delivered personally to the City Manager if such notice is to be given to the City, or if delivered personally to the Executive Director if such notice is to be given to the HRA, or b) if mailed to the other party by United States registered or certified mail, return receipt requested, postage prepaid, addressed in the manner set forth below:

If to City: City of Roseville
Attn: City Manager
2660 Civic Center Drive
Roseville, MN 55113

If to HRA: Housing & Redevelopment Authority

in and for the City of Roseville

Attn: HRA Chair

2660 Civic Center Drive Roseville, MN 55113

Notices shall be deemed effective on the date of receipt if given personally, or on the date of deposit in the U.S. mails if mailed; provided, however, if notice is given by deposit in the U.S. mails the time for response to any notice by the other party shall commence to run one business day after the date of mailing. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified, 10 days prior to the effective date of such change.

IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as of the date set forth above.

AUTHORITY in and for the CITY OF ROSEVILLE
Its Chair
Its Executive Director
CITY OF ROSEVILLE
Its Mayor
Its City Manager

HOUSING & REDEVELOPMENT

REQUEST FOR COUNCIL ACTION

Date: 02/10/14 Item No.: 7.i

Department Approval

City Manager Approval

Cttyl K. mill

Item Description: Consider Approving IT Shared Service Agreement with the Anoka County Joint

Law Enforcement Council (JLEC)

BACKGROUND

Minnesota State Statute 471.59 authorizes political subdivisions of the State to enter into joint powers agreements (JPA) or shared services agreements for the joint exercise of powers that are common to each. Over the past several months, the Anoka County Joint Law Enforcement Council (JLEC) and the City of Roseville have held on-going discussions in regards to the sharing of a City Network System Engineer employee to help the Anoka County JLEC configure and install the necessary network switches and routers as part of the County's Record Management System and Dispatch system.

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The City of Roseville currently provides IT support for a number of Anoka County law enforcement agencies and fire departments including Anoka, Lino Lakes, East Bethel, St. Francis, Circle Pines, and Centerville. Because of these relationships, the City of Roseville is well-positioned to assist in the deployment of various technical components of Anoka County's new dispatch and records systems.

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The technical assistance will be focused on selecting, configuring and deploying the network switches and routers required to interconnect the two data centers in Anoka County that will house the database servers. The technical assistance resources dedicated for this project will be somewhat offset by resources we expect to incur to connect various police and fire facilities to Anoka County data centers.

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JLEC has authorized an initial task order to utilize a Roseville Systems Engineer in an amount not to exceed \$2,750, or approximately 40 hours over the next several months. Any additional work will require supplemental tasks orders and prior approval from JLEC. Additional technical assistance is being provided by other agencies and private contractors.

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The City of Roseville currently employs twelve full-time employees and one part-time employee to administer the information systems for the City of Roseville and 31 other municipal and governmental agencies.

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The attached Shared Service Agreement has been conceptually approved by the Anoka County JLEC and is awaiting approval from the Roseville City Council. Anoka County JLEC expects to approve this agreement later this month.

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32 POLICY OBJECTIVE

- Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined
- in the Imagine Roseville 2025 process.

35 FINANCIAL IMPACTS

The proposed agreement provides non-tax revenues to support City operations.

37 STAFF RECOMMENDATION

- 38 Staff recommends the Council approve the attached IT Shared Service Agreement with the Anoka
- 39 County JLEC.

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40 REQUESTED COUNCIL ACTION

- Approve the attached Information Technology Shared Service Agreement with the Anoka County
- JLEC for the purposes of sharing a City of Roseville Network System Engineer employee.

Prepared by: Chris Miller, Finance Director

Attachments: A: IT Shared Service Agreement with the Anoka County JLEC

B: IT Shared Service Agreement Task Order

INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT

This INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT (this "Agreement") entered into by and between the City of Roseville, a Minnesota municipal corporation ("Roseville"), and the Anoka County Joint Law Enforcement Council, a Minnesota joint powers board ("JLEC"), is effective upon the execution of this Agreement by the named officers of both organizations. Roseville and JLEC are referred to individually as "Party" and collectively as the "Parties".

WHEREAS: The City of Roseville and the JLEC agree to work collaboratively in the areas of Information Technology and related service areas, collectively referred to as "IT", and,

WHEREAS: The purpose of this Agreement is to define the terms and conditions under which services will be defined and provided by Roseville, by and through Roseville's Information Technology Division ("Roseville IT") to JLEC.

NOW, THEREFORE, in consideration of the mutual covenants herein and for good and valuable consideration, receipt of which is hereby acknowledged, the Parties agree as follows:

SECTION 1- DEFINITIONS. As used in this Agreement, certain terms shall have the following meanings:

- **1.1** "Agreement" shall mean the combined terms and conditions of this Agreement and of specific Task Order depending on context.
- **1.2** "Provider" shall mean the party to this Agreement defined within a Task Order specified as providing the service to the other party.
- **1.3** "Recipient" shall mean the party to this Agreement defined within a Task Order specified as receiving services from or through the other party.
- **1.4** "Services" shall generally represent the "Scope of Services" as defined within a Task Order and may represent any combination of labor, whether provided by the Provider's employees or a third party designated by the Provider, use of facilities, equipment, software, or material goods utilized or consumed in providing the Services.
- 1.5 "Task Order" shall represent the terms and conditions of this Agreement that specify services, products, and other costs incurred by one party that are to be compensated by the other party. Task Order refers to the written specifications for either annually renewable Services or project-based Services that are completed under accomplishment of specified deliverables or other project event. Task Orders are more fully defined in Section 10.
- **1.6** "Holidays" includes New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving, Christmas Eve, Christmas Day, and other holidays customarily recognized by either party.
- **1.7** "Service Hours" means, unless otherwise noted, the hours of 8 a.m. to 5 p.m. local time, Monday through Friday, excluding Holidays.

- 1.8 "Entity" means any corporation (including any non-profit corporation), general partnership, limited partnership, limited liability partnership, joint venture, estate, trust, cooperative, foundation, society, political party, union, company (including any limited liability company or joint stock company), firm or other enterprise, association, organization or entity.
- 1.9 "Governmental Body" means any (a) nation, principality, state, commonwealth, province, territory, county, municipality, district or other jurisdiction; (b) federal, state, local, municipal or foreign government (including any agency, department, bureau, division, court, or other administrative or judicial body thereof); or (c) governmental or quasi-governmental authority of any nature.
- **1.10** "Software" means software programs, including supporting documentation and online help facilities. Software includes applications software programs and operating systems software programs.
- **1.11** "Business Continuity" means the ability to maintain operations/services in the face of a disruptive event.

SECTION 2 - EFFECTIVE DATE

The effective date of this Agreement is January 2, 2014 or the last date of signature by all parties, whichever is later and remains in effect until termination, as set forth in Section 3 of this Agreement.

SECTION 3-TERMINATION

- 3.1 Termination for Convenience. Either party may terminate this Agreement or a specific Task Order for convenience, after first providing written notice of the intent to terminate to the other party, 90 days in advance.
- **3.2** Termination of Task Order. Each Task Order shall specify the timeline for notice to terminate that Task Order.
- **3.3** Termination by Mutual Agreement. The parties may terminate this agreement in whole or in part, at any time by mutual agreement.
- **3.4** Termination of the Agreement shall also terminate any active Task Orders under this Agreement.
- 3.5 Termination of a Task Order will terminate all Services as defined by the Task Order but does not alter any terms or conditions of any other active Task Order or this Agreement.
- 3.6 In the event written notice of termination is given by either party, both parties shall work to accomplish a complete transition of services being terminated without interruption of, or adverse impact on, the services enjoyed by either party under this Agreement. The disentanglement process shall begin as soon as possible, but not later than the date of termination. Disentanglements will be defined as a Task Order and both parties, shall in good faith, seek to maintain existing service levels and minimize the disruption of services until the disentanglement is completed. Each party shall bear its cost of disentanglement,

unless separately defined within a Task Order, or as may otherwise be agreed by both parties.

- **3.7** Third-Party Authorizations. Provider shall execute any third-party authorizations necessary to grant the Recipient the use and benefit of any third-party contracts, to the limits allowed by the contracts.
- **3.8** Licenses to Proprietary Software. Provider shall negotiate to allow the Recipient (after receiving written approval from the Provider) to use, copy, and modify, applications and programs developed by the Provider that would be needed in order to allow the Recipient to continue to perform for itself, unless otherwise prohibited by the software's licensing agreement.
- **3.9** Delivery of Documentation. Provider shall make reasonable efforts to deliver to the Recipient or its designee, at the Recipient's request, all available documentation and data related to the Recipient, including the Recipient Data held by Provider. Costs incurred will be borne by Recipient.

SECTION 4 - COORDINATION AND COMMUNICATION

- **4.1** The Management Committee, composed of a designated representative for JLEC and Roseville shall provide oversight and administer this agreement. Designated representatives are considered authorized representatives of their respective management and shall be empowered with authorities granted to the Management Committee under this Agreement.
- **4.2** The Management Committee shall meet quarterly (or as otherwise mutually agreed) to review the performance with regard to material aspects, risk management, as well as the effectiveness and value of the Services and Task Order provided between the Provider and the Recipient.
- **4.3** Agreement Review. The Management Committee will meet annually, to formally review and, to the extent mutually agreed upon by the Parties, update the terms, pricing, conditions and other details of this Agreement and any Task Order so that the on-going business requirements of both Parties are met.

SECTION 5 - DISPUTE RESOLUTION

- **5.1** In the event of a dispute between JLEC and Roseville regarding the delivery of Services under this Agreement or any related Task Order, the Management Committee shall review disputes and recommend options for resolution to the involved personnel.
- 5.2 Any dispute not resolved by the Management Committee shall be referred to the JLEC Chair and the Roseville City Manager (collectively "Managers"), or their designated representatives, who shall review the dispute and options for resolution. The resolution of the Managers regarding the dispute shall be final as between the parties and shall be reduced to writing as an addendum to this Agreement.

- 5.3 Any dispute under Section 5.1 of this Agreement that cannot be resolved by the Managers may be submitted to mediation through the State of Minnesota Bureau of Mediation Services, the cost of which shall be borne equally between the parties.
- 5.4 In the event either party determines that there has been a breach of the provisions of this Agreement or a related Task Order which cannot be resolved by the Managers, the Agreement or related Task Order may be terminated as described in Section 3.
- 5.5 In the event of failed dispute resolution under this Section, neither party waives any remedies available in law or equity. The negotiations under this section attempting to resolve the dispute-, including any discussions and or materials generated during any Mediation, are and shall remain confidential and inadmissible in any subsequent legal proceedings.

SECTION 6 - INDEPENDENT CONTRACTOR

A Provider is, and shall at all times be, deemed to be an independent contractor in the provision of the Services set forth in this Agreement. Nothing in this Agreement shall be deemed or construed as creating a joint venture or partnership between the Parties. Neither Party is by virtue of this Agreement authorized as an agent, employee, or legal representative of the other Party, and the relationship of the Parties is, and at all times will continue to be, that of independent contractors. A Provider shall retain all authority and responsibility for the provision of Services, standards of performance, discipline and control of personnel, and other matters incident to the performance of services by a Provider pursuant to this Agreement. A Provider shall comply with all relevant Federal, State, and municipal laws, rules, and regulations. Nothing in this Agreement shall make any employee of the Recipient jurisdiction, an employee of a Provider jurisdiction or any employee of a Provider jurisdiction, an employee of the Recipient jurisdictions for any purpose, including but not limited to, withholding of taxes, payment of benefits, workers' compensation benefits, or any other rights or privileges afforded said employees by virtue of their employment.

SECTION 7 - ASSIGNMENT/SUBCONTRACTING

Neither the Recipient nor the Provider shall transfer or assign, in whole or in part, any or all of their respective rights or obligations under this Agreement without the prior written consent of the other.

SECTION 8 - HOLD HARMLESS INDEMNIFICATION

Each party agrees to indemnify, defend, save and hold harmless the other, its officials, employees and agents from any and all liability, demands, claims, causes of action, suits or judgments, including costs, attorney fees and expenses incurred in connection therewith, or whatsoever kind or nature, arising out of, or in connection with, or incident to, its negligent acts or omissions under this Agreement.

SECTION 9 - NOTICE

9.1 Notices. Except as otherwise provided, any notices to be given under Section 3 of this Agreement or termination of any Task Order shall be in writing and shall, at a minimum, be delivered electronically or postage prepaid and addressed to:

Anoka County Joint Law Enforcement Council	City of Roseville
	Name: Tamanaa Haisan
Name: Tony Palumbo or his designee	Name: Terrence Heiser
Title: JLEC Chair	Title: Information Technology Manager
Email: tony.palumbo@co.anoka.mn.us	Email: network.manager@metro-inet.us
Address: Anoka County Attorney	Address:
2100 Third Avenue STE 720	2660 Civic Center Drive
Anoka, Minnesota 55303	Roseville, MN 55113

- **9.2** Choice of Law; Consent to Jurisdiction. This Agreement shall be construed in accordance with, and governed in all respects by, the internal laws of the State of Minnesota.
- **9.3** Force Majeure. Neither Party will be liable for delays or failure to perform Services if due to any cause or conditions beyond its reasonable control, including, but not limited to, delays or failures due to acts of God, natural disasters, acts of civil or military authority, fire, flood, earthquake, strikes, wars, or utility disruptions (shortage of power).
- 9.4 Entire Agreement; Amendment; Waivers. This Agreement, together with all Exhibits hereto, constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the Parties. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the Party to be bound thereby. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.
- 9.5 Severability. In the event that any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, is, for any reason, held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement or any other such instrument and the invalid, illegal or unenforceable provision shall be deemed modified so as to be valid, legal and enforceable to the maximum extent allowed under applicable law.

9.6 Parties Obligated and Benefited. This Agreement will be binding upon the Parties hereto and their respective permitted assigns and successors in interest and will inure solely to the benefit of such Parties and their respective permitted assigns and successors in interest, and no other Person.

SECTION 10 - SERVICES AND TASK ORDERS

- **10.1** Services under this Agreement will be defined in the form of a Task Order, in writing and signed by the Management Committee.
 - (a) The intent of this provision is to ensure clear communications and commitment prior to either party taking action or incurring costs on behalf of the other. Both parties will act in good faith to identify requirements, expectations and to adhere to the commitments specified within this Agreement.
 - (b) Services exchanged or actions taken with the intent of providing Services between JLEC and Roseville without an agreed Task Order will not be covered by the terms of the Agreement and incurred costs will not be reimbursed. The party requesting Services covenants, by way of executing a Task Order pursuant to this Agreement that its requests for Service are within the annual budget for that party.
 - (c) In cases of emergency, where the urgency of circumstance precludes the practicality of executing a Task Order for a Service not covered by an existing Task Order, the Task Order may be reduced to writing and executed as soon after provision of Services as is practicable. Where the parties cannot agree on the terms of the written Task Order, the parties agree to follow the dispute resolution procedures set forth in Section 5. An emergency may be any unanticipated event or circumstance outside the bounds of existing provisions under any active Task Order that the Management Committee members or the designees of both parties declare as such.
 - (d) Unless agreed otherwise by both parties, the costs incurred in the planning, preparing and processing of a Task Order by one party will not be charged to the other.
- 10.2 All Task Orders are subject to the terms and condition of this Agreement.
- 10.3 All Task Orders must minimally include acceptance by the Management Committee. The Management Committee shall ensure that any additional authorization requirements, with respect to their individual organizations, have been secured prior to initiating or amending the Task Orders.
- **10.4** Duration of a Task Order shall be defined in the Task Order and may be:

a limited time period; concluded upon accomplishment of specified deliverables; or a continuing Service with regular renewal review.

- (a) Task Orders may address Services that are of a general or continuous nature that would be reviewed annually, at the same time as the Agreement. Such Task orders may also be terminated in accordance to the terms defined in Section 3.
- **(b)** Alternatively, Task Orders may also be defined in association with a specific Project which would include specific criteria for normal completion (e.g. point-in-time, deliverable acceptance); these too may be terminated in accordance to the terms defined in Section 3.
- 10.5 Task Orders may not amend this Agreement or its terms and conditions, but shall specify Services, rates, and other aspects of the scope of work for specific Services related to this Agreement. The terms of a Task Order will apply only to the specific Task Order and may not change such terms or conditions relative to the Agreement or other Task Orders.
- **10.6** Each Task Order will utilize the standardized form. Attached as Exhibit A.
- **10.7** Provider of Services will track and report status, as may be defined in the Task Order, with regard to:
 - (a) Performance-related service levels.
 - **(b)** Progress towards deliverables.
 - (c) Billed costs vs. maximum specified annual Task Order budgeted amount.
- **10.8** If the deliverables specified in a Task Order are not achieved or the Recipient believes it is not receiving acceptable service, the parties shall follow the dispute resolution procedures set forth in Section 5 and for Termination for Breach set forth in Section 5.4.

SECTION 11 - FINANCIAL TERMS AND PAYMENT PROCESS

- 11.1 Unless agreed otherwise by both parties, the Provider will present invoices to Recipient monthly. Charges for Services will be invoiced no later than thirty (30) days following the period in which Services were delivered, costs incurred and all relevant vendor or supplier invoices have been received, or the project milestone for payment is accomplished.
- 11.2 Invoices may combine charges from multiple Task Orders, unless otherwise defined for a specific Task Order. The Invoice for the Initial Task Order for the services contemplated under this Agreement shall not exceed \$2,750.00. Additional Task Orders for services invoiced in excess of that amount shall require separate authorizations from a vote of the JLEC Governance

Committee.

- 11.3 Invoices shall include:
 - (a) Total of all charges represented on the invoice.
 - (b) Itemization by Task Order and as further instructed within the Task Order.
 - (c) Copies of third-party invoices representing a basis for the invoiced charge.
 - (d) Any other detail as may be specified within the related Task Order.
- 11.4 Unless otherwise defined in the Task Order, invoices are due and payable to the Provider within thirty (30) days of receipt of the invoice by the Recipient. An invoice may be disputed within the thirty (30) day period. Any Provider-proposed resolution will restart the thirty (30) day period for payment, without waiving the Recipient's rights to dispute resolution under Section 5.
- 11.5 Invoiced amounts may be changed upon mutual consent of parties pursuant to Section 10 and each affected Task Order.
- **11.6** Disputes regarding invoices that cannot be otherwise resolved, the parties agree to follow the dispute resolution procedures set forth in Section 5.

SECTION 12-PERSONNEL

- **12.1** Assigned staff. Provider shall designate the personnel to provide services to the Recipient. Recipient reserves the right to review the qualifications of personnel providing services under this Agreement, and to make recommendations regarding placement of such personnel for the benefit of Recipient.
- 12.2 If the Recipient believes that the performance or conduct of any person employed or retained by the Provider to perform obligations under this Agreement is unsatisfactory for any reason, or is not in compliance with the provision of this Agreement, the Recipient will notify the Provider. The Provider will establish a plan to resolve the issue within a deadline agreeable to the Recipient. If a mutually acceptable solution can not be reached, the parties agree to follow the dispute resolution procedures set forth in Section 5.
- 12.3 Access to Recipient facilities. The Recipient, depending on requirements of the Task Order, in its sole discretion, may approve any Provider employees requiring access to any Recipient facility. Should Recipient refuse access to any Provider employee attempting to act in accordance with this Agreement, the Provider shall not be held in breach of this Agreement as to the Services affected.
- 12.4 Staff substitution. In the event that Recipient notifies Provider that it wishes Provider to replace an employee of the Provider providing services to Recipient, Recipient and Provider shall meet to attempt to resolve Recipient's concerns. If the

parties are not able to resolve Recipient's concerns within ten (10) days after Recipient's notice to Provider (or such later date agreed upon by both parties), provider shall exercise reasonable diligence to honor Recipient's requests to replace the staff member.

- 12.5 Background checks. As may be required by the Recipient and the requirements of a Task Order, the Provider shall be responsible for conducting a background check on all personnel hired after the effective date of this Agreement or after the effective date of the related Task Order who provide services to the Recipient. The background investigation shall include but not be limited to, a credit check and criminal records check for misdemeanors and felonies, including fingerprinting and submission of fingerprints to the Minnesota Bureau of Criminal Apprehension. If requested by the Recipient, background checks will be performed on current employees that have access to the Recipient's sensitive data.
- 12.6 Staff Direction. In situations where JLEC's staff receives direction from Roseville staff or Roseville's staff receives direction from JLEC's staff that may be in conflict with either JLEC's or Roseville's IT strategic direction, policy or guidelines, terms and conditions of this Agreement, or that may result in potential risk to either Party's shared infrastructure, the involved staff will immediately notify the Management Committee of such potential conflict and of the relevant policy, guideline or term or condition of this Agreement and delay implementing such direction, unless immediate action is required to ensure business continuity, until the conflict can be resolved in consultation with the Management Committee. The parties will provide one another and their respective staff members with copies of their respective strategic plans, policies, and guidelines and of this Agreement. Neither party is obligated to delay action based on a strategic plan, policy, guideline or term or condition of this Agreement if such copies have not been provided. The Management Committee will make best efforts to expedite identification and resolution of conflicts and provide prompt direction to their respective staff members. If the parties are not able to resolve the conflict, the provisions of Section 5 (Dispute Resolution) shall apply.
- 12.7 Employees physically working at a facility of the other party will act in accordance with all policies and procedures regarding appropriate conduct in that party's workplace. Exceptions may be identified by the Provider and are subject to acceptance by the Recipient.

SECTION 13 - TECHNOLOGY PLANNING

13.1 Strategic Information Technology planning. JLEC and Roseville both engage in strategic technology planning that includes establishing a strategic IT

direction, and determining technology initiatives and investments in accordance with JLEC and Roseville strategic business goals.

13.2 Each party is invited to participate in the other party's strategic planning process.

SECTION 14—CONFIDENTIALITY AND DATA PRACTICES

- **14.1** Through the review and assessment of the County's Systems, the Contractor may be exposed to County data and/or data on individuals or organization which are confidential in nature. In addition, the Contractor may be exposed to confidential information relating to the County's computers, network, and programs. Hereinafter, this data and information is collectively referred to as "County Information." In recognition of the need to protect the County Information, the Contractor covenants and agrees that it shall regard and treat each item of County Information as a trade secret and/or confidential information and that it will not, without the express written consent of the County or except as required by law, redistribute, market, publish, disclose or divulge to any other person, firm, or entity, or use or modify for use, directly or indirectly, in any way, for any person or entity, any of the County Information. Accordingly, all employees of the contractor that shall have access to County Information shall be required to execute the County's Technology Usage Agreement as set forth in Exhibit B. At the termination of this Agreement, the successful proposer shall return to the County all County Information. Unauthorized use of the County's data may be a criminal offense and violators will be prosecuted.
- **14.2** Minnesota Government Data Practices Act. All data created, collected, received, stored, used, maintained, or disseminated by the Contractor in performing this Contract is subject to the provisions of Minn. Stat. Ch. 13 et. seq. (the Minnesota Government Data Practices Act) and, pursuant to that statute, the Contractor must comply with the requirements of that statute as if it were a government entity. All remedies set forth in Minn. Stat. § 13.08 shall also apply to the Contractor. The Contractor is not required to provide public data to the public if that same data is available from the COUNTY, unless stated otherwise in this Contract.

SECTION 15—ENTIRE AGREEMENT

It is understood and agreed by the parties that the entire agreements of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the County and Contractor relating to the subject matter hereof. The parties hereto revoke any prior oral or written agreement between themselves and hereby agree that this Agreement is the only and complete agreement regarding the subject hereof.

IN WITNESS WHEREOF, JLEC and Roseville have caused this Agreement to be executed in their respective names by their duly authorized officers and have caused this Agreement to be dated as of the 10th day of February, 2014.

City of Roseville	
By:	
Name: Dan Roe	
Title: Mayor	
City of Roseville	
By:	
Name: Patrick Trudgeon	
Title: Interim City Manager	

Information Technology Shared Service Agreement

Task Order

This Task Order is a specification of Services to be provided between the Anoka County Joint Law Enforcement Council ("JLEC") and the City of Roseville ("Roseville"); it is an addendum to the current Information Technology Shared Service Agreement ("Agreement") and is subject to the terms and conditions of the Agreement.

Task Order #		14-01JLEC	Title	Data Cer	nter Int	erconnect	
Service Start Da	ate	01/08/2014	End Da	te	OPE	N	
Provider	RC	SEVILLE			POC	Terrence Heiser – Inf	ormation Technology Manager
Recipient	JL	EC			POC	Lowell Vogen	
						Task Order Cost (Time/Material)	\$2,750 (est.)
Skill Set	Ne	etwork System	s Engine	er]	Setup Cost (NRC)	
					_	Billing Frequency	Monthly
Task Order Atta	achm	nents:					

This section and attachments (listed above) define the scope of Services as well as service levels and performance criteria and measurement expectations.

1.	Billing	Type -	Monthly

2. Delivery Price Notes/Remedy

Recipient will be billed for actual hours worked based on tasks completed and logged in the Providers Time tracking software application. Additional charges for mileage to work sites will also be included.

Labor Cost for Systems Engineer - \$64.18/hour (includes adjustment for portion of employee benefits and administrative charge)

Mileage – Based on miles traveled X Federal Mileage Allowance (\$0.560 – 2014)

- 3. Task Details/Scope of Work
 As directed by the JLEC Project Manager
- 4. Assumptions and Constraints
- 5. Task Communications/Management/Reporting
- 6. Quality/Measures/Remedy
- 7. **Duration**

Time and materials not to exceed \$2,750

8. Termination Provision

IN WITNESS WHEREOF, the Anoka County Joint Law Enforcement Council and the City of Roseville have caused this Task Order to be executed in their respective names by their duly authorized officers and have caused this Task Order to be dated as of the 10th day of February, 2014.

JLEC		ROSEVILLE			
NAME	Date	Terrence Heiser	Date		
Title		Information Technology Manager			

REQUEST FOR COUNCIL ACTION

Date:February 10, 2014

Item No.: 9.a

Department Approval

City Manager Approval

Item Description:

Adopt Ordinances Establishing a Finance and Community Engagement Commission and Amend Title 2: Commissions of City Code

BACKGROUND

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On January 27, 2014 the Council reviewed draft ordinances creating chapters for a Finance and

4 Community Engagement Commission. As a result of changes articulated at the meeting,

Chapters 207 & 208 have been modified and are attached as Attachment A & B for

consideration.

6 7

8 In addition to the two new commission chapters, the Council requested the existing advisory

9 commission chapters be modified for consistency and brought back for adoption. Attached, as

Attachment C, is a draft ordinance modifying existing advisory commission chapters. Staff

identified four sections to function as pillars for each commission chapter, and they are:

12 13

- 1) Establishment and Membership
- 14 2) Organization
- 15 3) Meetings and Reports
- 16 4) Duties and Functions

17 18

Attachment D allows you to see commission chapters 201 through 206 after modifications have

been accepted.

20 21

BUDGET IMPLICATIONS

22 It is expected that existing employees will staff the new commissions, so there will not be any

23 additional personnel costs. There will be costs, however, for preparation of materials and minute

taking which have not been budgeted. Staff would recommend that funds be taken from City

reserves for these purposes. Staff estimates that these costs will most likely be under \$5,000

STAFF RECOMMENDATION

27 Staff recommends adoption of three ordinances including the establishment of Chapter 207:

Finance Commission, Chapter 208: Community Engagement Commission, and the amendment

of Title 2 of City Code providing consistent language throughout all advisory commission

30 chapters.

31

26

REQUESTED COUNCIL ACTION

- Motion to adopt ordinances outlined in Attachments A through C establishing: a Chapter 207:
- Finance Commission, Chapter 208: Community Engagement Commission, and amending Title
- 35 2: Commissions

36

32

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk Attachments: A: Draft Ordinance of Chapter 207: Finance Commission

B: Draft Ordinance of Chapter 208: Community Engagement Commission

C: Draft Ordinance of Title 2: Commissions

D: Advisory Commission Chapters 201 – 206 with revisions accepted

City of Roseville ORDINANCE NO. ____

AN ORDINANCE ADDING CHAPTER 207 FINANCE COMMISSION

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: A new Title Two, Chapter 207 of the Roseville City Code is added to read as follows:

207.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Finance Commission of the City which shall consist of seven members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. At least some shall have financial management experience—Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

207.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

207.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

207.04: DUTIES AND FUNCTIONS:

The duties and functions of the Commission shall be as follows:

- A. Serve in an advisory capacity to the City Council on <u>short and</u> long-term financial policy matters such as; the cash reserve, <u>budget process</u>, operating budget, and capital replacement policies;
- B. Recommend funding strategies for the Capital Improvement Plan;
- C. Recommend broad-based Budget goals such as; local tax rate targets or tax levy and spending Increases
- <u>D.</u> Recommend reporting and communication methods for budgeting and financial information that is more understandable to the public.

E. Advise the City Council on the development, documentation, publicity, and periodic review of the community's vision. Serve as the Steering Committee for any vision update process undertaken by the City.

SECTION 2: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this ____ day of month____, 2014.

Ordinance: An Ordinance Adding Chapter	207: Finance Commission
CITY OF ROSEVILLE	
	BY:
	Daniel J. Roe, Mayor
ATTEST:	
Patrick Trudgeon, City Manager	
(Seal)	

City of Roseville ORDINANCE NO. ____

AN ORDINANCE ADDING CHAPTER 208 COMMUNITY ENGAGEMENT COMMISSION

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: A new Title Two, Chapter 208 of the Roseville City Code is added to read as follows:

208.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Community Engagement Commission of the City which shall consist of seven members <u>and one youth member</u> appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

208.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

208.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

208.04: DUTIES AND FUNCTIONS:

The duties and functions of the Commission shall be as follows:

- A. Help increase a sense of community by ensuring that our city government and its activities, programs and services are accessible, understandable and responsive to all;
- A. Connect and partner with neighborhood, community, educational, business and social services groups and organizations;
- <u>B</u>. Broaden participation on advisory boards and commissions;
- <u>C</u>. <u>Develop recommendations for Recommend ways to improving improve</u> the City's public participation process;

- D. Develop-Recommend community participation policies and processes;
- F. Serve as liaisons between the City of Roseville and community and neighborhood organizations;
- **E**. Advise the City Council on policy matters to build the capacity of under-represented groups in order to increase their participation in the civic governance of the City;
- <u>F</u>. Promote broader engagement, increase inclusion, and identify/remove barriers of participation;
- G. -Participate in -Coordinate community building activities including Rosefest, Family Night Out, Night to Unite, Lemonade in the Park, Neighborhood Watch groups, Cops in Schools, Senior Safety Camp, Police Citizens Academy, Fire Trucks in the Park, Discover Your Parks, new Americans gathering;
- <u>H</u>. Provide support to affiliated groups, athletic organizations and other community based groups;
- K. Coordinate a Community Emergency Response Team (CERT);
- Encourage fellowship and relationship building, leading to community engagement
 at a level of the participant's choosing;
- I. _Sponsor an annual a training/conference on the latest trends, technologies and tools used to engage citizens. City staff and residents should jointly plan and publicize the event, and be encouraged to participate;
- <u>J</u>. Explore ways to better engage the rental population in Roseville;
- **K**. Find opportunities to communicate city information in a variety of languages

SECTION 2: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this ____ day of month____, 2014.

Ordinance: An Ordinance Adding Chapter 208: Community Engagement Commission			
CITY OF ROSEVILLE			
	BY:		
	Daniel J. Roe, Mayor		
ATTEST:			
Patrick Trudgeon, City Manager			
(Seal)			

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING TITLE 2: COMMISSIONS

THE CITY OF ROSEVILLE ORDAINS:

The Roseville City Code, Title 2, Chapters 201, 202, 203, 204, 205, and 206 are hereby amended as follows:

SECTION 1: TITLE 2, CHAPTER 201, PLANNING COMMISSION:

SECTION:

201.01:	Establishment and Membership
201.02:	- Composition
201.03:	Members of Commission
201. 04 02:	Organization
201. 05 <u>03</u> :	Meetings And; Reports
201. 06 <u>04</u> :	<u>Duties and Functions Preparation of Comprehensive Plan</u>
201.07:	Procedure for Adoption of City Comprehensive Plan
201.08:	Adoption of City Comprehensive Plan by City Council
201.09:	Means of Executing Plan
201:10:	Zoning Code and City Comprehensive PlanDuties and Functions

201.01: ESTABLISHMENT AND MEMBERSIP:

There is established a Planning Commission of the City which shall consist of seven members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. No member shall serve more than two full consecutive terms. A City Planning Commission for the City is hereby established. The Planning Commission shall be the City planning agency and shall have the powers and duties given such agencies generally by Minnesota Statutes, sections 462.351 through 462.364, as amended, and as conferred upon it by this Chapter. (Ord. 194, 4-19-1955; 1995 Code)

201.02: COMPOSITION ORGANIZATION:

The Planning Commission shall consist of seven members appointed by the City Council, and may be removed by a 4/5 vote of the City Council. The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson. One of the seven members appointed by the City Council may be a member of the City Council. (Ord. 194, 4-19-1955; 1995 Code)

201.03: MEMBERS OF COMMISSIONMEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

- A. Members: Members shall be residents of the City.
- B. Term of Appointment: of the members of the Commission first appointed, two shall be appointed for the term of one year, two for the term of two years, two for the term of three years, and one for the term of four years. Their successors shall be appointed for terms of three years. Both original and successive appointees shall hold their offices until their successors are appointed and qualified. (Ord. 1313, 12-6-2004)
- C. Vacancies: Vacancies during the term shall be filled by the City Council for the unexpired portion of the term.
- D. Oath: Every appointed member shall, before entering upon the discharge of his/her duties, take an oath that he/she will faithfully discharge the duties of his/her office.
- E. Compensation: All members shall serve without compensation. (Ord. 194, 4-19-1955; 1995 Code)

201.04: ORGANIZATION DUTIES AND FUNCTIONS:

- A. Officers: It shall be the function and duty of the Planning Commission to prepare and recommend a Comprehensive City Plan for the development of the City, including proposed public buildings, street arrangements, public utility services, parks, playgrounds and other similar developments, the use of property, the density of population and other matters relating to the development of the City. Such Plan may be prepared in sections, each of which shall relate to a major subject of the plan, as outlined in the Commission's program of work. The Planning Commission shall elect one of the members to act as chairperson. The Community Development Director or designee shall act as the Planning Commission's secretary.
- B. The Planning Commission may, upon its own motion or upon instruction by the City
 Council, prepare revisions to the Zoning Code and/or Plan for the City. Before
 recommending such Code and/or Plan to the City Council, the Planning Commission shall
 hold at least one public hearing as provided for in Chapter 108 of this Code. The same
 procedure shall apply for the preparation of any overall street plan or acquisition of lands for
 public purposes.
- C. Upon the adoption of the City Plan or any section thereof, it shall be the duty of the Planning Commission to recommend to the City Council reasonable and practicable means for putting into effect such Plan or section thereof in order that the same will serve as a pattern and guide for the orderly physical development of the City. Such means shall consist of a zoning plan, the control of subdivision plats, a plan for future street locations, etc
- D. The Planning Commission may, at any time, recommend to the City Council, the adoption of the City Comprehensive Plan, any section of it or any substantial amendment thereof.
 Before making such recommendation to the City Council, the Planning Commission shall hold at least one public hearing, as provided for in Chapter 108 of this Code. The recommendation by the Planning Commission to the City Council shall be by a resolution of

the Commission, approved by the affirmative votes of not less than 5/7^{ths} of its total membership. The Commission may from time to time recommend minor amendments to the City Comprehensive Plan or any section thereof without the public hearing mentioned herein providing that a majority of its members are of the opinion that such hearing is not necessary or in the public interest.

If an amendment to the Comprehensive Plan Future Land Use Map is requested by a property owner, the applicant shall hold an open house meeting with residents and property owners in the vicinity of the affected property prior to submitting an application for the amendment. Requirements for such an open house are as follows:

- A. Purpose: To provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.
- B. Timing: The open house shall be held not more than 30 days prior to the submission of an application for Comprehensive Plan Future Land Use Map Amendment approval and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by 10:00 p.m.
- C. Location: The open house shall be held at a location in or near the neighborhood affected by the proposed amendment, and (in the case of a site near Roseville's boundaries) preferably in Roseville. In the event that such a meeting space is not available the applicant shall arrange for the meeting to be held at the City Hall Campus.
- D. Invitations: The applicant shall prepare a printed invitation identifying the date, time, place, and purpose of the open house and shall mail the invitation to the recipients in a list prepared and provided in electronic format by Community Development Department staff. The recipients will include property owners within 500 feet of the project property, members of the Planning Commission and City Council, and other community members that have registered to receive the invitations.
- E. Summary: A written summary of the open house shall be submitted as a necessary component of an application for Comprehensive Plan Future Land Use Map Amendment approval. (Ord. 1362, 3-24-2008)
- E. Upon receiving a recommendation from the Planning Commission for the establishment or amendment of a plan, the City Council shall follow procedure as set forth in Chapter 108 of this Code. The City Council may adopt such plan or amendments by a majority vote of its members or by a larger majority if required by statute.
- B. Term: The term of the chairperson shall be for one year. The chairperson shall be elected by the Planning Commission at the last regular Planning Commission meeting of March, effective April 1, during each calendar year.
- C. Additional Officers and Committees: The Planning Commission may elect such other officers as may be necessary and may give the chairperson authority to appoint committees if such appointments should become necessary. (Ord. 194, 4-19-1955; 1995 Code) (Ord. 1316, 3-28-2005)

201.05: MEETINGS; REPORTS:

The Commission shall hold at least one regular meeting each month. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, and findings, which record shall be a public record. (Ord. 194, 4-19-1955; 1995 Code)

201.06: PREPARATION OF COMPREHENSIVE PLAN:

It shall be the function and duty of the Planning Commission to prepare and recommend a Comprehensive City Plan for the development of the City, including proposed public buildings, street arrangements, public utility services, parks, playgrounds and other similar developments, the use of property, the density of population and other matters relating to the development of the City. Such Plan may be prepared in sections, each of which shall relate to a major subject of the plan, as outlined in the Commission's program of work. (Ord. 194, 4-19-1955; 1995 Code)

201.07: PROCEDURE FOR ADOPTION OF CITY COMPREHENSIVE PLAN:

The Planning Commission may, at any time, recommend to the City Council, the adoption of the City Comprehensive Plan, any section of it or any substantial amendment thereof. Before making such recommendation to the City Council, the Planning Commission shall hold at least one public hearing, as provided for in Chapter 108 of this Code. The recommendation by the Planning Commission to the City Council shall be by a resolution of the Commission, approved by the affirmative votes of not less than 5/7^{ths}

of its total membership. The Commission may from time to time recommend minor amendments to the City Comprehensive Plan or any section thereof without the public hearing mentioned herein providing that a majority of its members are of the opinion that such hearing is not necessary or in the public interest. (Ord. 1175A, 11-25-1996)

If an amendment to the Comprehensive Plan Future Land Use Map is requested by a property owner, the applicant shall hold an open house meeting with residents and property owners in the vicinity of the affected property prior to submitting an application for the amendment. Requirements for such an open house are as follows:

- a. Purpose: To provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.
- b. Timing: The open house shall be held not more than 30 days prior to the submission of an application for Comprehensive Plan Future Land Use Map Amendment approval and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by 10:00 p.m.
- c. Location: The open house shall be held at a location in or near the neighborhood affected by the proposed amendment, and (in the case of a site near Roseville's boundaries) preferably in Roseville. In the event that such a meeting space is not available the applicant shall arrange for the meeting to be held at the City Hall Campus.
- d. Invitations: The applicant shall prepare a printed invitation identifying the date, time, place, and purpose of the open house and shall mail the invitation to the recipients in a list prepared and provided in electronic format by Community Development Department staff. The recipients will include property owners within 500 feet of the project property, members of the Planning Commission and City Council, and other community members

- that have registered to receive the invitations.
- E. Summary: A written summary of the open house shall be submitted as a necessary component of an application for Comprehensive Plan Future Land Use Map Amendment approval. (Ord. 1362, 3-24-2008)

201.08: ADOPTION OF CITY COMPREHENSIVE PLAN BY CITY COUNCIL:

Upon receiving a recommendation from the Planning Commission for the establishment or amendment of a plan, the City Council shall follow procedure as set forth in Chapter 108 of this Code. The City Council may adopt such plan or amendments by a majority vote of its members or by a larger majority if required by statute. (Ord. 1175A, 11-25-1996)

201.09: MEANS OF EXECUTING PLAN:

Upon the adoption of the City Plan or any section thereof, it shall be the duty of the Planning Commission to recommend to the City Council reasonable and practicable means for putting into effect such Plan or section thereof in order that the same will serve as a pattern and guide for the orderly physical development of the City. Such means shall consist of a zoning plan, the control of subdivision plats, a plan for future street locations, etc. (Ord. 194, 4-19-1955)

201.10: ZONING CODE AND CITY COMPREHENSIVE PLAN:

The Planning Commission may, upon its own motion or upon instruction by the City Council, prepare revisions to the Zoning Code and/or Plan for the City. Before recommending such Code and/or Plan to the City Council, the Planning Commission shall hold at least one public hearing as provided for in Chapter 108 of this Code. The same procedure shall apply for the preparation of any overall street plan or acquisition of lands for public purposes. (Ord. 1175A, 11-25-1996)

SECTION 2: Title 2, CHAPTER 202, POLICE CIVIL SERVICE COMMISSION:

SECTION:

202.01:	Establishment and	l Membershi	p

202.02: Organization

202.03: Meetings and Reports 202.04: Duties and Functions

202.01: Establishment 202.02: Statute Adopted

202.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Police Civil Service Commission, the duties of which shall be those provided in Minnesota Statutes, Chapter 419. (Ord. 221, 10-22-56) The presence of two commission members shall constitute a quorum for conducting business. Members shall be residents of the City and appointed for three year staggered terms. No member shall serve more than two full consecutive terms.

202.02: STATUTE ADOPTED ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

The City accepts and adopts all of the provisions of Minnesota Statutes, Chapter 419. (Ord. 221, 10-22-56)

202.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

202.04: DUTIES AND FUNCTIONS:

The duties of the Police Civil Service Commission shall be those provided in Minnesota Statutes, Chapter 419.

SECTION 3: TITLE 2, CHAPTER 203, PARKS AND RECREATION COMMISSION:

SECTION:

203.01: Establishment and Membership

203.02: Vacancies 203.0302: Organization

203.0403: Duties and Functions Meetings and Reports

203.0504: Compensation Duties and Functions 203.06: Joint Meeting with City Council

203.07: Rules

203.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a parks and recreation commission of the city, which shall consist of nine members appointed by the City Council. Members shall be appointed for three year terms. In addition to the members appointed above, the City Council may for one year terms appoint additional residents of the city under 21 years of age to serve as (ex officio) members of the parks and recreation commission. (Ord. 1253, 6-26-2001)

203.02: VACANCIES:

In case of vacancy during the term of office of any member of the commission, the City Council shall appoint a new member to serve the remainder of the term. A vacancy shall exist if any of the following occur: death, failure to serve as shown by failure to attend a specified number of regular meetings as established by the commission, residence outside the city, or resignation. (Ord. 1038, 6-27-1988; amd. 1995 Code)

203.0302: ORGANIZATION:

The commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson. Minutes of the commission shall be filed and retained by the parks and recreation commission, as well as other recommendations and studies performed by the commission. (Ord. 1038, 6-27-1988)

203.03: MEETINGS AND REPORTS:

The commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

203.04: DUTIES AND FUNCTIONS:

The duties and functions of the commission shall be as follows:

A. Serve in an advisory capacity to the City Council, City Manager and Director of Parks and

- Recreation on parks and recreation matters.
- B. Maintain an interest in and an understanding of the functions and operations of the parks and recreation department.
- C. Maintain an interest in and an understanding of the city school system and promote the greatest possible utilization of school and municipal recreation programs.
- D. Endeavor to secure a full and complete understanding of the city's needs and desires for parks and recreational facilities and be sensitive to the acceptance within the community of the current program.
- E. Convey to the City Council their understanding of the community's sentiment regarding recreation and parks and to submit recommendations to the City Council on parks and recreation programs and policy.
- F. Review conditions and adequacy of city park property.
- G. Provide hearings to groups or individuals, upon request, regarding parks and recreation matters.
- H. Keep informed and consider all financial aspects pertaining to parks and recreation.
- I. Consider proper names for city park property.
- J. Propose regulations for control of city park property to the City Council.
- K. Advise and assist architectural engineers on preparation of specific plans prior to the presentation to the City Council for formal approval.
- L. Represent the city at community functions where appropriate and approved by the City Council.
- M. Represent the city at meetings with other community, county or state boards of similar nature where appropriate and approved by the City Council.
- N. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the City Council. (Ord. 1038, 6-27-1988)
- O. Shall act in all matters relating to the Urban Forest Management Ordinance contained in Chapter 706 of this code, and shall act as the Tree Board as set forth in section 706.03 of this code.

(Ord. 1410, 6-13-2011)

203.05: COMPENSATION:

No compensation shall be paid to members of the commission; however, commission members may have expenses paid to attend conferences on parks and recreation that are offered in the state when approved by the city manager. (Ord. 1038, 6-27-1988; amd. 1995 Code)

203.06: JOINT MEETING WITH CITY COUNCIL:

The commission shall request a joint meeting with the City Council when deemed necessary and at least a minimum of once a year. (Ord. 1038, 6-27-1988)

203.07: RULES:

The commission may adopt such rules as it deems necessary for the conduct of its work, compatible with the provisions of this chapter. (Ord. 1038, 6-27-1988)

SECTION 4: TITLE, CHAPTER 204, HUMAN RIGHTS COMMISSION:

SECTION:

204.01: PolicyEstablishment and Membership

204.02: Establishment of Commission Organization

204.03: Purpose Meetings and Reports

204.04: Membership; Terms and Removal Duties and Functions

204.05: Duties

204.01: POLICY: ESTABLISHMENT AND MEMBERSHIP:

There is established a Human Rights Commission of the City which shall consist of seven members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. No member shall serve more than two full consecutive terms. In addition to the members appointed above, the City Council may for one year terms appoint additional residents of the city under 21 years of age to serve as (ex officio) members of the human rights commission.

It is hereby declared that it is the public policy of the city to fulfill its responsibility as a partner of the state department of human rights in securing for all citizens equal opportunity in housing, employment, public accommodations, public services and education, and to work consistently to improve the human relations climate of the city. (Ord. 566, 2-19-1968)

204.02: ESTABLISHMENT OF COMMISSION: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

There is hereby established within the city a human rights commission. (Ord. 566, 2-19-1968)

204.03: PURPOSE: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

The purpose of the commission is to secure for all citizens equal opportunity in employment, housing, public accommodations, public services and education and full participation in the affairs of this community by assisting the state department of human rights in implementing the Minnesota Human Rights Act and by advising the City Council on long range programs to improve community relations in the city. Additionally the commission will work to increase the sense of community by reaching out to all members of the community and ensuring that our city government and its activities, programs and services are accessible understandable and responsive to all. (Ord. 566, 2–19–1968; amd. 1995 Code, Ord. 1324, 08–08–2005) (Ord. 1381, 04-27-2009)

204.04: MEMBERSHIP: TERMS AND REMOVAL:

A. Membership: The commission shall consist of seven members, to be appointed by the City Council. Members of the commission shall be appointed with due regard to their fitness for

- the efficient dispatch of the functions, powers and duties vested in and imposed upon the commission. In addition to the members appointed above, the City Council may for one year terms appoint additional residents of the city under 21 years of age to serve as (ex officio) members of the human rights commission. (Ord. 1253, 6-26-2001) (Ord. 1313, 12-6-2004)
- B. Terms: The first commission shall consist of four members appointed for a term of three years, three members for a term of two years, and three members for a term of one year. Members of the commission shall be appointed for terms of three years, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which such member's predecessor was appointed, shall be appointed only for the remainder of such term. Upon the expiration of such member's term of office, a member shall continue to serve until such member's successor is appointed and shall have qualified.
- C. Compensation; Removal: The members of the commission shall serve without compensation, and may be removed from office by a 4/5 vote of the City Council. (Ord. 566, 2-19-1968)

204.<u>0504</u>: DUTIES<u>: AND FUNCTIONS</u>:

In fulfillment of its purpose, the commission's duties and responsibilities shall be to:

- A. Adopt bylaws and rules for the conduct of its affairs including the election, assumption of duties and definition of responsibilities of officers and committees.
- B. Enlist the cooperation of agencies, organizations and individuals in the community in an active program directed to create equal opportunity and eliminate discrimination and inequalities.
- C. Formulate a human relations program for the city to give increased effectiveness and direction to the work of all individuals and agencies addressing themselves to planning, policy making and educational programming in the area of civil and human rights.
- D. Advise the mayor, the City Council and other agencies of the government of human relations and civil rights problems. Act in an advisory capacity with respect to planning or operation of any city department on issues of civil and human rights and recommend the adoption of such specific policies or actions as are needed to provide for full equal opportunity in the community.
- E. Develop such programs of formal and informal education as will assist in the implementation of the Minnesota state act against discrimination, and provide for the commission's assumption of leadership in recognizing and resolving potential problem areas in the community. (Ord. 566, 2-19-1968; amd. 1995 Code)
- F. Monitor statistical and other data trends in our city and identify and recommend to the city council ways to encourage mutual understanding among our citizens about the community's diversity through, but not limited to:
 - 1. connecting and partnering with neighborhood, community, educational, business and social services groups and organizations;
 - 2.1.co-sponsoring citywide neighborhood or facilitating community events which would include opportunities for heritage and cultural events; and
 - 3.2.programs for engaging citizens and community leaders in a holistic approach including dialogues, education and training about diversity issues.

(Ord. 1381, 4-27-2009)

SECTION 5: TITLE 2, CHAPTER 205, PUBLIC WORKS, ENVIRONMENT, AND TRANSPORTATION COMMISSION:

SECTION:

205.01: Establishment and Membership

205.02: Organization

205.03: Meetings and Reports 205.04: Duties and Functions

205.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a public works, environment, and transportation commission of the city which shall consist of seven members appointed by the City Council. Members shall be residents of the city and appointed for three year staggered terms. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

205.02: ORGANIZATION:

The commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson. (Ord. 1260, 4-15-2002)

205.03: MEETINGS AND REPORTS:

The commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions. (Ord. 1260, 4-15-2002)

205.04: DUTIES AND FUNCTIONS:

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Public Works on public works, environmental, and transportation matters. (Ord. 1313, 12-6-2004)
- B. Maintain an interest in and an understanding of the functions and operations of the Public Works Department.
- C. Maintain an interest in and an understanding of federal, state, county, regional and other public works, environmental, and transportation services that impact City services. (Ord. 1313, 12-6-2004)
- D. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the city. (Ord. 1260, 4-15-2002)

SECTION 6: TITLE 2, CHAPTER 206, ETHICS COMMISSION:

SECTION:

206.01: Establishment and Membership

206.02: Organization

206.03: Meetings and Reports 206.04: Duties and Functions

206.01: ESTABLISHMENT AND MEMBERSHIP:

There is established an ethics commission of the City which shall consist of five members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

206.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

206.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

206.04: DUTIES AND FUNCTIONS:

The duties and functions of the Commission shall be as follows:

- A. Serve in an advisory capacity to the City Council on matters involving any ethics code adopted by the City Council.
- B. Administer any ethics code adopted by the City Council.
- C. Perform other duties and functions or conduct studies as specifically directed or delegated by the City Council. (Ord. 1338, 6-12-2006)

SECTION 7 :	Effective date. 7 publication.	This ordinance shall take effect upon its passage and
Passed by the 2014.	City Council of tl	the City of Roseville this day of month,

TITLE 2 COMMISSIONS

CHAPTER 201 PLANNING COMMISSION

SECTION:

201.01: Establishment and Membership

201.02: Organization

201.03: Meetings and Reports 201.04: Duties and Functions

201.01: ESTABLISHMENT AND MEMBERSIP:

There is established a Planning Commission of the City which shall consist of seven members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. No member shall serve more than two full consecutive terms. The Planning Commission shall be the City planning agency and shall have the powers and duties given such agencies generally by Minnesota Statutes, sections 462.351 through 462.364, as amended, and as conferred upon it by this Chapter. (Ord. 194, 4-19-1955; 1995 Code)

201.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson. One of the seven members appointed by the City Council may be a member of the City Council. (Ord. 194, 4-19-1955; 1995 Code)

201.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

201.04: DUTIES AND FUNCTIONS:

- A. It shall be the function and duty of the Planning Commission to prepare and recommend a Comprehensive City Plan for the development of the City, including proposed public buildings, street arrangements, public utility services, parks, playgrounds and other similar developments, the use of property, the density of population and other matters relating to the development of the City. Such Plan may be prepared in sections, each of which shall relate to a major subject of the plan, as outlined in the Commission's program of work. B. The Planning Commission may, upon its own motion or upon instruction by the City Council, prepare revisions to the Zoning Code and/or Plan for the City. Before recommending such Code and/or Plan to the City Council, the Planning Commission shall hold at least one public hearing as provided for in Chapter 108 of this Code. The same procedure shall apply for the preparation of any overall street plan or acquisition of lands for public purposes.
- B. Upon the adoption of the City Plan or any section thereof, it shall be the duty of the Planning Commission to recommend to the City Council reasonable and practicable means

- for putting into effect such Plan or section thereof in order that the same will serve as a pattern and guide for the orderly physical development of the City. Such means shall consist of a zoning plan, the control of subdivision plats, a plan for future street locations, etc
- C. The Planning Commission may, at any time, recommend to the City Council, the adoption of the City Comprehensive Plan, any section of it or any substantial amendment thereof. Before making such recommendation to the City Council, the Planning Commission shall hold at least one public hearing, as provided for in Chapter 108 of this Code. The recommendation by the Planning Commission to the City Council shall be by a resolution of the Commission, approved by the affirmative votes of not less than 5/7^{ths} of its total membership. The Commission may from time to time recommend minor amendments to the City Comprehensive Plan or any section thereof without the public hearing mentioned herein providing that a majority of its members are of the opinion that such hearing is not necessary or in the public interest.

If an amendment to the Comprehensive Plan Future Land Use Map is requested by a property owner, the applicant shall hold an open house meeting with residents and property owners in the vicinity of the affected property prior to submitting an application for the amendment. Requirements for such an open house are as follows:

- a. Purpose: To provide a convenient forum for engaging community members in the development process, to describe the proposal in detail, and to answer questions and solicit feedback.
- b. Timing: The open house shall be held not more than 30 days prior to the submission of an application for Comprehensive Plan Future Land Use Map Amendment approval and shall be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by 10:00 p.m.
- c. Location: The open house shall be held at a location in or near the neighborhood affected by the proposed amendment, and (in the case of a site near Roseville's boundaries) preferably in Roseville. In the event that such a meeting space is not available the applicant shall arrange for the meeting to be held at the City Hall Campus.
- d. Invitations: The applicant shall prepare a printed invitation identifying the date, time, place, and purpose of the open house and shall mail the invitation to the recipients in a list prepared and provided in electronic format by Community Development Department staff. The recipients will include property owners within 500 feet of the project property, members of the Planning Commission and City Council, and other community members that have registered to receive the invitations.

- e. Summary: A written summary of the open house shall be submitted as a necessary component of an application for Comprehensive Plan Future Land Use Map Amendment approval. (Ord. 1362, 3-24-2008)
- D. Upon receiving a recommendation from the Planning Commission for the establishment or amendment of a plan, the City Council shall follow procedure as set forth in Chapter 108 of this Code. The City Council may adopt such plan or amendments by a majority vote of its members or by a larger majority if required by statute.

CHAPTER 202 POLICE CIVIL SERVICE COMMISSION

SECTION:

202.01: Establishment and Membership

202.02: Organization

202.03: Meetings and Reports 202.04: Duties and Functions

202.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Police Civil Service Commission, the duties of which shall be those provided in Minnesota Statutes, Chapter 419. (Ord. 221, 10-22-56) The presence of two commission members shall constitute a quorum for conducting business. Members shall be residents of the City and appointed for three year staggered terms. No member shall serve more than two full consecutive terms.

202.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

202.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

202.04: DUTIES AND FUNCTIONS:

The duties of the Police Civil Service Commission shall be those provided in Minnesota Statutes, Chapter 419.

CHAPTER 203 PARKS AND RECREATION COMMISSION

SECTION:

203.01: Establishment and Membership

203.02: Organization

203.03: Meetings and Reports 203.04: Duties and Functions

203.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a parks and recreation commission of the city, which shall consist of nine members appointed by the City Council. Members shall be appointed for three year terms. In addition to the members appointed above, the City Council may for one year terms appoint additional residents of the city under 21 years of age to serve as (ex officio) members of the parks and recreation commission. (Ord. 1253, 6-26-2001)

203.02: ORGANIZATION:

The commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

203.03: MEETINGS AND REPORTS:

The commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

203.04: DUTIES AND FUNCTIONS:

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Parks and Recreation on parks and recreation matters.
- B. Maintain an interest in and an understanding of the functions and operations of the parks and recreation department.
- C. Maintain an interest in and an understanding of the city school system and promote the greatest possible utilization of school and municipal recreation programs.
- D. Endeavor to secure a full and complete understanding of the city's needs and desires for parks and recreational facilities and be sensitive to the acceptance within the community of the current program.
- E. Convey to the City Council their understanding of the community's sentiment regarding recreation and parks and to submit recommendations to the City Council on parks and recreation programs and policy.

- F. Review conditions and adequacy of city park property.
- G. Provide hearings to groups or individuals, upon request, regarding parks and recreation matters.
- H. Keep informed and consider all financial aspects pertaining to parks and recreation.
- I. Consider proper names for city park property.
- J. Propose regulations for control of city park property to the City Council.
- K. Advise and assist architectural engineers on preparation of specific plans prior to the presentation to the City Council for formal approval.
- L. Represent the city at community functions where appropriate and approved by the City Council.
- M. Represent the city at meetings with other community, county or state boards of similar nature where appropriate and approved by the City Council.
- N. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the City Council. (Ord. 1038, 6-27-1988)
- O. Shall act in all matters relating to the Urban Forest Management Ordinance contained in Chapter 706 of this code, and shall act as the Tree Board as set forth in section 706.03 of this code.

(Ord. 1410, 6-13-2011)

CHAPTER 204 HUMAN RIGHTS COMMISSION

SECTION:

204.01: Establishment and Membership

204.02: Organization

204.03: Meetings and Reports 204.04: Duties and Functions

204.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a Human Rights Commission of the City which shall consist of seven members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. No member shall serve more than two full consecutive terms. In addition to the members appointed above, the City Council may for one year terms appoint additional residents of the city under 21 years of age to serve as (ex officio) members of the human rights commission.

204.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

204.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

204.04: DUTIES AND FUNCTIONS:

In fulfillment of its purpose, the commission's duties and responsibilities shall be to:

- A. Adopt bylaws and rules for the conduct of its affairs including the election, assumption of duties and definition of responsibilities of officers and committees.
- B. Enlist the cooperation of agencies, organizations and individuals in the community in an active program directed to create equal opportunity and eliminate discrimination and inequalities.
- C. Formulate a human relations program for the city to give increased effectiveness and direction to the work of all individuals and agencies addressing themselves to planning, policy making and educational programming in the area of civil and human rights.
- D. Advise the mayor, the City Council and other agencies of the government of human relations and civil rights problems. Act in an advisory capacity with respect to planning or operation of any city department on issues of civil and human rights and recommend the

- adoption of such specific policies or actions as are needed to provide for full equal opportunity in the community.
- E. Develop such programs of formal and informal education as will assist in the implementation of the Minnesota state act against discrimination, and provide for the commission's assumption of leadership in recognizing and resolving potential problem areas in the community. (Ord. 566, 2-19-1968; amd. 1995 Code)
- F. Monitor statistical and other data trends in our city and identify and recommend to the city council ways to encourage mutual understanding among our citizens about the community's diversity through, but not limited to:
 - 1. co-sponsoring citywide neighborhood or facilitating community events which would include opportunities for heritage and cultural events; and
 - 2. programs for engaging citizens and community leaders in a holistic approach including dialogues, education and training about diversity issues.

CHAPTER 205 PUBLIC WORKS, ENVIRONMENT, AND TRANSPORTATION COMMISSION

SECTION:

205.01: Establishment and Membership

205.02: Organization

205.03: Meetings and Reports 205.04: Duties and Functions

205.01: ESTABLISHMENT AND MEMBERSHIP:

There is established a public works, environment, and transportation commission of the city which shall consist of seven members appointed by the City Council. Members shall be residents of the city and appointed for three year staggered terms. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

205.02: ORGANIZATION:

The commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson. (Ord. 1260, 4-15-2002)

205.03: MEETINGS AND REPORTS:

The commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions. (Ord. 1260, 4-15-2002)

205.04: DUTIES AND FUNCTIONS:

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Public Works on public works, environmental, and transportation matters. (Ord. 1313, 12-6-2004)
- B. Maintain an interest in and an understanding of the functions and operations of the Public Works Department.
- C. Maintain an interest in and an understanding of federal, state, county, regional and other public works, environmental, and transportation services that impact City services. (Ord. 1313, 12-6-2004)
- D. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the city. (Ord. 1260, 4-15-2002)

CHAPTER 206 ETHICS COMMISSION

SECTION:

206.01: Establishment and Membership

206.02: Organization

206.03: Meetings and Reports 206.04: Duties and Functions

206.01: ESTABLISHMENT AND MEMBERSHIP:

There is established an ethics commission of the City which shall consist of five members appointed by the City Council. Members shall be residents of the City and appointed for three year staggered terms. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms.

206.02: ORGANIZATION:

The Commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson.

206.03: MEETINGS AND REPORTS:

The Commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The Commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions.

206.04: DUTIES AND FUNCTIONS:

The duties and functions of the Commission shall be as follows:

- A. Serve in an advisory capacity to the City Council on matters involving any ethics code adopted by the City Council.
- B. Administer any ethics code adopted by the City Council.
- C. Perform other duties and functions or conduct studies as specifically directed or delegated by the City Council. (Ord. 1338, 6-12-2006)

Date: February 10, 2014 Item: 10.a CTV North Suburbs and NSCC
Annual Update - Cor Wilson
No Attachment



Date: Feb. 10, 2014 Item No.: 13.a

Department Approval City Manager Approval

Para / Trugger

Item Description: Authorize Roseville Firefighter's Relief Association to Approach the State

Legislature for Special Legislation

1 BACKGROUND

At the June 13, 2011 Roseville City Council meeting, the council passed a motion authorizing

the Fire Department to change future City pension benefits offered for part-time (Paid on Call)

firefighters from the Firefighter's Relief Association to PERA Police and Fire.

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- 6 This means that there will be no new (active) members in the Relief Association. As the
- demographic changes in the Relief Association between the active, deferred and retired, it is our
- 8 belief that the trustee representation should change accordingly.

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- We are requesting that special legislation be enacted to permit the Roseville Firefighter's Relief
- Association to appoint or elect up to three (3) retired members as Trustees at this time. When the
- number of active firefighters reaches twenty-five (25) the number of retired firefighter trustees
- may be increased to four (4). When the number of active firefighters reaches ten (10) the number
- of retired firefighter trustees may be increased to five (5). When the number of active firefighters
- reaches zero (0) the number of retired firefighter trustees would be increased to six (6). Currently
- there are 41 active members, 50 retirees and 9 deferred members.
- The final step in this process is approval of the revised bylaws by the City Council.

18 POLICY OBJECTIVE

To provide for member representation on the Relief Association Board of Trustees.

20 BUDGET IMPLICATIONS

There are no budget implications with these changes.

22 STAFF RECOMMENDATION

- 23 To approve the Roseville Firefighter's Relief Association to approach the State Legislature for
- 24 special legislation.

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REQUESTED COUNCIL ACTION

- The Roseville Firefighters Relief Association requests that the Council approves the Roseville
- 27 Firefighter's Relief Association to approach the State Legislature for special legislation.

Prepared by: David Breen, President Roseville Firefighter's Relief Association

REQUEST FOR COUNCIL ACTION

Date: February 10, 2014

Item No.: 13.b Department Approval City Manager Approval Item Description: Consider Appointment to Roseville Housing and Redevelopment Authority BACKGROUND In January, Councilmember Robert Willmus stepped down from the Roseville Housing and Redevelopment Authority (RHRA). Mayor Dan Roe asked that Councilmembers submit an application if they were interested in appointment to the RHRA. Councilmembers Jason Etten, Lisa Laliberte and Tam McGehee submitted applications. FINANCIAL IMPACTS None STAFF RECOMMENDATION Adopt a resolution in support of Mayor Roe's appointment of _____ to a term on the RHRA that run concurrently to his/her term on the City Council. REQUESTED COUNCIL ACTION Adopt a resolution in support of Mayor Roe's appointment of _____ to a term on the RHRA that run concurrently to his/her term on the City Council. Prepared by: Patrick Trudgeon, Interim City Manager Attachments: A: Draft Resolution appointing to the HRA

C: City Manager's Certificate of Filing Resolution of Reappointment

B: Certificate of Appointment

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Attachment A EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the tenth day of February 2014, at 6:00 p.m. The following members were present: and the following were absent: Councilmember ______ introduced the following resolution and moved its adoption: RESOLUTION # _____ RESOLUTION APPROVING MAYOR'S APPOINTMENT OF COUNCILMEMBER _____ TO THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE TO FILL AN UNEXPIRED TERM WHEREAS, On January 6, 2014 Councilmember Robert Willmus resigned his position as a Board Member for the Housing & Redevelopment Authority in and for the City of Roseville ("HRA"), and WHEREAS, Minnesota Statues 469.003 Subdivision 6, states that "any member of the governing body of a city may be appointed and may serve as a commissioner of the authority for the city. The council of any city which appoints members of the city council as commissioners may set the terms of office of a commissioner to coincide with the commissioner's term of office as a council member," and WHEREAS, the Mayor has submitted for this Council's consideration the appointment to the HRA board of Councilmember with a term expiring December 31, 201; NOW, THEREFORE, BE IT RESOLVED, by the Roseville City Council that the City Council approves the Mayor's appointment of Councilmember ______ to the Roseville HRA Board. The motion for the adoption of the foregoing resolution was duly seconded by: and upon vote taken thereon, the following voted in favor thereof: and the following voted against the same: Whereupon said resolution was declared duly passed and adopted.



CITY OF ROSEVILLE STATE OF MINNESOTA

MAYOR'S CERTIFICATE of APPOINTMENT OF BOARD MEMBER to the HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE

Pursuant to state law, I hereby appoint Roseville Housing and Redevelopment Authority. is subject to Council approval will .	As provided by law, this appointment
Witness my hand as the Mayor of the City of Rose February, 2014.	eville, Minnesota this tenth day of
	Mayor Daniel I. Roe

1	City Manager's Certificate of		
2	Filing Resolutions on Appointment of		
3	Roseville HRA Board Member		
4	I, the undersigned, being the duly appointed and Interim City Manager of the City of		
5	Roseville, Minnesota, hereby certify that on the tenth day of February, 2014, I caused a certified		
6	copy of Resolution No having been duly adopted by the Roseville City Council on		
7	February 10, 2014, to be filed in the office of the Commissioner of the Department of		
8	Employment and Economic Development of the State of Minnesota by mailing such resolution,		
9	postage prepaid, to said Commissioner in care of Commissioner Katie Clark Sieben, Department		
10	of Employment and Economic Development, 332 Minnesota Street, Suite E200, St. Paul,		
11	Minnesota 55101-1351.		
12	Witness my hand as the Roseville City Manager and the official seal of the City this		
13	day of February, 2014.		
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16	(SEAL)		
17			
18	Patrick Trudgeon		
19	Interim City Manager		
20	City of Roseville, Minnesota		

REQUEST FOR COUNCIL ACTION

Date: 2/10/2014

Item No.: 14.a

Department Approval

City Manager Approval

DB Para / Trugger

Item Description: Receive public input and Approve the design and construction of an

interim pedestrian pathway along County Road B west of Cleveland Ave

BACKGROUND

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At the November 25th City Council meeting a number of residents from the County Road B neighborhood, in the area between Hwy 280 and Cleveland Ave, spoke to the Council about the lack of a safe pedestrian facility along County Road B and concerns regarding the existing speed limit. Staff updated the Council on the status of the discussions with Ramsey County regarding the transfer of jurisdiction of the roadway to the City of Roseville. Staff discussed the expected life of the existing pavement with the Council as well. Staff also proposed an interim pedestrian facility on a widened shoulder on the south side of the roadway as a shorter term solution to the neighborhood concerns.

Historically, County Road B once connected to Trunk Highway 280 prior to the fall of the 35W bridge. As a part of the changes to TH 280 to increase capacity and improve safety along the highway, a cul-de-sac was installed on County Road B which disconnected it from Highway 280. When that occurred, traffic volumes greatly reduced on County Road B, but no other changes were made to the roadway to reflect the new character and functional classification of this roadway. Staff met with Ramsey County staff several times since the change occurred to discuss the future jurisdiction of this segment since it no longer functions as a typical county road. Staff has not agreed on the terms of a jurisdictional transfer at this time. Ramsey County staff has agreed to work with the city and MnDOT to lower the speed limit to 30 MPH. We believe this can be accomplished in the next few weeks.

Staff, at the direction of Council, recently held a Public Meeting to meet with the neighborhood in order to discuss their concerns regarding traffic safety in this area and also to present a potential short term alternative for an enhanced pedestrian pathway along County Road B. Prior to this meeting, the neighborhood assembled on December 10th to discuss this issue as well as other concerns along County Road B. After that meeting, a list of Requested Features and Considerations was presented to staff. At the January 16th meeting, staff addressed each item and agreed to follow up on items that could be addressed at that time. Attached is the list of Requested Features and the response from staff.

Proposed Interim Pedestrian Pathway

At the January 16th meeting, staff presented a proposal to create a pedestrian pathway along the south side of County Road B by extending the shoulder. Staff also discussed possibly using RUMBLE STRIPS along the white shoulder line to physically delineate the travel lane from the pathway. The residents seemed open to this concept, but there would need to be more communication with the neighborhood before agreeing to this due to the concerns of additional noise related to the rumble strips. Additional treatments for delineation will be discussed with

the neighborhood prior to opening the pathway. The pathway will extend from Cleveland Ave west to the existing curb and gutter just east of the in place cul-de-sac on the west end of County Road B.

In order to provide a clear area for pedestrians, parking would need to be prohibited along the south side of County Road B. This could be an inconvenience for residents that have direct access to County Road B between Fairways Lane and Fulham Street. One resident from this area was present at the meeting and expressed concern over this possibility. There are three options to address this concern:

- 1. Maintain parking restriction along entire length of County Road B including area between Fairways Lane and Fulham St.
- 2. Allow parking in this area. This would force pedestrians to move around any parked vehicles in this area. Given the lower volume on the west end of this road segment, this may not be a significant issue.
- 3. Allow parking but also install a 5-6 foot sidewalk between Fairways and Fulham. This sidewalk construction would add \$23,000 to the project total. Also, this sidewalk may need to be removed and rebuilt when County Road B is reconstructed in the future depending on what the final section looks like at that time.

Near the intersection of County Road B and Cleveland the interim section will transition to a permanent section that will include a raised trail section behind a new curb and gutter. This new section will narrow the roadway up several feet to provide space for the trail. A traditional pedestrian ramp will be installed to line up with the exiting pedestrian crossing across Cleveland Ave on the south side of the intersection providing safe, convenient access to the pedestrian pushbutton on the existing signal pole.

PUBLIC INPUT

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Attached are two comments received during/after the January 16th Neighborhood meeting. One comment mentioned working with residents on the issue of parking restrictions which staff will certainly do in the coming weeks as well as addressing the possibility of using a rumble strip to delineate the pathway from the travel lanes.

The other comment, received via email, asked about also extending the shoulder on the north side. Due to more driveways on the north side and also the issue of parking, it is unlikely we would be able to provide and protect a pathway on both sides of the roadway.

Staff will keep Council aware of any additional input provided as we survey the neighborhood further regarding this project.

POLICY OBJECTIVE

Roseville, with its current pathway system and the proposed additions to that system, strives to address the transportation needs of the pedestrian and cyclist. Through the development of these proposed sidewalks, we are expanding the pathway network into the larger community, allowing users safer linkages to the regional system.

This proposed pathway will connect this neighborhood to the exiting path along Cleveland Ave (going south) as well as the existing path along County Rd. B going east.

FINANCIAL IMPACTS

The contractual and material costs for this project are proposed to be funded by the Parks and Recreation Renewal Program. \$2 million of the renewal funding is identified for pathways and

sidewalks. Preliminary cost estimates have been developed, and are listed below. Additional costs may be incurred in order to address existing storm water issues and also to accommodate the additional runoff from the new impervious surfaces proposed under this project. Any storm water costs would be paid for from the Storm Water utility fund.

The majority of work proposed under this project would be conducted by City staff. A paving contractor would be hired to pave the shoulder. Any required soil or landscaping materials for the storm water features would constitute the greatest cost of those items outside of the City staff time.

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<u>Item</u>	Estimated Construction Cost
Expanded Shoulder*	\$130,000
Optional Sidewalk between Fairways and Fulham	\$25,000
Storm water costs	\$5,000
Engineering for storm water treatment	\$3,000
Total Construction Cost without sidewalk:	\$138,000
Total Construction Cost with sidewalk:	\$168,000
Estimated Outside material/contractor costs shoulder only (portion of above costs)**	\$100,000

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**Estimated outside material/contractor costs are total costs that would be incurred outside of City of Roseville staff time and equipment costs.

STAFF RECOMMENDATION

- Receive additional public comment on the proposed County Road B interim pedestrian interim project, and authorize staff to prepare final plans and construct the facility in 2014.
- Authorize use of Park and Recreation Renewal Program funds for outside material and contractor costs, estimated at \$100,000.

REQUESTED COUNCIL ACTION

Receive public comment on the proposed County Road B-2 and Victoria sidewalk project, and authorize staff to prepare final plans and specifications and advertise for bids.

Prepared by: Marc Culver, City Engineer

Attachments: A: Project Layout

B: Comment Card from January 16th Neighborhood Meeting

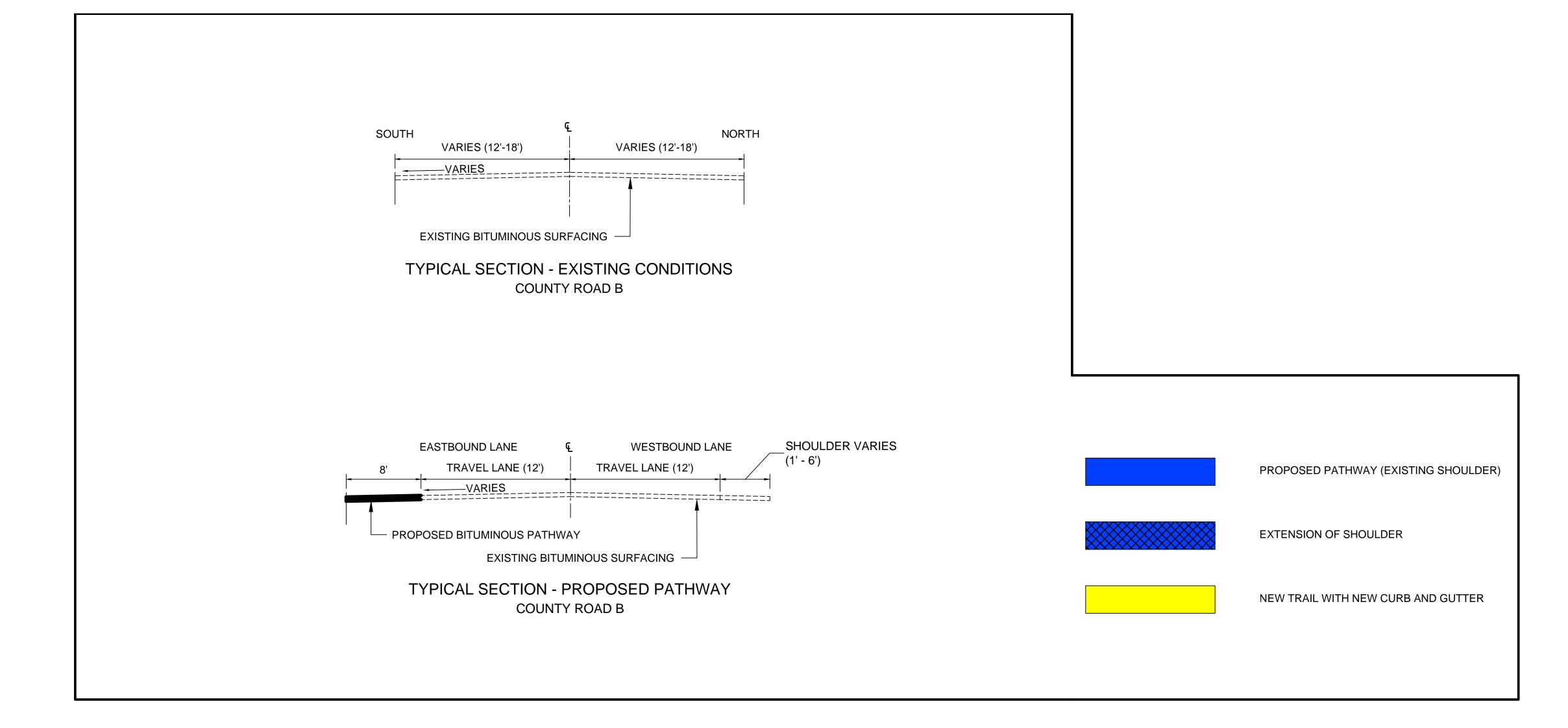
C: Resident email with project comment

D: Figure depicting optional sidewalk between Fairways Lane and Fulham Street

E: County Road B Pathway Meeting Suggested Features Resident Input

F: Staff response to Item E.

^{*}Includes city staff and equipment costs







County Road B Neighborhood Meeting Thursday, January 16, 2014

Comments:
Mankyor for helping is if this. John
continued efforts Inolking if weighbors on the
Comments: Trankyor for helping vs of this. John Continued efforts Inolking of weighbors on the specific details, esp-parking issues for Southside homeowners, would be appreciated.
homeowners, would be appreciated
Thank you also for starting the inter by reviewing
on concern & Swangeding.
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Return to: Marc Culver, Engineering Department (<u>marc.culver@ci.roseville.mn.us</u>) 2660 Civic Center Drive, Roseville, MN 55113

Sally Ricard

Subject: FW: County Road B

From: Duane Schwartz

Sent: Wednesday, January 22, 2014 9:09 AM

To: Marc Culver

Subject: FW: County Road B

FYI

From: Barbara Reid

Sent: Monday, January 20, 2014 4:37 PM

To: Duane Schwartz Cc: Gary Grefenberg Subject: County Road B

Dear Mr. Schwartz,

Thank you again for meeting with the neighborhood group from County Road B, and for your thoughtful planning to try to address our concerns. I wanted to add one comment to what was said at the meeting on the 16th, based on my experience. Yesterday, my husband and I took advantage of the warmer day to walk the dog - on County B. It was wonderful to imagine the improvement we have been discussion with you. However, I began to wonder seriously if the paving of the shoulder might be extended to the North side of the street. The north side wouldn't need the full treatment that is planned for the south side, but just adding asphalt and a single stripe to the parts that are not paved now would make a huge difference. The drainage issue just east of Fulham on the north side has already been raised and acknowledged.

The primary reason I ask about this is that if only the south side is fit for any walking, pedestrians are walking half the time with their backs to traffic. That is not a comfortable feeling - always looking over your shoulder to see if someone is coming. Part of the shoulder on the north side already has asphalt, and for most of the rest, the shoulder is wide enough for paving. There are a few places where it narrows down to almost nothing.

With the improvements discussed for the south side, and simple paving of the shoulder on the north side, we would all feel much safer when we walk on County B.

Thank you for taking this into consideration.

Sincerely, Barbara Reid 2180 Midland View Ct.N. Roseville, MN 55113 651-646-1668

Confidentiality Statement: The documents accompanying this transmission contain confidential information that is legally privileged. This information is intended only for the use of the individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these documents is strictly prohibited. If you have received this information in error, please notify the sender immediately and arrange for the return or destruction of these documents.



County Road B Pathway: Neighborhood Meeting Desirable/Prioritized Features for Pathway



Tuesday, December 10, 2013, 6:30-8:00pm Fairview Community Center, Room 102

Neighbors in the southwest area of Roseville west of Cleveland, north of the Midland Hills Golf Course, and south of Highway 36 convened on December 10th to discuss safety concerns around County Rd B west of Cleveland Avenue. This meeting was convened and facilitated by SWARN members Gary Grefenberg and Megan Dushin. Nineteen individuals attended and provided their ideas for features to be considered when the city plans and builds a pathway. Below is a listing of the features and considerations neighbors are requesting. Consider this preliminary feedback from the community, to be further explored in our January 16, 2014 community meeting held by the City of Roseville.

Requested Features and Considerations

- A safe pathway that is free of standing water, snow, ice, and mud and provides safe passage 1. during daytime, nighttime, and all four seasons (including winter).
- 2. Consideration for all walkers/bikers, including parents taking infants/toddlers for a stroll, school-aged children going to/from their bus stop, teens and adults going to/from their city bus stop (Fairview Ave), adults and the elderly seeking outdoor exercise, those with disabilities who may walk with an instable gait or who are wheelchair bound, etc.
- 3. Consideration for retaining the pastoral nature of the neighborhood, such as native plantings, park bench(es), low impact lighting (if lighting is included), etc.
- 4. Consideration of a pervious or permeable surface to allow water to soak through the ground (to help mitigate drainage issues).
- 5. Sound or rumble strips between the roadway and pathway to alert inattentive drivers if veering off road.
- Reliable pathway plowing during winter months. 6.
- Clear signage going both directions indicating the purpose of the pathway (shared 7. bike/walk trail).
- 8. Prohibited parking on pathway side of road, marked with signage going both directions.
- 9. Consideration of pathway lighting that is not intrusive to Cty B residents' homes.
- Trim brush regularly and responsibly (not fostering invasive species such as buckthorn)

Additional Suggestions re: Current Speed Limits, Signals, and Signage

Neighbors also suggested the following strategies related to speed limits, signals, and signage, whether they're in the jurisdiction of the city, county, or MnDOT:

- 1. Appropriate speed limit that's enforced (30 MPH).
- 2. 40 MPH speed limit on Cleveland Ave exit ramp (currently the new 40MPH sign on the exit ramp just south of the clover leaf has an arrow pointing forward, implying that the speed limit for this portion of the road is consistent with the highway speed limit 55MPH until the posted sign (just south of Cty B).
- 3. Painted pedestrian strips crossing Cleveland Ave on south side of Cty B so that pedestrians can safely cross Cleveland to connect with sidewalks on the east side of the street.
- 4. Additional safety signage such as, "Pedestrian Crossing" at intersection of Cty B and Cleveland, going both directions.
- 5. Consistent green arrow favoring left turn from Cleveland Ave facing north onto Cty B westbound, especially during rush hour (sometimes we get the green arrow during rush hour, and sometimes we do not). There were several complaints of difficulty seeing speeding cars coming off highways southbound on Cleveland with rounded hill and blocked view with turn lane in opposite direction.
- 6. A more prominent "No Outlet" sign that is visible *before* entering this section of Cty B (at the intersection of Cleveland Ave and Cty B) so that car and truck drivers can be forewarned in time (often these vehicles drive all the way to the end, not realizing it's a dead end, and then speed out of our neighborhood).

Below is a summary of the responses to the County Road B Area requested features and considerations, as presented at the January 16th Neighborhood Meeting. The original request/comment is in italics followed by the staff response.

Requested Features and Considerations

- A safe pathway that is free of standing water, snow, ice, and mud and provides safe passage during daytime, nighttime, and all four seasons (including winter).
 The interim proposal of extending the current paved shoulder several feet will provide a paved surface that will meet the same surface standards as the other trails and walks in Roseville.
- 2. Consideration for all walkers/bikers, including parents taking infants/toddlers for a stroll, school-aged children going to/from their bus stop, teens and adults going to/from their city bus stop (Fairview Ave), adults and the elderly seeking outdoor exercise, those with disabilities who may walk with an instable gait or who are wheelchair bound, etc.

 The paved surface will be wide enough to accommodate wheelchairs, bikes, strollers, etc., and will extend to Cleveland Ave where it will tie into the existing trail on the south side of Fairview Ave.
- 3. Consideration for retaining the pastoral nature of the neighborhood, such as native plantings, park bench(es), low impact lighting (if lighting is included), etc.
 Additional lighting beyond the standard intersection lighting found across the City of Roseville would not be recommended for this area. Staff has begun discussions with Ramsey County about trying to find an existing program that may install one or more benches along County Road B even beyond Cleveland Ave. City staff will work with area residents and the watershed district to identify any existing storm drainage issues and possible use rain gardens or other storm water best management practices, which may include native plantings, to address those as part of this project.
- 4. Consideration of a pervious or permeable surface to allow water to soak through the ground (to help mitigate drainage issues).
 While the interim pathway project would not likely include any permeable pavements/surface, staff will work to address the additional runoff with some potential storm water best management practices (such as rain gardens) along the project area.
- 5. Sound or rumble strips between the roadway and pathway to alert inattentive drivers if veering off road.
 This creative suggestion is being vetted by staff by talking to experts at the Minnesota Department of Transportation. An additional survey of the neighborhood is likely to be conducted before installation, if the project is approved, to address the potential sound issues related to the use of rumble strips.
- 6. Reliable pathway plowing during winter months.

 If constructed, this pathway would be cleared by traditional roadway plows providing a surface that is as clear as the roadway. In general, this will be as good, if not better, than the snow removal along the other trails and walks in Roseville.
- 7. Clear signage going both directions indicating the purpose of the pathway (shared bike/walk trail).

 While signage marking the actual linear trail is difficult and would not be standard

- according the Manual on Uniform Traffic Control Devices (MUTCD), staff is considering using pedestrian stencils painted onto the pathway surface to clearly indicate the purpose of the paved area.
- 8. Prohibited parking on pathway side of road, marked with signage going both directions. With the possible exception of the area between Fairways Lane and Fulham St, the south side of County Road B would be posted for No Parking. Signs would be installed on the south side of the road only.
- 9. Consideration of pathway lighting that is not intrusive to Cty B residents' homes.

 Lighting in this area is not recommended due to installation cost, maintenance, and the standard of lighting for trails and walks across the rest of the City of Roseville.
- 10. Trim brush regularly and responsibly (not fostering invasive species such as buckthorn)
 City staff will work with Ramsey County staff to ensure that regular maintenance is
 performed along County Road B. Once the jurisdictional transfer is complete, Public Works
 and the Parks and Recreation departments will review the area and assign appropriate
 responsibilities to maintain the brush along the area as well as determine if there are
 opportunities for targeted removal of invasive species such as buckthorn.

Additional Suggestions re: Current Speed Limits, Signals, and Signage

Neighbors also suggested the following strategies related to speed limits, signals, and signage, whether they're in the jurisdiction of the city, county, or MnDOT:

- 1. Appropriate speed limit that's enforced (30 MPH).

 Staff is working with Ramsey County and feels very confident that we will be able to establish a 30 mph speed limit along County Road B west of Cleveland Ave. If successful, this should be posted within the next two months.
- 2. 40 MPH speed limit on Cleveland Ave exit ramp (currently the new 40MPH sign on the exit ramp just south of the clover leaf has an arrow pointing forward, implying that the speed limit for this portion of the road is consistent with the highway speed limit 55MPH until the posted sign (just south of Cty B).
 - This area, north of County Road B, is technically a freeway ramp, and as such, can not have a specific speed limit set on it. While the speed ahead sign is useful warning sign, it is not an enforceable speed limit sign. We will attempt to work with Mn/DOT to see if there is anything else that can be done in this area, but given the complexities of the multiple ramps converging in this area, it will be difficult.
- 3. Painted pedestrian strips crossing Cleveland Ave on south side of Cty B so that pedestrians can safely cross Cleveland to connect with sidewalks on the east side of the street.
 All four approaches to the intersection of County Road B and Cleveland Ave do have marked crosswalks painted on them. Staff will make sure these crosswalks are repainted early in this spring/summer when the paint trucks are back out.
- 4. Additional safety signage such as, "Pedestrian Crossing" at intersection of Cty B and Cleveland, going both directions.
 - Due to the fact the intersection is signalized, no additional signing is allowed to mark the

- crosswalks. However, there may an opportunity to have pedestrian countdown signals installed to assist the pedestrians in crossing the street. Also, if approved, the new trail and ped ramp in the southwest corner of County Road B and Cleveland will provide a paved surface up to the existing pedestrian button that will make it easier to access that button to bring up the WALK symbol.
- 5. Consistent green arrow favoring left turn from Cleveland Ave facing north onto Cty B westbound, especially during rush hour (sometimes we get the green arrow during rush hour, and sometimes we do not). There were several complaints of difficulty seeing speeding cars coming off highways southbound on Cleveland with rounded hill and blocked view with turn lane in opposite direction.
 - Staff will work with Mn/DOT to ensure that the left turn arrow is available to left turners during every cycle. One alternative would be to convert the left turn signal to being able to turn left only on a green arrow (referred to as PROTECTED ONLY, whereby currently the signal is operating as a PROTECTED/PERMISSIVE option). There may some other ways to operate this to provide a more consistent operation and expectation for the left turn arrow. Again, staff will work with Mn/DOT and try to get something implemented this summer.
- 6. A more prominent "No Outlet" sign that is visible before entering this section of Cty B (at the intersection of Cleveland Ave and Cty B) so that car and truck drivers can be forewarned in time (often these vehicles drive all the way to the end, not realizing it's a dead end, and then speed out of our neighborhood).
 - Currently there are two DEAD END signs posted on County Road B just west of Cleveland. It MAY be possible to move these a little closer to Cleveland Ave, but by a significant amount. The real struggle is trying to communicate the DEAD END/NO OUTLET condition to vehicles BEFORE they turn. There may be some options, but we need to work with Mn/DOT and Ramsey County to determine what they would allow on their facilities. Again, staff will try to get something implemented, if allowed, this summer.

REQUEST FOR COUNCIL ACTION

Date: 2/10/14 Item No.: 14.b

Department Approval

City Manager Approval

Para / Trugger

Item Description: Authorize Position Reclassifications in the Public Works Department

BACKGROUND

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2 The Public Works Department Strategic Plan has included some organizational changes that

- should coincide with changing personnel due to several possible retirements over the next couple
- of years. The first of those retirements is upon us with the Utility Supervisor retiring on
- February 25, 2014 less than three weeks from now.
- The current Public Works Department organizational structure has been in place since 2002.
- Since that time there have been many changes with added infrastructure, programs and services,
- 8 and regulations. Some of those are as follows:
 - Additional street mileage with infill development and Twin Lakes
 - Added utility infrastructure for these new developments
 - Streetscape projects and rain gardens and other best management practice facilities such as storm water reuse system.
 - Maintenance of expanded city campus facilities including grounds maintenance
 - National Storm Water Permitting Program
 - Inflow and Infiltration requirements
 - 30 year infrastructure capital replacement program
- The current management structure has become inadequate to provide the level of control to
- deliver the full range of programs and services that fall under the public works function. With
- the upcoming retirement in the Utility Division staff feels this is the time to implement some of
- 20 the Strategic Plan organizational changes. We are recommending adding first line supervision in
- the Street and Utility Divisions with the addition of Working Foremen in each of the two
- divisions. These positions would assist with the day to day work assignments to staff and assign
- equipment and resources to division personnel. They would assist with customer service and
- 24 work closely with the Division Superintendent to plan and carry out division operations and
- respond to division emergencies.
- The other recommended change is to reclassify the Street and Utility Supervisor positions to
- 27 Superintendent positions. Their role will change to reflect higher level responsibilities in the
- planning, budgeting, and analysis areas. They will provide a lessor role in day to day
- supervision of staff and maintenance operations. We have included the job summaries from the
- 30 job descriptions (Attachment A).
- The new organizational structure is similar to many other comparable sized cities in the

maintenance function. Some also maintain the Supervisor role in addition to the Superintendent 32 and Working Foreman or Lead Person roles. We have been concerned of our ability to attract the 33 appropriate skillset to meet our needs going forward under our current organizational structure. 34 The new structure is similar to the City's Parks Department organizational structure in the 35 operations areas. The new structure will create a more sustainable operations management 36

function in the Public Works Department. Additional changes will be recommended in the Fleet 37 and Facilities function as future retirements occur that may allow for reallocation of resources to 38 39

better provide other departmental functions.

POLICY OBJECTIVE

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The Public Works Department is by city code responsible for the design, construction and 41

maintenance of public facilities, the provision of utility services, and operation and maintenance 42

of city vehicles. In addition recycling is now managed within the department. The City 43

Manager and Public Works Director are responsible for recommending necessary resources and 44

department organizational structure to adequately carry out those functions. 45

FINANCIAL IMPACTS

The 2014 cost for these changes is approximately \$13,000. The additional funding would be 47

included in the three utility enterprise fund budgets in subsequent years. The 2014 amounts can 48

be absorbed into the existing 2014 utility budgets. The additional cost for 2015 is anticipated to 49

be approximately \$21,000 based on the current pay plan. 50

STAFF RECOMMENDATION 51

Staff recommends the Council authorize the changes as stated above. The new organizational 52

structure for the street and utility maintenance areas will alleviate some of the difficulty we are 53

having managing the scope of our operations and provide us with the ability to improve customer 54

service and preventative maintenance programs. 55

REQUESTED COUNCIL ACTION

Motion to authorize the City Manager to reclassify the Utility Supervisor and Street Supervisor 57

positions as Superintendent positions and reclassify a Street Maintenance Worker and a Utility 58

Maintenance Worker position to Working Foreman positions.

Prepared by: Duane Schwartz, Public Works Director

Attachments: A: Job summaries Under the direction of the Public Works Director, the Utilities Superintendent is responsible for all aspects of the City's sewer and water utility function in conformity with the city, community, and departmental goals and objectives. This position helps the Director to define, establish and attain overall goals and objectives of the Utility Division and performs specialized duties as assigned. This position will apply professional principles and judgment to assist with the planning, leadership, operations, and administration of the Utilities area of the City, to assure effective operation and to avoid unsafe conditions or service interruptions in any of these functions while providing for the comprehensive management and supervision of the assigned functions and programs to include but are not limited to the planning, day to day operations, supervision, development, training, budgeting, analysis and troubleshooting, and administrative and managerial duties within the utilities area including reporting and recordkeeping; and takes an active leadership and participatory role in department and citywide programs, public relations, planning and operations.

<u>Job Summary – Streets Superintendent:</u>

Under the direction of the Public Works Director, the Streets Superintendent is responsible for all aspects of the City's streets and storm water utility function in conformity with the city, community, and departmental goals and objectives. This position helps the Director to define, establish and attain overall goals and objectives of the Streets and Stormwater Division and performs specialized duties as assigned. This position will apply professional principles and judgment to assist with the planning, leadership, operations, and administration of the Streets and Stormwater area of the City, to assure effective operation and to avoid unsafe conditions or service interruptions in any of these functions while providing for the comprehensive management and supervision of the assigned functions and programs to include but are not limited to the planning, day to day operations, supervision, development, training, budgeting, analysis and troubleshooting, and administrative and managerial duties within the streets and stormwater area including reporting and recordkeeping; and takes an active leadership and participatory role in department and citywide programs, public relations, planning and operations.

Job Summary - Working Foreman, Utilities:

Oversees the operations of the sewer and water utility maintenance division through scheduling, directing, and coordinating parks maintenance personnel as directed by the Department Superintendent. The Working Foreman is expected to participate in regular utility maintenance tasks, perform intermediate troubleshooting and analysis, make recommendations, and keep records as required. This position drives the standards of safety, operations, and maintenance of the utility infrastructure.

<u>Job Summary – Working Foreman, Streets:</u>

Oversees the operations of the streets and stormwater maintenance division through scheduling, directing, and coordinating parks maintenance personnel as directed by the Department Superintendent. The Working Foreman is expected to participate in regular streets and stormwater tasks, perform intermediate troubleshooting and analysis, make recommendations, and keep records as required. This position drives the standards of safety, operations, and maintenance of streets and stormwater infrastructure.

REQUEST FOR COUNCIL ACTION

Date: Feb. 10, 2014

Item No.: 14.c

Department Approval City Manager Approval

Para / Truger

Item Description: Discuss Community Survey Content, Length and Budget

1 BACKGROUND

On January 13, 2014, the Council approved negotiating a contract with the Morris Leatherman

- 3 Company to conduct a community survey of Roseville residents. Council also directed Staff
- develop a framework of questions, themes and topics for the survey. Additionally, the City
- Manager advised the Council that Staff would seek input from the Council on survey content.
- Having received input verbally and in written form, a proposed set of questions (Attachment A)
- 7 as well as input from Mayor Roe (Attachment B) are attached for consideration.

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Due to the nature of the Morris Leatherman's pricing proposal (Attachment C), this discussion serves to identify what survey content the Council desires as well as the survey's length.

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The 2014 budget includes \$15,000 for a resident survey. Morris Leatherman has proposed conducting a 70-80 question survey of 400 residents at this price, with a cost of \$135 for each additional question.

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BUDGET IMPLICATIONS

The 2014 budget includes \$15,000 for a citizen survey. Morris Leatherman has proposed conducting a 70-80 question survey of 400 residents at this price, with a cost of \$135 for each additional question. Raising the survey length to 100 questions may add as much as \$3,000 to the final cost of the survey.

202122

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STAFF RECOMMENDATION

Staff requests the City Council provide direction as to the appropriate number of questions as well as the final budget for a community survey of Roseville residents.

REQUESTED COUNCIL ACTION

- 26 Provide direction as to survey content, the appropriate number of questions, and final budget for
- a community survey of Roseville residents to be conducted by The Morris Leatherman
- 28 Company.

Prepared by: Garry Bowman, Communications Managaer
Attachments: A: Proposed questions/topics prepare by staff

B: Additional proposed questions submitted by Mayor Dan Roe

C: Morris Leatherman Project Pricing Proposal

CITY OF ROSEVILLE COMMUNITY SURVEY PROPOSED QUESTIONS

- 1. Approximately how many years have you lived in Roseville?
- 2. As things stand now, how long in the future do you expect to live in Roseville?
- 3. How would you rate the quality of life in Roseville -- excellent, good, only fair, or poor?
- 4. What do you like most about living in Roseville?
- 5. In general, what do you think is the most serious issue facing the community today?
- 6. All in all, do you think things in Roseville are generally headed in the right direction, or do you feel things are off on the wrong track?

IF "WRONG TRACK," ASK:

- 7. Please tell me why you feel things have gotten off on the wrong track?
- 8. How would you rate the sense of community identity among residents in Roseville -- would you say it is very strong, somewhat strong, not too strong, or not at all strong?
- 9. Please tell me which of the following do you feel the closest connection to -- the City of Roseville as a whole, your neighborhood, your School District or something else? (IF "SOMETHING ELSE," ASK:) What would that be?
- 10. Do you feel accepted and welcomed in the City of Roseville?
- IF "NO," ASK:
- 11. Why do you feel that way?
- 12. When thinking about a city's quality of life, what do you think is the most important aspect of that quality?
- 13. What aspects, if any, of the community should be fixed or improved in the future?

- 14. What, if anything, is currently missing from the City of Roseville which, if present, would greatly improve the quality of life for residents?
- 15. Would you support the building of a community center in Roseville? Would you support the building of a community center if it meant an increase in taxes?
- 16. Many things affect the overall quality of life in a community. What aspects of quality of life are most important to you? (Ex. Good schools, parks and trails, rec programs, open space, public safety, etc.)
- 17. How would you rate park and recreational facilities in Roseville -- excellent, good, only fair, or poor?
- 18. Which Roseville park, if any, do you or members of your household use most frequently?
- 19. How would you rate the upkeep and maintenance of Roseville City Parks -- excellent, good, only fair, or poor?
- 20. Which Roseville Recreation facilities do you or members of your household use most frequently? (Oval, skating center, community rinks, parks, Picnic Shelters, Ceadarholm Golf Course, wading pools, etc.)
- 21. Are you aware of Roseville Parks Renewal Program and its Projects?
 - IF "yes," ASK:
- 22. Which project(s) are you most interested in?
- 23. Do you feel that the current mix of recreational or sports facilities meets the needs of members of your household?
- 24. Are there any additional recreational or sports facilities would you like to see the City of Roseville offer residents? (IF "YES," ASK: What would that be?)
- 25. In the past year, have you or any members of this household participated in any city-sponsored park and recreation programs?
- 26. How often do you or members of your household use the trail system, weather permitting twice or more per week, weekly, two or three times per month, monthly, quarterly, less frequently or not at all?

27. Are there any areas in the City of Roseville that are lacking trails? (IF "YES," ASK: Where would that be?)

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor....

EXCL GOOD FAIR POOR

- 28. Police protection?
- 29. Fire protection?
- 30. Sewer and water?
- 31. Drainage and flood control?
- 32. Building inspections?
- 33. Animal control?
- 34. Code enforcement?

FOR EACH "ONLY FAIR" OR "POOR" RESPONSE, ASK:

35. Why did you rate as (only fair/poor)?

For the next set of city services, please consider only their job on city-maintained streets and roads in neighborhoods. That means you should exclude state and county roads, such as (Examples???), that are taken care of by other levels of government. Keeping that in mind, would you rate each of the following as excellent, good, only fair or poor.....

EXCL GOOD FAIR POOR

- 36. Street repair and maintenance?
- 37. Trail maintenance?
- 38. Snow plowing of streets?
- 39. Snow plowing of trails?
- 40. Utility services (sewar/water)?
- 41. Drainage and flooding control?
- 42. When you consider the city property taxes you pay and the quality of city services you receive for things such as police and fire protection, street maintenance, parks and recreation and other items, would you rate the general value of city services as excellent, good, only fair, or poor?
- 43. Do you feel the City should continue to invest in major long term infrastructure projects such as water and sewer pipes, city buildings, pedestrian pathways and bikeways, and roads?

- 44. Would you favor or oppose a small increase in your city property tax if it were needed to maintain city services at their current levels? Do you feel strongly that way?
- 45. Other than voting, do you feel that if you wanted to, you could influence the way the City of Roseville runs things?
- 46. How much do you feel you know about the work of the Mayor and City Council -- a great deal, a fair amount, or very little?
- 47. From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? And do you feel strongly that way?
- 48. From what you have seen or heard, how would you rate the job performance of the Roseville City Staff -- excellent, good, only fair, or poor?
- 49. How would you rate the general condition and appearance of Roseville? excellent, good, only fair or poor.

IF "ONLY FAIR" OR "POOR," ASK:

- 50. Why do you feel that way?
- 51. Over the past few years, do you feel the overall appearance of the city has improved, declined or remained about the same?
- 52. Do you feel the city is addressing public nuisance issues adequately (ie. noise, unkempt yards, junk cars, storage in yards, RV/boat parking)?

If "NO," ask:

- 53. What public nuisance enforcement areas would you like to see improved?
- 54. Are you aware of housing programs the city has for home improvements and resources that are available when remodeling your home?
- 55. Are you aware of the free home and garden workshops the city sponsors each February and in the fall?
- 56. Which public safety concern do you feel to be the greatest concern in Roseville? Violent crime, drugs, youth crimes/vandalism, residential crimes (burglary/theft),

business crimes (shoplifting/check fraud), break-ins and theft from automobiles, speeding, identity theft.

57. How would you rate the amount of patrolling the Roseville Police Department does in your neighborhood -- would you say they do too much, about the right amount, or not enough?

The following is a list of characteristics of a community. For each one, please tell me if you think Roseville currently has too many or too much, too few or too little, or about the right amount.

- 58. Affordable rental units?
- 59. Market rate rental units?
- 60. Condominiums/Townhouses?
- 61. Starter homes for young families?
- 62. "Move up" housing?
- 63. Higher cost housing?
- 64. Assisted living for seniors?
- 65. Parks and open spaces?
- 66. Trails and bikeways?
- 67. Service and retail establishments?
- 68. Entertainment and dining opportunities?
- 69. If you were going to move from your current home for upgrading, how committed would you be to stay in Roseville -- very committed, somewhat committed, not too com- mitted or not at all committed?
- 70. And, if you were going to move from your current home for down-sizing, how committed would you be to stay in Roseville -- very com-mitted, somewhat committed, not too committed, or not at all committed?

Most communities have one of two systems for garbage collection. In an open collection system, like the City of Roseville currently has, residents choose their hauler from several different companies serving the community. Other cities use an organized collection system, where the City contracts with haulers for collection throughout the city.

- 71. Would you favor or oppose the City of Roseville changing from the current system in which residents may choose from several different haulers to a system where the City chooses a specific hauler for the whole community? Do you feel strongly that way? What if it saved you money?
- 72. How would you rate the City of Roseville's current recycling program and the company that manages it?

- 73. How would you rate the City's overall performance in communicating key local issues to residents in its publications, on the Website, and on cable television -- excellent, good, only fair, or poor?
- 74. What forms of communication do you use to find out about city news, resources, programs or services available in Roseville?
- 75. How would you most prefer to receive information about Roseville City Government and its activities -- (ROTATE) email, information on the city's website, city publications and newsletters, mailings to your home, local weekly newspaper coverage, cable television programming, the city's Facebook page, city's Twitter feed?
- 76. Do you recall receiving the City publication -- "Roseville City News" -- during the past year?
- 77. Do you or any members of your household regularly read it?
- 78. How effective is this city publication in keeping you informed about activities in the city -- very effective, somewhat effective, not too effective, or not at all effective?
- 79. For the following electronic/social media sources, tell me if you currently use that as a source of information; then, for each you currently use, tell me if you would be likely or unlikely to use it to obtain information about the City of Roseville.
- 80. Facebook?
- 81. Twitter?
- 82. YouTube?
- 83. Nextdoor?
- 84. E-mail?
- 85. City website?
- 86. What is your age?

Please tell me how many people in each of the following age groups live in your household:

- 87. Persons over 65?
- 88. Adults between the ages of 50 and 64?

- 89. Adults between the ages of 18 and 49?
- 90. School-aged children or pre-schoolers?
- 91. Do you rent or own your present residence?
- 92. Which of the following best describes your household:
 - i. Single, no other family at home.
 - ii. Single parent with children at home.
 - iii. Married or partnered with children or children at home.
 - iv. Married or partnered with no children or no children at home.
 - v. Something else.
- 93. Gender?
- 94. Area of the city in which you reside?

1. My ability to choose my own garbage hauler is more important to me than any possible benefit of the City contracting with a private hauler or haulers for garbage hauling services citywide.

Strongly Agree	Somewhat Agree	Neutral	Somewhat Disagree	\mathcal{C} \mathcal{I}	Don't Know
5	4	3	2	1	0

- 2. I would support the City contracting with a private hauler or haulers for garbage hauling services citywide if that would...
 - a. ...keep my garbage hauling price regulated and predictable.

Strongly	Somewhat	Neutral	Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

b. ... reduce my price.

Strongly	Somewhat	Neutral	Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

c. ... assure good customer service.

Strongly	Somewhat	Neutral	Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

d. ... reduce wear and tear on City streets.

Strongly	Somewhat		Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

e. ... increase safety in my neighborhood.

Strongly	Somewhat		Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

f. ... make sure that residential garbage is disposed of in an environmentally responsible way instead of a landfill.

Strongly	Somewhat	Neutral	Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

g. ... reduce the nuisance of several garbage trucks going down my street.

Strongly	Somewhat	Neutral	Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

3. I support the City contracting with a private hauler or haulers for garbage hauling services citywide.

Strongly	Somewhat	Neutral	Somewhat	Strongly	Don't
Agree	Agree		Disagree	Disagree	Know
5	4	3	2	1	0

PROJECT PROPOSAL

THE MORRIS LEATHERMAN COMPANY

3128 Dean Court Minneapolis, Minnesota 55416 (612) 920-0337 Fax: (612) 929-1069

To: Garry Bowman Date: January 20, 2014

From: Peter Leatherman Subject: Survey Project Costs and Schedule

Residential Survey Parameters:

- 300 or 400 Random Sample of City of Roseville residents
- Number of Questions to be determined
- Quality of Life and City Service Survey

Costs:

• 400 Random Sample, ± 5.0 in 95 out of 100 cases \$15,000.00

o 70 to 80 Questions

o Each additional question would be \$135.00

• 300 Random Sample, , ± 5.8 in 95 out of 100 cases \$15,000.00

o 110 to 120 Questions

o Each additional question would be \$110.00

Project Schedule:

- Completion of all fieldwork within a three to four week period.
- Coding, data entry and preparation of the frequencies. The frequencies are available within two weeks after completion of the fieldwork.
- Presentation of the survey results at a City Council meeting.
- Delivery of the final written report to the City of Roseville, including presentation graphics. Afterwards, telephone consultation, as the need arises, will be provided about the study's findings and implications.

Work Products:

- Frequencies of ResponsesCross-Tabulation Tables
- Written Analysis

Peter Leatherman Vice President

REQUEST FOR COUNCIL ACTION

Date: Feb. 10, 2014

Item No.: 14.d

Department Approval City Manager Approval

Para / Trugger

Item Description: Authorize staff to draft an RFP for council's consideration to hire a

marketing and branding agency to lead a citywide branding campaign and to form branding subcommittee to help facilitate and guide the branding

process through to completion.

BACKGROUND

2 For some time now, it has been clear that the City of Roseville website is in need of a complete

3 redesign and upgrade. In order to properly undertake this project it is the recommendation of

staff that a comprehensive citywide branding campaign be embarked upon first in order to

5 determine the community's core values and its true and authentic identity, which will then be the

foundation for all future marketing efforts, including the website.

- 7 To undertake a comprehensive branding campaign, a marketing and branding agency should be
- 8 hired to guide the city through the process. Through brand research and the development of a full
- and inclusive community profile, it is expected that the campaign will yield a complete branding
 - plan, including a brand identity, brand promise statement, tagline, creative interpretations for the
- brand and recommended strategies for implementation.

DISCUSSION

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Staff has researched several processes and consultants utilized by other communities to re-brand their image. From research, staff has identified a general scope and approximate timeline for completion of the branding campaign. The scope includes the following items:

- Research, information gathering, and background review of community
 - o Including, but not limited to, current and prior plans, strategies, websites, social media outlets, etc.
- Creation of branding subcommittee
 - o Develop a communications strategy to update council, commissions, residents, and employees about progress and key milestones of the campaign.
- Public participation, including Roseville businesses, schools and residents, as well as external audiences to gauge and identify the city's perception from afar.
 - o Information should be gathered through surveys, interviews, etc.
- Development of community branding and marketing strategy using results of public participation and branding subcommittee
- Presentation of master implementation strategy
- Final presentation, follow-up support

BUDGET IMPLICATIONS

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• Staff estimates the branding campaign costs to be approximately \$40,000. These funds are available in the city's communications budget.

REQUESTED COUNCIL ACTION

Authorize staff to draft an RFP for council's consideration to hire a marketing and branding agency to lead a citywide branding campaign and to form branding subcommittee to help facilitate and guide the branding process through to completion.

Prepared by: Garry Bowman, Communications Manager

REQUEST FOR CITY COUNCIL ACTION

DATE: **02/10/2014** ITEM NO: 14.e

Department Approval

City Manager Approval

Item Description:

Discuss Redevelopment of the Dorso property, Tax Increment Financing

(TIF) Assistance

1 BACKGROUND

- 2 The Dorso property is located at 2814 Cleveland Avenue and was the former home of American
- 3 Semi. The property currently includes the vacant 47,580 sq. ft. building and 10.11 acres over
- 4 three existing parcels. The City was recently approached by representatives of Colliers
- 5 International who are seeking to assist with the development of a medical device maker on the
- 6 Dorso property.

7 THE PROJECT

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- World Headquarters for a medical device manufacturer
 - 115,000 square feet on two stories
 - Expandable by 30,000 square feet
- The company currently has 175 employees with future plans for 450 employees over the next 2-3 years with an average wage level of \$75,000
 - Use is 79,000 square feet office and 36,000 square feet clean room/lab/manf/storage
- Two loading docks (expandable to three)
 - Initial parking 533 stalls, additional 119 with Phase II
 - Total project costs are expected to be more than \$20 million (conceptual site plan Attachment A)

18 **POLICY OBJECTIVE**

- 19 Redevelopment of Twin Lakes has been a high priority for the City for many years. The
- 20 proposed world headquarters development is one of the key uses desired for the area and would
- 21 assist in achieving or furthering the goals of the Twin Lakes Redevelopment Area, especially
- 22 given the type of jobs this use would bring to our market place.

23 FINANCIAL IMPACTS

- 24 Staff is working on calculating the amount of financial assistance that is needed for this project
- 25 to go ahead in Roseville. The City has Tax Increment Financing District 17 and a Hazardous
- 26 Substance Sub district 17a within the Twin Lakes Redevelopment Area that can be used to fill
- 27 the financial gap this project. In addition there is the potential for the use sewer-access charges
- 28 (SAC) credits that also may be used.

29 STAFF RECOMMENDATION

- 30 Staff will present an update on the development discussion and provide additional information
- 31 about potential financial assistance at the City Council meeting.

REQUESTED COUNCIL ACTION

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The City Council should review the information and provide direction on the amount of assistance the City would be willing to provide for the project.

Prepared by: Patrick Trudgeon | 651-792-7021 | pat.trudgeon@ci.roseville.mn.us

Attachments: A: Conceptual Site Plan

25' PARK PEDESTRIAN CORRIDOR

COUNTY ROAD C2 W.

STORM POND

DEVELOPMENT SUMMARY:

STORMWATER SITE: 58,679 SF (1.35 ACRES) STORM POND: 27,485 SF(.63 ACRES) BUILDING SITE: 389,466 SF (8.94 ACRES)

DOCK DOORS: 2 PROVIDED (SPACE FOR 3) PARKING SPACES

532 PHASE ONE PARKING SPACES (4.63/1000) 119 PHASE TWO PARKING SPACES (N.E. OUTLOT) 41 PHASE TWO PARKING SPACES (POND AREA)

320' x 208'-4" - 67,750 SF FOOTPRINT TWO STORY BUILDING: 115,000 SF PHASE ONE:

PHASE TWO PARKING

PHASE TWO

MT. RIDGE ROAD

67,750 SF PRODUCTION/LAB/CLEAN ROOM/WAREHOUSE GROUND FLOOR

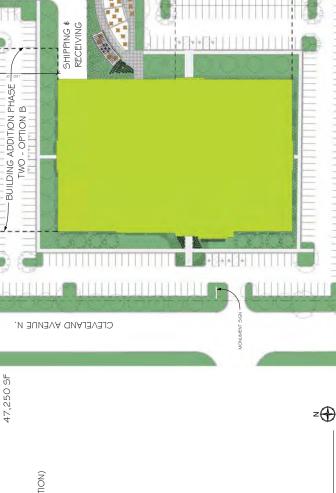
(20,500 SF WITH 26' CLEAR HEIGHT) 36,000 SF FICE OFFICE

UPPER FLOOR OFFICE

PHASE TWO: OPTION A (SOUTH EAST ADDITION) 160' X 187'-6"

120' X 250' 30,000 SF FOOTPRINT

OPTION B (NORTH ADDITION) 30,000 SF FOOTPRINT



PHASE TWO - OPTION A

* BUILDING ADDITION

(I) SITE MASTERPLAN

Proposed Development

2814 Cleveland Ave N, Roseville, Minnesota



JANUARY 8, 2014