

**CITY OF
ROSEVILLE, MINNESOTA
ANNUAL BUDGET REPORT**

**For the
Fiscal Year Ending
December 31, 2002**

Department of Finance

Edward L. Burrell, Director of Finance

Member of Government Finance Officers Association
Of the United States and Canada



**City of Roseville
 2002 Budget Calendar**

Date	Activity
April 6 – 11, 2001	Budget packets distributed to departments
May 11, 2001	Completed budgets returned to Finance
June 4, 2001	2002 budgets submitted by budget team to city manager
June 4 –June 15, 2001	Preliminary budget discussions with Manager and Council
June 15-27, 2001	Department meetings with city manager.
July 13, 2001	Proposed budget to the city council
July 16, 2001	Council work session on proposed 2002 budget.
July 23, 2001	Setting of Public Hearing for August 27, 2001
August 27, 2001	Adoption of Proposed 2002 Budget
September 1, 2001	Proposed 2002 budget and levy submitted to County Auditor
December 17, 2001	State-Mandated Truth-In-Taxation Hearing Waived for 2002 Budget
December 17, 2001	Legal Publication



November 25, 2001

Letter Of Transmittal

To The Mayor, City Council and Community through the City Manager

I. INTRODUCTION

Enclosed is the 2002 approved City Budget as prepared by city staff under the guidance of the City Council. The Council has traditionally articulated the following annual budget goals:

Infrastructure Goals

- ◆ City efforts in transportation improvements for residents and workers in the community shall be strongly encouraged.
- ◆ The City shall provide continued support for community housing improvement.
- ◆ The City's infrastructure maintenance programs (Streets, pathways, parks, utilities, equipment) are to be continued

Service Goals

- ◆ Service systems in all departments will be considered in light of a changing population base and the community economics.

Performance Goals

- ◆ A high level of citizen satisfaction of the City's public services shall be maintained.
- ◆ A continuing review of city services and functions to eliminate programs no longer needed or desired by the community and to include new services which may be required.
- ◆ Innovation, interdepartmental and inter city cooperation is valued and will continued to be supported with expectations that not all ideas or practices will, in the final analysis, always be successful.

Property Tax Goals

- ◆ Budget 2002 will provide for a levy increase at or below the rate of inflation (Currently inflation is at 2.7%)

The Council spent considerable time in March and April discussing goals and objectives. In addition to the Vista 2000 goals, the following additional objectives were discussed for supplementing the City's directions for 2002:

- Provide for a smooth transition for Management changes.
- Continue to work toward intercity cooperation where to the advantage of Roseville citizens.
- Focus on transportation improvements (I35-I36, T.H. 280, N.E. Diagonal, County Road C).
- Establish a 2010 Visioning process.
- Work toward a positive Community decision on improved public service and Community Center facilities.

II. BUDGET OVERVIEW

This overview is to provide a summary of the approved 2002 Budget, noting significant changes from the 2001 Budget. The overview addresses four major areas: Tax Capacity, Levy and Tax Capacity Rates, Revenues, and Expenditures.

Tax Capacity

The Net Tax Capacity (NTC) represents the taxable value within the city. The legislature made very significant class rate changes as well as school funding changes which will impact the tax levy calculation in 2002. In addition, a **levy limit** on cities has been instituted for the 2002 fiscal year.

Below is a comparison of the City's tax capacity for estimated for 2001 as compared to the 2000 actual.

Values	2001 Actual	2002 Estimated*
Gross Net Tax Capacity	\$50,162,011	\$36,948,631
Less: Fiscal Disparities value	\$8,470,931	\$5,724,012
Tax Increment value	\$8,049,57	\$5,504,684
Net Tax Capacity for Levy	\$33,642,046	\$25,719,935

*Even though property values are continuing to rise, the tax capacity is shown as decreasing because of the tax class rate changes made by the 2001 legislature.

Levies and Tax Capacity Rates

The total approved 2002 Budget is \$38,089,474. This budget represents an increase of \$390,421 or a .4% increase over the 2001 approved budget. The tax levy requirement to finance this budget is \$8,921,884 (adjusted for the shift of HACA to the tax levy) for a 2.8% overall increase over 2001. A preliminary review of the levy subject to the State Limit provides for a 2.8% levy increase. The levy rate adjusted for statute changes in 2001 is estimated to be 30.7%. The levy rate for 2002 is estimated to be 29.35%, a decrease of 4.4%. This levy change will translate in approximately a 4.4% decrease in the City's portion of the resident's tax bill on a home of median value, assuming one's house valuation did not change.

Property Tax Comparison on Selected Values

The following table provides a comparison for certain Roseville homes and smaller commercial/industrial properties with 2002 calculations based on the 2001 statute changes.

2001 Values				
	Home Value 2001	Home Value 2001	Home Value 2001	C/I Value 2001
Estimated Market Value (EMV)	\$ 82,000	\$ 129,900	\$ 200,000	\$ 150,000
Net Tax Capacity (NTC)	\$ 820	\$ 1,299	\$ 2,000	\$ 2,250
Estimated 2001 Tax Capacity Rate (TCR)(adjusted for Statute changes in 2001)	30.7%	30.7%	30.7%	30.7%
Estimated 2001 City Taxes	\$ 251	\$ 399	\$ 614	\$ 691
2002 Values				
	Home Value 2002	Home Value 2002	Home Value 2002	C/I Value 2002
Estimated Market Value (EMV)	\$ 82,000	\$129,900	\$ 200,000	\$ 150,000
Net Tax Capacity (NTC)	\$ 820	\$ 1,299	\$ 2,000	\$ 2,250
2000 Tax Capacity Rate (TCR)	29.35%	29.35%	29.35%	29.35%
City Taxes	\$ 241	\$ 381	\$ 587	\$ 660
Estimated Dollar Change	(\$ 10)	(\$ 18)	(\$ 27)	(\$ 31)
Estimated Percent of Change	(4.4%)	(4.4%)	(4.4%)	(4.4%)

Property Tax Levy By Fund

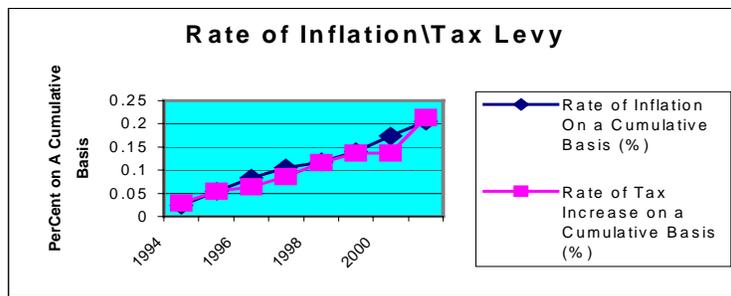
The table below details the change in the property tax values by general category.

Changes in Property Taxes by Fund

Fund	2001 Approved Property Taxes	2002 Recommended Property Taxes	Amount of Increase (Decrease)
General Fund	\$4,018,531	\$4,201,700	\$183,169
Recreation	1,108,147	410,375	(697,772)
Equipment	166,000	182,200	16,200
Pathways Maintenance	136,000	137,000	1,000
Infrastructure/Pathways	140,000	125,000	(15,000)
Park Improvements	250,000	250,000	0
HACA	1,781,772	1,781,772	0
Debt Service	1,078,821	1,078,821	0
Streetscape		25,000	25,000
Parks		731,016	731,016
Total	<u>\$8,679,271</u>	<u>\$8,922,884</u>	<u>\$243,613</u>

The 2.8% increase in the recommended tax levy is the result of inflation related increases. Most of the Program changes have been funded from reallocation of resources or are financed by non-property tax dollars.

As the Council is aware, the City has always set its objective to increase taxes at or less than the



rate of inflation. As the table below illustrates, 2002 places the levy nearly the same as the cumulative Consumer Price Index (CPI).

Revenues Changes in Revenues by Major Category

Category	2001 Approved Budget	2002 Recommended Budget	Dollar Increase (Decrease)
Property Taxes	\$6,897,499	\$7,141,112	\$ 243,613
HACA	1,781,772	1,781,772	0
Intergovernmental	2,395,920	1,454,282	(941,638)
Licenses and Permits	1,579,394	1,693,900	114,506
Fines and Forfeits	180,000	190,000	10,000
Charges for Services	10,791,987	11,447,089	655,102
Special Assessments	900,000	900,000	0
Tax Increments	8,000,000	8,000,000	0
Interest	2,246,000	3,039,667	793,667
Use of (Add to) Fund Balance	1,348,981	704,756	(644,225)
Miscellaneous	1,577,500	1,736,896	159,396
Total	<u>\$37,699,053</u>	<u>\$38,089,474</u>	<u>\$390,421</u>

Revenue Comments

Changes in revenues for 2002; come primarily from major changes in the way property taxes are now going to be assessed in Minnesota. Beginning in 2002, the State of Minnesota will be taking over a significant portion of the funding for schools, K-12. This change will result in the

City essentially exchanging its HACA allocation for levy authority. As a result, the City's tax levy will be going up substantially as compared with earlier years. However, the intent is that the schools' share of the local levy will decrease by an amount which will more than offset the City's increase.

The tax levy increase for 2002 of \$243,613 is recommended (an increase in levy of 2.8%).

Since the City has allocated its share of MSA for streets for current projects, we expect a substantial decrease in actual receipts for 2002. This decrease accounts for the major portion of the drop in intergovernmental revenues.

Investment income is up primarily due to the nature of how the City has implemented its use of replacement and endowment funds. Higher fund balances provide for an overall increase in interest income even though, rates are expected to be fairly steady.

Expenditures
Analysis of Expenditures by Major Category

Category	2001 Approved Budget	2002 Recommended Budget	Dollar Increase (Decrease)
Personal Services	9,966,294	10,690,612	724,318
Supplies	960,566	966,218	5,652
Services and Charges	10,871,563	11,609,853	738,290
Capital Expense	5,149,415	4,125,171	(1,024,244)
Tax Increment Pay-as-you-Go	5,000,000	6,000,000	1,000,000
Tax Increment Debt Service	2,799,763	2,181,395	(618,368)
General Debt Service	<u>2,951,452</u>	<u>2,516,225</u>	<u>(435,227)</u>

Total	<u>\$37,699,053</u>	<u>\$38,089,474</u>	<u>\$390,421</u>
-------	---------------------	---------------------	------------------

Expenditure Comments

The overall budget for expenditures is up from 2001 by .4%.

Major increases include personnel expense and services. These changes are due to the 2001 wage and salary adjustments, insurance rate changes and a number of retirements in 2001, which are one-time charges. The services and charges increase reflect the substantial increase the City has had to absorb in fuel expense.

The 2002 capital expense is down by over \$1 million dollars, primarily due to the completion of a number of parks and street projects in 2001.

Tax increment expenditures are up substantially because the projected early debt retirement for 2004.

III. MAJOR POLICY AND FINANCIAL ISSUES

There were a number of issues that were considered during the preparation of this budget:

Community Facilities Planning

The 2002 budget provides funding (\$250,000) for the planning and design of city facility improvements, which are expected to be submitted to a vote of the electorate in November.

Telephone System Replacement

The City's phone system was installed in the mid-90's and the current equipment is becoming antiquated. The 2002 budget includes \$125,000 for future phone system replacement or upgrade.

Fire Protection and Suppression

The approved budget provides for an increase in the Department's personnel costs. The increase is intended to permit the community-based fire service to develop a shift system for most of the hours of coverage. This project has been under trial in the early part of 2001 and it appears to be have considerable merit. Staff is recommending the trial be expanded for 2002. In addition, a new position of Assistant Fire Chief has been included. The purpose for this position is to provide for stronger administrative backup for firefighter support, while a community-based (paid-on-call) system is retained.

A major expenditure of \$150,000 has been programmed to replace the SCBA system for the fire

department in 2002.

Public Works

In addition to a continuation of the Pathways Maintenance Program begun in 2000, additional emphasis is being included to improve and better maintain, the City's storm drainage system. It is expected that a significant portion of the storm program may begin in 2001 with a continuing carryover during the coming years.

A new budget (\$25,000) has been added for streetscape maintenance. With the advent of a number of highly improved streets, irrigation systems, shrubs and other plantings are going to require a higher level of maintenance by the Streets Maintenance Division.

Law Enforcement and Emergency Operations

The 2002 budget includes, in addition to the normal capital equipment replacement, \$13,000 for the purchase of a radar trailer unit for both better traffic control and more efficient gathering of statistical information in areas of citizen concern. This radar unit will be shared with the Public Works Department to better assist our engineering division in traffic safety design of streets and intersections.

Information Technology

The City's use of technology is growing substantially as nearly all departments have increased their dependence on computers and the network infrastructure. In addition, the City has developed a number of cooperative agreements with other communities in which we provide technical expertise.

The 2002 budget provides for continuing to improve the City's technology through up-to-date equipment and new and upgraded software. The budget also includes the addition of one desktop specialist position to the division. The funding for this position will continue to be substantially offset by fiscal support from our city partners.

Community Development

The Community Development department has been averaging over \$50 million of new development each year, with the exception of the year of 2000 when development exceeded \$80 million.

The Department did request funding for an additional planner, however, because of the recent slow up in building fee collections; the position has not been included in the 2002 budget at this

time. As the City moves into 2002, City Management may wish to review the various requirements and staffing of the Community Development functions and if an expansion is required, a recommendation can be made for a budget amendment at that time.

Parks Maintenance

In reviewing the Parks and Recreation budgeting and fiscal management process, staff is recommending that effective in 2002, parks maintenance be placed in a separate fund. This fund will account for the normal park maintenance, maintaining the arboretum, and the City's diseased tree program. This new fund better aligns the tax dollars needed for parks maintenance with the expenditures while placing the recreation fees against only the recreational activities of the city.

Staff is recommending that the current temporary positions of City Forester and Arboretum Assistant, be replaced with a full time technical position, which will include additional duties of winter pathways snow plowing and maintenance.

Staff is further recommending that one new 10 foot cut mower be added to the park maintenance fleet, to more efficiently maintain the City's increased park acreage.

Recreation Activities

The City's recreational program has continued to struggle fiscally in recent years, as revenues generally have not kept pace with expenditures, resulting in deficit operations in 1999 and 2000. While 2001 is expected to be more profitable, the City may need to look at ways to consolidate recreation classes and activities with other cities or the schools.

Other opportunities may also arise, as the City looks toward a Community Center decision in the next year or two.

IV. DISTINGUISHED BUDGET PROGRAM AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Awarded to Roseville for its annual budget for the fiscal year beginning 2001. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

V. CONCLUSION

The budget team wishes to thank the city staff in all departments for their excellent cooperation and hard work in preparing their respective budgets. We further appreciate the guidance and ideas presented by the City Council over the past year to aid us in preparing this proposal.

Respectfully Submitted,

Edward L. Burrell
Finance Director



Elected and Appointed Officials

January 1, 2001

Elected Officials

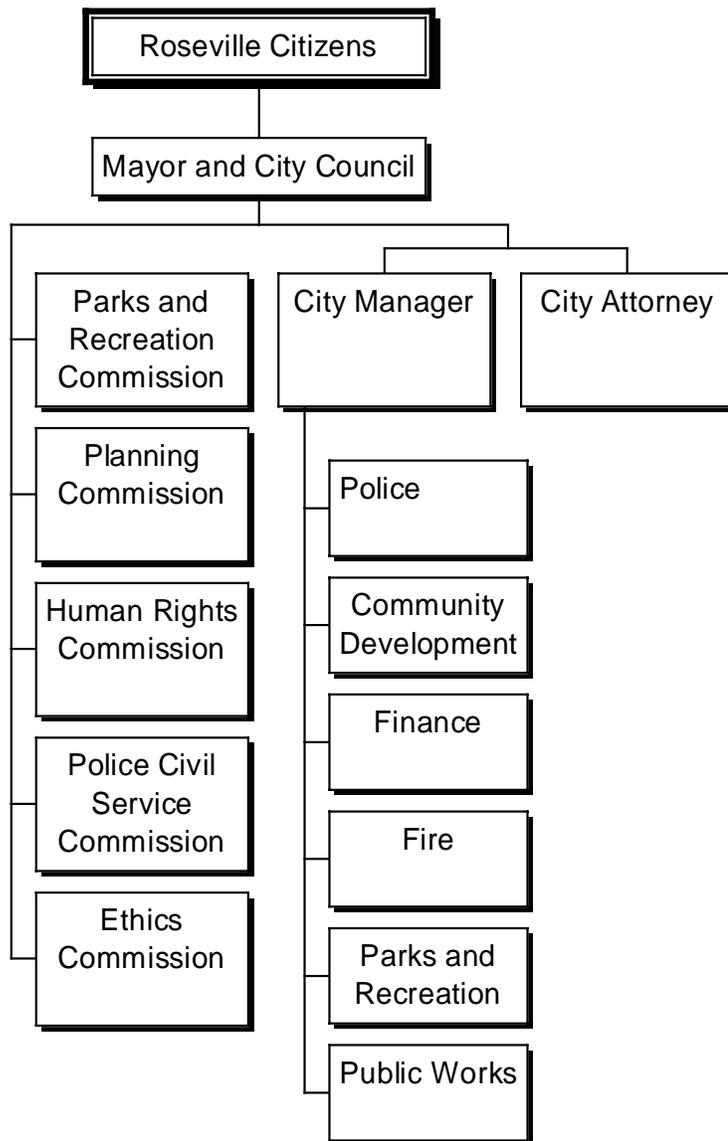
	Term of Office expires*
<i>Mayor</i>	
John Kysylyczyn	2004
<i>Council Members</i>	
John Goedeke	2002
Craig Klausing	2002
Dean Maschka	2004
Barbara Mastel	2004

Appointed Officials

City Manager	Neal Beets
Finance Director	Edward L. Burrell
Fire Chief	Richard Gasaway
Parks and Recreation Director	Robert Bierscheid
Police Director	Paul Wood
Acting Public Works Director	Deborah Bloom
Community Development Director	Dennis Welsch

*Expires on first official business day in January

Organizational Chart





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Roseville
Minnesota**

For the Fiscal Year Beginning
January 1, 2001

Smith A. Auer

President

Jeffrey R. Emer

Executive Director

Overview Of Annual Budget Process, Legal, and Policy Requirements of The City of Roseville, Minnesota

The City adopts an annual budget for the General and Special Revenue funds that are prepared on the modified accrual basis of accounting. The adopted budget indicates the amount that can be expended by each fund based on detailed budget estimates for individual expenditure accounts.

Budget Process (General)

The formal budget process begins in late March or early April of each year. At that time the budget materials and guidelines are distributed to the various department heads. Informally, aspects of upcoming budgets are discussed throughout the year with the city council, staff and city taxpayers.

The submitted departmental budgets are submitted to the Finance Department, where they are compiled, clarified and put into a format for the city manager's review. The city manager meets with each department to review any questions or programs. When the final review is completed, the proposed budget document is prepared and provided to the city council.

The city council holds an initial informal work session at which time the proposed budget is formally released to the public. A series of meetings are then held over the next several weeks, when citizens are invited in to discuss the proposed budget with staff and council.

The council must then take a formal action to approve a proposed budget and levy before September 1, so that the county auditor may receive the information on or before September 15. The county auditor must then compile all of the tax data from all levying school districts and cities for preparation of a parcel specific mailing to each county property taxpayer by mid-November.

By state statute, the city must then schedule a "Truth-in-Taxation" hearing between the end of November and December 20, at which time the city's taxpayers are invited to attend and express their opinions regarding the proposed tax levy and budget.

The city council may then, at a subsequent meeting, approve the final budget and levy for the succeeding year.

Budget Amendments

Periodically, during an operating year, it becomes necessary to modify the adopted budget. When there is no effect on the total budget, the procedure for modification from one line item within a budget to another line-item is an application by the department head to the city manager or his designee.

Modifications that affect the total budget on a fund basis are only approved by the action of the City Council. The City Council, under Minnesota State Statutes Section 412.731, can modify or amend the budget if unappropriated funds are available. Budget appropriations are at the fund level.

Examples of such budget amendments would include requests for additional or emergency expenditures where reserve balances are available or additional revenues have been received.

Fund Accounting

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in the Comprehensive Annual Financial Report (CAFR) into three broad fund categories and six generic fund types as follows:

Governmental Funds Subject to Financial Planning and Appropriation

General Fund - The General fund is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes.

Governmental Funds Subject to Financial Planning, but not Subject to Appropriation

Debt Service Funds - Debt service funds are used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs.

Capital Projects Funds - Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.

Other Funds Subject to Financial Planning but not Subject to Appropriation (Proprietary Funds)

Enterprise Funds - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. With these, the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has five Enterprise Funds: Water Utility Fund, Sewer Utility Fund, Storm Drainage Fund, Golf Fund, and Solid Waste Recycling.

Internal Service funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City. The

City has two Internal Service Funds, they are: Workers' Compensation Self-Insurance Fund which accounts for the City's Workers' compensation claims, and the Risk Management Fund which accounts for all of the City's general insurance costs.

Basis of Accounting

The modified accrual basis of accounting is used by a governmental fund types, and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e. when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The city considers property taxes as available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Those revenues susceptible to accrual are property taxes, special assessments, licenses, interest revenue and charges for services. State aids held by the state at year-end on behalf of the government also are recognized as revenue. Fines and permits are not susceptible to accrual because generally they are not measurable until received in cash.

The government reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the government before it has a legal claim to them as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods when both revenue recognition criteria are met or when the government has a legal claim to the resources the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred except for principal and interest on general long-term debt which is recognized when due and accumulated unpaid vacation and compensatory time off which are recognized when paid.

The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Unbilled utility service receivables are recorded at year-end.

Basis of Budgeting

The City adopts an annual budget for the general and special revenue funds that are prepared on the modified accrual basis of accounting. The adopted budget indicates the amount that can be expended by each fund based on detailed budget estimates for individual expenditure accounts. Management may make budget modifications within the fund level. All budget revisions at the fund level must be authorized by the City Council at the request of the City Manager. The Council, under *Minnesota Statutes*, Section 412.731, can modify or amend the budget if unappropriated funds are available. All supplemental appropriations are financed

either by transfers from the contingency section of the general fund budget or by revenues received in excess of the budgeted amounts. All budget amounts lapse at the end of the year to the extent they have not been expended. The level which expenditures may not legally exceed appropriations is at the fund level.

Long Range Planning (Capital Improvement Program (CIP)) Overview

As part of the annual budget and the long range planning process, the city also updates a 5-year Capital Improvement Program (CIP).

The Capital Improvement Process is on going throughout the year, as the city council studies and approves various projects. The document preparation is an affirmation of those approvals as well as a projection of potential projects that may be approved within the 5-year period.

The general guideline for CIP inclusion would be equipment of a capital nature, and construction project cost generally in excess of \$500. Items may appear in the CIP that are under the minimum amount, but they are evaluated on the basis of the substance of the expenditure.

Budget Procedures (Specific)

A budget calendar is developed in early February of each year with the departmental budget material going out to departments in early April.

Prior to Departmental distribution, the Council at a work session usually sets overall goals for the City Management team to aid in their budget preparation. Those goals usually consist of

- < Infrastructure Goals
- < City Service Goals
- < City Performance Goals
- < City Property Tax Goals

These goals are then to be incorporated to the greatest extent possible within each department submittal.

In early April the budget materials are distributed to all departments. The budgetary requests are then returned to the City Finance team for compilation and preparation for the City Manager review.

The Finance Team usually meets with each department during the preparation process to work out any details or clarifications. Areas, which cannot be resolved or are particularly affected by management policy are set aside for a meeting with the City Manager.

Upon final resolution of the major issues, the City Manager, with the assistance of the Finance Team presents the recommended budget to the City Council. The presentation is intended to provide the Council with the type of information, to assure that Council policy direction is being followed with particular emphasis on the Council's objectives set for the budget year.

Finance Compilation and Preparation Procedures.

The City Finance Director prepares an estimate of revenues including the property tax revenue based on the Council's tax objectives for the budget year.

A review of the budget submittals, include an allocation of capital requests with respect to funding: e.g. items which are replacement in nature and could be funded from the respective replacement funds, or items which are new and would require a property tax levy for a first time purchase.

In addition, requests are reviewed in light of departmental goals, city manager policy directions and the City Council's over all objectives. The Finance Team is to discuss any perceived divergence with Departments and if they are not resolved, the Finance Team would discuss the issues with the City Manager and the affected Department.

The objective is to have a balanced budget to be presented to the City Council and that the budget has been prepared to not negatively affect net reserve operating balances or to create future financial obligations for which the Council is not prepared to affirm.

City of Roseville

Description of Funds

Introduction

The City maintains a number of major and minor funds for recording the fiscal transactions and to meet legal accounting requirements. Within each fund, there may be a number of sub-funds, which are used during the fiscal year to assist in monitoring and managing allocations, grants or specific projects. At year-end, all sub-funds are rolled up into the prime fund for reporting purposes.

Below are general descriptions of the fund-types and a brief description of each fund within each type.

Fund Type: General Fund

Description: The General Fund provides for accounting of general governmental functions related to the City's statutory obligations. Those functions include, public works, fire services, police services, city council, city administration, finance, insurance and legal. This fund has been designated a major fund for reporting purposes

The major sources of revenue for the general fund consist of property taxes, intergovernmental revenues, fines and forfeits, federal and state grants, investment income and charges for services rendered to citizens and to other city functions.

Expenditures for the general fund operations include, wages, salaries and benefits, supplies, and other charges, which include utilities, professional services, memberships, and other similar uses of funds. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

Fund Type: Special Revenue

General Description: Special Revenue: Funds in which revenues are collected for specific purposes and expenditures for those specific purposes are recorded.

Description: Recreation and Parks Fund accounts for resources and payments related to the parks and recreation functions of the City. This fund has been designated a major fund for reporting purposes

Revenues generally consist of property tax dollars levied specifically for parks and recreation as well as fees and charges collected from users of the city's parks and recreation facilities. Other revenues include, investment income, donations and other miscellaneous revenues sources.

Expenditures recorded include wages, salaries and employee benefits for staff directly providing

parks and recreational services, supplies, and other charges. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

This fund is composed of the Recreation Fund and the Parks Maintenance Fund and it is expected to be self-supporting.

Description: Community Development Fund accounts for resources and payments related to the building safety inspection and land use functions of the City. This fund has been designated a major fund for reporting purposes

Revenues generally consist of fees and charges collected from users of the city's building inspection and permits as well as fees collected for land use and zoning changes. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include wages, salaries and employee benefits for staff directly providing community development and inspection services, supplies, and other charges. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

It is expected that this fund is to be self-supporting.

Description: Tele-Communications Fund accounts for resources and payments related to the city's communication functions including the periodic newsletters and cable television of city meetings. This fund has been designated a minor fund for reporting purposes

Revenues generally consist of franchise fees collected from the cable television users. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include wages, salaries and employee benefits for staff directly providing communication services, supplies, and other charges. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

It is expected that this fund is to be self-supporting.

Description: Information Technology accounts for resources and payments related to the information technology functions of the City. This fund has been designated a minor fund for reporting purposes

Revenues generally consist of rents collected from wireless tower leases and intergovernmental revenues collected from other cities for services rendered. Other revenues include an annual allocation from the city's license center, investment income, and other miscellaneous revenues sources.

Expenditures recorded include wages, salaries and employee benefits for staff directly providing information technology services, supplies, and other charges. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

Combined with an annual license center allocation, it is expected that this fund is to be self-supporting.

Description: License Center: accounts for resources and payments related to the State License Center of the City. This fund has been designated a minor fund for reporting purposes

Revenues generally consist of fees collected from the State Motor Vehicle licenses and from issuance of licenses from the Department of Natural Resources. Other revenues include investment income and other miscellaneous revenues sources.

Expenditures recorded include wages, salaries and employee benefits for staff directly providing license services, supplies, and other charges. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

It is expected that this fund is to be self-supporting including payment of management and resource fees to the City's general fund and to the Information Technology fund.

Description: Charitable Gambling accounts for resources and payments related to the enforcement and management of charitable gambling within the City. This fund has been designated a minor fund for reporting purposes

Revenues generally consist of taxes collected from city licensed charitable gambling organizations. Other revenues include, investment income, and other miscellaneous revenues sources. A portion of the Revenues are set aside with the Roseville Community Fund to provide for grants to non-gambling groups within the Community.

Expenditures recorded include wages, salaries and employee benefits for staff directly providing accounting and enforcement services, supplies, and other charges. Certain capital expenditures are included, if they are made up of items which are new and for which the City has not previously set aside depreciation (replacement funds).

It is expected that this fund is to be self-supporting.

Fund Type: Debt Service

General Description: Debt Service: Funds in which revenues are collected for the retirement of city incurred debt and from which interest, principal payments and other related expenses in relation to outstanding debt are paid.

Description: General Obligation Improvement Bonds accounts for resources and payments related to the payment of general obligation debt issued for special assessments are collected and property taxes levied. This fund has been designated a major fund for reporting purposes

Revenues generally consist of property taxes collected and special assessments from benefited property. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include bond interest payments, bond principal payments and other expenses related to debt management.

It is expected that this fund is to be self-supporting from the related tax levies and the special assessments.

Description: General Obligation Tax Increment Bonds accounts for resources and payments related to the payment of general obligation debt issued for tax increment development purposes and for which tax increments are collected. This fund has been designated a major fund for reporting purposes

Revenues generally consist of tax increments collected. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include bond interest payments, bond principal payments and other expenses related to debt management.

It is expected that this fund is to be self-supporting from the related tax increment sources.

Fund Type: Capital Projects

General Description: Capital Projects: Funds in which revenues are collected for the construction and replacement of city facilities, equipment and infrastructure.

Description: Revolving Equipment Fund accounts for resources and payments related to the replacement of furniture, fixtures and equipment within the city departments. This fund has been designated as part of a major fund (Revolving Improvements) for reporting purposes

Revenues generally consist of property taxes collected from levies specified for equipment, from depreciation charges to various operating departments. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include certain capital expenditures if they have been purchased previously and have been depreciated. An expenditure would also qualify, if it were replacing a previously depreciated asset.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: General Building Improvement and Replacement Fund accounts for resources and payments related to the replacement and major repair of buildings and structures within the city departments. This fund has been designated as part of a major fund (Revolving Improvements) for reporting purposes

Revenues generally consist of property taxes collected from levies specified for improvements, from depreciation charges to various operating departments. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include certain capital repairs and improvements on buildings and structures (general governmental) if they have been purchased previously and have been depreciated. An expenditure would also qualify, if it were replacing a previously depreciated asset.

It is expected that this fund be kept at an amount approximately equal to the accumulated depreciation recorded for buildings and structures in the general fixed assets.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Revolving Vehicle Replacement Fund accounts for resources and payments related to the replacement of vehicles and heavy licensed equipment within the city departments. This fund has been designated a minor fund for reporting purposes

Revenues generally consist of property taxes collected from levies specified for vehicles, from depreciation charges to various operating departments. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include replacement of vehicles and heavy licensed equipment if they had been purchased previously and have been depreciated. An expenditure would also qualify, if it were replacing previously depreciated asset.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Pathways Maintenance Fund accounts for resources and payments related to the pathway maintenance program begun in 2000. This fund has been designated as part of a major fund (Revolving Improvements) for reporting purposes

Revenues generally consist of property taxes collected from levies specified for maintenance. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include certain capital expenditures for existing pathways.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Pathways Construction Fund accounts for resources and payments related to the pathway additions program. This fund has been designated as part of a major fund (Revolving Improvements) for reporting purposes

Revenues generally consist of property taxes collected from levies specified for pathways construction. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include construction of new pathways in accordance with the pathways plan.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Boulevard Streetscaping Maintenance Fund accounts for resources and payments related to the boulevard maintenance program begun in 2000. This fund has been designated as part of a major fund (Revolving Improvements) for reporting purposes

Revenues generally consist of property taxes collected from levies specified for maintenance. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include certain maintenance expenditures for maintaining existing boulevard landscapes.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Economic Increments Pay-As-You-Go Fund accounts for resources and payments related to the tax increment pay-as-you-go districts. This fund has been designated as a major fund for reporting purposes

Revenues generally consist of property taxes collected from levies specified for maintenance. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include certain capital expenditures for existing pathways.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Parks and Recreation Infrastructure Replacement Fund accounts for resources and payments related to the cost of maintaining specific facilities funded by the Series 1995 Bond Issue. This fund has been designated as a minor fund for reporting purposes
Revenues generally consist of interest income.

Expenditures recorded include improving and maintaining parks and recreation facilities

purchased or constructed with the proceeds of the Series 1995 bond issue.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Parks Improvement Program Fund accounts for resources and payments related to the Park Improvement Program (PIP). The intent of this fund is not to add new assets but to primarily replace those park assets, which have completed their useful life. This fund has been designated as a minor fund for reporting purposes

Revenues generally consist of a property tax levy specifically for park improvements. Other revenues include, investment income, allocations from the Parks and Recreation Infrastructure Fund and other miscellaneous revenues sources.

Expenditures recorded include certain capital expenditures for park improvement replacement in accordance with the City's Park Improvement Program.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Special Assessment Construction Fund accounts for resources and payments related to the Paving Management Program (PMP). This fund has been designated as a minor fund for reporting purposes

Revenues generally consist of allocations from the Infrastructure Replacement Fund. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include certain capital expenditures for street improvements in accordance with the City's Paving Management Program.

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Housing Loan Replacement Fund accounts for resources and payments related to the housing loan, improvement and replacement program. This fund has been designated as a minor fund for reporting purposes

Revenues generally consist of grant funds, issuance fees of industrial or housing bonds and investment income.

Expenditures recorded include loans and grants to Roseville residents to improve or add to the housing base of the community.

It is expected that this fund is to be self-supporting from the related revenue sources.

Fund Type: Permanent Funds

General Description: Permanent Funds: Funds which have been legally established as funds from which only the investment income may be used for which the Fund was established.

Description: Infrastructure Replacement Fund accounts for endowment funds set aside for the long-term replacement and maintenance of the City streets. This fund has been designated as a major fund for reporting purposes

Revenues generally consist of investment income.

Expenditures are limited to approximately 2/3 of the annual investment income to be allocated to the Special Assessment Construction Fund

It is expected that this fund is to be self-supporting from the related revenue sources.

Description: Tax Reduction Fund accounts for endowment funds from investment capital gains which have been set aside for the long-term purpose of specifically keeping the tax levy low for Roseville taxpayers while still meeting the basic resource needs to maintain city services. This fund has been designated as a major fund for reporting purposes

Revenues generally consist of investment income.

Expenditures are limited to approximately 2/3 of the annual investment income to be allocated to the City's General Fund.

It is expected that this fund is to be self-supporting from the related revenue sources.

Fund Type: Internal Service Funds

General Description: Internal Service Funds: Funds which account for specific service operations of the City which are provided to other departments and divisions of the City.

Description: Worker's Compensation Fund accounts for revenues and expenditures related to servicing the City's Worker Compensation needs.

Revenues primarily consist of fees collected from user departments and property tax levies, when needed. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include medical payments and compensation payments to workers who qualify for worker's compensation benefits.

Description: Risk Management Fund accounts for revenues and expenditures related to servicing the City's general insurance and risk management needs.

Revenues primarily consist of fees collected from user departments and property tax levies, when needed. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include payments for liabilities within the City's deductible limit and payments to the City's insurance carrier, League of Minnesota Insurance Trust.

Fund Type: Trust Funds

General Description: Trust Funds: Funds which account for specific operations for which the City has a fiduciary responsibility and the funds are held in trust for a third party.

Description: Investment Trust Fund accounts for revenues and expenditures related to the investment activities for a not-for-profit organization devoted to providing cable television oversight for a group of communities.

Revenues consist of payments received from the licensed cable company, investment income and other miscellaneous revenues.

Expenditures from the trust are only transfers to the agency's general account upon request. No direct expenditures are made from the trust.

Fund Type: Proprietary Funds

General Description: Proprietary (Enterprise) Funds: Funds which account for specific operations of the City in a manner similar to the private sector. All Enterprise Funds have been designated major funds for reporting purposes.

Description: Sewer Fund accounts for revenues and expenditures related to City's sewer distribution system operations.

Revenues primarily consist of sewer fees collected from system users. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include sewer system operating expenditures such as wages, salaries and benefits, supplies, and other charges, which include utilities, professional services, memberships, and other similar uses. Major expenditures also include waste treatment fees to the Metropolitan Council Department of Environmental Services and certain capital expenditures for maintaining the system.

Description: Water Fund accounts for revenues and expenditures related to City's water distribution system operations.

Revenues primarily consist of water fees collected from system users. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include sewer system operating expenditures such as wages, salaries and benefits, supplies, and other charges, which include utilities, professional services, memberships, and other similar uses. Major expenditures also include water treatment fees paid to the St. Paul Water Authority and certain capital expenditures for maintaining the system.

Description: Golf Fund accounts for revenues and expenditures related to City's 9-Hole golf course.

Revenues primarily consist of greens fees collected from course users. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include golf course operating expenditures such as wages, salaries and benefits, supplies, and other charges, which include utilities, professional services, memberships, and other similar uses and certain capital expenditures for maintaining the course in a reasonable condition.

Description: Storm Drainage Fund accounts for revenues and expenditures related to City's storm drainage distribution system operations.

Revenues primarily consist of storm drainage fees collected from system users. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include storm system operating expenditures such as wages, salaries and benefits, supplies, and other charges, which include utilities, professional services, memberships, and other similar uses and certain capital expenditures for maintaining the system.

Description: Recycling Fund accounts for revenues and expenditures related to the City's recycling operations.

Revenues primarily consist of recycling fees collected from system users and grants from assessments collected by Ramsey County. Other revenues include, investment income, and other miscellaneous revenues sources.

Expenditures recorded include recycling operating expenditures, collection fees paid to the contracted hauler\collector and certain capital expenditures for maintaining the system.

Fund Type: Agency Funds

General Description: Agency Funds: Funds which are kept for other agencies or for agencies which the city may provide accounting services.

Under the new GASB Statement 34, such funds are not reported since they are not funds of the City. The City does maintain a number of such funds however; they tend to change regularly as the City's relationship with the agencies changes.

Statement of Mission
for
The City of Roseville, Minnesota

To provide the Citizens of Roseville with an ethical, local government structure which insures the Community's public safety, health, quality of life, and general welfare in a manner that is accountable to both current and future generations of citizens.

Goals and Objectives of the City Council

(As established through the Community-Based Vista 2000 process)

Economic Development

The City's economic future depends on cooperation among business, citizens, and government. Job creation and retention, increase in fiscal capacity, and improvement of the quality of life for Roseville citizens require the mutual efforts of all.

Council goals for economic development are to:

- continue to maintain a positive balance between residential and commercial/industrial land use
- strengthen the business community, while decreasing the dependency on retail development
- retain existing business and attract new ones
- continue to redevelop the blighted commercial/industrial areas

Environmental Preservation

The City Council is committed to preserve and to protect Roseville's beauty, vitality and serenity. The Council will work to ensure that development and redevelopment of the Community's physical assets will be in harmony with our environment and quality of life.

The Council's environmental goals are to:

- identify and solve local pollution problems through clean-up, mitigation and prevention
- increase forestation and appropriate green landscaping where applicable
- work toward the reduction of noise pollution, particularly along the Highway 36 corridor
- continue the emphasis on waste reduction and the improvement of the community's recycling efforts
- promote public transportation and non-motorized travel
- protect sensitive and unique natural ecosystems within the City
- continue the emphasis on strong programs which develop environmental awareness in all of our citizenry

Community Housing Needs

Roseville intends to continue to offer a mix of attractive, safe and well-maintained housing which is available without discrimination. These specific housing goals are to:

- balance different types of housing alternatives to meet the need of residents
- encourage maintenance and upgrading of existing homes
- develop and maintain close knit neighborhoods, including multi-unit developments
- upgrade amenities and necessities citywide to maintain and improve property values
- help keep educational and religious institutions as part of the community

Leisure Opportunities

The City intends to continue to develop activities, programs and facilities for a broad spectrum of interests and ages so as to expand cultural experiences, satisfy social needs, and to provide opportunity for active recreational pursuits.

The specific goals include:

- maintaining, upgrading and expansion of parks, open spaces, athletic fields and other amenities
- to construct a Roseville Community Center
- to expand and improve a system of non-motorized pathways and trails
- continuing to provide facilities that meet the needs and expectations of the entire community
- to cooperate with other agencies and governmental units to maximize leisure facilities and activities

Community Public Safety

The City will continue to strive to reduce fears for personal safety through crime prevention programs, proper public safety planning and prompt response to emergency assistance requests.

The City Council goals to fulfill this objective are to:

- teach crime prevention strategies through the Neighborhood Watch programs
- continue the police presence in neighborhoods to remove the opportunity for crime

- maintain and improve the ability of the City to respond to civil, natural and medical emergencies
- improve traffic safety through thoughtful construction and new technologies and procedures

Community Transportation

The City is committed to improving the community's transportation system. The intent is to make the transportation infrastructure efficient, environmentally sound, convenient, attractive and safe.

The goals to accomplish this objective are to:

- keep the integrated community plan up to date for all modes of transportation
- correct congestion problems in high-traffic areas
- work to establish an extensive network of non-motorized pathways linking neighborhoods, parks schools and commercial areas
- assure that all road crossings and intersections are properly marked, signalized, and lighted in accordance with reasonable safety standards
- work to further develop the community mass transit services
- work closely with State, County and local citizens to make I-35W and Highway 36 safer and more efficient

Fiscal Policies

Introduction

The following set of fiscal policies provides a framework to guide the City's budget and financial planning. Each policy includes a Purpose, Policy, and an Implementation section. The Purpose section describes the intent of the policy. The Policy section describes the policy itself. The Implementation section provides a way to evaluate the City's progress toward carrying out the policy.

The policies are separated into three distinct categories:

City Operational Policies—These policies apply to general directions and methods, which may not be specific to the budget but do have an ultimate impact on the process since the budget is a reflection of the Council's community goals and priorities.

Budget Policies—These policies are more typically directly related to budgeting guidelines and specific details.

Special Program Policies—The City may have special programs, which require specific policies not normally covered in the previous categories but have significant impacts on the annual budget.

As part of the process, the Council formally adopts these policies each year at the time of the final budget approval.

Open Government and Fiscal Disclosure Policies

PURPOSE

The City has always had the policy of openness and disclosure. To ensure that city related groups such as commissions, committees, associations, and joint powers organizations are aware and reflect this openness, it is understood that any policy-making which directly impacts the fiscal health of the community is expected to be disclosed properly and timely to the public. This policy includes disclosure in both the spirit of openness and within the requirements of the appropriate state statutes.

POLICY

Coverage

- The City will conduct the governmental fiscal and budgetary policy deliberations in a public space, preferably either in City Hall, the Activity Center or other city halls, libraries, etc. and in a space which is accessible.
- The proceedings are to be broadcast or recorded in either video or voice mode.
- The City will prepare and provide summaries of proposed and final documents related to fiscal issues, which will be presented and discussed in an open meeting setting as described above.
- All City committees, commissions, joint power organizations and other groups on which any person from the city staff or any member of the City Council is either requested or is required to serve and establishes fiscal policies regarding City Funds, will adhere to the same open government procedures and process outlined above.
- Committees, commissions and other groups which do not make fiscal policy regarding City Funds, are expected to provide for at least a 72 hour advance meeting notice, to hold the meetings at locations which are readily accessible to all.

Proceedings of Required Groups

- Copies of minutes and either a video or audio tape of fiscal policy deliberations shall be kept on file with the City Manager's office for at least a 1-year period of time.
- Where possible reports, budgets and other approved documents shall be kept at an accessible place in City Hall, at the Roseville Branch of the Ramsey County Library, and where feasible and practical, as part of the City's web page.

IMPLEMENTATION

This policy will become effective upon formal approval of the City Council and shall be in force and considered as part of the City's fiscal policies.

Community Technology Policy

PURPOSE

With the explosive growth in computer and related technology, it is of critical importance that the Citizens of Roseville not be excluded from the benefits that access to internet communications and information can accrue.

It is the intent of this Policy, to establish that the City Council of the City of Roseville, recognizes the importance of emerging technology and will make every effort to assure that the citizens of Roseville have reasonable access and service where technically feasible and financially viable.

SCOPE

The scope of this policy is to include a wide range of technologies. Those technologies may consist of a combination of existing infrastructure and the use of new and developing infrastructure. The City will strive is to keep up-to-date and current as is reasonably possible in knowing what applications may exist. The City will additionally review the potential and available resources which may be needed to provide better public service and community access.

POLICY

The City of Roseville will strive to provide an ever-improving system of public safety and service. In the current environment of growing technology options, the City will explore and find those systems or providers of systems, which will:

Provide current service at better value

Explore the potential to provide improved ways of providing basic city services in ways that will enhance and better protect the community

Allow the citizens of Roseville to continue to have technology access to the internet regarding information and communications

IMPLEMENTATION

The City will work with other communities, public entities and applicable private parties to search out, review, fund and implement where feasible, any new technology or application of current technology which would fulfill the above stated technology policy of the City of Roseville.

City Legislative Program Policy

PURPOSE

Because cities are a creation of the state, municipal rights and responsibilities usually require legislative support to amend, add to or to eliminate those duties. It is the intent of the City Council of the City of Roseville to approach such issues in a positive and proactive manner and to support changes which it believes to be in the best interest of the community. It is the intent of the Council to take steps which make it very clear to all parties, what the City's position is on any proposed changes and how staff has been directed to respond.

SCOPE

The scope of this policy is to include specific, well thought-out changes initiated by the Council and issues which have been brought forth by citizens or groups representing cities such as the National League of Cities, League of Minnesota Cities, the Legislative Municipal Commission, and the Association of Metropolitan Cities. The Council will also intend to review and respond appropriately to any ad hoc issues, which may arise at the 11th hour of a legislative, congressional or county session.

POLICY

It is the policy of the City of Roseville to provide a positive role of leadership on legislative issues which may affect the Community and to articulate clearly what that position, if any, may be.

IMPLEMENTATION

The City Council of the City of Roseville will meet at least once annually, in an open work session or in an official meeting, to discuss any legislative issues which may be deemed to affect the Community and requires a stated position. In addition to initiated legislation, discussion will include any pending or proposed legislative issues which may be at either the County, State, or National Level. The intent of the annual session is to outline the Council's official position of such issues and to instruct staff in their related work.

The Council may meet at other times as may be required to respond to legislative or county issues which arise on a non-scheduled basis.

Professional Services Policies

BACKGROUND

The City of Roseville retains outside professional services in the areas of:

- X Legal (Prosecution, Civil, Economic Development, and Bond Counsel)
- X Appraisal
- X Planning and Landscape Design
- X Audit
- X Engineering, Architectural, and Environmental

Agreements for the above services have been through contracts either for specific projects or services, or a given period of time. For legal services, written agreements are completed annually.

PURPOSE

It is desirable to amend the current methods of selecting and retaining consulting services to:

- X consolidate significant professional service policies into one uniform policy
- X provide Citywide consistency in the procedure of selecting and retaining professional services
- X ensure public confidence in process integrity by limiting the amount of time professional services are provided
- X ensure a fresh perspective and new approach to professional services
- X ensure a regular, consistent fiscal review of professional services

POLICY

It is the policy of the City to employ a consistent practice for selecting and retaining professional services. Contracts for professional services shall be for three (3) years, and include a review process. Consulting firms shall be engaged for a period of not more than two (2) consecutive three (3) year periods. After six (6) years, they shall not be allowed to renew consulting services for a period of three (3) years. If deemed in the City's best interests, the City Manager may continue professional services for longer than six (6) years. If the need arises, the City Manager may solicit proposals and select firms for special projects or services. Contracts will be reviewed on a case by case basis.

Selection of all firms shall be approved by the City Council.

Consulting firms:

- X shall commit to the principles of the Professional Code of Ethics for their profession and the City of Roseville Code of Ethics for Public Officials
- X may contact only designated Roseville City staff
- X will not represent any individual or corporation involved in litigation against the City of Roseville

PROCEDURE

1. The City Manager or designated staff will invite firms to submit proposals for providing professional services to the City of Roseville. The proposals shall include the following:
 - X Description of firm
 - X Technical qualifications
 - X Work experience
 - X Prior city experience
 - X References
 - X Fee schedule for all personnel
2. The City Manager will appoint a Selection Committee that will interview firms, if necessary. The Committee will recommend to the City Council that firms are to be selected. A proposed contract will be included with the recommendation.
3. The City Council will select the firms and approve the contracts at a regular Council meeting.

IMPLEMENTATION PLAN

All service areas will be on the same time cycle effective in 2000. This can best accommodate overlap and service areas, and provide additional consistency.

Operating Budget Policies

PURPOSE

To ensure the City's annual operating expenditures are based on a stable stream of revenues. The policies are designed to encourage a long-term perspective to avoid pursuing short-term benefits at the expense of future problems. The policies will enable a stable level of services, expenditures, and property tax levies.

SCOPE

These policies apply most critically to those programs funded through the property tax, because it is most difficult to deal with fluctuations in this revenue source.

POLICY

- X The City will pay for all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses. Specifically, accruing future year's revenues shall be prohibited. Practices to be avoided include postponing expenditures, rolling over short-term debt, and using reserves to balance the operating budget.
- X The budget will provide for adequate maintenance of capital plant and equipment, and for their orderly replacement.
- X A proportionate share of the administrative and general government costs incurred by the general operating fund of the City shall be borne by all funds as is practicable. Such administrative charges shall be predetermined and budgeted annually.
- X New programs or proposals shall be reviewed in detail by City staff and both a policy and fiscal analysis shall be prepared prior to budgetary inclusion, and provided to the City Council for its review.
- X A request for a program or service expansion or reduction must be supported by an analysis of public policy implications of the change.
- X A request for new personnel must be supported by an analysis demonstrating the need for the position based on workload measures, comparative staffing levels, and department priorities.
- X A request for purchase of new (additional) capital equipment must be supported by a net present value analysis demonstrating the present value of the benefits of the equipment is greater than the cost of the equipment over the expected life of the equipment.

The City has become more dependent on local government aid in recent years as the state has controlled local levies and replaced them with increased local government aid. This has replaced a more stable revenue source (property taxes) with a less stable one. One way to deal with this instability is to develop a budget reserve that can be used if local government aid is significantly reduced without adequate notice.

- X The City will maintain a budgetary control system to ensure adherence to the budget.
- X The Finance Department will prepare regular reports comparing actual expenditures to budgeted amounts as part of the budgetary control system.
- X Department heads shall be primarily responsible for maintaining expenditures within approved budget guidelines that are consistent with approved financial policies.

IMPLEMENTATION

The 2002 budget as approved meets the above criteria and as a result, the above policies have been implemented.

Capital Improvement Policies

PURPOSE

To ensure that capital expenditures are well planned and enable the city to replace capital items when needed, without requiring significant fluctuations in property tax levy.

SCOPE

All departments and funds are included in the Five-Year Capital Improvement Program (CIP). The CIP identifies the timing and financing of all capital items.

POLICY

- X All capital improvements shall be made in accordance with an adopted Capital Improvement Program.
- X The City will develop a Five-Year Plan for capital improvements and update it annually.
- X The City will enact an annual capital budget based on the multi-year Capital Improvement Plan. Future capital expenditures necessitated by changes in population, changes in real estate development, or changes in economic base will be identified and included in capital budget projections.
- X The City will coordinate development of the capital improvement budget with development of the operating budget. Future operational costs associated with new capital improvements will be projected and included in operating budget forecasts.
- X The City will provide ongoing preventative maintenance and upkeep on all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- X The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to Council for approval.
- X The City will determine the least costly financing method for all new projects.

IMPLEMENTATION

1. The Capital Improvement Program has been updated to reflect capital expenditures through 2006.
2. All items in the 2002 Budget are programmed in the Capital Improvement Program.

Debt Policies

PURPOSE

1. To define the role of debt in the City's total financial strategy so as to avoid using debt in a way that weakens other parts of the financial structure of the City.
2. To provide for limits on debt to avoid potential pitfalls in servicing the debt.
3. To maintain the best possible Moody's and Standard and Poor's credit rating.

POLICY

- X The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues. The City shall not use debt for the purchase of vehicles and other rolling stock.
- X When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
- X The City will try to keep the average maturity of general obligation bonds at or below ten years.
- X The City will strive to keep the direct debt per capita and direct debt as a percent of estimated market value at or below the median set out by the credit rating agencies.
- X Total general obligation debt shall not exceed two percent of the market value of taxable property as called for by State law.
- X The City shall not use long-term debt for current operations.
- X The City will maintain good communications about its financial condition with credit rating agencies.
- X The City will follow a policy of full disclosure on every financial report and bond prospectus.
- X Refinancing or bond refunding will only be undertaken when there is significant economic advantage to the City, and when it does not conflict with other fiscal or credit policies.
- X The maintenance of the best possible credit rating shall be a major factor in all financial decisions.

IMPLEMENTATION

The debt management section of this approved 2002 Budget and Capital Improvement Program demonstrate compliance toward achieving the city's debt policy.

Revenue Policies

PURPOSE

1. To provide a diversified and strong set of revenues to ensure a stable revenue system for the City.
2. To match similar sources and uses of revenues and thus to ensure adequate funding for the various City services and programs over the long-term.
3. To ensure equitable funding among City programs and services.

POLICY

- X The City will try to maintain a diversified and stable revenue system and to shelter it from short run fluctuations in any one revenue source.
- X The City will establish all user charges and fees at a level related to the cost of providing the services.
- X Each year the City will recalculate the full costs of activities supported by user fees, to identify the impact of inflation and other cost increases.
- X The City will automatically revise user fees, with review by the Council, to adjust for inflation and changes in desired outcomes.
- X The City will set fees and user charges for each enterprise fund, such as water and sewer, at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual straight life depreciation of capital assets and each fund's share of the administrative and general government costs incurred by the general operating fund.
- X The City will set fees for other user activities, such as recreation programs, at a level to move toward supporting 100 percent of the direct and indirect cost of the activities.

IMPLEMENTATION

The 2002 Budget accurately and equitably allocates the costs of city services and the financing is predicated on a level of revenues to adequately cover those costs.

Replacement Policies

PURPOSE

The Roseville City Council has set in place a stable funding mechanism for much of the city's infrastructure. The intent of the Council in having Replacement Policies is to provide for easing the burden on both present and future taxpayers and to assure the replacement of the city's infrastructure as it is found necessary and in a manner that is both fiscally and operationally prudent.

The primary purpose of this policy is to have specific resources set aside on a periodic basis, to create funding for the major equipment and infrastructure needs of the Community, without encountering major tax increases for maintenance and replacement.

It is not the intent of the City Council to fund major new facilities, which have not had the original funding established either through tax increment, general taxes or other such sources. The replacement funds are expected to be only for replacement purposes. (See the Implementation section below)

POLICY

- The City will establish a General Vehicle Replacement Fund and a Fire Vehicle Replacement Fund. The City will appropriate funds to them annually to provide for timely replacement of vehicles. The amount will be maintained at an amount equal to the accumulated depreciation including annual fund interest earnings to provide for vehicle replacement.
- The City will establish a General Plant Replacement Fund to provide for non-vehicular equipment replacement; i.e., mowers, tools, etc. Funding should equal the amount of accumulated depreciation recorded on all general governmental equipment including annual fund interest earnings.
- The City will establish a Building Replacement Fund, and will appropriate funds to it annually to provide for timely maintenance of all buildings and plants supported by general governmental funding. The funding should equal the amount of accumulated depreciation recorded on all general governmental buildings including annual fund interest earnings.
- The City shall establish a Parks and Recreation Infrastructure Maintenance Fund for the maintenance and replacement of specialized recreational facilities such as the skating center and new park shelters which have been constructed from the Recreational Facilities Bond Fund. Funding shall be the annual appropriation of the 5% set out in the tax increment policy as the infrastructure replacement fund. The use of this fund shall be limited to 60% of the annual interest income earned, until the year 2004, at which time the fund balance will permit the use to become on the basis of the other replacement funds. i.e. funding should equal the amount of accumulated depreciation recorded on the newly added recreational facilities including annual fund interest earnings.
- The City shall establish a Street Infrastructure Replacement Fund to provide for the general replacement of streets and related infrastructure throughout the community. The funding should equal the amount of accumulated depreciation recorded on all general governmental streets and related structures including annual fund interest earnings. The annual MSA capital allocation, will be included as part of the source of funds for computing the adequacy of this fund. This Fund has been established as a permanent fund under GASB 34
- From time to time the City Council shall establish additional replacement funds as the need and funding ability becomes available.

IMPLEMENTATION

The City shall use replacement funds to assist in the replacement of equipment, vehicles, and building maintenance. New equipment or buildings are to be funded from new dollars, unless they are designated to replace currently depreciated assets. Funds from the replacement funds may be used up to the amount available from depreciation of the replaced asset. Any additional funding shall be from new sources.

Operating Fund Reserve Policies

PURPOSE

- ❖ To provide a cushion against unexpected revenue and income interruptions.
- ❖ To provide working capital by ensuring sufficient cash flow to meet the City's needs throughout the year.

POLICY

- The City will maintain a general fund reserve of 50% of the general fund's total annual operating budget. Any surplus beyond the required general fund reserve may be transferred to another reserve fund with a funding shortfall.
- The City will strive to create a reserve in the Recreation Fund to equal 25% of the annual recreation budget. This reserve will provide a cash flow cushion and reduce the interfund borrowing expense to the Recreation Fund. Because of more frequent cash inflows, a 25% reserve will be adequate to support the daily cash needs of the fund.
- The Community Development Fund is supported solely by building permit fees and charges. Because the economic environment has a major effect on this Fund, a fund balance of 100% of the annual budget is a reasonable goal. It is expected that as economic downturns take place, this reserve will provide for a transition period during which the Council will be able to assess and to better match operations with the economic need.
- City enterprise funds shall have operating cash reserves sufficient to provide for monthly cash flow, and for a reasonable level of equipment and infrastructure replacement. Major reconstruction or system upgrades, may need to be funded from enterprise revenue bonds. Annual utility rate reviews will be made in regard to projected operating expenses and capital improvements. The Council will, on an annual basis, establish rates in accordance to operating cost recovery and the projected capital improvements.
- All other operational funds e.g. license center, Information Technology, gambling, etc are expected to operate with positive reserve balances of at least 25% of the annual operating budget. However, as many of these funds are for a short duration or are supporting specific projects, those balances may be above or below that limit in any given year. Each operational fund shall be reviewed on an annual basis to assure the fund balance is in line with the fund's objectives.
- A one time capital gain on the City's treasury portfolio has provided a fund which has been dedicated to providing an ongoing tax reduction to Roseville property taxpayers. The projection and business plan is to reduce the required tax levy increase by approximately 2/3 annually. This Fund is a permanent fund under GASB 34.

IMPLEMENTATION

All fund reserves shall be reviewed each year at the time of the annual budget preparation. Budgets shall be prepared on an "All Resources" basis, so that the City Council and Community can readily discern the current and projected management of all reserves.

Accounting, Auditing, and Financial Reporting Policies

PURPOSE

To ensure accurate and consistent accounting practices that conform to generally accepted accounting principles to ensure public confidence in and ensure the integrity of the City's financial system.

POLICY

- X The City will establish and maintain a high standard of accounting practices.
- X The accounting system will maintain records on a basis consistent with accepted standards for local government accounting as established by State law and GAAFR.
- X Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
- X Where possible, the reporting system will also provide monthly information on the total cost of specific services by type of expenditure and, if necessary, by fund.
- X An independent public accounting firm shall be engaged to perform an annual audit of all accounts, funds, and activities, and will publicly issue a financial opinion.
- X Independent accounting firms shall be engaged for a period of not more than three years, selected through an open request for proposal process, and shall not be allowed to renew the City's account for more than three years.

IMPLEMENTATION

The City has earned the GFOA Excellence in Financial Reporting award for the past twenty-one years (1979 - 1999).

Investment Policies

PURPOSE

To ensure the most efficient use of the City's idle funds, and to ensure the best return on these funds while making only those investments allowed by law.

POLICY

- X The City will make a cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability.
- X When permitted by law, the City will pool cash from several different funds for investment purposes.
- X The City will invest 99 percent of its idle cash on a continual basis.
- X The City will obtain the best possible return on all cash investments. Such investments will only be those legally permissible under Minnesota law.
- X The accounting system will provide regular information concerning cash position and investment performance.
- X The City will make arrangements for banking services on a contractual basis for a specified period of three years, with specified fees for each service rendered.
- X The City includes interest earnings and investment summaries as part of the Comprehensive Annual Financial Report (CAFR).

IMPLEMENTATION

See Investment and Portfolio procedures.

Investment and Portfolio Procedures

**Pursuant To Investment Policies As Established Within The
2002 Annual Budget**

SCOPE

These investment and portfolio procedures apply to the activities of the City with regard to investing the financial assets of all funds, including the following:

General Fund
Special Revenue Funds
Capital Projects Funds
Enterprise Funds
Debt Service Funds
Special Assessment Funds
Internal Service Funds
Trust and Agency Funds

OBJECTIVES

Funds of the City will be invested in accordance with Minnesota Statutes, 1999 fiscal policies and these administrative procedures. The City's investment portfolio shall be managed in a manner to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital in the overall portfolio. The market rate of return shall be to the same rate as the target portfolio. Investments shall be made based on statutory and policy constraints.

Funds held for future capital projects (i.e. bond proceeds) shall be invested to produce enough income to offset increases in construction costs due to inflation. Where possible, prepayment funds for long-term debt service shall be invested to ensure a rate of return at least equal to the interest being paid on the bonds.

DELEGATION OF AUTHORITY

The finance director is designated as investment officer of the City and is responsible for investment decisions and activities, under the direction of the City manager.

PRUDENCE

The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule. This rule states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." The prudent investor rule shall be applied in the context of managing the overall portfolio.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

MONITORING AND ADJUSTING THE PORTFOLIO

The investment officer will routinely monitor the contents of the portfolio, the available markets and the relative values of competing instruments and will adjust the portfolio accordingly.

INTERNAL CONTROLS

The Finance Director shall establish a system of internal controls, which shall be reviewed annually by an independent auditor. The controls shall be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. Investments shall be done on a pooled funds basis with interest allocated on a cash balance method. Those internal controls shall consist of competitive bids on investments, and division of duties among the staff.

- X Investments made by investment officer
- X Records maintenance by a finance staff member other than investment officer
- X Review and reconciliation by the assistant finance director

PORTFOLIO MANAGEMENT

Under the 1999 Fiscal Policies, it shall be the City's procedure to restrict investments to only Repurchase Agreements with national or state chartered banks, U.S. Treasury and U.S. Government Agencies.

The procedures shall consist of yield curve analysis and implemented with the appropriate purchase of the above investments.

Maturity scheduling shall be within those investments and in a manner that will maximize yield and liquidity and minimize interest rate risk.

COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

Before the City invests any surplus funds, a competitive "bid" process shall be conducted. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, bids will be requested for instruments that meet the maturity requirement. If no specific maturity is required, a market trend (yield curve) analysis will be conducted to determine which maturities would be most advantageous. Bids will be requested from financial institutions for various options with regards to term and instrument. The City will accept the bid that provides the highest rate of return within the maturity required and within the parameters of these procedures.

Bids for purchases through the treasury auctions are not required.

Records will be kept of the bids offered, the bids accepted and a brief explanation of the decision that was made regarding the investment.

SETTLEMENT

All settlements of investments shall be on a "Delivery Vs. Payment" (DVP) basis. Physical delivery shall be avoided if at all possible, with book-entry being the preferred method of safekeeping.

SAFEKEEPING AND COLLATERALIZATION

All investment securities purchased by the City shall be held in third-party safekeeping by an institution designated as primary agent. The primary agent shall issue a safekeeping receipt to the City listing the specific instrument, rate, maturity and other pertinent information.

REPORTING REQUIREMENTS

The investment officer shall generate daily and monthly reports for management purposes. The annual investment report shall be completed on a time-weighted basis and shall be included as part of the Comprehensive Annual Financial Report to the City Council. The target portfolio shall be the U.S. Government Bond Yield Index for the comparable period.

Housing Policies

Purpose

The City of Roseville's Housing Improvement Plan (the "Housing Plan") is a document established to guide planning and policies related to providing a community rich in housing quality and choices for all residents. The Housing Plan is reviewed and revised annually by the City Council to ensure that the programs established are effectively and efficiently serving the current housing needs of the community. It is understood that as housing structures age and the market needs change so will the programs and policies in the Housing Plan. The main components of the Housing Plan include the VISION OF Vista 2002 and goals and policies of the City's Comprehensive Plan and Livable Communities Action Plan. Each program within the Housing Plan strives to meet the current needs of the community by collaborating with other agencies and filling gaps that might exist within more traditional housing programs.

- Roseville has over 15,000 housing units of which 59 percent are detached single-family, owner/occupied homes. The second largest category of housing in Roseville is the combination of apartments and condominiums that make up 36 percent of the housing units in the City. Townhomes represent almost five percent of the housing units in the community. Over 70 percent of all housing units are owner-occupied. There are approximately 100 mobile homes remaining in Roseville, most of which are at least 20 years in age. The annual overall turnover rate for single family residents is less than three percent (3%) while the rental multifamily turnover rate is nearly 30 percent per year. The number of housing units built prior to 1950 in Roseville represents nine percent (8%) of the entire housing stock. Many of these units offer affordable housing opportunities, or at least, since they are generally on large lots, an opportunity to redevelop the housing/lot into a number of housing sites. The housing stock built in Roseville prior to 1960 (40 or more years old) is 37 percent of the total. In the housing boom years from 1960 to 1970, almost 30 percent of the dwelling units in the community were constructed. Some structural or maintenance repair work is required of each home after 20 years of use; in Roseville 85% of the homes are over 20 years of age. From 1970 to 1979, Roseville added another 2,726 units, 18 percent of the current housing. Slightly more than 16% of the housing has been constructed since 1980. The housing in the community (38 percent of the land area) represent 65 percent of the total private sector investment in Roseville and pays 49 percent of the property taxes.
- The following principles are useful to guide in the planning and economic development efforts for the community as it pertains to housing. The guiding principles help orient discussion, analysis and decision-making regarding policies and strategies that are used to complete the Roseville Housing Improvement Plan.

The Roseville Housing Improvement Plan:

- is consistent with the comprehensive plan by providing a variety of housing for all residents;
- encourages community self-reliance, collaboration with other housing providers and education to create and retain housing value;
- uses expert "coaches" to start the programs; and
- remains small and incremental, not creating large bureaucratic staff-driven programs.

Housing Goals.

The City will consider the following four housing goals when evaluating current and future housing programs:

1. Roseville will strive to provide a variety of housing types (owner occupied and rental) that balances affordability, maintains quality of housing and the urban environment, has access to public infrastructure, services and employment and enhances neighborhood viability.
2. Continuously strive to improve the quality of approximately 200 existing units which are below the average physical condition and less than 75 percent of the median value of housing units within the community (currently 55 single family and 160 multi-family units).
3. Fill the gaps in the city's housing portfolio by providing housing for all stages of the life cycle such as the needs for entry level housing and more affordable senior housing. Specifically, assist in the provision of entry level family housing to regenerate the community, schools and our neighborhoods.
4. Meet the Metropolitan Livable Communities Act benchmarks, and city indexes (subject to market conditions and resource availability) as outlined in Roseville's action plan for the period from 1996 to 2010.

Implementation

The following strategies have been developed and are annually refined as part of the Comprehensive Planning process and work plan review. These strategies strive to achieve maximum housing diversity and regeneration of housing stock by encouraging private investment, discouraging deferred maintenance and disinvestment, stabilizing property values and strengthening neighborhoods.

1. Enhance relationships with School Districts, Social Service offices, Churches and Charitable organizations to provide continuous funding and services for the preservation and enhancement of Roseville's neighborhoods and to retain a minimum of 2400 to 2600 households with school aged children.
2. When reviewing new housing developments, evaluate the proposal based upon its fit into the existing housing mix and encourage housing quality, accessibility and affordability. Create Planned Unit Developments (PUDs) that offer a mix of housing types including single family, townhome, and condominium housing.
3. Enhance Roseville's public infrastructure. Provide accessibility from housing to local parks and services, schools, churches, transit and employment. Support state legislation that enables communities to establish road and housing infrastructure/neighborhood revitalization impact fees on new development in the community.
4. Encourage adequate transition between residential neighborhoods and business developments using the Border and Buffers Program.
5. Strengthen the city's relationship with local banks with housing rehabilitation and reinvestment programs in local neighborhoods.
6. Work with rental property owners to encourage continuous improvements that contribute to the quality living environment of its tenants and the sustainability of mixed-use neighborhoods.

Strengthen tenant/landlord relationships and upkeep of rental properties through education, inspections, permits, and rehabilitation loan programs.

7. Support housing programs that fund housing renovations and improvements for single family homes with grants and low or deferred interest rate loans.
8. Create an education environment that promotes quality housing renovation and housing assistance through the Home & Garden show and technical assistance.
9. Adopt a housing preservation code in coordination with other communities along the I-35W Corridor.
10. Work with the Police Department Neighborhood Watch Program to provide information about Roseville's residential inspection and code enforcement program and provide rehabilitation information at neighborhood meetings.
11. Support affordable senior housing through the use of tax increment financing, Ramsey County Home Funds, HUD, Minnesota Housing Finance programs, and Federal Home Loan Bank dollars.
12. Work with developers to utilize tax credit programs and revenue bonds to reduce the cost of financing for affordable housing.
13. Annually review and revise Roseville's Livable Communities Action Plan.
14. When appropriate, submit applications for Livable Communities Demonstration Account grants where the proposed projects provide a mix of housing choices.

Tax Increment Policy

Purpose

The City of Roseville Tax Increment Financing Policies are established to primarily enhance private sector employment growth and job retention, plus tax base expansion. Added priorities include: upgrading of obsolescent public and private facilities, remediation of pollution, provision for natural resource retention or remediation, expansion of life cycle and affordable housing renovation and new construction. It seeks to involve the community, the region, and other taxing jurisdictions in a fair and open process. The policy shall meet the requirements of Minnesota Statutes 469. It will be honest to its citizens, fair to all affected taxing districts, comprehensive in calculating its impact, open to public and governmental scrutiny and comment, and treat all applicants in a fair manner--yet, recognize that fair treatment may not necessarily be interpreted as equal treatment to all, due to the limited resources available.

Scope

SECTION 1. General Policy Statement. It is the City's policy to encourage and enhance individual choice in jobs and in housing to fit our citizens needs; to encourage and enhance economically strong, stable job producing commercial and industrial projects within the city which will create employment opportunities; to provide housing affordable to our residents; to provide life cycle housing opportunities; to provide for pollution abatement and soil correction; to protect and enhance natural resources; and to protect individual and community property values by redeveloping blighted buildings, land, and public infrastructure. The City will use tax increment financing investments only in very specific cases where a needed public objective is identified and approved and private capital could not be attracted. to accomplish this objective. The City will be proactive in forming government collaborations and leverage private investments in areas or sites where a project would not otherwise be financially feasible.

To implement these general policies, it is also necessary to establish a policy regarding the orderly process of planning and budgeting to fulfill legal and operating requirements. Such a policy will provide fiscal guidance for elected officials, staff, and the community to set priorities and meet the needs of the citizens in a methodical and financially prudent manner.

SECTION 2. Public Purpose Statement for Economic and Housing Development. The City Council shall consider the following public purpose issues after completion of an application by the developer:

- A. The project shall meet the legislative criteria and intent for the use of tax increment subsidies. The figures supplied in the application shall be checked for accuracy. The School District and County shall be approached by the developer and presented with an application for their review.

The City shall utilize the services of qualified advisors including but not limited to independent legal, accounting, financial and planning advisors with development expertise to provide the City Council with additional project analysis.

- B. The developer shall demonstrate that the project as proposed cannot be built without the use of a public investment incentive; it is understood that these projects would not be financially feasible without tax increment assistance from the City.

Assistance to promote community development objectives shall typically be in the form of pay-as-you-go tax increment financing. Each project will be evaluated on a case by case basis. The City Council reserves the right to provide up front subsidies for priority projects.

- C. The project shall attempt to create more of a tax basis than it consumes in City, County, or School services. The public services (and the estimated costs) required by the proposed use shall be calculated. Within districts that are prohibited from pooling funds, any excess increment generated shall be returned to the School District and the County.

All new districts will not export funds, but may receive additional funds under the guidelines of Section 3.

- D. The public shall have adequate legal notice of this proposal and been given an opportunity to review the project details before and during public hearings. The use of community polls may be considered to assess community interest in proposed infrastructure projects.
- E. Significant new employment or housing choices shall be created at the site that will benefit a broad segment of our community.
- F. The project shall enhance adjoining properties and create opportunities for further development. When an environmental problem exists within a proposed project, the developer shall reduce, correct, or eliminate said problem(s) on the site.
- G. The project shall be compatible with the adjacent and nearby land uses, and shall be consistent with the City's Comprehensive Plan and zoning regulations.
- H. The quality of the proposed building and site improvements shall meet or exceed City standards.
- I. Project financing utilizing TIF shall consider alternative equity sources, the barriers to private sector involvement which make necessary the use of TIF, and the project and financial guarantees which protect the City's investment.
- J. Incentives may be in the form of loans, repayable to the City for other economic development activities. Such incentives may be used by the City to adequately compete with other communities to retain and/or expand head of household jobs when growth requires a building expansion or plant and equipment update.
- i. Loans may only be considered as an incentive if tax increment is insufficient to create adequate tax increment to support the project and shall demonstrate and provide surety and security as described in Subsection I. above.
 - ii. Applicants seeking loans shall demonstrate that a local bank will provide at least 50% of the funds and agree to: a) share all underwriting information and, b) service both the bank and City loans.
 - iii. The loan term shall be for no more than 8 years. The City interest rate shall be the City's average earned interest on investments for the previous 12 months.
 - iv. Applications for loans shall use the City tax increment application form and shall include all bank loan application documentation.
- K. Tax increment may be used for the following purposes:
- i. Replacement or cleanup of contaminated soils that would preclude development (as defined by the Minnesota Pollution Control Agency).
 - ii. Reclamation of existing urban area unbuildable soils.

- iii. Replacement or correction of overburdened or aged City or County roads, sewers, or other public utilities, services, or parks which generally serve the proposed development site.
- iv. Removal and/or replacement of buildings and structures that are blighted, abandoned, or traffic obstructions in a project area where at least 50% of the buildings are substandard and require either substantial renovation or clearance. "Blighted" structures shall be defined as structures which have a market value that is less than 50% of the average square foot market value (as determined by the current year's County Assessor's records) of structures within a 500 foot radius of the "blighted" structure.
- v. Construction subsidy of, or rent subsidy for, low income housing of all types.
- vi. Construction subsidies equivalent to up to ten (10) years property taxes for commercial, industrial, or multifamily structures which, because of their high quality materials, design, and construction, will have a construction value of at least 133% of the current year average building valuation for similar occupancies as published by the Minnesota Building Code Office.
- vii. Public infrastructure projects of a local or regional nature (which are located in or cross through the city) that benefit the site or future development potential but are not normally financed through general property taxation.
- viii. Other building, land, or infrastructure uses or improvements allowed within State Statutes 469.175 that are approved by the City Council during the project review.

SECTION 3. Tax Increment Funds and Policies. All tax increment revenues, after annual debt service requirements and direct project commitments have been met, will be deposited into the TAX INCREMENT FUND. An annual financial report shall be compiled in a manner as established by Minnesota State Statutes which will be made available publicly as well as filed with the Office of the State Auditor.. In districts where increments have been generated and are not obligated to-pay-as you-go projects, debt repayment, or to other districts, the Council will evaluate overall financial policies to determine the advance payment of outstanding debt, district closure or the use of the funds for allowable projects.

SECTION 4. Public Purpose Statement for Infrastructure Development. From time to time, the City Council may choose to invest in infrastructure to improve the quality, quantity, effectiveness, and efficiency of public improvements, programs, and services. The City may assist (or share with a collaborator from other public or private sector agencies) in the provision of such improvements.

The process for approving infrastructure developments includes the following:

- A. The City Council may designate a review board or task force and a chairperson, and provide a specific task and timetable for the review board or task force to review such proposals. During its designated time, the review board or task force may hold public information meetings to gather input regarding the proposals, and report its findings to the City Council for Council consideration. The review board or task force may be composed of representatives from the Council, the City Manager, Finance Director, Community Development Director, a representative from the Planning Commission and the Parks and Recreation Commission, as well as other citizens and participants designated by the City Council.
- B. The review process shall be composed of:

- 1) Recommending possible public and private sector collaborators or joint ventures that may assist in the improvement and ongoing administration, programming, and maintenance costs of the project.
- 2) Recommending any private sector investments that may leverage or multiply the impact of the public sector investment.
- 3) Estimating the job creation and head-of-household/living wages that would be created or supported by such ventures.
- 4) Estimating the tax value and possible additional property tax value that could be generated by the proposed development. Estimating the impact on the School District and the County.
- 5) Estimating the community quality of life and customer service improvements that may occur because of the project.
- 6) Recommending future phases of improvement for the project which would provide a competitive leading edge or new direction for the City.
- 7) The review process shall be composed of evaluation of potential alternative sources of revenues.

APPENDIX 1. Procedures. The following procedures are hereby adopted to provide direction before, during, and after consideration of the tax increment financing request by the City Council:

- A. The applicant, the proposed project, and its application process shall comply with State Statutes, 469.175, regarding the use of tax increment financing. All consultants representing the applicant shall be separate and independent from the City. All materials and applications supplied by the applicant or its consultants shall become the property of the City. No assurances of approval are implied or possible through the application or review process.
- B. The City shall be reimbursed by the applicant for all costs incurred by the City in the preparation and review of the proposal. The applicant shall deposit with the City a non-refundable administrative/application fee as requested by the City Council. Prior to final approval of the tax subsidy, the City Finance Director shall certify any additional costs not covered by the administrative or application fees, which shall be paid to the City prior to final approvals by the City. No construction shall be done prior to final approval of the tax increment subsidy plan.
- C. The City reserves the right to deny any application for financing at any stage of the tax increment review or hearings prior to the adoption of the final approval authorizing the issuance of the loan.
- D. The City reserves the right to select a third party to assist in the management of the tax subsidy process.
- E. Proposals shall include a description of all direct and indirect service and improvement costs to the City, School District, and County caused by this project.

APPENDIX 2. Tax Increment Term. The maximum term of use to collect tax increment subsidies shall be limited, unless extended by City Council to protect community interests, as follows:

- | | |
|------------------------------------|--------------------|
| 1. Low Income Housing | 20 years increment |
| 2. Redevelopment of blighted areas | 12 years increment |
| 3. All Other Uses | 10 years increment |

4. Subdistricts for Hazardous Substances Only the years needed to pay for cleanup

APPENDIX 3. Tax Increment Application Process. Applications requesting use of tax increment financing subsidies shall be accompanied by the following without exception:

- A. Statement of public purposes as described in Sections 1, 2, and 3, (above) and benefits to citizens and community.
- B. Description of the project; the project construction value; and estimated net, new taxes; the number of permanent, net new jobs to be created; and the estimated annual wages of the new jobs.
- C. Site plans and preliminary architectural drawings of the project.
- D. Description of the size and experience of the development company and the potential occupant of the building.
- E. Statement of property ownership, partners, or representations.
- F. A net worth statement of the proposed owner or developer.
- G. Letter of financial feasibility from the lending institution and a letter from the lender stating that the project cannot be built without additional assistance from the City.
- H. A market analysis for the proposed use.
- I. A cash flow analysis and/or pro forma; the owner equity in the project and the amount to be financed (short-term construction loans and long-term financing).
- J. A zoning and planning analysis and recommendation regarding land use consistency from the City's Planning Commission.
- K. A statement from the School District, the County, and other affected taxing units which acknowledges the project and states the impact this project will have upon them and any other comments they wish to forward to the City Council.
- L. A deposit, of \$5,000.00, for administrative services as determined by the City Council.

Paving Management Program

PURPOSE

The City was finding in the late 70's and early 80's that the community's streets were deteriorating at a steady rate and under the current policy, the problem streets would continue to increase.

SCOPE

To begin to bring the City's streets back up to standard, a program was undertaken to reconstruct all 28 miles of "problem" streets within an 8-year period.

POLICY

The City Council set out in 1986, a paving management program to reduce and maintain the problem streets of the Community to be no more than 10% of the City's total street mileage.

IMPLEMENTATION

The City Council has undertaken and nearly completed the current scope of work needed to bring city streets up to a standard where the overall rating is approximately 80% where 100% is the highest rating a street can receive.

Park Improvement Program

PURPOSE

Because of the effectiveness of the Paving Management Program, the City began to look at the community's park system to set standards of development, and redevelopment.

SCOPE

Over the years, the emphasis had been on parkland purchase and development. Because of the age and the newer park facility technology and materials, the City Council established a goal of renewing and updating the City's park system over the next 25 years.

POLICY

The City Council has established a Park Improvement Program to better bring the existing Park facilities into a safe and attractive condition.

IMPLEMENTATION

Beginning in 1991, the City has implemented a Park Improvement Program and has dedicated a minimum of \$250,000 of property tax dollars to that end. In addition, additional funds have been made available over the past 7 years, 1995-2002, to add needed parkland and to add a number of quality park shelters to those parks whose use require such facilities.

Discussion-Financial Plans

The City's Financial Plan includes:

- Departmental Objectives and Work Plans,
- Budget Summary by Fund Type,
- Budget Comparison by Fund,
- Debt Management,
- Replacement Funds
- The 2002 Equipment and Capital Improvements detail.

The Plan sets out the objectives and work plans for each department and their respective program areas, along with details of the overall budget for 2002.

Additional information regarding the City's Debt Management Program and Replacement Funds are included as part of the City's Financial Plan.

Administration Functions - 2002

Overall Objectives

- Assist the City Council in their policy and ordinance role.
- Provide and encourage leadership of the highest professional quality for the community.
- Work with staff and the community to fulfill the policy and vision direction of the City Council.

2002 Work Plan

The work plan sets out the specific programs we foresee being instrumental in the City Administration function in achieving its overall objectives.

- More encouragement and support for allowing the implementation and the evaluation of change.
- Continue process for a strategic thinking and visioning that provides the best possible alternatives of meeting the Communities goals and needs.
- Allowing the City Departments the time and resources to assure quality basic services.

Specific Programs - 2002

The following specific programs are expected to be implemented in 2002.

- Assist the Community in completing the Centre City planning.
- To work with the Council and Community in establishing a Vista 2010 process to guide the City for the next 10 years.
- To work closely with the State of Minnesota and Metropolitan Council in implementing blueprint strategies

Public Works Functions - 2002

Overall Objectives

- Manage the public transportation, drainage, sanitary waste, and water infrastructure of the community.
- Provide quality and cost-effective public works services that are sensitive to the community and the environment.
- Provide support to reach other department and citywide objectives.

2002 Work Plan

The work plan sets out the specific programs we foresee being instrumental in the Public Works function in achieving its overall objectives.

- Improve the aesthetic quality of Public Works Projects.
- Upgrade the Public Works Systems.
- Systematically upgrade infrastructure.
- Increase the efficiency and accessibility of services.

Specific Program- 2002

In addition to applying the work plan to day-to-day activities, the following specific programs will be implemented in 2002

- Work with the Council regarding the potential of a Co. Road B-2 pathway.
- Work with residents and Council in preparing and implementing a program for local drainage problems.
- Develop a landscape maintenance plan for the growing number of streetscape projects.
- Continue infrastructure landscaping of storm ponds and pumping stations.
- Evaluate alternatives identified in the water source study completed in 2001.
- Begin 2nd generation water management plan preparation.

Law Enforcement Functions - 2002

Overall Objectives

- Deliver quality police service based on community expectations and law enforcement service standards
- Maintain community confidence in the department so as to attract the necessary resources to continue the mission and enhance service delivery.
- To create an atmosphere that deters individuals from committing offenses, and to reduce the opportunities for criminal activity.
- To investigate reported offenses in an effort to identify and apprehend those responsible
- To respond effectively and efficiently to the needs of the public

2002 Work Plan

The work plan sets out the specific programs we foresee being instrumental in the Law Enforcement function in achieving its overall objectives.

- To establish and maintain policies and practices which maximize the Department's ability to recruit, develop, motivate and retain the best officers and staff, and enable those people to maximize their potential
- To improve the utilization of personnel ensuring coverage and efficient use of resources
- To facilitate and expand the use of available community resources
- To improve the ability of personnel to carry out their duties by providing the training necessary.

Specific Program- 2002

The following specific programs are expected to be implemented in 2002.

- Organize and operate the Sixth Annual Citizens Police Academy.
- Work toward police department re-accreditation in 2002
- Career development and rotation for specific job specialties.
- Work with the Administration, Council, and Community is an upgrade of physical facilities for law enforcement.
- Explore enforcement techniques which may be brought to the 2003 budget for funding.
- Develop a case disposition system to allow better tracking of cases allowing more and better information for the public.
- Review departmental operations regarding dispatch, summer bike patrol, interrogation team, park cameras, and crime scene response

Community Development Functions - 2002

Overall Objectives

- Ensure that improvements to the human, natural, and built environment are achieved through a coordinated and customer friendly permit process.
- Provide for a safe, quality living environment and a diverse economic and social base.
- Strive to assure that “further development . . . will be in harmony with the commitment Roseville has made to its environment and quality of life.”
- Strengthen intra-department teamwork and existing and new staff professionalism to ensure continued and enhance quality customer service

2002 Work Plan

The work plan sets out the specific programs that are instrumental in the Community Development function to achieve the overall

- Educate staff in being an advocate for the community at large including expanding outreach programs to contractors, businesses and residents
- Encourage and lead community collaboration to assure the best possible development for Roseville.
- Continue to strengthen business relationships that will result in the retention and attraction of quality industry to foster economic balance in the community
- Provide the City Council and Planning Commission, as the land use decision makers of the community, with solid policies and standards
- Increase the level and flexibility of the technical and financial housing assistance through collaboration with other agencies.

Specific Programs- 2002

The following specific outcomes are expected to be implemented in 2002

- Achieve a satisfactory survey from contractors, residents and planning applicants regarding customer service.
- Through financial and technical assistance increase the level of quality residential improvements by 20 percent.
- Successfully assist decision makers in the Vista 2010 long-range planning needs of the community.
- Reduce the level of code complaints and increase the number of resolved land use and nuisances cases.
- Increase the usefulness of new and existing technology with improved building permit systems and online materials.
- Resolve land use inconsistencies through improved zoning and building code revisions.

Finance and Information Systems Functions - 2002

Overall Objectives

- Provide a very strong and effective financial function for the City.
- Assist in creating sound and sensible solutions to city goals.
- Actively implement technology change within the city in a sound, cooperative, and fiscally prudent manner.

2002 Work Plan

The work plan sets out the specific programs we foresee being instrumental in the Finance and Information Systems function in achieving its overall objectives.

- Continue the improvements in the City's financial and information system including the implementation to improve department access to fiscal and human resource information.
- To provide for a change in Department management.
- Implement new applications for the Internet and other telecommunications technology within the City.
- To work with the Administration, Council and staff to achieve a facilities improvement plan which may be brought to the voters in late 2002.

Specific Program- 2002

The following specific outcomes are expected to be implemented in 2002.

- To continue the implementation of GASB 34 for the 2001 closing.
- Have implemented at least two cooperative operations with other communities in the areas of technology and financial systems.
- To provide for a smooth transition of Department Management.
- Provide support the Vista 2010 planning efforts, including the financial planning necessary for the long-term implementation.
- To increase the revenues of the License Center by at least 5% in addition to the increase in state fee in 2002 over 2001.
- To have a sound financial plan in place to resolve the fiscal deficits in the Parks and Recreation Fund.

Parks and Recreation Functions - 2002

Overall Objectives

- Work closely with the Parks and Recreation Commission and other citizen advisory groups regarding the improvement of community public facilities.
- Promote and strengthen recreational programs and to assure citizen have access to them.
- Work with Public Works and other departments to enhance the community's streetscapes.
- Promote and strengthen the community's park system with resources available to provide aesthetic and enjoyable parks for citizens and visitors.
- Continue to improve and Promote indoor community facilities

2002 Work Plan

The work plan sets out the specific programs we foresee being instrumental in the Parks and Recreation function in achieving its overall objectives.

- Implement the accepted recommendations of the infrastructure facilities committee in accordance to Council policy direction.
- Evaluate the needs of specific parks in accordance to the Park Improvement Plan and develop the appropriate implementation.
- Provide support to City's Vista 2010 visioning.
- Assist in implementing the City Centre plan as amended.
- Establish temporary community center functions at the Fairview Center

Specific Programs- 2002

The following specific programs are expected to be implemented in 2002.

- To work with the school district and other agencies to provide better and more diverse recreation programming.
- Expand the usage of the City's new community room and to host two major national/international events at the Skating Center.
- Explore additional cooperative efforts with other groups, which would be in the City's best interest.
- To work closely with the Council, Administration, and the Community to secure a Community Center.

Fire Protection and Suppression Functions - 2002

Overall Objectives

- Bring a level of management to the Department, which a full time chief can provide and provide organizational leadership that fosters service excellence.
- Consistently deliver quality, affordable fire and life safety services that meet the time sensitive needs of our citizens and meets fire service standards.
- Create a professional work environment that meets the needs of an on-call-staffed fire department and ensures member success and recognizes the contributions of all.
- Work with the City Administration to insure that the Department is properly trained, equipped, and staffed to safely meet the defined needs of our citizens.

2002 Work Plan

The work plan sets out the specific programs we foresee being instrumental in the Fire Protection and Suppression function in achieving its overall objectives.

- Enhance fire and life safety services through new services that add value to the community.
- Plan, innovate and implement the use of new fire and life safety technology that enhances firefighter safety and service quality.
- Assess the Department's preparedness for national accreditation.
- To work with City Administration, Council and Community in a facility review and improvement program.

Specific Programs- 2002

The following specific programs are expected to be implemented in 2002.

- To implement a service delivery model with the goal of meeting the needs and standards of the Community through the use of a community-based paid-on-call system.
- Explore joint efforts with other communities and fire departments that would lead to equal or improved service but with financial and equipment efficiencies.
- Design and implement a program to enhance safety by completing pre-incident plans for high hazard facilities including facility and equipment maintenance.
- Explore programs of fire safety education for the community and implement where feasible.

Major Revenues and Expenditures

General Governmental Revenues and Expenditures Overview

The city has implemented a fiscal policy which provides for maintaining a diversified but stable revenue system, to match sources with uses, and to ensure equitable funding for city programs and services.

An effort is made to be as accurate as possible but to also be fairly conservative in estimating both revenues and expenses. Historically, the city has been able to allow for unforeseen shifts in state aids, tax rebates, interest rate fluctuations, and major expenditures without causing undue hardship to the city's operations or the property tax payer.

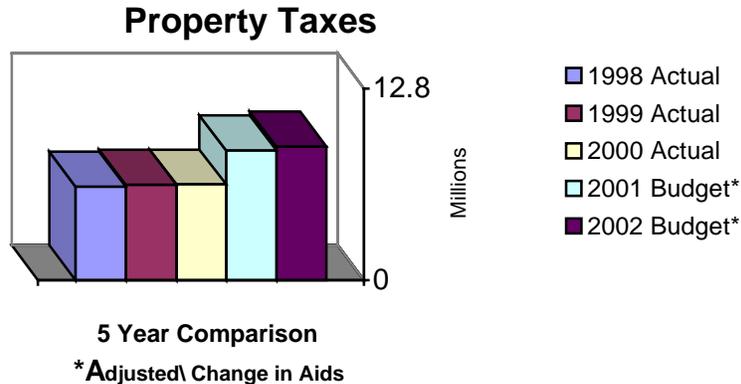
Below is a 5-year comparative statement of revenues, expenditures, and changes in fund balance of all governmental funds.

	1998	1999	2000	2001	2002
	Actual	Actual	Actual	Budgeted	Budgeted
<i>Revenues</i>					
General Property Taxes	6,257,192	6,378,973	6,497,037	6,897,499	7,141,112
Tax Increments	5,757,813	6,362,839	7,701,875	8,000,000	8,000,000
Special Assessments	1,462,416	1,049,909	1,013,459	900,000	900,000
Licenses and Permits	1,538,112	1,572,052	1,784,060	1,579,394	1,693,900
Intergovernmental	5,449,204	3,553,368	5,225,996	4,109,692	3,168,054
Charges for Services	2,648,592	2,213,681	2,611,852	2,830,655	2,970,757
Court Fines	145,514	175,099	187,199	180,000	190,000
Donations	163,239	281,183	191,903	52,000	52,000
Interest from Investments	3,814,962	1,465,198	4,933,364	1,295,000	2,088,613
Administration fees	237,826	317,495	487,679	400,000	425,000
Miscellaneous	2,071,989	1,517,040	1,790,402	1,777,000	2,426,396
Total Revenues	29,546,859	24,886,837	32,424,826	28,021,240	29,055,832
<i>Expenditures</i>					
General Government	2,223,335	2,251,863	2,257,557	2,900,937	3,844,085
Public Safety	4,521,238	4,530,375	4,853,978	5,094,255	5,406,757
Public Works	1,426,909	1,457,823	1,560,077	1,715,268	2,339,557
Recreation	2,633,965	2,817,793	3,133,691	3,245,136	2,615,518
Urban and Economic Development	928,679	1,049,035	1,130,399	1,173,292	4,101,527
Miscellaneous	1,001,781	740,508	1,945,593	58,600	750,000
Capital Outlay	8,998,137	6,518,585	8,835,054	6,385,545	5,660,521
Debt Service					
Principal	4,365,000	3,035,000	4,920,000	7,370,000	6,805,000
Interest	2,348,663	1,670,121	1,542,348	1,381,215	892,620
Total Expenditures	28,447,707	24,071,103	30,178,697	29,324,248	32,415,585
Excess of Revenues Over (Under) Expe	1,099,152	815,734	2,246,129	(1,303,008)	(3,359,753)
<i>Other Financing Sources (Uses)</i>					
Operating Transfers In	4,010,678	1,559,048	2,638,197		
Operating Transfers (Out)	(3,809,219)	(1,499,825)	(2,638,197)		
Bond Sale	13,209,138	2,477,563			
Refunding of outstanding bonds	(14,780,000)				
Prior year adjust. to reflect f.v. of inve	1,397,499				
Total Other Financing Sources (Uses)	28,096	2,536,786	0	0	0
Excess of Revenue and Other Sources Over					
(Under) Expenditures and Other Uses	1,127,248	3,352,520	2,246,129	(1,303,008)	(3,359,753)
Fund Balance January 1	33,963,014	35,090,262	38,442,782	40,688,911	39,385,903
Fund Balance December 31	35,090,262	38,442,782	40,688,911	39,385,903	36,026,150

Description of Major General Governmental Revenues

Property Taxes

A major source of revenue for local government support is from local property taxes. It has been the City Council's policy to keep tax increases at or below the rate of inflation. The City's total tax levy reflects this policy and shows an annual increase at a rate of 2.8%, very near the current inflation rate of 2.6%. Due to a decrease in Minnesota State Aids, cities must increase their levies to make up the loss. For Roseville, the change is swing from intergovernmental revenues to property taxes of \$1.7 million.

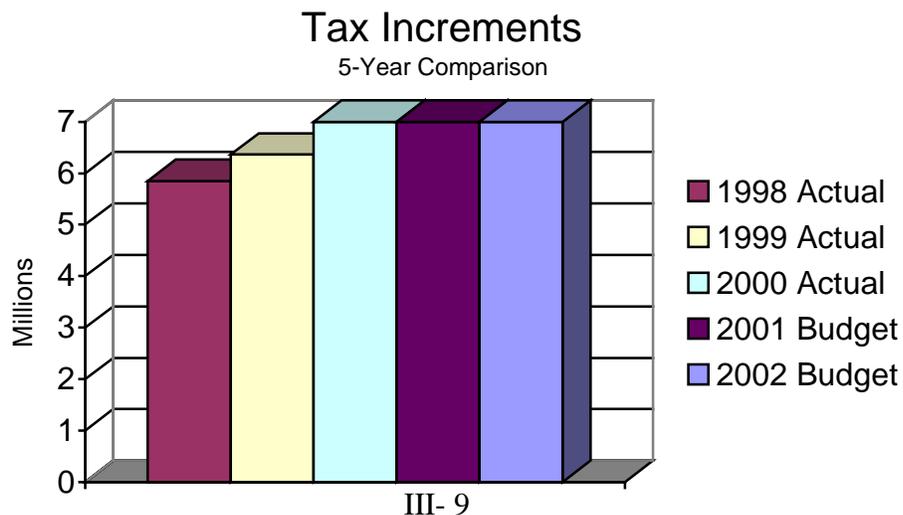


The above table illustrates the actual tax levies for this period.

Tax Increments

The City of Roseville has been active in a tax increment development program since the early 1980's. Tax increments are new property taxes generated by new development (See Glossary for a full definition). The increment is then available for specific uses permitted within Minnesota State Statutes. Those uses can be generally categorized to fund economic development and parks and recreational projects.

While the city's growth of tax increments had been decreasing, in recent years, the increase in commercial/industrial values have increased substantially, the tax increments allowing the City to begin a program of tax increment debt retirement and district retirement.

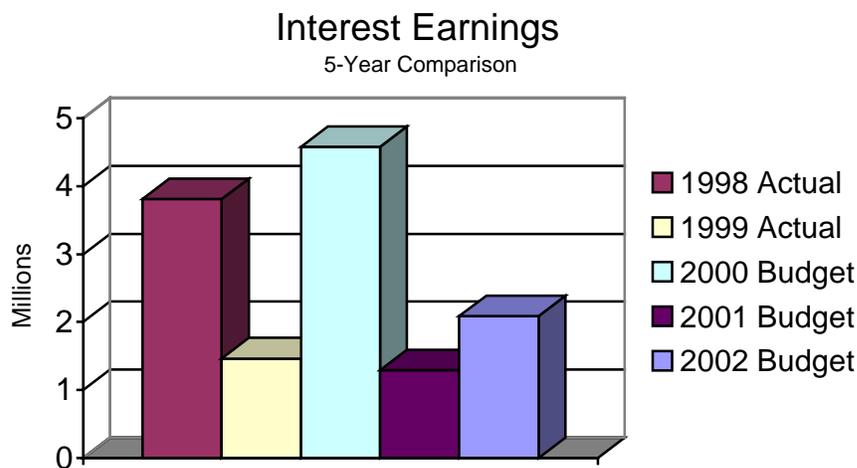


Intergovernmental Revenues

The major sources of intergovernmental revenues for the city in the past include Homestead and Agricultural Credits and Aids (HACA). HACA dollars generally accounted for over half of all intergovernmental revenues. However, the State Statute changes now will make municipal state road aid (MSA) the major source of intergovernmental revenues. Federal grants have also made a significant contribution to intergovernmental sources.

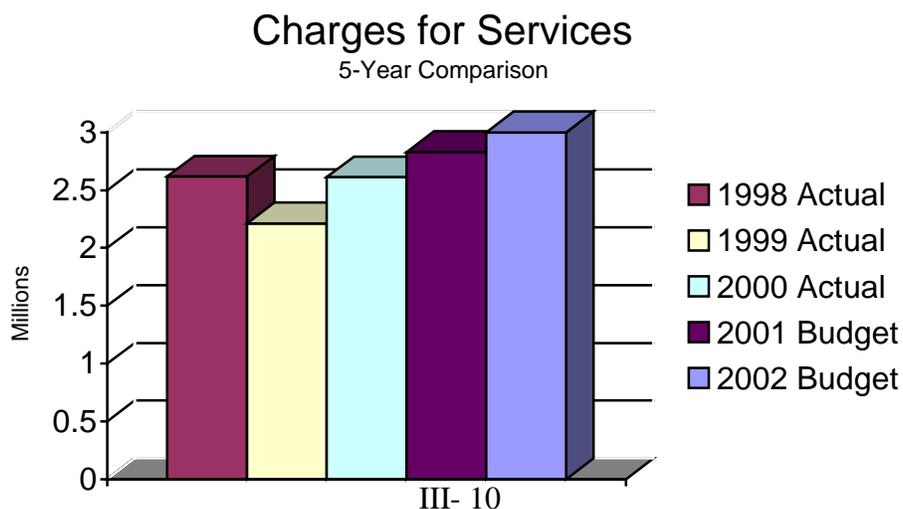
Interest Earnings

Investment interest earnings are consistently a major source of revenue for the city. The actual earnings reported in 1998-2000 are a direct function of interest rates and unrealized gains and losses. The projected interest rates and reserves for 2001-2002 were predicated on lower reserves and interest rates.



Charges for Services

Charges for services within the general governmental funds assist in providing the diversity of revenue sources as outlined in the fiscal policy. Over the years, the City has instituted user fees for services where appropriate. A majority of the user fees for governmental services are collected from park fees and recreation programs. The remaining user fees are from a combination of city services such as false alarm fees, management fees, motor vehicle license fees, etc. The City expects to see a slightly rising source of user fees each year including 2002.

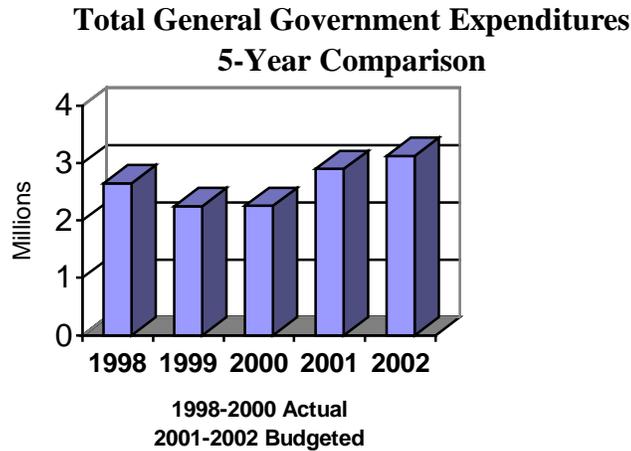


Description of Major General Governmental Expenditures

Major expenditure categories are generally in relation to each other each year with public safety, recreation, debt service, and capital outlay accounting for the major allocations. Trends have been fairly consistent with capital expenditures and debt service experiencing the greatest variability.

General Government

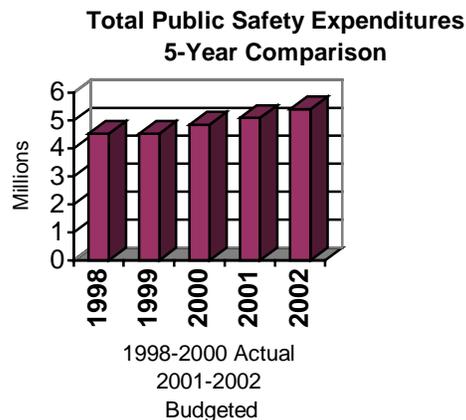
Growth in the City's General Government, which include City Council, Administration, Finance,



Insurance and Legal, expenditures has been well controlled during the past 5 years.

Public Safety

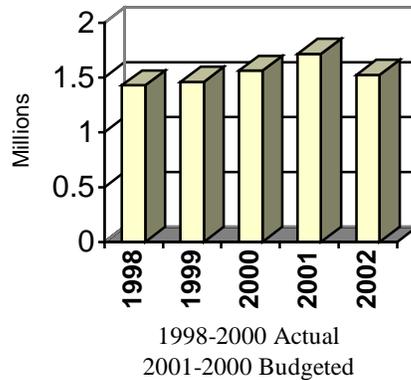
Public safety growth, which includes primarily police and fire programs, has been also at less than a 2% growth, primarily due to a decrease in crime and fire calls within the community. However an increase of approximately 5.5% was provided in the area of public safety in 2001-2002. The major increase was due to training, staffing and equipment needs in the fire service areas.



Public Works

Public works expenditures, which generally covers streets maintenance and engineering, have also been maintained at a consistent level. The slight decrease in 2002 reflects the return to normalcy exceeded in 2001 to allow for a major change in one time programs.

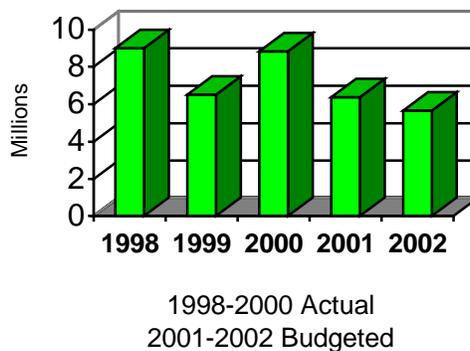
Total Public Works Expenditures 5-Year Comparison



Capital Improvements

One of the most variables of the City's expenditure categories is capital improvements and outlays. As can be normally expected, improvements can vary considerably with funding, community support, work load, and Council objectives.

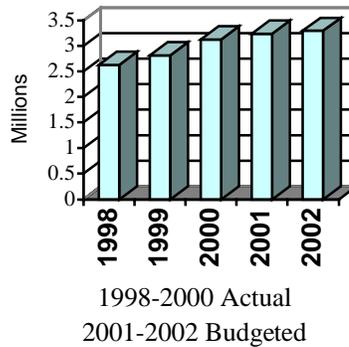
Total Capital Outlay Expenditures 5-Year Comparison



Parks and Recreation

One of the more growing areas in recent years has been the Parks and Recreation program areas. This growth is due to increased recreational facilities, allowing more recreational offerings and an increase in parkland. The increase in parkland has increased the need for more expenditures in park maintenance. This increase is especially significant where recreational facilities such as shelters and play areas are constructed and need to be maintained. Fiscal years 2001-2002 are projecting a stronger fiscal management of the parks and recreation programs to better manage the negative operating results of the past years.

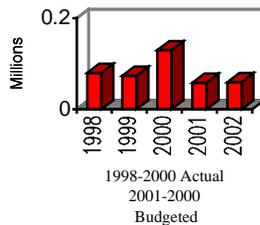
Total Parks and Recreation Expenditures 5-Year Comparison



Other Expenditures

The other expenditures include various expenditures for contingent needs, senior programs, joint powers agreements, etc. Other expenditures tend to be fairly unstable due to the lack of consistent sources.

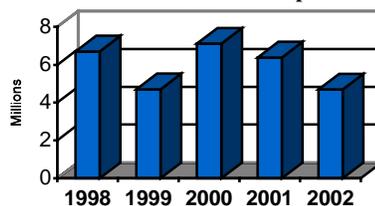
Total Other Expenditures 5-Year Comparison



Debt Service

The City's debt service has been somewhat variable due to strong emphasis in calling and/or refunding higher cost debt. These practices are part of the City's concerted effort to reduce its debt load to a national median level of \$700-\$800 per capita.

Total Debt Service Expenditures 5-Year Comparison



Proprietary Revenues and Expenditures

Proprietary funds by definition receive most of their revenue resources from user fees. In accordance with the city's fiscal policy, user fees such utility fees and golf fees are reviewed annually and up-dated in accordance with operational projections.

The major expenditure category that accounts for the majority of total expenditures is Other Services and Charges. This category includes the wholesale cost of water and sanitation waste processing. These charges account for 75% of the utility costs on a consistent basis. Such costs are set by either the St. Paul Water Board (water) or the Metropolitan Council (sewer). The city's objective is to set rates for the wholesale costs plus coverage of costs associated with the community's distribution systems.

Below is a 5-year comparative summary of revenues, expenditures, and changes in fund balance for all proprietary funds.

	1998	1999	2000	2001	2002
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	<u>Budgeted</u>
Sales	32,154	32,325	28,452	20,000	20,000
Cost of sales	(16,024)	(22,861)	(15,917)	(10,000)	(10,000)
Gross Profit	16,130	9,464	12,535	10,000	10,000
<i>Operating revenues</i>					
User charges	8,511,965	7,938,532	8,414,558	8,226,712	8,031,332
Other	262,596	213,555	116,105	191,000	8,500
Total Operating Revenues	8,774,561	8,152,087	8,530,663	8,417,712	8,039,832
<i>Operating Expenses</i>					
Personal services	760,249	795,912	806,041	879,313	943,442
Supplies	108,577	104,813	127,955	127,130	147,925
Other services and charges	6,410,110	6,639,175	5,862,088	5,873,564	6,890,687
Depreciation	558,986	525,225	624,932	590,000	521,945
Total operating expenses	7,837,922	8,065,125	7,421,016	7,470,007	8,503,999
Operating income (loss)	952,769	96,426	1,122,182	957,705	(454,167)
<i>Non-operating revenues</i>					
Other misc. revenues	26,366	366,493	116,442		68,000
Interest	894,517	128,790	743,574	430,000	201,000
Total non-operating revenues	920,883	495,283	860,016	430,000	269,000
Income (loss) before operating transfers	1,873,652	591,709	1,982,198	1,387,705	(185,167)
Operating transfers in (out)	(201,459)	(59,223)			
Prior period adjustment-f.v. investments	1,352,673	218,690			
Net income (loss)	3,024,866	751,176	1,982,198	1,387,705	(185,167)
Net Assets January 1	30,128,856	33,153,722	33,904,898	35,887,096	37,274,801
Net Assets December 31	33,153,722	33,904,898	35,887,096	37,274,801	37,089,634

Discussion-Budget Summary By Fund Type

The City's financial plan provides an overall view of the 2002 Proposed Budget by each specific fund.

The sources and uses are set out in a format which can be reported to the State of Minnesota, and to City stakeholders in periodic reporting, as well as a year-end analysis of budget to actual.

**City of Roseville, Minnesota
Budget Summary for 2002 - By Fund**

III-15

	Special Revenue Funds									Debt Service Funds		Subtotal
	General	Information Technology	Communications	Recreation	Parks Maintenance	Community Development	License Center	Lawful Gambling	Lodging Tax	G.I. Debt Service	G.O. TIF Debt Service	
Funding Sources												
Property Taxes	5,983,472			410,375	731,016					1,078,821		8,203,684
Intergovernmental Revenue	805,367	80,915										886,282
Sales Taxes									500,000			500,000
Tax Increments											6,000,000	6,000,000
Special Assessments										900,000		900,000
Licenses and Permits	212,500					837,584	643,816					1,693,900
Charges for Services	1,559,614	131,000		1,705,143								3,395,757
Fines and Forfeits	190,000											190,000
Gambling Taxes									67,000			67,000
Franchise Fees			200,000									200,000
Donations									52,000			52,000
Interest	375,000					80,000				500,000		955,000
Depreciation Charges												0
Other	125,000	60,000			84,396	60,000						329,396
Total Funding Sources	9,250,953	271,915	200,000	2,115,518	815,412	977,584	643,816	119,000	500,000	2,478,821	6,000,000	23,373,019
Beginning Fund Balance or Retained Earnings	4,615,974	(23,142)	259,423	(588,235)	0	533,086	(40,566)	(42,690)	359,791	1,883,169	3,271,592	10,228,402
Total Available Resources	13,866,927	248,773	459,423	1,527,283	815,412	1,510,670	603,250	76,310	859,791	4,361,990	9,271,592	33,601,421
Expenditures/Uses												
General Government	1,768,628	271,915	316,458				643,816	122,783				3,123,600
Public Safety	5,406,757											5,406,757
Public Works	1,524,145				815,412							2,339,557
Contingency	460,000											460,000
Culture and Recreation				2,115,518					500,000			2,615,518
Debt Service										2,516,225	2,181,395	4,697,620
Economic Development and Assistance						1,205,777						1,205,777
Sanitation/Health												0
Other	55,640										3,000,000	3,055,640
Total Expenditures/Uses	9,215,170	271,915	316,458	2,115,518	815,412	1,205,777	643,816	122,783	500,000	2,516,225	5,181,395	22,904,469
Transfers in (out)												0
Ending Fund Balances or Retained Earnings	4,651,757	(23,142)	142,965	(588,235)	0	304,893	(40,566)	(46,473)	359,791	1,845,765	4,090,197	10,696,952
Total Fund Commitments and Fund Balances	13,866,927	248,773	459,423	1,527,283	815,412	1,510,670	603,250	76,310	859,791	4,361,990	9,271,592	33,601,421

**City of Roseville, Minnesota
Budget Summary for 2002 - By Fund**

91-III

	Permanent Funds			Capital Projects Funds											
	Street Infrastructure Replacement	Tax Reduction	Subtotal	Building Replacement	Plant Replacement	Parks & Rec Infra. Replac.	General/Fire Vehicle Replacement	Special Assessment Construction	Streetscaping Maintenance	Housing	Pathways Maintenance	Pathways Construction	Economic Increments Pay-As-You-Go	Park Improvement	Subtotal
<i>Funding Sources</i>															
Property Taxes							182,200		25,000		137,000	125,000		250,000	719,200
Intergovernmental Revenue								500,000							500,000
Sales Tax															0
Tax Increments													2,000,000		2,000,000
Special Assessments															0
Licenses and Permits															0
Charges for Services															0
Fines and Forfeits															0
Gambling Taxes															0
Franchise Fees															0
Donations															0
Interest	562,709	86,562	649,271	125,000	130,000	84,396	70,000			75,000					484,396
Depreciation Charges					70,000										70,000
Other							510,000	750,000							1,260,000
Total Funding Sources	562,709	86,562	649,271	125,000	200,000	84,396	762,200	1,250,000	25,000	75,000	137,000	125,000	2,000,000	250,000	5,033,596
Beginning Fund Balance or Retained Earnings	11,254,181	2,164,041	13,418,222	2,224,915	2,927,425	1,776,653	1,333,323	68,408	25,465	431,902	(2,800)	(45,518)	3,498,210	512,032	39,586,459
Total Available Resources	11,816,890	2,250,603	14,067,493	2,349,915	3,127,425	1,861,049	2,095,523	1,318,408	50,465	506,902	134,200	79,482	5,498,210	762,032	44,620,055
<i>Expenditures/Uses</i>															
General Government		260,485	260,485	253,400	226,125										479,525
Public Safety					236,460		205,200								441,660
Public Works					14,300		91,590	1,100,000	25,000		137,000	115,000			1,482,890
Contingency															0
Culture and Recreation					26,300	84,396								250,000	360,696
Debt Service															0
Economic Development and Assistance										895,750			2,000,000		2,895,750
Sanitation/Health															0
Other	750,000		750,000												0
Total Expenditures/Uses	750,000	260,485	1,010,485	253,400	503,185	84,396	296,790	1,100,000	25,000	895,750	137,000	115,000	2,000,000	250,000	5,660,521
Transfers in (out)															0
Ending Fund Balances or Retained Earnings	11,066,890	1,990,118	13,057,008	2,096,515	2,624,240	1,776,653	1,798,733	218,408	25,465	(388,848)	(2,800)	(35,518)	3,498,210	512,032	38,959,534
Total Fund Commitments and Fund Balances	11,816,890	2,250,603	14,067,493	2,349,915	3,127,425	1,861,049	2,095,523	1,318,408	50,465	506,902	134,200	79,482	5,498,210	762,032	44,620,055

City of Roseville, Minnesota Budget Summary for 2002- By Fund

Enterprise Funds

	Sanitary Sewer	Water	Golf	Solid Waste Recycle	Storm Drainage	Subtotal	Grand Total
	<i>Funding Sources</i>						
Property Taxes						0	8,922,884
Intergovernmental Revenue				68,000		68,000	1,454,282
Sales Tax						0	500,000
Tax Increments						0	8,000,000
Special Assessments						0	900,000
Licenses and Permits						0	1,693,900
Charges for Services	2,800,000	4,154,227	369,105	188,000	540,000	8,051,332	11,447,089
Fines and Forfeits						0	190,000
Gambling Taxes						0	67,000
Franchise Fees						0	200,000
Donations						0	52,000
Interest	100,000		1,000		100,000	201,000	2,289,667
Depreciation Charges						0	70,000
Other			8,500			8,500	1,597,896
Total Funding Sources	2,900,000	4,154,227	378,605	256,000	640,000	8,328,832	37,384,718
Beginning Fund Balance or Retained Earnings	5,390,192	1,676,563	1,033,259	23,226	2,273,580	5,300,109	68,533,192
Total Available Resources	8,290,192	5,830,790	1,411,864	279,226	2,913,580	13,628,941	105,917,910
<i>Expenditures/Uses</i>							
General Government						0	3,863,610
Public Safety						0	5,848,417
Public Works						0	3,822,447
Contingency						0	460,000
Culture and Recreation			399,741			399,741	3,375,955
Debt Service						0	4,697,620
Economic Development and Assistance						0	4,101,527
Sanitation/Health	2,874,297	4,051,909		251,262	936,790	8,114,258	8,114,258
Other						0	3,805,640
Total Expenditures/Uses	2,874,297	4,051,909	399,741	251,262	936,790	8,513,999	38,089,474
Transfers in (out)							0
Ending Fund Balances or Retained Earnings	5,415,895	1,778,881	1,012,123	27,964	1,976,790	5,114,942	67,828,436
Total Fund Commitments and Fund Balances	8,290,192	5,830,790	1,411,864	279,226	2,913,580	13,628,941	105,917,910

Discussion –Budget Comparison by Fund

The Budget Comparison by Fund provides 2002 proposed budgetary information of each fund.

This information provides the City Council and the Citizens with a summary of each fund in a way they can review the projected trends. These trends can be analyzed and policy developed in a way which will allow the City to make budgetary adjustments in the coming years. Such intermediate planning will permit the City to avoid shortfalls and to better aid in projected spending patterns.

General Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	4,566,590	4,614,407	4,636,490	4,615,974			4,615,974	4,615,974	4,615,974	4,615,974
Revenues/Sources										
Property Taxes	3,455,972	3,552,575	4,018,531	4,201,700	183,169	4.56%	4,306,743	4,414,411	4,524,771	4,637,891
Intergovernmental Revenue	2,748,737	2,733,823	2,559,692	2,587,139	27,447	1.07%	2,651,817	2,718,113	2,786,066	2,855,717
License and Permits	219,972	208,253	222,500	212,500	(10,000)	-4.49%	217,813	223,258	228,839	234,560
Charges for Services	1,021,098	1,018,864	1,163,666	1,559,614	395,948	34.03%	1,598,604	1,638,569	1,679,534	1,721,522
Fines and Forfeits	175,099	187,199	180,000	190,000	10,000	5.56%	194,750	199,619	204,609	209,724
Interest on Investments	35,196	392,434	240,000	375,000	135,000	56.25%	384,375	393,984	403,834	413,930
Other (Use of Fund Balance)	58,090	119,631	300,000	89,217	(210,783)	-70.26%	91,447	93,734	96,077	98,479
Total Sources	7,714,164	8,212,779	8,684,389	9,215,170	530,781	6.11%	9,445,549	9,681,688	9,923,730	10,171,823
Total Available Resources	12,280,754	12,827,186	13,320,879	13,831,144	510,265	3.83%	14,061,523	14,297,662	14,539,704	14,787,797
Expenditures/Uses										
City Council	95,187	83,250	116,310	121,309	4,999	4.30%	124,342	127,450	130,637	133,902
Administration	367,157	320,177	416,178	450,140	33,962	8.16%	461,394	472,928	484,752	496,870
Elections	41,653	60,935	35,420	61,840	26,420	74.59%	63,386	64,971	66,595	68,260
Finance	314,186	360,989	361,990	384,777	22,787	6.29%	394,396	404,256	414,363	424,722
Legal	169,788	192,659	175,100	190,200	15,100	8.62%	194,955	199,829	204,825	209,945
Central Services	212,916	172,653	160,744	114,800	(45,944)	-28.58%	117,670	120,612	123,627	126,718
Police Administration	326,297	331,557	334,757	361,125	26,368	7.88%	370,153	379,407	388,892	398,614
Police Operations	2,481,535	2,642,668	2,783,485	2,954,700	171,215	6.15%	3,028,568	3,104,282	3,181,889	3,261,436
Police Services	573,961	569,642	612,986	635,210	22,224	3.63%	651,090	667,368	684,052	701,153
Fire Administration	210,490	299,032	250,547	230,572	(19,975)	-7.97%	236,336	242,245	248,301	254,508
Fire Fighting	701,417	567,786	621,010	772,540	151,530	24.40%	791,854	811,650	831,941	852,740
Fire Training	68,183	91,432	159,250	113,438	(45,812)	-28.77%	116,274	119,181	122,160	125,214
Fire Pension	225,000		225,000	225,000	0	0.00%	230,625	236,391	242,300	248,358
Emergency Management	3,922	1,629	6,040	8,193	2,153	35.65%	8,398	8,608	8,823	9,044
Community Services	82,597	87,987	107,220	114,172	6,952	6.48%	117,026	119,952	122,951	126,025
Public Works Administration	480,718	479,102	488,269	519,448	31,179	6.39%	532,434	545,745	559,389	573,373
Street Department	745,416	801,885	789,654	824,697	35,043	4.44%	845,314	866,447	888,108	910,311
Street Lighting	142,620	176,596	155,000	180,000	25,000	16.13%	184,500	189,113	193,840	198,686
Building Maintenance	162,609	195,283	179,109	174,500	(4,609)	-2.57%	178,863	183,334	187,917	192,615
Sister City Program	0	4,051	4,000	4,000	0	0.00%	4,100	4,203	4,308	4,415
Lake Patrol	0	1,188	1,500	1,700	200	13.33%	1,743	1,786	1,831	1,876
Roseville Area Senior Program	6,000	1,188	6,000	6,000	0	0.00%	6,150	6,304	6,461	6,623
Ethics Commission	262	409	3,000	3,500	500	16.67%	3,588	3,677	3,769	3,863
Central Garage	99,920	106,648	103,236	107,814	4,578	4.43%	110,509	113,272	116,104	119,006
General Insurance	110,000	112,000	115,000	150,000	35,000	30.43%	153,750	157,594	161,534	165,572
Contingency	43,829	130,549	450,000	460,000	10,000	2.22%	471,500	483,288	495,370	507,754
Other Misc.		283,348					0			
Human Rights Commission	1,006	577	1,300	1,555	255	19.62%	1,594	1,634	1,675	1,716
Northwest Youth & Family Services	40,943	41,615	42,800	43,940	1,140	2.66%	45,039	46,164	47,319	48,502
Total Uses	7,707,612	8,116,835	8,704,905	9,215,170	510,265	5.86%	9,445,549	9,681,688	9,923,730	10,171,823
Fund Balance before Transfers	4,573,142	4,710,351	4,615,974	4,615,974			4,615,974	4,615,974	4,615,974	4,615,974
Other Financing Sources (Uses)										
Transfers In (Out)	41,265	(73,861)								
Ending Fund Balance	4,614,407	4,636,490	4,615,974	4,615,974			4,615,974	4,615,974	4,615,974	4,615,974

* Includes capital expenditures throughout various programs

Information Technology Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	(622,040)	33,073	(35,133)	(23,142)			(23,142)	100,058	226,586	361,575
Revenues/Sources										
Intergovernmental		21,800		80,915	80,915					
Rental Fees	70,169	121,595	90,000	131,000	41,000	45.56%	83,200	86,528	89,989	93,589
Interest on Investments	288	450								
Total Sources	70,457	143,845	90,000	211,915	121,915	135.46%				
Total Available Resources	(551,583)	176,918	54,867	188,773	133,906	244.06%	60,058	186,586	316,575	455,164
Expenditures/Uses										
Equipment	187,330	175,808					25,000	30,000	30,000	30,000
Operations	45,175	36,243	138,009	271,915	133,906	97.03%				
Total Uses	232,505	212,051	138,009	271,915	133,906	97.03%	25,000	30,000	30,000	30,000
Fund Balance before Transfers	(784,088)	(35,133)	(83,142)	(83,142)			35,058	156,586	286,575	425,164
Other Financing Sources (Uses)										
Transfers In (Out)	817,161		60,000	60,000			65,000	70,000	75,000	80,000
Ending Fund Balance	33,073	(35,133)	(23,142)	(23,142)			100,058	226,586	361,575	505,164

III-21

Communications Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	108,210	252,464	320,267	259,423			142,965	186,465	231,053	276,755
Revenues/Sources										
Franchise Fees	294,427	207,928	200,000	200,000	0	0.00%	143,500	147,088	150,765	154,534
Intergovernmental										
Interest on Investments	7,547	28,905								
Other	8,122									
Total Sources	310,096	236,833	200,000	200,000	0	0.00%	143,500	147,088	150,765	154,534
Total Available Resources	418,306	489,297	520,267	459,423	(60,844)	-11.69%	286,465	333,553	381,817	431,288
Expenditures/Uses										
Telecommunications Capital	9,844	15,106	211,794	30,000	(181,794)	-85.84%	43,000	31,500		
Telecommunications Operations	155,998	153,924	49,050	286,458	237,408	484.01%	100,000	102,500	105,063	107,689
Total Uses	165,842	169,030	260,844	316,458	55,614	21.32%	100,000	102,500	105,063	107,689
Fund Balance before Transfers	252,464	320,267	259,423	142,965			186,465	231,053	276,755	323,599
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	252,464	320,267	259,423	142,965			186,465	231,053	276,755	323,599

Recreation Fund

III-23

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	(1,510,202)	(1,706,101)	(588,235)	(588,235)			(588,235)	(588,235)	(588,235)	(588,235)
Revenues/Sources										
Property Taxes	1,030,255	1,116,523	1,108,147	410,375	(697,772)	-62.97%	420,634	431,150	441,929	452,977
Intergovernmental Revenue										
Charges for Services	1,192,583	1,592,988	1,576,989	1,705,143	128,154	8.13%	1,747,772	1,791,466	1,836,253	1,882,159
Donations	96,524	75,049								
Interest on Investments		9,854								
Other (Use of Fund Balance)	241,317	64,665								
Total Sources	2,560,679	2,859,079	2,685,136	2,115,518	(569,618)	-21.21%	2,168,406	2,222,616	2,278,182	2,335,136
Total Available Resources	1,050,477	1,152,978	2,096,901	1,527,283	(569,618)	-27.16%	1,580,171	1,634,381	1,689,947	1,746,901
Expenditures/Uses										
Recreation Administration	498,499	539,855	485,492	505,269	19,777	4.07%	517,901	530,848	544,119	557,722
Recreation Fee Activity	473,142	510,219	449,946	477,268	27,322	6.07%	489,200	501,430	513,965	526,815
Recreation Non-fee	152,939	185,097	148,175	155,195	7,020	4.74%	159,075	163,052	167,128	171,306
Park Maintenance	553,955	784,700	609,389		(609,389)	-100.00%	0	0	0	0
Activity Center	116,942	111,858	103,896	50,687	(53,209)	-51.21%	51,954	53,253	54,584	55,949
Skating Center	844,574	953,940	857,119	927,099	69,980	8.16%	950,276	974,033	998,384	1,023,344
Capital Equipment	3,386		31,119							
Other Miscellaneous programs	136,496	179,028								
Total Uses	2,779,933	3,264,697	2,685,136	2,115,518	(569,618)	-21.21%	2,168,406	2,222,616	2,278,182	2,335,136
Fund Balance before Transfers	(1,729,456)	(2,111,719)	(588,235)	(588,235)			(588,235)	(588,235)	(588,235)	(588,235)
Other Financing Sources (Uses)										
Transfers In (Out)	23,355	1,523,484								
Ending Fund Balance	(1,706,101)	(588,235)	(588,235)	(588,235)			(588,235)	(588,235)	(588,235)	(588,235)

Parks Maintenance Fund

III-24

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	0	0	0	0			0	0	0	0
Revenues/Sources										
Bond Funds										
Grants										
General Property Taxes				731,016			749,291	768,024	787,224	806,905
Miscellaneous				84,396			86,506	88,669	90,885	93,157
Interest on Investments										
Total Sources	0	0	0	815,412			835,797	856,692	878,110	900,062
Total Available Resources	0	0	0	815,412			835,797	856,692	878,110	900,062
Expenditures/Uses										
Parks Maintenance				815,412			835,797	856,692	878,110	900,062
Total Uses	0	0	0	815,412			835,797	856,692	878,110	900,062
Fund Balance before Transfers	0	0	0	0						
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	0	0	0	0			0	0	0	0

Tax Reduction Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	0	1,923,584	2,140,232	2,164,041			1,990,118	1,833,411	1,664,913	1,483,822
Revenues/Sources										
Intergovernmental										
Rental Fees								0	0	0
Interest on Investments	159,009	216,648	85,609	86,562	952	1.11%	119,407	124,183	129,151	134,317
Total Sources	159,009	216,648	85,609	86,562	952	0	119,407	124,183	129,151	134,317
Total Available Resources	159,009	2,140,232	2,225,841	2,250,603	24,762	1.11%	2,109,525	1,957,594	1,794,064	1,618,139
Expenditures/Uses										
Total Uses	0	0	0	0	0	0.00%	0	0	0	0
Fund Balance before Transfers	159,009	2,140,232	2,225,841	2,250,603			2,109,525	1,957,594	1,794,064	1,618,139
Other Financing Sources (Uses)										
Transfers In (Out)	1,764,575		(61,800)	(260,485)	(198,685)	321.50%	(276,114)	(292,681)	(310,242)	(328,856)
Ending Fund Balance	1,923,584	2,140,232	2,164,041	1,990,118			1,833,411	1,664,913	1,483,822	1,289,283

Community Development Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	957,017	704,061	828,794	533,086			304,893	70,995	(168,750)	(414,489)
Revenues/Sources										
Licenses and Permits	813,623	1,058,463	787,584	837,584	50,000	6.35%	858,524	879,987	901,986	924,536
Administration Fees										
Interest on Investments		94,878	75,000	80,000	5,000	6.67%	82,000	84,050	86,151	88,305
Other	14,017	67,957	15,000	60,000	45,000	300.00%	61,500	63,038	64,613	66,229
Total Sources	827,640	1,221,298	877,584	977,584	100,000	11.39%	1,002,024	1,027,074	1,052,751	1,079,070
Total Available Resources	1,784,657	1,925,359	1,706,378	1,510,670	(195,708)	-11.47%	1,306,917	1,098,069	884,001	664,581
Expenditures/Uses										
Fire Prevention	142,405	176,931	150,390	168,549	18,159	12.07%	172,763	177,082	181,509	186,047
Code Enforcement	434,798	451,048	454,435	479,791	25,356	5.58%	491,786	504,080	516,682	529,599
Economic Development	275,717	209,072	232,516	255,804	23,288	10.02%	262,199	268,754	275,473	282,360
Planning	163,814	191,006	263,619	219,710	(43,909)	-16.66%	225,203	230,833	236,604	242,519
Geographic Information Systems	63,862	68,508	72,332	81,923	9,591	13.26%	83,971	86,070	88,222	90,428
Capital Expenditures							0	0	0	0
Total Uses	1,080,596	1,096,565	1,173,292	1,205,777	32,485	2.77%	1,235,921	1,266,819	1,298,490	1,330,952
Fund Balance before Transfers	704,061	828,794	533,086	304,893			70,995	(168,750)	(414,489)	(666,371)
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	704,061	828,794	533,086	304,893			70,995	(168,750)	(414,489)	(666,371)

III-25

* Includes capital equipment throughout various programs.

License Center Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	15,117	5,918	(74,099)	(40,566)			(40,566)	13,434	61,534	103,837
Revenues/Sources										
Licenses and Permits	539,737	517,244	569,310	643,816	74,506	13.09%	659,911	676,409	693,319	710,652
Interest on Investments		756								
Total Sources	539,737	518,000	569,310	643,816	74,506	13.09%	659,911	676,409	693,319	710,652
Total Available Resources	554,854	523,918	495,211	603,250	108,039	21.82%	619,345	689,843	754,853	814,489
Expenditures/Uses										
License Center Operations	446,373	381,583	435,777	483,816	48,039	11.02%	495,911	508,309	521,017	534,042
Capital Equipment	2,563	56,434								
Charges to General Fund	100,000	160,000	40,000	100,000	60,000	150.00%	45,000	50,000	55,000	60,000
Total Uses	548,936	598,017	475,777	583,816	108,039	22.71%	540,911	558,309	576,017	594,042
Fund Balance before Transfers	5,918	(74,099)	19,434	19,434			78,434	131,534	178,837	220,447
Other Financing Sources (Uses)										
Transfers In (Out)			(60,000)	(60,000)			(65,000)	(70,000)	(75,000)	(80,000)
Ending Fund Balance	5,918	(74,099)	(40,566)	(40,566)			13,434	61,534	103,837	140,447

Lawful Gambling Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program (No expected Capital Expenditures)			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	53,670	15,550	(11,649)	(42,690)			(42,690)	(49,015)	(55,498)	(62,143)
Revenues/Sources										
Gambling Taxes	66,932	59,331	67,000	67,000	0	0.00%	68,675	70,392	72,152	73,955
Donations	51,412	56,704	52,000	52,000	0	0.00%	53,300	54,633	55,998	57,398
Interest on Investments							0	0	0	0
Other	75	3,173		3,783						
Total Sources	118,419	119,208	119,000	122,783	3,783	3.18%	121,975	125,024	128,150	131,354
Total Available Resources	172,089	134,758	107,351	80,093	(27,258)	-25.39%	79,285	76,009	72,652	69,210
Expenditures/Uses										
Enforcement Operations	91,545	93,338	98,041	70,783	(27,258)	-27.80%	75,000	76,875	78,797	80,767
Contributions	64,994	53,069	52,000	52,000	0	0.00%	53,300	54,633	55,998	57,398
Total Uses	156,539	146,407	150,041	122,783	(27,258)	-18.17%	128,300	131,508	134,795	138,165
Fund Balance before Transfers	15,550	(11,649)	(42,690)	(42,690)			(49,015)	(55,498)	(62,143)	(68,955)
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	15,550	(11,649)	(42,690)	(42,690)			(49,015)	(55,498)	(62,143)	(68,955)

General Obligation Tax Increment Debt Service Fund

III-29

	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	Projections Based On 2002-2006 Capital Improvement Program			
							2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	573,682	2,388,462	3,071,355	3,271,592			4,090,197	7,440,069	10,937,721	14,592,645
Revenues/Sources										
Tax Increments	2,975,452	3,286,583	6,000,000	6,000,000	0	0.00%	6,150,000	6,303,750	6,461,344	6,622,877
Miscellaneous										
Interest on Investments	26,321	223,968								
Total Sources	3,001,773	3,510,551	6,000,000	6,000,000	0	0.00%	6,150,000	6,303,750	6,461,344	6,622,877
Total Available Resources	3,575,455	5,899,013	9,071,355	9,271,592	200,237	2.21%	10,240,197	13,743,819	17,399,065	21,215,522
Expenditures/Uses										
Principal	330,000	2,025,000	5,115,000	1,745,000	(3,370,000)	-65.88%	2,205,000	2,305,000	2,405,000	2,520,000
Interest on bonds	819,583	802,658	684,763	436,395	(248,368)	-36.27%	595,128	501,098	401,420	295,849
Other	37,410			3,000,000						
Total Uses	1,186,993	2,827,658	5,799,763	5,181,395	(618,368)	-10.66%	2,800,128	2,806,098	2,806,420	2,815,849
Fund Balance before Transfe	2,388,462	3,071,355	3,271,592	4,090,197			7,440,069	10,937,721	14,592,645	18,399,673
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance										
	2,388,462	3,071,355	3,271,592	4,090,197			7,440,069	10,937,721	14,592,645	18,399,673

General Vehicle Replacement Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	859,815	861,898	999,955	985,055			1,285,465	1,529,615	1,698,006	1,926,397
Revenues/Sources										
Property Taxes	166,000	152,253	166,000	182,200	16,200	9.76%	195,000	125,000	170,000	185,000
Intergovernmental Revenue										
Interest on Investments	4,647	94,357	70,000	70,000	0	0.00%	70,000	70,000	70,000	70,000
Depreciation Charges	132,120	132,120	180,000	345,000	165,000	91.67%	369,150	394,991	422,640	452,225
Sale of Property	27,429	68,911								
Total Sources	330,196	447,641	416,000	597,200	181,200	43.56%	634,150	589,991	662,640	707,225
Total Available Resources	1,190,011	1,309,539	1,415,955	1,582,255	166,300	11.74%	1,919,615	2,119,606	2,360,645	2,633,622
Expenditures/Uses										
Public safety	156,879	144,314	166,000	205,200	39,200	23.61%	170,000	195,000	200,850	206,876
Streets-Engineering	102,622	160,382	264,900	27,690	(237,210)	-89.55%	185,000	190,550	196,267	202,154
Parks and Recreation	68,612	4,888		63,900	63,900		35,000	36,050	37,132	38,245
Total Uses	328,113	309,584	430,900	296,790	(134,110)	-31.12%	390,000	421,600	434,248	447,275
Fund Balance before Transfers	861,898	999,955	985,055	1,285,465			1,529,615	1,698,006	1,926,397	2,186,347
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	861,898	999,955	985,055	1,285,465			1,529,615	1,698,006	1,926,397	2,186,347

Fire Vehicle Replacement Fund

III-31

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	24,921	118,193	283,268	348,268			513,268	408,218	447,417	625,970
Revenues/Sources										
Property Taxes										
Other		477								
Interest on Investments		23,109								
Depreciation Charges	93,272	165,000	165,000	165,000	0	0.00%	169,950	174,199	178,554	183,018
Total Sources	93,272	188,586	165,000	165,000	0	0.00%	169,950	174,199	178,554	183,018
Total Available Resources	118,193	306,779	448,268	513,268	65,000	14.50%	683,218	582,417	625,970	808,988
Expenditures/Uses										
Fire Equipment		23,511	100,000		(100,000)		275,000	135,000	0	300,000
Total Uses	0	23,511	100,000	0	(100,000)		275,000	135,000	0	300,000
Fund Balance before Transfers	118,193	283,268	348,268	513,268			408,218	447,417	625,970	508,988
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	118,193	283,268	348,268	513,268			408,218	447,417	625,970	508,988

Pathways Maintenance

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	0	(2,800)	2,368	2,368			2,368	2,368	2,368	2,368
Revenues/Sources										
Property Taxes		118,643	140,000	137,000	(3,000)		141,110	145,343	149,704	154,195
Interest on Investments		979					0	0	0	0
Total Sources	0	119,622	140,000	137,000	(3,000)		141,110	145,343	149,704	154,195
Total Available Resources	0	116,822	142,368	139,368	(3,000)		143,478	147,711	152,072	156,563
Expenditures/Uses										
Pathways Maintenance	2,800	114,454	140,000	137,000	(3,000)		141,110	145,343	149,704	154,195
Total Uses	2,800	114,454	140,000	137,000	(3,000)		141,110	145,343	149,704	154,195
Fund Balance before Transfers	(2,800)	2,368	2,368	2,368			2,368	2,368	2,368	2,368
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	(2,800)	2,368	2,368	2,368			2,368	2,368	2,368	2,368

III-32

*New Program for 2000

General Plant Replacement Fund

III-33

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	2,622,561	2,750,928	3,014,070	2,927,425			2,624,240	3,145,340	3,302,540	3,362,540
Revenues/Sources										
Property Taxes	54,829	71,051			0	#DIV/0!	344,000	33,700		
Interest on Investments		305,491	130,000	130,000	0	0.00%				
Depreciation Charges	257,495	289,900		70,000	70,000	#DIV/0!	290,600	159,500	96,000	
Sale of Property	9,217	150								
Total Sources	321,541	666,592	130,000	200,000	70,000	53.85%	634,600	193,200	96,000	0
Total Available Resources	2,944,102	3,417,520	3,144,070	3,127,425	(16,645)	-0.53%	3,258,840	3,338,540	3,398,540	3,362,540
Expenditures/Uses										
Plant Fund	193,174	403,450	216,645	503,185	286,540	132.26%	113,500	36,000	36,000	36,000
Total Uses	193,174	403,450	216,645	503,185	286,540	132.26%	113,500	36,000	36,000	36,000
Fund Balance before Transfers	2,750,928	3,014,070	2,927,425	2,624,240			3,145,340	3,302,540	3,362,540	3,326,540
Other Financing Sources (Uses)										
Transfers In (Out)	0									
Ending Fund Balance	2,750,928	3,014,070	2,927,425	2,624,240			3,145,340	3,302,540	3,362,540	3,326,540

Building Replacement Fund

III-34

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	2,083,256	2,080,721	2,181,915	2,224,915			2,346,515	9,551,343	12,617,954	4,705,931
Revenues/Sources										
Property Taxes	9,969									
Bonds							7,000,000	8,000,000		
Interest on Investments	12,283	223,784	125,000	125,000	0	0.00%	131,328	134,611	137,976	141,426
Depreciation Charges							212,000	107,000		
Other	2,728	630								
Total Sources	24,980	224,414	125,000	125,000	0	0.00%	7,343,328	8,241,611	137,976	141,426
Total Available Resources	2,108,236	2,305,135	2,306,915	2,349,915	43,000	1.86%	9,689,843	17,792,954	12,755,931	4,847,357
Expenditures/Uses										
Building Improvements	27,015	123,220	82,000	3,400	(78,600)	-95.85%	138,500	5,175,000	8,050,000	8,050,000
City Hall Improvements	500									
Centre City Study										
License Center										
Total Uses	27,515	123,220	82,000	3,400	(78,600)	-95.85%	138,500	5,175,000	8,050,000	8,050,000
Fund Balance before Transfers	2,080,721	2,181,915	2,224,915	2,346,515			9,551,343	12,617,954	4,705,931	(3,202,643)
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	2,080,721	2,181,915	2,224,915	2,346,515			9,551,343	12,617,954	4,705,931	(3,202,643)

Park Improvement Program Fund (PIP)

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	114,408	518,185	512,032	512,032			512,032	512,032	512,032	512,032
Revenues/Sources										
Property Taxes	249,223	253,755	250,000	250,000	0	0.00%	250,000	250,000	250,000	250,000
Intergovernmental Revenue										
Interest on Investments		53,298								
Other										
Total Sources	249,223	307,053	250,000	250,000	0	0.00%	250,000	250,000	250,000	250,000
Total Available Resources	363,631	825,238	762,032	762,032	0	0.00%	762,032	762,032	762,032	762,032
Expenditures/Uses										
Parks and Recreation	324,399	313,206	250,000	250,000	0	0.00%	250,000	250,000	250,000	250,000
Supplemental Park Improvement										
Total Uses	324,399	313,206	250,000	250,000	0	0.00%	250,000	250,000	250,000	250,000
Fund Balance before Transfers	39,232	512,032	512,032	512,032			512,032	512,032	512,032	512,032
Other Financing Sources (Uses)										
Transfers In (Out)	478,953									
Proceeds of a long term note										
Ending Fund Balance	518,185	512,032	512,032	512,032			512,032	512,032	512,032	512,032

Pathways Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	133,208	104,116	(181,518)	(45,518)			79,482	229,482	229,482	379,482
Revenues/Sources										
Property Taxes	75,000	76,127	136,000	125,000	(11,000)	-8.09%	150,000	150,000	150,000	150,000
Bond Funds								320,000		
Intergovernmental Revenue		1,196,892								
Miscellaneous		5,627								
Interest on Investments		14,881					0		0	
Total Sources	75,000	1,293,527	136,000	125,000	(11,000)	-8.09%	150,000	470,000	150,000	150,000
Total Available Resources	208,208	1,397,643	(45,518)	79,482	125,000	-274.62%	229,482	699,482	379,482	529,482
Expenditures/Uses										
Pathways	104,092	1,579,161			0			470,000		
Total Uses	104,092	1,579,161	0	0	0		0	470,000	0	0
Fund Balance before Transfers	104,116	(181,518)	(45,518)	79,482			229,482	229,482	379,482	529,482
Other Financing Sources (Uses)										
Transfers In (Out)										
Proceeds of a long term note										
Ending Fund Balance	104,116	(181,518)	(45,518)	79,482			229,482	229,482	379,482	529,482

III-37

Boulevard Streetscaping Maintenance Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	0	25,465	50,465	50,465			25,465	25,465	25,465	25,465
Revenues/Sources										
Interest on Investments										
Property Taxes		25,000								
Other										
Total Sources	0	25,000	0	0			0	0	0	0
Total Available Resources	0	50,465	50,465	50,465	0	0.00%	25,465	25,465	25,465	25,465
Expenditures/Uses										
Streetscape Maintenance				25,000						
Other										
Total Uses	0	0	0	25,000			0	0	0	0
Fund Balance before Transfers	0	50,465	50,465	25,465			25,465	25,465	25,465	25,465
Other Financing Sources (Uses)										
Transfers In (Out)	25,465									
Ending Fund Balance	25,465	50,465	50,465	25,465			25,465	25,465	25,465	25,465

III-38

General Improvement Debt Service Fund

III-28

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	5,041,561	3,604,634	2,355,800	1,883,169			1,845,765	1,578,985	1,444,673	1,867,364
Revenues/Sources										
Property Taxes	1,088,736	1,156,109	1,078,821	1,078,821	0	0.00%	1,024,880	973,636	924,954	878,706
Intergovernmental										
Special Assessments	1,049,909	1,013,459	900,000	900,000	0	0.00%	922,500	876,375	832,556	790,928
Interest on Special Assessments	388,005	349,613	250,000	250,000	0	0.00%	256,250	243,438	231,266	219,702
Interest on Investments	50,064	522,133	250,000	250,000	0		256,250	243,438	231,266	219,702
Other										
Total Sources	2,576,714	3,041,314	2,478,821	2,478,821	0	0.00%	2,459,880	2,336,886	2,220,042	2,109,040
Total Available Resources	7,618,275	6,645,948	4,834,621	4,361,990	(472,631)	-9.78%	4,305,645	3,915,871	3,664,715	3,976,403
Expenditures/Uses										
Principal	2,705,000	2,895,000	2,255,000	2,060,000	(195,000)	-8.65%	2,220,000	2,060,000	1,465,000	1,010,000
Interest	850,539	772,080	696,452	456,225	(240,227)	-34.49%	506,660	411,198	332,351	277,016
Other	458,102	623,068								
Total Uses	4,013,641	4,290,148	2,951,452	2,516,225	(435,227)	-14.75%	2,726,660	2,471,198	1,797,351	1,287,016
Fund Balance before Transfers	3,604,634	2,355,800	1,883,169	1,845,765			1,578,985	1,444,673	1,867,364	2,689,387
Other Financing Sources (Uses)										
Transfers In (Out)										
Proceeds of Refunding Bonds										
Proceeds to Escrow Agent										
Ending Fund Balance	3,604,634	2,355,800	1,883,169	1,845,765			1,578,985	1,444,673	1,867,364	2,689,387

Street Infrastructure Replacement Fund

III-20

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	10,848,334	10,823,292	12,004,181	11,254,181			11,066,890	10,873,980	10,675,283	10,470,626
Revenues/Sources										
Property Taxes	199,378									
Intergovernmental Revenue	223,483				0					
Interest on Investments	575,388	1,180,889		562,709	562,709		579,590	596,978	614,887	633,334
Other										
Total Sources	998,249	1,180,889	0	562,709	562,709		579,590	596,978	614,887	633,334
Total Available Resources	11,846,583	12,004,181	12,004,181	11,816,890	(187,291)	-1.56%	11,646,480	11,470,958	11,290,171	11,103,960
Expenditures/Uses										
MSA Eligible Streets										
Street Overlay Program	713,315									
Hwy 36 Beautification										
Hwy 36 Berm Construction										
Total Uses	713,315	0	0	0	0	#DIV/0!	0	0	0	0
Fund Balance before Transfers	11,133,268	12,004,181	12,004,181	11,816,890			11,646,480	11,470,958	11,290,171	11,103,960
Other Financing Sources (Uses)										
Transfers In (Out)	(309,976)		(750,000)	(750,000)			(772,500)	(795,675)	(819,545)	(844,132)
Ending Fund Balance	10,823,292	12,004,181	11,254,181	11,066,890			10,873,980	10,675,283	10,470,626	10,259,828

Tax Increment Pay-As-You-Go Fund

III-39

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	678,555	3,438,210	5,707,785	5,707,785			5,707,785	5,707,785	5,707,785	5,707,785
Revenues/Sources										
Tax Increments - Pooled	1,987,387	4,415,292			0					
Tax Increments - Pay-As-You-Go	1,400,000		2,000,000	2,000,000	0		3,000,000	5,000,000	6,000,000	6,000,000
Intergovernmental Revenue										
Interest on Investments	35,730	635,442								
Other	258,633	913,530								
Total Sources	3,681,750	5,964,264	2,000,000	2,000,000	0	0.00%	3,000,000	5,000,000	6,000,000	6,000,000
Total Available Resources	4,360,305	9,402,474	7,707,785	7,707,785	0	0.00%	8,707,785	10,707,785	11,707,785	11,707,785
Expenditures/Uses										
Economic Development	1,173,738	1,130,399	2,000,000	2,000,000	0	0.00%	3,000,000	5,000,000	6,000,000	6,000,000
Total Uses	1,173,738	1,130,399	2,000,000	2,000,000	0	0.00%	3,000,000	5,000,000	6,000,000	6,000,000
Fund Balance before Transfers	3,186,567	8,272,075	5,707,785	5,707,785			5,707,785	5,707,785	5,707,785	5,707,785
Other Financing Sources (Uses)										
Transfers In (Out)	251,643	(2,564,290)								
Ending Fund Balance	3,438,210	5,707,785	5,707,785	5,707,785			5,707,785	5,707,785	5,707,785	5,707,785

Housing Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	1,526,285	1,224,195	1,097,902	431,902			352,152	384,457	384,457	384,457
Revenues/Sources										
Interest on Investments	43,017	108,095	75,000	75,000	0	0.00%				
Miscellaneous Fees	155,521	13,156			0					
Total Sources	198,538	121,251	75,000	75,000	0	0.00%	0	0	0	0
Total Available Resources	1,724,823	1,345,446	1,172,902	506,902	(666,000)	-56.78%	352,152	384,457	384,457	384,457
Expenditures/Uses										
Housing Development	558,961	247,544	741,000	154,750						
Total Uses	558,961	247,544	741,000	154,750	(586,250)		0	0	0	0
Fund Balance before Transfers	1,165,862	1,097,902	431,902	352,152			352,152	384,457	384,457	384,457
Other Financing Sources (Uses)										
Transfers In (Out)	58,333						32,305			
Ending Fund Balance	1,224,195	1,097,902	431,902	352,152			384,457	384,457	384,457	384,457

III-41

With budget carry-over, 2002 budget is \$895,750

Special Assessment Construction Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	150,256	1,880,962	118,408	68,408			218,408	218,408	218,408	218,408
Revenues/Sources										
Property Taxes										
Intergovernmental Revenue	514	529,897	1,550,000				800,000	800,000	800,000	800,000
Bond Proceeds										
Interest on Investments	67,442	193,959								
Other	30,556	60,000	750,000	750,000			772,500	795,675	819,545	844,132
Total Sources	98,512	783,856	2,300,000	750,000			1,572,500	1,595,675	1,619,545	1,644,132
Total Available Resources	248,768	2,664,818	2,418,408	818,408	(1,600,000)	-66.16%	1,790,908	1,814,083	1,837,953	1,862,540
Expenditures/Uses										
Paving Management Program	845,369	2,546,410	2,350,000	600,000	(1,750,000)	-74.47%	1,572,500	1,595,675	1,619,545	1,644,132
Total Uses	845,369	2,546,410	2,350,000	600,000	(1,750,000)	-74.47%	1,572,500	1,595,675	1,619,545	1,644,132
Fund Balance before Transfers	(596,601)	118,408	68,408	218,408			218,408	218,408	218,408	218,408
Other Financing Sources (Uses)										
Transfers in (out)										
Proceeds Bond Issue	2,477,563									
Ending Fund Balance	1,880,962	118,408	68,408	218,408			218,408	218,408	218,408	218,408

Sanitary Sewer Fund

III-43

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	4,024,273	4,318,619	5,201,428	5,390,192			5,415,895	5,334,903	5,252,761	5,169,441
Revenues/Sources										
User Charges	2,976,628	3,176,038	2,800,000	2,800,000	0	0.00%	2,700,000	2,767,500	2,836,688	2,907,605
Delinquent assessments		67,939								
Interest on Investments	81,018	398,643	100,000	100,000	0	0.00%	102,500	105,063	107,689	110,381
Other		3,489								
Total Sources	3,057,646	3,646,109	2,900,000	2,900,000	0	0.00%	2,802,500	2,872,563	2,944,377	3,017,986
Total Available Resources	7,081,919	7,964,728	8,101,428	8,290,192	188,764	2.33%	8,218,395	8,207,466	8,197,138	8,187,427
Expenditures/Uses										
Operating Expense	2,763,300	2,763,300	2,711,236	2,874,297	163,061	6.01%	2,848,492	2,919,704	2,992,697	3,067,514
Capital Expense					0	#DIV/0!	35,000	35,000	35,000	35,000
Total Uses	2,763,300	2,763,300	2,711,236	2,874,297	163,061	6.01%	2,883,492	2,954,704	3,027,697	3,102,514
Retained Earnings before Transfers	4,318,619	5,201,428	5,390,192	5,415,895			5,334,903	5,252,761	5,169,441	5,084,913
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending retained earnings	4,318,619	5,201,428	5,390,192	5,415,895			5,334,903	5,252,761	5,169,441	5,084,913

Water Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Retained Earnings	832,582	1,244,040	1,676,563	1,676,563			1,778,881	1,618,757	1,461,255	1,541,440
Revenues/Sources										
User Charges	3,781,750	4,229,004	4,154,227	4,154,227	0	0.00%	4,258,083	4,364,535	4,473,648	4,585,489
Interest on Investments		46,154								
Other	368,533	9,240			0					
Total Sources	4,150,283	4,284,398	4,154,227	4,154,227	0	0.00%	4,258,083	4,364,535	4,473,648	4,585,489
Total Available Resources	4,982,865	5,528,438	5,830,790	5,830,790	0	0.00%	6,036,964	5,983,292	5,934,903	6,126,929
Expenditures/Uses										
Operating Expense	3,738,825	3,851,875	4,154,227	4,051,909	(102,318)	-2.46%	4,153,207	4,257,037	4,363,463	4,472,549
Capital Expense							265,000	265,000	30,000	30,000
Total Uses	3,738,825	3,851,875	4,154,227	4,051,909	(102,318)	-2.46%	4,418,207	4,522,037	4,393,463	4,502,549
Retained Earnings before Transfers	1,244,040	1,676,563	1,676,563	1,778,881			1,618,757	1,461,255	1,541,440	1,624,380
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending retained earnings	1,244,040	1,676,563	1,676,563	1,778,881			1,618,757	1,461,255	1,541,440	1,624,380

III-44

Golf Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Retained Earnings	944,845	960,523	997,079	1,033,259			1,012,123	979,746	903,610	826,695
Revenues/Sources										
User Charges	273,025	295,993	360,105	360,105	0	0.00%	369,108	378,335	387,794	397,489
Product Sales (net)	9,464		9,000	9,000	0		9,225	9,456	9,692	9,934
Interest on Investments		42,508	1,000	1,000	0	0.00%	1,025	1,051	1,077	1,104
Other	9,081	8,907	8,500	8,500	0	0.00%				
Total Sources	291,570	347,408	378,605	378,605	0	0.00%	379,358	388,842	398,563	408,527
Total Available Resources	1,236,415	1,307,931	1,375,684	1,411,864	36,180	2.63%	1,391,481	1,368,588	1,302,172	1,235,222
Expenditures/Uses										
Operating Expense	275,892	310,852	342,425	399,741	57,316	16.74%	409,735	419,978	430,477	441,239
Capital Expense					0		2,000	45,000	45,000	45,000
Total Uses	275,892	310,852	342,425	399,741	57,316	16.74%	411,735	464,978	475,477	486,239
Retained earnings before Transfers	960,523	997,079	1,033,259	1,012,123			979,746	903,610	826,695	748,982
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending retained earnings	960,523	997,079	1,033,259	1,012,123			979,746	903,610	826,695	748,982

Storm Drainage Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Retained Earnings	2,154,348	2,157,545	2,555,035	2,273,580			1,992,125	1,387,134	774,442	137,809
Revenues/Sources										
User Charges	516,800	564,979	540,000	540,000	0	0.00%	567,000	595,350	610,234	640,745
Intergovernmental Revenue										
Interest on Investments	35,097	268,817	100,000	100,000	0	0.00%	102,500	105,063	107,689	110,381
Other	22,424	38,436			0		0	0	0	0
Total Sources	574,321	872,232	640,000	640,000	0	0.00%	669,500	700,413	717,923	751,127
Total Available Resources	2,728,669	3,029,777	3,195,035	2,913,580	(281,455)	-8.81%	2,661,625	2,087,546	1,492,365	888,936
Expenditures/Uses										
Operating Expense	571,124	474,742	921,455	921,455	0	0.00%	944,491	968,104	992,306	1,017,114
Capital Expense					0		330,000	345,000	362,250	380,363
Total Uses	571,124	474,742	921,455	921,455	0	0.00%	1,274,491	1,313,104	1,354,556	1,397,476
Retained earnings before Transfers	2,157,545	2,555,035	2,273,580	1,992,125			1,387,134	774,442	137,809	(508,541)
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Retained Earnings	2,157,545	2,555,035	2,273,580	1,992,125			1,387,134	774,442	137,809	(508,541)

Solid Waste Recycling Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	(33,492)	(6,995)	12,688	23,226			27,964	28,820	15,346	(21,249)
Revenues/Sources										
User Charges	178,770	184,172	188,000	188,000	0	0.00%	192,700	183,065	164,759	140,045
Intergovernmental Revenue	68,761	68,895	68,000	68,000	0	0.00%	69,700	71,443	73,229	75,059
Product Sales							0	0	0	0
Interest on Investments	68									
Total Sources	247,599	253,067	256,000	256,000	0	0.00%	262,400	254,508	237,987	215,104
Total Available Resources	214,107	246,072	268,688	279,226	10,538	3.92%	290,364	283,328	253,333	193,855
Expenditures/Uses										
Operating Expense	221,102	233,384	245,462	251,262	5,800	2.36%	257,544	263,982	270,582	277,346
Capital Expense					0		4,000	4,000	4,000	4,000
Total Uses	221,102	233,384	245,462	251,262	5,800	2.36%	261,544	267,982	274,582	281,346
Fund Balance before Transfers	(6,995)	12,688	23,226	27,964			28,820	15,346	(21,249)	(87,491)
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	(6,995)	12,688	23,226	27,964			28,820	15,346	(21,249)	(87,491)

III-47

Parks Infrastructure Replacement Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	1,682,349	1,652,690	1,776,653	1,776,653			1,801,049	1,822,781	1,845,165	1,868,220
<i>Revenues/Sources</i>										
Tax Increment										
Interest on Investments	30,341	184,500	60,000	84,396	24,396	40.66%	86,928	89,536	92,222	94,988
Total Sources	30,341	184,500	60,000	84,396	24,396	40.66%	86,928	89,536	92,222	94,988
Total Available Resources	1,712,690	1,837,190	1,836,653	1,861,049	24,396	1.33%	1,887,977	1,912,317	1,937,387	1,963,209
<i>Expenditures/Uses</i>										
Parks and Recreation	60,000	60,537	60,000	60,000	0		65,196	67,152	69,166	71,241
Total Uses	60,000	60,537	60,000	60,000	0		65,196	67,152	69,166	71,241
Fund Balance before Transfers	1,652,690	1,776,653	1,776,653	1,801,049			1,822,781	1,845,165	1,868,220	1,891,967
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	1,652,690	1,776,653	1,776,653	1,801,049			1,822,781	1,845,165	1,868,220	1,891,967

III-35

Lodging Tax Fund

	Proposed Budget for 2002 with prior year comparatives						Projections Based On 2002-2006 Capital Improvement Program			
	1999 Actual*	2000 Actual*	2001 Budgeted	2002 Approved*	Increase (Decrease)	Percent Change from 2001 Budget	2003 Projected	2004 Projected	2005 Projected	2006 Projected
Beginning Fund Balance	194,705	462,288	359,791	359,791			359,791	359,791	359,791	359,791
Revenues/Sources										
Interest on Investments		43,324								
Lodging Tax	450,906	446,104	500,000	500,000	0	0.00%	512,500	525,313	538,445	551,906
Total Sources	450,906	489,428	500,000	500,000	10,572	2.11%	512,500	525,313	538,445	551,906
Total Available Resources	645,611	951,716	859,791	859,791	(91,925)		872,291	885,104	898,236	911,697
Expenditures/Uses										
Contribution to Convention Visitors Bu	154,709	591,925	500,000	500,000	0	0.00%	512,500	525,313	538,445	551,906
Administrative Expense	28,614				0	#DIV/0!	0	0	0	0
Total Uses	183,323	591,925	500,000	500,000	(91,925)		512,500	525,313	538,445	551,906
Fund Balance before Transfers	462,288	359,791	359,791	359,791			359,791	359,791	359,791	359,791
Other Financing Sources (Uses)										
Transfers In (Out)										
Ending Fund Balance	462,288	359,791	359,791	359,791			359,791	359,791	359,791	359,791

III-48

Debt Management

The City of Roseville has implemented a debt policy that is detailed within the policy section of this document. A major highlight of this policy includes confining the city's borrowing to capital improvements. Those improvements must have a life that is greater than or equal to the length of debt retirement. The following information details the current debt position of the City and provides for various summaries related to debt service.

Debt Service Summary

The city has issued only two types of debt, both of which are general obligations of the city: public improvement debt and tax increment debt. Public improvement debt is issued for the financing of the city's street improvement program. The debt service is supported by approximately 25% special assessment of benefited properties and 75% from general taxes.

Tax increment debt is issued to finance the economic and recreational projects within the community. The debt service for these issues are paid from tax increments received on new development. The general obligation of the city is only required if the tax increments are insufficient to cover the annual debt service.

The city will have seven general obligation improvement debt issues and one general obligation tax increment debt issues outstanding in the beginning of 2002 and seven general obligation improvement issues and no tax increment issue outstanding as of December 31, 2002. One outstanding issue has been set to be called on its call date of March 1, 2002.

Summary data regarding the 2002 debt service payments are detailed below.

Schedule of Debt Payments for 2002

<u>General Obligation</u>		<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Total</u>	<u>Comments</u>
<u>Public Improvement Bonds</u>					
Series 1994	1,050,000	118,310	1,168,310		
Series 1993	260,000	6,500	266,500		
Series 19	155,000	21,129	176,129		
Series 20	185,000	41,315	226,315		
Series 22	125,000	75,776	200,776		
Series 23	155,000	103,809	258,809		Called in 2002
Series 25	130,000	89,385	219,385		
Subtotal	2,060,000	456,224	2,516,224		
<u>Tax Increment Bonds</u>					
Series 1998	1,815,000	366,395	2,181,395		Defeased in 2001
Subtotal	1,815,000	366,395	2,181,395		
Grand Total	3,875,000	822,619	4,697,619		

Summary data regarding the remaining outstanding bond issues are as follows:

**Schedule of General Obligation Debt Outstanding
As of 12/31/02**

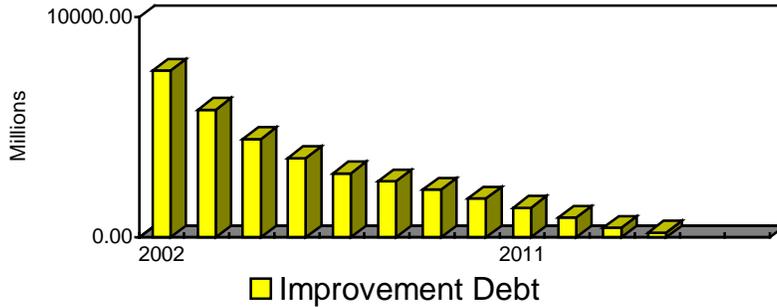
Description	Principal Outstanding	Net Interest Rate	Date of Maturity
General Obligation Improvement			
Series 1994	2,200,000	4.21	01/01/06
Series 19	335,000	5.15	03/01/08
Series 20	840,000	4.55	03/01/09
Series 23	2,045,000	4.90	03/01/12
Series 25	2,140,000	4.24	03/01/14
Total General Obligation Improvement	\$7,560,000		
Total All General Obligation	\$7,560,000		

The table below and the table on the next page detail the annual debt service for each type of debt obligation of the city:

**Schedule of Combined General Obligation Improvement Bonds
Annual Debt Service**

Year	Bonds Payable	Interest Payable	Total Debt Service
2003	1,765,000	300,238	2,065,238
2004	1,330,000	232,405	1,562,405
2005	865,000	183,793	1,048,793
2006	690,000	149,369	839,369
2007	360,000	126,034	486,034
2008	375,000	109,563	484,563
2009	400,000	91,838	491,838
2010	420,000	72,878	492,878
2011	445,000	52,609	497,609
2012	465,000	30,955	495,955
2013	215,000	15,080	230,080
2014	230,000	5,175	235,175
Total	\$7,560,000	\$1,369,934	\$8,929,934

Outstanding Bonded Debt Schedule



Legal Debt Limit

Minnesota State Statutes Section 475.51 generally limits net debt to no more than two percent of the estimated market value of the taxable property within the municipality. A number of categories of debt are not included within the net debt calculation. The City's current outstanding debt is composed entirely of debt paid at least partially from special assessments levied on benefiting properties or from tax increments. Both categories are excluded from the debt limitation.

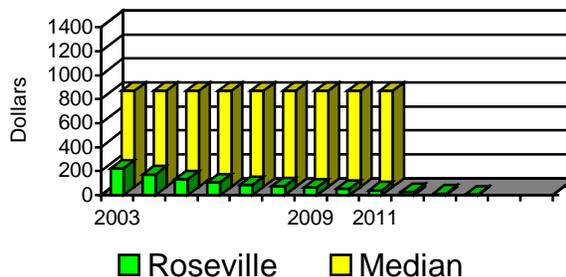
The City currently has a computed debt margin is \$35,811,168, with zero debt outstanding is applicable to the debt margin. No debt that would come within the debt margin statutes is planned to be issued in 2002.

Debt Retirement Summary

The city has established and is maintaining a rapid debt retirement schedule to provide both a better bond rating in the future (currently Aa2 Moody's and AA- S&P) and to provide for future referendum capacity .

The city's debt on a per capita basis at the end of 2002 will be \$224. The debt repayment schedule has been on a very rapid pace and the city is now well below the median debt level as established by the rating agencies. The median level is currently at \$800 for cities the size of Roseville.

Debt Per Capita



In 1998, the City Council authorized the creation of an endowment fund from which interest only is to be used for street infrastructure maintenance:

- Street Infrastructure Fund

The following table outlines the current Replacement Funds and the current available data.

<u>Replacement Funds</u>	<u>Cost of Assets</u>	<u>Accumulated Depreciation</u>	<u>Projected 2002 Fund Balance</u>
General Vehicle	2,487,346	1,099,601	1,285,465
Fire Vehicle	2,351,640	917,121	513,268
Plant Equipment	7,783,532	3,528,954	2,624,240
Buildings and Improvements	4,193,542	1,265,932	2,346,515
Parks Infrastructure	15,077,411	2,859,330	1,801,049
Street Infrastructure	91,742,379	16,598,880	11,066,890
Land	6,720,239	0	0
Total	130,028,119	26,269,818	19,637,427

It should be noted that the traditional cost method of depreciation is not very precise, particularly when it is applied to long-life assets such as buildings and streets. Replacement cost is generally very much higher and requires considerable more funding than may be carried on the city's books. For example, current insurance appraisals indicate that the city's general government buildings excluding recreation and utilities would cost \$9,765,504 to replace, considerably more than paid to construct or secure the buildings.

Summary

The City Council has provided an excellent basis for maintaining the facilities the city currently has and the future refinement will continue to provide sound a financial basis for the future.

Discussion-2002-Capital Equipment and Improvements

The following schedules provide line-item details of equipment and improvements approved for each department or program. The schedule includes not only the equipment approved but also indicates which of the requested items were unbudgeted i.e. not approved.

- Operating Budget-General Governmental: Items funded from the operating budget are either new or have not replacement funds set aside.
- Operating Budget-Enterprise Funds: Proprietary funds are funded from retained earnings and are expected to have funds available for new or replacement assets.
- Replacement Fund: Funds which are labeled as such, have had depreciation funding (replacement) funding set aside to replace assets purchased in earlier years.
- Tax Increment Improvements: Details those expected expenditures, which are permitted under the Minnesota State Statues and the City Tax Increment Policy. These expenditures are new and are funded from funds either carried over from previous years or from expected 2002 income.
- Unbudgeted: Indicates those items or portion of requested items that were not funded for 2002.

To meet City funding policies, some capital items may have more than one funding source and they are displayed as such.

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
ADMINISTRATION								
Office chairs	1,000					1,000		1,000
Computer & printer	2,250						2,250	2,250
ADMINISTRATION TOTAL	3,250	0	0	0	0	1,000	2,250	3,250
COMMUNICATIONS								
Video equipment	30,000	30,000						30,000
COMMUNICATIONS TOTAL	30,000	30,000	0	0	0	0	0	30,000
INFORMATION TECHNOLOGY								
Server room noise abatement enclosure	8,500						8,500	8,500
Software upgrades	75,000	75,000						75,000
Computer Equipment	50,250					25,000	25,250	50,250
Office chairs (4)	925					925		925
Telephone System	125,000					125,000		125,000
INFORMATION TECHNOLOGY TOTAL	259,675	75,000	0	0	0	150,925	33,750	259,675
ELECTION DEPARTMENT								
								0
								0
ELECTION DEPARTMENT TOTAL	0	0	0	0	0	0	0	0
FINANCE								
Postage machine	10,000					10,000		10,000
								0
FINANCE DEPARTMENT TOTAL	10,000	0	0	0	0	10,000	0	10,000
DEPUTY REGISTRAR								
Calculators(3)	600	600						600
Scanning equipment	10,000	10,000						10,000
	0							0
DEPUTY REGISTRAR TOTAL	10,600	10,600	0	0	0	0	0	10,600
CENTRAL SERVICES								
								0
Folding machine	10,000	6,000					4,000	10,000
								0
CENTRAL SERVICES TOTAL	10,000	6,000	0	0	0	0	4,000	10,000
POLICE DEPARTMENT								
POLICE ADMINISTRATION								
Chairs for conference room (6)	510					510		510
SUB TOTAL	510	0	0	0	0	510	0	510

III-54

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
POLICE OPERATIONS								0
Visa Bars (2)	2,400					2,400		2,400
Radar Units (2)	7,000					7,000		7,000
Cameras (6)	300						300	300
Radios for squad car laptops (5)	5,000	5,000						5,000
Window tint meters (2)	400						400	400
Metal clipboards(15)	450						450	450
Plastic coating for rear seat in marked vehicle	1,500	1,500						1,500
Marked police vehicles (6)	157,200		157,200					157,200
Unmarked vehicle for investigations	21,000		21,000					21,000
Surveillance Van	22,500						22,500	22,500
Headsets for hostage negotiations (2)	260						260	260
Radio packsets (6)	3,000					3,000		3,000
Fire extinguishers (5)	225						225	225
Spike strips (3)	3,000	3,000						3,000
Radar trailer unit	13,000	13,000						13,000
Refurbish vehicles (2)	2,000		2,000					2,000
Tactical Response Unit Equipment	8,470	7,500					970	8,470
								0
								0
SUB TOTAL	247,705	30,000	180,200	0	0	12,400	25,105	247,705
POLICE INVESTIGATIONS								
Printer for community relations office	1,000						1,000	1,000
Software for CATS property room system	1,900	1,900						1,900
								0
SUB TOTAL	2,900	1,900	0	0	0	0	1,000	2,900
COMMUNITY SERVICE								
Community service vehicle	25,000		25,000					25,000
Shoulder mikes for portable radios	325						325	325
Medical equipment / Oxygen bag	400						400	400
SUB TOTAL	25,725	0	25,000	0	0	0	725	25,725
EMERGENCY MANAGEMENT								
Radio packsets(4)	2,400	2,400						2,400
VHF radio	2,400					2,400	0	2,400
All-terrain Vehicle	6,000						6,000	6,000
SUB TOTAL	10,800	2,400	0	0	0	2,400	6,000	10,800
POLICE DEPARTMENT TOTAL	287,640	34,300	205,200	0	0	15,310	32,830	287,640
FIRE DEPARTMENT								
FIRE ADMINISTRATION								0
Marquis signs for fire stations	30,000						30,000	30,000
Computer equipment	12,000						12,000	12,000
SUB TOTAL	42,000	0	0	0	0	0	42,000	42,000

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

95-III

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
FIRE FIGHTING DIVISION								
Station # 2 door replacement	1,400				1,400			1,400
Locker replacement for all stations	40,000					16,000	24,000	40,000
Cold water rescue suits - replacements	600					600		600
Life jackets - replacements	400					400		400
Portable radios	9,000					9,000		9,000
Pagers	11,000					8,000	3,000	11,000
Base radio for station #1 & #2	2,500					2,500		2,500
Mobile data computers	115,000						115,000	115,000
SCBA & bottle replacements	180,000					150,000	30,000	180,000
Power tools	15,000						15,000	15,000
Radio alerting system - replacement	25,000						25,000	25,000
Batteries replacement program	9,200						9,200	9,200
Cellular telephones	2,000						2,000	2,000
Nozzle replacement program	5,000						5,000	5,000
Fire hose replacement	10,000					10,000		10,000
Lift gate for pickup truck - unit # 24	3,000	3,000						3,000
Air compressor for station # 2	650					650		650
Turn Out Gear	24,000					24,000		24,000
								0
SUBTOTAL	453,750	3,000	0	0	1,400	221,150	228,200	453,750
FIRE TRAINING DIVISION								
Station # 3 training room furniture	3,000	600					2,400	3,000
Training videos	3,000	3,000						3,000
Incident simulation hardware & software	5,000	5,000						5,000
Digital cameras	2,000						2,000	2,000
SUBTOTAL	13,000	8,600	0	0	0		4,400	13,000
FIRE DEPARTMENT TOTAL	508,750	11,600	0	0	1,400	221,150	274,600	508,750
PUBLIC WORKS ADMINISTRATION								
Orthophotos (1/2 cost)	2,000	2,000						2,000
Survey vehicle	27,690		27,690					27,690
Computer upgrades	5,000						5,000	5,000
AcrView software upgrade	3,600	3,600						3,600
Jet plotter (1/2 cost)	4,500					4,500		4,500
PUBLIC WORKS ADMIN. TOTAL	42,790	5,600	27,690	0	0	4,500	5,000	42,790
STREET DEPARTMENT								
Concrete / asphalt pavement saw	8,000					8,000		8,000
								0
STREET DEPARTMENT TOTAL	8,000	0	0	0	0	8,000	0	8,000

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
BUILDING MAINTENANCE								
Electrical upgrade	2,000				2,000			2,000
								0
BUILDING MAINTENANCE TOTAL	2,000	0	0	0	2,000	0	0	2,000
CENTRAL GARAGE								
Diagnostic software / hardware upgrades	2,000	1,000					1,000	2,000
								0
CENTRAL GARAGE TOTAL	2,000	1,000	0	0	0	0	1,000	2,000
RECREATION FUND								
RECREATION ADMINISTRATION								
Computer (2)	3,000						3,000	3,000
Digital camera	650						650	650
SUB TOTAL	3,650	0	0	0	0	0	3,650	3,650
PARK MAINTENANCE DIVISION								
Push mower (2)	1,000					1,000		1,000
Chain saw (2)	800					800		800
ArcView software	1,330						1,330	1,330
Power trimmer / prunner	800	800						800
Sander unit	5,000	5,000						5,000
One ton dump truck w/ lift gate	34,080		34,080					34,080
Pickup truck (4x4) with plow	29,820		29,820					29,820
Mower 10 ft. cut	37,275	37,275						37,275
								0
SUB TOTAL	110,105	43,075	63,900	0	0	1,800	1,330	110,105
SKATING CENTER								
Oval refrigeration maintenance	7,000					7,000		7,000
Arena compressor maintenance	6,000					6,000		6,000
Rubber matting	5,000						5,000	5,000
Oval scoreboard repair	5,000					5,000		5,000
Skate park equipment repair	5,000						5,000	5,000
Arena lighting replacement	2,500	2,000					500	2,500
Oval outdoor lighting replacement	3,000	2,000					1,000	3,000
Ammonia emergency suit	2,500	2,500						2,500
Large projector screen	200						200	200
Chairs (30)	870	870						870
Round tables (5)	615	615						615
Eight foot tables 30" wide (5)	430	430						430
Eight foot tables 18" wide (10)	780	780						780
TV monitor	1,000						1,000	1,000

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
Video headphones for ice show	2,500						2,500	2,500
Computer (2)	1,500						1,500	1,500
Scheduling software	6,500					6,500		6,500
SUB TOTAL	50,395	9,195	0	0	0	24,500	16,700	50,395
RECREATION DEPARTMENT TOTAL	164,150	52,270	63,900	0	0	26,300	21,680	164,150
COMMUNITY DEVELOPMENT FUND								
Fire Prevention								
Laptop computers (2)	9,000	9,000						9,000
SUB TOTAL	9,000	9,000	0	0	0	0	0	9,000
Code Enforcement								
Inspection vehicle	17,600	17,600						17,600
Storage files for large plans	1,000	1,000						1,000
Laptop computers for field inspectors (3)	13,500	13,500						13,500
SUB TOTAL	32,100	32,100	0	0	0	0	0	32,100
Economic Development								
Office furniture	300						300	300
SUB TOTAL	300	0	0	0	0	0	300	300
Planning Department								
Computer & monitor	2,500						2,500	2,500
Office furniture	1,500						1,500	1,500
SUB TOTAL	4,000	0	0	0	0	0	4,000	4,000
G.I.S. Department								
ArcView / Auto Cad upgrades	500	500						500
ArcView extension products	1,500	1,500						1,500
Orthophotos (1/2 cost)	2,000	2,000						2,000
Jet plotter (1/2 cost)	4,500	4,500						4,500
SUB TOTAL	8,500	8,500	0	0	0	0	0	8,500
COMMUNITY DEVELOPMENT TOTAL	53,900	49,600	0	0	0	0	4,300	53,900
SANITARY SEWER FUND								
Camera for televising sewer lines	20,000	20,000						20,000
Tamper foot for backhoe (1/3 cost)	600	600						600
Asset management software (1/3 cost)	2,500	2,500						2,500
SCADA system radios	4,000	4,000						4,000

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
Lift station improvements	10,000						10,000	10,000
PMP sewer line repair / replacement	30,000	30,000						30,000
SANITARY SEWER TOTAL	67,100	57,100	0	0	0	0	10,000	67,100
WATER FUND								
Tamper foot for backhoe (1/3 cost)	600	600						600
Asset management software (1/3 cost)	2,500	2,500						2,500
PMP watermain repair / replacement	30,000	30,000						30,000
Water meter reading equipment conversion	200,000						200,000	200,000
Water meters	40,000	40,000						40,000
WATER FUND TOTAL	273,100	73,100	0	0	0	0	200,000	273,100
GOLF COURSE FUND								
CLUBHOUSE OPERATION								
Computer (2)	2,000	2,000						2,000
Chairs (50)	1,450	1,450						1,450
Pull carts (15)	1,020	1,020						1,020
Deep fryer	1,000	1,000						1,000
Griddle	1,000	1,000						1,000
Starter shack	7,000						7,000	7,000
								0
SUB TOTAL	13,470	6,470	0	0	0	0	7,000	13,470
MAINTENANCE DEPARTMENT								
Back pack blower	500	500						500
Power lift work bench	2,200	2,200						2,200
Tee signs	3,000	3,000						3,000
Parking lot entrance sign	7,000	7,000						7,000
Landscaping / tree replacement	3,000	3,000						3,000
Rebuild 6th tee box	11,500	11,500						11,500
Tee & greens mower	15,975	15,975						15,975
SUB TOTAL	43,175	43,175	0	0	0	0	0	43,175
GOLF COURSE TOTAL	56,645	49,645	0	0	0	0	7,000	56,645
STORM DRAINAGE FUND								
Asset management software (1/3 cost)	2,500	2,500						2,500
Tamper foot for backhoe (1/3 cost)	600	600						600
Street sweeper	105,000	105,000						105,000
PMP system improvements	30,000	30,000						30,000
Storm drainage system improvements	200,000	200,000						200,000

**CITY OF ROSEVILLE
CAPITAL EQUIPMENT AND IMPROVEMENTS BUDGET FOR 2002**

2002 CAPITAL OUTLAY REQUESTS	TOTAL REQUESTED	(New) OPERATING BUDGET	(Replacement) EQUIPMENT FUND	(New) TAX INCREMENT IMPROVEMENTS	(Replacement) CAPITAL IMPROVEMENTS	(Replacement) GENERAL PLANT FUND	UNBUDGETED*	GRAND TOTAL ALL
STORM DRAINAGE FUND TOTAL	338,100	338,100	0	0	0	0	0	338,100
SOLID WASTE RECYCLE FUND								
Curbside recycling containers	4,000	4,000						4,000
SOLID WASTE RECYCLE TOTAL	4,000	4,000	0	0	0	0	0	4,000
OTHER FUNDS								
Tax Increment Projects	0							0
Housing Fund	895,750	895,750						895,750
Infrastructure Maintenance	0							0
Special Assessment Construction	600,000	600,000						600,000
MSA Construction	500,000	500,000						500,000
								0
TOTAL	1,995,750	1,995,750	0	0	0	0	0	1,995,750
IMPROVEMENT FUNDS								
Pathway / parking lot construction	115,000	115,000						115,000
Park Improvement Program	250,000	250,000						250,000
								0
IMPROVEMENT FUND TOTAL	365,000	365,000	0	0	0	0	0	365,000
GRAND TOTAL	4,492,450	3,158,665	296,790	0	3,400	437,185	596,410	4,492,450

*This column has been either unbudgeted, is part of the Departments' operating supplies, or will be in the wish list catalog.

Discussion-2002-Operations

The operations portion of this document details the City's overall benchmarks, used by the City Council to evaluate specific departments and programs with respect to other similar communities within the metropolitan area.

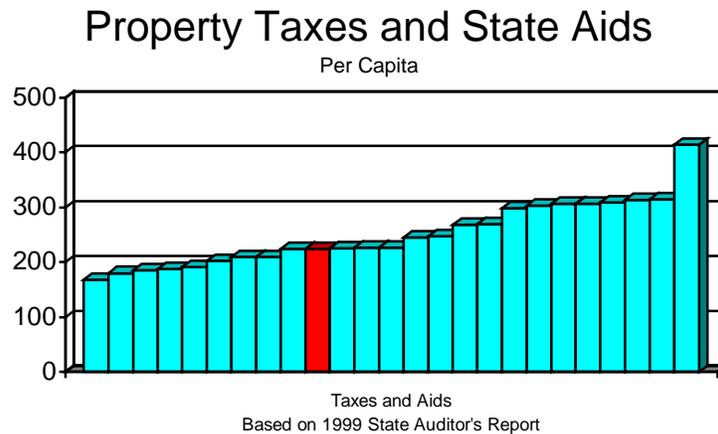
A schedule of Human Resources is provided to aid in evaluating the City's personnel growth and assignment. The 2002 proposed budget shows an increase in permanent staff of 3.

The Departmental Summaries provide detail for each city function and program with respect to goals and objectives, resources available (inputs), results expected (outputs) and comparative historical data.

Benchmarks

Every year, the City calculates specific functional costs and specific revenues on a per capita basis. This allows the City to compare with 25 other Twin City metro communities with populations over 24,000. The source of the comparative data is from the 1999 annual report compiled and distributed by the Office of the State Auditor of Minnesota. Despite the limitations of such comparisons, such benchmarks continue to track generally costs for our citizens as compared to other similar communities. The dark area represents the City of Roseville's measurements in each of the following graphs.

The City of Roseville ranks in the lower one half of the 25 cities in revenue per capita with respect to property taxes and state aids.



While operations and local needs vary from one community to another and a per capita measure is somewhat limiting, this benchmarking technique does provide the City Council with an overall comparison measure. For specific departmental operations, more precise benchmarks or measures of performance appear and are discussed within the **Department Summaries Section** of this document.

Other methods for evaluating effectiveness of city services include periodic community surveys conducted by a professional survey firm.

On the following pages are charts that provide a comparative benchmark for each of the seven functional areas of the City's operations. These areas are: Fire Services, Street Maintenance, Police Services, General Government, Parks and Recreation, Community Development and All Operations.

These seven areas comprise the majority of areas for which general governmental services are provided to the community and for which property taxes comprise a substantial portion of revenue support.

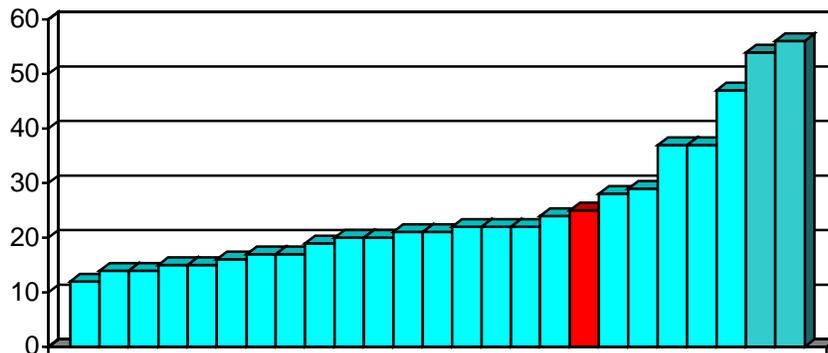
Fire Services

The City of Roseville's Fire Services are provided by a paid-on-call (volunteer) department made up of 80 firefighters. The city's cost measure is in the middle third of the volunteer departments within the metro area. The darker colors at the upper end of the chart signify full time fire departments.

The Fire Department has a high professional ranking. Through the City and the Fire Department's efforts, Roseville has a Class III ISO (Insurance Services Office) fire rating.

Fire Services

Cost per Capita

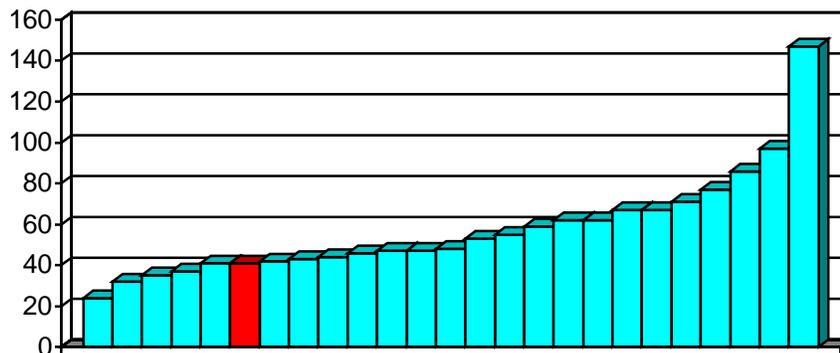


Street Maintenance

Roseville's street maintenance operations rank in the lower half on a cost basis. This has been the trend for past several years. However, the City has taken great care to rebuild its streets in recent years, and expectations are that this benchmark may rise in the future.

Street Maintenance

Cost per Capita

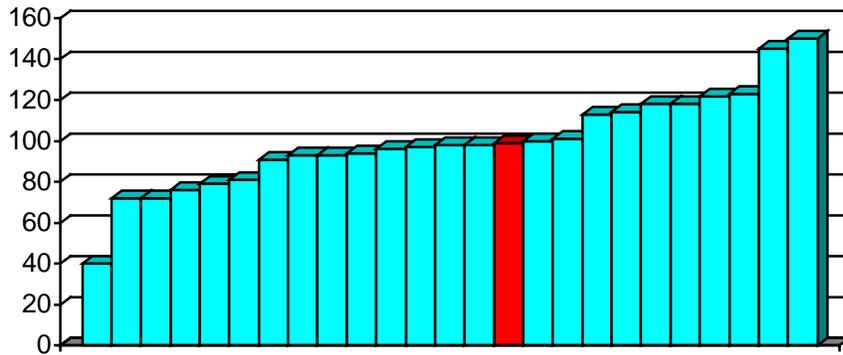


Police Services

The City of Roseville's police services also have a very high professional standing within the Twin City Metro area. The cost per capita is in the middle range of the 25 communities, representing a good value for the community's investment.

Police Services

Cost per Capita

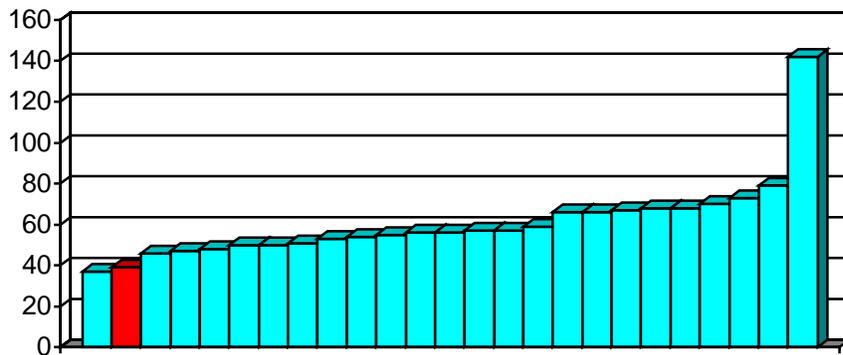


General Government

General governmental costs include City Council expenses, administrative costs, finance, legal, insurance, etc. On a cost measure basis, the general governmental costs placed the City among the lowest of the 25 communities.

General Government

Cost per Capita

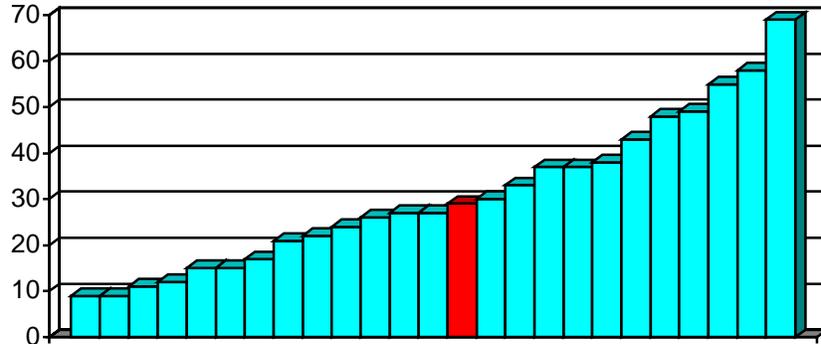


Parks and Recreation

The City has a very active parks and recreation function. While the budgeted costs are somewhat higher than what is shown here, user fees cover many of the recreation programs expenses. The comparison with other communities is net of any park and recreational fees reported. The City continues to be in the mid-range of all cities.

Parks and Recreation

Cost per Capita

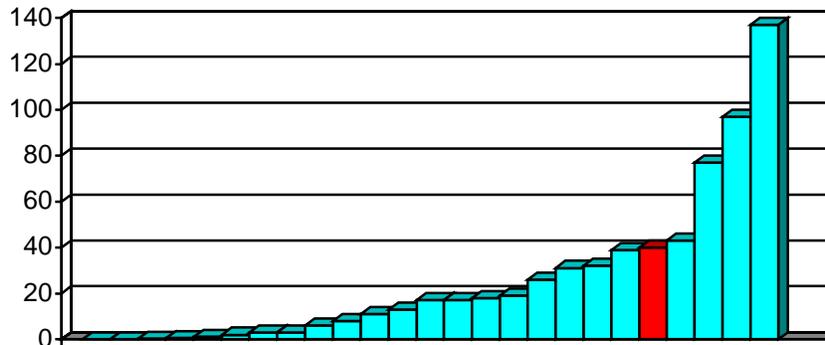


Community Development

The comparison of Community Development investments, is somewhat less precise because of the many ways communities handle their economic development costs. However, again, Roseville appears to be in the mid range, while providing a full range of community development services.

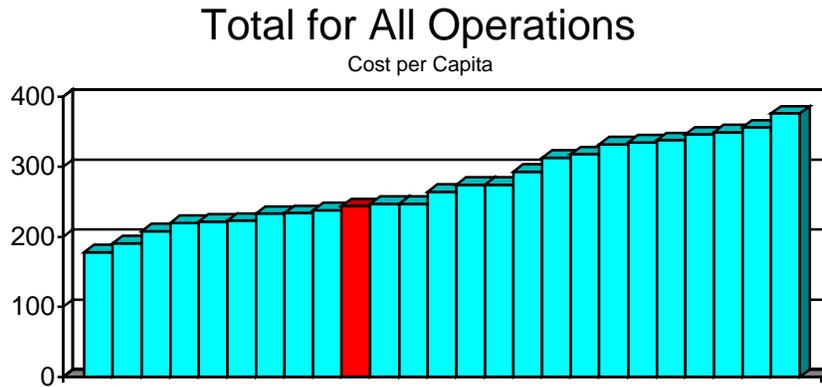
Community Development

Cost per Capita



Total Investment (Expenditures) for All Operations

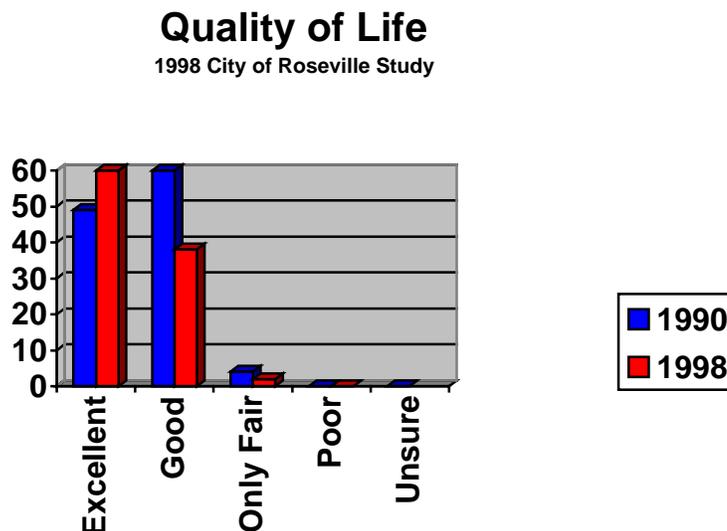
In summary, the City continues to rank among the lower one third overall for not only total tax and state aids burden, but also total cost per capita. The chart below demonstrates that City operations continue to provide a high level of cost efficiency.



Community Survey

In 1998, the Council commissioned a comprehensive survey of its citizens to ascertain how the community viewed the quality of life in Roseville.

Below is a graphic representation that provides a comparison of the 1990 Survey with the data gathered in 1998.



As can be seen by the survey, Roseville's citizens continue to rate the quality of life as very high.

Among the areas, the survey found that citizens are requesting more attention include the high level of street traffic and property taxes.

Areas the citizens felt were very satisfactory included, snow plowing, streets, police responsiveness, recreational programs, and park maintenance.

Departmental Human Resource Allocation

Full-Time Equivalent (FTE*) Basis

(Does not include the 5 Elected Officials of the City Council)

Department	2000 Approved*	2001 Approved*	2002 Proposed*
Administration	4.50	4.50	4.50
Finance	6.00	6.00	6.00
Police Administration	4.00	4.00	4.00
Police Operations	38.00	39.00	39.00
Police Services	10.00	10.00	10.00
Fire Administration	1.50	1.50	2.50
Public Works Administration	7.00	7.00	7.00
Streets	7.75	7.75	7.75
Community Service	0.00	1.00	1.00
Central Garage	2.00	2.00	2.00
Communications	1.50	1.50	1.50
Recreation Administration	7.50	7.50	7.50
Recreation Fee Activities	0.50	0.50	0.50
Recreation Non-Fee Activities	1.00	1.00	1.00
Park Maintenance	8.25	8.25	9.25
Activity Center	1.00	1.00	1.00
Skating Center	6.00	6.00	6.00
Fire Prevention	2.00	2.00	2.00
Code Enforcement	5.90	5.90	5.90
Economic Development	1.60	2.00	2.00
Planning	2.40	2.00	2.00
Information Technology	2.00	2.00	3.00
Geographic Information	1.10	1.10	1.10
License Center	11.50	11.50	11.50
Lawful Gambling	1.00	1.00	1.00
Sanitary Sewer	5.16	5.16	6.16
Water	6.16	6.16	5.16
Golf Course Maintenance	1.50	1.50	1.50
Golf Course Clubhouse	1.00	1.00	1.00
Storm	3.17	3.17	3.17
Total	150.99	152.99	155.99



CITY COUNCIL

Fund: General
 Account Number: 100-001.000
 Organizational Accountability: City Council

DEPARTMENTAL DESCRIPTION

The City Council promotes the health, safety, and general welfare of the citizens through the formulation of policy and the passage of laws governing the City. Roseville's position as a first-ring suburb is an underlying assumption throughout the City Council's discussion and planning.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	40,621	40,960	42,109	42,109
Supplies	0	0	0	0
Miscellaneous Services & Charges	42,629	75,350	79,200	79,200
Capital Outlay	0	0	0	0
Total	83,250	116,310	121,309	121,309

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	5.00	5.00	5.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Number of Registered Voters	22,424	22,500	22,550
Percentage Voting	91%	28%	85%

Strategic Outcomes:

- ❖ Stable city government that is positive and forward-looking
- ❖ Delivery of adequate public services in a manner and quantity that meets the reasonable needs of the community
- ❖ Citizen ownership of city government
- ❖ Possible Community opportunity on improved City Centre facilities



2002 STRATEGIC WORK PLAN

- ❖ Work towards implementing new community facilities
- ❖ Establish a 2010 visioning process

2000 ACHIEVEMENTS

- 🏆 Began phase II of the Centre City Task Force study
- 🏆 Continued to operate an efficient local government
- 🏆 Began a positive transition toward new City Management

Citizen Benefit/Impact:

- ❖ A well-maintained public infrastructure
- ❖ A strong rate of community participation and ownership in city government
- ❖ A community that is safe and relatively free of crime and hazards to health and property



ADMINISTRATION

Fund: General

Account Number: 100-002.000

Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

Administration provides the City Council with information to make policy decisions and proposes recommendations concerning measures or actions considered necessary for effective and efficient city operations. Efforts will be made in 2002 to promote creative thinking and action, but keep departments aware of their task to meet basic needs of the citizen taxpayers first and foremost.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2001 Adopted
Personnel Services	215,180	341,298	346,515	346,515
Supplies	3,447	3,600	2,800	2,800
Miscellaneous Services & Charges	100,974	70,780	100,825	100,825
Capital Outlay	576	500	0	0
Total	320,177	416,178	450,140	450,140

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	4.50	4.50	4.50

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000 of Budget	\$38.34	\$47.92	\$48.85

Strategic Outcomes:

- ❖ Balanced and stable city operating environment
- ❖ Ability to adjust and change in meaningful and constructive ways as the community changes
- ❖ Citizen-based vision that offers the best overall and individual solutions
- ❖ Citizen ownership of city government



2002 STRATEGIC WORK PLAN

- ❖ Provide leadership for focusing efforts and resources
- ❖ Continue an environment that is conducive to change and service
- ❖ Support the Council's objective of improving civic participation and responsibility

2000 ACHIEVEMENTS

- 🏆 Successfully completed a change-over in administrative staffing
- 🏆 Increased representation and participation in regional issues

Citizen Benefit/Impact:

- ❖ A strong rate of community participation and ownership in city government
- ❖ Well-trained and dedicated staff at all levels
- ❖ Fiscal and operational integrity to assure taxpayers the highest value in city services



ELECTIONS

Fund: General
 Account Number: 100-003.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The Elections Department administers all federal, state, county, and municipal elections held in the City of Roseville. The City currently has 10 voting precincts located at accessible public places throughout the community.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	51,391	43,315	56,440	56,440
Supplies	625	1,800	1,800	1,800
Miscellaneous Services & Charges	8,091	8,800	3,600	3,600
Capital Outlay	828	2,000	0	0
Total	60,935	55,915	61,840	61,840

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00*

* A .50 FTE was reclassified to Finance

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$1.81	\$1.66	\$1.83
Registered Voters	22,424	22,500	22,550
Percent Turnout	91%	28%	85%

Strategic Outcomes:

- ❖ A community that is responsive to the demands of citizenship and in which a high percentage of eligible residents vote



2002 STRATEGIC WORK PLAN

- ❖ To transition to new re-districting requirements.
- ❖ To implement new voting technology

2000 ACHIEVEMENTS

- 🏆 Achieved an issue-free National and State election process

Citizen Benefit/Impact:

- ❖ A convenient, accessible, and accurate voting process



FINANCE

Fund: General

Account Number: 100-004.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

The Finance Department strives to provide sound financial information and fiscal policy options to the City Council and Administration and to maintain financial integrity.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	332,712	296,779	358,477	358,477
Supplies	4,007	4,000	3,800	3,800
Miscellaneous Services & Charges	24,270	19,700	22,500	22,500
Capital Outlay	0	500	0	0
Total	360,989	320,979	384,777	384,777

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	6.00	6.00	6.00*

* A .50 FTE was reclassified from Elections and another .50 FTE was reclassified from Gambling

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000 of Budget	\$43.24	\$36.96	\$41.78

Strategic Outcomes:

- ❖ City's fiscal health is maintained or improved
- ❖ Public's trust is maintained
- ❖ Community's quality of life is improved



2002 STRATEGIC WORK PLAN

- ❖ Continue the improvements in the financial and management information system including operational software
- ❖ To provide for Departmental Management change
- ❖ Continue the implementation of new internet technology
- ❖ To assist in the development of a facilities improvement plan

2000 ACHIEVEMENTS

- 🔒 Completed the implementation of phase I of the financial system
- 🔒 Implemented a Tax Increment debt reduction plan
- 🔒 Implemented strong cooperative relationships with other cities in information technology
- 🔒 Completed customer friendly changes in the License Center

Citizen Benefit/Impact:

- ❖ Sound financial reporting for the citizenry to evaluate city stewardship
- ❖ Efficiency by cooperative efforts with others
- ❖ Fiscal stability for the Community



LEGAL

Fund: General
 Account Number: 100-006.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The Legal Department guides the City's decision-making with the best possible legal counsel to both the City and City staff.

2002 STRATEGIC WORK PLAN

- ❖ To actively better manage legal risk
- ❖ Train staff to better utilize the City's legal advisor

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	192,659	175,100	190,200	190,200
Capital Outlay	0	0	0	0
Total	192,659	175,100	190,200	190,200

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000 of Budget	\$23.12	\$20.15	\$20.62

Strategic Outcomes:

- ❖ City's financial condition is maintained by helping the City avoid destabilizing successful lawsuits
- ❖ Best possible municipal services provided with the assistance of sound legal advice



2000 ACHIEVEMENTS

- 🏆 Successfully achieved favorable legal settlements on significant issues.

Citizen Benefit/Impact:

- ❖ Sound decision making by utilizing the legal advice in a way which avoids successful lawsuits



CENTRAL SERVICES

Fund: General
 Account Number: 100-008.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

Central Services provides city operations with an efficient and effective control point for purchasing, printing, and central store activities. Due to space and decentralized costs, an effort will be continued to meet the service requirements necessary while at the same time, allowing a cost-effective purchasing and handling of supplies, printing, and other shared commodities.

2002 STRATEGIC WORK PLAN

- ❖ To provide general city support in the printing and basic supply function of the city

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	23,968	23,844	0	0
Supplies	28,912	14,000	16,000	16,000
Miscellaneous Services & Charges	114,633	119,500	92,800	92,800
Capital Outlay	5,140	3,400	6,000	6,000
Total	172,653	160,744	114,800	114,800

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00*

* A .50 FTE was reclassified to Communications

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000 per Budget	\$20.72	\$18.54	\$12.48

Strategic Outcomes:

- ❖ Central Services benefits outweigh the cost of a non-centralized basic printing and supply operation



2000 ACHIEVEMENTS

- 📌 Implemented new procedures and levels of support with respect to common paper and printing needs
- 📌 Reduced overall costs of operations

Citizen Benefit/Impact:

- ❖ Departments will have a high degree of satisfaction with results
- ❖ Taxpayer costs will be reduced



POLICE ADMINISTRATION

Fund: General
 Account Number: 100-010.000
 Organizational Accountability: Chief of Police

DEPARTMENTAL DESCRIPTION

Police Administration assures the community receives effective law enforcement services. A number of new programs such as Crime Impact Teams, Youth Mentoring and Elementary School Resource Officer, have been instituted and management will continue to utilize those programs that show results or promise.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	275,163	281,182	290,030	290,030
Supplies	11,961	10,025	10,500	10,500
Miscellaneous Services & Charges	44,433	43,150	60,595	60,595
Capital Outlay	0	400	0	0
Total	331,557	334,757	361,125	361,125

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	4.00	4.00	4.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Major Crimes Worked	3,163	3,200	3,200
Cost per Crime	\$104.82	\$104.62	\$112.85
Arrests Made (Adult & Juvenile)	2,190	2,500	2,500
Cost per Arrest	\$151.40	\$133.90	\$144.45
Case Clearance	48%	50%	50%

Strategic Outcomes:

- ❖ Citizens assurance that the community is a safe place to live, work, and play
- ❖ Positive direction for the department by maintaining a work ethic and professional attitude



2002 STRATEGIC WORK PLAN

- ❖ To work toward completion of new facilities
- ❖ To develop a better case management system.
- ❖ To provide for a stronger career development for officers

2000 ACHIEVEMENTS

- 🏆 Developed a process for management succession
- 🏆 Increased officer participation in departmental operations
- 🏆 Earned ninth National Night Out national award
- 🏆 Improved officer training by including more support of the FTO program

Citizen Benefit/Impact:

- ❖ An effective, well-organized professional police department
- ❖ Responsive and citizen-oriented police services provided at a reasonable cost to the community



POLICE OPERATIONS

Fund: General
 Account Number: 100-011.000
 Organizational Accountability: Chief of Police

DEPARTMENTAL DESCRIPTION

Police Operations protects and serves the public through preventative patrol, traffic law enforcement, the investigation of criminal activity, and the development of community contacts and relationships. The success of Crime Impact Teams will continue to have a positive effect on public safety.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	2,310,698	2,402,594	2,557,545	2,557,545
Supplies	85,386	106,733	114,000	114,000
Miscellaneous Services & Charges	244,097	254,686	253,155	253,155
Capital Outlay	2,487	19,472	30,000	30,000
Total	2,642,668	2,783,485	2,954,700	2,954,700

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	38.00	39.00	39.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Traffic Tickets	7,264	7,800	8,000
Administrative Tickets	994	1,000	1,000
All Calls	22,968	23,100	23,300
Cost per Call	\$115.06	\$120.50	\$126.81

Strategic Outcomes:

- ❖ Police department continues to have the full confidence of the community



Citizen Benefit/Impact:

- ❖ A well-trained patrol staff that relates well to the citizenry
- ❖ A visible and well-equipped force that can respond within reasonable limits

2002 STRATEGIC WORK PLAN

- ❖ Continue to be creative in the use of crime impact teams
- ❖ Improve the use of technology in achieving more efficient use of officer time.

2000 ACHIEVEMENTS

- 🏆 Was able to recruit and maintain a high level of officer quality
- 🏆 Established an additional school liaison officer position with the use of Federal Funds
- 🏆 Completed two alcohol and tobacco compliance checks
- 🏆 Improve the training level of the Tactical Response Team
- 🏆 Participation in third LEO Job Fair



POLICE SERVICES

Fund: General

Account Number: 100-012.000

Organizational Accountability: Chief of Police

DEPARTMENTAL DESCRIPTION

Police Services conducts investigations to solve crimes and gather evidence that will result in successful prosecutions. The Division also involves the community in crime prevention efforts. Crime prevention as well as crime solving has become one of the major goals for the Police Services Division of the Police Department.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	533,543	569,875	585,325	585,325
Supplies	19,524	20,238	28,565	28,565
Miscellaneous Services & Charges	16,575	10,725	19,420	19,420
Capital Outlay	0	12,148	1,900	1,900
Total	569,642	612,986	635,210	635,210

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	10.00	10.00	10.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Part I and II Calls	3,163	3,300	3,400
Cost per Part I and Part II Calls	\$180.10	\$185.75	\$186.83
Investigations Assigned	879	900	900
Cost per Investigation	\$648.06	\$681.10	\$705.79

Strategic Outcomes:

- ❖ Residents, potential residents, and visitors assurance that Roseville is a safe and desirable community



2002 STRATEGIC WORK PLAN

- ❖ Create a intradepartmental team for crime scene processing
- ❖ Work with information technology to have better access to Ramsey County Crime data
- ❖ Evaluate impact of elementary grades School Resource Officer

2000 ACHIEVEMENTS

- Ⓡ Improvement of case management
- Ⓡ Implementation of School Resource officer for 2001
- Ⓡ Fourth Annual Citizen and Second Annual Youth Police Academies

Citizen Benefit/Impact:

- ❖ Full community participation in crime prevention and crime alert activities
- ❖ Identification of habitual and/or dangerous offenders and get them off the street whenever possible



FIRE ADMINISTRATION

Fund: General
 Account Number: 100-013.000
 Organizational Accountability: Fire Chief

DEPARTMENTAL DESCRIPTION

Fire Administration assures the community receives efficient and effective fire prevention, suppression, and rescue services. The administrative focus is on developing and implementing long-range strategic plans, recruiting and retaining quality paid-on-call fire fighters and to maintain the City's Class 3 ISO rating.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	197,129	137,247	184,072	184,072
Supplies	5,699	8,400	9,300	9,300
Miscellaneous Services & Charges	96,204	102,400	37,200	37,200
Capital Outlay	0	2,500	0	0
Total	299,032	250,547	230,572	230,572

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.50	1.50	2.50

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Number of Fire Calls	650	650	650
Cost per Call	\$460.05	\$385.46	\$354.72

Strategic Outcomes:

- ❖ High level of community confidence in the fire protection service



2002 STRATEGIC WORK PLAN

- ❖ Design, implement, and measure service delivery benchmarks
- ❖ Implement a 10 year strategic plan
- ❖ Become an applicant agency for accreditation
- ❖ Work with City Administration on fire prevention issues.

2000 ACHIEVEMENTS

- 🏆 Appointed new officers on a competitive testing basis
- 🏆 Improved departmental communications through the use of technology

Citizen Benefit/Impact:

- ❖ Quality, affordable, professional fire protection and prevention services.
- ❖ Services provided using well-trained, dedicated and motivated paid-on-call firefighters



FIRE OPERATIONS

Fund: General
 Account Number: 100-015.000
 Organizational Accountability: Fire Chief

DEPARTMENTAL DESCRIPTION

Fire Operations protect and serve the public through prevention and public education program, pre-incident planning, fire suppression services, and other emergency services such as water rescue hazardous materials spill response, and vehicle rescues..

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services*	472,860	449,130	612,540	612,540
Supplies	40,291	114,480	83,000	83,000
Miscellaneous Services & Charges	224,444	215,000	299,000	299,000
Capital Outlay	55,191	67,400	3,000	3,000
Total	792,786	846,010	997,540	997,540

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions**	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Number of Fire Calls	650	650	650
Cost per Call	\$1,219.67	\$1,301.55	\$1,534.67

Strategic Outcomes:

- ❖ Residents, business owners and visitors assurance that Roseville is a fire safe and desirable community



Citizen Benefit/Impact:

- ❖ Timely and appropriate response to emergencies
- ❖ Professional services that improve life safety and reduce property damage

2002 STRATEGIC WORK PLAN

- ❖ Continue development of the desired staffing model
- ❖ Work with supervisor-driven dispatching criteria
- ❖ Improve efficiency of response to calls for service
- ❖ Continue to work toward development of automatic response plans with neighboring communities



FIRE TRAINING

Fund: General
 Account Number: 100-016.000
 Organizational Accountability: Fire Chief

DEPARTMENTAL DESCRIPTION

Fire Training provides training and development of staff in firefighting skills, medical first responders, hazardous material and other emergency skills. This training ensures that the fire fighters are efficiently and effectively able to protect lives and property.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	57,837	130,150	80,738	80,738
Supplies	576	3,500	2,500	2,500
Miscellaneous Services & Charges	25,705	21,600	21,600	21,600
Capital Outlay	7,314	4,000	8,600	8,600
Total	91,432	159,250	113,438	113,438

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions*	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Number of Fire Calls	650	650	650
Cost per Call	\$140	\$245	\$174

Strategic Outcomes:

- ❖ Well-trained responders capable of providing a wide variety of emergency services



2002 STRATEGIC WORK PLAN

- ❖ Implement an officer development program
- ❖ Have all training officers become state certified instructors
- ❖ Continue to develop competency-based training programs
- ❖ Continue to develop an on-shift training program

2000 ACHIEVEMENTS

- 📌 Implemented a new training structure and staff
- 📌 Developed and implemented
 - A 6 week orientation
 - A mentoring program for new firefighters
 - A training program for incident management

Citizen Benefit/Impact:

- ❖ Quality services provided by well-trained professionals
- ❖ Staff cross-trained to provided variety of emergency services.

*All positions are part-time.



EMERGENCY MANAGEMENT

Fund: General
 Account Number: 100-018.000
 Organizational Accountability: Chief of Police

DEPARTMENTAL DESCRIPTION

Emergency Management, formerly Civil Defense, protects and assists Roseville citizens during and after disasters and maintains the continuity of city government. The volunteer police reserves, which are utilized throughout the year for emergency and traffic events, are included in this budget.

2002 STRATEGIC WORK PLAN

- ❖ Continue annual readiness training and exercises
- ❖ Provide an annual update of the emergency manual

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services		0	0	0
Supplies	1,749	2,500	1,618	1,618
Miscellaneous Services & Charges	(120)	3,540	4,175	4,175
Capital Outlay	0	0	2,400	2,400
Total	1,629	6,040	8,193	8,193

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

2000 ACHIEVEMENTS

- 🏆 Successfully completed a revision and inspection of Federal Emergency Plan

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$.05	\$.18	\$.24

Strategic Outcomes:

- ❖ Protection of the community's population with a well-maintained alert system
- ❖ Emergency needs met with a caring system in place when a disaster occurs



Citizen Benefit/Impact:

- ❖ Timely and appropriate warning when potential disasters are known
- ❖ Assurance of a responsive organization to provide for emergency needs should a disaster occur



COMMUNITY SERVICE

Fund: General
 Account Number: 100-019.000
 Organizational Accountability: Chief of Police

DEPARTMENTAL DESCRIPTION

Community Service provides individuals who desire to become police officers an exposure to law enforcement. This has been an excellent program in recent years to aid in securing new police officers, as vacancies have occurred and as outstanding candidates have been identified. The newly developed Cadet Program allows retention of qualified CSO's for entry into sworn officer positions.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	75,854	93,630	98,962	98,962
Supplies	7,170	5,675	6,950	6,950
Miscellaneous Services & Charges	4,963	7,915	8,260	8,260
Capital Outlay	0	0	0	0
Total	87,987	107,220	114,172	114,172

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	1.00	1.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
All Calls	22,968	23,100	23,300
Cost per Call	\$3.83	\$4.64	\$4.90

Strategic Outcomes:

- ❖ Public assurance of health, safety, and comfort
- ❖ Future law enforcement personnel secured through a community-based program



*All positions are temporary.

2002 STRATEGIC WORK PLAN

- ❖ To implement technology so as to better track the evidence room contents
- ❖ Continue to enrich the experiences of the Community Services Officers to assure a good recruiting tool for securing quality police officers

2000 ACHIEVEMENTS

- 📌 Achieved a good level of CSO to officer recruitment
- 📌 Strengthened the animal control function of the department to continue to assure the protection of the Community's health and safety

Citizen Benefit/Impact:

- ❖ A readily available pool of qualified personnel for position openings
- ❖ Public health and safety is protected through enforcement of city ordinances on animal care and control
- ❖ Supplemental work force to assist with patrol functions as needed



PUBLIC WORKS ADMINISTRATION

Fund: General

Account Number: 100-020.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

Public Works Administration provides for the coordination, administration, and engineering of the City's transportation and utility infrastructure. Considerable effort is expected by Public Works Administration in 2000 to be spent supporting the Centre City Study and various economic development projects.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	449,772	452,249	476,578	476,578
Supplies	7,666	5,750	6,250	6,250
Miscellaneous Services & Charges	21,664	27,770	31,020	31,020
Capital Outlay	0	2,500	5,600	5,600
Total	479,102	488,269	519,448	519,448

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	7.00	7.00	7.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Miles of Streets, Mains & Sewer	590	590	590
Cost per Mile	\$812.04	\$827.57	\$880.42

Strategic Outcomes:

- ❖ Community property values maintained
- ❖ Reduction in taxpayer costs
- ❖ Protection of citizen health and safety



2002 STRATEGIC WORK PLAN

- ❖ Continue the efforts to improve the aesthetic quality of public works projects
- ❖ Continue the full implementation of the maintenance program for the City's Pathways and Parking Lot System
- ❖ Complete the transition of the new Departmental management

2000 ACHIEVEMENTS

- 🏆 Implemented a very successful pathways maintenance program.
- 🏆 Completed essentially the City's Phase I of the Paving Management Program.

Citizen Benefit/Impact:

- ❖ Well-managed and cost-effective public works and utilities for the community
- ❖ Safe design and construction of public infrastructure and vital public utilities
- ❖ Improved aesthetic and usability quality of our parks and pathways



STREETS

Fund: General

Account Number: 100-021.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

The Streets Department provides the City with a sound, well managed program of street maintenance and related services such as signage and snow removal. As levels of street reconstruction are reduced, the Streets Department will develop a more intensive and systematic maintenance effort.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	427,502	416,639	448,472	448,472
Supplies	215,514	228,820	236,450	236,450
Miscellaneous Services & Charges	157,509	138,195	139,775	139,775
Capital Outlay	1360	6,000	0	0
Total	801,885	789,654	824,697	824,697

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	7.75	7.75	7.75

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Miles of City Streets	125	125	125
Cost per Mile	\$6,415	\$6,317	\$6,598

Strategic Outcomes:

- ❖ Public investment protected
- ❖ Taxpayer costs reduced
- ❖ Reduction in accidents



2002 STRATEGIC WORK PLAN

- ❖ Complete the crack sealing and seal coating of 15 miles of city streets
- ❖ Clear, widen, and sand all city streets within one day following a snow fall
- ❖ Work with other City Departments on better community facilities for both recreation and providing basic services
- ❖ Develop a maintenance program for streetscape maintenance

2000 ACHIEVEMENTS

- 🏆 Achieved the objectives of crack sealing and seal coating
- 🏆 Was able to clear, widen and sand all city streets within one day following a snow fall

Citizen Benefit/Impact:

- ❖ Well maintained street and pathway system
- ❖ Timely and responsive snow removal



STREET LIGHTING

Fund: General

Account Number: 100-022.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

Street Lighting provides for the maintenance of safe, well-lighted signaled streets for the community and its visitors, customers, and guests. Northern States Power maintains public streetlights under contract with the City.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	176,596	155,000	180,000	180,000
Capital Outlay	0	0	0	0
Total	176,596	155,000	180,000	180,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Number of Street Lights	1,154	1,156	1,160
Cost per Street Light	\$153	\$134	\$155

Strategic Outcomes:

- ❖ Decline in accidents and crime
- ❖ Reduction in property damage costs



2002 STRATEGIC WORK PLAN

- ❖ Maintain street and traffic lighting system for safe streets and other public right-of-ways
- ❖ Work toward improved maintenance agreements with City of St. Paul

2000 ACHIEVEMENTS

- Ⓡ Maintained a high lighting factor by promptly repairing out of order lights

Citizen Benefit/Impact:

- ❖ Safe streets and transportation intersections
- ❖ Property damage costs reduced



BUILDING MAINTENANCE

Fund: General

Account Number: 100-023.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

Building Maintenance provides general governmental building maintenance including janitorial services and HVAC maintenance. Building Maintenance is continuing to be a decentralized operation with the City and longer term planning and implementation of a stronger program is continuing.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	33,169	34,639	0	0
Supplies	14,245	13,470	12,500	12,500
Miscellaneous Services & Charges	147,869	131,000	162,000	162,000
Capital Outlay	0	0	0	0
Total	195,283	179,109	174,500	174,500

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.00	1.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Square Feet	43,675	43,675	43,675
Cost per Foot	\$4.47	\$4.10	\$4.00

Strategic Outcomes:

- ❖ Future major reconstruction and repairs minimized because of good daily maintenance
- ❖ City government buildings that reflect favorably on the community



2002 STRATEGIC WORK PLAN

- ❖ Work with the facilities planning process to set out future maintenance standards and program for governmental buildings

2000 ACHIEVEMENTS

- ⌘ Continued to maintain City Buildings to an average standard

Citizen Benefit/Impact:

- ❖ Clean, well-kept buildings and grounds will greet citizens
- ❖ City staff will have a healthy and clean work environment



LAKE PATROL

Fund: General
 Account Number: 100-026.000
 Organizational Accountability: Chief of Police

DEPARTMENTAL DESCRIPTION

The Lake Patrol's mission is to supplement and support Ramsey County in the enforcement of recreational water use at Lake Owasso and Lake Josephine.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	1,188	1,500	1,700	1,700
Capital Outlay	0	0	0	0
Total	1,188	1,500	1,700	1,700

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$.04	\$.04	\$.05

Strategic Outcomes:

- ❖ Water safety on area lakes is improved from the additional water patrols permitted under the City's funding



2002 STRATEGIC WORK PLAN

- ❖ Provide financial support for an increased level of water safety enforcement on Lake Owasso and Lake Josephine

2000 ACHIEVEMENTS

- 🏆 Provided support for a successful 2000 water recreational season

Citizen Benefit/Impact:

- ❖ Water safety will be improved on area lakes



ROSEVILLE AREA SENIOR PROGRAM

Fund: General
 Account Number: 100-027.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The City assists the Roseville Area Senior Program with some funding for continuing the Senior Citizen outreach efforts. Because of the social nature of the spending, it will be closely monitored for effectiveness.

2002 STRATEGIC WORK PLAN

- ❖ To provide transportation support for senior citizens and families whose children are in the school readiness program

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	1,188	6,000	6,000	6,000
Capital Outlay	0	0	0	0
Total	1,188	6,000	6,000	6,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Residents transported	108	110	110
Cost per Resident transported	\$11.00	\$54.54	\$54.54

Strategic Outcomes:

- ❖ Basic needs of all senior citizens met
- ❖ Reasonable quality of life assured for any senior who may be vulnerable to economic or social events



2000 ACHIEVEMENTS

🎯 Provided 92 adults and 16 children transportation services in 2000. (Multiple trips)

Citizen Benefit/Impact:

- ❖ Community wellbeing is enhanced as outreach programs search out and assure the basic needs of senior citizens are fulfilled



ETHICS COMMISSION

Fund: General
 Account Number: 100-028.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The Ethics Commission investigates ethics complaints against public officials and provides results of the investigation and a recommendation to the City Council. The Commission staffing needs are handled through the office of the City Manager.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	409	3,000	3,500	3,500
Capital Outlay	0	0	0	0
Total	409	3,000	3,500	3,500

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$.01	\$.09	\$.10

Strategic Outcomes:

- ❖ High standard of ethical behavior in city government
- ❖ High level of confidence by the local citizens in Roseville City Government



2002 STRATEGIC WORK PLAN

- ❖ Provide ethics training for elected and appointed officials
- ❖ To expedite, in a fair manner, the processing of any ethics complaints received

2000 ACHIEVEMENTS

- 🏆 Achieved a smooth transition of new ethics members

Citizen Benefit/Impact:

- ❖ Continuing education of elected and appointed officials
- ❖ A city government with a high level of integrity and ethics



CENTRAL GARAGE

Fund: General

Account Number: 100-030.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

The Central Garage provides quality and effective vehicle maintenance to all city departments in a manner and cost that are competitive with outside service alternatives. The Central Garage maintains the vehicles for all departments. Direct expense of such maintenance is charged to each department.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	102,256	99,336	104,914	104,914
Supplies	1,476	1,600	1,650	1,650
Miscellaneous Services & Charges	120	200	250	250
Capital Outlay	2,796	2,100	1,000	1,000
Total	106,648	103,236	107,814	107,814

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	2.00	2.00	2.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
City Investment - Vehicles	6,039,880	6,400,000	6,600,000
Cost per \$1,000	\$17.71	\$16.09	\$16.36

Strategic Outcomes:

- ❖ Down time of key equipment kept to a minimum
- ❖ High customer (departmental) satisfaction level maintained



2002 STRATEGIC WORK PLAN

- ❖ Consult and advise with all departments on vehicle purchases
- ❖ Maintain seasonal equipment in a ready state when needed

2000 ACHIEVEMENTS

- 🏆 Maintained a 98% readiness of all equipment

Citizen Benefit/Impact:

- ❖ A well-maintained city vehicle fleet to assure safe operation as well as the safety of the public
- ❖ Cost effective vehicle service through in-house operations



INSURANCE

Fund: General
 Account Number: 100-031.000
 Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

To protect the fiscal and human resource of the City, a reasonable level of insurance coverage, including general liability and property damage, is maintained. The City's excellent claims record has kept the cost of insurance through the League of Minnesota Cities Insurance Trust (LMCIT) at a cost-effective level.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	112,000	115,000	150,000	150,000
Capital Outlay	0	0	0	0
Total	112,000	115,000	150,000	150,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000	\$13.41	\$13.24	\$16.28

Strategic Outcomes:

- ❖ Protection of city assets and humans from major claims of injury
- ❖ Citizen assurance of a balance of risk so the future of the community is not endangered by major crisis



2002 STRATEGIC WORK PLAN

- ❖ Continue to work actively with all departments toward a safe and risk-free environment
- ❖ Keep Insurance coverage at a level that provides good coverage but at an economical rate

2000 ACHIEVEMENTS

- 🏆 Added umbrella coverage to the City's liability policy
- 🏆 Implemented an upgraded program of safety awareness

Citizen Benefit/Impact:

- ❖ Protection of the City's tax base
- ❖ City employee protection from claims incurred during their normal course of duties
- ❖ Protection for citizens of the community when actions of injury occur



CONTINGENCY

Fund: General
 Account Number: 100-032.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

Contingency provides a funding source for the City Council to respond to emergency or unforeseen needs. Funds not expended accrue to the general fund balance. It is expected the general fund balance will be maintained in accordance with the City Reserve Policy.

2002 STRATEGIC WORK PLAN

- ❖ Provide for emergency and unforeseen needs
- ❖ Provide for 2002 city salary and wage adjustments as they are determined

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	130,549	450,000	460,000	460,000
Capital Outlay	0	0	0	0
Total	130,549	450,000	460,000	460,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000	\$15.69	\$51.82	\$49.92

2000 ACHIEVEMENTS

🎗 Utilized the contingency fund for:

- ❖ City Manager Search
- ❖ Charter Commission
- ❖ Prince of Peace Easement
- ❖ County Road C Study

Strategic Outcomes:

- ❖ Protection of the general welfare of the community and city operations where normal emergency needs can be funded in a stable manner



Citizen Benefit/Impact:

- ❖ City Council flexibility to meet emergency or unforeseen community needs



HUMAN RIGHTS

Fund: General
 Account Number: 100-033.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

Human Rights secures equal opportunity employment, housing, public accommodations, public education and a no-fault grievance process to handle specific discrimination complaints for all citizens. Commission staffing is handled through the City Manager's office.

2002 STRATEGIC WORK PLAN

- ❖ Provide at least one major community equal opportunity informational event

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	577	1,300	1,055	1,055
Capital Outlay	0	0	0	0
Total	577	1,300	1,055	1,055

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

2000 ACHIEVEMENTS

- 🎗️ Sponsored the Annual Human Rights Essay Contest

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
General Fund Operating Budget	8,349,173	8,684,389	9,215,170
Cost per \$1,000	\$.11	\$.12	\$.11

Strategic Outcomes:

- ❖ Community that is free of discrimination because of race, handicap, color, or creed



Citizen Benefit/Impact:

- ❖ Prompt response and resolution of complaints
- ❖ Community awareness of the need for equal opportunity for all citizens



NORTHWEST YOUTH & FAMILY SERVICE

Fund: General
 Account Number: 100-034.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The Northwest Youth and Family Service Agency provides Roseville citizens access to family and youth services that are not readily available from other agencies. The City entered into a contractual agreement for services beginning in 1998.

2002 STRATEGIC WORK PLAN

- ❖ Continue to support the Northwest Youth as it relates to the needs of the City of Roseville

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	41,616	42,800	43,940	43,940
Capital Outlay	0	0	0	0
Total	41,616	42,800	43,940	43,940

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$1.24	\$1.27	\$1.30

2000 ACHIEVEMENTS

- 🎗 Continued a more businesslike relationship with the agency in line with the revised agreement of 1998.

Strategic Outcomes:

- ❖ Community that is stronger through stronger families



Citizen Benefit/Impact:

- ❖ Social service access for the support of families and youth under stress



SISTER CITY

Fund: General

Account Number: 100-035.000

Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The Sister City organization was incorporated in 1996 and has been active in establishing sister city relationships with communities throughout the world.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	4,051	4,000	4,000	4,000
Capital Outlay	0	0	0	0
Total	4,051	4,000	4,000	4,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$.12	\$.12	\$.12

Strategic Outcomes:

- ❖ International communications with as many sister cities as possible
- ❖ Educational and governmental exchanges



2002 STRATEGIC WORK PLAN

- ❖ Assist in sponsoring some additional citizenry contacts
- ❖ Provide for at least two economically productive contacts

2000 ACHIEVEMENTS

- 🏆 Promoted and participated in several events with visitors from Shinmachi, Japan, and Cartago, Costa Rica

Citizen Benefit/Impact:

- ❖ Better world understanding
- ❖ Person-to-person contact
- ❖ Roseville as an international economic contact



INFORMATION TECHNOLOGY (Formerly Wireless Communications)

Fund: Information Technology

Account Number: 109-088.000

Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

Information Technology participates in and manages wireless telephone and computer technology to the benefit of Roseville Citizens. Non tax revenues to support this function include wireless tower rentals, cooperative agreements with other cities, and License Center transfers

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	113,060	168,626	168,626
Supplies	9,302	3,080	3,000	3,000
Miscellaneous Services & Charges	26,941	16,869	25,289	25,289
Capital Outlay	175,809	5,000	75,000	75,000
Total	212,052	138,009	271,915	271,915

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	2.00	3.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Number of Work Stations	135	175	185
Cost per Work Station	\$1,571	\$789	\$1,470

Strategic Outcomes:

- ❖ Continuous access to new, cost-effective wireless technology for the community



2002 Strategic Work Plan

- ❖ Provide for continual city access to the use of such technology
- ❖ Continue to integrate with other communities and the NSSC to achieve a strong and reliable communication system for the north metro area
- ❖ To assure that city departments are kept to a reasonable level of technology at the desk top.

2000 ACHIEVEMENTS

- 🏆 Added one additional tower lease
- 🏆 Added two additional joint powers agreement to share technology services

Citizen Benefit/Impact:

- ❖ Appropriate community compensation for the private use of public right-of-way
- ❖ City government and the community have access to emerging telephone and computer technology



COMMUNICATIONS

Fund: Communications
 Account Number: 110-009.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

Communications provides timely information to residents regarding city issues, activities and service through the creative, responsible and cost-effective use of all reasonable media resources. The status of this fund may be affected in future years by the many changes occurring in the telecommunications field including cable television. The current revenues are almost totally derived from the cable television franchise fees.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	52,742	73,366	120,808	120,808
Supplies	3,395	5,000	6,000	6,000
Miscellaneous Services & Charges	97,787	133,428	159,650	159,650
Capital Outlay	15,106	49,050	30,000	30,000
Total	169,030	260,844	316,458	316,458

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.50	1.50	2.0*

* A .50 FTE was reclassified from Central Services

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$5.02	\$7.74	\$9.38

Strategic Outcomes:

- ❖ Development of an active and informed citizenry



2002 STRATEGIC WORK PLAN

- ❖ Increase and improve the Public Information Program
- ❖ Continue to upgrade and improve the cable casting of public meetings
- ❖ To assist and guide departments in their efforts for public communication

2000 ACHIEVEMENTS

- 📌 Completed a reorganization of the communications function.
- 📌 Began an employee newsletter
- 📌 Continued with city newsletter, news fax

Citizen Benefit/Impact:

- ❖ Have a broad and helpful range of public information available to all citizens



RECREATION ADMINISTRATION

Fund: Recreation

Account Number: 200-040.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

Recreation Administration plans and administers a quality parks and recreation program based on the needs of the community and within the allocated resources. The proposed Centre City Study is expected to have a substantial impact on the City's Parks and Recreational programs in the coming years.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	402,709	410,292	430,600	430,600
Supplies	7,157	5,000	5,000	5,000
Miscellaneous Services & Charges	129,989	70,200	69,669	69,669
Capital Outlay	0	0	0	0
Total	539,855	485,492	505,269	505,269

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	7.50	7.50	7.50

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	\$16.02	\$14.41	\$14.97

Strategic Outcomes:

- ❖ Creation of a desirable community quality of life
- ❖ Contribution to the healthy well-being of the community
- ❖ Maintain the fiscal viability of Parks and Recreation



2002 STRATEGIC WORK PLAN

- ❖ To upgrade the Parks and Recreation Business Plan
- ❖ To work with administration and the City Council regarding a Community Center
- ❖ To continue with the Park Improvement Plan (PIP)

2000 ACHIEVEMENTS

- 🏆 Unable to implement a fiscal improvement plan for recreation activities in 2000
- 🏆 Completed major shelter improvements at several parks
- 🏆 Completed the planning for Lexington Park

Citizen Benefit/Impact:

- ❖ A well-maintained Park and Recreation System
- ❖ A broad range of culture and recreational opportunities
- ❖ Safe and secure recreational activities for youth and adults



RECREATION FEE ACT

Fund: Recreation

Account Number: 200-041.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

Recreation Fee Activities provides quality opportunities in adult recreational classes, youth recreational classes, youth sports, gymnastics, senior citizen programs, arts, volunteer opportunities, and other activities in a way that meets the needs of city residents while being self-supporting in terms of direct cost. Approximately 51% of participants in the fee program are non-residents and pay a non-resident fee.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services*	222,669	190,970	213,375	213,375
Supplies	85,943	80,785	54,783	54,783
Miscellaneous Services & Charges	198,973	178,191	209,110	209,110
Capital Outlay	2,634	0	0	0
Total	510,219	449,946	477,268	477,268

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions*	0.50	0.50	0.50

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Total Revenues	618,951	616,492	644,798
Total Costs	476,653	453,546	477,268
Net Revenue	142,298	162,946	167,530

Strategic Outcomes:

- ❖ Quality of life in the community is positively improved
- ❖ Contribution to the physical and mental health of the community by providing for active participation for all ages



Citizen Benefit/Impact:

- ❖ Activities that are relevant and in demand
- ❖ Safe and clean surroundings that enhance each activity

2002 STRATEGIC WORK PLAN

- ❖ Implement a Community Wellness Program
- ❖ Continue to strive for participation increases
- ❖ Improve community access through online registration.
- ❖ Develop sponsorships within the City's Policy

2000 ACHIEVEMENTS

- 🏆 Stabilized the downward trend in participation
- 🏆 Improved the use of the community gyms.

*Positions are on a program basis and are only temporary.



RECREATION NON-FEE AC

Fund: Recreation

Account Number: 200-042.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

Recreation Non-Fee Activities provides quality recreational leisure time opportunities in the area of musical entertainment, community band programs, special needs programs, summer youth programs, teen activities, and special events in a manner that encourages broad participation through a combination of fees, donations, and public funding.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	128,750	101,575	101,888	101,888
Supplies	26,035	21,277	21,097	21,097
Miscellaneous Services & Charges	30,312	25,323	32,210	32,210
Capital Outlay	0	0	0	0
Total	185,097	148,175	155,195	155,195

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.00	1.00	1.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Total Revenues	55,567	73,805	81,010
Total Costs	185,097	148,175	155,195
Net Difference**	(129,529)	(74,370)	(74,185)

Strategic Outcomes:

- ❖ Quality of life in the community is positively improved
- ❖ Contribution to the physical and mental health of the community by providing for active participation for all ages



2002 STRATEGIC WORK PLAN

- ❖ Better balance cost of operation with community value of the Nature Center
- ❖ Improve program offerings at the Nature Center

2000 ACHIEVEMENTS

- ❖ Increased participation by over 5%.

Citizen Benefit/Impact:

- ❖ Popular activities are available to reach a participation group that does not lend itself to full fees
- ❖ Community participation in activities to benefit the whole community

*Positions are on a program basis and are only temporary
 **Covered by Revenues from Fee Revenue Programs



ACTIVITY CENTER

Fund: Recreation

Account Number: 200-049.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

The Activity Center provides accessible, affordable, safe, and pleasant meeting spaces and specified recreation activity spaces for all residents.

2002 STRATEGIC WORK PLAN

- ❖ To work with the Community is securing a new community center.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	51,876	44,716	9,681	9,681
Supplies	3,955	230	0	0
Miscellaneous Services & Charges	55,551	58,950	41,006	41,006
Capital Outlay	476	0	0	0
Total	111,858	103,896	50,687	50,687

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.00	1.00	0.00*

* A 1.0 FTE was reclassified to Park Maintenance

2000 ACHIEVEMENTS

- 📌 Moved Activity Center operations in 2000.

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Square Feet	39,816	5,115	5,115
Cost per Foot	\$2.81	\$20.31	\$9.91

Strategic Outcomes:

- ❖ Establishment and supervision of a broad use facility for community use
- ❖ Creation of such spaces as part of general community welfare



Citizen Benefit/Impact:

- ❖ A convenient and accessible space for community groups to meet
- ❖ Accessible space for a wide variety of recreational activities



SKATING C

Fund: Recreation
Account Number: 200-053.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

The Skating Center provides quality recreational opportunities for all ages and skill levels to participate in various indoor/outdoor ice and inline skating recreational, instructional, and competitive programs.

The Skating Center is continuing to struggle as the operations loss for 2000, hit nearly \$300,000. The future for increased revenues appears to be somewhat cloudy.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	504,405	506,619	539,434	539,434
Supplies	72,001	56,250	62,000	62,000
Miscellaneous Services & Charges	331,876	265,250	316,470	316,470
Capital Outlay	45,658	29,000	9,195	9,195
Total	953,940	857,119	927,099	927,099

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	6.00	6.00	6.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Gross Revenue	648,371	949,908	829,200
Expenses	953,940	1,007,221	927,099
Net Margin	(305,569)	(57,313)	(97,899)

Strategic Outcomes:

- ❖ Development of outstanding events and programs that will maximize the skating center facility
- ❖ Contribution to the long term health and well-being of the City



2002 STRATEGIC WORK PLAN

- ❖ Expand inline skating activities
- ❖ Expand partnership activities that result in improved services and decreased general public investment
- ❖ Enhance quality of service
- ❖ Host two major events
- ❖ Increase usage of Banquet Facilities
- ❖ Expansion of sponsorships

2000 ACHIEVEMENTS

Citizen Benefit/Impact:

- ❖ Year-round exercise outlet for all ages
- ❖ World-class outdoor ice facility for athletes' training use
- ❖ International exposure for Roseville



PARK MAINTENANCE

(Formerly in the Recreation Fund)

Fund: Park Maintenance

Account Number: 204-043.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

Park Maintenance's mission is to provide safe, inviting, attractive, useable, and well-maintained public parks for the enjoyment of all residents. New facilities and parkland, which have been added in recent years, will be maintained by the use of resources from the Tax Increment Infrastructure Fund (See Fiscal Policies-Replacement Funds).

In an effort to be able to allow the City Council and citizens to focus more on various aspects of Parks and Recreation a park maintenance fund has been established in 2002.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	466,001	450,378	519,492	519,492
Supplies	75,224	63,160	69,000	69,000
Miscellaneous Services & Charges	157,552	186,970	183,845	183,845
Capital Outlay	85,923	0	43,075	43,075
Total	784,700	609,389	815,412	815,412

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	8.25	8.25	10.25*

* A 1.0 FTE was reclassified from Activity Center

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Acres of Park	680	680	680
Cost per Acre	\$1,154	\$896	\$1,199

Strategic Outcomes:

- ❖ Public park facilities preserved for future users
- ❖ Parks and related facilities enhance the community's quality of life
- ❖ Beautification of the city with healthy trees



2002 STRATEGIC WORK PLAN

- ❖ Continued to work toward improved park maintenance
- ❖ Maintain current level of diseased tree and forestry inspection
- ❖ Improve community forestation by planting 30 trees

2000 ACHIEVEMENTS

- Ⓜ Implemented stronger park maintenance

Citizen Benefit/Impact:

- ❖ Each park is maintained in accordance with its designated use
- ❖ Unsafe structures and conditions will continue to be eliminated
- ❖ Access for residents to public park facilities will be enhanced
- ❖ Removal of all disease trees discovered during the year
- ❖ A reduction in diseased trees because of active removal



TAX REDUCTION

Fund: Tax Reduction

Account Number: 208-000.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

A one-time capital gain achieved by the City resulted in funds, which through careful management was set aside. Two-thirds of the interest earned could then be dedicated to reducing the annual tax asking.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0		
Supplies	0	0		
Miscellaneous Services & Charges	44,089	61,800	260,485	260,485
Capital Outlay	0	0		
Total	44,089	61,800	260,485	260,485

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures	2000 Actual	2001 Estimated	2002 Projected
Percent of Tax Levy Decrease	.68%	1%	3.7%

Strategic Outcomes:

- ❖ Roseville moves toward having one of the lowest tax rates among comparable cities



2002 STRATEGIC WORK PLAN

- ❖ Provide a reduced tax change each year by approximately one percent (two-thirds reduction) over the rate of inflation

2000 ACHIEVEMENTS

- 📌 Major assistance implemented in the 2000 Budget.

Citizen Benefit/Impact:

- ❖ Lower city taxes attained without a decrease in services



FIRE PREVENTION

Fund: Community Development

Account Number: 260-014.000

Organizational Accountability: Community Development Director

DEPARTMENTAL DESCRIPTION

Fire Prevention decreases the occurrence of fires and promotes fire prevention safety throughout the community with education, investigation, inspection, and enforcement. Inspections are in addition to time spent in plan review and related educational programming with school groups and buildings.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	117,309	117,720	125,299	125,299
Supplies	2,717	3,600	4,300	4,300
Miscellaneous Services & Charges	35,281	28,070	29,950	29,950
Capital Outlay	21,624	1,000	9,000	9,000
Total	176,931	150,390	168,549	168,549

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	2.00	2.00	2.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Building Permit Value	85,937,642	50,000,000	50,000,000
Cost per \$1,000 of value	\$2.06	\$3.00	\$3.38

Strategic Outcomes:

- ❖ Community awareness of fire prevention is increased
- ❖ A high level of building safety is preserved



2002 STRATEGIC WORK PLAN

- ❖ Increase the number of fire inspections by 5%
- ❖ Work with the Fire Department on specific daytime requests for service to save total city cost
- ❖ Continue to contribute to the decline in the number of total fire incident responses
- ❖ Provide better documentation and tracking of inspections and plan approvals

2000 ACHIEVEMENTS

- 🏆 Completed 1,423 fire inspections

Citizen Benefit/Impact:

- ❖ A high level of fire prevention inspection and plan review are maintained
- ❖ Fewer incidents of injury, loss of property, and loss of life



CODE ENFORCEMENT

Fund: Community Development

Account Number: 260-017.000

Organizational Accountability: Community Development Director

DEPARTMENTAL DESCRIPTION

Code Enforcement ensures public safety and health standards, related to building construction and land use, are maintained for the general welfare of the community. The City expects to maintain a high level of public-encouraged redevelopment and construction in 2001 through the various housing programs, business redevelopment, and residential remodeling/improvements.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	318,325	320,707	335,610	335,610
Supplies	5,131	5,980	6,030	6,030
Miscellaneous Services & Charges	119,793	108,298	106,051	106,051
Capital Outlay	19,099	19,450	32,100	32,100
Total	462,348	454,435	479,791	479,791

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	5.90	5.90	5.90

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Construction Value	85,937,642	50,000,000	50,000,000
Cost per \$1,000	\$5.38	\$9.08	\$9.60
Number of Inspections	7,127	7,200	7,200
Cost per Inspection	\$64.87	\$63.11	\$66.64

Strategic Outcomes:

- ❖ A safer community for all citizens through proper construction
- ❖ A reduction in community costs
- ❖ Neighborhoods maintained and property values enhanced



2002 STRATEGIC WORK PLAN

- ❖ Provide residents and contractors with prompt and responsive permit issuance and inspection service
- ❖ Supply informational assistance to residents regarding home improvement and land use issues
- ❖ Significantly reduce the number of land use violations visible from the public way
- ❖ Increase the efficiency of office/field operations

2000 ACHIEVEMENTS

- 🏆 Performed 7,127 inspections and issued 1605 permits in 2000. A City of Roseville record

Citizen Benefit/Impact:

- ❖ Prompt and responsive customer service at the counter and in the field
- ❖ Visually enhanced neighborhoods
- ❖ Maintained/enhanced property value



ECONOMIC DEVELOPMENT

Fund: Community Development
Account Number: 260-056.000

Organizational Accountability: Community Development Director

DEPARTMENTAL DESCRIPTION

Economic Development's mission is to manage and encourage new development and redevelopment in Roseville, pursuant to the City Council's prescribed guidelines. The year of 2001 will be very important as the redevelopment of major business parks continue, the business retention program matures, community housing programs are implemented and improved, and more quality contacts are developed with respect to continuing to make Roseville a well-rounded livable community.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	123,689	135,561	143,557	143,557
Supplies	5,641	5,000	5,700	5,700
Miscellaneous Services & Charges	78,197	90,955	106,547	106,547
Capital Outlay	1,545	1,000	0	0
Total	209,072	232,516	255,804	255,804

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.60	2.00	2.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Building Permit Market Value	85,937,642	50,000,000	50,000,000
Cost per \$1,000	\$2.43	\$4.66	\$5.12

Strategic Outcomes:

- ❖ A prosperous community with a high quality of life
- ❖ Growth and improvement in the general economic health of the community
- ❖ Enhanced number and quality of businesses and jobs
- ❖ Increased neighborhood pride when property improvements are made



2002 STRATEGIC WORK PLAN

- ❖ Encourage and lead in community collaboration for economic growth
- ❖ Strengthen relationships with the business community through the business retention program
- ❖ Broaden community self-reliance concepts
- ❖ Complete a renewed Twin Lakes Master Plan with Community input
- ❖ Partner strategically with other agencies and private development companies for maximum exposure and quality service

2000 Achievements

- ❖ Established and strengthened Community Business Contact and Follow-up Program

Citizen Benefit/Impact:

- ❖ Number, type, and quality of household jobs will increase
- ❖ Community property values will stabilize and grow
- ❖ Commercial and residential quality will continue to grow with redevelopment



Fund: Community Development
Account Number: 260-056.100

Organizational Accountability: Community Development Director

DEPARTMENTAL DESCRIPTION

The Planning Department’s mission is to develop effective recommendations on comprehensive planning programs in a manner consistent with City policies. City Planning works closely with all departments in preparation and design of development projects as well as providing guidance to the general citizenry. Planning continues to be the link in providing smooth, well-planned development and anticipates continued refinement in its processes to keep up with current and increasing demands.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	131,590	136,144	141,375	141,375
Supplies	20	200	0	0
Miscellaneous Services & Charges	55,976	127,275	78,335	78,335
Capital Outlay	3,420	0	0	0
Total	191,006	263,619	219,710	219,710

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	2.40	2.00	2.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Building Permit Market Value	85,937,642	50,000,000	50,000,000
Cost per \$1,000	\$2.22	\$5.28	\$4.40

Strategic Outcomes:

- ❖ Roseville will be a community with a diverse blend of strong residential neighborhoods, open spaces, and thriving commercial/industrial areas
- ❖ Areas will be developed with quality materials and landscaped buffers



2002 STRATEGIC WORK PLAN

- ❖ Work toward achieving consensus of community planning among the various city constituencies
- ❖ Provide sound, thoughtful, and professional advice on all development projects and City Codes
- ❖ Update the Zoning Code
- ❖ Continue the collaborative work with the I-35 Coalition

2000 Achievements

- 🔗 Supported over 70 public planning and council meetings with staff reports on planning projects
- 🔗 Updated the Comprehensive Plan
- 🔗 Implemented setback permit process to reduce the cost to non-owners by 60 percent
- 🔗 Completed 24 hour service study

Citizen Benefit/Impact:

- ❖ A reasonable blend between commercial/industrial development and neighborhoods
- ❖ Ordinances and codes will achieve strong support by the community
- ❖ Quality development adherence to City Codes are assured



GEOGRAPHIC INFORMATION S

Fund: Community Development
Account Number: 260-056.200

Organizational Accountability: Community Development Director

DEPARTMENTAL DESCRIPTION

The Geographic Information Department is responsible for coordinating and implementing interdepartmental and intradepartmental database management for use in a Geographic Information System (G.I.S.) to be used throughout the Community Development Department, other departments, and other entities. The City has continued to move forward in geographic information database development and is among the leaders in this technology in the North Metro Area.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	57,188	57,982	66,473	66,473
Supplies	21	0	0	0
Miscellaneous Services & Charges	7,706	9,850	6,950	6,950
Capital Outlay	3,594	4,500	8,500	8,500
Total	68,509	72,332	81,923	81,923

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.10	1.10	1.10

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Building Parcels	11,600	11,600	11,600
Cost per parcel	\$5.91	\$6.24	\$7.06

Strategic Outcomes:

- ❖ Database management infrastructure to assist all city functions that require mapping to meet services or citizens' informational needs



2002 STRATEGIC WORK PLAN

- ❖ Do preparatory work to move permits to the web
- ❖ Assist Engineering, Police, and other departments in use of Community Development databases
- ❖ Collaborate on Met Council G.I.S. projects, 35W Coalition, and Ramsey County G.I.S.

2000 ACHIEVEMENTS

- 📌 Provide substantial support to I-35 group
- 📌 Formatted the Comprehensive Plan to CD-Rom
- 📌 Included access to city maps on the website
- 📌 Increase the number of G.I.S. capabilities to 21 from 16 in 1998

Citizen Benefit/Impact:

- ❖ A well-maintained and accurate geographic database for decision making by all departments
- ❖ Higher level of service to all city departments to meet a variety of user needs
- ❖ Higher level of service to the public



LICENSE CENTER

Fund: License Center

Account Number: 265-005.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

The License Center provides state auto, drivers, and DNR licenses to the general public in an efficient and courteous manner. The license operation provides in excess of \$100,000 per year to the City's general funds to pay for space use and city general governmental investment.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	491,080	383,877	420,852	420,852
Supplies	6,681	3,600	6,700	6,700
Miscellaneous Services & Charges	43,822	137,800	205,664	205,664
Capital Outlay	56,434	10,500	10,600	10,600
Total	598,017	535,777	643,816	643,816

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	11.50	11.50	11.50

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Net Revenues	\$79,983	\$160,000	\$200,000
Net Margin	15%	30%	31%
Gross Revenue – Operating Costs = Net Revenues			

Strategic Outcomes:

- ❖ Roseville License Center becomes the center of choice based on service
- ❖ To keep Roseville in the license business, and to position the License Center for future technology advancement



2002 STRATEGIC WORK PLAN

- ❖ To increase the competitive position and to maximize the service potential of the License Center
- ❖ Cooperate with the State to make the licensing function more efficient
- ❖ Continue to grow the business by at least 5% over 2000.

2000 ACHIEVEMENTS

- Ⓡ Improved facilities and at the same time improved customer service.
- Ⓡ Achieved the second highest volume in the State of Minnesota

Citizen Benefit/Impact:

- ❖ Fast and efficient services for new and renewal licenses
- ❖ Service on complicated transactions that is reasonable and within state statutes



LAWFUL GAMBLING

Fund: Lawful Gambling

Account Number: 270-067.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

It is the mission of the Lawful Gambling Fund to ensure that those organizations, which are conducting lawful gambling, are acting within the standards of both city ordinances and state statutes. The City of Roseville's primary interest in lawful gambling is to assure the citizens that the gambling is conducted within the city ordinances.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	64,499	66,541	37,383	37,383
Supplies	24	2,000	2,000	2,000
Miscellaneous Services & Charges	28,815	29,500	31,400	31,400
Capital Outlay	0	0	0	0
Total	93,338	98,041	70,783	70,783

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.50	1.50	1.00*

* A .50 FTE was reclassified to Finance

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Gross Gambling Proceeds	\$10 million	\$10 million	\$10 million
Cost per \$1,000	\$9.33	\$9.80	\$7.08

Strategic Outcomes:

- ❖ Strong ordinances and enforcement to benefit the community will benefit are kept
- ❖ City conflicts of interest with respect to gambling donations are avoided



2002 STRATEGIC WORK PLAN

- ❖ Work with the State to maintain legal and honest lawful gambling in Roseville and Minnesota
- ❖ Continue the sound financial reporting from the permitted gambling groups

2000 ACHIEVEMENTS

- 🏆 Preserved a high level of satisfaction associated with lawful gambling in the City of Roseville
- 🏆 Maintained the public's confidence in both the enforcement and operations of charitable groups
- 🏆 Assisted the bingo groups in their move to new facilities

Citizen Benefit/Impact:

- ❖ Lawful gambling is conducted in a manner that is acceptable to the community's high standards
- ❖ The community directly benefits by the lawful gambling activities that are permitted



SPECIAL 10

Fund: Special 10

Account Number: 271-067.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

Special 10 assures a community-wide benefit and a fair distribution of a portion of the gambling proceeds earned in Roseville through lawful gambling. The state statute permits up to 10% of net gambling profits may be required by the local communities to be contributed to a fund. The City of Roseville has implemented the full 10% requirement and has chosen to designate the North Suburban Community Foundation as the fund manager. The Foundation in turn has delegated the responsibility to allocate the funds to the Roseville Donor Advisory Board. Funds may be allocated only to Roseville based non-profit organizations.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	53,070	52,000	52,000	52,000
Capital Outlay	0	0	0	0
Total	53,070	52,000	52,000	52,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Gross Gambling Proceeds	\$10 million	\$10 million	\$10 million
Cost per \$1,000	\$5.30	\$5.20	\$5.20

Strategic Outcomes:

- ❖ Future funding for community groups through an endowment, where 50% of all lawful contributions will be set aside



2002 STRATEGIC WORK PLAN

- ❖ Continue to work closely with the Roseville Donor Fund which recommends the distribution of the Fund
- ❖ Work with the State to maintain legal and honest lawful gambling in Roseville and Minnesota
- ❖ Continue the sound financial reporting from the permitted gambling groups

2000 ACHIEVEMENTS

- 🏆 Distributed \$53,069 to Roseville area organizations through the North Suburban Community Foundation
- 🏆 Achieved a total future endowment fund of \$326,193 in 2000

Citizen Benefit/Impact:

- ❖ Community groups not involved with lawful gambling may benefit
- ❖ Citizen input in the distribution of the 10% lawful gambling contribution



GENERAL OBLIGATION TAX INCREMENT DEBT SERVICE

Fund: General Obligation Tax Increment Debt Service
 Account Number: 390-000.000
 Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

This Department provides for the recording the receipt of tax increments and the payment of outstanding bond and interest payments on the City's Tax Increment Bonds: Series 1995 and the Refunding Series 1998

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Principal	2,025,000	2,115,000	1,815,000	1,815,000
Interest	770,282	684,763	366,395	366,395
Other	0	0	0	0
Total	2,795,282	2,799,763	2,181,395	2,181,395

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
N/A	N/A	N/A	N/A

Strategic Outcomes:

- ❖ Avoid issuing additional tax increment debt



2002 STRATEGIC WORK PLAN

- ❖ Implement a call of series 95 bonds
- ❖ To prepare the financial plan for series 98 call in 2001.

2000 ACHIEVEMENTS

- Ⓡ Continued a pay down of tax increment general obligation debt

Citizen Benefit/Impact:

- ❖ Tax increment funding has created in excess of \$175,000,000 of estimated market value in the community



VEHICLE REPLACEMENT FUNDS

Fund: General Vehicle Replacement
 Account Numbers: 400-055.000
 401-055.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

The General Vehicle Replacement Fund provides for the gathering of depreciation reserves from various non-enterprise funds to provide financing for the purchase of heavy mobile equipment and general governmental motor vehicles. Depreciation charges are transferred to this fund from user departments. These charges and the interest earned on those balances are only use to replace current equipment. Expenditures from this fund include police cars, which are funded by an annual property tax allocation. The useful life or a police car is relatively short and is not suited for a normal depreciation program.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	0	0	0	0
Capital Outlay	333,095	530,900	296,790	296,790
Total	333,095	530,900	296,790	296,790

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Accumulated Depreciation	2,016,722	2,100,000	2,150,000
Fund Balance	1,798,733	1,850,000	1,900,000
Ratio of Fund Balance to Value	89%	88%	88%

Strategic Outcomes:

- ❖ Orderly replacement of vehicle equipment without major property tax swings



2002 STRATEGIC WORK PLAN

- ❖ Work with the departments and the City Council to assure maximum economic use is made of current equipment
- ❖ Keep management and the City Council advised of the health of the equipment department fund

2000 ACHIEVEMENTS

- 🏆 Achieved an 89% level of funding for accumulated depreciation in 2000.

Citizen Benefit/Impact:

- ❖ Up-to-date equipment for city employees to complete their tasks
- ❖ Added value to City services such as street and park maintenance, police, and fire vehicles



PATHWAY MAINTENANCE

Fund: Pathway Maintenance

Account Number: 408-064.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

During the past 20 years, the City has installed 10 miles of pathways through its parks and an additional 35.5 miles as part of the street system. The City Council has implemented a new program of methodical and intentional maintenance.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	3,208	10,000	10,000	10,000
Miscellaneous Services & Charges	111,246	130,000	127,000	127,000
Capital Outlay	0	0	0	0
Total	114,454	140,000	137,000	137,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Miles of Pathway	47	47	47
Miles Maintained	5	7	7
Cost per Mile of Maintenance	22,890	20,000	19,571

Strategic Outcomes:

- ❖ Encouragement of physical health by providing paths for walking, running, rollerblading, and biking



2002 STRATEGIC WORK PLAN

- ❖ Implement a maintenance program of the City's existing pathways which will provide for an annual maintenance of five miles

2000 ACHIEVEMENTS

- 🎯 New program begun in 2000

Citizen Benefit/Impact:

- ❖ An opportunity for citizens to improve their health
- ❖ Safe network of paths



GENERAL PLANT REPLACEMENT FUND

Fund: General Plant Replacement

Account Number: 409-064.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

The General Plant Replacement Fund provides for the gathering of depreciation reserves from various non-enterprise funds for the purchase of equipment not including motor vehicles and other heavy equipment. Depreciation charges are transferred to this fund from user departments. These charges and the interest earned on those balances are only used to replace current non-licensed mobile equipment such as mowers, computers, heating, and major tools.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	68,937	60,000	66,000	66,000
Capital Outlay	334,513	156,645	437,185	437,185
Total	403,450	216,645	503,185	503,185

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Accumulated Depreciation	3,528,954	3,500,000	3,600,000
Fund Balance	2,624,240	2,600,000	2,600,000
Ratio of Fund Balance to Value	74%	74%	72%

Strategic Outcomes:

- ❖ Provides for an orderly replacement of non-vehicle equipment without major property tax swings



2002 STRATEGIC WORK PLAN

- ❖ Work with the departments and the City Council to assure maximum economic use is made of current equipment
- ❖ Keep management and the City Council advised of the health of the plant depreciation fund

2000 ACHIEVEMENTS

- 🏆 Achieved an 74% level of funding for accumulated depreciation in 2000
- 🏆 Kept city efficiency high with modern and improved equipment and tool replacement

Citizen Benefit/Impact:

- ❖ Up-to-date equipment for city employees to complete their tasks
- ❖ Added value to City services from all departments by having up-to-date equipment



BUILDING REPLACEMENT

Fund: Building Replacement

Account Number: 410-064.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

The Building Replacement Fund provides for the gathering of depreciation reserves from various non-enterprise funds to supply financing for the repair of general governmental buildings. Depreciation charges are transferred to this fund from user departments. These charges and the interest earned on those balances are only used to repair and upgrade current general governmental buildings.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	0	0	0	0
Capital Outlay	123,221	82,000	3,400	3,400
Total	123,221	82,000	3,400	3,400

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Total Investment	\$4,193,542	\$4,200,000	\$4,250,000
Fund Balance	\$1,265,932	\$1,300,000	\$1,300,000
Ratio of Fund Balance to Investment	30.2%	30.9%	30.5%

Strategic Outcomes:

- ❖ Provides for an orderly repair and upgrade of general governmental buildings without major property tax swings



2002 STRATEGIC WORK PLAN

- ❖ Work with the departments and the City Council to ensure maximum use is made of the current facilities
- ❖ Advise and work with management and the City Council to assure the health of the improvements depreciation fund

2000 ACHIEVEMENTS

- 🏆 Maintained a 30.2% level of funding for investment in 2000
- 🏆 Provided timely building remodeling and maintenance to extend value and life to the City's building investment

Citizen Benefit/Impact:

- ❖ Assures public structures that serve the community are safe and usable
- ❖ Allows the City to continue to add value to its services by providing the proper building work environment



PARK IMPROVEMENT PROGRAM

Fund: Park Improvement Program

Account Number: 411-064.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

The Park Improvement Program (PIP) provides for the preservation of parks, open space, and the related recreational areas. The purpose of this fund is to renew and reconstruct current park facilities.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	0	0	0	0
Capital Outlay	313,206	250,000	250,000	250,000
Total	313,206	250,000	250,000	250,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Annual Depreciation of Parks	\$103,813	\$120,000	\$120,000
Ratio of Expenditures to Value	201%	108%	108%

Strategic Outcomes:

- ❖ Assurance of usable parks and open space for future generations



2002 STRATEGIC WORK PLAN

- ❖ Replace a number of neighborhood hockey rinks
- ❖ Upgrade park amenities
- ❖ Upgrade park landscaping

2000 ACHIEVEMENTS

- 🏆 Improved several neighborhood parks
- 🏆 Completed Central Park softball field upgrade.
- 🏆 Completed a wide range of park fixture repair and turf upgrading

Citizen Benefit/Impact:

- ❖ Assures safe and well maintained open space and parks
- ❖ Provides for a high degree of community quality of life by maintaining the parks and their related play areas



PATHWAY NEW CONSTRUCTION

Fund: Pathways

Account Number: 412-064.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

For the past 15 years, it has been the City Council's policy to install at least one mile of new pathway each year. The City now has 10 miles of pathways through its parks and an additional 35.5 miles as part of the street system.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	0	0	0	0
Capital Outlay	1,579,162	136,000	115,000	115,000
Total	1,579,162	136,000	115,000	115,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Miles of Pathway Constructed	3.5	NA	NA
Cost per Mile	45,118	NA	NA

Strategic Outcomes:

- ❖ A key element in extending the City's pathways network is provided



2002 STRATEGIC WORK PLAN

- ❖ Complete the funding of new pathway including Dale Street and Reservoir Woods Park
- ❖ Begin planning for the B-2 pathway scheduled for construction in 2003

2000 ACHIEVEMENTS

- 🏆 Completed construction of 3.5 miles of pathway for Dale Street Program.

Citizen Benefit/Impact:

- ❖ Access provided to all citizens from Central Park through Reservoir Woods Park



CENTRE CITY FACILITIES

Fund: General
 Account Number: 415-000.000
 Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

A community-based project inclusive of all community groups to vision and plan for the Roseville of 2010.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	0	0	0	0
Capital Outlay	0	0	250,000	250,000
Total	0	0	250,000	250,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	N/A	N/A	\$7.41

Strategic Outcomes:

- ❖ Vision of what is important to the citizens of Roseville
- ❖ Basis for planning a consensus and achieving the vision



2002 STRATEGIC WORK PLAN

- ❖ Complete the Facilities study and move to referendum

2000 ACHIEVEMENTS

- 📌 Program did not exist in 1999

Citizen Benefit/Impact:

- ❖ Clear vision of what is important to Roseville
- ❖ Infrastructure improvements to add value to the community



GENERAL IMPROVEMENT DEBT SERVICE

Fund: General Improvement Debt Service

Account Number: 500-099.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

General Improvement Debt Service accounts for payment of principal and interest on special assessment debt.

2002 STRATEGIC WORK PLAN

- ❖ Continue as the City's paying agent on all debt payments
- ❖ Manage debt service to maximize early debt retirement

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Principal	2,895,000	2,255,000	2,060,000	2,060,000
Interest	772,079	696,452	456,225	456,225
Other	0	0	0	0
Total	3,667,079	2,951,452	2,516,225	2,516,225

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

2000 ACHIEVEMENTS

- 🏆 Completed all call of Public Improvement General Obligation Bond Series 20 to reduce the debt outstanding by \$925,000

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Tax Levy	1,156,109	1,078,821	1,078,821
Percentage of Debt Service Funded by Property Tax	31.5%	36.5%	42.8%

Strategic Outcomes:

- ❖ Reduction in the long-term costs to the taxpayer



Citizen Benefit/Impact:

- ❖ Sound financing for street improvement program which are funded by special assessment bonds



STREET INFRASTRUCTURE REPLACEMENT FUND

Fund: Street Infrastructure Replacement

Account Number: 530-064.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

The Street Infrastructure Replacement Fund provides the resources to reconstruct city streets. The fund ensures adequate funding for long-term maintenance of city streets reconstructed under the Pavement Management Program.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services and Charges	0	0	750,000	750,000
Capital Outlay	0	0	0	0
MSA Projects	0	0	0	0
Total	0	0	750,000	750,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Cost per Capita	N/A	N/A	\$22.22
Miles of City Streets	125	125	125
Cost per Mile	N/A	N/A	\$6,000

Strategic Outcomes:

- ❖ Enhancement of traffic flow through the community in a safe and timely manner
- ❖ Safer streets provided at reduced costs to city taxpayers



2002 STRATEGIC WORK PLAN

- ❖ To provide funding for paving management program and overlay program

2000 ACHIEVEMENTS

- 🏆 Prepared the fund for future use

Citizen Benefit/Impact:

- ❖ Safer MSA streets within the community
- ❖ Increased traffic volumes, reducing travel on city streets
- ❖ Future reconstruction costs are minimized by providing consistent and prompt prevention maintenance



ECONOMIC INCREMENT

Fund: Economic Increment
Account Number: 570-088.000

Organizational Accountability: Finance Director

DEPARTMENTAL DESCRIPTION

Economic Increment provides for a livable community through economic redevelopment and quality community infrastructure. The fund includes the Economic Increments Construction Fund.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	879,867	0	0	0
Capital Outlay	354,034	0	5,000,000	5,000,000
Total	1,233,901	0	5,000,000	5,000,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Total Net Tax Capacity (NTC)	\$30,397,129	\$41,691,080	\$37,303,272
Tax Increment (NTC)	\$7,008,680	\$8,049,057	\$7,244,151
% of Rate in Tax Increment District	18.7%	19.4%	19.3%
Net Contribution to Fiscal Disparities (NTC)	\$7,276,110	\$8,470,931	\$8,233,745
% of Rate Contributions to Other Communities	23.9%	20.3%	22.1%

Strategic Outcomes:

- ❖ Economically competitive community with quality development and jobs
- ❖ Community that is a desirable and affordable place to live and work



2002 STRATEGIC WORK PLAN

- ❖ Continue planning for the Twin Lakes Parkway Plan and Development Master Plan
- ❖ Continue to recover the City's investment in projects funded up-front
- ❖ Continue efforts to diversify tax base
- ❖ Continue to require quality development and head of household jobs

2000 ACHIEVEMENTS

- 🔑 Stabilized the tax increment program with a balance between debt service and state imposed decreases in tax classification rates
- 🔑 Complete development in TIF districts that resulted in 190,000 Sq. Ft. of new space and created 13 million in new tax value

Citizen Benefit/Impact:

- ❖ Pollution clean-up and reduction of urban blight
- ❖ Growth in the number of head-of-household jobs and increase in tax revenues



PARKS AND RECREATION INFRASTRUCTURE MAINTENANCE

Fund: Parks & Recreation Infrastructure Maintenance

Account Number: 573-088.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

The Parks and Recreation Infrastructure Maintenance Fund provides for future maintenance of parks and recreational facilities funded by the Facilities Bond Issue Series 1995. The City Council adopted a new replacement policy in 1998. Within that policy is a specific establishment of this fund. (See Replacement Policy in the Policy Section of this document.)

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2001 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	0	60,000	84,396	84,396
Capital Outlay	0	0	0	0
Total	0	60,000	84,396	84,396

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Parks and Recreation Investment	16,512,418	16,700,000	16,900,000
Cost per \$1,000	N/A	\$3.59	\$4.99

Strategic Outcomes:

- ❖ Continued construction of quality facilities due to maintenance funding currently established



2002 STRATEGIC WORK PLAN

- ❖ Provide maintenance of specific facilities currently in operation

2000 ACHIEVEMENTS

- 🏆 Implemented the City Council's fiscal policy to establish the fund's operation and future use

Citizen Benefit/Impact:

- ❖ Facilities constructed for the public's use will have funding set aside to assure a reasonable level of maintenance



HOUSING

Fund: Housing

Account Number: 574-074.000

Organizational Accountability: Community Development Director

DEPARTMENTAL DESCRIPTION

The Housing Fund provides various levels of incentives and technical expertise to Roseville residents to successfully upgrade and maintain the community's housing. There have been several studies, evaluations, and demonstration grants over the past several years by the City. The results of these beginnings have been very successful. In 2001, the City will continue to provide a wide variety of financial and technical assistance for the benefit of all Roseville citizens.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	1,400	0	0
Miscellaneous Services & Charges	147,963	129,600	155,750	155,750
Capital Outlay	93,779	610,000	740,000	740,000
Total	241,742	741,000	895,750	895,750

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Residential Estimated Market Value	1,306,988,654	1,385,407,973	1,468,532,451
Cost per \$1,000	\$0.18	\$0.53	\$0.61

Strategic Outcomes:

- ❖ Housing values and the physical well-being of the community will be preserved and enhanced through the implementation of a sound housing improvement program
- ❖ Partnerships utilized with other organizations to maximize invested dollars



2002 STRATEGIC WORK PLAN

- ❖ Fund a Resource Center and the Home & Garden Fair
- ❖ Provide funding for the rehab or rebuilding of deteriorating homes and multi-family projects
- ❖ Supply assistance for the development of affordable senior housing projects, senior programs, and first-time homebuyer programs
- ❖ Work toward a long-term funding base with community business and foundation dollars

2000 ACHIEVEMENTS

- 🔗 Completed the building of a new home as part of a replacement program
- 🔗 Completed two rambler re-designs and approved a third
- 🔗 Began implementation of a housing resource center
- 🔗 Introduced two new housing renovation-financing tools.

Citizen Benefit/Impact:

- ❖ One stop citizen access to financial and technical assistance for housing improvements
- ❖ Stabilized property values of the community's housing through proper application of these programs
- ❖ An increased neighborhood pride and appeal in homeownership



SPECIAL ASSESSMENT CONSTRUCTION

Fund: Special Assessment Construction

Account Number: 590-097.000

Organizational Accountability: Public Works Director

DEPARTMENT SUMMARY

The Special Assessment Construction Fund's mission is to complete a reconstruction of all streets, curbs, and utilities within the City of Roseville as required. These projects are funded by no more than 75% by taxes or comparable funding from the infrastructure replacement fund paid toward special assessment debt service and no less than 25% of assessments against benefited properties.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Capital Outlay	2,546,410	800,000	1,100,000	1,100,000
Total	2,546,410	800,000	1,100,000	1,100,000

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Miles of Street Reconstruction	2.5	1.0	1.5
Cost per Mile	\$1,273,205	\$800,000	\$733,333

Strategic Outcomes:

- ❖ Long-term cost savings to taxpayers
- ❖ Reduction in property damages and accidents by a network of safer streets for the driving public



2002 STRATEGIC WORK PLAN

- ❖ Complete approximately 1.5 miles of city street reconstruction and mill and overlay in accordance with the Paving Management Program

2000 ACHIEVEMENTS

- ⌘ Completed 2.5 miles of street reconstruction in accordance with the Paving Management Program

Citizen Benefit/Impact:

- ❖ Well-maintained city street system
- ❖ Enhanced values of adjoining properties to ensure community livability



SANITARY SEWER

Fund: Sanitary Sewer

Account Number: 600-050.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

The Sanitary Sewer Fund provides and maintains a sanitary sewer collection system to assure the public's health and general welfare. Annual cost fluctuations are due to variable year-to-year equipment replacement costs.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	260,527	273,136	330,597	330,597
Supplies	26,459	26,150	25,450	25,450
Miscellaneous Services & Charges	2,263,178	2,361,150	2,461,150	2,461,150
Capital Outlay	24,412	50,800	57,100	57,100
Total	2,574,576	2,711,236	2,874,297	2,874,297

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	5.16	5.16	6.16*

* A 1.0 FTE was reclassified from Water

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Population	33,690	33,700	33,750
Miles of Sanitary Sewer	200	200	200
Maintenance Cost per Mile	\$3,510	\$4,056	\$4,231
Treatment Cost	\$1,872,576	\$1,900,000	\$2,028,000
Treatment Cost per Capita	\$55.58	\$56.38	\$60.08

Strategic Outcomes:

- ❖ Well-maintained sanitary sewer system and sufficient capacity for a growing and redeveloping community
- ❖ Good sewer maps for providing better customer service



2002 STRATEGIC WORK PLAN

- ❖ Continue a preventative maintenance program on all sewage lift stations
- ❖ Work to reduce the inflow of surface water to a cost effective level

2000 ACHIEVEMENTS

- 🏆 Completed 1.5 miles of sewer reconstruction
- 🏆 Continued the comprehensive mapping of the sanitary sewer system scheduled to complete in 2001

Citizen Benefit/Impact:

- ❖ A sanitary sewer system in good repair
- ❖ Strong representation by the City before the Metropolitan Council Environmental Services (MCES) who provide sewage treatment



WATER

Fund: Water

Account Number: 610-051.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

The Water Fund provides city residents with potable water in quantities sufficient to provide fire protection and general public health. Negotiations are ongoing with various potential water suppliers to establish a continually reliable and safe water supply when the current contract expires in 2004.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	268,757	312,813	259,959	259,959
Supplies	36,534	32,800	34,575	34,575
Miscellaneous Services & Charges	3,546,584	3,552,734	3,684,275	3,684,275
Capital Outlay	112,400	255,800	73,100	73,100
Total	3,964,275	4,154,227	4,051,909	4,051,909

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	6.16	6.16	5.16*

* A 1.0 FTE was reclassified to Sanitary Sewer

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Gallons of Water Purchased (millions)*	2,272,080	2,026,780	2,026,780
Cost per Million Gallons	\$1.74	\$2.05	\$2.00

*Water Purchased is for Roseville only

Strategic Outcomes:

- ❖ A long-term supply of water at an affordable and fair cost to Roseville residents
- ❖ Have good water maps as an aid in providing good customer service



2002 STRATEGIC WORK PLAN

- ❖ Implement a cost of service study
- ❖ Continue to reduce the operating fund deficit of the Water Fund

2000 ACHIEVEMENTS

- 🔧 Completed the rebuild of 1.5 miles of water main
- 🔧 Continued a comprehensive mapping of the existing water system

Citizen Benefit/Impact:

- ❖ A water system that is in good repair and keeps main breaks and stoppages to a minimum
- ❖ Proper representation by the City in dealings with the St. Paul Water Board, which provides the current water supply



GOLF COURSE MAINTENANCE

Fund: Golf

Account Number: 620-052.000

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

Golf Course Maintenance provides Roseville citizens with a golf recreational facility that is maintained with quality and managed with excellent customer service. Maintenance and playability will be very important to keeping this course competitive in the coming years.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	87,549	86,238	93,901	93,901
Supplies	18,540	20,600	21,100	21,100
Miscellaneous Services & Charges	61,771	53,950	66,800	66,800
Capital Outlay	24,458	17,000	43,175	43,175
Total	192,318	177,788	224,976	224,976

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.50	1.50	1.50

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Rounds Played	39,662	43,000	43,500
Cost per Round	\$4.85	\$4.13	\$5.17

Strategic Outcomes:

- ❖ Continued competitiveness of the Cedarholm Golf Course
- ❖ Roseville residents continued course of choice



2002 STRATEGIC WORK PLAN

- ❖ Focus on general maintenance of the course
- ❖ Plan for a reconstruction of the maintenance building

2000 ACHIEVEMENTS

- Ⓡ Sales recovery from prior years construction downtime
- Ⓡ Increased marketing efforts

Citizen Benefit/Impact:

- ❖ Citizens of all ages can enjoy reasonably priced recreational golf on an executive-sized course that is of the best quality



GOLF COURSE CLUBHOUSE

Fund: Golf

Account Number: 620-052.100

Organizational Accountability: Parks and Recreation Director

DEPARTMENTAL DESCRIPTION

Golf Course Clubhouse provides a quality golf experience for Roseville citizens by offering superior turf and a pleasing clubhouse designed for beginners, senior citizens, youth, and those desiring a minimal time commitment. Plans for a physical upgrade to the clubhouse are being explored.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	80,169	80,687	89,845	89,845
Supplies	22,054	22,400	22,900	22,900
Miscellaneous Services & Charges	56,793	53,050	55,550	55,550
Capital Outlay	5,250	8,500	6,470	6,470
Total	164,266	164,637	174,765	174,765

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	1.00	1.00	1.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Rounds Played	39,662	43,000	43,500
Cost per Round	\$4.14	\$3.83	\$4.02

Strategic Outcomes:

- ❖ Continued competitiveness of the Cedarholm Golf Course
- ❖ Roseville residents continued course of choice



2002 Strategic Work Plan

- ❖ Improve league cost return ratio
- ❖ Begin planning for the remodeling of the clubhouse
- ❖ Improve the tee time communication process

2000 ACHIEVEMENTS

- Ⓡ Improved accessibility to the clubhouse
- Ⓡ Expanded "Ready Play" program to keep golf play moving
- Ⓡ Regained the normal sales volume prior to improvement shutdown

Citizen Benefit/Impact:

- ❖ Citizens of all ages can feel at home within the surroundings of the clubhouse
- ❖ The services available within the clubhouse are of both quality and pleasant



STORM DRAINAGE

Fund: Storm Drainage

Account Number: 640-054.000

Organizational Accountability: Public Works Director

DEPARTMENTAL DESCRIPTION

Storm Drainage provides for the management of storm water drainage in the City, including flood control, pollution and contamination prevention, street sweeping, and the leaf-pickup program.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	109,040	161,045	89,845	89,845
Supplies	40,285	33,810	22,900	22,900
Miscellaneous Services & Charges	330,439	380,750	55,550	55,550
Capital Outlay	254,631	345,850	6,470	6,470
Total	734,395	921,455	174,765	174,765

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	3.17	3.17	3.17

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Miles of Storm Sewer	125	125	125
Maintenance Cost per Mile	\$5,875	\$7,371	\$7,494

Strategic Outcomes:

- ❖ Continuous improvement of the storm sewer system by upgrading and maintenance for future use of Roseville citizens



2002 STRATEGIC WORK PLAN

- ❖ Sweep all City streets at least twice during the year with environmentally sensitive areas swept more frequently
- ❖ Improve and upgrade at least two storm ponding areas per year
- ❖ Clean and sweep catch basins due to the partial elimination of the fall leaf pick-up program

2000 ACHIEVEMENTS

- 🔗 Improved two storm water holding ponds
- 🔗 Continued a comprehensive mapping of the existing storm system
- 🔗 Increasing customer participation in leaf pickup program

Citizen Benefit/Impact:

- ❖ Storm water is quickly moved to holding ponds, thereby reducing the possibility of flooding to homes
- ❖ Water quality is maintained in the surrounding lakes and rivers



SOLID WASTE RECYCLING

Fund: Solid Waste Recycling

Account Number: 650-065.000

Organizational Accountability: City Manager

DEPARTMENTAL DESCRIPTION

The Solid Waste Recycling Fund's mission is to encourage and promote recycling of qualified household materials on a community wide basis.

CITY RESOURCE INPUTS

Fiscal Resources:	2000 Actual	2001 Budget	2002 Proposed	2002 Adopted
Personnel Services	0	0	0	0
Supplies	0	0	0	0
Miscellaneous Services & Charges	233,384	241,962	247,262	247,262
Capital Outlay	3,722	3,500	4,000	4,000
Total	237,106	245,462	251,262	251,262

Human Resources:	2000 Actual	2001 Budget	2002 Proposed
Full-Time Equivalent Positions	0.00	0.00	0.00

EXPECTED CITY OUTCOMES

Performance Measures:	2000 Actual	2001 Estimated	2002 Projected
Tonnage of Recycled Material	3,000	3,120	3,240
Cost per Ton	\$79.04	\$78.67	\$77.55

Strategic Outcomes:

- ❖ In cooperation with other Twin Cities communities, Roseville citizens will benefit by recycling materials for reuse



2002 STRATEGIC WORK PLAN

- ❖ Promote and encourage recycling in Roseville through publicity and supporting citizens with recycling containers
- ❖ Expand recycling by citizens with a 2% increase from 2001

2000 ACHIEVEMENTS

- ❖ Maintained current level of community participation

Citizen Benefit/Impact:

- ❖ A reduction of solid waste from landfills and the RDF Plant

Long Range Financial Planning

Background and City Council Long Range Budget Policy

Each year, the City Council, in cooperation with various citizen study committees, staff guidance and input from the business community, annually prepares an updated 5-year Capital Improvement Program (CIP). The expected capital expenditures for the current year (2002) have been thoroughly reviewed by the City Council in conjunction with the fiscal operating policies and have been approved.

The remaining four years (2003-2006) are best estimates at a current point in time and represents what may be expected to be the needs of the city in those particular years. The City Council policy is very clear that those items listed in the future years are for planning purposes only. When the projects are approved for each appropriate operating year, then and only then will they be considered actually budgeted.

Capital Expenditure Trends

The trend throughout the City's past Capital Improvement Programs typically shows higher levels of proposed investments in public infrastructure. In reality, many of the proposed projects are either cancelled or reduced in final scope so as to be within a normal range of \$8-12 million dollars of annual capital outlay, including infrastructure.

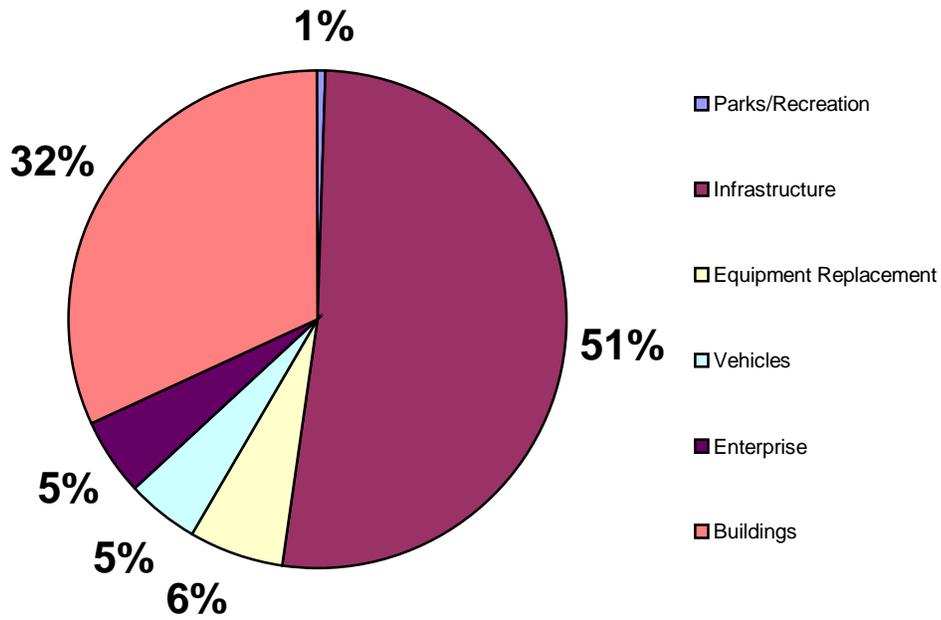
The 2001-2005 Capital Improvement Program totaled \$81,317,975 as compared to the current 2002-2006 Program, which is estimated at \$75,721,267.

Most of the differences between the two 5-Year Programs relate primarily to public facilities such as a community center, public safety space and other governmental space upgrades. The current Program has modified somewhat from earlier expectations as the Final Centre City Report has been presented.

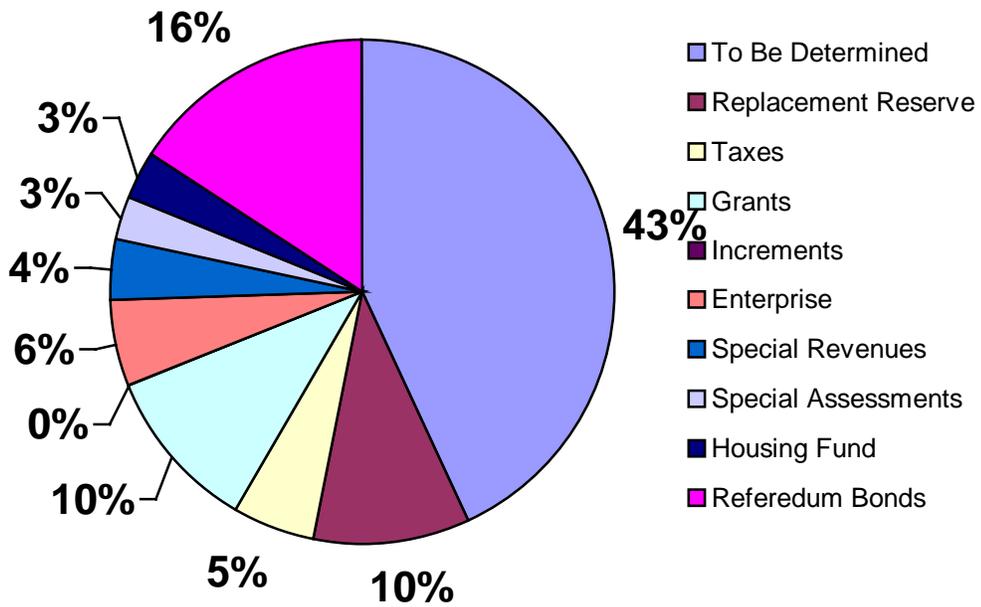
The Centre City Taskforce, which was made up of Roseville Citizens, had been formed by the City Council in 1999, to review the current land location of the Civic Center, which included the City Hall, Public Works, the Skating Center and Fire Station No. 1.

Broad source and use categories are shown in the charts on the next page. Summary information and specific detail, including sources and expenditures by department, are on the following pages.

2001-2005 Capital Uses



2002-2006 Capital Sources



Operating Expense Impact

An analysis of the projected projects indicates potential future operating costs in excess of \$1 million dollars. The major impact is related to the potential increase of square footage with respect to public facilities. The projected impact is summarized below:

<u>Year</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>Total</u>
Projected Increase (Decrease) in Operating Cost	\$1,000,800	\$716,150	\$1,733,300	\$1,605,500	\$511,200	\$5,566,950

Under the current budgetary restraints, the annual budget could not absorb a substantial portion of the projected increased operating costs. It is expected that the future evaluation of the proposed projects will include ways to reduce the operating expense impact or the nature of the priority may be to eliminate several projects from future consideration.

City of Roseville, MN

Capital Improvement Plan

Summary by Department

2002 thru 2006

Department	2002	2003	2004	2005	2006	Total
Administration	1,000	8,000	8,000	15,000	5,000	37,000
Building Maintenance	2,000	350,000	2,550,000	10,000	10,000	2,922,000
Central Garage	1,000	5,000				6,000
Communications	30,000	56,000	26,000	16,500	7,500	136,000
Community Development	49,600	26,295,750	1,450,000	3,850,000	1,000,000	32,645,350
Finance	10,000	33,000	9,000	8,000	4,000	64,000
Fire	234,150	711,200	632,000	783,500	37,500	2,398,350
General Governmental Buildings		12,000,000				12,000,000
Golf	6,470	271,000	57,500	22,500	30,000	387,470
Information Technology	225,925	128,000	75,000	75,000	75,000	578,925
License Center	10,000	4,000	10,000	12,000		36,000
Opticom	10,000	10,000	10,000	10,000	10,000	50,000
Park Improvement	180,000	350,000	350,000	350,000	350,000	1,580,000
Parks	108,775	104,417	132,174	49,449	70,962	465,777
Pathways	115,000	2,640,000	2,640,000	140,000	150,000	5,685,000
Pavement Management Program	1,125,000	1,325,000	3,980,000	1,200,000	1,400,000	9,030,000
Police	254,810	304,500	584,300	330,900	342,800	1,817,310
Public Works Administration	37,790	16,000	10,000	10,000	34,000	107,790
Recreation	33,695	86,900	250,100	214,000	22,800	607,495
Sewer	57,100	40,000	122,000	330,000	165,000	714,100
Storm Sewer	338,100	1,265,000	250,000	354,000	290,000	2,497,100
Streets	8,000	455,000	310,000	335,000	130,000	1,238,000
Water	73,100	270,000	122,000	132,500	120,000	717,600
Total	2,911,515	46,728,767	13,578,074	8,248,349	4,254,562	75,721,267

City of Roseville, MN

Capital Improvement Plan

Summary of Revenue Sources

2002 thru 2006

Source	2002	2003	2004	2005	2006	Total
Building Depreciation	19,400	415,000	154,500	10,000	10,000	608,900
Enterprise Revenues	474,770	1,846,000	551,500	839,000	605,000	4,316,270
Equipment Depreciation	428,085	417,196	649,304	256,762	185,262	1,936,609
General Property Tax	355,175	1,153,300	1,236,000	440,500	805,000	3,989,975
Grants	500,000	1,540,000	4,550,000	630,000	650,000	7,870,000
Housing Fund		895,750	500,000	500,000	500,000	2,395,750
Referendum Bonds		12,000,000				12,000,000
Replacement Fund	600,000	300,000		300,000	750,000	1,950,000
Revenue Source To Be Determined		25,400,000	3,450,000	3,350,000	500,000	32,700,000
Special Assessment Bonding		700,000	1,100,000	270,000		2,070,000
Special Revenues	260,295	1,176,000	836,000	467,500	105,300	2,845,095
Vehicle Depreciation	273,790	885,521	550,770	1,184,587	144,000	3,038,668
Total	2,911,515	46,728,767	13,578,074	8,248,349	4,254,562	75,721,267

CAPITAL PLAN

City of Roseville, MN

PROJECTS BY DEPARTMENT AND CATEGORY

Department Category	2002 thru 2006					Total	Future
	2002	2003	2004	2005	2006		
Administration							
<u>Equipment</u>							
Office Furniture	1,000					1,000	
Office Equipment		3,000				3,000	
Computers		5,000				5,000	
Office Equipment			3,000			3,000	
Computer Upgrade			5,000			5,000	
Scanner				5,000		5,000	
Office Equipment				4,000		4,000	
Computers				6,000		6,000	
Computer Replacement					5,000	5,000	
Total:	1,000	8,000	8,000	15,000	5,000	37,000	
Department Total:	1,000	8,000	8,000	15,000	5,000	37,000	
Building Maintenance							
<u>Buildings</u>							
Electrical upgrade of City Hall	2,000					2,000	
City Hall Improvements		50,000				50,000	
City Hall Security System		50,000				50,000	
Remodel and Upgrade Council Chambers and Restroo		250,000				250,000	
City Hall Improvements			50,000			50,000	
Upgrade Maint. Garage/Salt Storage Building			2,500,000			2,500,000	
Garage Door Replacement				10,000		10,000	
City Hall Improvements					10,000	10,000	
Total:	2,000	350,000	2,550,000	10,000	10,000	2,922,000	
Department Total:	2,000	350,000	2,550,000	10,000	10,000	2,922,000	
Central Garage							
<u>Equipment</u>							
Diagnositic Software upgrade	1,000					1,000	
Replace Diagnostic Equipment		5,000				5,000	
Total:	1,000	5,000				6,000	
Department Total:	1,000	5,000				6,000	
Communications							
<u>Equipment</u>							
Technology Communications	30,000					30,000	
Technology Communications		30,000				30,000	
Five 25-inch color TV/monitor, One 31-inch monitor		7,500				7,500	
Five S-VHS video tape decks, One DVC Pro tape deck		8,500				8,500	
Video Streaming Hardware		6,000				6,000	
Software upgrades and additions		2,000				2,000	
Mutiplug-In & Out		2,000				2,000	
Portable group teleconferencing system			20,000			20,000	
Dubbing Center video tape decks			2,000			2,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Control Room Computer 2			3,000			3,000	
Software upgrades			1,000			1,000	
Satellite downlink hardware				5,000		5,000	
Two RGB to NTSC converters				5,000		5,000	
Event playback system				4,500		4,500	
Software upgrades and additions				2,000		2,000	
Audio Mix					3,000	3,000	
Replace Control Room VCR					1,000	1,000	
Replace Digital Cards					3,500	3,500	
Total:	30,000	56,000	26,000	16,500	7,500	136,000	
Department Total:	30,000	56,000	26,000	16,500	7,500	136,000	

Community Development

Buildings

Housing		895,750				895,750	
RJ Johnso/Ryder		1,800,000				1,800,000	
Roseville Properties		600,000				600,000	
Housing			500,000			500,000	
Twinlakes-Northco				1,500,000		1,500,000	
Praxair Redevelopment				1,850,000		1,850,000	
Housing				500,000		500,000	
Housing					500,000	500,000	
Total:		3,295,750	500,000	3,850,000	500,000	8,145,750	

Equipment

Laptop Computers	9,000					9,000	
Inspection Vehicle	17,600					17,600	
Storage files for large plans	1,000					1,000	
Field Laptops	13,500					13,500	
Arview Upgrades and Extension products	2,000					2,000	
Orthophotos	2,000					2,000	
Jet Plotter (1/2 shared with Engineering)	4,500					4,500	
Total:	49,600					49,600	

Street Construction

Twin Lakes Parkway-Hagen		3,000,000				3,000,000	
Twin Lakes-Cummins		2,600,000				2,600,000	
Twin Lakes-Indianhead		2,600,000				2,600,000	
Twin Lakes-Dorso		1,500,000				1,500,000	
Twin Lakes-Environmental			150,000			150,000	
PIK\Indianhead ROW		6,000,000				6,000,000	
Twin lakes-PIK		5,000,000				5,000,000	
TwinLakes- Xtra Leasing		2,300,000				2,300,000	
Rice Street-Zeece			800,000			800,000	
Twin Lakes-Fruehauf					500,000	500,000	
Total:		23,000,000	950,000		500,000	24,450,000	
Department Total:	49,600	26,295,750	1,450,000	3,850,000	1,000,000	32,645,350	

Finance

Equipment

Postage Machine Replacement	10,000					10,000	
Software Upgrade		20,000				20,000	
Computer Replacement		5,000				5,000	
Printer Replacement		8,000				8,000	
Computer Replacement			4,000			4,000	
Furniture			5,000			5,000	
Computer Upgrade				8,000		8,000	
Computer Replacement					4,000	4,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Total:	10,000	33,000	9,000	8,000	4,000	64,000	
Department Total:	10,000	33,000	9,000	8,000	4,000	64,000	

Fire

Buildings

Turnout Gear Locker Replacement (Fire Station #2)	16,000					16,000	
Station 2 Door Replacement	1,400					1,400	
Turnout Gear Locker Replacement (Fire Station #3)		30,000				30,000	
Storage Racks for Fire Station #3		5,000				5,000	
Repair/Seal Apparatus Floor (Fire Station #3)		30,000				30,000	
Fire/Smoke/Heat/CO Alarms for Fire Stations		15,000				15,000	
Replace Asphalt Parking Lots (Fire Station #3)		20,000				20,000	
Marquee Signs		30,000				30,000	
Training Room Lighting Sation 3			15,000			15,000	
Painting Apparatus Bays			20,000			20,000	
Total:	17,400	130,000	35,000			182,400	

Equipment

Cold Water Rescue Suit	600					600	
Life Jackets (4)	400					400	
Portable Radios (3)	9,000					9,000	
Pagers (10)	8,000					8,000	
Base Radios for Station 1 and 2	2,500					2,500	
Air Compressor for Station 2	650					650	
Self Contained Breathing Apparatus Replacemete	150,000					150,000	
Turn Out Gear	24,000					24,000	
Fire Hose Replacement	10,000					10,000	
Training Equipment	8,600					8,600	
Liftgate for Pickup	3,000					3,000	
Fire Hose		10,000				10,000	
Helmets (65)		7,500				7,500	
Cold Water Rescue Suit		1,000				1,000	
Portable Radios (3)		3,500				3,500	
Pagers (10)		11,000				11,000	
New Light Fixtures - Station 3		15,000				15,000	
Station 1 Base Radio		7,000				7,000	
Firefighter Turnout Gear Replacement		25,000				25,000	
Training Equipment		7,500				7,500	
Replacement Furniture		30,000				30,000	
Rescue Tools for Engine 32		25,000				25,000	
Mobile Data Computers		115,000				115,000	
SCBA Bottles and Masks		7,500				7,500	
Power saw replacemnt\Nozzle replacement		15,000				15,000	
Defibillator replacement		2,500				2,500	
Training Equipment(Videos, curriculum, etc.)		13,700				13,700	
Medical Equipment Replacement\manequin		45,000				45,000	
SCBA Facepiece Replacements (10)			8,000			8,000	
Training Equipment			16,000			16,000	
SCBA Bottles (15)			12,000			12,000	
Furniture Replacement - Station 3			2,000			2,000	
Mobile Data Terminals			5,000			5,000	
Portable Radio Replacements (3)			3,500			3,500	
Pager Replacements (10)			5,000			5,000	
Training Room Equipment - Station 1			5,000			5,000	
Garage Door Remote Controller Replacement-3			4,500			4,500	
Overhead Door Hardware Replacement			10,000			10,000	
Photoionization Hazardous Materials Detector			25,000			25,000	
Firefighting Turnout Gear Replacement (25)			35,000			35,000	
Fire Hose Replacement			10,000			10,000	
Mobile Fire Education Center			30,000			30,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
EOC Upgrades - Dispatching Center			10,000			10,000	
Thermal Imaging Camera			16,000			16,000	
800 MHz Radios			300,000			300,000	
Rescue Boat				35,000		35,000	
Training Equipment				9,500		9,500	
Defibrillator				2,500		2,500	
Thermal Imaging camera-Replacement				16,000		16,000	
Training Equipment				9,000		9,000	
Ventilation Fan Replacements				7,500		7,500	
Furniture				4,000		4,000	
Commercial Washer Replacement					8,500	8,500	
Rescue Equipment Replacement					20,000	20,000	
Training Equipment					9,000	9,000	
Total:	216,750	341,200	497,000	83,500	37,500	1,175,950	
Utilities							
Parking Lot Lighting			5,000			5,000	
Heating System Replacement - Station 2			50,000			50,000	
Total:			55,000			55,000	
Vehicles							
Deputy Chief Vehicle		40,000				40,000	
Replacement of Utility 24		40,000				40,000	
Fire Engine Replacement		160,000				160,000	
Rescue Equipment			45,000			45,000	
Fire Truck (apparatus replacement)				700,000		700,000	
Total:		240,000	45,000	700,000		985,000	
Department Total:	234,150	711,200	632,000	783,500	37,500	2,398,350	

General Governmental Buildings

Buildings

Public Building Space Expansion		12,000,000				12,000,000	
Total:		12,000,000				12,000,000	
Department Total:		12,000,000				12,000,000	

Golf

Buildings

Maintenance Shop Replacement		250,000				250,000	
Total:		250,000				250,000	

Equipment

Computer Replacement	2,000					2,000	
Furniture and Kitchen furnishings	4,470					4,470	
Starter Shack		3,000				3,000	
Beverage Cart		15,000				15,000	
Commercial Refrigerator			5,500			5,500	
New Gas Pump			4,000			4,000	
Replace Fairway Mower			45,000			45,000	
Replace commercial Stove and furniture				4,500		4,500	
Lake Fountain				5,000		5,000	
Clubhouse Carpeting					7,000	7,000	
Total:	6,470	18,000	54,500	9,500	7,000	95,470	

Parks

Landscaping		3,000	3,000	3,000	3,000	12,000	
Reconstruct 6th Tee				10,000		10,000	
Pond 3 Rip Rap					4,000	4,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Replace Tee Mower					16,000	16,000	
Total:		3,000	3,000	13,000	23,000	42,000	
Department Total:	6,470	271,000	57,500	22,500	30,000	387,470	

Information Technology

Equipment

Computer Equipment	25,000					25,000	
Furniture	925					925	
Telephone System	125,000					125,000	
Printer Replacement		13,000				13,000	
Security System--Network IP Cameras		30,000				30,000	
Computer Replacement and Upgrades		75,000				75,000	
Computer Upgrade and Replacement			75,000			75,000	
Computer Replacement and Upgrade				75,000		75,000	
Computer replacement and upgrade					75,000	75,000	
Software upgrades	75,000					75,000	
Total:	225,925	118,000	75,000	75,000	75,000	568,925	

Vehicles

Used Equipment Van		10,000				10,000	
Total:		10,000				10,000	
Department Total:	225,925	128,000	75,000	75,000	75,000	578,925	

License Center

Buildings

Repainting and decorating				12,000		12,000	
Total:				12,000		12,000	

Equipment

Technology Upgrade	10,000					10,000	
Technology Upgrade		4,000				4,000	
Office Furniture Replacment			10,000			10,000	
Total:	10,000	4,000	10,000			24,000	
Department Total:	10,000	4,000	10,000	12,000		36,000	

Opticom

Equipment

Opticom	10,000					10,000	
Opticom		10,000				10,000	
Opticom			10,000			10,000	
Opticom				10,000		10,000	
Total:	10,000	10,000	10,000	10,000		40,000	

Street Construction

Opticom					10,000	10,000	
Total:					10,000	10,000	
Department Total:	10,000	10,000	10,000	10,000	10,000	50,000	

Park Improvement

Buildings

Rosebrook Soccer Field Construction	75,000					75,000	
Lexington Park Building-PIP			350,000			350,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Total:	75,000		350,000			425,000	
<u>Equipment</u>							
Villa Park Softball Field Lights-PIP	70,000					70,000	
Nature Center Carpeting Replacement-PIP	10,000					10,000	
Nature Center Boardwalk Upgrade-PIP		180,000				180,000	
Parks Shelter Roof Replacement-PIP		6,000				6,000	
Tennis Court Repairs-PIP		22,000				22,000	
Soccer Goal Replacements-PIP		12,000				12,000	
Soccer Field Renovations-PIP		40,000				40,000	
Park Signs-PIP	25,000	25,000		25,000		75,000	
Reservoir Woods Gate		15,000				15,000	
Central Park Plaza Improvements-PIP				150,000		150,000	
Landscaping Upgrades-PIP				55,000		55,000	
Arboretum Parking Lot Expansion-PIP				75,000		75,000	
Natural Resource Restoration				20,000		20,000	
Total:	105,000	300,000		325,000		730,000	
<u>Parks</u>							
Older Youth Baseball Field Upgrade		50,000				50,000	
Amenities				25,000		25,000	
Villa Park Building Replacement					350,000	350,000	
Total:		50,000		25,000	350,000	425,000	
Department Total:	180,000	350,000	350,000	350,000	350,000	1,580,000	

Parks

Equipment

Chain Saw	800					800	
Power Trimmer	800					800	
Sander Unit	5,000					5,000	
Mower	37,275					37,275	
Park Video Security		5,000				5,000	
Replace GroundMaster		18,286				18,286	
Park Video Security			5,000			5,000	
GroundMaster #2			18,686			18,686	
Replace Gang Mower			72,818			72,818	
Park Video Security				5,000		5,000	
Tow master Trailer				4,862		4,862	
Park Security Video					5,000	5,000	
Total:	43,875	23,286	96,504	9,862	5,000	178,527	

Parks

Push Mowers	1,000					1,000	
Total:	1,000					1,000	

Vehicles

One Ton Dump Truck w/lift gate	34,080					34,080	
Pick-up Truck	29,820					29,820	
502 Pickup		17,610				17,610	
Replace Dodge Pickup		24,640				24,640	
Replace Vehicle 509		17,057				17,057	
Replace Vehicle 505		21,824				21,824	
Water Tank (1/2)			10,827			10,827	
Replace Dodge Ram Truck			24,843			24,843	
Utility Grader				39,587		39,587	
Loader					65,962	65,962	
Total:	63,900	81,131	35,670	39,587	65,962	286,250	
Department Total:	108,775	104,417	132,174	49,449	70,962	465,777	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Pathways							
<u>Street Construction</u>							
Pathway/Parking Lot Maint.	115,000					115,000	
Pathway/Parking Lot Maint.		140,000				140,000	
Pathway County Road B2		2,500,000				2,500,000	
Pathway/Park Maint.			140,000			140,000	
N.E. Diagonal Trail			2,500,000			2,500,000	
Pathway/Parking Lot Maint.				140,000		140,000	
Pthway/Parking Lot Maintenance					150,000	150,000	
Total:	115,000	2,640,000	2,640,000	140,000	150,000	5,685,000	
Department Total:	115,000	2,640,000	2,640,000	140,000	150,000	5,685,000	

Pavement Management Program

<u>Street Construction</u>							
Boulevard Landscaping	25,000					25,000	
Local Street Improvement, MSA	500,000					500,000	
Local Street Improvement- Mill & Overlay	600,000					600,000	
Boulevard Landscaping		25,000				25,000	
Local Streets-Connection James Addition to Co. C		300,000				300,000	
Local Street Improvement- Reconstruction		200,000				200,000	
Local Streets Improvement-Mill & Overlay		300,000				300,000	
Cty Road C, Snelling to 35W		500,000				500,000	
Terminal Road Realignment			300,000			300,000	
Larp. Ave, Oxford to Dale			750,000			750,000	
Reconstruct Cty Rd. D, Fairview to Cleveland			270,000			270,000	
County Road C, Oxford to Snelling			660,000			660,000	
Terminal Road Realignment			2,000,000			2,000,000	
Local Street Improvement-Mill & Overlay				300,000		300,000	
Local Street Improvement-MSA				630,000		630,000	
Reconstruct Fairview, Larp. Ave to Cty Rd. B				270,000		270,000	
Local Street Improvement					750,000	750,000	
Local Streets-MSA					650,000	650,000	
Total:	1,125,000	1,325,000	3,980,000	1,200,000	1,400,000	9,030,000	
Department Total:	1,125,000	1,325,000	3,980,000	1,200,000	1,400,000	9,030,000	

Police

<u>Equipment</u>							
Vehilce Refurbishing	2,000					2,000	
packsets (10)	3,000					3,000	
Radios for Laptops	5,000					5,000	
Spike Strips	3,000					3,000	
Software for CATS porperty Room	1,900					1,900	
Visabars (2)	2,400					2,400	
Radio Packsets for reserves	2,400					2,400	
VHF Radio	2,400					2,400	
Radar Units	7,000					7,000	
Furniture	510					510	
Radar Trailer Unit	13,000					13,000	
Prisoner Transport Plastic Coating	1,500					1,500	
Tactical Response Unit Equipment	7,500					7,500	
Packsets (5)		3,000				3,000	
Computer Replacement (3)		9,000				9,000	
Outdoor Warning Sirens (2)		28,000				28,000	
Visabars (2)		2,800				2,800	
Repalce LCD Laptops		10,000				10,000	
Radar Replacement (1)		2,500				2,500	
Warning Sirens (2)		25,000				25,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Night Sights(Trijicon)		6,500				6,500	
Radios Replacement (3)		3,000				3,000	
Printers\Scanners		4,000				4,000	
Furniture		4,900				4,900	
Taseres		800				800	
Visabars (2)			2,800			2,800	
800 MHz Radios (50)			300,000			300,000	
Packsets			3,000			3,000	
Outdoor Warning Siren (2)			28,000			28,000	
Radar Replacement (1)			3,000			3,000	
Non-Lethal Weapons			8,000			8,000	
Long Gun Replacement (Squads)			7,500			7,500	
Computer Replacement (3)			9,000			9,000	
Replace LCD Laptops			5,000			5,000	
Outdoor Warning Siren (2)				28,000		28,000	
Radar Replacement (1)				3,000		3,000	
Replace Officer Sidearms				25,000		25,000	
Oxygen Regulator Sets Replacement (15)				7,500		7,500	
Packsets				3,000		3,000	
Computer Replacement (3)				9,000		9,000	
Replace Shredder in Patrol Room				2,600		2,600	
Replace LCD Laptops				5,000		5,000	
Radios				2,000		2,000	
Tactical Vehile					40,000	40,000	
VisaBars					2,800	2,800	
Packsets					3,000	3,000	
Computer Replacement					9,000	9,000	
Outdoor Warning Sirens					28,000	28,000	
Replace LCD Laptops					5,000	5,000	
Radar Replacement					3,000	3,000	
Radio Replacement					2,000	2,000	
Laptop for Additional Squad					8,000	8,000	
Total:	51,610	99,500	366,300	85,100	100,800	703,310	
<u>Vehicles</u>							
Marked Squads (6)	157,200					157,200	
UnMarked Vehicle	21,000					21,000	
CSO Vehicle Replacement	25,000					25,000	
Marked Squads (5)		142,000				142,000	
Unmarked Squad (1)		25,000				25,000	
UnMarked Cars--Investigations		38,000				38,000	
Marked Squads (6)			180,000			180,000	
Unmarked Investgator Cars			38,000			38,000	
Marked Squads (6)				180,000		180,000	
Visabars (2)				2,800		2,800	
UnMarked Squads				38,000		38,000	
Community Relations Vehicle				25,000		25,000	
Marked Squads					180,000	180,000	
Unmarked squads					30,000	30,000	
CSO Vehicle					32,000	32,000	
Total:	203,200	205,000	218,000	245,800	242,000	1,114,000	
Department Total:	254,810	304,500	584,300	330,900	342,800	1,817,310	

Public Works Administration

Equipment

Orthophotos (1/2)	2,000					2,000	
Jet Plotter (1/2)	4,500					4,500	
ArcView Update	3,600					3,600	
Computer Upgrades		3,000				3,000	
Auto CAD Upgrade		3,000				3,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Computer Upgrades		10,000				10,000	
Computer Replacements			10,000			10,000	
Computer Replacements				10,000		10,000	
Computer Replacements					10,000	10,000	
Total:	10,100	16,000	10,000	10,000	10,000	56,100	
Vehicles							
Replace Survey Vehicle #301	27,690					27,690	
Replacement Pickup					24,000	24,000	
Total:	27,690				24,000	51,690	
Department Total:	37,790	16,000	10,000	10,000	34,000	107,790	

Recreation

Buildings

OVAL Arena Lighting	4,000					4,000	
Arena Compressor Maintenance		7,000		5,000	7,000	19,000	
Arena Condensor Replacement			35,000			35,000	
Arena Plexiglass and Dasher Board Replacement				175,000		175,000	
Total:	4,000	7,000	35,000	180,000	7,000	233,000	

Equipment

Furniture	2,695					2,695	
Ammonia Suit	2,500					2,500	
Refrigeration Improvement	13,000					13,000	
Score Board Repair	5,000	5,000	5,000		5,000	20,000	
Scheduling Software	6,500					6,500	
OVAL compressor maintenance		5,000		5,000	7,000	17,000	
Aggressive Skate Park Replacements		50,000	25,000	25,000		100,000	
Replace Mitsubishi		15,900				15,900	
Rubber Floor Replacement		4,000		4,000		8,000	
Safety pads			4,000			4,000	
Arena Refrigerator Piping Replacement			150,000			150,000	
Zamboni Battery Replacement			6,000			6,000	
Replace Ice Edger					3,800	3,800	
Total:	29,695	79,900	190,000	34,000	15,800	349,395	

Vehicles

Repalce Van			25,100			25,100	
Total:			25,100			25,100	
Department Total:	33,695	86,900	250,100	214,000	22,800	607,495	

Sewer

Utilities

Tamper Foot for BackHoe	600					600	
Sewer Main Televising Camera (Joint Purchase)	20,000					20,000	
Asset Management Software	2,500					2,500	
PMP Repairs/Replace	30,000					30,000	
SCADA Radios	4,000					4,000	
Lift Station Repairs/Replace		10,000				10,000	
PMP Repairs/Replace		30,000				30,000	
Lift Station Upgrades			15,000			15,000	
Replace Repeater Radio (1/2 cost)			3,000			3,000	
Replace Extend A-Jet #213			20,000			20,000	
Replace 1-Ton Service Truck #206			30,000			30,000	
SCADA Radios			4,000			4,000	
Sewer Main Repairs			50,000			50,000	
Lift Station Upgrades				30,000		30,000	
Replace Vactor/Jetter #201				250,000		250,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
PMP Repairs/Replace				50,000		50,000	
Scada Upgrades					10,000	10,000	
Sewer Main Lining					100,000	100,000	
Lift Station Upgrades					20,000	20,000	
Replace Generator					35,000	35,000	
Total:	57,100	40,000	122,000	330,000	165,000	714,100	
Department Total:	57,100	40,000	122,000	330,000	165,000	714,100	

Storm Sewer

Utilities

J-Tamper	600					600	
Asset Management Software	2,500					2,500	
PMP Repairs/Replace	30,000					30,000	
Pond System Improvements	200,000					200,000	
System Repairs/Improvements		200,000				200,000	
Replace Steamer #130		10,000				10,000	
PMP Repairs/Replace		30,000				30,000	
Hydraulic Excavator		120,000				120,000	
Pond Improvements		800,000				800,000	
System Repairs/Improvements			200,000			200,000	
PMP Repairs/Replace			50,000			50,000	
Pond/System Improvements				200,000		200,000	
Leaf Site Improvements				100,000		100,000	
PMP Repairs/Improvements				50,000		50,000	
Pond System Improvements					200,000	200,000	
PMP Improvements					50,000	50,000	
SCADA Upgrade					5,000	5,000	
Total:	233,100	1,160,000	250,000	350,000	255,000	2,248,100	

Vehicles

Street Sweeper #126	105,000					105,000	
Replace Street Sweeper #120		105,000				105,000	
Replace 5-Ton Trailer #135 (1/2 cost)				4,000		4,000	
Replace #136 -1 Ton Dump					35,000	35,000	
Total:	105,000	105,000		4,000	35,000	249,000	
Department Total:	338,100	1,265,000	250,000	354,000	290,000	2,497,100	

Streets

Equipment

Concrete/Asphalt Pavement Saw #138	8,000					8,000	
3 Ton Dump w/Snow Equipment #112		95,000				95,000	
3/4 Ton Pickup w/Plow #102		25,000				25,000	
Replace Skidsteer Loader w/attachments #119				35,000		35,000	
Replace 5-ton trailer #135 (1/2 cost)				4,000		4,000	
Replace Melter #137				25,000		25,000	
Replace Portable Line Striper #143				6,000		6,000	
Upgrade Sign-Making Equipment					10,000	10,000	
Self-Propelled Paver (Split cost w/other cities)					75,000	75,000	
Total:	8,000	120,000		70,000	85,000	283,000	

Vehicles

3 Ton Dump w/Snow Equip. #109		100,000				100,000	
Road Grader #121		200,000				200,000	
Replace Pavement Router #140		10,000				10,000	
4x4 Pickup w/Plow #116		25,000				25,000	
Replace Wheel Loader #101			125,000			125,000	
Replace Dump Truck w/Snow Equipment #106			110,000			110,000	
Replace Oil Distribution Body #124			75,000			75,000	

Department

Category	2002	2003	2004	2005	2006	Total	Future
Replace 5-Ton Dump (tandem) #125				125,000		125,000	
Replace Wheel Loader w/plow equipment #122				140,000		140,000	
Sign Truck Chassis					45,000	45,000	
Total:		335,000	310,000	265,000	45,000	955,000	
Department Total:	8,000	455,000	310,000	335,000	130,000	1,238,000	

Water

Equipment

Tamper foot for Back-hoe 1/3	600					600	
SCDA UpGrade					5,000	5,000	
Total:	600				5,000	5,600	

Utilities

PMP Watermain Replacement	30,000					30,000	
Water Meter Replacement	40,000					40,000	
Asset Management Software	2,500					2,500	
Automated Meter Reading-Large Meters		200,000				200,000	
PMP Watermain Replacement		30,000				30,000	
Water Meter Replacement		40,000				40,000	
Replace 4 WD Pickup w/Plow #205			26,000			26,000	
Main Replacement			50,000			50,000	
Water Meter Replacement			40,000			40,000	
Replace Repeater Radio (1/2 cost)			3,000			3,000	
SCADA Radio Improvements			3,000			3,000	
Elevated Storage Tank Inspections				2,500		2,500	
PMP Watermain Replacement				50,000		50,000	
Water Meter Replacement				40,000		40,000	
Water Truck (1/2 cost)				40,000		40,000	
Water Main Replacement					50,000	50,000	
Meter Replacement					40,000	40,000	
Total:	72,500	270,000	122,000	132,500	90,000	687,000	

Vehicles

Replace #210 Pickup-4X4					25,000	25,000	
Total:					25,000	25,000	
Department Total:	73,100	270,000	122,000	132,500	120,000	717,600	

GRAND TOTAL:	2,911,515	46,728,767	13,578,074	8,248,349	4,254,562	75,721,267
---------------------	-----------	------------	------------	-----------	-----------	------------

Report criteria:

- All Project Types
- All Departments
- All Categories
- All Priority Levels
- All Fund data
- All data

Joint Powers and Intergovernmental Agreements

Joint Powers Agreements	Year Organized	Purpose
Capital City Mutual Aid Association	1993	Fire Protection
Technology Sharing	1999	Moundsview and Lauderdale
Cooperative Purchasing - Hennepin County	1989	Cooperative Purchasing
Cooperative Purchasing - Ramsey County	1996	Cooperative Purchasing
City of Becker	1984	Use of their 1984 IRB Entitlement
City of Little Canada	1982	Interconnection of Water Systems
City of New Brighton	1954	Interconnection of Water Systems
Grass Lake Water Management Organization	1983	Storm Water Management
Interstate 35W	1997	Regional Planning
White Bear Township	2001	Technology Sharing
Municipal Legislative Commission	1984	Governmental Relations
Ramsey County G.I.S.	1997	Sharing of Ramsey County G.I.S. Data
Regional Mutual Aid	1984	Police and Fire Mutual Support in Emergencies
Arden Hills	1998	Agreement with respect to Lake Josephine surface use
Shoreview	1997	Agreement with respect to Lake Owasso surface use
Suburban Rate Authority	1980	Utility Rate Oversight for Suburban Municipalities
City of Mounds View	2000	Technology Sharing
City of Lauderdale	2000	Technology Sharing
City of Arden Hills	2000	Sharing of Services
University of Minnesota	1998	Cooperative Purchasing
Capital Cities Mutual Fire Aid	2001	Mutual Assistance in Emergencies
Intergovernmental Agreements	Year Organized	Purpose
City of St. Paul	1974	Water Service
City of St. Paul	1993	Two-way Radio Repair
City of St. Paul	1996	Fire Dispatching
Metropolitan Council	1988	Section 8 Housing Inspection
Ramsey County Cities	1968	Mutual Assistance in Emergencies
University of Minnesota	1987	Canadian Goose Management

CITY OF ROSEVILLE, MINNESOTA

MISCELLANEOUS STATISTICAL DATA

Date of Incorporation May 28, 1948
Became a statutory city January 1, 1974

Form of Government Council/Manager with 5 member Council

Fiscal Year begins January 1

Area of City 13.7 square miles
(8,784 acres)

Miles of streets 163.5 miles
City maintained 115 miles
County maintained 36 miles
State maintained 12.5 miles

Recreation

Number of:
Parks and playgrounds 33 (680 acres)
Tennis courts 17
Lighted park shelters 9
Outdoor ice skating rinks 7 Hockey/10 Open/1 Bandy,Speedskating
Playgrounds 21
Ballfields 51
Soccer/football fields 5
Volleyball courts 9
Basketball courts 8
Miles of trails 47
Joint ownership with School District #623
Gymnastics center 1
Gymnasiums 2
Ice Arena
Ice surface 200' x 85'
Seating capacity 1,950
John Rose Minnesota Oval
Ice surface 110,000 square feet
Seating capacity 2,000
Golf Course
9-hole, par 3 Open April thru October
Clubhouse Capacity up to 150 people

Fire Protection

Number of stations 3
Number of active paid-on-call firemen 80

Police Protection

Number of stations 1
Number of police officers 47

Municipal water system

Source City of St. Paul
Number of connections 10,378
Miles of water mains 180 miles
Number of fire hydrants 1,671
Gallons of water purchased from St. Paul - 20 2,272,080,000

CITY OF ROSEVILLE, MINNESOTA

MISCELLANEOUS STATISTICAL DATA

Municipal sewer system

Miles of:	
Storm	125 miles
Sanitary	200 miles
Disposal - through Metropolitan Council Environmental Services	
Number of sanitary sewer connections	10,524

Number of street lights 1,160

Number of permanent Employees

1991	123
1992	138
1993	139
1994	139
1995	141
1996	141
1997	146
1998	146
1999	147
2000	150

General Elections

Municipal	November, 1999	November, 1997
Number of registered voters	22,131	21,904
Number of votes cast	7,971	4,692
Percent voting	29.01%	82.30%

Statewide	November, 2000
Number of registered voters	22,424
Number of votes cast	20,308
Percent voting	91.00%

Population

1948 (at incorporation)	4,589
1950 Federal Census	6,437
1960 Federal Census	23,997
1970 Federal Census	34,438
1980 Federal Census	35,820
1990 Federal Census	33,485
2000 Federal Census	34,690

Major Employers

Products/Service

No. Employees

Target	Retail Sales	1,300
Beltman Group	Trucking	956
Health Span Home Care	Home Health Care	900
Advance Circuits	Electronic Mfg.	700
State of Minnesota	Transportation	600
Best Inc.	Management Services	600
Veritas Corporation	Prepackaged Software	600
Earthgrains/Metz Baking	Baking Products	500
J.C. Penney	Retail Sales	500
McGough Construction	Nonresidential Construction	500
State of Minnesota	Education	450

CITY OF ROSEVILLE, MINNESOTA

COMPUTATION OF LEGAL DEBT MARGIN
DECEMBER 31, 2000

Estimated Market Value		<u>\$ 2,187,737,052</u>	
(A) Debt limit 2 percent of Market Value			\$ 43,754,741
Amount of debt applicable to debt limit			
Total bonded debt		\$ 31,905,000	
(B) Deductions			
General Obligation Special Assessment Bonds	\$ 15,380,000		
General Obligation General Obligation Tax Increment Bonds	\$ <u>16,525,000</u>	\$ <u>31,905,000</u>	
Total amount of debt within Statute			<u>\$ 0</u>
Legal Debt Margin			<u><u>\$ 43,754,741</u></u>

Note (A) M.S.A. Section 475.53

CITY OF ROSEVILLE, MINNESOTA

**ASSESSED VALUE AND ESTIMATED MARKET VALUE OF ALL TAXABLE PROPERTY
(Shown by Year of Collectibility)**

	<u>1991 (2)</u>	<u>1992 (2)</u>	<u>1993 (2)</u>	<u>1994 (2)</u>	<u>1995 (2)</u>	<u>1996 (2)</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2,000</u>
Population (*Census)	33,485	33,493	33,522	33,487	33,674	33,942	34,014	34,194	34,306	33,690
Real Property										
Assessed Value - C \$	46,317,908	\$ 45,553,313	\$ 43,087,020	\$ 42,223,857	\$ 41,983,467	\$ 42,751,395	\$ 43,994,585	\$ 41,896,429	\$ 40,336,258	\$ 43,925,050
Tax Increment- Net Tax Capacity Area-wide - Allocation (net)	(5,504,200)	(7,058,696)	(4,833,908)	(4,836,220)	(4,793,233)	(5,631,442)	(5,564,907)	(5,082,474)	(5,485,225)	(7,008,689)
Taxable Value	<u>\$ 4,886,173</u>	<u>\$ (5,041,163)</u>	<u>\$ (5,412,844)</u>	<u>\$ (5,070,556)</u>	<u>\$ (5,129,523)</u>	<u>\$ (3,700,203)</u>	<u>\$ (4,970,897)</u>	<u>\$ (4,388,133)</u>	<u>\$ (3,867,726)</u>	<u>\$ (4,278,864)</u>
Estimated Market Value (1)	<u>\$ 1,495,580,577</u>	<u>\$ 1,500,653,979</u>	<u>\$ 1,495,115,479</u>	<u>\$ 1,501,395,079</u>	<u>\$ 1,499,532,279</u>	<u>\$ 1,696,232,750</u>	<u>\$ 1,770,008,500</u>	<u>\$ 1,846,985,650</u>	<u>\$ 1,981,520,280</u>	<u>\$ 2,164,237,052</u>
Personal Property										
Assessed Value	<u>\$ 882,957</u>	<u>\$ 763,853</u>	<u>\$ 767,721</u>	<u>\$ 787,869</u>	<u>\$ 820,459</u>	<u>\$ 879,238</u>	<u>\$ 945,300</u>	<u>\$ 842,133</u>	<u>\$ 751,838</u>	<u>\$ 756,878</u>
Estimated Market Value (1)	<u>\$ 17,837,400</u>	<u>\$ 16,081,000</u>	<u>\$ 16,334,400</u>	<u>\$ 17,127,500</u>	<u>\$ 17,836,000</u>	<u>\$ 19,113,800</u>	<u>\$ 20,549,900</u>	<u>\$ 21,128,400</u>	<u>\$ 21,553,800</u>	<u>\$ 23,500,000</u>
Total Real Personal Property Assessed	<u>\$ 36,810,492</u>	<u>\$ 34,217,307</u>	<u>\$ 33,607,989</u>	<u>\$ 33,104,950</u>	<u>\$ 32,881,170</u>	<u>\$ 34,298,988</u>	<u>\$ 34,404,081</u>	<u>\$ 33,267,955</u>	<u>\$ 31,735,145</u>	<u>\$ 33,394,375</u>
Estimated Market Value (1)	<u>\$ 1,513,417,977</u>	<u>\$ 1,516,734,979</u>	<u>\$ 1,511,449,879</u>	<u>\$ 1,518,522,579</u>	<u>\$ 1,517,368,279</u>	<u>\$ 1,715,346,550</u>	<u>\$ 1,790,558,400</u>	<u>\$ 1,868,114,050</u>	<u>\$ 2,003,074,080</u>	<u>\$ 2,187,737,052</u>
Percent of Assessed Value To Estimated Market V:	2.43	2.26	2.22	2.18	2.17	2.00	1.92	1.78	1.58	1.53
Per Capita Valuations										
Assessed Value	\$ 1,099	\$ 1,022	\$ 1,003	\$ 989	\$ 976	\$ 1,011	\$ 1,011	\$ 973	\$ 925	\$ 991
Estimated Market Value	\$ 45,197	\$ 45,285	\$ 45,088	\$ 45,347	\$ 45,061	\$ 50,538	\$ 52,642	\$ 54,633	\$ 58,388	\$ 64,937

(1) Determined by applying State sales ratio to County Auditor's estimated market value for real and personal property.

(2) Assessed values replaced by Gross Tax Capacity (GTC) by State Statutes

Note: Population figures, other than census year, are estimated and furnished to the City by the Metropolitan Council.

CITY OF ROSEVILLE, MINNESOTA

Table 13

PRINCIPAL TAXPAYERS
DECEMBER 31, 2000

<u>Taxpayer</u>	<u>Type</u>	<u>1999 Payable 2000 Net Tax Capacity (NTC)</u>	<u>Percentage of Total (NTC)</u>
1) Equitable Life Assurance Society Of The United States (2)	Shopping Center	\$ 3,228,501	9.67%
2) Bradley Real Estate Trust (2)	Shopping Centers	870,570	2.61%
3) Space Center Enterprises (3)	Electronics Mfg.	698,704	2.09%
4) M & J Crossroads Limited Partnership (2)	Shopping Centers	672,487	2.01%
5) Roseville Properties (6)	Shopping Centers	640,491	1.92%
6) Dayton-Hudson Corp.	Shopping Center	554,475	1.66%
7) Rosedale Properties(3)	Shopping Center	528,112	1.58%
7) Bit Holding Thirty Two Inc.	Shopping Center	468,608	1.40%
8) Rosedale Market Place Associates (2)	Shopping Center	379,131	1.14%
9) Williams Bros Pipeline	Pipeline	365,840	1.10%
		<u>\$ 8,041,079</u>	<u>25.17%</u>

Items in parentheses represent the number of locations in Roseville

CITY OF ROSEVILLE, MINNESOTA

BUILDING PERMIT VALUES, AND REAL PROPERTY VALUES

<u>Year</u>	<u>Number of Permits</u>	<u>Residential Value</u>	<u>Multiple Dwelling Value</u>	<u>Commercial Industrial Value</u>	<u>Other Value</u>	<u>Total Value (1)</u>	<u>Estimated Market Value Real Property (2) Taxable</u>	<u>Nontaxable</u>
1991	972	6,343,050		17,269,584	2,221,786	25,834,420	1,513,417,977	198,142,500
1992	1,248	14,304,689		14,382,500	5,949,300	34,636,489	1,516,734,979	198,142,500
1993	1,288	6,241,864	14,576,084	16,458,798	9,449,840	46,726,586	1,511,449,879	198,142,500
1994	1,114	7,745,209	4,170,606	26,972,069	12,632,200	51,520,084	1,518,522,579	205,038,700
1995	1,172	16,865,128	250,000	41,116,475	4,054,971	62,286,574	1,517,368,279	205,038,700
1996	1,203	19,465,965	250,000	25,480,176	5,407,345	50,603,486	1,715,346,550	191,118,000
1997	1,414	12,050,754		37,270,901	6,404,581	55,726,236	1,790,558,400	200,703,900
1,998	1,475	10,452,682		27,220,482	8,977,446	46,650,610	1,868,114,050	200,542,000
VI-7 1,999	2,019	10,218,432		31,682,148	11,209,899	53,110,479	2,003,074,080	211,671,900
2,000	1,605	10,515,869	4,182,028	59,224,107	12,024,260	85,946,264	2,187,737,052	211,671,900

(1) Based on building permits issued by the City's Department of Code Enforcement.

(2) Estimated market values provided by Ramsey County.

CITY OF ROSEVILLE, MINNESOTA

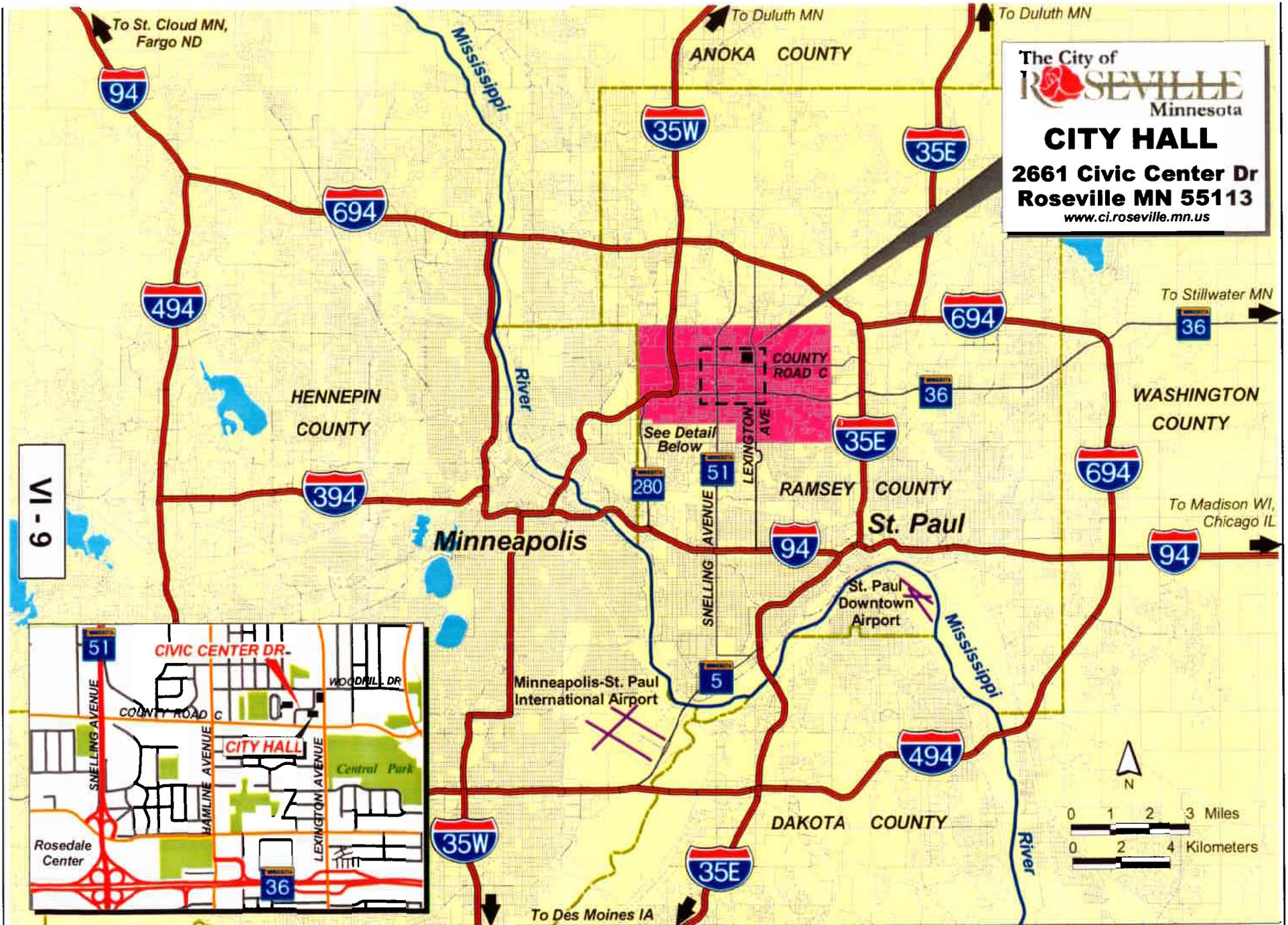
DEMOGRAPHIC STATISTICS

<u>Year</u>	<u>Population Census (5)</u>	<u>Per Capita Income(6)</u>	<u>School Enrollment (1) District #623</u>	<u>Unemployment Rate (2) (Percent)</u>
1991	33,485	\$ 18,593	6,525	3.30
1992	33,493		6,584	3.00
1993	33,522		6,688	2.90
1994	33,487		6,763	2.50
1995	33,674		6,791	1.90
1996	33,942		6,780	1.90
1,997	34,014		6,738	1.60
1,998	34,194		6,680	1.20
1,999	34,306		6,553	1.20
2,000	33,690		6,560	2.50

2000 Population By Age Groups (3)

<u>Age</u>	<u>Population</u>	<u>Percent</u>		
0-15 Years	5,016	14.89%	Housing Units (4)	
16-64 Years	20,906	62.05%	Single-Family	9,425.00
Over 64 Years	7,768	23.06%	Multiple-Family	5,383.00
Total	<u>33,690</u>		Mobile Home	109.00
				<u>14,917.00</u>

- (1) The City is served by two Independent School Districts.
 - A. District #623 covers approximately 67% of the City.
 - B. District #621 covers approximately 33% of the City.
- (2) Annual average unemployment, Suburban Ramsey County.
- (3) 2000 Census - US Department of Commerce.
- (4) City of Roseville as of December 31, 2000
- (5) Population and per capita income figures, other than census year, are estimates furnished to the City by the Metropolitan Council.
- (6) 1990 Census - US Department of Commerce.



The City of
ROSEVILLE
 Minnesota
CITY HALL
 2661 Civic Center Dr
 Roseville MN 55113
www.ci.roseville.mn.us

VI - 9



Glossary

ADA

Americans with Disabilities Act

Administration

The department of the City of Roseville that is responsible for implementing City Council policies. The administration department is headed by the City Manager who is appointed by the City Council. The City Manager makes all personnel appointments, directs the work of the City Departments, ensures enforcement of laws, and makes recommendations for Council consideration.

Agency Funds

A fund used to account for assets held by the City as an agent for other organizations. The City of Roseville agency funds are: Northwest Youth and Family Services, Grass Lake Water Management Organization, Deferred Compensation, Community Development Block Grant, Local Development, North Suburban Cable Commission, and Roseville Lutheran Cemetery.

Book Value

The value of an asset as it is reported on financial statements. It is equal to the purchase price of the asset minus its accumulated depreciation.

C/I Value

Commercial/Industrial Value

CAFR

Comprehensive Annual Financial Report. The Governmental Accounting Standards Board requires this report as a matter of public record.

Capital Expenditures

Expenditures resulting in the acquisition of fixed assets.

Capital Project Fund

A fund used to account for the acquisition or construction of major capital facilities other than those financed by proprietary funds. The City of Roseville capital project funds are: Permanent Improvement, Equipment, Recreation Facilities, Minnesota State Aid, Infrastructure Replacement, Special Assessment Construction, Economic Increments Construction, Construction Reserve, and Tax Increment Project.

Centre City Task Force

A task force formed by the City Council in late 1999, to study the current site on which City Hall, Public Works, Fire Station No. 1 and the Skating Center are sited. The goal of the Task Force was to make recommendations with respect to how the site could be better utilized for the betterment of the Community.

Citizen Police Academy

An annual program consisting of Roseville citizens that is designed to give them an idea of what being a police officer is like. The academy lasts 10 weeks and culminates with a graduation and awards ceremony.

Community Development Department

The department of the City of Roseville that is responsible for code enforcement, fire prevention (Fire Marshal), planning and zoning, housing, and economic development.

Community Service

A division of the Police Department made up of law enforcement student apprentices. The Community Service Officers (CSO) oversee animal control, enforce parking ordinances, patrol city parks, perform crowd control at events, and assist police officers as needed. They also assist other department by making daily bank deposits and perform other general tasks.

Comprehensive Plan

A defined land use and zoning plan that was developed and placed into Roseville's City ordinances.

Cost of Sales

Expenses that are directly related to generating sales.

Debt Service Fund

A fund used to account for the payment of principal and interest on various types of general obligation debt other than those payable from proprietary funds. The City of Roseville debt service funds are General Improvement Debt Service and General Obligation Tax Increment Debt Service.

Delivery vs. Payment (DVP)

The matching of an investment with the funds to pay for it at the same place such as the Federal Reserve.

Depreciation

The systematic allocation of the cost of an asset over its useful life.

Economic Increments

Annual property tax payments that come from new taxable property value which is created by specific economic development efforts.

Enterprise Fund

A fund used to account for operations that provide goods or services to the general public and are financed primarily through user charges. The City of Roseville enterprise funds are sanitary sewer, water, golf, storm drainage, and solid waste recycling.

Finance Department

The department of the City of Roseville that is responsible for: accounting for all City financial transactions, billing for sewer and water charges, issuing all business licenses, administering bond indebtedness, investing idle funds, and preparing the City's annual budget. The finance department also oversees the City's License Center and all the Information System needs of the City.

Fire Department

The department of the City of Roseville that is responsible for protection of life and property from the hazards of fire, including suppression and prevention. The department is made up of fully trained volunteers.

Fiscal Disparities Value

The portion of Commercial/Industrial property value added since 1974 that is shared by the metropolitan areas.

Fixed Asset

Long-lived, tangible assets that include buildings, equipment, and improvements other than building and land.

Fund Balance

The difference between the assets and liabilities of a governmental fund.

G.I.S.

Geographic Information System. G.I.S. is a computer mapping facility enabling the City to manage resources & plan for the future. It can be used to print maps and reports on demand based on different criteria.

GAAFR

Generally Accepted Accounting and Auditing Financial Reporting

General Fund

A fund used to account for basic governmental activities such as general government, public safety, and public works.

General Governmental Expenditures

A broad category of expenditures that include all fund except proprietary funds

General Governmental Revenues

A broad category of revenues that include all fund except proprietary funds

General Obligation Bonds (Debt)

Bonds that are backed by the full faith and credit of the City.

GFOA

Government Finance Officers Association

General Plant Improvements

Replacement of non-vehicular equipment that has been purchased for general governmental use.

Gross Profit

The difference between sales and the cost of sales

Gross Revenue

The total revenue that an entity receives before any expenses are subtracted.

I-Net

The channels of a cable television coaxial cable that are dedicated for governmental and educational use.
(Institutional Network)

Interest Rate Risk

The risk that the market value of an investment will decline due to changes in interest rates.

Internal Service Funds

A fund used to account for goods or services provided by one department for another departments. The budgets for internal service funds are included with the funds they service. The City of Roseville internal service funds are Worker's Compensation Self-Insurance, Long Term Disability, and Risk Management.

Lawful Gambling

Charitable gambling done by non-profit organization that is regulated by the State of Minnesota and the City of Roseville. The City of Roseville taxes gross revenues at 3% and gross profits at 10%.

Legal Debt Limit

The maximum amount of debt a municipality may incur. It equals two percent of the market value of the taxable property in the municipality. Some debt such as special assessment bonds and tax increment bonds is excluded. See page V-3 for a complete listing of debt exclusions.

Legal Debt Margin

The difference between the legal debt limit and the debt that counts toward the legal debt limit. In other words, the amount of debt that a municipality may issue before it reaches its legal debt limit.

Levy

- (1) *Verb*: To impose taxes, special assessments, or service charges for the support of government activities.
- (2) *Noun*: The total amount of taxes, special assessments, or service charges imposed by government.

License Center

An office of the Deputy Registrar of Motor Vehicles operated by the City of Roseville on behalf of the State of Minnesota. They issue registrations for automobiles, snowmobiles, and all watercrafts. They also issue licenses for driving, hunting, fishing, and skiing.

Market Value

The value of an asset determined by its supply and demand.

Net Tax Capacity (NTC)

"Net tax capacity" means the market value of real and personal property multiplied by its net tax capacity rates.

Northwest Youth and Family Service Agency

An independent, non-profit corporation dedicated to providing social services to residents of the northern Ramsey County, Minnesota.

NSCF

North Suburban Community Foundation. It is a non-profit foundation that was formed to provide funding for northern Ramsey County charitable organizations.

Park Improvement Program (PIP)

A systematic plan established by the City Council in 1990 to renew and reconstruct current park facilities.

Parks and Recreation Department

The department of the City of Roseville that is responsible for providing leisure-time activities for the citizens of Roseville. The department also operates and maintains the City's parks and oversees the following facilities:

- Roseville Activity Center
- Roseville Skating Center
- Cederholm Golf Course
- Harriet Alexander Nature Center

Parks and Recreation Fee Activities

Recreation programs whose direct costs are funded by fees paid by participants

Parks and Recreation Non-Fee Activities

Recreation programs whose direct costs are funded by a combination of fees, donations, and public funding

Pavement Management Program (PMP)

A systematic plan begun in Roseville in 1986 to reconstruct substandard residential streets. Streets are reconstructed by neighborhood based on street condition. Twenty five percent of the reconstruction costs are financed through a special assessment of the adjacent properties. The remaining seventy five percent is financed through public improvement bonds.

Permanent Improvements

Improvements that are made to buildings or other such structures.

Police Department

The department of the City of Roseville that is responsible for protection of life and property. The department is made up of sworn officers, support staff, community service officers, and a reserve unit comprised of volunteer citizens.

Police Explorer Program

An extension of the scouting program that teaches teens about police work. Explorers meet on a regular basis to participate in training and learn and practice police procedures.

Police Reserve Program

A volunteer group of all ages that assists police officers in many aspects of police work such as traffic control, crowd control, patrolling, etc. Since they are not sworn officers, they cannot make arrests.

Proprietary Funds

Funds that are used to account for a government's activities that are similar to those found in the private sector. Proprietary funds include enterprise and internal service funds.

Public Improvement Bonds (Debt)

General obligation bonds issued by the City of Roseville to finance the Pavement Management Program.

Public Works Department

The department of the City of Roseville that provides for the construction and maintenance of public facilities and the provision of utility services, such as water, sewer, and recycling. Operations performed by the Public Works Department include:

- All engineering related to the design and construction of physical facilities in the City including preparation of plans, supervision and inspection.
- Maintenance of streets, including sweeping, traffic signs, signal maintenance, patching, snow removal and storm sewer maintenance.
- Operation, maintenance and repairs of all water mains and sanitary sewer mains within the City.

Repurchase Agreements

An arrangement with a bank or securities dealer in which an investor acquires certain short-term securities subject to a commitment that the securities will be purchased by the bank or securities dealer on a specified date.

Special 10 Fund

A fund used to account for the 10% tax on net gambling profits that the City of Roseville collects on lawful gambling.

Special Assessment

A levy made against certain properties to defray all or part of the cost of a specific capital improvement that benefits primarily those properties.

Special Revenue Fund

A fund used to account for the revenues from specific sources. They are usually required by statute, ordinance, or administrative action to finance particular activities of government. The City of Roseville special revenue funds are: Recreation, Telecommunications, Wireless, Community Development, License Center, and Charitable Gambling.

Street Overlay

Resurfacing a street by grinding off the top layer and laying down new asphalt.

Streetscapes

Beautification of streets through landscaping, raised medians, or street lighting.

Surface Water Management Plan

A plan required by the State Board of Water & Soil Resource to provide for adequate drainage in the City to prevent flooding problems and to preserve water quality.

Tax Capacity Rate (TCR)

The rate that is applied against the net tax capacity of a property to arrive at its tax billing

Tax Increment

See **Economic Increment**

Tax Increment Bonds (debt)

General obligation bonds issued by the City of Roseville to finance the economic and recreational projects.

Tax Increment Districts

A geographic area defined by the local government in accordance with state statutes. The area will be subject to redevelopment as a tax increment project.

Tax Increment Financing (TIF)

A method of financing by which improvements made in a designated area are paid by the taxes generated from the added taxable value of the improvements.

Tax Increment Hold Harmless Provision

A provision within state statutes that provides state aid to those tax increment districts whose revenues decrease due to state statute changes.

Tax Increment Pooling

The combing of dollars from several tax increment districts that may be leveraged for the benefit of all such districts.

Tax Levy

See **Levy**

Truth-in-Taxation

A term applied to state-mandated public hearings held by each local tax-levying body.

Vista 2000

A strategic plan for the City of Roseville, which involved citizens, city officials and businesses. Designed in 1992, Vista 2000 set down specific goals in the areas of: economic development, environmental preservation, housing, leisure, public safety, and transportation.

Yield Curve

The relationship between short-term and long-term interest rates that have the same level of default risk.