City of ROSEVILLE Minnesota, USA

City Council Agenda

Monday, June 18, 2012

6:00 p.m.

City Council Chambers

(Times are Approximate)

5:00 p.m.	**Closed Session**:	1. Labor Relations, Negotiations, & Strategy 2. Xtra Lease
6:00 p.m.	**1.**	**Roll Call** Voting & Seating Order: Willmus, Johnson, Roe, Pust, McGehee
6:02 p.m.	**2.**	**Approve Agenda**
6:05 p.m.	**3.**	**Public Comment**
6:10 p.m.	**4.**	**Council Communications, Reports and Announcements**
6:15 p.m.	**5.**	**Recognitions, Donations and Communications**
6:20 p.m.	**6.**	**Approve Minutes**
		a. Approve Minutes of May 21, 2012 Meeting
		b. Approve Minutes of June 11, 2012 Meeting
6:25 p.m.	**7.**	**Approve Consent Agenda**
		a. Approve Payments
		b. Approve Business Licenses
		c. Approve General Purchases and Sale of Surplus items in excess of $5000
		d. Authorize Acceptance of Cost-Share Funds for Fairview Area Drainage Improvements Project
		e. Approve Cobalt Settlement
	8.	**Consider Items Removed from Consent**
	9.	**General Ordinances for Adoption**
6:35 p.m.		a. Approve Amendments to Sign Ordinance
6:45 p.m.		b. Adopt Amendments to Rental Registration Ordinance – Group Homes
	10.	**Presentations**
6:55 p.m.		a. Parks & Recreation Commission Joint Meeting with

Council

11. Public Hearings

12. Business Items (Action Items)

7:35 p.m. a. Designate City Representative to Beyond the Yellow Ribbon of Suburban Ramsey County

7:45 p.m. b. Approve PIK Agreement

7:55 p.m. c. Request Rejection and Seek Rebid Approval For Three Contracts Within Bid Package #2

8:15 p.m. d. Approve Xtra Lease Settlement

13. Business Items – Presentations/Discussions

8:35 p.m. a. Consider Setting a Public Hearing to Amend City Code Chapter 302 to Establish an On-Sale Brewer Taproom License Category and Discuss the Off-Sale License Quantity Limit

8:45 p.m. b. Preliminary Plats and Use Considerations – Legal Review

9:15 p.m. c. Discuss E-Government/E-Commerce Efforts

9:45 p.m. **14. City Manager Future Agenda Review**

9:50 p.m. **15. Councilmember Initiated Items for Future Meetings**

10:00 p.m. **16. Adjourn**

Some Upcoming Public Meetings………

Tuesday	Jun 19	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Jun 20	6:30p.m.	Human Rights Commission
Thursday	Jun 21	4:00 p.m.	Grass Lake Water Management Organization
Monday	*Jun 25*		*Rosefest Parade*
Tuesday	Jun 26	6:30 p.m.	Public Works, Environment & Transportation Commission
July			
No Meeting in July			Parks & Recreation Commission
Wednesday	*Jul 4*		*City Offices Closed - Independence Day*
Monday	Jul 9	6:00 p.m.	City Council Meeting
Wednesday	Jul 11	6:30 p.m.	Planning Commission
Monday	Jul 16	6:00 p.m.	City Council Meeting
Tuesday	Jul 17	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Jul 18	6:30p.m.	Human Rights Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: June 18, 2012
Item: 6.a

Approve Minutes of May 21, 2012 Meeting

Date: June 18, 2012
Item: 6.b

Approve Minutes of June 11, 2012 Meeting

REQUEST FOR COUNCIL ACTION

Date: 6/18/2012
Item No.: 7.a

Department Approval

City Manager Approval

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	$936,383.84
66471-66599	$179,493.83
Total	$1,115,877.67

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 6/14/2012 - 11:42 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Sanitary Sewer	Postage	Ecoenvelopes-ACH	Utility Billing Section 001-April 2012	295.80
0	06/06/2012	Water Fund	Postage	Ecoenvelopes-ACH	Utility Billing Section 001-April 2012	295.80
0	06/06/2012	Storm Drainage	Postage	Ecoenvelopes-ACH	Utility Billing Section 001-April 2012	295.80
0	06/06/2012	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	11,419.42
0	06/06/2012	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	159.02
0	06/06/2012	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	1,113.33
0	06/06/2012	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	144.71
0	06/06/2012	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	1,675.26
0	06/06/2012	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	757.42
0	06/06/2012	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	1,230.24
0	06/06/2012	License Center	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	1,093.20
0	06/06/2012	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	3.97
0	06/06/2012	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	71.89
0	06/06/2012	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	607.13
0	06/06/2012	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	454.47
0	06/06/2012	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	315.49
0	06/06/2012	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	360.41
0	06/06/2012	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/1 Payroll	34.51
0	06/06/2012	General Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	2,596.49
0	06/06/2012	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	30.42
0	06/06/2012	Information Technology	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	230.70
0	06/06/2012	Telecommunications	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	45.92
0	06/06/2012	Recreation Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	370.94
0	06/06/2012	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	168.97
0	06/06/2012	Community Development	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	257.32
0	06/06/2012	License Center	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	262.22
0	06/06/2012	Charitable Gambling	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	0.90
0	06/06/2012	Police Grants	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	15.61
0	06/06/2012	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	120.93
0	06/06/2012	Water Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	124.57
0	06/06/2012	Golf Course	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	54.56
0	06/06/2012	Storm Drainage	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	82.28
0	06/06/2012	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/1 Payroll	10.05
0	06/06/2012	General Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	19,927.12

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	190.15
0	06/06/2012	Information Technology	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,509.04
0	06/06/2012	Telecommunications	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	287.04
0	06/06/2012	Recreation Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	2,707.62
0	06/06/2012	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,097.56
0	06/06/2012	Community Development	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,608.24
0	06/06/2012	License Center	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,638.89
0	06/06/2012	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	5.65
0	06/06/2012	Police Grants	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	149.77
0	06/06/2012	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	755.75
0	06/06/2012	Water Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	778.47
0	06/06/2012	Golf Course	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	411.07
0	06/06/2012	Storm Drainage	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	514.15
0	06/06/2012	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	62.79
0	06/06/2012	General Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	28,148.62
0	06/06/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	220.57
0	06/06/2012	Information Technology	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,750.48
0	06/06/2012	Telecommunications	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	332.96
0	06/06/2012	Recreation Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	3,140.84
0	06/06/2012	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,273.18
0	06/06/2012	Community Development	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,865.56
0	06/06/2012	License Center	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	1,901.11
0	06/06/2012	Charitable Gambling	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	6.55
0	06/06/2012	Police Grants	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	224.63
0	06/06/2012	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	876.68
0	06/06/2012	Water Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	903.04
0	06/06/2012	Golf Course	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	476.84
0	06/06/2012	Storm Drainage	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	596.43
0	06/06/2012	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/1 Payroll	72.84
0	06/06/2012	General Fund	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/1 Payroll	9,309.00
0	06/06/2012	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	27,145.13
0	06/06/2012	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	466.08
0	06/06/2012	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	2,905.22
0	06/06/2012	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	305.08
0	06/06/2012	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	3,913.99
0	06/06/2012	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,673.96
0	06/06/2012	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	3,188.16
0	06/06/2012	License Center	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	2,585.51
0	06/06/2012	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	7.32
0	06/06/2012	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	175.58
0	06/06/2012	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,471.29
0	06/06/2012	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,061.06
0	06/06/2012	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	632.18
0	06/06/2012	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	819.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	74.53
0	06/06/2012	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	8,171.20
0	06/06/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	171.77
0	06/06/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,332.18
0	06/06/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	250.54
0	06/06/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	2,682.13
0	06/06/2012	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,018.43
0	06/06/2012	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,429.27
0	06/06/2012	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,444.54
0	06/06/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	5.63
0	06/06/2012	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	22.09
0	06/06/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	692.98
0	06/06/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	692.65
0	06/06/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	422.29
0	06/06/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	475.69
0	06/06/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	54.74
0	06/06/2012	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	10,311.89
0	06/06/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	232.58
0	06/06/2012	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,803.76
0	06/06/2012	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	339.23
0	06/06/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	3,631.53
0	06/06/2012	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,378.94
0	06/06/2012	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,935.19
0	06/06/2012	License Center	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	1,955.88
0	06/06/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	7.63
0	06/06/2012	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	22.09
0	06/06/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	938.28
0	06/06/2012	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	937.84
0	06/06/2012	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	571.75
0	06/06/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	644.08
0	06/06/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/1 Payroll	74.12
0	06/06/2012	Water Fund	Water - Roseville	City of Roseville- ACH	April Water	825.43
0	06/06/2012	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	City of Roseville License Center-ACH	Licensing Fees 2012 Ford F250	1,258.42
0	06/06/2012	Sanitary Sewer	Credit Card Service Fees	Applied Merchant Services-ACH	April UB Payments.com Charges	1,667.18
0	06/06/2012	Internal Service - Interest	Investment Income	RVA- ACH	April Interest	118.41
0	06/06/2012	Recreation Fund	Credit Card Fees	US Bank-ACH	April Terminal Charges	140.13
0	06/06/2012	Community Development	Credit Card Service Fees	US Bank-ACH	April Terminal Charges	807.90
0	06/06/2012	General Fund	Postage	Pitney Bowes - Monthly ACH	May Postage	3,000.00
0	06/06/2012	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	242.29
0	06/06/2012	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	-92.47
0	06/06/2012	General Fund Donations	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	24.33
0	06/06/2012	Information Technology	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	1,631.26
0	06/06/2012	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	1,464.01
0	06/06/2012	Recreation Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	12.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	P & R Contract Mantenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	17.46
0	06/06/2012	License Center	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	591.00
0	06/06/2012	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	15.09
0	06/06/2012	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	14,111.97
0	06/06/2012	Water Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	50.67
0	06/06/2012	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	1,949.69
0	06/06/2012	Golf Course	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	137.79
0	06/06/2012	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	53.26
0	06/06/2012	Housing & Redevelopment Agency	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-April 2012	36.22
0	06/06/2012	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-April 2012	183.40
0	06/06/2012	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	12,055.72
0	06/06/2012	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	159.02
0	06/06/2012	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	1,110.42
0	06/06/2012	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	144.71
0	06/06/2012	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	1,873.19
0	06/06/2012	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	813.30
0	06/06/2012	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	1,230.24
0	06/06/2012	License Center	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	1,088.07
0	06/06/2012	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	3.89
0	06/06/2012	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	14.08
0	06/06/2012	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	725.50
0	06/06/2012	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	446.86
0	06/06/2012	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	314.54
0	06/06/2012	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	362.81
0	06/06/2012	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/15 Payroll	34.51
0	06/06/2012	General Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	2,711.94
0	06/06/2012	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	30.42
0	06/06/2012	Information Technology	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	230.71
0	06/06/2012	Telecommunications	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	45.91
0	06/06/2012	Recreation Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	366.63
0	06/06/2012	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	169.75
0	06/06/2012	Community Development	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	257.33
0	06/06/2012	License Center	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	261.05
0	06/06/2012	Charitable Gambling	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	0.91
0	06/06/2012	Police Grants	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	2.99
0	06/06/2012	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	141.20
0	06/06/2012	Water Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	109.29
0	06/06/2012	Golf Course	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	54.56
0	06/06/2012	Storm Drainage	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	82.65
0	06/06/2012	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/15 Payroll	10.05
0	06/06/2012	General Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	21,039.62
0	06/06/2012	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	190.15
0	06/06/2012	Information Technology	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,505.41
0	06/06/2012	Telecommunications	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	287.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Recreation Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	2,787.16
0	06/06/2012	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,180.91
0	06/06/2012	Community Development	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,619.25
0	06/06/2012	License Center	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,631.64
0	06/06/2012	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	5.64
0	06/06/2012	Police Grants	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	28.64
0	06/06/2012	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	882.48
0	06/06/2012	Water Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	683.01
0	06/06/2012	Golf Course	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	399.31
0	06/06/2012	Storm Drainage	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	516.46
0	06/06/2012	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	62.79
0	06/06/2012	General Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	29,745.56
0	06/06/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	220.57
0	06/06/2012	Information Technology	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,746.28
0	06/06/2012	Telecommunications	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	332.95
0	06/06/2012	Recreation Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	3,233.13
0	06/06/2012	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,369.86
0	06/06/2012	Community Development	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,878.34
0	06/06/2012	License Center	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,892.69
0	06/06/2012	Charitable Gambling	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	6.55
0	06/06/2012	Police Grants	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	42.97
0	06/06/2012	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	1,023.68
0	06/06/2012	Water Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	792.30
0	06/06/2012	Golf Course	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	463.19
0	06/06/2012	Storm Drainage	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	599.11
0	06/06/2012	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/15 Payroll	72.84
0	06/06/2012	General Fund	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/15 Payroll	9,309.00
0	06/06/2012	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	29,015.83
0	06/06/2012	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	466.08
0	06/06/2012	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	2,899.78
0	06/06/2012	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	305.06
0	06/06/2012	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	4,461.61
0	06/06/2012	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,793.46
0	06/06/2012	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	3,188.15
0	06/06/2012	License Center	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	2,570.71
0	06/06/2012	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	6.74
0	06/06/2012	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	34.44
0	06/06/2012	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,855.14
0	06/06/2012	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,057.70
0	06/06/2012	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	619.03
0	06/06/2012	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	827.64
0	06/06/2012	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	74.53
0	06/06/2012	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	8,562.48
0	06/06/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	171.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,328.90
0	06/06/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	255.03
0	06/06/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	2,937.31
0	06/06/2012	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,086.50
0	06/06/2012	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,439.19
0	06/06/2012	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,438.02
0	06/06/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	5.64
0	06/06/2012	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	4.26
0	06/06/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	806.46
0	06/06/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	607.20
0	06/06/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	443.08
0	06/06/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	477.75
0	06/06/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	54.74
0	06/06/2012	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	10,785.35
0	06/06/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	232.58
0	06/06/2012	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,799.33
0	06/06/2012	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	345.30
0	06/06/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	3,977.11
0	06/06/2012	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,471.12
0	06/06/2012	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,948.64
0	06/06/2012	License Center	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,947.06
0	06/06/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	7.64
0	06/06/2012	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	4.26
0	06/06/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	1,091.94
0	06/06/2012	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	822.16
0	06/06/2012	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	599.92
0	06/06/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	646.88
0	06/06/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/15 Payroll	74.12
0	06/06/2012	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	City of Roseville License Center-ACH	Licensing Fees	710.63
0	06/06/2012	Golf Course	Vehicles / Equipment	City of Roseville License Center-ACH	Licensing Fees	710.62
0	06/06/2012	Water Fund	Vehicles / Equipment	City of Roseville License Center-ACH	Licensing Fees	1,499.63
0	06/06/2012	Police - DWI Enforcement	Operating Supplies	City of Roseville License Center-ACH	Licensing Fees	21.50
0	06/06/2012	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	941 Payment for Greg P	-55.37
0	06/06/2012	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	941 Payment for Greg P	38.31
0	06/06/2012	General Fund	Minnesota Benefit Ded	IRS EFTPS- Non Bank	941 Payment for Greg P	56.53
0	06/06/2012	General Fund	Employer Insurance	IRS EFTPS- Non Bank	941 Payment for Greg P	0.24
0	06/06/2012	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	12,080.80
0	06/06/2012	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	159.02
0	06/06/2012	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	1,105.96
0	06/06/2012	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	145.26
0	06/06/2012	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	1,563.99
0	06/06/2012	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	785.24
0	06/06/2012	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	1,320.03
0	06/06/2012	License Center	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	1,118.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	3.96
0	06/06/2012	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	55.09
0	06/06/2012	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	668.22
0	06/06/2012	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	517.37
0	06/06/2012	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	830.27
0	06/06/2012	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	360.40
0	06/06/2012	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	State Tax Deposit for 5/29 Payroll	36.88
0	06/06/2012	General Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	2,653.98
0	06/06/2012	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	30.42
0	06/06/2012	Information Technology	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	230.71
0	06/06/2012	Telecommunications	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	45.91
0	06/06/2012	Recreation Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	350.40
0	06/06/2012	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	168.97
0	06/06/2012	Community Development	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	257.52
0	06/06/2012	License Center	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	263.35
0	06/06/2012	Charitable Gambling	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	0.90
0	06/06/2012	Police Grants	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	10.50
0	06/06/2012	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	133.20
0	06/06/2012	Water Fund	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	120.06
0	06/06/2012	Golf Course	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	137.14
0	06/06/2012	Storm Drainage	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	82.28
0	06/06/2012	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	Payroll Deductionf for 5/29 Payroll	10.05
0	06/06/2012	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	72.84
0	06/06/2012	Police Grants	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	151.25
0	06/06/2012	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	965.63
0	06/06/2012	Water Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	870.47
0	06/06/2012	Golf Course	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,066.03
0	06/06/2012	Storm Drainage	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	596.43
0	06/06/2012	General Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	20,519.39
0	06/06/2012	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	190.15
0	06/06/2012	Information Technology	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,494.53
0	06/06/2012	Telecommunications	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	287.04
0	06/06/2012	Recreation Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	2,439.02
0	06/06/2012	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,188.02
0	06/06/2012	Community Development	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,719.49
0	06/06/2012	License Center	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,646.04
0	06/06/2012	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	5.64
0	06/06/2012	Police Grants	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	100.84
0	06/06/2012	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	832.43
0	06/06/2012	Water Fund	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	750.41
0	06/06/2012	Golf Course	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	918.99
0	06/06/2012	Storm Drainage	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	514.15
0	06/06/2012	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	62.79
0	06/06/2012	General Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	29,014.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	220.57
0	06/06/2012	Information Technology	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,733.66
0	06/06/2012	Telecommunications	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	332.95
0	06/06/2012	Recreation Fund	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	2,829.29
0	06/06/2012	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,378.11
0	06/06/2012	Community Development	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,994.61
0	06/06/2012	License Center	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	1,909.39
0	06/06/2012	Charitable Gambling	PERA Employer Share	PERA-Non Bank	Payroll Deduction for 5/29 Payroll	6.54
0	06/06/2012	General Fund	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	6,769.72
0	06/06/2012	Telecommunications	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	431.66
0	06/06/2012	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	1,370.22
0	06/06/2012	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	280.00
0	06/06/2012	Community Development	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	432.60
0	06/06/2012	License Center	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	50.00
0	06/06/2012	Police Grants	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	9.31
0	06/06/2012	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	203.53
0	06/06/2012	Water Fund	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	225.00
0	06/06/2012	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	10.00
0	06/06/2012	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	Payroll Deduction for 5/29 Payroll	16.36
0	06/06/2012	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	29,324.85
0	06/06/2012	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	466.08
0	06/06/2012	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	2,892.38
0	06/06/2012	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	306.36
0	06/06/2012	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	3,728.16
0	06/06/2012	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,728.73
0	06/06/2012	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	3,402.29
0	06/06/2012	License Center	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	2,640.05
0	06/06/2012	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	7.27
0	06/06/2012	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	166.52
0	06/06/2012	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,729.09
0	06/06/2012	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,257.77
0	06/06/2012	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	2,235.85
0	06/06/2012	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	819.08
0	06/06/2012	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	79.49
0	06/06/2012	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	8,601.69
0	06/06/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	171.77
0	06/06/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,319.52
0	06/06/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	256.36
0	06/06/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	2,382.11
0	06/06/2012	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,145.36
0	06/06/2012	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,531.46
0	06/06/2012	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,452.65
0	06/06/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	5.64
0	06/06/2012	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	14.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/06/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	761.70
0	06/06/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	667.52
0	06/06/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	914.67
0	06/06/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	500.98
0	06/06/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	54.87
0	06/06/2012	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	10,857.00
0	06/06/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	232.58
0	06/06/2012	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,786.61
0	06/06/2012	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	347.14
0	06/06/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	3,225.25
0	06/06/2012	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,550.80
0	06/06/2012	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	2,073.56
0	06/06/2012	License Center	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,966.87
0	06/06/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	7.64
0	06/06/2012	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	14.99
0	06/06/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,031.34
0	06/06/2012	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	903.83
0	06/06/2012	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	1,238.44
0	06/06/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	678.32
0	06/06/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	Federal Tax Deposit For 5/29 Payroll	74.29
0	06/06/2012	Public Works Vehicle Revolving	Public Works Vehicles	City of Roseville License Center-ACH	Licensing Fees	1,313.46
0	06/06/2012	Workers Compensation	Sewer Department Claims	SFM-ACH	May Work Comp Claims	76.89
0	06/06/2012	Workers Compensation	Parks & Recreation Claims	SFM-ACH	May Work Comp Claims	3,093.88
0	06/06/2012	Workers Compensation	Police Patrol Claims	SFM-ACH	May Work Comp Claims	10,749.02
0	06/06/2012	Workers Compensation	Street Department Claims	SFM-ACH	May Work Comp Claims	3,751.82
0	06/06/2012	Workers Compensation	Fire Department Claims	SFM-ACH	May Work Comp Claims	68.30
0	06/06/2012	Recreation Fund	Salaries - Regular	SFM-ACH	May Work Comp Claims	3,554.65
					Check Total:	663,711.59
0	06/07/2012	Recreation Improvements	Bleacher Pads	Linder's Commercial	Flowers	3,153.88
0	06/07/2012	Recreation Fund	Rental	Roseville Area Schools	Storage Lease Jan-June 2012	3,882.50
0	06/07/2012	Recreation Fund	Transportation	Nicole Dietman	Mileage Reimbursement	41.07
0	06/07/2012	Golf Course	Credit Card Fees	US Bank-ACH	April Terminal Charges	432.58
0	06/07/2012	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director	250.00
0	06/07/2012	Recreation Fund	Printing	Roseville Area Schools	April School Flyers	182.25
0	06/07/2012	Recreation Fund	Printing	Roseville Area Schools	April School Flyers	182.25
0	06/07/2012	Recreation Fund	Printing	Roseville Area Schools	April School Flyers	486.00
0	06/07/2012	Recreation Fund	Printing	Roseville Area Schools	April School Flyers	729.00
0	06/07/2012	General Fund	Transportation	Tim Pratt	Mileage Reimbursement	245.31
0	06/07/2012	General Fund	Transportation	Tim Pratt	Parking Reimbursement	12.00
0	06/07/2012	Information Technology	Transportation	Douglas Barber	Mileage Reimbursement	233.66
0	06/07/2012	License Center	Transportation	Jill Theisen	Mileage Reimbursement	239.76
0	06/07/2012	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefits Reimbursement	379.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/07/2012	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	384.62
0	06/07/2012	Solid Waste Recycle	Memberships	Association of Recycling Mgrs	Annual Conference & Membership-P	30.00
0	06/07/2012	General Fund	211403 - Flex Spend Day Care	[redacted]	Dependent Care Reimbursement	697.00
0	06/07/2012	General Fund	211402 - Flex Spending Health	[redacted]	Flexible Benefit Reimbursement	1,791.16
0	06/07/2012	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	39,515.28
0	06/07/2012	Recreation Fund	Printing	Greenhaven Printing	Summer Performance In The Park Ins	1,672.59
0	06/07/2012	Recreation Fund	Sales Tax Payable	Greenhaven Printing	Sales/Use Tax	-107.59
0	06/07/2012	General Fund Donations	K-9 Supplies	City of St. Paul	K9 Handler's School	3,000.00
0	06/07/2012	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	780.00
0	06/07/2012	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Tested/Certified RPZ	180.00
0	06/07/2012	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2012 Blanket PO for Vehicle Repairs	160.28
0	06/07/2012	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2012 Blanket PO for Vehicle Repairs	160.66
0	06/07/2012	General Fund	Vehicle Supplies	Midway Ford Co	2012 Blanket PO for Vehicle Repairs	321.94
0	06/07/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	209.17
0	06/07/2012	Recreation Improvements	Athletic Field Upgrades	Metro Athletic Supply, Inc.	Field Chalk	1,521.90
0	06/07/2012	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2012 Blanket PO For Vehicle Repairs	184.45
0	06/07/2012	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2012 Blanket PO For Vehicle Repairs	178.20
0	06/07/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	74.26
0	06/07/2012	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2012 Blanket PO for Vehicle Repairs	2,754.17
0	06/07/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	112.25
0	06/07/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	203.82
0	06/07/2012	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	34.48
0	06/07/2012	License Center	Utilities	Xcel Energy	Motor Vehicle	438.46
0	06/07/2012	General Fund	Utilities	Xcel Energy	Street Lights	53.68
0	06/07/2012	General Fund	Utilities	Xcel Energy	Street Lights	44.97
0	06/07/2012	P & R Contract Mantenance	Training	MRPA	Certified Playground Safety Inspector	110 00
0	06/07/2012	Recreation Fund	Professional Services	Commercial Steam Team Inc	Nature Center Carpet Cleaning	202.09
0	06/07/2012	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Vehicle Parts	135.61
0	06/07/2012	Recreation Donations	Operating Supplies	Grainger Inc	Coax Cables	545.98
0	06/07/2012	Recreation Donations	Operating Supplies	Grainger Inc	Audio Cables	291.15
0	06/07/2012	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts	50.89
0	06/07/2012	Recreation Fund	Operating Supplies	Grainger Inc	Urinal Screens	39.65
0	06/07/2012	General Fund	Vehicle Supplies	Grainger Inc	2012 Blanket PO for Vehicle Repairs	10.90
0	06/07/2012	Recreation Fund	Operating Supplies	Grainger Inc	Lamps	66.56
0	06/07/2012	Recreation Fund	Contract Maintenance	Green View Inc.	Ice Arena Cleaning	2,266.80
0	06/07/2012	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2012 Blanket PO for Vehicle Repairs	61.92
0	06/07/2012	General Fund	Other Improvements	Streicher's	Pants, Shirts	64.00
0	06/07/2012	General Fund	Other Improvements	Streicher's	Pants	7.00
0	06/07/2012	General Fund	Other Improvements	Streicher's	Parka	345.00
					Check Total:	69,043.48
0	06/07/2012	Recreation Improvements	Hockey Rink Board Upgrades	Consolidated Container-ACH	Recode from Misc	312.18
0	06/07/2012	P & R Contract Mantenance	Miscellaneous	Consolidated Container-ACH	Recode from Misc	-312.18

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	0.00
0	06/13/2012	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	11,780.07
0	06/13/2012	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	159.02
0	06/13/2012	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	1,121.33
0	06/13/2012	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	144.71
0	06/13/2012	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	1,647.57
0	06/13/2012	P & R Contract Mantenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	828.57
0	06/13/2012	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	1,297.14
0	06/13/2012	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	1,064.82
0	06/13/2012	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	3.88
0	06/13/2012	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	111.05
0	06/13/2012	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	756.29
0	06/13/2012	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	539.51
0	06/13/2012	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	289.02
0	06/13/2012	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	405.34
0	06/13/2012	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.06.2012 State Incom	34.51
0	06/13/2012	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	2,653 02
0	06/13/2012	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	30 42
0	06/13/2012	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	230 70
0	06/13/2012	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	45 93
0	06/13/2012	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	350 37
0	06/13/2012	P & R Contract Mantenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	171 31
0	06/13/2012	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	257 34
0	06/13/2012	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	250 51
0	06/13/2012	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	0 90
0	06/13/2012	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	26 87
0	06/13/2012	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	142 85
0	06/13/2012	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	120 12
0	06/13/2012	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	49 96
0	06/13/2012	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	85 60
0	06/13/2012	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.06.2012 Post Emplo	10 04
0	06/13/2012	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	20,370 11
0	06/13/2012	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	190 15
0	06/13/2012	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,519 02
0	06/13/2012	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	287 04
0	06/13/2012	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	2,565 22
0	06/13/2012	P & R Contract Mantenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,198 14
0	06/13/2012	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,707 23
0	06/13/2012	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,565 74
0	06/13/2012	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	5 65
0	06/13/2012	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	257 96
0	06/13/2012	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	892 82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/13/2012	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	750 63
0	06/13/2012	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	383 43
0	06/13/2012	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	534 92
0	06/13/2012	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	62 79
0	06/13/2012	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	27,945 38
0	06/13/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	190 15
0	06/13/2012	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,519 02
0	06/13/2012	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	287 04
0	06/13/2012	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	2,565 22
0	06/13/2012	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,198 14
0	06/13/2012	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,707 23
0	06/13/2012	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	1,565 74
0	06/13/2012	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	5 65
0	06/13/2012	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	386 93
0	06/13/2012	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	892 82
0	06/13/2012	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	750 63
0	06/13/2012	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	383 43
0	06/13/2012	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	534 92
0	06/13/2012	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera Emplo	62 79
0	06/13/2012	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	835 12
0	06/13/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	30 42
0	06/13/2012	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	243 04
0	06/13/2012	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	45 93
0	06/13/2012	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	410 46
0	06/13/2012	P & R Contract Mantenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	191 71
0	06/13/2012	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	273 18
0	06/13/2012	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	250 51
0	06/13/2012	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	0 90
0	06/13/2012	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	142 85
0	06/13/2012	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	120 12
0	06/13/2012	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	61 36
0	06/13/2012	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	85 60
0	06/13/2012	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.06.2012 Pera additio	10 04
0	06/13/2012	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	6,558.87
0	06/13/2012	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	317.50
0	06/13/2012	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	1,270.00
0	06/13/2012	P & R Contract Mantenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	280.00
0	06/13/2012	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	448.00
0	06/13/2012	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	50.00
0	06/13/2012	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	71.99
0	06/13/2012	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	210.14
0	06/13/2012	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	225.00
0	06/13/2012	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	10.00
0	06/13/2012	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.06.2012 MNDCP De	17.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/13/2012	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	28,190.77
0	06/13/2012	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	466.08
0	06/13/2012	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	2,921.68
0	06/13/2012	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	305.09
0	06/13/2012	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	3,862.53
0	06/13/2012	P & R Contract Mantenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	1,836.96
0	06/13/2012	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	3,330.72
0	06/13/2012	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	2,525.66
0	06/13/2012	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	6.74
0	06/13/2012	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	254.19
0	06/13/2012	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	1,935.80
0	06/13/2012	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	1,353.23
0	06/13/2012	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	576.27
0	06/13/2012	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	944.46
0	06/13/2012	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Federal Inco	74.52
0	06/13/2012	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	4,814.57
0	06/13/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	127.69
0	06/13/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	997.00
0	06/13/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	183.60
0	06/13/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,909.50
0	06/13/2012	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	976.23
0	06/13/2012	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,128.99
0	06/13/2012	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,050.36
0	06/13/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	4.19
0	06/13/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	643.95
0	06/13/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	517.03
0	06/13/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	317.68
0	06/13/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	409.04
0	06/13/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	40.69
0	06/13/2012	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	7,107.29
0	06/13/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	188.50
0	06/13/2012	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,471.78
0	06/13/2012	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	271.05
0	06/13/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	2,818.74
0	06/13/2012	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,441.13
0	06/13/2012	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,666.59
0	06/13/2012	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	1,550.56
0	06/13/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	6.19
0	06/13/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	950.63
0	06/13/2012	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	763.21
0	06/13/2012	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	468.94
0	06/13/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	603.81
0	06/13/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 FICA Emplo	60.06
0	06/13/2012	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Em	3,844 94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/13/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	44 08
0	06/13/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	344 19
0	06/13/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	63 40
0	06/13/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	659 26
0	06/13/2012	P & R Contract Mantenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	337 02
0	06/13/2012	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	389 76
0	06/13/2012	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	362 62
0	06/13/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	1 45
0	06/13/2012	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	37 57
0	06/13/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	222 34
0	06/13/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	178 51
0	06/13/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	109 68
0	06/13/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	141 20
0	06/13/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	14 04
0	06/13/2012	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	3,844.94
0	06/13/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	44.08
0	06/13/2012	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	344.19
0	06/13/2012	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	63.40
0	06/13/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	659.26
0	06/13/2012	P & R Contract Mantenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	337.02
0	06/13/2012	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	389.76
0	06/13/2012	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	362.62
0	06/13/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	1.45
0	06/13/2012	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	37.57
0	06/13/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	222.34
0	06/13/2012	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	178.51
0	06/13/2012	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	109.68
0	06/13/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	141.20
0	06/13/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.06.2012 Medicare Eı	14.04
					Check Total:	203,628.77
66471	06/07/2012	Water Fund	Accounts Payable	JEAN ABRAHAM	Refund Check	76.49
					Check Total:	76.49
66472	06/07/2012	Housing & Redevelopment Agency	Conferences	Alliance for Healthy Homes	Seminar-Kelsey	50.00
					Check Total:	50.00
66473	06/07/2012	General Fund	Training	Allina Hospitals & Clinics	Heartsaver First Aid Card	111.10
66473	06/07/2012	General Fund	209001 - Use Tax Payable	Allina Hospitals & Clinics	Sales/Use Tax	-7.15
					Check Total:	103.95
66474	06/07/2012	Water Fund	Accounts Payable	DAVE ASHMEAD	Refund Check	175.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	175.00
66475	06/07/2012	General Fund	Clothing	Aspen Mills Inc.	Pants, Shirts	201.25
66475	06/07/2012	General Fund	Clothing	Aspen Mills Inc.	Boots	89.95
					Check Total:	291.20
66476	06/07/2012	Recreation Fund	Fee Program Revenue	Rosemary Barreto	Key Deposit Refund	25.00
					Check Total:	25.00
66477	06/07/2012	General Fund	Vehicle Supplies	Batteries Plus	2012 Blanket PO for Vehicle Repairs	180.08
66477	06/07/2012	General Fund	Operating Supplies	Batteries Plus	Batteries	10.68
					Check Total:	190.76
66478	06/07/2012	General Fund	Conferences	BCA Criminal Justice Training & Educatic	Death Investigation Conference-Ganl	150.00
					Check Total:	150.00
66479	06/07/2012	Fire Station 2011	Professional Services	Bossardt Corporation	Construction Management Services	12,300.00
					Check Total:	12,300.00
66480	06/07/2012	Sanitary Sewer	Accounts Payable	GERALD CAPISTRANT	Refund Check	3.11
					Check Total:	3.11
66481	06/07/2012	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Replacement Telephones	4,211.89
					Check Total:	4,211.89
66482	06/07/2012	General Fund	Other Improvements	Cellebrite USA, Corp	Universal Forensic Extraction	4,877.78
66482	06/07/2012	General Fund	209001 - Use Tax Payable	Cellebrite USA, Corp	Sales/Use Tax	-313.78
					Check Total:	4,564.00
66483	06/07/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	84.15
					Check Total:	84.15
66484	06/07/2012	Recreation Fund	Professional Services	Champion Youth	Self Defense Instruction	1,980.00
					Check Total:	1,980.00
66485	06/07/2012	Recreation Fund	Professional Services	Chanhassen Dinner Theatre Corp	Adult Trip Deposit-Customer #: 1243	200.00
66485	06/07/2012	Recreation Fund	Professional Services	Chanhassen Dinner Theatre Corp	Xanadu Deposit- Customer #: 12435	323.70
					Check Total:	523.70
66486	06/07/2012	Information Technology	Contract Maintenance	Cologix, Inc	Cross Connect from Access to Hurric	950.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	950.00
66487	06/07/2012	Recreation Fund	Non Fee Program Revenue	Jennifer Dahl	Nature's Kitchen Camp Refund	100.00
66487	06/07/2012	Recreation Fund	Collected Insurance Fee	Jennifer Dahl	Nature's Kitchen Camp Refund	2.00
					Check Total:	102.00
66488	06/07/2012	General Fund	Op Supplies - City Hall	Dalco	Hand Soap	242.09
66488	06/07/2012	General Fund	Op Supplies - City Hall	Dalco	Roll Towels	289.50
					Check Total:	531.59
66489	06/07/2012	Recreation Fund	Fee Program Revenue	Douglas Davison	Key Deposit Refund	25.00
					Check Total:	25.00
66490	06/07/2012	Water Fund	Accounts Payable	LEO DONOVAN	Refund Check	9.86
66490	06/07/2012	Sanitary Sewer	Accounts Payable	LEO DONOVAN	Refund Check	15.54
					Check Total:	25.40
66491	06/07/2012	Storm Drainage	Operating Supplies	Earl F. Anderson, Inc.	Green Channel Post	524.23
					Check Total:	524.23
66492	06/07/2012	Recreation Improvements	Disc Golf Course Improvements	Fairway Flyerz Discs, Inc.	Disc Golf Supplies	1,474.71
					Check Total:	1,474.71
66493	06/07/2012	Recreation Improvements	Play Area Upgrades	Flanagan Sales, Inc.	Wood Chips	1,015.31
66493	06/07/2012	Recreation Improvements	Play Area Upgrades	Flanagan Sales, Inc.	Steel 55 Gallon	2,181.32
					Check Total:	3,196.63
66494	06/07/2012	Recreation Fund	Fee Program Revenue	Vienna Folliard	Shelter Key Deposit Refund	25.00
					Check Total:	25.00
66495	06/07/2012	Water Fund	Accounts Payable	STEVEN FOSS	Refund Check	36.14
					Check Total:	36.14
66496	06/07/2012	Recreation Improvements	Various Landscape Projects	Fra-Dor Inc.	Western Cedar	826.68
66496	06/07/2012	Recreation Improvements	Various Landscape Projects	Fra-Dor Inc.	Western Cedar	781.26
66496	06/07/2012	Boulevard Landscaping	Operating Supplies	Fra-Dor Inc.	Black Dirt	212.38
66496	06/07/2012	General Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	212.37
66496	06/07/2012	Recreation Improvements	Various Landscape Projects	Fra-Dor Inc.	Western Cedar	781.26
					Check Total:	2,813.95
66497	06/07/2012	Recreation Fund	Fee Program Revenue	Richard Friberg	Key Deposit Refund	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	25.00
66498	06/07/2012	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Nursery Supplies	38.74
					Check Total:	38.74
66499	06/07/2012	Water Fund	Operating Supplies	Ronald P Goulette	Fire Hydrant Markers	2,038.64
66499	06/07/2012	Water Fund	Use Tax Payable	Ronald P Goulette	Sales/Use Tax	-131.14
					Check Total:	1,907.50
66500	06/07/2012	Recreation Fund	Fee Program Revenue	Eric Graham	Key Deposit Refund	25.00
					Check Total:	25.00
66501	06/07/2012	Recreation Fund	Fee Program Revenue	Roxanne Grilz-Schuler	Refund	36.00
					Check Total:	36.00
66502	06/07/2012	General Fund	Contract Maintenance Vehicles	Hamline Auto Body	Vehicle Repair	941.60
					Check Total:	941.60
66503	06/07/2012	Recreation Fund	Fee Program Revenue	Stephen Hart	Key Deposit Refund	25.00
					Check Total:	25.00
66504	06/07/2012	Recreation Fund	Fee Program Revenue	Simone Haugen	Lacrosse League Refund	78.00
66504	06/07/2012	Recreation Fund	Fee Program Revenue	Simone Haugen	Lacrosse League Refund	15.00
66504	06/07/2012	Recreation Fund	Collected Insurance Fee	Simone Haugen	Lacrosse League Refund	2.00
					Check Total:	95.00
66505	06/07/2012	Water Fund	Accounts Payable	BERNICE HEDIN I	Refund Check	10.20
66505	06/07/2012	Sanitary Sewer	Accounts Payable	BERNICE HEDIN I	Refund Check	14.41
					Check Total:	24.61
66506	06/07/2012	General Fund	Training	Hennepin Technical College	Fire Officer Prep-Brosnahan (Vouche	47.00
					Check Total:	47.00
66507	06/07/2012	Golf Course	Computer Equipment	Hewlett-Packard Company	Docking Station	149.63
66507	06/07/2012	Golf Course	Computer Equipment	Hewlett-Packard Company	Computer Equipment	1,058.76
					Check Total:	1,208.39
66508	06/07/2012	P & R Contract Mantenance	Operating Supplies	Hirshfield's Paint Mfg.	Athletic Field Paint	790.88
					Check Total:	790.88
66509	06/07/2012	Singles Program	Operating Supplies	Jean Hoffman	Singles Supplies Reimbursement	62.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	62.03
66510	06/07/2012	Water Fund	Accounts Payable	DAVID HOLVIG	Refund Check	3.12
					Check Total:	3.12
66511	06/07/2012	Sanitary Sewer	Accounts Payable	SHAWN HUBERT	Refund Check	7.01
					Check Total:	7.01
66512	06/07/2012	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	2,640.98
					Check Total:	2,640.98
66513	06/07/2012	P & R Contract Mantenance	Operating Supplies	J.J. Keller & Associates Inc.	DVIR Triplicate	382.19
					Check Total:	382.19
66514	06/07/2012	Community Development	Professional Services	Jeane Thorne Inc	Administrative Support	935.20
					Check Total:	935.20
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	4.53
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	5.10
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	5.10
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	5.10
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	5.10
66515	06/07/2012	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	2.55
					Check Total:	42.78
66516	06/07/2012	Recreation Fund	Fee Program Revenue	Joy Johnson	Key Deposit Refund	25.00
					Check Total:	25.00
66517	06/07/2012	Recreation Fund	Operating Supplies	Steve Johnson	Rock Climbing Supplies Reimbursem	94.14
					Check Total:	94.14
66518	06/07/2012	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Fie Station Commissioning Services	1,625.00
66518	06/07/2012	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Geothermal Master Plan Report	750.00
					Check Total:	2,375.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66519	06/07/2012	General Fund	Clothing	Keeprs Inc	Vest Resizing	75.00
					Check Total:	75.00
66520	06/07/2012	Recreation Fund	Transportation	Kelsey Kes	Mileage Reimbursement	7.22
					Check Total:	7.22
66521	06/07/2012	Central Svcs Equip Revolving	Rental - Copier Machines	Konica Minolta	Copier Lease And Copy Charges	10,020.14
					Check Total:	10,020.14
66522	06/07/2012	Water Fund	Accounts Payable	ARON KRAMER	Refund Check	56.23
					Check Total:	56.23
66523	06/07/2012	Recreation Fund	Temporary Employees	Alyssa Kruzel	Amphitheatre Contracted Staff	40.00
					Check Total:	40.00
66524	06/07/2012	General Fund	Miscellaneous Revenue	Lake Johanna Fire Dept	Mutual Aid Costs Reimbursement	375.00
					Check Total:	375.00
66525	06/07/2012	Risk Management	Insurance	League of MN Cities Ins Trust	Quarterly Premium	35,533.25
					Check Total:	35,533.25
66526	06/07/2012	Recreation Fund	Fee Program Revenue	Wayne Lemaniak	Key Deposit Refund	25.00
					Check Total:	25.00
66527	06/07/2012	General Fund	Operating Supplies	LexisNexis Risk Data Mgmt, Inc.	People Searches	59.05
					Check Total:	59.05
66528	06/07/2012	General Fund	Training	LifeLine Training, Ltd.	Ultimate Survival Instincts Training	179.00
					Check Total:	179.00
66529	06/07/2012	Golf Course	Contract Maintenance	Lincoln Door, Inc.	Door Repair	165.00
					Check Total:	165.00
66530	06/07/2012	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Vacuum Suction Bar	25.89
66530	06/07/2012	General Fund	Professional Services	Linn Building Maintenance	General Cleaning	3,337.71
66530	06/07/2012	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning	1,048.44
66530	06/07/2012	Recreation Fund	Contract Maintenence	Linn Building Maintenance	General Cleaning	836.83
66530	06/07/2012	License Center	Professional Services	Linn Building Maintenance	General Cleaning	625.22
66530	06/07/2012	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning	942.64
					Check Total:	6,816.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66531	06/07/2012	Police Forfeiture Fund	Professional Services	Steve Mattoon	Method of Entry Training-Dattilo	675.00
					Check Total:	675.00
66532	06/07/2012	General Fund	Professional Services	McCaren Designs, Inc.	One year contract for City Hall Camp	1,071.68
					Check Total:	1,071.68
66533	06/07/2012	Recreation Fund	Fee Program Revenue	Claudia Micial	Key Deposit Refund	25.00
					Check Total:	25.00
66534	06/07/2012	P & R Contract Mantenance	Operating Supplies	MIDC Enterprises	Riser Extender	30.14
					Check Total:	30.14
66535	06/07/2012	Water Fund	Accounts Payable	DAN MILLER	Refund Check	145.35
					Check Total:	145.35
66536	06/07/2012	Recreation Fund	Professional Services	Michael Miller	Qty 2,280 - Adult Softball Umpires	4,517.50
					Check Total:	4,517.50
66537	06/07/2012	Recreation Fund	Operating Supplies	Motion Industries Inc	V-Part	99.09
					Check Total:	99.09
66538	06/07/2012	General Fund	Conferences	MPERLA	Annual Conference-Bacon	255.00
					Check Total:	255.00
66539	06/07/2012	General Fund	Contract Maintenance	Nardini Fire Equipment Co, Inc	Fire Extinguisher Service	177.73
					Check Total:	177.73
66540	06/07/2012	General Fund	Operating Supplies	National Camera Exchange	Camera Supplies	794.58
					Check Total:	794.58
66541	06/07/2012	Recreation Fund	Professional Services	Bob Nielsen	Van Loading/Unloading	40.00
					Check Total:	40.00
66542	06/07/2012	Telecommunications	Furniture and Fixtures	Paragon Solutions Group, Inc.	Fire Station Construction Security Ca	3,381.95
66542	06/07/2012	License Center	Insurance	Paragon Solutions Group, Inc.	Camera Supplies	1,884.16
					Check Total:	5,266.11
66543	06/07/2012	TIF District #17-Twin Lakes	Contractor Payments	Pikovsky Management, LLC	Grant Reimbursement-DEED #CCGP	9,859.69
					Check Total:	9,859.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66544	06/07/2012	Recreation Improvements	Landscape steps Bennett&Brooks	Playpower LT Farmington, Inc.	Track Ride Car	556.82
					Check Total:	556.82
66545	06/07/2012	Recreation Fund	Operating Supplies	Precision Forms	Paper for Rosefest	267.19
					Check Total:	267.19
66546	06/07/2012	Water Fund	Accounts Payable	PROPERTY INVESTORS UNLIMITED I	Refund Check	82.27
					Check Total:	82.27
66547	06/07/2012	Water Fund	Accounts Payable	PETER QUAYLE	Refund Check	42.25
					Check Total:	42.25
66548	06/07/2012	Storm Drainage	Rental	Railroad Management Co. III, LLC	Storm Sewer Pipeline Crossing	120.79
66548	06/07/2012	Storm Drainage	Rental	Railroad Management Co. III, LLC	Storm Sewer Pipeline Crossing	120.79
					Check Total:	241.58
66549	06/07/2012	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service	23,264.10
66549	06/07/2012	General Fund	Contract Maintenance	Ramsey County	Fleet Support	15.60
66549	06/07/2012	General Fund	Contract Maintenance	Ramsey County	Fleet Support	365.04
					Check Total:	23,644.74
66550	06/07/2012	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	20.00
					Check Total:	20.00
66551	06/07/2012	Recreation Fund	Spectator Admissions	Roseville Area High School	Share of HS Hockey Gate Receipts	6,723.00
					Check Total:	6,723.00
66552	06/07/2012	Recreation Fund	Professional Services	Roseville Area Schools	Gymnastics Center Mirror Repair	282.50
					Check Total:	282.50
66553	06/07/2012	Recreation Fund	Fee Program Revenue	Don Ross	Key Deposit Refund	25.00
					Check Total:	25.00
66554	06/07/2012	Water Fund	Accounts Payable	SANDRA RUSSLER	Refund Check	210.00
					Check Total:	210.00
66555	06/07/2012	General Fund	Operating Supplies	Sam's Club	Supplies	140.00
					Check Total:	140.00
66556	06/07/2012	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation	Quarterly Billing	1,220.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	1,220.88
66557	06/07/2012	Recreation Fund	Fee Program Revenue	Barbara Simon	Garden Plot Permit Refund	14.00
					Check Total:	14.00
66558	06/07/2012	Recreation Fund	Operating Supplies	Speedpro	Rosefest Banners	750.00
66558	06/07/2012	Recreation Fund	Advertising	Speedpro	Rosefest Banners	430.65
					Check Total:	1,180.65
66559	06/07/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Credit	-106.40
66559	06/07/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	141.17
66559	06/07/2012	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	306.60
					Check Total:	341.37
66560	06/07/2012	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	161.00
66560	06/07/2012	Storm Drainage	Professional Services	Sheila Stowell	PWET Meeting Minutes	224.25
66560	06/07/2012	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
					Check Total:	390.08
66561	06/07/2012	General Fund	Telephone	T Mobile	Cell Phones	39.99
66561	06/07/2012	Sanitary Sewer	Telephone	T Mobile	Cell Phones	80.19
					Check Total:	120.18
66562	06/07/2012	Recreation Fund	Fee Program Revenue	Chue Thao	Key Deposit Refund	25.00
					Check Total:	25.00
66563	06/07/2012	Recreation Fund	Fee Program Revenue	Cassie Thomson	Key Deposit Refund	25.00
					Check Total:	25.00
66564	06/07/2012	Community Development	Professional Services	TMR Quality Lawn Service	Lawn Service-City Owned Lots	120.00
					Check Total:	120.00
66565	06/07/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	90.84
66565	06/07/2012	Police Forfeiture Fund	Professional Services	Twin Cities Transport & Recove	Towing Charges	90.84
66565	06/07/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Charges	90.84
					Check Total:	272.52
66566	06/07/2012	General Fund	Clothing	Uniforms Unlimited, Inc.	Shirts	106.67
					Check Total:	106.67
66567	06/07/2012	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	63.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
66567	06/07/2012	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	65.33
					Check Total:	128.87
66568	06/07/2012	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for tree removal - Per 201	716.06
					Check Total:	716.06
66569	06/07/2012	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	130.10
					Check Total:	130.10
66570	06/07/2012	General Fund	Vehicle Supplies	Vermeer Sales and Service, Corp.	2012 Blanket PO for Vehicle Repairs	50.32
					Check Total:	50.32
66571	06/07/2012	Recreation Fund	Operating Supplies	The Vernon Company	Rosefest Buttons	604.28
66571	06/07/2012	Recreation Fund	Use Tax Payable	The Vernon Company	Sales/Use Tax	-38.87
66571	06/07/2012	General Fund	Miscellaneous	The Vernon Company	Pencils	212.85
66571	06/07/2012	General Fund	209001 - Use Tax Payable	The Vernon Company	Sales/Use Tax	-13.69
					Check Total:	764.57
66572	06/07/2012	Recreation Fund	Operating Supplies	Viking Electric Supply, Inc.	Electrical Supplies	74.81
					Check Total:	74.81
66573	06/07/2012	Water Fund	Accounts Payable	JANE VOGEL	Refund Check	53.33
					Check Total:	53.33
66574	06/07/2012	Recreation Fund	Non Fee Program Revenue	Mary Volk	Birding Class Refund	8.00
					Check Total:	8.00
66575	06/07/2012	General Fund	211400 - Medical Ins Employee		COBRA Refund	30.10
					Check Total:	30.10
66576	06/07/2012	General Fund	Operating Supplies	Walton's Hollow	Petting Zoo Deposit	500.00
					Check Total:	500.00
66577	06/07/2012	Recreation Fund	Operating Supplies	Ian Weerasinghe	Lacrosse Coaching Certification	50.00
66577	06/07/2012	Recreation Fund	Operating Supplies	Ian Weerasinghe	Lacrosse Coaching Certification	480.00
					Check Total:	530.00
66578	06/07/2012	Water Fund	Accounts Payable	WELLS FARGO	Refund Check	36.41
					Check Total:	36.41
66579	06/07/2012	Recreation Fund	Fee Program Revenue	John Witt	Key Deposit Refund	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	25.00
66580	06/07/2012	Recreation Fund	Operating Supplies	Youth Lacrosse of Minnesota	Team Fees	750.00
66580	06/07/2012	Recreation Fund	Operating Supplies	Youth Lacrosse of Minnesota	Team Fees	495.00
66580	06/07/2012	Recreation Fund	Operating Supplies	Youth Lacrosse of Minnesota	Team Fees	495.00
66580	06/07/2012	Recreation Fund	Operating Supplies	Youth Lacrosse of Minnesota	Team Fees	450.00
					Check Total:	2,190.00
66581	06/13/2012	Recreation Fund	Professional Services	728 Cadets	Rose Parade Band Travel Expenses	225.00
					Check Total:	225.00
66582	06/13/2012	Recreation Fund	Professional Services	Alexandria Marching Band	Rose Parade Band Expenses	325.00
					Check Total:	325.00
66583	06/13/2012	Recreation Fund	Professional Services	Americana Fireworks Display Co.	July 4th Fireworks Display	11,340.00
					Check Total:	11,340.00
66584	06/13/2012	Recreation Fund	Professional Services	Buffalo High School Marching Band	Rose Parade Band Travel Expenses	325.00
					Check Total:	325.00
66585	06/13/2012	Recreation Fund	Professional Services	Champlin Park HS Marching Band	Rose Parade Band Travel Expenses	200.00
					Check Total:	200.00
66586	06/13/2012	Recreation Fund	Professional Services	Coon Rapids High School Band	Rose Parade Band Travel Expenses	200.00
					Check Total:	200.00
66587	06/13/2012	Golf Course	Operating Supplies	Dunn Bros Coffee	Golf League Prizes	250.00
					Check Total:	250.00
66588	06/13/2012	Recreation Fund	Professional Services	John Greene	Rosefest Parade Band Judge	210.00
					Check Total:	210.00
66589	06/13/2012	Recreation Fund	Professional Services	Lola Haugen	Rosefest Parade Band Tabulator	120.00
					Check Total:	120.00
66590	06/13/2012	Recreation Fund	Professional Services	Tom Haugen	Rosefest Parade Head Band Judge	340.00
					Check Total:	340.00
66591	06/13/2012	Recreation Fund	Professional Services	Litchfield H. S. Marching Band	Rose Parade Band Travel Expenses	325.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	325.00
66592	06/13/2012	Recreation Fund	Professional Services	Mankato 77 Lancers	Rose Parade Band Travel Expenses	300.00
					Check Total:	300.00
66593	06/13/2012	Recreation Fund	Professional Services	Ken Martinson	Rosefest Parade Band Judge	210.00
					Check Total:	210.00
66594	06/13/2012	Recreation Fund	Professional Services	Osceola High School Marching Band	Rose Parade Band Travel Expenses	200.00
					Check Total:	200.00
66595	06/13/2012	Recreation Fund	Professional Services	Patriots Marching Band	Rose Parade Band Travel Expenses	250.00
					Check Total:	250.00
66596	06/13/2012	Recreation Fund	Professional Services	Richfield H.S. Marching Band	Rose Parade Band Travel Expenses	200.00
					Check Total:	200.00
66597	06/13/2012	Recreation Fund	Professional Services	Sibley Band Boosters	Rose Parade Band Travel Expenses	200.00
					Check Total:	200.00
66598	06/13/2012	Recreation Fund	Professional Services	St. Michael-Albertville Marching Band	Rose Parade Band Travel Expenses	200.00
					Check Total:	200.00
66599	06/13/2012	Recreation Fund	Professional Services	Tri State Band Judges	Membership Tapes, Supplies	310.00
					Check Total:	310.00
					Report Total:	1,115,877.67

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 06/18/2012
Item No.: 7.b

Department Approval

City Manager Approval

Item Description: Approval of 2012/2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Massage Therapist Establishment

Mind, Body & Soul Wellness
2201 Lexington Ave. N.
Roseville, MN 55113

Cigarette/Tobacco Products

Rainbow Foods
1201 Larpenteur Ave. W
Roseville, MN 55113

Amarose Convenience Store
1595 Hwy 36 W., #245
Roseville, MN 55113

Pool/Billiards

Al’s Billiards
1319 W. Larpenteur Ave.
Roseville, MN 55113

Veterinarian Exam & Inoculation Center

Petco
2575 N. Fairview Ave.
Roseville, MN 55113

Amusement Device

Al’s Billiards
1319 W. Larpenteur Ave.
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

Financial Impacts
The correct fees were paid to the City at the time the application(s) were made.

Staff Recommendation
Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

Requested Council Action

Motion to approve the business and other license application(s) as submitted.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name: Mind, Body & Soul Wellness

Business Address: 2201 Lexington Ave No

Business Phone: 612-432-3014

Email Address: ____

Person to Contact in Regard to Business License:

Legal Name ____

Address ____

Phone ____ Date of Birth ____

Drivers License Number ____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 31, 2013, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	$300.00
	$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. <u>In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.</u>

I have attached a certificate indicating Workers Compensation coverage, and the appropriate fee(s).

Signature: Dona McGlennen

Date: June 13, 2012

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Pool/Billiards License Application

Business Name AL'S BILLIARDS

Business Address 1319 W. LARPENTEUR AVE.

Business Phone 651-646-9508

Email Address

Person to Contact in Regard to Business License:

Name

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Pool/Billiards	$70.00 (first table)	1	70.00
	$20.00 (each additional table)	20	400.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Al Aelsh

Date 6/12/12

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name: AL'S BILLIARDS

Business Address: 1319 W. LARPENTEUR AVE

Business Phone: 651-646-9508

Email Address: ______________________

Person to Contact in Regard to Business License:

Name: ______________________

Address: ______________________

Phone: ______________________

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee	Quantity	Total
Amusement Device	$15.00 (per machine)	6	90.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature: Al Welsh

Date: 6/12/12

A fire Inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Veterinarian Examination & Inoculation Center License Application

Business Name Petco #602

Business Address 2575 North Fairview Ave - Roseville, Minnesota 55113

Business Phone 651-636-8808

Email Address

Person to Contact in Regard to Business License:

Name

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Veterinarian Examination & Inoculation Center	$80.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Randy Castaneda

Date June 04, 20120

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name RBF, LLC of Wisconsin dba Rainbow Foods # 8802

Business Address 1201 Larpenteur Ave W, Roseville, MN 55113

Business Phone 451-488-1825

Email Address

Person to Contact in Regard to Business License: (send renewal here)

Name [illegible]

Address [illegible]

Phone [illegible]

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	**Fee**
Cigarette/Tobacco Products	$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [illegible] -VP

Date 5/30/12

If completed license should be mailed somewhere other than the business address, please advise.

ROSEVILLE

Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name AMAROSE CONVENIENCE STORE

Business Address 1595 HWY 36 west # 245 Roseville MN 55113

Business Phone 651- 636- 3849

Email Address

Person to Contact in Regard to Business License:

Name

Address

Phone

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2012, and ending June 30, 2013, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required	Fee
Cigarette/Tobacco Products	$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Rajinder Kaur

Date 5/29/2012

If completed license should be mailed somewhere other than the business address, please advise.

Date: June 18, 2012
Item: 7.c

No General Purchases and
Sale of Surplus Items In
Excess of $5000 At This Time

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 6/18/12
Item No.: 7.d

Department Approval	City Manager Approval

Item Description: Authorize Acceptance of Cost-Share Funds for Fairview Area Drainage Improvements Project

BACKGROUND

Over the years, residents of the Skillman Avenue cul-de-sac west of Fairview Avenue have experienced street flooding and other drainage concerns during intense rain events. An extreme rain event occurred on July 16, 2011, that caused flooding in the street, as well as private property damage.

Since the storm, City staff has completed a study of the storm sewer system on Fairview Avenue, including the storm sewer on the cul-de-sac, to analyze the existing drainage and localized flooding issues. The study also identified potential improvements that would reduce the level of flooding.

The proposed improvements include the construction of a rate control storm water pond at the southeast corner of the Fairview Community Center property, near the Skillman cul-de-sac ("Skillman Pond"). The pond will be constructed on non-play areas; no field use will be lost. This pond will hold water during rain events only; it will not be designed to hold a permanent pool of water.

Staff applied for funding from the Rice Creek Watershed District (RCWD) through its 2012 Urban Stormwater Remediation Cost-Share Program. This funding is available to assist municipalities located within the RCWD to incorporate water quality improvement Best Management Practices (BMPs) into redevelopment, roadway and storm sewer improvement projects. Only projects that are not part of a permit requirement are eligible for this funding. The RCWD Board has reviewed the City's application, and has approved this project for funding. Cost-share funds must be spent within two years after the funding has been approved, which in this case is by 2014.

The Skillman Pond project is in the final design stage, and is scheduled for construction later this summer. Staff will solicit bids in July. Contracts will be brought to the City Council for approval at a future meeting.

The City's application included the construction of another rate control pond. Staff is currently evaluating potential locations that would receive the most benefit from this type of improvement. Additional projects will be brought to the City Council for approval as they are developed.

POLICY OBJECTIVE

This area is listed as a problem area in the City's Comprehensive Surface Water Management Plan (CSWMP.) One of the goals from the City's CSWMP is to provide flood protection for all residents and structures as well as protect the integrity of conveyance channels and storm water detention areas. This project is also consistent with City water quality goals.

FINANCIAL IMPACTS

The total estimated construction cost is $100,000; each rate control pond is estimated at $50,000. The RCWD cost-share is $48,756, or up to 50% of construction project costs. The balance of this project, approximately $51,244, is proposed to be paid for using Storm Water Sewer Infrastructure Funds.

STAFF RECOMMENDATION

Staff recommends the Council authorize acceptance of the cost-share funds for the Fairview Area Drainage Improvements Project.

REQUESTED COUNCIL ACTION

Motion accepting cost-share funds from the Rice Creek Watershed District in the amount of $48,756 for the Fairview Area Drainage Improvements Project.

Prepared by: Kristine Giga, Civil Engineer

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: June 18, 2012
Item No.: 7.e

Department Approval	City Manager Approval

Item Description: Accept Cobalt Settlement

BACKGROUND

A settlement offer has been received from the Respondents in the City of Roseville v. Cobalt Industrial REIT II, et. al. Condemnation Proceeding.

STAFF RECOMMENDATION

Accept of the Cobalt Settlement.

REQUESTED COUNCIL ACTION

Accept the Cobalt Settlement.

Prepared by: **William J. Malinen**
Attachments: A: Exhibit A - Sketch
B: Exibit B – Court Decision

EXHIBIT A

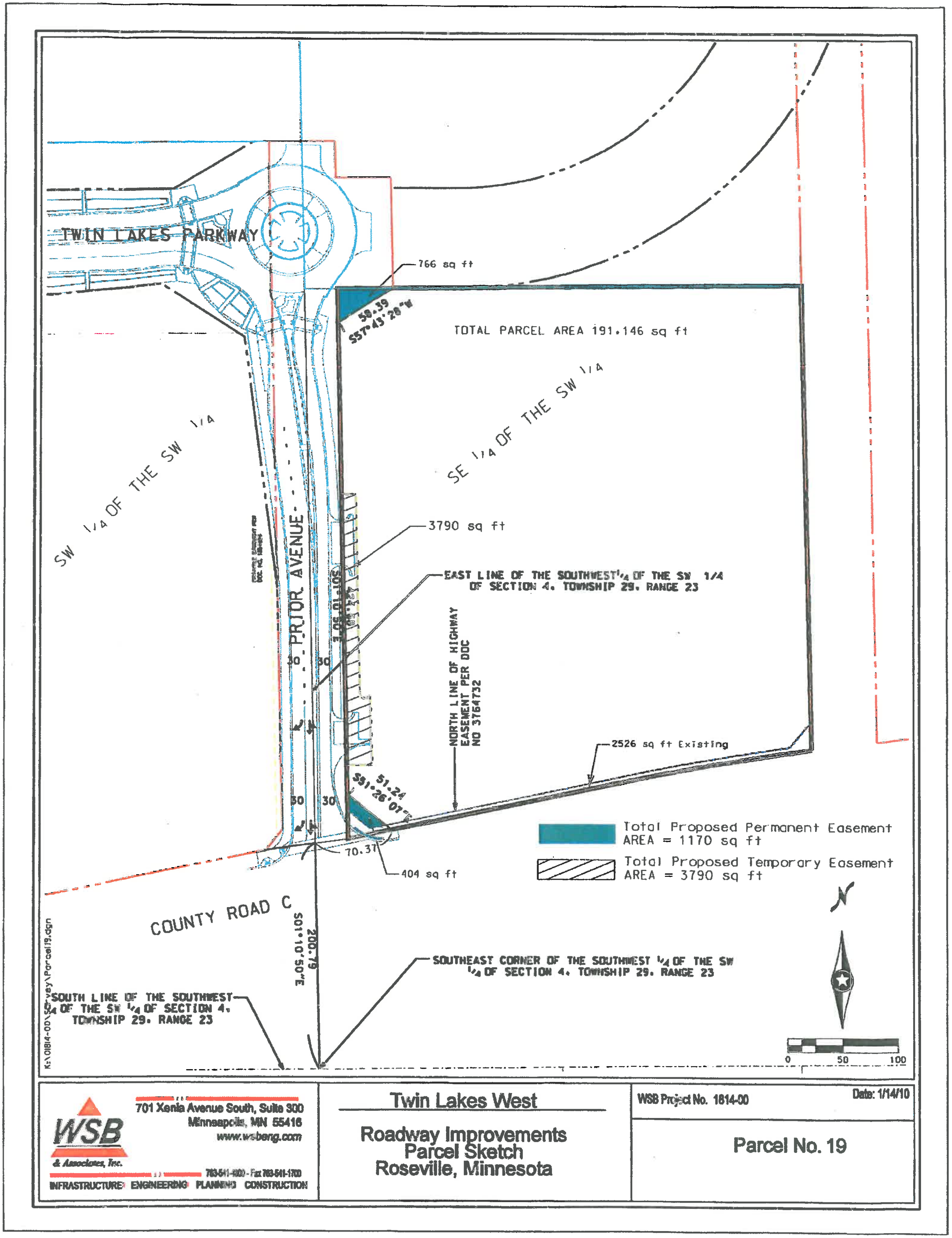

TWIN LAKES PARKWAY
766 sq ft
58.39
S57°43'28"W
TOTAL PARCEL AREA 191,146 sq ft
SE 1/4 OF THE SW 1/4
SW 1/4 OF THE SW 1/4
PRIOR AVENUE
3790 sq ft
EAST LINE OF THE SOUTHWEST 1/4 OF THE SW 1/4 OF SECTION 4, TOWNSHIP 29, RANGE 23
NORTH LINE OF HIGHWAY EASEMENT PER DOC NO 3764732
S01°10'50"E
30
30
30
30
2526 sq ft Existing
51.24
S81°26'07"E
70.37
404 sq ft
Total Proposed Permanent Easement AREA = 1170 sq ft
Total Proposed Temporary Easement AREA = 3790 sq ft
COUNTY ROAD C
S01°10'50"E
200.79
SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SW 1/4 OF SECTION 4, TOWNSHIP 29, RANGE 23
SOUTH LINE OF THE SOUTHWEST 1/4 OF THE SW 1/4 OF SECTION 4, TOWNSHIP 29, RANGE 23
0
50
100
WSB & Associates, Inc.
701 Xenia Avenue South, Suite 300
Minneapolis, MN 55416
www.wsbeng.com
763-541-4800 - Fax 763-541-1700
INFRASTRUCTURE ENGINEERING PLANNING CONSTRUCTION
Twin Lakes West
Roadway Improvements
Parcel Sketch
Roseville, Minnesota
WSB Project No. 1814-00
Date: 1/14/10
Parcel No. 19

EXHIBIT B

STATE OF MINNESOTA | DISTRICT COURT

COUNTY OF RAMSEY | SECOND JUDICIAL DISTRICT

Case Type 2: CONDEMNATION
Court File No.: 62-CV-10-5279
Judge: ____________________

City of Roseville,

Petitioner,

STIPULATION OF DISMISSAL AND ORDER FOR DISMISSAL

v.

Cobalt Industrial REIT II, a Texas real estate investment trust, Reliastar Life Insurance Company, a Minnesota corporation, County of Ramsey, and all persons or entities claiming any right, title or interest in and to the land described herein.

Respondents.

IN THE MATTER OF THE CONDEMNATION OF CERTAIN LANDS FOR ROADWAY AND UTILITY PURPOSES

WHEREAS, the City of Roseville ("Petitioner") has petitioned the Court to obtain by eminent domain proceedings the property and interests described in Exhibit A attached to the Petition which has been filed and served in this matter; and

WHEREAS, the Court issued an Order Granting Petition and Appointing Commissioners and Authorizing Deposit and Transferring of Title, dated July 30, 2010, in which the Court: a) granted the Petitioner's Petition, b) ordered that upon Petitioner paying the owners of the property the sum of $17,200.00, the title and right to possession of the property described in Exhibit A attached to said Order shall vest in the Petitioner, and c) arranged for the appointment of Commissioners to ascertain the amount of damages suffered by the Respondents as a result of the taking; and

WHEREAS, the payment of the $17,200.00 has been paid to the owners of the property and the title and right of possession in the property described in said Order has passed to and vested in the Petitioner; and

WHEREAS, the parties desire, prior to the commissioners determining the amount of damages suffered by the Respondents as a result of such taking, to settle all disputes, claims and other matters, including the determination of all compensation and payments due to the parties, pertaining to the above captioned eminent domain proceedings,

NOW THEREFORE, it is hereby stipulated and agreed by and between the parties, through their respective legal counsel, as follows:

In exchange for the payment by the Petitioner to Cobalt Industrial REIT II and Reliastar life Insurance Company (collectively the "Owners") of the additional sum of $5,000, the receipt of which is hereby acknowledged, the Petitioner and the Owners, by and through their respective attorneys of record, hereby stipulate and agree that the above-captioned matter may be dismissed without prejudice, with each party paying its own attorneys' fees and costs. The Owners further waive and release the Petitioner from any and all claims for just compensation, appraiser fees, taxes and assessments, severance damages, damages for loss of going concern, access, interest, attorney's fees, relocation benefits and all other cost, damages, fees and amounts arising from the condemnation of the property described in the Court's Order Granting Petition and Appointing Commissioners and Authorizing Deposit and Transferring of Title in the above-captioned matter.

Dated: ____________________, 2012

MALKERSON GUNN MARTIN LLP

By: ________________________________

Howard A. Roston (#260460)
Michael A. Putnam (#203968)
1900 U.S. Bank Plaza South Tower
220 South Sixth Street
Minneapolis, Minnesota 55402
Telephone No. 612-344-1111
Fax No. 612-344-1414
Attorneys for Cobalt Industrial REIT II and Reliastar Life Insurance Company

Dated: ____________________, 2012

ERICKSON, BELL, BECKMAN & QUINN, P.A.

By: ________________________________

James C. Erickson, Jr. (#386667)
Charles R. Bartholdi (#506X)
Rosedale Towers, Suite 110
1700 West Highway 36
Roseville, MN 55113
Telephone No. 651-223-4999
Fax No. 651-223-4987
Attorneys for City of Roseville

ORDER FOR DISMISSAL

Based on the above stipulation, this action is hereby dismissed without prejudice, with each party paying its own attorneys' fees and costs.

SO ORDERED

____

Judge of District Court

ROSEVILLE

REQUEST FOR CITY COUNCIL ACTION

DATE: **06/18/12**
ITEM NO: 9.a

Department Approval: P. Trudgeon

City Manager Approval: WJMalinen

Item Description: Adopt Amendments to Chapter 1010, Sign Regulations, of the Roseville Zoning Ordinance (**PROJ0013**).

1.0 BACKGROUND

1.1 Over the past year and a half, the Planning Division has been reviewing, modifying, and correcting language specific to signs and the regulations thereof.

1.2 On April 4, 2012 the Planning Commission held the public hearing regarding the proposed amendments to Chapter 1010 Sign Regulations of the Zoning Ordinance, voting 5-0 to recommend approval of the text amendment to the City Council.

1.3 On May 14, 2012, the City Council was introduced to the sign regulations amendments and had a number of questions of the City Planner. At this meeting the Council also indicated a few typos and a few areas that could be tweaked or modified further.

1.4 Since the May 14, 2012 meeting the City Planner has made the requested and/or appropriate corrections.

1.5 The proposed ordinance document includes **black** highlighting for the proposal as presented on May 14th and **red** highlight for the proposed corrections/changes suggested/directed by the City Council.

2.0 SUGGESTED ACTION

ADOPT an Ordinance amending Chapter 1010, Sign Regulations.

Prepared by: City Planner Thomas Paschke; 651-792-7074

Attachments: A. Draft Ordinance and Summary Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE, SPECIFICALLY SECTION 1010 SIGN REGULATIONS

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code, Title 10, Section 1010 Sign Regulations is hereby amended as follows:

Chapter 1010. Sign Regulations

1010.01: Purpose and Findings.

A. Purpose: The sign ordinance is intended to establish a comprehensive and balanced system of sign control that accommodates the need for a well-maintained, safe, and attractive community, and the need for effective communications including business identification. It is the intent of this section to promote the health, safety, general welfare, aesthetics, and image of the community by regulating signs that are intended to communicate to the public, and to use signs that meet the City's goals by authorizing:

1. Permanent signs that establish a high standard of aesthetics;
2. Signs that are compatible with their surroundings;
3. Signs that are designed, constructed, installed, and maintained in a manner that does not adversely impact public safety or unduly distract motorists;
4. Signs that are large enough to convey the intended message and to help citizens find their way to intended destinations;
5. Signs that are proportioned to the scale of, and are architecturally compatible with, principal structures;
6. Permanent signs that give preference to the on-premise owner or occupant; and
7. Temporary commercial signs and advertising displays which provide an opportunity for grand openings and occasional sales events while restricting signs which create continuous visual clutter and hazards at public right-of-way intersections.

B. Findings: The City of Roseville finds it is necessary for the promotion and preservation of the public health, safety, welfare, and aesthetics of the community that the construction, location, size, and maintenance of signs be controlled. Further, the City finds that:

1. Permanent and temporary signs have a direct impact on and relationship to the image of the community;
2. The manner of installation, location, and maintenance of signs affects the public health, safety, welfare, and aesthetics of the community;
3. An opportunity for viable identification of community businesses and institutions must be established;
4. The safety of motorists, cyclists, pedestrians, and other users of public streets and property is affected by the number, size, location, and appearance of signs that divert the attention of drivers;

5. Installation of signs suspended from, projecting over, or placed on the tops of buildings, walks, or other structures may constitute a hazard during periods of high winds and an obstacle to effective fire-fighting and other emergency service;
6. Uncontrolled and unlimited signs adversely impact the image and aesthetic attractiveness of the community and thereby undermine economic value and growth;
7. Uncontrolled and unlimited signs, particularly temporary signs that are commonly located within or adjacent to public right-of-way or are located at driveway/street intersections, result in roadside clutter and obstruction of views of oncoming traffic. This creates a hazard to drivers and pedestrians and also adversely impacts a logical flow of information;
8. Commercial signs are generally incompatible with residential uses and should be strictly limited in residential zoning districts; and
9. The right to express noncommercial opinions in any zoning district must be protected, subject to reasonable restrictions on size, height, location, and number.

1010.02: Definitions

A. Definitions: As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this section:

1. Sign: Any writing, pictorial presentation, number, illustration or decoration, flag, or other device that is used to announce, direct attention to, identify, advertise, or otherwise make anything known. The term “sign” shall not be deemed to include the terms “building” or “landscaping,” or any architectural embellishment of a building not intended to communicate information.
2. Area Identification Sign: A freestanding sign which identifies the name of, including but not limited to, a residential development, a multiple residential complex, a shopping center or shopping area, a business park, an industrial park, a building complex, or any combination thereof.
3. Balloon: A flexible, nonporous bag inflated with air or a gas lighter than air, such as helium.
4. Building Canopy or Awning: A sign constructed of flexible translucent or fabric-type material that incorporates a written message or logo on the exterior. Building canopies shall be considered part of the wall area and thus shall not warrant additional sign area.
5. Building Complex: A group of two or more buildings, planned or developed in a joint manner with shared parking facilities, regardless of whether such buildings or uses are located on the same lot or parcel.
6. Commercial Sign: Any sign that advertises or identifies a product, business, service, event, or any other matter of a commercial nature, and that seek~~s~~ to draw attention to or promote a commercial, business, or economic interest or activity in contrast to noncommercial signs that expresses an opinion or viewpoint of a social or political nature.

7. Construction Sign: Any non-illuminated sign that displays information regarding the construction or development of the site on which it is displayed

8. Directional Sign: A sign which contains no advertising and is intended to facilitate the safe movement of pedestrians and vehicles into, out of and around the site on which the sign is located.

9. Dynamic Display: Any characteristics of a sign that appear to have movement or that appear to change, caused by any method other than physically removing and replacing the sign or its components, whether the apparent movement or change is in the display, the sign structure itself, or any other component of the sign. This includes a display that incorporates a technology or method allowing the sign face to change the image without having to physically or mechanically replace the sign face or its components. This also includes any rotating, revolving, moving, flashing, blinking, or animated display and any display that incorporates rotating panels, LED lights manipulated through digital input, "digital ink," or any other method or technology that allows the sign face to present a series of images or displays.

10. Flag~~s~~: A piece of cloth or bunting varying in color and design, attached to a pole, used as a symbol, standard, emblem or insignia, or containing text other than that associated with a commercial, business, or economic interest or activity.

11. Freestanding Sign: Any sign not affixed to a building including but not limited to a ground sign, pole sign, pylon sign, or monument sign.

12. Ground Sign: A sign mounted on the ground attached either to footings or a base with an open space between the ground and the sign face.

13. Height of Freestanding Sign: The actual distance from the grade to the highest point of the sign, including any structure or architectural component of the sign.

14. Home Occupation Sign: A sign located at a residence advertising a business conducted in the residence or by persons residing in the residence.

15. Illumination, Internal: A light source within the sign.

16. Illumination, External: A light source that is not internal to the sign.

17. Illuminated Sign: A sign on or from which artificial light is directed.

18. Logo: An identifying graphic that may or may not be a registered trademark.

19. Master Sign Plan: Written document describing all proposed signs regarding a specific site, development, or complex, submitted by the owner/manager, including all types of signs/signage desired, reviewed, and approved by the City, and shall at a minimum include sign type, location, and size illustrations.

20. Mobile Sign (also referred to as Portable Sign): A sign designed or intended to be moved or transported by trailer or on wheels. A sign may be a mobile sign even if it has wheels removed, was designed without wheels, or is attached temporarily to the ground, a structure, or other sign. Signs mounted on a vehicle for advertising purposes, when the vehicle is parked and visible from public right-of-way, except signs identifying a business when the vehicle is being used in the normal day-to-day operation of that business.

21. Monument Sign: A freestanding sign located directly at grade.

22. Nameplate Sign: A wall sign that states only the name or address or both of the business or occupant of the lot where such sign is placed. Letters and/or numbers must be at least 4 inches in height, and the maximum sign area shall not exceed 4 square feet.

23. Non-Commercial Sign: Communicative devices that express an opinion or viewpoint of a social or political nature in contrast to commercial signs that seek to draw attention to or promote a commercial, business, or economic interest or activity.

24. Non-Conforming Sign: A sign that lawfully existed prior to June 18, 2012, but does not conform to this chapter.

25. Off-Site Sign: A sign that advertises any business, product, person, event, or service conducted, sold, manufactured, or located off the premises where the sign is located.

26. Painted Sign: A sign painted directly on the outside wall or roof of a building or on a fence, rock, or similar structure or feature in any zoning district.

27. Pennants (also referred to as streamer): Pieces of cloth, paper, or plastic that do not include any written or graphical, or other form of copy and are intended to be individually supported or attached to each other by means of rope, string or other material, and are intended to be hung on buildings or other structures or between poles.

28. Permanent Sign: Any sign that is displayed or intended for display for an indefinite period of time.

29. Pole Sign: A sign that is mounted at or near the top of a single or ~~double~~ multiple poles.

30. Political Sign: A sign announcing candidates seeking political office or issues to be voted upon at a political election.

31. Portable Sign: See Mobile Sign

32. Projecting Sign: A wall sign that protrudes horizontally more than 1 foot from the wall to which it is attached.

33. Pylon Sign: A freestanding sign supported by its own structure and not attached to any building.

34. Readerboard Sign: A sign where the message is changeable with letters or numbers.

35. Real Estate Sign: Any sign pertaining to the sale, lease, or rental of land or buildings.

36. Searchlight: A powerful light or lights equipped with a reflector to produce a bright beam or beams.

37. Special Event Device: Any sign, searchlight, laser display, or other attention-getting device used in conjunction with a special event.

38. Temporary Sign: A sign that is designed or intended to be displayed for a short period of time and is not permanently installed. This includes A or T - frame signs, sandwich, curb signs, and balloons.

39. Under Canopy Sign: Any sign hanging below a building canopy, awning, or building overhang.

40. Unified Development: A development of three or more principal structures with common characteristics as determined by the City. Common characteristics may include shared access, similar architecture, single ownership, or history of site plan review approval.

41. Wall Sign: A sign constructed on a panel attached to a structure or raised letters or symbols attached to a wall or combination thereof. No part of such a sign is painted on the wall surface.

42. Window Sign: Any sign placed on the interior of a window or painted on a window such that it can be read from the outside of the building.

43. Windsock: A large roughly conical device open at both ends and attached to a stand by a pivot so that the wind blows through it, not including devices used for navigational purposes.

1010.03: General Provisions

A. Permit Required: The following general provisions are applicable to all signs. It shall be unlawful for any person to erect, alter, replace, or relocate any sign or other advertising structure without first obtaining a permit and paying the required fees, except as herein otherwise provided, including those approved through the Master Sign Plan process.

B. Exempted Signs: The following signs are exempt from the requirements of this Chapter:

1. Signs erected by a public agency in and/or above or overhanging a public right-of-way.
2. <u>The following signs are permitted in residential districts for non-commercial purposes only: banners, balloons, pennants, spinners, windsocks, streamers, ribbons, whirling devices, or light bulb.</u>

C. Prohibited Signs.

1. No sign will be attached to trees or utility poles.
2. No sign will be painted directly on any exterior building surface. Sign letters and symbols may be attached directly to a wall by adhesive or mechanical means.
3. No sign will overhang the public right-of-way, sidewalk easement, walkway easement or bicycle path easement except a bus bench or approved trash container at a designated public transportation pick-up location.
4. No sign will extend above the roof line of a building (roof sign).
5. Projecting signs must not project further than 30 inches from the wall to which they are anchored.
6. No sign will be installed that by reason of position, movement, shape, illumination, or color would constitute a traffic hazard by obstructing a driver's vision or by interfering, confusing, or misleading traffic.
7. No sign will noticeably move either by mechanical means (rotating sign) or as a result

of normal wind pressure.

8. The following specific signs shall be prohibited: off-site, flashing, mobile/portable, roof, rotating, and painted signs, banners, and billboards. ~~The following signs are permitted in residential districts for non-commercial purposes only: banners, balloons, pennants, spinners, windsocks, streamers, ribbons, whirling devices, or light bulb.~~

9. All other signs not expressly permitted by this Chapter.

D. Non-Conforming Signs

All nonconforming signs in existence on June 18, 2012 may continue subject to the provisions of Chapter 1011 of this Title and State Law.

E. Sign Permit Process:

1. Permit Application: An application for a sign permit shall be made on the application provided by, or located in the Community Development Department, and state or have attached thereto the name and address of the applicant or person or company that will be erecting the sign; the address/location of the building, structure, or lot on which the sign is to be erected; the written consent of the property owner of the land on which the sign is to be erected; and any other pertinent information the Community Development Department considers necessary. These requirements may be waived by the City Planner where they are not applicable.

2. Permit Review: All sign permits will be reviewed by the Community Development Department to determine completeness. Should a permit be deficient in appropriate/applicable items necessary to process the sign permit, an email and/or letter will be composed to the applicant indicating the deficiencies of the permit. No permit will be acted upon until all requested/required information is submitted/received and/or reviewed.

3. Fees: Every applicant must pay a fee for each sign regulated by this Chapter before being granted a permit.

   a. The City Council will establish the permit fee by resolution.

   b. A double fee will be charged if a sign is erected without first obtaining a permit for such sign.

4. Revocation of Permit: The Community Development Department is hereby authorized to revoke a sign permit upon failure of the holder thereof to comply with any provision of this Chapter. Any party aggrieved by such revocation may appeal the action to the Board of Adjustment and Appeals within 10 days after the revocation.

5. Expiration of Permit: A permit expires if the sign is not erected within 180 days after issuance and no permit fees or inspection fees for such sign will be refunded.

6. Inspection: Sign installations for which a permit is required may be subject to inspection by the Community Development Department to ensure that such signs are erected according to the approved permit.

1010.04. Maintenance, Removal of Signs, Fines

A. All signs must be maintained by the sign owner in a safe, neat, clean, and attractive condition. A sign must be replaced or refurbished so as to restore the original appearance thereof whenever it begins to fade, chip or discolor, rust, cease to be in good repair, or become unsightly.

B. Removal of signs will be governed by the following:

1. On-premises signs shall be removed from the building and property by the owner of such property within 14 days after the use is terminated.

2. Off-premises signs shall be removed within 30 days after discontinuation of use of the sign. A sign shall be considered discontinued if the message is removed, the subject of the message no longer exists, or the sign is not maintained.

C. If the Community Development Department finds that any sign is unsafe, a detriment to the public, not maintained, or constructed, erected, or maintained in violation of the provisions of this Chapter, the sign shall be deemed a public nuisance and abated under Chapter 407.06 of the City Code.

D. Removal of Abandoned Signs, Signs in Disrepair, and Signs Located in Public Right-of-Way.

1. Abandoned signs and signs in disrepair: An abandoned sign or sign in disrepair is prohibited and shall be removed by the owner of the premises within 10 business days after notification. If compliance with this provision is not met, the matter will be abated through the requirements of Chapter 407 of the City Code.

2. Signs on public property or within public right-of-way: The city may at any time and without notice impound signs that have been installed on public property or within public right-of-way or easement. The sign owner may retrieve the signs according to the following:

   a. A fee must be paid to the city as established in city code section 710. For each subsequent impoundment in a calendar year, the specified fee shall be doubled;

   b. The sign may be retrieved from a designated impound area during routine business hours and within 15 days from the date of impounding. After 15 days, the city will dispose of the sign; and

   c. The city may not be held liable for any damage to impounded signs.

E. Fines for Sign without Permit, Illegal /Prohibited Sign, and Perpetual Violation of Code:

1. All signs, including temporary signs, shall have an approved permit prior to installation. Signs installed in any fashion without a permit shall receive a notice to remove within 5 business days of the receipt of a letter from Community Development Department. Should the sign not be removed within the 5 business days, the Community Development Department will issue a fine of $50.00 and another 5 business days to remove. Should the sign remain a fine of $100 will be issued and an immediate request sought. Should the sign not be removed and/or the fine fee not paid, the Community Development Department will thereafter seek compliance through the public nuisance chapter 407 of the City Code. The same fines and process shall be applied to situations where illegal/prohibited signs are installed

with or without an approved permit.

2. Those property owners and/or business that have signs deemed a perpetual violation shall be deemed a public nuisance and abated through Chapter 407 of the City Code. For purposes of this Code requirement perpetual violation shall refer to 5 violations in a calendar year.

F. Appeal: Should the property owner, business owner, tenant, renter, and/or proprietor object to the Community Development Director or Designee decision regarding the perpetual violation ruling, an appeal may be filed within 10 days following the receipt of a letter indicating the perpetual violation by the Community Development Director or Designee. The appeal shall follow the requirements listed in Section 1009.08 of this Code.

1010.05. On-Premise Signs

A. On-Premise Sign: All wall and/or freestanding signs in all districts shall be subject to the following requirements. Signs shall not be permitted within the public right-of-way or easements except on benches and shelters that have received permits as per Section 703.05 of this Code, and newspaper and cabstands, all of which shall be as governed by Chapter 901 and Section 703 of this Code. City, county, state, and federal traffic directional signs are permitted.

SIGNS ALLOWED IN RESIDENTIAL DISTRICTS
LDR-1 and LDR-2 Districts

Type	***Maximum Number Allowed***	***Maximum Sign Area Allowed***	***Placement, Location & Height***	***Restrictions***
Home Occupation	1	6 sq. ft.	On a wall or in front yard w/10 foot minimum setback and 4 foot maximum height	Non-illuminated
Nameplate	1	4 sq. ft.	On wall or in front yard w/10 foot minimum setback and 4 foot maximum height	Internally illuminated

MDR, HDR-1, and HDR-2 Districts

Type	***Maximum Number Allowed***	***Maximum Sign Area Allowed***	***Placement, Location & Height***	***Restrictions***
Complex "project" Signage	1 per complex or residential	50 sq. ft.	15 foot minimum from a property line.	Can be located on building

	development.		6 foot maximum height.	front or be freestanding.
Nameplate	1 for each dwelling group	24 sq. ft.	On wall or in front yard w/10 foot minimum setback and 4 foot maximum height	Internally Illuminated

SIGNS ALLOWED IN COMMERCIAL and MIXED USE DISTRICTS, EMPLOYMENT DISTRICTS, and INSTITUTIONAL DISTRICTS
NB, I, and INST Districts

Type	***Maximum Number Allowed***	***Maximum Sign Area Allowed***	***Placement, Location & Height***	***Restrictions***
Wall Sign	Multiple	1 sq. ft. per lineal foot of tenant space or building front (main public entry as per determination by Community Development Department).	Installed on exterior building wall or facade	Sign area for all sides of building (including fuel canopy) is capped at the Maximum Sign Area Allowed (column 3).
Freestanding Signs	1 on interior lot, 2 on through lot or multiple frontage lot; or as approved w/master sign plan.	75 sq. ft. maximum for single sided sign or 150 sq. ft. maximum on a double sided sign.	15 foot minimum from a property line. 20 foot maximum height	

CB, RB, O/BP, and CMU Districts

Type	*Maximum Number Allowed*	*Maximum Sign Area Allowed*	*Placement Location*	*Restrictions*
Wall Sign	Multiple	1.5 sq. ft. per lineal foot of tenant space or building front (main public entry as per determination by Community Development Department).	Installed on exterior building wall or facade	Sign area for all sides of building (including fuel canopy) is capped at the Maximum Size Allowed (column 3).
Freestanding Signs	1 on interior lot, 2 on through lot or multiple frontage lot; or as approved w/master sign plan.	100 sq. ft. maximum on a single sided sign or 200 sq. ft. maximum on a double sided sign.	15 foot minimum from a property line. 25 foot maximum height	

B. Directional Signs: Directional signs may be incorporated into a development including information such as traffic directions, house numbers, management office location, or other information necessary to direct persons to facilities or areas within the development.

1. Directional signs shall not exceed 8 square feet in size and 8 feet in height and are not closer than 1 foot from a public street right-of-way, unless approved as a component of a Master Sign Plan.
2. Off-site directional signs are prohibited.
3. Where applicable, directional signs are required to be incorporated into an approved Master Sign Plan.

1010.06: Sign Area Computation

A. Computation of Sign Surface Area of Individual Cabinet or Panel Sign: To compute the area for a cabinet or panel sign face: Compute by means of the smallest square, rectangle, circle, triangle, or combination thereof that will encompass the extreme limit of the copy, representation, logo, emblem, or other display, together with any material or color forming an integral part of the background or the display or used to differentiate the sign from the backdrop or structure against which it is attached or affixed, but not including any support framework, bracing, or decorative fence or wall when such fence or wall otherwise meets the pertinent zoning regulations and is clearly incidental to the display itself.

B. Computation of Sign Surface Area of Individual Signs Mounted Letters or Symbols: When a sign is composed of individual mounted letters or symbols, the sign surface area shall be determined by means of the total or the smallest contiguous square, rectangle, circle, triangle, or combination thereof that will encompass each letter, representation, logo, emblem or other display.

C. Computation of Sign Surface Area of Awning or Canopy: To compute the area of an awning or canopy sign: compute by means of the smallest square, rectangle, circle, triangle or combination thereof that will encompass the extreme limits of the copy, representation, logo, emblem or other display, together with any material or color forming an integral part of the background or the display or used to differentiate the sign from the backdrop.

1010.07: Temporary Signs

D. A or T-frame signs, sandwich, curb signs, ~~balloons and searchlights,~~ fabricated and/or manufactured signs on stands or posts, ~~and other approved attention getting devices~~:

1. The Community Development Department may issue a Temporary Sign Permit ~~permits~~ for temporary signs in commercial, employment, and institutional districts, including grand opening signs, and special event signage. ~~and other attention getting devices such as searchlights and/or balloons.~~

2. Temporary signs shall be comprised/constructed of durable all-weather materials (such as but not limited to plywood, coreaplast [plastic foam-core] alumacore, and polycarbonate [Lexan]) mounted to the building wall or they may be freestanding.

3. Size: The surface area of any temporary sign shall not exceed 32 square feet. This area shall be in addition to permanent, window, or other signage allowed elsewhere in this Chapter.

4. Duration: During any calendar year, temporary signs, grand opening signs, special event signs, and other attention getting devices may be in place no more than 60 days, which duration may be broken into multiple events/days not exceeding a total of 60 days per calendar year.

5. Number: A use shall be limited to two temporary signs, and the City reserves the right to limit/regulate, through the Temporary Sign Permit, the number of temporary signs on multi-tenant, malls, and/or unified development sites.

~~6. A business activity may only be issued one permit at any given time. A separate permit is required for each display period~~

7. Location: Freestanding temporary signs shall be set back a minimum of 15 feet from a property line.

~~8. Searchlights must not be directed into residential areas or onto streets and are not to be permitted more than six days per calendar year.~~

9. Penalty: Twenty days will be subtracted as a penalty from a business activity's allotted number of days when that activity maintains a temporary sign past the expiration date for the permit, irrespective of compliance during the period under the Chapter. If the business activity has fewer than 20 allotted temporary sign days remaining for the calendar year in which the penalty is imposed, the balance of those penalty days will be subtracted from that activity's allotted temporary sign days in the

following calendar year.

10. Temporary Sign Permits may be issued for one or more events on a single permit as long as each events date/duration is specific on the permit.

E. Other approved attention getting devices:

1. The Community Development Department may issue a Temporary Attention Getting Device Permit for attention getting devices such as searchlights, balloons, pennants/streamers, or inflatables (or others as approved by the Community Development Department).

2. Balloons shall not exceed 2 feet in diameter, be limited to an inflatable height of 20 feet, be limited to a grouping of no more than 5, and not be permitted more than 15 days or 5 events (whichever is less) per calendar year.

3. Inflatables shall be limited to 24 square feet in size, a maximum height of 6 feet, be ground mounted, and not be permitted more than 15 days or 5 events (whichever is less) per calendar year

4. Searchlights must not be directed into residential areas or onto streets and are not to be permitted more than six days per calendar year, and a site/property is limited to one searchlight unit per event.

1010.08: Real Estate Signs

A. The Community Development Department may issue a sign permit for the sale, rental, and/or leasing of a property in the medium and high density residential, commercial, employment, and institutional districts as listed below:

B. Within low, medium, and high density residential zoning districts, temporary real estate signs shall comply with the following requirements:

1. 6 square foot maximum area
2. 6 foot maximum height
3. One sign per property
4. Shall be removed within 7 days after execution of rental or lease agreement or the closing of a sale.

C. Within commercial, employment, and institutional zoning districts, temporary real estate signs shall comply with the following requirements:

1. Multi-tenant buildings and unified developments where new signage is requested, said real estate/leasing sign shall be made part of the required Master Sign Plan as require in Section 1010.11 of this chapter.

2. Single tenant buildings shall be allowed a real estate sign not exceeding 32 square feet mounted on the building wall or incorporated into an existing freestanding sign. If it is determined by the Community Development Department that either a wall sign or incorporation into existing freestanding sign is not conducive, the site will be allowed one freestanding real estate not exceeding 32 square feet, limited to 8 feet in height, and setback a minimum of 15 feet from a property line.

3. In situations where the selling, renting, and/or leasing sign is desired on vacant land/property, a freestanding sign not exceeding 32 square feet, limited to 8 feet in height, and setback a minimum of 15 feet from a property line (or as approved by the Community Development Department) shall be allowed.

4. Unless explicitly stated, the number of real estate signs shall be limited to one sign per lot, except multi-fronted or through lots, which may be permitted an additional sign on the second street frontage, or as approved by the Community Development Department.

D. Leasing signs shall be removed within 7 days after execution of rental or lease agreement or the closing of a sale.

1010.09: Other Signs

A. No permit or permit fee shall be required for the following types of temporary signs, however, all other provisions of this Chapter shall apply.

1. Nameplate Signs

2. Construction Signs: Construction signs shall be confined to the site of construction, alteration, or repair and shall be constructed of high-quality material maintained in good repair. No more than one sign is permitted on each street frontage the project abuts. The sign shall be removed within 180 days of the date of the issuance of a building permit for the work. A conditional use permit is required for a contractor sign to remain in place longer than allowed by this subsection. Construction signs are allowed in zoning districts in accordance with the following criteria:

ZONING DISTRICT	SIZE	HEIGHT	PLACEMENT/SETBACK
LDR1 & LDR2	16 sq. ft.	8 foot maximum	5 feet from property line/zero if attached to security fence
All other Districts	32 sq. ft. per street frontage	12 foot maximum	5 feet from property line/zero if attached to security fence

3. Flags

4. Garage/Yard Sale Signs: The sign shall only be displayed during the term of the sale and must be removed when the sale is completed.

5. Holiday signs may be displayed over a period not to exceed a total of 60 days per calendar year. The aggregate total area of such signs shall not exceed 50 square feet.

6. Political signs to the extent that the following criteria are met:

   a. In years when a state general election is held, political signs may be posted from August 1 until 10 days following the state general election. Any such signs must be removed by those responsible for their being posted.

   b. In years when no state general election is held, if there is a primary for any office, political signs for all offices may be posted no more than 21days before the primary election. When there is no primary for any office, such signs may be posted not more than 21 days before the general election. All such signs must be removed by those responsible for their being posted within five days following the general election. Said political signs shall not exceed 12 square feet gross area.

c. Political signs shall be set back at least 15 feet from the outside edge of any street or back of curb of all city and county streets.

d. Political signs shall not be placed so as to cause a hazard to public safety.

e. Political signs shall not be placed on any property without permission of the property owner.

f. Political signs shall not be located on any city owned property.

g. Signs in violation of the above provisions may be removed by city staff and stored for two weeks. After two weeks, unclaimed signs will be disposed of by the city.

7. Real estate signs to the extent that the following criteria are met:

   a. Low Density Residential 1 and 2 (LDR1 and LDR2) Property: For the purpose of selling, renting or leasing any LDR1and LDR2 property, a real estate sign not in excess of ten square feet in gross surface area in single and two-family districts may be placed within the front yard or in the public street right of way beyond the front yard. No part of the sign shall be closer than 6 feet from the curb. If there is a sidewalk, no part of the sign shall be closer than two feet from the edge of the sidewalk.

8. Security System Signs: Signs identifying the presence of a security or alarm system are allowed not to exceed two square feet.

9. Window Signs: Signs affixed to or painted on windows or placed within 36 inches of a window to be viewed from the exterior of the building shall not occupy more than 25% of the total window area, nor shall they be placed in a location that would block the view into the building from a public street of the clerk's or cashier's area. Under no circumstances shall the total area of window signage exceed ½ the allowable area of wall signage for the affected building.

10. Signs that are affixed to City-owned light poles or standards that contain information advertising the City itself or City events, provided the signs are located in non-residential areas, have been approved by the City Council and City Public Works Director or the Director’s designee. (Ord. 1367, 5-12-2008)

1010.10: Dynamic Displays

A. Dynamic Display: Any sign using a dynamic display, in whole or in part, must meet the following operational standards:

1. Duration: In all districts, the full sign image or any portion thereof must have a minimum duration of 25 seconds and must be a static display. No portion of the image may flash, scroll, twirl, change color, or in any manner imitate movement.

2. Transition: In all districts where the full sign image or any portion thereof changes, the change sequence must be accomplished by means of instantaneous repixalization.

Fading, dissolving, scrolling, traveling, or any transition that creates the illusion of movement is prohibited.

3. Brightness: The dynamic display sign must not exceed a maximum illumination of 5,000 nits (candelas per square meter) during daylight hours and a maximum illumination of 500 nits (candelas per square meter) between dusk to dawn as measured from the sign's face at maximum brightness.
4. Dimmer Control: Electronic graphic display signs must have an automatic dimmer control to produce a distinct illumination change from a higher illumination level to a lower level for the time period between one half-hour before sunset and one half-hour after sunrise.
5. Fluctuating or Flashing Illumination: No portion of any dynamic display sign may fluctuate in light intensity or use intermittent, strobe or moving light or light that changes in intensity in sudden transitory bursts, streams zooms, twinkles, sparkles, or in any manner that creates the illusion of movement.
6. Video Display: No portion of any dynamic display sign may change its message or background in a manner or by a method of display characterized by motion or pictorial imager, or depict action or a special effect to imitate movement, or the presentation of pictorials or graphics displayed in a progression of frames that give the illusion of motion or the illusion of moving objects, moving patterns, or bands of light or expanding or contracting shapes.
7. Time and Temperature: A display of time, date, and temperature must remain for at least 60 seconds before changing to a different display. However, individually, the time, date, or temperature information may change no more often than once every 10 seconds.

1010.11: Master Sign Plans

A. Purpose: The purpose of a Master Sign Plan is to establish a fair and equitable process for complex signage situations that accommodate the need for a well-maintained, safe, and attractive community, and the need for effective communications including business identification.

B. Effect of Master Sign Plan: Upon approval of a Master Sign Plan, all future signs shall conform to the Master Sign Plan. Modifications to the provisions of the Master Sign Plan may be granted only with the approval of an amended Master Sign Plan.

C. Required: A Master Sign Plan is required for:

1. Building complexes
2. Multi-tenant structures
3. Covered mall buildings, shopping centers, or strip malls
4. Planned unit developments
5. Area identification signs
6. Churches/places of worship/institutions/schools
7. Unified Development

D. Guideline: Where applicable the underlying signage requirements of Section 1010.05 shall be used as the minimum base standard for signage in the proposed Master Sign Plan.

E. Criteria: To assist property owners and their tenants with signage needs, the City has established the following criteria that shall be used in developing, reviewing, and approving each Master Sign Plan.

1. Location: No freestanding sign shall be located closer than five feet to a property line, roadway easement, or other public easement. No freestanding sign shall be erected that, by reason of position, shape, or color, would interfere in any way with the proper functioning or purpose of a traffic sign or signal. No freestanding sign shall be located within the Traffic Visibility Triangle. No freestanding sign shall impede/impair traffic.

2. Quality: All signage shall improve the aesthetics or functional use of the site. All freestanding signs shall include materials that complement the architectural design/existing building materials, including but not limited to face brick, natural or cut stone, integrally colored concrete masonry units/rock faced block, glass, pre-finished metal stucco or similar cementation coating, and/or factory finished metal panels. Landscaping may be integrated into any freestanding sign.

3. Type: All types of signs are permitted except those prohibited by Section 1010.03C of this Chapter.

4. Size: The size of all signage (building wall and free standing) shall be limited to 2 times the maximum allowed under Section 1010.05 of this Chapter

5. Height: The height of any free standing sign shall be limited to 40 feet.

6. Number: The number of freestanding signs shall be reasonably related to the number of access points to public streets and/or the number of tenants within the multi-tenant structure.

F. Master Sign Plan Process: The following has been established by the City of Roseville for reviewing and approving Master Sign Plans:

1. Application Requirements: The property owner, his/her agent/manager, a design, architectural, or consulting firm, or a sign company, acting on behalf thereof, shall submit a completed Master Sign Plan Application to the Community Development Department. A completed application includes completion of the application form, submittal of all applicable proposed plans and specifications, and the submittal of the required fee as set-forth in Chapter 314 of this Code.

2. Submittal Review: Upon submittal of a Master Sign Plan application, the Community Development Department will review the information provided for completeness and determine whether modifications and/or clarification is necessary. Once an application has been determined complete, the Community Development Department will set the administrative hearing before the Master Sign Plan Committee (MSPC).

3. Establishment of Administrative Hearing and Notice: The Community Development Department will provide notice (postcard) to the applicant and contiguous/effected

property owners not less than one week prior to a Master Sign Plan hearing. The Community Development Department may notify additional property owners if a determination is made that such additional notification is merited.

4. Hearing and Approval: The MSPC shall hold an administrative hearing for each Master Sign Plan proposal, take public comment, and provide a recommendation to the Community Development Director or Designee for approval. The Community Development Director or Designee shall make the final decision and provide written approval of a Master Sign Plan to the applicant.

G. Appeal: Should the applicant or a contiguous property owner object to the Community Development Director or Designee decision on the Master Sign Plan, an appeal may be filed within 10 days following the administrative decision by the Community Development Director or Designee. The appeal shall follow the requirements listed in Section 1009.08 of this Code.

SECTION 2. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 18^{th} day of June, 2012

City of Roseville

ORDINANCE SUMMARY NO. _____

AN ORDINANCE AMENDING TITLE 10, ZONING ORDINANCE, OF THE CITY CODE ELIMINATING AND/OR REPLACING IN ITS ENTIRETY SECTION 1010 SIGN REGULATIONS

The following is the official summary of Ordinance No. ____ approved by the City Council of Roseville on June __, 2012:

The Roseville City Code, Title 10, Zoning Ordinance, has been amended to eliminate outdated wording and references; to reformat for greater readability; to create greater flexibility and control; and to update and include new language providing the City with greater enforcement, control, flexibility, and clarity for Chapter 1010, Sign Regulations.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary shall also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2180 Hamline Avenue North, and on the Internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: ______________________________________
William J. Malinen, City Manager

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 06/18/2012
Item No.: 9.b

Department Approval

City Manager Approval

Item Description: **Consider Change to Rental Registration Ordinance**

1.0 BACKGROUND

Staff is requesting that the City Council consider adding a section to Section 907.06 - Registration Exemptions of the Residential Rental Property Registration Ordinance that would exempt Group Homes licensed by the State of Minnesota from the rental registration requirement of the Residential Rental Property Ordinance. Additionally, staff requests that the word "notarized" be added to clarify that an affidavit filed by someone renting to a relative must be notarized. Finally, staff requests that the last sentence in the current Section 1 be moved to its own section.

On March 17, 2008, the City Council approved an Ordinance requiring the registration of rental properties of 1 to 4 units. In the Ordinance, Section 907.06.1 – Registration Exemptions was included to exempt properties rented to relatives. As currently written, the exemption section does not include Group Homes licensed by the State of Minnesota. When this omission came to the attention of the Community Development Director, an administrative decision was made to exempt Group Homes licensed by the State of Minnesota from the rental registration requirement of the Rental Registration Ordinance.

Additionally, it was pointed out that adding the word "notarized" would clarify to those reading the ordinance that affidavits must be notarized.

With regard to the Section 907.06 - Registration Exemptions, staff requests the addition of a section that exempts Group Homes licensed by the State of Minnesota, the addition of the word "notarized," and a section to clarify that if an exemption is no longer applicable and a property is a rental, the property owner must register the property within 30 days:

> 907.06. Registration Exemptions. 1. The owner of a rental dwelling unit is exempted from the registration requirement of this Chapter if all renters residing in the rental property are related to the owner as a parent, child, sibling, grandparent, grandchild, step-parent, step-child, step-grandparent, or step-grandchild and the owner files a~~n~~ notarized affidavit with the City stating that each of the renters are one of these relations. ~~The owner must notify the City in writing within 30 days if the exemption described in this Chapter is lost because the renters are not related to the owner as one of the above-referenced relations.~~

2. The owner of a rental dwelling unit is exempted from the registration requirement of this Chapter if the property is licensed by the State of Minnesota as a Group Home and used as such and the owner provides the current license number on the registration form.

3. In all cases, an owner must notify the City in writing within 30 days if an exemption, as described in this Chapter, is no longer applicable.

2.0 Staff Recommendation

Staff recommends including state licensed Group Homes in Section 907.06 of the Residential Rental Property Ordinance and adding clarifying language about exemptions by adopting the amendments to the Ordinance below.

3.0 Requested Council Action

By motion, adopt the ordinance amending title 907.06 of the city code to exempt group homes from the rental registration requirement, add the word “notarized,” and clarify the information regarding registration if an exemption no longer applies.

Prepared by: Jane Reilly, Senior Administrative Assistant, Community Development Department (651) 792-7078

Attachments: A: Rental Registration Amendment Ordinance

B: Existing Rental Registration Ordinance

Attachment A

ORDINANCE # __________
AN ORDINANCE AMENDING TITLE 9 BY AMENDING CHAPTER 907 OF ROSEVILLE CITY CODE REGARDING REGISTRATION OF RESIDENTIAL RENTAL PROPERTY OF 1 TO 4 UNITS

THE CITY COUNCIL OF THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. The Roseville City Code, Title 9, Section 907.06 (Registration Exemptions) is hereby amended as follows:

907.06. Registration Exemptions.

1. The owner of a rental dwelling unit is exempted from the registration requirement of this Chapter if all renters residing in the rental property are related to the owner as a parent, child, sibling, grandparent, grandchild, step-parent, step-child, step-grandparent, or step-grandchild and the owner files a~~n~~ notarized affidavit with the City stating that each of the renters are one of these relations. ~~The owner must notify the City in writing within 30 days if the exemption described in this Chapter is lost because the renters are not related to the owner as one of the above-referenced relations.~~

2. The owner of a rental dwelling unit is exempted from the registration requirement of this Chapter if the property is licensed by the State of Minnesota as a Group Home and used as such and the owner provides the current license number on the registration form.

3. In all cases, an owner must notify the City in writing within 30 days if an exemption, as described in this Chapter, is no longer applicable.

SECTION 2. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this ____ day of ____, 2012

CITY OF ROSEVILLE

By: ______________________________
Mayor

ATTEST:

____
City Manager

ORDINANCE # 1361
AN ORDINANCE AMENDING TITLE 9 BY ADDING CHAPTER 907 TO THE CITY OF ROSEVILLE CITY CODE REGARDING REGISTRATION OF RESIDENTIAL RENTAL PROPERTY OF 1 TO 4 UNITS

THE CITY COUNCIL OF THE CITY OF ROSEVILLE ORDAINS:

Section 1. Chapter 907, hereby titled RESIDENTIAL RENTAL PROPERTY REGISTRATION is hereby created as follows:

907.01. Purpose. The City recognizes a need for an organized registration program of residential rental property with 1 to 4 units within the City in order to identify and quantify small rental units in the City and provide information and a method to enforce minimum standards to meet City and State safety, health, fire and zoning codes within the City and to provide a more efficient system to ensure that the stock of rental property within the City is properly maintained. The City recognizes that the most efficient system to provide information on the rental status of certain residential properties is through the creation of a program requiring the registration of all residential rental property with 1 to 4 units within the City.

907.02. Definitions.

1. The term “residential rental property” means any building, structure, room, enclosure, or mobile home with 1 to 4 units including the real property upon which it is located and which surrounds it, which is rented or offered for rent as living quarters. Residential rental property does not mean on-campus college housing, hospital units, nursing home units, multiple rental property over 4 units or hotels or motels with daily rental units, all of which shall be specifically exempt from registration under this Chapter.

2. The term “unit” means all or a portion of a residential rental property that is arranged, designed, used, or intended to be used as separate living quarters and which is leased to an individual or group.

3. The term “person” includes natural persons as well as business entities, whether one or more.

4. The term “City” means the City of Roseville, or the person or entity designated by the City to administer and enforce this Chapter.

907.03. Registration Requirements. Except as provided in Sections 907.05(1) and 907.06, it is unlawful for any person to hereafter occupy, allow to be occupied, advertise for occupancy, solicit occupants of, or let to another person for occupancy any residential rental property of 1 to 4 units within the City for which an application for registration has not been properly made and filed with the City or after the time that a registration is suspended or revoked. Initial registration shall be made upon forms furnished for such purpose and shall specifically require the following minimum information:

1. Name, address and phone number of the property owner and, if owner is not a natural person, the name, address and phone number of a designated agent for the owner.

2. The name, phone number, and address of any person authorized to make or order made repairs or services for the property, if in violation of City or State Codes, if the person is different than the owner.

3. The street address of the rental property.

4. The number and types of units within the rental property (single family, duplex, triplex or fourplex).

5. If the rental unit is occupied by the property owner and rooms are rented to boarders, the number of boarders and bedrooms.

6. Number of bedrooms and bathrooms in the rental dwelling unit.

907.04. Fees. There shall be a registration fee. All fees shall be established annually by the City Council. All fees and fines shall be charged to and payable by the property owner.

907.05. Manner of Registration.

1. An owner of an existing rental property as defined by this Chapter must apply for registration pursuant to this Chapter no later than 60 days following the effective date of this Chapter.

2. An owner of a non-rental property that after the effective date of this Chapter wishes to convert the property into a rental property, shall apply for and register the property prior to its conversion.

3. If there is a change in the type of occupancy from the type stated on the registration statement, a new registration statement shall be filed within 30 days of the change.

4. When property is sold, the new owner shall register within 30 days of the sale.

907.06. Registration Exemptions.

1. The owner of a rental dwelling unit is exempted from the registration requirement of this Chapter if all renters residing in the rental property are related to the owner as a parent, child, sibling, grandparent, grandchild, step-parent, step-child, step-grandparent, or step-grandchild and the owner files an affidavit with the City stating that each of the renters are one of these relations. The owner must notify the

City in writing within 30 days if the exemption described in this Chapter is lost because the renters are not related to the owner as one of the above-referenced relations.

907.07. Registration Suspensions and Revocation. Property registration may be revoked or suspended at any time during the life of said registration for grounds including, but not limited to, the following:

1. False or misleading information given or provided in connection with a registration application.

2. Failure to maintain the rental property in a manner that meets pertinent provisions of City Code including, but not limited to, Code Chapters 407 and 906.

3. Violations committed or permitted by the owner or the owner's agent, or committed or permitted by the tenant or the tenant's guests or agents, of any rules, codes, statutes and ordinances relating to, pertaining to, or governing the premises including, but not limited to, the following:

   A. Minn. Stat. 609.75 through 609.76, which prohibit gambling;

   B. Minn. Stat. 609.321 through 609.324, which prohibit prostitution and acts relating thereto;

   C. Minn. Stat. 152.01 through 152.025 and 152.027, subds. 1 and 2, which prohibit the unlawful sale or possession of controlled substances;

   D. Minn. Stat. 340A.401, which regulates the unlawful sale of alcoholic beverages;

   E. Minn. Stat. 609.33, which prohibits owning, leasing, operating, managing, maintaining, or conducting a disorderly house, or inviting or attempting to invite others to visit or remain in a disorderly house;

   F. Minn. Stat. 97B.021, 97B.045, 609.66 through 609.67 and 624.712 through 624.716 and Chapter 103 of the City Code, which prohibit the unlawful possession, transportation, sale or use of weapon;

   G. Minn. Stat. 609.72, which prohibits disorderly conduct;

   H. Roseville City Code Section 407, prohibiting public nuisances, Section 405, noise control, Section 906, property maintenance, Sections 1004 and 1005, land use and Section 1018, parking; and

   I. Minn. Stat. 609.221, 609.222, 609.223, 609.2231 and 609.224, regarding assaults in the first, second, third, fourth and fifth degree.

A suspended or revoked rental registration may be reinstated when the circumstances leading to the suspension or revocation have been remedied.

907.08. Violation. Except as provided in Sections 907.05(1) and 907.06, any person that maintains a rental dwelling unit without having the property registered, or after the registration for the property has been revoked or suspended, or who permits new occupancy in violation of Section 907 is guilty of a misdemeanor and, upon conviction, is subject to a fine and imprisonment as prescribed by state law. In addition to, or in lieu of, charging a misdemeanor, the City may impose administrative fees in an amount set in the City Fee Schedule. Upon the failure to pay an administrative fee, the City may post the dwelling unit as illegal for habitation. Thereafter, the dwelling unit may not be occupied by anyone other than the primary homestead owner and that person's immediate family until (a) the administrative fee has been paid; (b) a rental registration is obtained or the City is satisfied that the dwelling unit will not be used as a rental dwelling unit, and (c) completion of any abatement, written compliance order, legal action from a citation or action per City Code Sections 407.06, 407.07 and 407.08. Each day of each violation constitutes a separate offense.

907.09. Maintenance of Records. All records, files and documents pertaining to the Rental Registration Program shall be maintained in the office of the City and made available to the public as allowed or required by applicable laws, rules, codes, statutes or ordinances.

907.10. Authority. Nothing in this Chapter shall prevent the City from taking action under any applicable rule, standard, statute or ordinance for violations thereof and to seek either injunctive relief or criminal prosecution for such violations as therein provided. Nothing contained in this Chapter shall prevent the City from seeking injunctive relief against a property owner or designated agent who fails to comply with the terms and conditions of this Chapter on registration including an order prohibiting the occupancy of such rental units until violations of this Chapter have been remedied by the property owner or designated agent.

907.11. Applicable Laws. Residential Rental Property shall be subject to all applicable rules, standards, statutes and ordinances governing use, maintenance and occupancy of the dwelling or dwelling unit; and this Chapter shall not be construed or interpreted to supersede any other such applicable rules, standards, statutes or ordinances.

907.12. Notice to Tenant. The owner, or its agent, must provide each tenant with a Resident Maintenance Handbook provided by the City and Tenant Rights and Responsibilities Handbook provided by the Attorney General's office.

907.13. Rules, Policies and Procedures. The City Council may adopt from time to time, by resolution, rules, policies and procedures for the implementation of this Chapter. Violation of any such rule, policy or procedure by a property owner shall be considered a violation of this Ordinance.

907.14. No Warranty by the City. By enacting and undertaking to enforce this Ordinance, neither the City, its designees, the City Council, or its officers, agents or employees warrant or guarantee the safety, fitness or suitability of any dwelling in the City. Owners or occupants should take whatever steps they deem appropriate to protect their interests, health, safety and welfare. A warning in substantially the foregoing language shall be printed on the face of the rental registration.

907.15. Severability. If any provision of this Chapter or amendment thereto, or the application thereof to any person, entity or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, the remainder of this Chapter shall remain in full force and effect and the application thereof to other persons, entities or circumstances shall not be affected thereby.

Section 2. Effective Date. This Ordinance amendment to the City Code shall take effect on March 17, 2008, after passage and publication.

Passed this 17th day of March, 2008.

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 06/18/12
Item No.: 10.a

Department Approval

City Manager Approval

Item Description: Parks and Recreation Commission Meeting with the City Council

BACKGROUND

The Parks and Recreation Commission meets annually with the City Council to review the past year's accomplishments and discuss upcoming work items. They are again looking forward to the joint meeting and provide the following topic areas for discussion:

1. Review of the Past Year
    a. Master Plan Implementation
        i. Community Involvement
        ii. Park and Recreation Renewal Program
        iii. Survey
    b. Park Dedication
        i. Rate Review
        ii. Meritex Enterprise and Josephine Woods
    c. EAB Grant
        i. Forestation Control Ordinance
        ii. EAB Management Plan
        iii. Tree Inventory

2. 2012-13 Topics of Discussion
    a. Park and Recreation Renewal Program (PRRP)
        i. Moving forward
        ii. Community volunteers
        iii. Pathway Plan in conjunction with Public Works
        iv. Grants and partnerships
    b. Capital Improvement Program (CIP)
    c. Park Improvement Program (PIP)
    d. Park Board/Park District
    e. Local Option Sales Tax

Thanks for taking the time and interest in meeting with the Commission.

Prepared by: Lonnie Brokke, Director of Parks and Recreation

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: June 18, 2012
Item No.: 12.a

Department Approval	City Manager Approval
	WJMalinen

Item Description: Designate City Representative to the Beyond the Yellow Ribbon of Suburban Ramsey County

BACKGROUND

On March 21 2011, the Roseville City Council passed a resolution supporting the community in establishing a Beyond the Yellow Ribbon (BYR) community to support local military members and their families. The City Council and staff recruited members from the community and provided meeting space for the BYR volunteers. Response was strong, and neighboring communities joined the effort to expand the group to include suburban Ramsey County.

Councilmember Tammy Pust has volunteered on the committee since its inception. She is stepping down and a replacement representative is needed.

POLICY OBJECTIVE

Provide support to the BYR of Suburban Ramsey County.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Designate a representative to the Beyond the Yellow Ribbon of Suburban Ramsey County.

REQUESTED COUNCIL ACTION

Designate a representative to the Beyond the Yellow Ribbon of Suburban Ramsey County.

Prepared by: William J. Malinen, City Manager

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 6/18/12
Item No.: 12.b

Department Approval | City Manager Approval

P. Trudgeon | W J Malinen

Item Description: Approve Settlement Agreement for purchase of land from PIK

BACKGROUND

In the spring of 2009, the City commenced land acquisition in order to undertake Phase 1 utility and roadway improvements in the Twin Lakes Redevelopment Area. As the City's funding was required to be expended by the end of 2009, the City used its power of eminent domain to initiate quick-take condemnation on several properties within the area, including those parcels owned by PIK, to complete the project within the required timeframe. In summer 2009, the City received title to the needed land for the project. The only unresolved issue associated with the condemnation process for the PIK properties was to resolve the final settlement. Eminent domain commissioners have been appointed by the Courts, but no further action has taken place.

The City offered the property owner of the PIK parcels a total of $243,200 to acquire the needed right of way and temporary construction easements. This offer was based upon an appraisal completed by Dwyer and Dahlen in spring 2009.

As part of a final settlement on the purchase of land for rigt-of-way, staff and the property owner have the discussed the teardown of the existing buildings on the PIK property. Under the proposed settlement agreement, the property owner would agree to the appraised value of the land and the City would agree to demolish the structures on the PIK parcels and assess the cost back to the property owner. Below are the specifics of the proposed settlement:

Proposed Terms of Settlement

The following are the proposed terms of settlement between the City and PIK.

1. PIK would accept the appraised value of $243,200 as the purchase price for its land and temporary easements.
2. The City would undertake the demolition the existing structures on the PIK parcels and PIK would be assessed all costs associated with the demolition (e.g. engineering reports, city staff time, building removal, etc).
3. The terms of the assessment would include:
   a. A twelve-year assessment with a two-year repayment deferral with no interest accruing and a ten-year repayment schedule;
   b. An interest rate of six percent.
   c. Full repayment of the assessment is due upon sale of the PIK property.

If the settlement agreement is approved, staff will begin working on creating an RFP for the demolition of the PIK buildings so that they will taken down in at some point this summer.

POLICY OBJECTIVE

The final settlement agreement will allow for the City to complete the purchase of the land needed for roads and utilities in Twin Lakes (already constructed) for the appraised value. In addition, as an added benefit, the settlement agreement will lead to the demolition of blighted and abandoned buildings on the PIK site.

BUDGET IMPLICATIONS

It is estimated that the cost of demolition of the PIK buildings will be approximately $160,000. The City will pay for the intial demolition through TIF District 17 funds. The TIF District will be paid back over a period of 12 years per the assessment agreement.

STAFF RECOMMENDATION

Staff recomneds that the City Council enter into the agreement with PIK

REQUESTED COUNCIL ACTION

Motion to **APPROVE** the Settlement Agreement between the City of Roseville and PIK Terminal Company and Pikovsky Management LLC regarding the the purchase of land for roads and utilities in the Twin Lakes Redevelopment Area.

Prepared by: Patrick Trudgeon, Community Development Director (651) 792-7071

Attachments:
A: Aerial of PIK Property
B: Property Purchased for Right-of-way and Utility Purposes
C: Propopsed Settlement and Assessment Agreement

Attachment A: Pik Terminal

ROSEVILLE

Prepared by:
Community Development Department
Printed: May 30, 2012

Site Location

Data Sources

* Ramsey County GIS Base Map (5/1/2012)
* Aerial Data: Pictometry (4/2011)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

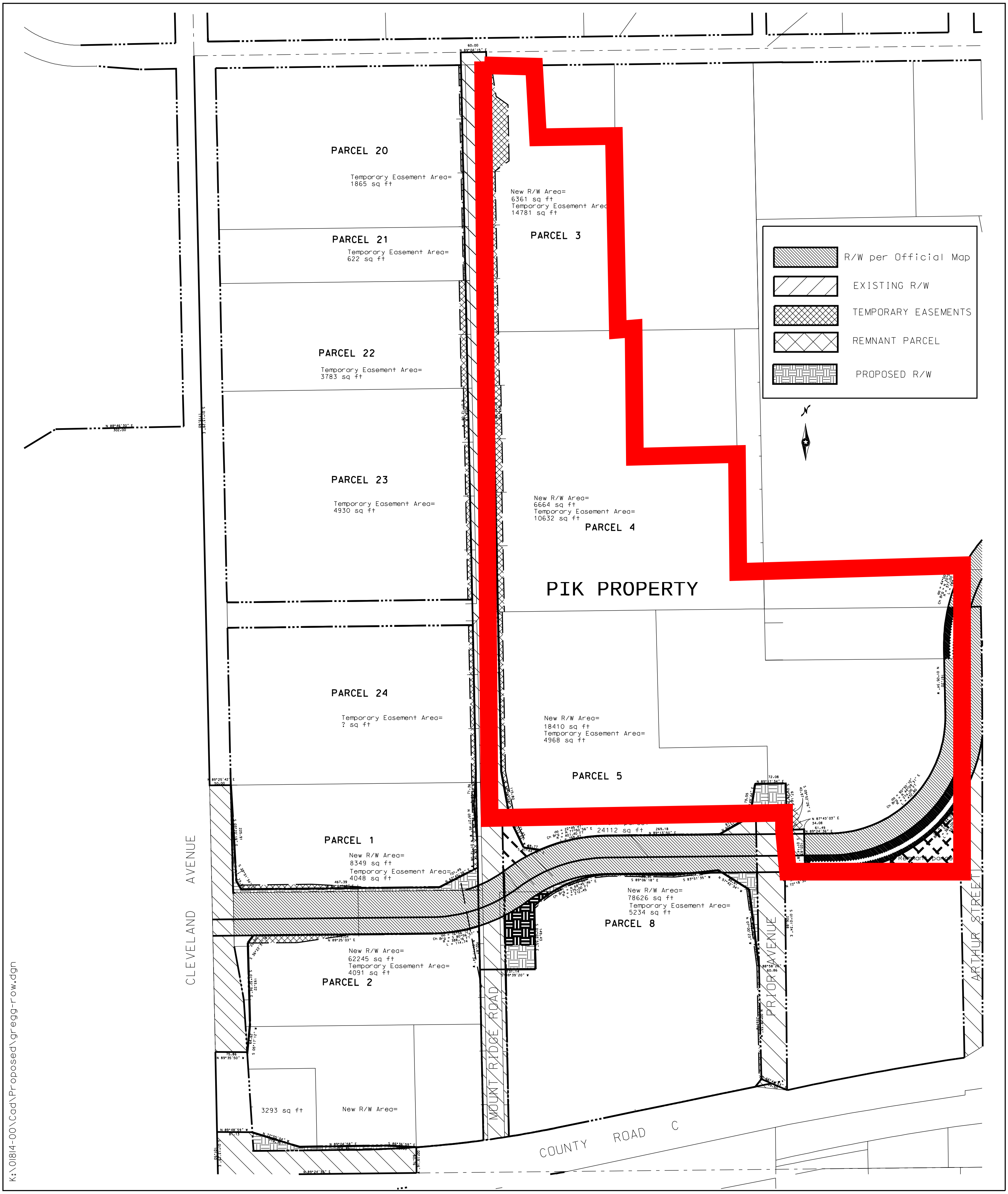
Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 50 100 150 Feet

N

Attachment B



WSB & Associates, Inc.

701 Xenia Avenue South, Suite 300
Minneapolis, MN 55416
www.wsbeng.com

763-541-4800 - Fax 763-541-1700

INFRASTRUCTURE | ENGINEERING | PLANNING | CONSTRUCTION

Twin Lakes West

Roadway Improvements

Roseville, Minnesota

WSB Project No. 1814-00

Date: 2/26/09

Phase I Overview

SETTLEMENT AGREEMENT

The City of Roseville ("City"), Pikovsky Management, LLC ("Pikovsky"), and PIK Terminal Co. Limited Partnership ("PIK") hereby enter into this Settlement Agreement on the latest date of the signatures set forth below. Pikovsky and PIK shall collectively be referred to as the "Owners."

WHEREAS, the City sought to obtain fee title for road construction purposes on property ("Property") owned by the Owners; and

WHEREAS, the City and the Owners could not agree on compensation for the Property to be acquired; and

WHEREAS, the City commenced an eminent domain action against the Owners, as well as other Respondents, in order to obtain the Property, and said action is Court File No. 62-CV-09-5151, which is captioned as City of Roseville v. XTRA Lease, Inc., et al.; and

WHEREAS, the City and the Owners wish to settle all claims between them in order to avoid further costly litigation; and

WHEREAS, as part of the settlement of this matter, the City and the Owners wish to provide for the City's demolition of certain buildings on the Owners' remaining property ("Owners' Remaining Property") to be paid for by assessments against the Owners' Remaining Property.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the sufficiency of which is hereby acknowledged by all parties, the City and the Owners agree as follows:

1. The legal description of the land acquired by the City by eminent domain ("Pikovsky Property"), in accordance with the Ramsey County District Court's July 30, 2009 Order in the above-referenced matter, is:

That part of the following described tract of land in the City of Roseville:

(Parcel 3)
Lots 1, 2, 3 and 4, Block D, Twin View, according to the recorded plat thereof, Ramsey County, Minnesota.

Which lies within the following fee acquisition areas:

The west 10.00 feet of (Parcel 3).

2. The legal description of the land acquired by the City by eminent domain ("PIK Property"), in accordance with the Ramsey County District Court's July 30, 2009 Order in the above-referenced matter, is:

That part of the following described tracts of land in the City of Roseville:

(Parcel 4)
Lots 5, 6, 7, 8 and 9, except the East 57 feet thereof which lies North of the South 89.32 feet of said Lot 9, Block D, Twin View, according to the recorded plat thereof, and situate in Ramsey County, Minnesota.

Except therefrom the West 240 feet of the East 297 feet of said Lots 5 and 6 and except the West 240 feet of the East 297 feet of said Lot 7 lying North of the South 78.15 feet of said Lot 7.

Which lies within the following fee acquisition areas:

The west 10.00 feet of (Parcel 4).

AND

That part of the following described tracts of land in the City of Roseville:

(Parcel 5)
That part of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter of Section 4, Township 29, Range 23, lying North of the South 833 feet of the East Half of the Southwest Quarter of the Southwest Quarter of said Section, Ramsey County, Minnesota, except that part of the East 255 feet of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter of Section 4, Township 29, Range 23, which lies North of the South 1000 feet of the East Half of the Southwest Quarter of the Southwest Quarter of said Section 4, Township 29, Range 23, according to the United States Government Survey thereof and situate in Ramsey County, Minnesota.

Which lies within the following fee acquisition areas:

That part of (Parcel 5), which lies westerly of the following described line: Commencing at the northwest corner of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter; thence North 89 degrees 20 minutes 16 seconds East, assumed bearing along the north line of said Northeast Quarter of the Southwest Quarter of the Southwest Quarter, 30.10 feet, to the point of beginning of said line to be hereinafter described; thence South 01 degrees 12 minutes 08 seconds East, 375.16 feet; thence South 10 degrees 06 minutes 34 seconds East, 113.17 feet, to the north line of the south 833.00 feet of the East Half of said Southwest Quarter of the Southwest Quarter, and said line there terminating.

And also that part of (Parcel 5), described as follows: Beginning at the intersection of the east line of said Northeast Quarter of the Southwest Quarter of the Southwest Quarter, and said north line of the south 833.00 feet of the East Half of the Southwest Quarter of the Southwest Quarter; thence South 89 degrees 24 minutes 36 seconds West, assumed bearing along said north line of the south 833.00 feet of the East Half the Southwest Quarter of the Southwest Quarter, 43.38 feet; thence North 08 degrees 49 minutes 44 seconds East, 76.87 feet; thence North 89 degrees 17 minutes 34 seconds East, 30.00 feet to said east line of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter; thence South 01 degrees 10 minutes 50 seconds East, along said east line of the Northeast Quarter of the Southwest Quarter of the Southwest Quarter, 75.90 feet, to the point of beginning.

3. In consideration for the taking of the Pikovsky Property and all related costs incurred by Pikovsky, the City has paid Pikovsky $61,000.00, which includes compensation for the Pikovsky Property and the temporary construction easement necessary for the City's work. Pikovsky acknowledges that the City already deposited $61,000.00 with the Court, which has disbursed the $61,000 plus interest to Pikovsky. The City shall not be obligated to pay any additional compensation for the Pikovsky Property.

4. In consideration for the taking of the PIK Property and all related costs incurred by PIK, the City has paid PIK $182,200.00, which includes compensation for the PIK Property and the temporary construction easement necessary for the City's work. PIK acknowledges that the City already deposited $182,200.00 with the Court, which has disbursed the $182,200 plus interest to PIK. The City shall not be obligated to pay any additional compensation for the PIK Property.

5. The Owners acknowledge that the payments specified in Paragraphs 3 and 4 above are the full and final payments for the Property and all related costs incurred by the Owners. The Owners hereby waive and release the City from any and all claims for additional compensation for the taking of the Property and for any costs and fees incurred in this eminent domain proceeding, including but not limited to legal fees, appraisal fees, expert witness fees, filing fees and costs.

6. In further consideration for the taking of the Property, the City agrees to demolish the existing buildings ("Buildings") located on the Owners' Remaining

Property upon the terms and conditions set forth in the Assessment Agreement, which is attached hereto as Exhibit A.

7. The Owners warrant that they are the fee owners of the Owners' Remaining Property containing the Buildings and have the right, title, and capacity to grant the right to demolish the Buildings. The Owners further warrant that no party, other than Ramsey County, holds any interest in the property containing the Buildings.

8. The City shall not be obligated to undertake the demolition of the Buildings until the Owners are in good standing with respect to the property taxes, existing assessments, and utility bills related to the Property.

9. The City and the Owners, and their respective officers, agents and assigns, hereby release each other from any and all claims arising out of or related to the condemnation of the Property.

10. The City and the Owners agree to execute a Stipulation of Dismissal with Prejudice and without costs to any party, and to use their best efforts to obtain signatures from all other Respondents having an interest in Parcels 3, 4, and 5 who are not party to this Settlement Agreement. Said Stipulation shall be filed with the Court, and the City shall file any and all other documents necessary to dismiss the pending eminent domain action and to revoke any recorded Notice of Lis Pendens.

11. The City and the Owners acknowledge that there are no covenants, promises, representations or undertakings outside of this Settlement Agreement, except for the attached Assessment Agreement.

12. To the extent permitted by Minnesota law, the City hereby indemnifies, and shall protect and hold the Owners harmless from and against all liabilities, losses, claims, demands, costs, expenses, and judgments of any nature arising, or alleged to arise from or in connection with this Agreement or the attached Assessment Agreement.

13. In the event of litigation between the parties related to this Agreement or its breach, the prevailing party will be entitled to recover from the other party, in addition to other relief as may be granted, a reasonable sum as and for its attorney's fees and other costs incurred as may be determined by a court of competent jurisdiction.

14. This Settlement Agreement, and the attached Assessment Agreement, constitute the entire agreement reached between the parties. This Settlement Agreement shall be construed and interpreted pursuant to the laws of the State of Minnesota.

15. By signing this Settlement Agreement, each signatory warrants that he or she has authority to sign this agreement, and they acknowledge that they have read the

agreement, that they understand and agree to the terms, and that each party has been represented by legal counsel and/or has had an opportunity to obtain such legal advice as necessary.

PIKOVSKY MANAGEMENT, LLC

Dated: ______________________ By:______________________________
Its: ______________________________

PIK TERMINAL CO. LIMITED PARTNERSHIP

Dated: ______________________ By:______________________________
Its: ______________________________

CITY OF ROSEVILLE

Dated: ______________________ By: ____________________________
Its: ______________________________

Dated: ______________________ By: ____________________________
Its: ______________________________

RRM: 161591

EXHIBIT A

ASSESSMENT AGREEMENT

This Assessment Agreement ("Agreement") is entered into by and between the City of Roseville ("City"), Pikovsky Management, LLC ("Pikovsky"), and PIK Terminal Co. Limited Partnership ("PIK") on the latest date of the signatures set forth below. Pikovsky and PIK shall collectively be referred to as the "Owners."

WHEREAS, in settlement of an eminent domain action in Ramsey County District Court, which is Court File No. 62-CV-09-5151, captioned as City of Roseville v. XTRA Lease, Inc., et al., the parties agreed to provide for the demolition of the buildings on the Owners' property ("Buildings"); and

WHEREAS, all costs associated with the demolition of the Buildings shall be levied against the Owners' property as assessments.

NOW, THEREFORE, IN CONSIDERATION OF the promises and covenants contained in this Agreement, including the relinquishment of certain legal rights, the City and Owners hereby agree as follows:

1. **Demolition of Buildings.** The City agrees to undertake the demolition of the Buildings currently existing on the Owners' property (PID #'s 04-29-23-32-0007, 04-29-23-32-0012, and 04-29-23-33-0007, collectively referred to as the "Property"). The Owners hereby grant the right to the City, its contractors, agents, and employees to enter the Property at all reasonable times for building demolition purposes, and all purposes ancillary thereto, as well as the right to deposit earthen materials within the easement area and to move, store, and remove equipment and supplies, and to perform any other work necessary and incident to the project.

2. **Voluntary Assessment.** The Owners voluntarily agree to an assessment of all of the costs associated with the demolition of the Buildings, which may include, but are not limited to pre-demolition building surveys, engineering reports, bidding package preparation, associated city staff time, and actual demolition costs ("Assessment Amount") against the Property. The Assessment Amount shall be assessed against the Property without the necessity of any public hearings or other applicable assessment proceedings under Minnesota Statutes Chapter 429. The Owners expressly waive objection to any irregularity with regard to the said assessments and any claim that the amount thereof levied against the Property is excessive, together with all rights to any proceedings or hearings under Minnesota Statutes Chapter 429, and all rights to appeal in the courts. Should the Assessment Amount exceed $160,000 by fifteen percent (15%), demolition of the Buildings shall not proceed without written approval of the excess costs by the Owners.

3. **Payments.** The voluntary assessments will be spread over twelve (12) years with a two-year repayment deferral with no interest accruing and ten (10) year repayment schedule beginning in 2014. Interest shall accrue starting in 2014 at the rate of six percent (6%) per year on the unpaid balance of the Assessment Amount. If the Owners fail to make any payment of the Assessment Amount when due, the City may take all necessary enforcement action, including the right to impose penalties and interest and to commence judicial action to collect the payment.

4. **Assessment Process.** The parties shall cooperate with the Ramsey County Assessor's office and other County officials as necessary to effectuate the terms of this Agreement.

5. **Sale of Property.** In the event the Property is sold, the entire remaining balance of the Assessment Amount shall be due and owing to the City upon closing of the transaction. In the event a portion of the Property is sold, a prorated portion of the remaining balance of the Assessment Amount proportionate to the percentage of the Property being sold shall be due and owing to the City upon closing of the transaction. The Owners shall make this a condition of any purchase agreement concerning the sale of the Property.

6. **Priority of Assessment.** Pursuant to Minnesota Statutes section 514.67, the voluntary assessment against the Property shall constitute and be a first and prior lien on the Property.

7. **Indemnification for Environmental Matters.** The Owners hereby indemnify, and shall protect and hold the City harmless from and against all liabilities, losses, claims, demands, costs, expenses, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings of any nature arising, or alleged to arise from or in connection with a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the Property and the City's actions in furtherance of this Agreement.

8. **Rights of Public.** The Owners do not intend that the public should have any interest in the above described land by virtue of this Assessment Agreement. It is expressly agreed by and between the parties hereto that the Owners retain ownership of the Property and all incidents of ownership. Owners do not intend that the public should have any interest in the land or right to trespass thereon by virtue of this Assessment Agreement or otherwise, except as herein set forth.

9. **Indemnification.** To the extent permitted by Minnesota law, the City hereby indemnifies, and shall protect and hold the Owners harmless from and against all liabilities, losses, claims, demands, costs, expenses, and judgments of any nature arising,

or alleged to arise from or in connection with this Agreement. The City shall require any contractor or subcontractor performing work on the Property in accordance with this Agreement to maintain sufficient insurance coverage for the project and to name the Owners as additional insureds on such coverage.

10. **Attorney's Fees.** In the event of litigation between the parties related to this Agreement or its breach, the prevailing party will be entitled to recover from the other party, in addition to other relief as may be granted, a reasonable sum as and for its attorney's fees and other costs incurred as may be determined by a court of competent jurisdiction.

11. **Equal Drafting.** This Agreement must be construed to have been drafted equally by the parties.

12. **Complete Agreement.** This Agreement, and the Settlement Agreement, constitute the entire agreement between the parties related to the demolition of the Buildings and assessment of the costs of said demolition and expressly supersedes and terminates any and all agreements, promises, representations, or understandings between the parties. This Agreement is executed without any reliance upon any statement or representation by either party, or its representatives or agents.

13. **Binding Effect.** All provisions herein shall run with the land and shall extend to and bind the heirs, successors, representatives, and assigns of Owners. This Assessment Agreement may not be assigned by the Owners without the prior written consent of the City.

14. **Severability.** If any provision of this Agreement is held unenforceable by a court of law, the remainder of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have hereunto set their hands the day and year first above written.

GRANTORS:

PIKOVSKY MANAGEMENT, LLC

Dated: ____________________

By:___________________________
Its: ___________________________

PIK TERMINAL CO. LIMITED PARTNERSHIP

Dated: ______________________ By:_____________________________
Its: _____________________________

GRANTEE:

CITY OF ROSEVILLE

Dated: ______________________ By: ___________________________
Its: _____________________________

Dated: ______________________ By: ___________________________
Its: _____________________________

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: June 18, 2012
Item No.: 12.c

Department Approval	City Manager Approval
Timothy O'Neill	WJMalinen

Item Description: Review of Bids For Fire Station Bid Package #2, Request Rejection and Seek Rebid Approval For Three Contracts Within Bid Package #2.

BACKGROUND

The City approved the Fire Department to seek competitive bids for the fire station construction bid package #2 on April 23, 2012. Bid package #2 consisted of the following items:

- 0331 Cast-In-Place Concrete Slabs
- 0340 Structural Precast Concrete
- 0420 Masonry/Architectural Precast
- 0510 Structural Steel – Erection
- 0512 Structural Steel – Supply
- 0610 Carpentry/Accessories
- 0750 Roofing/Sheet Metal/Wall Panels
- 0810 Metal Doors/Frames/Wood Doors
- 0833 Coiling Doors/Sectional Doors
- 0840 Aluminum Entrances/Windows/Glazing
- 0920 Drywall
- 0930 Tile
- 0950 Acoustical Ceilings
- 0965 Resilient Flooring/Carpet
- 0990 Painting
- 1230 Manufactured Casework
- 1420 Elevators
- 2100 Fire Protection
- 2200 Plumbing/Heating Piping
- 2300 HVAC/Air Distribution
- 2305 Testing & Balancing
- 2500 Temperature Controls
- 2600 Electrical/Communication/Security/Technology
- 3200 Landscaping

Litigation impacts:
On May 23, 2012 the City received notice from the State Supreme Court of a petition for review

of the Appeal Courts decision favoring the City's position regarding the issuing of bonds for construction of the fire station. Therefore, at this time we are not recommending awarding any contracts associated with bid package #2.

The information is being provided for review; due to the pending litigation no action will be requested. We also request Council to formally reject three of the contracts and authorize the Fire Department to re-bid the three contracts as we have made engineering and material changes necessary to reduce the estimated amount of the contracts.

The following contracts are for Council review:

Contract #	Description/Contractor	Contract Amount
0331	Cast-In-Place Concrete Slabs Kelleher Construction, Inc. 11531 Rupp Drive Burnsville, MN 55337	$257,630.00
0340	Structural Precast Concrete Hanson Structural Precast 9060 Zackary Lane North #101 Maple Grove, MN 55369	$16,763.00
0420	Masonry/Architectural Precast Hanson Masonry & Concrete, LLC 319 North Central Ave Owen, WI 54460	$1,083,560.00
0510	Structural Steel – Erection Maxx Steel Erectors, Inc. PO Box 334 Maple Lake, MN 55358	$130,000.00
0512	Structural Steel – Supply D & M Iron Works 2500 County Road BW #300 St. Paul, MN 55113	$349,230.00
0610	Carpentry/Accessories Crossroad Construction, Inc. 1232 – 171st Lane NE, Suite #200 Ham Lake, MN 55304	$209,500.00
0750	Roofing/Sheet Metal/Wall Panels Central Roofing Company 4550 Main Street NE Minneapolis, MN 55421	$287,650.00

0810	Metal Doors/Frames/Wood Doors	$97,910.00
	Kendell Door, Inc.	
	2425 Enterprise Drive #100	
	Mendota Heights, MN 55120	
0833	Coiling Doors/Sectional Doors	$256,569.00
	Overhead Door of the Northland	
	3195 Terminal Drive	
	Eagan, MN 55121	
0840	Aluminum Entrances/Windows/Glazing	$169,975.00
	Northern Glass & Glazing	
	200 West 88th Street	
	Bloomington, MN 55420	
0920	Drywall	$188,400.00
	Friedges Drywall, Inc.	
	PO Box 37	
	New Market, MN 55054	
0930	Tile	$69,425.00
	Superior Tile & Terrazzo, Inc.	
	1025 18th Ave SE	
	Forest Lake, MN 55025	
0950	Acoustical Ceilings	$37,975.00
	Twin City Acoustics, Inc.	
	2655 Cheshire Lane North	
	Plymouth, MN 55447	
0965	Resilient Flooring/Carpet	$48,500.00
	Floors by Beckers, Inc.	
	805 First Street NW	
	New Brighton, MN 55112	
0990	Painting	$74,672.00
	High Performance Coatings, Inc.	
	3116 Gabler Ave	
	Buffalo, MN 55313	
1230	Manufactured Casework	$109,310.00
	Kellington Construction	
	2301 North Second Street	
	Minneapolis, MN 55411	
1420	Elevators	$54,009.00
	ThyssenKrupp Elevator	
	2601 49th Ave N	
	Minneapolis, MN 55430	

2100	Fire Protection Brothers Fire Protection 9950 East Highway 10 Elk River, MN 57330	$64,665.00
2305	Testing & Balancing Optimum Mechanical Systems, Inc. 3030 Centerville Road Little Canada, MN 55117	$10,850.00
3200	Landscaping Noble Nursery Retail, Inc. 2456 125th Ave NE Blaine, MN 55449	$85,855.00

Complete list of bidders attached as "Attachment B"

The following list of contracts we request to reject and re-bid:

- 2200 Plumbing/Heating Piping
- 2300 HVAC/Air Distribution
- 2500 Temperature Controls
- 2600 Electrical/Communication/Security/Technology

FINANCIAL IMPACTS

There are no financial impacts associated with the review, rejection, and re-bidding of these contracts.

STAFF RECOMMENDATION

Staff recommends Council reject the following three contracts and authorize the fire department to conduct a competitive re-bid process.

Contract #	Description
2200	Plumbing/Heating piping
2300	HVAC/Air Distribution
2500	Temperature Controls
2600	Electrical/communication/security/technology

REQUESTED COUNCIL ACTION

Motion to reject all bids associated with the below three contracts for bid package #2 for the construction of a new fire station and authorize the fire department to conduct a competitive re-bid process for the three contracts listed.

<u>Contract #</u>	<u>Description</u>
2200	Plumbing/Heating piping
2300	HVAC/Air Distribution
2500	Temperature Controls
2600	Electrical/communication/security/technology

Prepared by: **Timothy O'Neill, Fire Chief**
Attachment A: **Bid Package #2 Bids**

ROSEVILLE FIRE STATION
BID PACKAGE #2

BOSSARDT CORPORATION
Professional Construction Services
CELEBRATING 25 YEARS

Bid Tabulation for Bid Opening May 15, 2012

Contract # - Description Contractor Name	Base Bid	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #6	Alternate #7	Alternate #8	Alternate #9	Alternate #10	Total Contract Amount With All Alternates
Contract # 0331 - Cast-In-Place Concrete Slabs												
KELLEHER CONSTRUCTION, INC.	**$226,630**			**-$7,900**			**$38,800**					**$257,530**
THOMPSON CONSTRUCTION OF PRINCETON, INC.	$228,361			-$14,000			$24,615					**$238,976**
NORTHLAND CONCRETE & MASONRY	$262,545			-$9,300			$31,350					**$284,595**
SERICE CONSTRUCTION, INC.	$281,300			-$16,000			$46,500					**$311,800**
HOLLENBACK & NELSON, INC.	$337,200			-$11,100								**$326,100**
HANSON MASONRY & CONCRETE, LLC (Requested	$170,336			-$5,258								**$165,078**
being aloud to pull bid)												
Contract #0340 - STRUCTURAL PRECAST CONCRETE												
HANSON STRUCTURAL PRECAST	**$16,763**											**$16,763**
MOLIN CONCRETE PRODUCTS	$18,473											**$18,473**
COUNTY MATERIALS CORPORATION	$19,241											**$19,241**
Contract #0420 - MASONRY/ARCHITECTURAL PRECAST												
HANSON MASONRY & CONCRETE, LLC	**$1,083,560**			**-$15,600**								**$1,067,960**
HOLLENBACK & NELSON, INC.	$1,129,500			-$25,900								**$1,103,600**
RICE LAKE CONSTRUCTION GROUP	$1,168,650			-$30,000								**$1,138,650**
J&K MASONRY	$1,174,000			-$13,000								**$1,161,000**
NORTHLAND CONCRETE & MASONRY	$1,210,700			-$11,300								**$1,199,400**
SERICE CONSTRUCTION, INC.	$1,293,500			-$45,200								**$1,248,300**
STEENBERG-WATRUD, LLC	$1,354,750			-$20,500								**$1,334,250**
Contract #0510 - STRUCTURAL STEEL ERECTION												
MAXX STEEL ERECTORS, INC.	**$130,000**			**-$5,500**								**$124,500**
A.M.E. CONSTRUCTION CORP	$166,847			-$7,000								**$159,847**
RED CEDAR STEEL ERECTORS, INC.	$167,900			-$4,600								**$163,300**
INDUSTRIAL CONSTRUCTION SPECIALISTS	$181,200			-$7,520		$6,650						**$180,330**
KMH ERECTORS, INC.	$215,250			-$10,400	$1,600							**$206,450**
Contract #0512 - STRUCTURAL STEEL SUPPLY												
D&M IRON WORKS	**$349,230**			**-$14,046**								**$335,184**
THURNBECK STEEL FABRICATION, INC.	$413,205			-$10,562								**$402,643**
AMERICAN STRUCTURAL METALS, INC.	$436,100			-$8,855								**$427,245**

Contract #0610 - CARPENTRY/ ACCESSORIES												
CROSSROAD CONSTRUCTION, INC	**$209,500**											**$209,500**
GEORGE F. COOK CONSTRUCTION CO.	$223,000											**$223,000**
KELLINGTON CONSTRUCTION	$226,500			-$5,540								**$220,960**
PARKOS CONSTRUCTION COMPANY	$246,000			-$2,000								**$244,000**
TEKTON CONSTRUCTION	$322,000			-$2,000								**$320,000**
Contract #0750 - ROOFING/SHEET METAL/WALL PANELS												
CENTRAL ROOFING	**$287,650**			**-$21,130**					**$19,350**			**$285,870**
THELEN HEATING & ROOFING, INC.	$288,000			-$16,000					$8,000			**$280,000**
ROSENQUIST CONSTRUCTION, INC.	$291,875			-$19,700					$16,107			**$288,282**
LAKE AREA ROOFING & CONSTRUCTION, INC.	$299,975			-$17,180					$23,478			**$306,273**
PALMER WEST CONSTRUCTION CO, INC.	$326,600			-$19,200					$21,900			**$329,300**
HORIZON ROOFING, INC.	$348,000			-$11,200					$24,556			**$361,356**
PETERSON BROS. ROOFING & CONSTRUCTION, INC.	$358,500			-$16,465					$22,264			**$364,299**
BERWALD ROOFING COMPANY, INC.	$381,970			-$24,400					$12,800			**$370,370**
Contract #0810 - METAL DOORS/FRAMES/ WOOD DOORS												
KENDELL DOOR, INC.	**$97,910**											**$97,910**
GLEWWE DOORS, INC.	$98,315											**$98,315**
Contract #0833 - COILING DOORS/ SECTIONAL DOORS												
OVERHEAD DOOR OF THE NORTHLAND	**$256,569**			**-$38,741**	**$132,530**							**$350,358**
API GARAGE DOOR STORE	$297,600			-$42,800	$143,680							**$398,480**
CRAWFORD DOOR SALES	$301,626			-$28,425	$140,204							**$413,405**
Contract #0840 - ALUMINUM ENTRANCES/ WINDOWS/ GLAZING												
NORTHERN GLASS & GLAZING	**$169,875**											**$169,875**
S&J GLASS, INC.	$175,124					$25,941						**$201,065**
EMPIREHOUSE, INC.	$189,891			-$4,925		$31,409						**$216,375**
Contract #0920 - DRYWALL												
FRIEDGES DRYWALL, INC.	**$188,400**											**$188,400**
REINERT DRYWALL, INC.	$212,000											**$212,000**
MULCAHY NICKOLAUS	$223,800											**$223,800**
MINUTI-OGLE COMPANY, INC.	$244,670											**$244,670**
RTL CONSTRUCTION, INC.	$245,960											**$245,960**
COMMERCIAL DRYWALL, INC.	$394,000											**$394,000**
Contract #0930 - TILE												

SUPERIOR TILE & TERRAZZO, INC.	**$69,425**											**$69,425**
PALMER SODERBERG	$78,932											**$78,932**
ADVANCE TERRAZZO & TILE CO., INC.	$99,690											**$99,690**
GRAZZINI BROTHERS & COMPANY	$110,550											**$110,550**
CD TILE AND STONE, INC.	$114,275											**$114,275**
TWIN CITY TILE AND MARBLE COMPANY	$122,800											**$122,800**
Contract #0950 - ACOUSTICAL CEILINGS												
TWIN CITY ACOUSTICS, INC.	**$37,975**											**$37,975**
ARCHITECTURAL SALES OF MN, INC.	$39,000											**$39,000**
KIRK ACOUSTICS	$42,300											**$42,300**
MINNESOTA ACOUSTICS, INC.	$44,100											**$44,100**
												$0
Contract #0965 - RESILIENT FLOORING/ CARPET												
FLOORS BY BECKERS	**$48,500**											**$48,500**
MASTER FLOORS	$49,475											**$49,475**
COMMERCIAL FLOORING SERVICES, LLC	$56,395											**$56,395**
ARCHITECTURAL SALES OF MN, INC.	$58,500											**$58,500**
ST. PAUL LINOLEUM & CARPET CO.	$60,333											**$60,333**
Contract #0990 - PAINTING												
HIGH PERFORMANCE COATINGS INC.	**$74,672**			**-$3,045**								**$71,627**
RAIN MAKER PAINT CONTRACTING, LLC	$92,000			-$2,000	-$1,200							**$88,800**
STEINBRECHER PAINTING, INC.	$93,000			-$3,337								**$89,663**
FRANSEN DECORATING, INC.	$96,300			-$2,840								**$93,460**
Contract #1230 - MANUFACTURED CASEWORK												
KELLINGTON CONSTRUCTION	**$109,310**							**$12,975**				**$122,285**
CROSSROAD CONSTRUCTION	$109,800							$9,600				**$119,400**
PARKOS CONSTRUCTION	$111,300							$3,600				**$114,900**
Contract #1420 - ELEVATORS												
THYSSEN KRUPP ELEVATOR	**$54,009**											**$54,009**
SCHINDLER ELEVATOR CORPORATION	$59,713											**$59,713**
MINNESOTA ELEVATOR INC.	$107,220											**$107,220**
Contract #2100 - FIRE PROTECTION												
BROTHERS FIRE PROTECTION	**$64,665**			**-$1,250**								**$63,415**
BRETH-ZENZEN FIRE PROTECTION, LLC	$66,320			-$1,900								**$64,420**
VIKING AUTOMATIC SPRINKLER CO.	$73,500			-$1,800	-$900							**$70,800**
SERVICE FIRE PROTECTION	$83,500			-$1,600								**$81,900**
QUALITY DESIGN & FIRE PROTECTION	$84,520			-$1,690								**$82,830**

SUMMIT FIRE PROTECTION	$85,425			-$5,180								**$80,245**
GORHAM OIEN MECHANICAL, INC.	$95,400			-$2,800								**$92,600**
TOTAL FIRE PROTECTION, INC.	$97,655			-$1,886								**$95,769**
Contract #2200 - PLUMBING & HEAT PIPING												
MODERN PIPING, INC.	**$961,000**			**-$25,000**							**$293,300**	**$1,229,300**
GORHAM OIEN MECHANICAL, INC.	$988,000			-$27,000							$485,000	**$1,446,000**
KLAMM MECHANICAL CONTRACTORS, INC.	$1,000,000			-$22,000							$465,000	**$1,443,000**
AREA MECHANICAL, INC.	$1,042,000			-$20,000							$305,000	**$1,327,000**
DMC PLUMBING & HEATING, INC.	$1,079,000			-$27,600							$77,720	**$1,129,120**
WENZEL-PLYMOUTH PLUMBING, LLC	$1,120,800			-$32,000							$461,000	**$1,549,800**
Contract #2300 - HVAC/ AIR DISTRIBUTION												
MCDOWALL COMPANY	**$421,780**			**-$2,500**								**$419,280**
THELEN HEATING & ROOFING, INC.	$448,000			-$3,000								**$445,000**
OPTIMUM MECHANICAL SYSTEMS, INC.	$464,400			-$1,200								**$463,200**
GENERAL SHEET METAL CO., LLC	$488,700			-$4,200								**$484,500**
NORTHERN AIR CORP. D.B.A NAC MECH. & ELEC.	$516,600			-$5,900								**$510,700**
SENTRA-SOTA SHEET METAL, INC.	$533,100			-$4,300								**$528,800**
Contract #2305 - TESTING & BALANCING												
OPTIMUM MECHANICAL SYSTEMS	**$10,850**											**$10,850**
SYSTEMS MANAGEMENT & BALANCING OF MN	$16,600											**$16,600**
BAL-TECH, INC	$25,000											**$25,000**
Contract #2500 - TEMPERATURE CONTROLS												
PRAIRIE TECHNOLOGIES, INC. DBA DIRECT DIGITAL CONTROLS	**$92,580**										**$35,960**	**$128,540**
PEOPLES ELECTRIC CO., INC. DBA SYSTEM ONE CONTROL	$119,725			-$1,680								**$118,045**
AUTOMATED LOGIC - TWIN CITIES	$120,700			-$2,690								**$118,010**
Contract #2600 - ELECTRICAL/ COMMUNICATION												
NORTHERN AIR CORPORATION DBA NAC MECHANICAL & ELECTRICAL	**$874,000**			**-$15,700**						**-$20,000**		**$838,300**
RAPID ELECTRIC, LLC	$878,000			-$10,650	$1,500					-$15,000		**$853,850**
MUSKA ELECTRIC COMPANY	$938,870			-$15,000						-$35,000		**$888,870**
PEOPLES ELECTRIC CO., INC.	$964,500			-$15,000						-$22,000	$10,400	**$937,900**
DYNAMIC ELECTRICAL LLC	$1,050,000			-$6,300	$4,000					-$30,000		**$1,017,700**
VINCO, INC.	$1,075,000			-$9,000						-$39,900	$4,000	**$1,030,100**
CLAUDE M ANDERSON ELECTRIC DBA NEI ELECTRIC	$1,099,000			-$13,700						-$31,000	$2,000	**$1,056,300**
Contract #3200 - LANDSCAPING												

NOBLE NURSERY RETAIL, INC.	**$85,855**	**$8,250**										**$94,105**
GARDENEER INC.	$86,225	$8,900									$4,500	**$99,625**
URBAN COMPANIES, LLC	$91,450	$10,000										**$101,450**
GREENSCAPE COMPANIES, INC.	$104,650	$9,800									$5,200	**$119,650**
ALBRECHT COMPANY	$12,894											**$12,894**
												$0
COMBINED BID Contract #0950/0965												
ARCHITECTURAL SALES OF MN, INC.	**$97,500**											**$97,500**
COMBINED BID Contract #0331/0420												
CROSSTOWN MASONRY, INC.	**$1,560,000**			**-$20,000**			**$30,000**					**$1,570,000**
STEENBERG-WATRUD, LLC	$1,619,104			-$23,000			$38,000					**$1,634,104**
COMBINED BID Contract #2300/2305/2500												
MCDOWALL COMPANY	**$585,900**			**-$2,500**							**$39,000**	**$622,400**
COMBINED BID Contract #2200/2300												
SUPERIOR COMPANIES OF MINNESOTA	**$1,459,500**			**-$22,315**							**$325,500**	**$1,762,685**
COMBINED BID Contract #0610/1230												
GEORGE F. COOK CONSTRUCTION CO.	**$337,000**			**-$700**				**$11,000**				**$347,300**
PARKOS CONSTRUCTION	$352,000			-$2,000				$3,600				**$353,600**

Date: June 18, 2012
Item: 12.d

Approve Xtra Lease Settlement

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: 06/18/12
Item No.: 13.a

Department Approval

City Manager Approval

Item Description: Consider Setting a Public Hearing to Amend City Code Chapter 302 to Establish an On-Sale Brewer Taproom License Category

BACKGROUND

The City has received a request from Pour Decisions Brewery who is making final preparations to begin their small-production brewing operation at 1744 Terrace Drive. In April 2011 the City Council created a new category of off-sale liquor licenses to accommodate the unique retailing venue of breweries/brew pubs in the City. When this new category was created the City was following the Minnesota Statutes that were in place at the time.

Subsequent to creating this new off-sale category, the Minnesota Legislature established a new law that also allowed municipalities to create a special on-sale category for breweries/brew pubs called a taproom license which would allow them to sell their products for consumption on the premises. The authority to establish this license category can be found in MN State Statute 340A.301, sub. 6b. A copy of the applicable Statute is included in *Attachment C*.

However, under current City Code, the City restricts on-sale intoxicating liquor licenses to hotels and restaurants. Therefore, in order to obtain an on-sale license under the current code, Pour Decisions Brewery would need to have at least 50% of their gross sales derived from food. This is in contrast to the business model Pour Decisions is seeking. They simply want to have the ability for patrons to consume their product as a way of complimenting the sale of growlers for off-site consumption.

The City Council is asked to consider whether there is support to create a special category of on-sale brewery taproom license; a category that would exempt them from the food requirement. It should be noted that the concept behind having a food requirement in conjunction with an on-sale liquor license is to avoid the types of establishments that are considered and/or marketed as, a 'bar' or 'nightclub'. The distinction being made is that Roseville does NOT have bars, but rather we have restaurants that serve alcohol to complement the meal. Granting Pour Decision's request would arguably blur this distinction.

If the Council is generally agreeable to creating this new on-sale liquor license category, then it would be appropriate to establish a public hearing to amend the City Code.

POLICY OBJECTIVE

As noted above, the authority to establish an on-sale brewer taproom license can be found in MN State Statute 340A.301, subd. 6b. If established, this category will for the first time, allow for the consumption of alcohol on the premises without an accompanying food sales requirement.

The Council may also want to discuss other considerations such as hours of operation when deciding whether to create this new on-sale license category. This would ensure that the on-sale component would merely compliment Pour Decision's primary focus of selling growlers for consumption off the premises. The Council could place other restrictions as well such as no bands or other musical performances to avoid any potential 'night club' atmosphere.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

No Staff recommendation is being submitted.

REQUESTED COUNCIL ACTION

Consider adopting a Motion to Set a Public Hearing for July 16, 2012, to consider amending City Code Chapter 302 to establish an on-sale brewer taproom liquor license category.

Prepared by: Chris Miller, Finance Director

Attachments:
- A: Proposed Ordinance to be considered at the Public Hearing
- B: City Code Chapter 302
- C: State Statute 340A.301, Subd. 6b.
- D: State Statute 340A.504, Subd. 4.
- E: Memo From Mayor Roe to City Manager Bill Malinen
- F: Map of Off-Sale Liquor Stores In and Near Roseville
- G: Zoning Map
- H: State Statue 340A.413 Restrictions on Number of Intoxicating Licenses

City of Roseville
ORDINANCE NO.

AN ORDINANCE AMENDING
TITLE __3__, SECTION __302__,
Liquor Control

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title _3_, Section __302__ of the Roseville City Code is amended to read as follows:

302.02: LICENSE REQUIRED:

In addition to the other requirements of state law or this chapter, the following regulations are applicable to off-sale intoxicating liquor licenses:

B. Types of Licenses:

1. Intoxicating liquor licenses shall be of ~~six~~ seven kinds: On-sale, On-Sale Wine, On-Sale Brewer Taproom, Club, Special Sunday, Off-sale, and Off-sale Brewery.

Subdivision F would be amended to read as:

F. On-sale Brewer Tap Room License: On-sale brewer tap room liquor licenses shall permit the licensee to sell intoxicating malt liquor that has been produced for consumption on the premises in accordance with MN Statutes 340A.301, subdivision 6(b). The license shall be exempt from any accompanying sale of food requirements contained in other on-sale license categories.

All other subdivisions of 302.02 beginning with subdivision G (formerly subdivision F) are re-indexed accordingly.

302.09: HOURS OF SALE:

The hours for the sale of intoxicating or non-intoxicating liquor for consumption on the premises shall be those allowed under Minnesota Statute §340A.504. On-sale brewer taprooms shall be limited to those permitted under Minnesota Statute §340A.504, subd. 4.

SECTION 2: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this 16th day of July, 2012.

(SEAL)

CITY OF ROSEVILLE

BY: ______________________________
Daniel J. Roe, Mayor

ATTEST:

____
William J. Malinen, City Manager

CHAPTER 302
LIQUOR CONTROL

SECTION:

302.01: Adoption of State Law
* 302.02: License Required
302.03: Application
302.04: License Fees
302.05: Ineligibility
302.06: Delinquent Taxes and Charges
302.07: Granting of License
302.08: Conditions of License
* 302.09: Hours of Sale
302.10: Evacuation of On-sale Establishments
302.11: Sale Outside of Structure on Licensed Premises
302.12: On-sale of Intoxicating Malt Liquor
302.13: Off-sale License Regulations
302.14: Prohibited Conduct
302.15: Civil Penalty

302.01: ADOPTION OF STATE LAW:

Except where inconsistent with this Chapter, the provisions of Minnesota Statutes, chapter 340A, relating to the definition of terms, licensing, consumption, sales, conditions of bonds and licenses, hours of sales and all other matters pertaining to the retail sale, distribution and consumption of non-intoxicating malt liquor, wine and intoxicating liquor are adopted and made a part of this Chapter as if set out in full. (Ord. 972, 5-13-85)

* 302.02: LICENSE REQUIRED:

A. General Requirement: No person, except a wholesaler or manufacturer to the extent authorized under State license, shall directly or indirectly deal in, sell or keep for sale in the City any non-intoxicating malt liquor or intoxicating liquor without a license to do so as provided in this Chapter.

B. Types of Licenses:
1. Intoxicating liquor licenses shall be of six kinds: On-sale, On-sale Wine, Club, Special Sunday, Off-sale and Off-sale Brewery. (Ord.1406, 4-25-2011)
2. Non-intoxicating malt liquor licenses shall be of two kinds: On-sale and Off-sale.

C. Expiration: All intoxicating liquor and non-intoxicating malt liquor licenses shall expire on

December 31 of each year.

D. On-sale Intoxicating Liquor Licenses: On-sale intoxicating liquor licenses shall be issued only to hotels and restaurants and shall permit On-sale of intoxicating liquor only, for consumption on the licensed premises only, in conjunction with the sale of food. For the purposes of this Chapter, the following definitions are adopted:

HOTEL: A hotel is any establishment having a resident proprietor or manager where, in consideration of payment, food and lodging are regularly furnished to transients, which maintains for the use of its guests not less than 50 guest rooms with bedding and other usual, suitable and necessary furnishings in each room, which is provided at the main entrance with a suitable lobby, desk and office for the registration of its guests, which employs an adequate staff to provide suitable and usual service and which maintains, under the same management and control as the rest of the establishment and has, as an integral part of the establishment, a dining room of at least one thousand 1,800 square feet.

Such dining room shall have appropriate facilities for seating not less than one 100 guests at one time. Where the guest seating capacity is between 100and o174, at least 50% of the gross sales of the restaurant portion of the establishment must be attributable to the service of meals. Where the seating capacity is 175 or more, at least 25% of the gross sales of the restaurant portion of the establishment must be attributable to the service of meals.

RESTAURANT: A restaurant is any establishment, other than a hotel, having appropriate facilities to serve meals, for seating not less than 100 guests at one time and where, in consideration of payment, meals are regularly served at tables to the general public and which employs an adequate staff for the usual and suitable service to its guests.

Where the seating capacity of the establishment is between 100 and 174, at least 50% of the gross sales of the establishment must be attributable to the service of meals. Where the seating capacity is 175 or more, at least 25% of the gross sales of the establishment must be attributable to the service of meals.

E. On-sale Wine Licenses: On-sale wine licenses shall be issued only to restaurants meeting the qualifications of Minnesota Statutes 340A.404, subdivision 5, and shall permit only the sale of wine not exceeding 14% alcohol by volume, for consumption on the licensed premises only, in conjunction with the sale of food. To qualify for a license under this subsection, a restaurant must have appropriate facilities for seating at least 25 guests at a time, regularly serve meals at tables to the public for a charge and employ an adequate staff. (Ord. 972, 5-13-85)

F. Club License: Club licenses for the sale of intoxicating beverages to be consumed on the licensed premises may be issued to any clubs meeting the requirements of Minnesota Statute 340A.404, subdivision 1. (1995 Code)

G. Special License for Sunday Sales: A special license authorizing sales on Sunday in conjunction with the serving of food may be issued to any hotel, restaurant or club which has an On-sale license. A special Sunday license is not needed for Sunday sales of wine license.

H. Off-sale Intoxicating Liquor Licenses: Off-sale licenses for the sale of intoxicating liquor shall permit the licensee to sell intoxicating liquor in original packages for consumption off the premises only. Such licenses may be issued in accordance with the provisions of this Chapter.

I. On-sale Non-intoxicating Malt Liquor Licenses: On-sale licenses shall permit the licensee to sell non-intoxicating malt liquor for consumption on the premises only.

J. Off-sale Non-intoxicating Malt Liquor Licenses: Off-sale licenses shall permit the licensee to sell non-intoxicating malt liquor in original packages for consumption off the premises only. (Ord. 972, 5-13-1985)

K. Off-Sale Brewery Malt Liquor License: Off-sale brewery malt liquor licenses for the sale of intoxicating liquor shall permit the licensee to sell intoxicating liquor that has been produced and packaged on the licensed premises in accordance with MN Statutes 340A.301, subdivision 7(b). (Ord.1406, 4-25-2011)

L. Temporary On-sale Licenses: Temporary On-sale licenses may be issued to a club or charitable, religious or nonprofit organization in existence for at least three years in connection with social events within the City, for up to three days in accordance with Minnesota Statutes section 340A.404, subdivision 10. (1995 Code)

M. Temporary On-sale License In Central Park: Upon payment of the fee and submission of a completed application form, the City Manager is authorized to approve a temporary On-sale license for the sale and distribution of non-intoxicating malt liquor to a club, charitable, religious or other nonprofit organization in existence at least three years, for such sale and distribution in Central Park only for a time not to exceed three consecutive days, provided the following conditions are met:

1. Insurance: Proof of liquor liability insurance in an amount equal to and in the form required by subsection 302.03C of this Chapter is filed with the application.

2. Security Plan: A security plan, approved by the Chief of Police, is filed along with the application.

3. Hours of Sale: In addition to the limitation on hours found elsewhere in this Code, the hours of sale shall be only during the time that Central Park is open to the public. Sales and distribution shall be located only in a shelter building or a temporary shelter, such as a tent, approved by the City Manager.

In the event the City Manager denies the application, for any reason, the applicant may appeal the decision of the City Manager to the City Council. (Ord. 1102, 9-23-1991)

N. Intoxicating Liquors at The Roseville Skating Center: Intoxicating liquor may be sold within controlled areas at the Roseville Skating Center only under the following conditions:

1. The intoxicating liquor may only be sold by the holder of a retail on-sale intoxicating liquor license issued by the City or by an adjacent municipality.

2. The licensee must be engaged to dispense intoxicating liquor at an event held by a person or organization permitted to use the Roseville Skating Center for such event, and may dispense intoxicating liquor only to persons attending the event.

3. The licensee must deliver to the City a certificate of insurance providing liquor liability coverage satisfactory to the City, naming the City of Roseville, to the full extent of statutory coverage, as an additional named insured.

4. All other rules and regulations established by the City relating to the sale or dispensing of intoxicating liquor at the Roseville Skating Center are complied with.

(Ord. 972, 5-13-1985) (Ord.1398, 10-18-2010)

302.03: APPLICATION:

A. Requirements: The requirements set forth in this Section shall apply to applications for those licenses named in Section 302.02 of this Chapter.

B. Form:

1. Information Required: Every application for a license under this Chapter shall state the

name of applicant, applicant's age, presentations as to applicant's character, with such references as the City Council may require, applicant's citizenship, the type of license applied for, the business in connection with which the proposed license will operate and its location, whether the applicant is owner and operator of the business, how long applicant has been in that business at that place and such other information as the City Council may require from time to time.

2. Verification: In addition to containing such information, the application shall be in the form prescribed by the State Liquor Control Director and shall be verified and filed with the City Manager. No person shall make a false statement in an application.

3. Subsequent Data: From time to time, at the request of the City Manager, a licensee will provide data to the City concerning that portion of its revenue attributable to the sale of food and the sale of liquor and/or wine. (Ord. 972, 5-13-1985)

C. Liability Insurance:

1. Policy Limits: Prior to the issuance or renewal of a license under this Chapter, the applicant shall file with the City Manager a certificate of insurance in a form to be provided by the City covering liquor liability, loss of means of support and pecuniary loss in the amount of ($500,000.00 of coverage because of bodily injury to any one person in any one occurrence; $1,000,000.00 because of bodily injury to two or more persons in any one occurrence; $100,000.00 because of injury to or destruction of property of others in any one occurrence; $200,000.00 for loss of means of support or pecuniary loss to any one person in any one occurrence; and $500,000.00 for loss of means of support or pecuniary loss for two or more persons in any one occurrence.

2. Annual Aggregate Limits: Annual aggregate limits as provided by Minnesota Statutes section 340A.409 shall not be less than $1,000,000.00.

In the event such policy provides for ($1,000,000.00 annual aggregate limits, said policy shall further require that in the event that the policy limits are reduced in any given year because of the $1,000,000.00annual aggregate policy limit, the insurance carrier shall provide the City with written notice of said reduction in policy limits within 30days of said reduction becoming effective. (Ord. 1175, 10-28-1996)

3. Further Requirements: After the reduction becomes effective, the City Council may require the licensee to take further action with regard to liability insurance in order to protect citizens of the City during the period of the reduced aggregate policy limit.

4. Applicability: The requirements of this Section shall be applicable to new licenses issued after the effective date of this subsection and for renewals applied for after the effective date of this subsection. (Ord. 1046, 9-12-1988)

D. Approval of Insurance: Liability insurance policies shall be approved as to form by the City Attorney. Operation of a licensed business without having on file with the City, at all times, a certificate of insurance as required in subsection C of this Section is a cause for revocation of the license. All insurance policies shall state that the City will be given ten days' notice, in writing, of cancellation. (Ord. 972, 5-13-1985)

E. Insurance Not Required: Subsection C of this Section does not apply to licensees who by affidavit establish that they are not engaged in selling any intoxicating or non-intoxicating malt liquor in Central Park and that:

1. They are On-sale 3.2 percent malt liquor licensees with sales of less than $10,000.00 of 3.2 percent malt liquor for the preceding year;

2. They are Off-sale 3.2 percent malt liquor licensees with sales of less than $20,000.00 of

3.2 percent malt liquor for the preceding year;
3. They are holders of On-sale wine licenses with sales of less than $10,000.00 for wine for the preceding year; or
4. They are holders of temporary wine licenses issued under law. (Ord. 1175, 10-28- 1996)

302.04: LICENSE FEES:

A. Annually: Annual license fee shall be as established by the City Fee Schedule in Section 314.05. (Ord. 1379A, 11-17-2008)
B. Fee:
1. Payment: $500.00 of the On-sale intoxicating liquor and wine licenses and the entire license fee for all other licenses shall be paid at the time of application. The remaining balance, if any, shall be paid prior to the time of issuance of the license.
2. Refund: All fees shall be paid into the General Fund of the City. Upon rejection of any application for a license or upon the withdrawal of the application before approval of the issuance by the City Council, the license fee shall be refunded to the applicant except where the rejection is for willful misstatement on the license application.
3. Proration: The fee for On-sale intoxicating liquor and On-sale wine licenses granted after the commencement of the license year shall be prorated on a monthly basis. The fee for On-sale non-intoxicating malt liquor licenses granted after the commencement of the license year shall be prorated on a quarterly basis.
4. Investigation: At the time of each original application for a license, except special club, On-sale non-intoxicating malt liquor and Off-sale non-intoxicating malt liquor licenses, the applicant shall pay, in full, an investigation fee. The investigation fee shall be $300.00. No investigation fee shall be refunded. (Ord. 972, 5-13-1985; amd. 1995 Code)

302.05: INELIGIBILITY:

No license shall be granted to any person made ineligible for such a license by state law[5]. (Ord. 972, 5-13-1985)

302.06: DELINQUENT TAXES AND CHARGES:

No license shall be granted for operation on any premises on which taxes, assessments or other financial claims of the city are delinquent and unpaid. (Ord. 972, 5-13-1985)

302.07: GRANTING OF LICENSE:

A. Investigation and Issuance: The City Council shall investigate all facts set out in the application. Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the City Council shall, in its discretion, grant or refuse the application. At least ten days published notice of the hearing shall be given, setting forth the name of the applicant and the address of the premises to be licensed.
B. Person and Premises Licensed; Transfer: Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another

[5] M.S.A. §340A.402.

person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)

302.08: CONDITIONS OF LICENSE:

Every license is subject to the conditions in the following subsections and all other provisions of this chapter and any other applicable ordinance, state law or regulation:

A. Licensee's Responsibility: Every licensee is responsible for the conduct of licensee's place of business and the conditions of sobriety and order in it. The act of any employee on the licensed premises, authorized to sell intoxicating liquor there, is deemed the act of the licensee as well and the licensee shall be liable to all penalties provided by this chapter and the law equally with the employee.

B. Inspections: Every licensee shall allow any peace officer, health officer or properly designated officer or employee of the city to enter, inspect and search the premises of the licensee during business hours without a warrant.

C. Manager and Server Training: With the exception of temporary on-sale licenses issued pursuant to Section 302.02, subparts k and l, all licensees and their managers, and all employees or agents employed by the licensee that sell or serve alcohol, shall complete, to the City's satisfaction, a city approved or provided liquor licensee training program. Both the City's approval of the training and the required training shall be completed:
1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter unless probationary extension is granted for hardship reasons.
All licensees shall maintain documentation evidencing that this provision has been met, and produce such documentation as part of each application for licensure or renewal and upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city pursuant to the inspections provision noted above. An applicant's or licensee's failure to comply with this provision in its entirety is sufficient grounds for denial or non-renewal of a requested license. (Ord. 1243, 11-27-2000) (Ord. 1390, 3-29-2010)

* 302.09: HOURS OF SALE:

The hours for the sale of intoxicating or non-intoxicating liquor for consumption on the premises shall be those allowed under Minnesota Statute §340A.504. (Ord. 1290, 8-11-2003)

302.10: EVACUATION OF ON-SALE ESTABLISHMENTS:

A. Thirty Minute Restriction: All patrons of an on-sale establishment selling intoxicating liquor or non-intoxicating malt liquor must vacate the premises within 30 minutes of the termination of sales by Minnesota Statute §340A.504. Any patron who remains on the licensed premises or any licensee or licensee's employee who allows a patron to remain on the licensed premises beyond the 30 minute limit is in violation of this subsection. (Ord. 1056, 3-16-1989) (Ord. 1290, 8-11-2003)

B. Extension of Restriction for Sale of Food: If an on-sale establishment remains open for the sale of food beyond the 30 minute evacuation limit, all intoxicating liquor and non-intoxicating malt liquor must be secured within the 30 minute limit in such a manner as to prevent consumption. Any patron who consumes intoxicating liquor or non-intoxicating malt liquor on the licensed premises or any licensee or employee of licensee who allows such consumption or allows intoxicating liquor or non-intoxicating malt liquor to remain unsecured on the licensed premises beyond the 30 minute limit is in violation of this subsection. (Ord. 1056, 3-16-1989)

302.11: SALE OUTSIDE OF STRUCTURE ON LICENSED PREMISES:

The sale of wine and intoxicating liquors, pursuant to any of the licenses issued in accordance with this chapter, shall be limited to sale and consumption inside of a structure on the licensed premises, unless the licensee applies for and receives permission from the City Council for sale and consumption outside of a structure on the licensed premises by an endorsement to the license. Issuance of an outside sale and consumption endorsement shall be accomplished as follows:

A. Application: The licensee shall make written application using forms provided by the city and there shall be a nonrefundable application fee of twenty five dollars ($25.00) at the time of making application.
B. Notice: The owners of all property adjacent to the licensed premises will be given written notice of the fact that such an application has been made and of the date and time of the City Council meeting at which the application will be considered by the City Council.
C. Endorsement: The City Council may, in its discretion, issue such an endorsement or refrain from issuing such an endorsement and may impose conditions to the endorsement such as, but not limited to, screening, time of day limitations and noise limitations. (Ord. 972, 5-13-1985)

302.12: ON-SALE OF INTOXICATING MALT LIQUOR:

The holder of an on-sale wine license who is also licensed to sell non-intoxicating malt liquor and whose gross receipts are at least 60% attributable to the sale of food may sell intoxicating malt liquor at on-sale without an additional license. (Ord. 1021, 9-28-1987)

302.13: OFF-SALE LICENSE REGULATIONS:

In addition to the other requirements of state law or this chapter, the following regulations are applicable to off-sale intoxicating liquor licenses:

A. Number of Off-Sale Liquor Licenses:
   1. The number of Off-sale Liquor Licenses which may be issued is 10.
   2. The number of Off-sale Brewery Malt Liquor Licenses is not limited.

   (Ord. 1406, 4-25-2011)
B. Use of License: If a license is not used within one year, the license shall automatically terminate.
C. Size of Premises: A licensed premises shall have at least 1,600 square feet of sales floor space including sales coolers and excluding walk-in storage coolers.
D. Considerations: In addition to the other requirements of this chapter and applicable state law in determining whether or not to issue an off-sale license for a particular premises, the City

Council shall consider all relevant factors relating to the health, safety and welfare of the citizens of the city such as, but not limited to, effect on market value of neighboring properties, proximity to churches and schools and effect on traffic and parking.

E. Delivery of Alcoholic Beverages; Identification Required: A person authorized to serve, sell, or deliver alcoholic beverages must determine through legitimate proof of identification that all deliveries of wine, beer, and alcoholic beverages are accepted only by eligible persons who are 21 years of age or older.

F. Delivery Records: Upon any delivery of alcoholic beverages off the licensed premises, the seller, purchaser, and delivery recipient (if other than the purchaser) must sign an itemized purchase invoice. The invoice shall detail the time, date, and place of delivery. The licensee must retain the delivery records for a period of one year. The records shall be open to inspection by any police officer or other designated officer or employee of the city at any time. (Ord. 1243, 11-27-2000)

302.14: PROHIBITED CONDUCT:

A. Policy: Certain acts or conduct on premises licensed pursuant to this chapter or licensed pursuant to Minnesota statutes, chapter 340A, are deemed contrary to public welfare and are prohibited and no license issued pursuant to this chapter or licensed pursuant to Minnesota statutes, chapter 340A, may be held or maintained where such acts or conduct is permitted. (Ord. 808, 11-21-1977)

B. Prohibited Conduct: The prohibited acts or conduct referred to in subsection A of this section are:

1. The employing or use of any person in the sale or service of beverages in or upon the licensed premises where such person is unclothed or in such attire, costume or clothing as to expose to view any portion of the female breast below the top of the areola or any portion of the pubic hair, anus, cleft of the buttocks, vulva or genitals.

2. The employing or use of the services of any host or hostess while such host or hostess is unclothed or in such attire, costume or clothing as described in subsection B1 of this section.

3. The encouraging or permitting of any person on the licensed premises to touch, caress or fondle the breasts, buttocks, anus or genitals of any other person.

4. The permitting of any employee or person to wear or use any device or covering exposed to view which simulates the breast, genitals, anus, pubic hair or any portion thereof.

5. The permitting of any person to perform acts of or acts which simulate:

   a. With or upon another person, sexual intercourse, sodomy, oral copulation, flagellation or any sexual acts which are prohibited by law.

   b. Masturbation or bestiality.

   c. With or upon another person the touching, caressing or fondling of the buttocks, anus, genitals or female breast.

   d. The displaying of the pubic hair, anus, vulva, genitals or female breasts below the top of the areola.

6. The permitting of any person to use artificial devices or inanimate objects to depict any of the prohibited activities described in subsections B5a through B5d of this section.

7. The permitting of any person to remain in or upon the licensed premises who exposes to public view any portion of his or her genitals or anus.

8. The permitting or showing of film, still pictures, electronic reproductions or other reproductions depicting:

a. Acts or simulated acts of sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation or any sexual acts which are prohibited by law.
b. Any person being touched, caressed or fondled on the breast, buttocks, anus or genitals.
c. Scenes wherein a person displays the vulva, or the anus or the genitals.
d. Scenes wherein artificial devices or inanimate objects are employed to depict, or drawings are employed to portray, any of the activities described in subsections B1 through B7 of this section.

C. Revocation of License: Any license issued pursuant to this chapter, licensed pursuant to Minnesota statutes, chapter 340A, shall be revoked if any of the acts of conduct described in this section occur on the licensed premises. (Ord. 808, 11-21-1977; amd. 1995 Code)

302.15: CIVIL PENALTY:

A. Penalty For Noncompliance: In addition to any criminal penalties which may be imposed by a court of law, the City Council may suspend a license for up to 60 days, may revoke a license and/or may impose a civil fine on a licensee not to exceed $2,000.00 for each violation on a finding that the license holder or its employee has failed to comply with a statute, rule or ordinance relating to alcoholic beverages, non-intoxicating malt liquor or wine.

B. Minimum Penalty: The purpose of this section is to establish a standard by which the City Council determines the civil fine, the length of license suspensions and the propriety of revocations, and shall apply to all premises licensed under this chapter. These penalties are presumed to be appropriate for every case; however, the council may deviate in an individual case where the council finds that there exist certain extenuating or aggravating circumstances, making it more appropriate to deviate, such as, but not limited to, a licensee's efforts in combination with the state or city to prevent the sale of alcohol to minors or, in the converse, when a licensee has a history of repeated violations of state or local liquor laws. When deviating from these standards, the council will provide written findings that support the penalty selected. When a violation occurs, the staff shall provide information to the City Council to either assess the presumptive penalty or depart upward or downward based on extenuating or aggravating circumstances. The staff shall notify the licensee of the information being considered and acted upon by the City Council.

(1) Except as otherwise provided in this Chapter, the following violations will subject the licensee to the following administrative penalties:

OFF SALE - Type of Violation	1st Violation	2nd Violation	3rd Violation	4th Violation
Sale of alcoholic beverage to a person under the age of 21	$1,000 and 0 day suspension	$2,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation
Sale of alcoholic beverage to an obviously intoxicated person	$1,000 and 1 day suspension	$2,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation

Refusal to allow City inspectors or police admission to premises	$1,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation	N/A
After hours sale, possession by a patron or consumption of alcoholic beverages	$1,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation	N/A
Illegal gambling on premises	$1,000 and 3 day suspension	$2,000 and 7 day suspension	Revocation	N/A
Sale of alcoholic beverages while license is under suspension	30 day suspension	Revocation	N/A	N/A
Commission of a felony related to licensed activity	Revocation	N/A	N/A	N/A

(Ord. 1408, 5-16-2011)

ON SALE & 3.2 - Type of Violation	1st Violation	2nd Violation	3rd Violation	4th Violation
Sale of alcoholic beverage to a person under the age of 21	$1,000 and 1 day suspension	$2,000 and 5 day suspension	$2,000 and 15 day suspension	Revocation
Sale of alcoholic beverage to an obviously intoxicated person	$1,000 and 1 day suspension	$2,000 and 5 day suspension	$2,000 and 15 day suspension	Revocation
Failure of an on-sale licensee to take reasonable steps to prevent a person from leaving the premises with an alcoholic beverage (on-sale allowing off-sale)	$1,000 and 1 day suspension	$2,000 and 5 day suspension	$2,000 and 15 day suspension	Revocation
Refusal to allow City inspectors or police admission to premises	$1,000 and 7 day suspension	$2,000 and 14 day suspension	Revocation	N/A
After hours sale, possession by a patron or consumption of alcoholic beverages	$1,000 and 7 day suspension	$2,000 and 14 day suspension	Revocation	N/A
Illegal gambling on premises	$1,000 and 7 day suspension	$2,000 and 14 day suspension	Revocation	N/A
Sale of alcoholic beverages while license is under suspension	60 day suspension	Revocation	N/A	N/A
Sale of intoxicating liquor with only 3.2 percent malt liquor license	Revocation	N/A	N/A	N/A
Commission of a felony related to licensed activity	Revocation	N/A	N/A	N/A

(Ord. 1408, 5-16-2011)

(2) Any prior violation that occurred more than 36 calendar months immediately preceding the most current violation will not be considered in determining successive violations.

(3) In addition to the administrative penalties identified above, the city may in appropriate circumstances choose to not renew a license at the end of its current term for non-compliance with any provision of this Chapter or for any other reason allowed by law.

(Ord. 1390, 3-29-2010) (Ord. 1422, 11-28-2011)

C. Hearing and Notice: If, after considering the staff's information, the City Council proposes to suspend, revoke or not renew a license, the licensee shall be provided written notice of the City Council's proposed action and shall be given the opportunity to request a hearing on the proposed penalty by providing the City a written notice requesting a hearing within ten days of the mailing of the notice of the City Council's proposed action. The notice of the proposed action of the City Council shall state the reasons for such suspension, revocation, or non-renewal and the action the City Council proposes to take, shall inform the licensee of the right to request a hearing prior to the action being final, and shall inform the licensee of the date the City Council's proposed action will be considered a final decision if a hearing is not requested. Any hearing, if requested, will be conducted in accordance with Minnesota statutes section 340A.415 and sections 14.57 to 14.69 of the Administrative Procedures Act ("APA"). If a hearing is requested, the licensee shall be provided a hearing notice at least ten days prior to the hearing, which shall state the date, time and place of the hearing and the issues involved in the hearing. An independent hearing officer shall be selected by the City Council to conduct the hearing and shall make a report and recommendation to the City Council pursuant to the provisions of the APA. The City Council shall consider the independent hearing examiner's recommendation and issue its final decision on the suspension or revocation. (Ord. 1243, 11-27-2000; Ord. 1280, 3-31-03) (Ord, 1336, 5-08-2006) (Ord. 1422, 11-28-2011)

340A.301 MANUFACTURERS AND WHOLESALERS LICENSES.

Subdivision 1. **Licenses required.** No person may directly or indirectly manufacture or sell at wholesale intoxicating liquor, or 3.2 percent malt liquor without obtaining an appropriate license from the commissioner, except where otherwise provided in this chapter. A manufacturer's license includes the right to import. A licensed brewer may sell the brewer's products at wholesale only if the brewer has been issued a wholesaler's license. The commissioner shall issue a wholesaler's license to a brewer only if (1) the commissioner determines that the brewer was selling the brewer's own products at wholesale in Minnesota on January 1, 1991, or (2) the brewer has acquired a wholesaler's business or assets under subdivision 7a, paragraph (c) or (d). A licensed wholesaler of intoxicating malt liquor may sell 3.2 percent malt liquor at wholesale without an additional license.

Subd. 2. **Persons eligible.** Licenses under this section may be issued only to a person who:

(1) is of good moral character and repute;

(2) is 21 years of age or older;

(3) has not had a license issued under this chapter revoked within five years of the date of license application, or to any person who at the time of the violation owns any interest, whether as a holder of more than five percent of the capital stock of a corporation licensee, as a partner or otherwise, in the premises or in the business conducted thereon, or to a corporation, partnership, association, enterprise, business, or firm in which any such person is in any manner interested; and

(4) has not been convicted within five years of the date of license application of a felony, or of a willful violation of a federal or state law, or local ordinance governing the manufacture, sale, distribution, or possession for sale or distribution of alcoholic beverages. The Alcohol and Gambling Enforcement Division may require that fingerprints be taken and may forward the fingerprints to the Federal Bureau of Investigation for purposes of a criminal history check.

Subd. 3. **Application.** An application for a license under this section must be made to the commissioner on a form the commissioner prescribes and must be accompanied by the fee specified in subdivision 6. If an application is denied, $100 of the amount of any fee exceeding that amount shall be retained by the commissioner to cover costs of investigation.

Subd. 4. **Bond.** The commissioner may not issue a license under this section to a person who has not filed a bond with corporate surety, or cash, or United States government bonds payable to the state. The proof of financial responsibility must be approved by the commissioner before the license is issued. The bond must be conditioned on the licensee obeying all laws governing the business and paying when due all taxes, fees, penalties and other charges, and must provide that it is forfeited to the state on a violation of law. This subdivision does not apply to a Minnesota farm winery, licensed under section 340A.315, that is in existence as of January 1, 2010. Bonds must be in the following amounts:

Manufacturers and wholesalers of intoxicating liquor except as provided in this subdivision	$	10,000
Manufacturers and wholesalers of wine up to 25 percent alcohol by weight	$	5,000
Manufacturers and wholesalers of beer of more than 3.2 percent alcohol by weight	$	1,000

Manufacturers and wholesalers of fewer than 20,000 proof gallons	$	2,000
Manufacturers and wholesalers of 20,000 to 40,000 proof gallons	$	3,000

Subd. 5. **Period of license.** Licenses issued under this section are valid for one year except that to coordinate expiration dates initial licenses may be issued for a shorter period.

Subd. 6. **Fees.** The annual fees for licenses under this section are as follows:

(a)	Manufacturers (except as provided in clauses (b) and (c))	$	30,000
	Duplicates	$	3,000
(b)	Manufacturers of wines of not more than 25 percent alcohol by volume	$	500
(c)	Brewers who manufacture more than 3,500 barrels of malt liquor in a year	$	4,000
(d)	Brewers who also hold one or more retail on-sale licenses and who manufacture fewer than 3,500 barrels of malt liquor in a year, at any one licensed premises, the entire production of which is solely for consumption on tap on any licensed premises owned by the brewer, or for off-sale from those licensed premises as permitted in subdivision 7. A brewer licensed under this clause must obtain a separate license for each licensed premises where the brewer brews malt liquor. A brewer licensed under this clause may not be licensed as an importer under this chapter	$	500
(e)	Wholesalers (except as provided in clauses (f), (g), and (h))	$	15,000
	Duplicates	$	3,000
(f)	Wholesalers of wines of not more than 25 percent alcohol by volume	$	3,750
(g)	Wholesalers of intoxicating malt liquor	$	1,000
	Duplicates	$	25
(h)	Wholesalers of 3.2 percent malt liquor	$	10
(i)	Brewers who manufacture fewer than 2,000 barrels of malt liquor in a year	$	150
(j)	Brewers who manufacture 2,000 to 3,500 barrels of malt liquor in a year	$	500

If a business licensed under this section is destroyed, or damaged to the extent that it cannot be carried on, or if it ceases because of the death or illness of the licensee, the commissioner may refund the license fee for the balance of the license period to the licensee or to the licensee's estate.

Subd. 6a. **Permits and fees.** Any person engaged in the purchase, sale, or use for any purpose other than personal consumption of intoxicating alcoholic beverages or ethyl alcohol shall obtain the appropriate regulatory permit and identification card from the commissioner as provided in this subdivision. The fee for each permit, other than one issued to a state or federal agency, is $35 and must be submitted together with the appropriate application form provided by the commissioner. Identification cards and permits must be issued for a period coinciding with that of the appropriate state or municipal license and are not transferable. In instances where there is no annual license period, cards and permits expire one year after the date of issuance. The authority to engage in the purchase, sale, or use granted by the card or permit may be revoked by the commissioner upon evidence of a violation by the holder of such a card or permit of any of the provisions of chapter 340A or any rule of the commissioner made pursuant to law.

Subd. 6b. **Brewer taproom license.** (a) A municipality may issue the holder of a brewer's license under subdivision 6, clause (c), (i), or (j), a brewer taproom license. A brewer taproom license authorizes on-sale of malt liquor produced by the brewer for consumption on the premises of or adjacent to one brewery location owned by the brewer. Nothing in this subdivision precludes the holder of a brewer taproom license from also holding a license to operate a restaurant at the brewery. Section 340A.409 shall apply to a license issued under this subdivision. All provisions of this chapter that apply to a retail liquor license shall apply to a license issued under this subdivision unless the provision is explicitly inconsistent with this subdivision.

(b) A brewer may only have one taproom license under this subdivision, and may not have an ownership interest in a brewery licensed under subdivision 6, clause (d).

(c) A municipality may not issue a brewer taproom license to a brewer if the brewer seeking the license, or any person having an economic interest in the brewer seeking the license or exercising control over the brewer seeking the license, is a brewer that brews more than 250,000 barrels of malt liquor annually or a winery that produces more than 250,000 gallons of wine annually.

(d) The municipality shall impose a licensing fee on a brewer holding a brewer taproom license under this subdivision, subject to limitations applicable to license fees under section 340A.408, subdivision 2, paragraph (a).

(e) A municipality shall, within ten days of the issuance of a license under this subdivision, inform the commissioner of the licensee's name and address and trade name, and the effective date and expiration date of the license. The municipality shall also inform the commissioner of a license transfer, cancellation, suspension, or revocation during the license period.

Subd. 6c. **Microdistillery fee.** The commissioner shall establish a fee for licensing microdistilleries that adequately covers the cost of issuing the license and other inspection requirements. The fees shall be deposited in an account in the special revenue fund and are appropriated to the commissioner for the purposes of this subdivision.

Subd. 7. **Interest in other business.** (a) Except as provided in this subdivision, a holder of a license as a manufacturer, brewer, importer, or wholesaler may not have any ownership, in whole or in part, in a business holding a retail intoxicating liquor or 3.2 percent malt liquor license. The commissioner may not issue a license under this section to a manufacturer, brewer, importer, or wholesaler if a retailer of intoxicating liquor has a direct or indirect interest in the manufacturer, brewer, importer, or wholesaler. A manufacturer or wholesaler of intoxicating liquor may use or have property rented for retail intoxicating liquor sales only if the manufacturer or wholesaler has owned the property continuously since November 1, 1933. A retailer of intoxicating liquor may not use or have property rented for the manufacture or wholesaling of intoxicating liquor.

(b) A brewer licensed under subdivision 6, clause (d), may be issued an on-sale intoxicating liquor or 3.2 percent malt liquor license by a municipality for a restaurant operated in the place of manufacture. Notwithstanding section 340A.405, a brewer who holds an on-sale license issued pursuant to this paragraph or a brewer who manufactures fewer than 3,500 barrels of malt liquor in a year may, with the approval of the commissioner, be issued a license by a municipality for off-sale of malt liquor produced and packaged on the licensed premises. Off-sale of malt liquor shall be limited to the legal hours for off-sale at exclusive liquor stores in the jurisdiction in which the brewer is located, and the malt liquor sold off-sale must be removed from the premises before the applicable off-sale closing time at exclusive liquor stores. The malt liquor shall be packaged in 64-ounce containers commonly known as "growlers" or in 750 milliliter bottles. The containers or bottles shall bear a twist-type closure, cork, stopper, or plug. At the time of the sale, a paper or plastic adhesive band, strip, or sleeve shall be applied to the container or bottle and extend over the top of the twist-type closure, cork, stopper, or plug forming a seal that must be broken upon opening of the container or bottle. The adhesive band, strip, or sleeve shall bear the name and address of the brewer. The containers or bottles shall be identified as malt liquor, contain the name of the malt liquor, bear the name and address of the brewer selling the malt liquor, and shall be considered intoxicating liquor unless the alcoholic content is labeled as otherwise in accordance with the provisions of Minnesota Rules, part 7515.1100. A brewer's total retail sales at on- or off-sale under this paragraph may not exceed 3,500 barrels per year, provided that off-sales may not total more than 500 barrels. A brewer licensed under subdivision 6, clause (d), may hold or have an interest in other retail on-sale licenses, but may not have an ownership interest in whole or in part, or be an officer, director, agent, or employee of, any other manufacturer, brewer, importer, or wholesaler, or be an affiliate thereof whether the affiliation is corporate or by management, direction, or control. Notwithstanding this prohibition, a brewer licensed under subdivision 6, clause (d), may be an affiliate or subsidiary company of a brewer licensed in Minnesota or elsewhere if that brewer's only manufacture of malt liquor is:

(i) manufacture licensed under subdivision 6, clause (d);

(ii) manufacture in another state for consumption exclusively in a restaurant located in the place of manufacture; or

(iii) manufacture in another state for consumption primarily in a restaurant located in or immediately adjacent to the place of manufacture if the brewer was licensed under subdivision 6, clause (d), on January 1, 1995.

(c) Except as provided in subdivision 7a, no brewer as defined in subdivision 7a or importer may have any interest, in whole or in part, directly or indirectly, in the license, business, assets, or corporate stock of a licensed malt liquor wholesaler.

Subd. 7a. **Permitted interests in wholesale business.** (a) A brewer may financially assist a wholesaler of malt liquor through participation in a limited partnership in which the brewer is the limited partner and the wholesaler is the general partner. A limited partnership authorized in this paragraph may not exist for more than ten years from the date of its creation, and may not, directly or indirectly, be recreated, renewed, or extended beyond that date.

(b) A brewer may financially assist a malt liquor wholesaler and collateralize the financing by taking a security interest in the inventory and assets, other than the corporate stock, of the wholesaler. A financial agreement authorized by this paragraph may not be in effect for more than ten years from the date of its creation and may not be directly or indirectly extended or renewed.

(c) A brewer who, after creation of a financial agreement authorized by paragraph (b), or after creation of a limited partnership authorized in paragraph (a), acquires legal or equitable title to the wholesaler's business which was the subject of the agreement or limited partnership, or to the business assets, must divest the business or its assets within two years of the date of acquiring them. A malt liquor wholesaler whose business or assets are acquired by a brewer as described in this paragraph may not enter into another such financial agreement, or participate in another such limited partnership, for 20 years from the date of the acquisition of the business or assets.

(d) A brewer may have an interest in the business, assets, or corporate stock of a malt liquor wholesaler as a result of (1) a judgment against the wholesaler arising out of a default by the wholesaler or (2) acquisition of title to the business, assets, or corporate stock as a result of a written request of the wholesaler. A brewer may maintain ownership of or an interest in the business, assets, or corporate stock under this paragraph for not more than two years and only for the purpose of facilitating an orderly transfer of the business to an owner not affiliated with the brewer.

(e) A brewer may continue to maintain an ownership interest in a malt liquor wholesaler if it owned the interest on January 1, 1991.

(f) A brewer that was legally selling the brewer's own products at wholesale in Minnesota on January 1, 1991, may continue to sell those products at wholesale in the area where it was selling those products on that date.

(g) A brewer that manufactures malt liquor in Minnesota may, if the brewer does not manufacture in Minnesota in any year more than 25,000 barrels of malt liquor or its metric equivalent, own or have an interest in a malt liquor wholesaler that sells only the brewer's products.

(h) When the commissioner issues a license to a malt liquor wholesaler described in paragraph (a) or (b), the commissioner may issue the license only to the entity which is actually operating the wholesale business and may not issue the license to a brewer that is a limited partner under paragraph (a) or providing financial assistance under paragraph (b) unless the brewer has acquired a wholesaler's business or assets under paragraph (c) or (d).

(i) For purposes of this subdivision and subdivision 7, clause (c), "brewer" means:

(1) a holder of a license to manufacture malt liquor;

(2) an officer, director, agent, or employee of such a license holder; and

(3) an affiliate of such a license holder, regardless of whether the affiliation is corporate or by management, direction, or control.

Subd. 8. **Sales without license.** A licensed brewer may without an additional license sell malt liquor to employees or retired former employees, in amounts of not more than 768 fluid ounces in a week for off-premise consumption only. A collector of commemorative bottles, those terms are as defined in section 297G.01, subdivisions 4 and 5, may sell them to another collector without a license. It is also lawful for a collector of beer cans to sell unopened cans of a brand which has not been sold commercially for at least two years to another collector without obtaining a license. The amount sold to any one collector in any one month shall not exceed 768 fluid ounces. A licensed manufacturer of wine containing not more than 25 percent alcohol by volume nor less than 51 percent wine made from Minnesota-grown agricultural products may sell at on-sale or off-sale wine made on the licensed premises without a further license.

Subd. 9. **Unlicensed manufacture.** Nothing in this chapter requires a license for the natural fermentation of fruit juices or brewing of beer in the home for family use.

Subd. 10. [Repealed, 1995 c 198 s 17]

History: *1985 c 305 art 5 s 1; 1985 c 308 s 1; 1Sp1985 c 16 art 2 s 3 subd 1; 1986 c 330 s 4; 1987 c 152 art 1 s 1; 1987 c 249 s 1,2; 1990 c 554 s 4-6; 1991 c 249 s 1,31; 1992 c 513 art 3 s 53; 1993 c 350 s 7; 1994 c 611 s 7-9; 1995 c 198 s 4,5; 1996 c 418 s 1; 1997 c 179 art 2 s 2; 2002 c 321 s 5; 2003 c 126 s 2,3; 1Sp2003 c 2 art 4 s 23; 2005 c 25 s 1,2; 2005 c 131 s 1,2; 2005 c 136 art 8 s 12; 2006 c 210 s 3; 2007 c 89 s 3; 2009 c 120 s 2; 2011 c 55 s 3-5*

340A.504 HOURS AND DAYS OF SALE.

Subdivision 1. **3.2 percent malt liquor.** No sale of 3.2 percent malt liquor may be made between 2:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between 2:00 a.m. and 10:00 a.m. on Sunday.

Subd. 2. **Intoxicating liquor; on-sale.** No sale of intoxicating liquor for consumption on the licensed premises may be made:

(1) between 2:00 a.m. and 8:00 a.m. on the days of Monday through Saturday;

(2) after 2:00 a.m. on Sundays, except as provided by subdivision 3.

Subd. 2a. **Certain dispensing exempt.** Where a hotel possessing an on-sale intoxicating liquor license places containers of intoxicating liquor in cabinets in hotel rooms for the use of guests staying in those hotel rooms, and a charge is made for withdrawals from those cabinets, the dispensing of intoxicating liquor from those cabinets does not constitute a sale for purposes of subdivision 2.

Subd. 3. **Intoxicating liquor; Sunday sales; on-sale.** (a) A restaurant, club, bowling center, or hotel with a seating capacity for at least 30 persons and which holds an on-sale intoxicating liquor license may sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 10:00 a.m. on Sundays and 2:00 a.m. on Mondays.

(b) An establishment serving intoxicating liquor on Sundays must obtain a Sunday license. The license must be issued by the governing body of the municipality for a period of one year, and the fee for the license may not exceed $200.

(c) A city may issue a Sunday intoxicating liquor license only if authorized to do so by the voters of the city voting on the question at a general or special election. A county may issue a Sunday intoxicating liquor license in a town only if authorized to do so by the voters of the town as provided in paragraph (d). A county may issue a Sunday intoxicating liquor license in unorganized territory only if authorized to do so by the voters of the election precinct that contains the licensed premises, voting on the question at a general or special election.

(d) An election conducted in a town on the question of the issuance by the county of Sunday sales licenses to establishments located in the town must be held on the day of the annual election of town officers.

(e) Voter approval is not required for licenses issued by the Metropolitan Airports Commission or common carrier licenses issued by the commissioner. Common carriers serving intoxicating liquor on Sunday must obtain a Sunday license from the commissioner at an annual fee of $75, plus $30 for each duplicate.

Subd. 4. **Intoxicating liquor; off-sale.** No sale of intoxicating liquor may be made by an off-sale licensee:

(1) on Sundays;

(2) before 8:00 a.m. or after 10:00 p.m. on Monday through Saturday;

(3) on Thanksgiving Day;

(4) on Christmas Day, December 25; or

(5) after 8:00 p.m. on Christmas Eve, December 24.

Subd. 5. **Bottle clubs.** No establishment licensed under section 340A.414, may permit a person to consume or display intoxicating liquor, and no person may consume or display intoxicating liquor between 1:00 a.m. and 12:00 noon on Sundays, and between 1:00 a.m. and 8:00 a.m. on Monday through Saturday.

Subd. 6. **Municipalities may limit hours.** A municipality may further limit the hours of on and off sales of alcoholic beverages, provided that further restricted on-sale hours for intoxicating liquor must apply equally to on-sale hours of 3.2 percent malt liquor. A city may not permit the sale of alcoholic beverages during hours when the sale is prohibited by this section.

Subd. 7. **Sales after 1:00 a.m.; permit fee.** (a) No licensee may sell intoxicating liquor or 3.2 percent malt liquor on-sale between the hours of 1:00 a.m. and 2:00 a.m. unless the licensee has obtained a permit from the commissioner. Application for the permit must be on a form the commissioner prescribes. Permits are effective for one year from date of issuance. For retailers of intoxicating liquor, the fee for the permit is based on the licensee's gross receipts from on-sales of alcoholic beverages in the 12 months prior to the month in which the permit is issued, and is at the following rates:

(1) up to $100,000 in gross receipts, $300;

(2) over $100,000 but not over $500,000 in gross receipts, $750; and

(3) over $500,000 in gross receipts, $1,000.

For a licensed retailer of intoxicating liquor who did not sell intoxicating liquor at on-sale for a full 12 months prior to the month in which the permit is issued, the fee is $200. For a retailer of 3.2 percent malt liquor, the fee is $200.

(b) The commissioner shall deposit all permit fees received under this subdivision in the alcohol enforcement account in the special revenue fund.

(c) Notwithstanding any law to the contrary, the commissioner of revenue may furnish to the commissioner the information necessary to administer and enforce this subdivision.

History: *1985 c 139 s 1; 1985 c 305 art 7 s 4; 1Sp1985 c 16 art 2 s 3 subd 1; 1987 c 5 s 4; 1987 c 152 art 1 s 1; 1988 c 420 s 1; 1989 c 49 s 3-5; 1990 c 554 s 14; 1991 c 249 s 21,22,31; 1992 c 513 art 3 s 60; 1994 c 611 s 26; 1997 c 129 art 1 s 8; 2002 c 318 s 2; 2003 c 126 s 10-12; 1Sp2003 c 19 art 2 s 59,79; 2005 c 131 s 8-10; 2005 c 136 art 8 s 18,19; 2006 c 210 s 13*

Attachment E

MEMORANDUM

June 13, 2012

To: City Manager Malinen, City Council Members
From: Dan Roe
Subject: Off-Sale Liquor License Quantity

As we on the council have been aware, there is interest in the marketplace to open businesses in Roseville that have as part of their model the sale of off-sale liquor in some form (often wine), such as Trader Joe's or Cost Plus World Market.

The issue raised by potential developers has been the limit of 10 off-sale licenses in Roseville, all of which are currently held by existing establishments, and apparently none of which seem to be in a position to be made available, either due to continued interest in maintaining the license by the current holder or due to the price to obtain the license being too high for a prospective user to justify.

I am well aware that in the past the city council has not been interested in increasing the number of off-sale liquor licenses in Roseville.

However, given the keen interest by some prospective businesses, and given the continued slow economy, as well as Councilmember Johnson's interest in reconsidering the issue, I wanted to broach the subject again with the council from perhaps a bit of a different angle.

It seems that one reason for limiting the number of licenses is to limit the perceived impacts on neighborhoods of having liquor stores nearby.

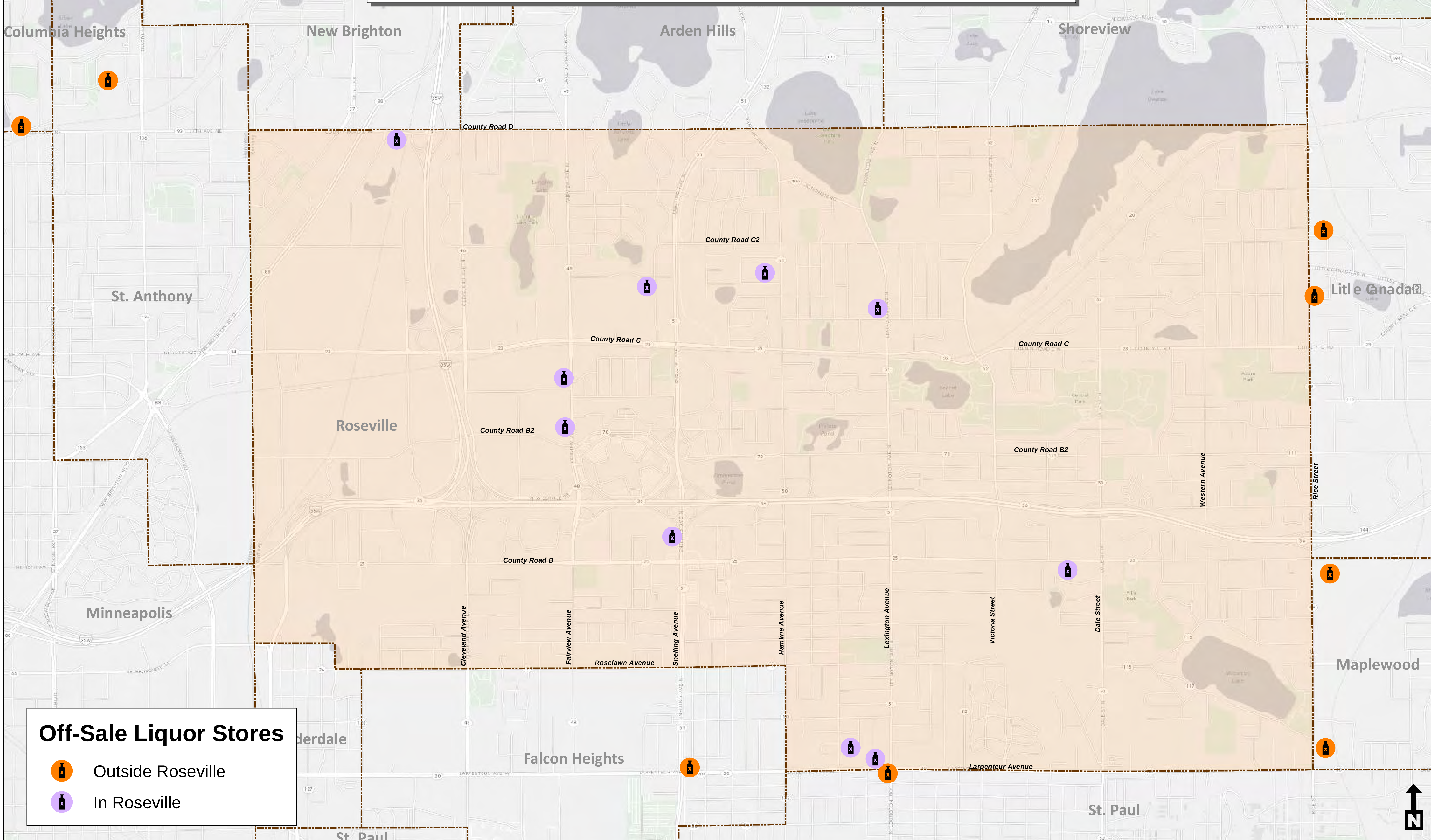
If that is the case, it seems reasonable to conclude that liquor stores located in a primarily commercial area, such as the Regional Business area around Rosedale, would have much fewer impacts on neighborhoods, since the surrounding businesses in the RB zoned area would essentially provide a "buffer" between the liquor store and the nearest neighborhood.

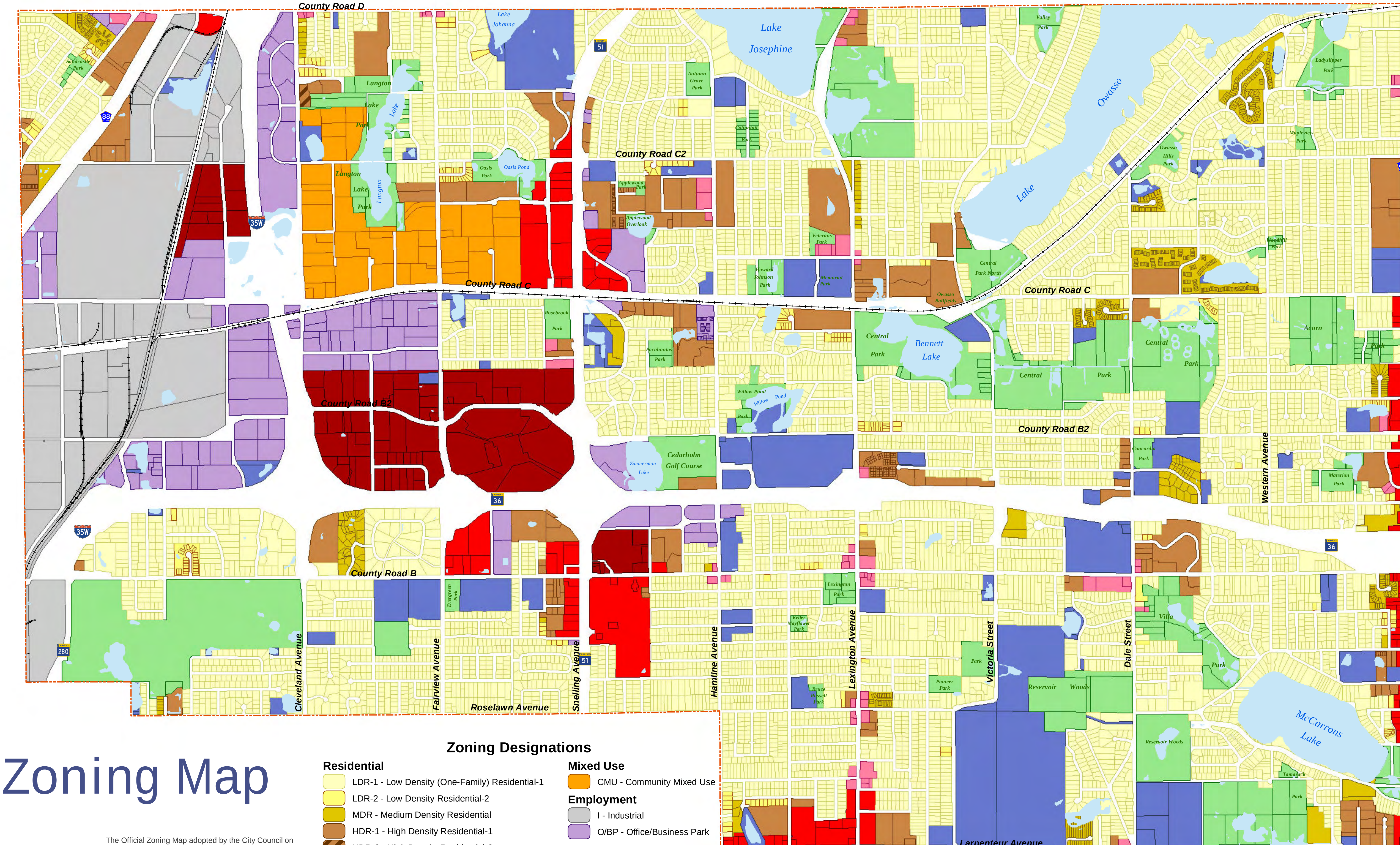
Therefore, it may be worth considering allowing some small number of additional off-sale liquor licenses, provided that they are located only in the RB zoned area. I would suggest that, if we do that, we still limit the number of licenses in non-RB zoned areas to the current 9. (One of our current 10 license holders is already located in the RB zoned area.) In other words, we could raise the limit to, perhaps 12 or 13 or 14, but require that no more than 9 of those may be for stores in non-RB zoned areas.

In addition, if we are willing to increase the number of licenses in that manner, we may want to consider provisions to prevent "clustering" of liquor stores anywhere in the city, which may be a public safety and neighborhood quality concern, perhaps by setting a minimum spacing requirement of, say, ¼ mile in non-RB zoned areas, and perhaps a closer spacing in RB zoned areas.

I suggest another discussion on this matter as we consider the "tap room" license proposal.

Off-Sale Liquor Stores In and Near Roseville





Zoning Map

Zoning Designations

Residential

- LDR-1 - Low Density (One-Family) Residential-1
- LDR-2 - Low Density Residential-2
- MDR - Medium Density Residential
- HDR-1 - High Density Residential-1
- HDR-2 - High Density Residential-2

Commercial

- NB - Neighborhood Business
- CB - Community Business
- RB - Regional Business

Mixed Use

- CMU - Community Mixed Use

Employment

- I - Industrial
- O/BP - Office/Business Park

Public / Institutional

- INST - Institutional
- PR - Park and Recreation

The Official Zoning Map adopted by the City Council on December 13, 2010 in Ordinance 1402 is the final authority with regard to the zoning status of any property. It is on file in the Community Development Department at City Hall.

The zoning designations shown on this map must be interpreted by the Community Development Department. See Water Management Overlay District Map for additional boundaries.

ROSEVILLE

Prepared by:
Community Development Department
Printed: January 2012

Data Sources

* Ramsey County GIS Base Map (1/3/2012)
* City of Roseville Community Development

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 500 1,000 1,500 Feet

N

mapdoc: official_zoning_map.mxd
map: official_zoning_map.pdf

340A.413 RESTRICTIONS ON NUMBER OF INTOXICATING LIQUOR LICENSES THAT MAY BE ISSUED.

Subdivision 1. **On-sale licenses.** No on-sale intoxicating liquor license may be issued in any city except as provided in this section in excess of the following limits:

(1) in cities of the first class, one license for every 1,500 population, up to 200 licenses;

(2) in cities of the second class, not more than 18 licenses plus one for every 2,500 population over 45,000;

(3) in cities of the third class, not more than 12 licenses;

(4) in cities of the fourth class, including cities whose acts of incorporation were repealed by Laws 1973, chapter 123, article V, section 5, not more than seven licenses;

(5) in statutory cities of 5,000 to 10,000 population, not more than six licenses;

(6) in statutory cities of 2,500 to 5,000 population, not more than five licenses;

(7) in statutory cities of 500 to 2,500 population, not more than four licenses; and

(8) in statutory cities under 500 population, not more than three licenses.

Subd. 2. **Additional on-sale licenses permitted for cities in St. Louis County.** For cities in St. Louis County no on-sale liquor license may be issued in excess of the following limits, without the approval of the commissioner:

(1) in cities of the third class, not more than 15 licenses;

(2) in cities of the fourth class, not more than nine licenses; and

(3) in statutory cities of 2,500 to 5,000 population, not more than six licenses.

Subd. 3. **Referendum for additional on-sale licenses.** (a) The governing body of a city may issue on-sale intoxicating liquor licenses over the number permitted under subdivision 1 when authorized by the voters of the city at a general or special election.

(b) The governing body may direct that either of the following questions be placed on the ballot:

(1) "Shall the city council be allowed to issue 'on-sale' licenses for the sale of intoxicating liquor at retail in excess of the number permitted by law?

Yes ....

No ...."

(2) "Shall the city council be allowed to issue (a number to be determined by the governing body) 'on-sale' licenses for the sale of intoxicating liquor at retail in excess of the number now permitted by law?

Yes ....

No ...."

(c) If a majority of voters voting on the question in clause (1) vote yes, the governing body may issue an unlimited number of on-sale licenses. If a majority of voters voting on the question in clause (2) vote yes, the governing body may issue additional on-sale licenses in the number stated in the question.

Subd. 4. **Exclusions from license limits.** On-sale intoxicating liquor licenses may be issued to the following entities by a city, in addition to the number authorized by this section:

(1) clubs, or congressionally chartered veterans organizations;

(2) restaurants;

(3) establishments that are issued licenses to sell wine under section 340A.404, subdivision 5;

(4) theaters that are issued licenses under section 340A.404;

(5) hotels; and

(6) bowling centers.

Subd. 5. **Off-sale licenses.** No off-sale intoxicating liquor license may be issued in any city, except as provided in this section, in excess of the following limits:

(1) in cities of the first class, not more than one off-sale license for each 5,000 population; and

(2) in all other cities the limit shall be determined by the governing body of the city.

Subd. 6. **Area that has been annexed or consolidated.** A license validly issued within the number prescribed in this section is not rendered invalid or illegal by reason of the consolidation or annexation of territory to a city and may continue to remain in effect and be renewed, except that the limitations as to ownership under section 340A.412, subdivision 2.

History: *1985 c 305 art 6 s 13; 1987 c 152 art 1 s 1; 1990 c 554 s 13; 1991 c 249 s 16; 1996 c 418 s 9; 2003 c 126 s 9*

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: June 18, 2012
Item No.: 13.b

Department Approval | City Manager Approval

WJMalinen

Item Description: Discussion of Attorney's Wal-Mart Opinion

BACKGROUND

The City Attorney's office has provided a letter following up on the discussion at the May 21, 2012 City Council meeting concerning the Wal-Mart subdivision plat.

STAFF RECOMMENDATION

Discuss the City Attorney's letter on the Wal-Mart project.

REQUESTED COUNCIL ACTION

Discuss the City Attorney's letter on the Wal-Mart project.

Prepared by: **William J. Malinen, City Manager**
Attachments: A: EBBQ June 14 letter

Attachment A

ERICKSON,
BELL,
BECKMAN &
QUINN, P.A.

1700 West Highway 36
Suite 110
Roseville, MN 55113
(651) 223-4999
(651) 223-4987 Fax
www.ebbqlaw.com

James C. Erickson, Sr.
Caroline Bell Beckman
Charles R. Bartholdi
Kari L. Quinn
Mark F. Gaughan
James C. Erickson, Jr.

Robert C. Bell – *of counsel*

June 14, 2012

Mr. William J. Malinen
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: City of Roseville re: Wal-Mart Project
Our File No.: 1011-00196-7

Dear Mr. Malinen:

At the May 21, 2012, regular City Council meeting the issue of the above-referenced subdivision plat was addressed by the Council. You might recall that, after considerable public input and Council debate, formal action on the application was tabled for a later date. My recollection is that such formal action was tabled at least in part to some members of the Council choosing to disagree with portions our firm's legal advice. The item largely at issue was whether the Council may consider a proposed future use of the subdivided property when taking formal action on the application.

With this correspondence, our office again offers our advice to the City on this issue. [1]

Under state law, a municipality may enact regulations governing plat subdivision applications. Minn. Stat. section 462.358, subd. 1a. According to state law, the regulations may, among other things, address the size, location, grading, and improvements of the lots. Minn. Stat. section 462.358, subd. 2a. Also, municipalities may condition approval of a subdivision application upon the execution of development agreements embodying the terms and conditions of any such approval. Minn. Stat. section 462.358, subd. 2a.

However, a "municipality must approve a preliminary plat that meets the applicable standards and criteria contained in the municipality's zoning and subdivision regulations unless the municipality adopts written findings based on a record from the public proceedings why the application shall not be approved. Minn. Stat. section 462.358, subd. 3b. This statutory provision is relatively new, as it was enacted in 2006. Our office is not aware of any appellate caselaw that specifically interprets this provision, but the League of Minnesota Cities has advised as follows:

[1] Mayor Roe also requested at the May 21 meeting that our office seek concurring opinion from other city attorneys. We have done so, as well as consulted with the League of Minnesota Cities, throughout this matter. These outside sources all support our advice.

"..a city cannot generally deny an otherwise acceptable preliminary plat application for subdivision simply because the city council does not approve of the underlying proposed permitted use. **If the application adequately addresses all of the ordinance standards and requirements, then the preliminary plat generally should be approved.** If the application is denied, the municipality must adopt written findings based on a record from the public proceedings stating why the application was not be approved."

LMC publication dated December 21, 2011. (Emphasis in original)

Further, the Senate Research Department's bill summary described the intended effect of the provision this way: "The proposed legislation provides that if an applicant meets the objective standards set forth in a local government ordinance regarding preliminary plat approval the approval is presumed unless the local government can show that there is somehow a deficiency in the application." Senate Bill Summary, S.F. 2934, dated March 15, 2006.

In our office's view, this 2006 statutory amendment perhaps serves as a codification of at least one prior appellate court decision that reversed a denial of a subdivision application for reasons aside from the applicable local subdivision regulations. *See PTL, LLC v. Chisago Cty. Bd. Comms.*, 656 N.W.2d 567 (Minn.App.2003), (reversing denial of subdivision preliminary plat that "appeared to be perfectly legal, dimensionally speaking," but deemed by the local government as incompatible with existing land uses due to neighbor concern for increased traffic, unsightly lawns, and lower property values).

The obvious question in the present case is whether the issue of a proposed future use of a subdivided property should be considered by the City Council.

Under City Code, subdivision plat applications are first reviewed by city staff, then submitted to the Planning Commission for review and recommendation. Ultimately, decision-making authority for the approval or denial of the subdivision plat is vested within the City Council. Section 1102.02 sets forth the necessary data that must be included in a subdivision plat application. None of the 15 listed items require a recitation of any proposed future land use on the subject property. Similarly, the requirements governing approval of the plat application, set forth in section 1102.03, do not provide for the consideration of a proposed future use of the property.

The city subdivision regulations do require, however, that, "[p]rior to the meeting of the Planning Commission at which the preliminary plat is to be considered, the Community Development Director and Public Works Director shall examine the plat for compliance with this and other ordinances of the City, and submit a written report to the Commission." RV City Code section 1102.01.C.

This is important because, under section 1002.01, the Council has delegated the administration and enforcement of the City's Zoning Ordinance to the Community Development Department. Our office is not aware of any provision that permits the Council to rescind the delegation of such authority on its own initiative, absent an amendment to the Code. Therefore, under City Code, the appropriate point in the subdivision plat process for consideration of proper zoning for a proposed future use of the site is restricted to the initial staff review of the matter.

In the case of the present Wal-Mart subdivision application, the matter was reviewed by city staff, proceeded to review and recommendation by the Planning Commission, and ultimately reached the City Council for formal action. Throughout this process, our office consistently advised that the proposed future use of the subdivided property would not be a proper consideration after the initial review by the Community Development Department was completed. Within the subdivision approval/denial process, the authority to do so simply is not vested in the Planning Commission or the City Council under current City regulations.

Should members of the City Council continue to dispute this advice, which is their prerogative, recent developments may have made the disagreement moot. On June 8, 2012, the subdivision applicant requested an administrative zoning decision from the Community Development Department, seeking a formal declaration of whether the proposed future use of the subject property is permitted under the City Zoning Ordinance. This request may provide an opportunity for the Council to consider the issue of the proposed future use of the site.

Section 1009.08.A of the City Code provides a mechanism for Council review of such administrative decisions. The Code states:

> An appeal pertaining to...an administrative ruling of the Community Development Department regarding any interpretation of the intent of [the City Zoning Ordinance...may be filed by any property owner or their agent.
>
> 1. The appeal shall be submitted to the City Manager within 10 calendar days after the making of the order or decision being appealed.
>
> 2. The appeal shall state the specific grounds upon which the appeal is made.
>
> 3. The appeal shall be accompanied by the fee set forth in Chapter 314 of this Code.
>
> ...When an appeal is filed, a public meeting regarding the matter shall be held before the City Council, acting as the Board of Adjustments and Appeals, at a regular meeting held within 30 days of the receipt of the appeal. The Board of Adjustments and Appeals will reconsider only the evidence that had previously been considered as part of the formal action that is the subject of the appeal. New or additional information from the appeals applicant(s) may be considered by the Board of Adjustments and Appeals at its sole discretion, if that information serves to clarify information previously considered by the Variance Board and/or staff.
>
> ...A mailed notice of the public meeting at which the appeal is to be considered will be sent to the appeals applicant(s) as well as the owner of the subject property.

It is our office's understanding that the Community Development Department will render its response to Wal-Mart's request shortly. Should any property owner file an appeal of that response, the matter will be scheduled for public hearing by the Council in its quasi-judicial capacity as the Board of Adjustments and Appeals. Following the hearing, the Council will then rely on the public record to pass judgment on whether the proposed future use of the site is permitted under the Zoning Ordinance.

Very truly yours,

ERICKSON, BELL, BECKMAN & QUINN, P.A.

Mark F. Gaughan

MFG/amg

ROSEVILLE

REQUEST FOR COUNCIL ACTION

Date: June 18, 2012
Item No.: 13.c

Department Approval | City Manager Approval

W J Malinen

Item Description: Discuss E-Commerce/E-Government Efforts As Outlined in the City Manager's Goals

BACKGROUND

Municipalities are implementing sustainable practices that provide fast, cost-effective and transparent services to residents. The City Council recognized a commitmenet to sustainable practices by outlining E-Commerce and E-Government solutions within the City Manager's goals. One aspect of sustainability includes electronic communications both externally and internally. The purpose of this discussion is to explore ways the City can continue efforts to maximize electronic efficiences and provide an overview of what the City has been researching to satisfy this goal.

The City is looking at implementing sustainable practices in the following ways:

1. Human Resources Information System
2. Citizen Service Request Systems (with possible integration with asset management software)
3. Website upgrades
4. Electronic Packet Distribution/Tablets for Council

POLICY OBJECTIVE

To explore ways the City of Roseville can implement sustainable practices to cut costs, and increase efficiencies both internally and externally.

BUDGET IMPLICATIONS

A commitment to improvement and sustainability does come with a varying cost. As each of the systems outlined are finalized, staff will bring the cost of implementation to the Council for consideration.

STAFF RECOMMENDATION

Discuss the City's efforts to provide E-commerce and E-government solutions to City of Roseville residents and staff.

REQUESTED COUNCIL ACTION

Discuss the City's efforts to provide E-commerce and E-government solutions to City of Roseville residents and staff.

Prepared by: William J. Malinen, City Manager
Attachments: A: Overview

HRIS (Human Resources Information System)

HRIS Background

A human resource information system (HRIS) is an information system or managed service that provides a single, centralized view of the data that a human resource management (HRM) or human capital management (HCM) group requires for completing human resource (HR) processes. Such processes include recruiting, applicant-tracking, payroll, time and attendance, performance appraisals, benefits administration, employee self-service and perhaps even accounting functions.

A very basic HRIS is composed of a database and a database management system. More complex systems include tools for human resource analytics.

An HRIS system will allow the City of Roseville to be more efficient with planning and management of our human capital.

HRIS System Review

The City received eight demos from HRIS vendors and reviewed sixteen systems total. The City has narrowed the prospects to four including:

- ✓ Perfect Software
- ✓ 2Interact
- ✓ Sage/Abbra
- ✓ NEOGOV (HR system being developed we would be a pilot org.)

The cost of an appropriate HRIS varies greatly and ranges include the following:

- ✓ Implementation costs – $10,000 – 15,000
- ✓ Ongoing annual hosting/support costs - $10,000 – $20,000

Engagement Options Matrix

Citizen Service Request

Included with redesign of website

- CivicPlus version limited to five staff members
- Vision Internet version unlimited users

Part of Asset Management System being purchased by Public Works Department (can include requests for other departments) unlimited users - $5,000 plus $1,000 annual fee

Numerous third party service providers (some are internet portals, some Smartphone apps) – starting at $5,000 plus annual fees

Enhanced Website

Redesign with current vendor CivicPlus, $11,758 plus $7,758 annual hosting fee

Redesign plus enhanced functionality with Vision Internet, $24,750 plus $5,500 annual hosting fee

- Improved Content Management System
- Improved user experience (e.g. mega menu)

(Notes: In 2007 we paid approximately $30,000 for site redesign. The RFP committee ranked Vision Internet 2nd. The biggest difference at that time was price. Experience has shown that CivicPlus is less robust than Vision Internet.)

Enhanced Email Communications

E-newsletter – included in website redesign from both vendors

E-newsletter – numerous third party vendors

E-mail communications campaign with GovDelivery including evaluation of current system and custom design of enhanced system that includes metrics and on-going consultation, $41,000

Interactive Information Sharing

Social media sites – (All these sites are free to use)

- Facebook
- Blog
- Twitter - @RosevilleMN (already established, not yet promoted)
- YouTube - http://www.youtube.com/user/CityofRosevilleMN/videos (already established, not yet promoted)

Electronic Council Meeting Packets

Background

The City prints and posts council meeting materials prior to each council meeting. It is a time consuming and costly process. (On occasion our packets have been in excess of 500 pages and average around 200 pages.)

Numerous cities, counties and school boards in Minnesota are taking advantage of new technologies to get information to elected officials and citizens. They have eliminated printed packets and instead rely on electronic devices at council meetings. The technologies being adopted are fully equipped with annotation functionality as many were created with the councilmember in mind.

Staff has researched several options for making packets available using tablet type devices. There are many options, each with advantages and disadvantages, mainly around compatibility with city-based programs. Most tablets or notebooks have programs or applications that can be purchased to ameliorate those concerns. Additionally, transitioning to electronic media supports the city's commitment to reduce our environmental impact. Printing packets is no longer a sustainable practice for municipalities.

The Cost of Implementation

The council has approximately 30 meetings per year. It costs approximately $2,300 per year to print five packets for each meeting. This includes the cost of paper (35 and 40 reams of paper) and the cost of printing equipment. In addition to the print cost, the City collectively spends about 180 hours (more than $4,500 staff time) annually to print and collate packets and to have a Community Services Officer deliver the packets. In total we devote approximately $7,000 per year to produce paper-based information packets

Tablets, notebooks and laptops starts at around $500. Peripherals and applications would add a minimal cost.

If the Council decides to use electronic meeting packets, the Council has several options to make electronic devices available to Councilmembers.

1. City purchases devices.
2. City compensates councilmembers for the purchase (reimbursement or pay increase).
3. Councilmembers bear the full cost of purchasing electronic device, applications and peripherals.

Each option has advantages and disadvantages.

1. If the City purchases devices, we would purchase certain types of tablets to make it easier to access city-generated materials. Councilmembers would not have a choice about the device that best meets their preferences. If a device is lost, broken or stolen, the City would be financially responsible to replace or repair it. The City would own the device and a Councilmember would be expected to use the tablet for city related business.

2. Councilmembers could receive a one-time technology reimbursement for a required purchase. In this option, Councilmembers would purchase a device of their choosing and would be able to use for personal reasons. Once the Councilmember left office he/she would retain ownership. Devices would have to be compatible with city programs/technology. If a device was lost, broken or stolen, the Councilmember would be financially responsible to replace or repair it. If a Councilmember leaves office before his/her term is completed, he/she may be expected to reimburse the City at a pro-rated rate.

3. Councilmembers could purchase a device of their choosing and would have full rights of ownership. They could use it for personal reasons as well as use it for council meetings. If a device was lost, broken or stolen, the Councilmember would be financially responsible to replace or repair it, even if they were using it for official city business. The City would have no input over compatibility with accessing city-generated materials.