

Police Civil Service Commission

Meeting Minutes Tuesday, May 10, 2011

Elm Conference Room, Roseville City Hall

Commissioners Present:

Jim Campbell, chairperson, Don Drackert, recording secretary, Zoe Jenkins

Others Present:

Chief Rick Mathwig, Kelly Roberto, Police Department Assistant

- A. The meeting was called to order at 1:00 p.m. by Chairperson Campbell. Mr. Campbell welcomed the newly appointed member, Zoe Jenkins. Kelly Roberto, police department assistant, swore Zoe Jenkins as a member of the commission and provided her with the Police Civil Service Commission notebook. She was also provided with a copy of the Official Oath to which she had been sworn.
- B. The agenda for this day's meeting was approved.
- C. The minutes of the March 8, 2011 meeting were unanimously approved.
- D. The slate of officers as suggested by Mr. Campbell was approved. It was determined that Don Drackert would succeed Jim Campbell as chairperson, Mr. Campbell would become vice-chairperson and Zoe Jenkins would be recording secretary.

There was a brief review and discussion of the role of the Commission, state statutes and Roseville city regulations. Zoe Jenkins was encouraged to familiarize herself with these rules and regulations.

E. Action Item: Lieutenant Eligibility Roster.

Chief Mathwig discussed the selection process and recommended approval of the top three candidates.

Erika Scheider
Greg Levendoski
Scott Williams

The commission agreed with and approved Chief Mathwig's recommendations and the process that was used to determine their qualifications.

Chief Mathwig discussed two possible retirements. Those on the eligibility list will be considered. He believed the retirements would take place within the next several months.

Action Items Closed.

F. The meeting was adjourned at 1:35 p.m. Further meetings will be scheduled by Chairperson Drackert when needed.

Respectfully submitted, May 13, 2011,

Zoe Jenkins
Recording Secretary