

Roseville Police Civil Service Commission (PCSC)

Meeting Minutes: Tuesday, March 8, 2011

Elm Conference Room - Roseville City Hall

Members Present:

Commissioners James Campbell, Teresa Bailey and Don Drackert

Others Present for the Agenda Items:

RPD Chief of Police, Rick Mathwig

A. Chairperson Campbell called the meeting to order at 1:00 pm and the previously provided agenda was reviewed and agreed upon as submitted.

B. Approval of Previous Meeting Minutes: The Commission reviewed and unanimously approved the Jan 18, 2011 meeting minutes.

C. Status of Any Previous Action Items:

Action Item: Chief Mathwig:

As requested, Chief Mathwig provided the Commission with the results of the background checks completed on the top candidates for the three available officer positions. The following seven applicants, listed in order of merit, passed all required checks and are considered eligible and fully qualified to be hired as City of Roseville Police Officers.

Joseph Cox
Boua Chang
Joshua Swenson
Justin Gunderson
Matthew George
Shannon Deshler
Brian Mevissen

Positions were offered to the top three candidates: Joseph Cox, Boua Chang and Joshua Swenson. Mr. Cox and Mr. Chang accepted but Mr. Swenson declined. An offer was then extended to Justin Gunderson who accepted the position. The Commission fully agrees with and supports the hiring of these three individuals.

ACTION ITEM CLOSED

D. Other Discussion Items:

1. Under the provisions of Minnesota Statue, Title 74, Chapter 419.06 (7) and after review of individual qualifications, a motion was made and seconded by the Commission to certify the individuals listed below as the three applicants now standing highest on the list to fill any future vacancies within the Roseville Police Department:

Matthew George
Shannon Deshler
Brian Mevissen

2. Chief Mathwig provided the Commission with an overview of the upcoming promotion test process which will be used to fill the three newly established Lieutenant (Investigation, Patrol and Administration) positions. The testing will consist of the following three components:

- 1) Peer review comprising 15% of the total score,
- 2) Background and Personnel File review conducted by the Chief of Police comprising 25% of the total score.
- 3) Personal interview conducted by three upper level police administrators from outside the Department. This component comprises 60% of the total score.

3. Chairperson Campbell queried as to the internal distribution of the newly approved PCSC Rules and Regulations of our Commission. Chief Mathwig stated that copies have been provided to every affected officer in the Department and has been posted in the department. It was determined however that no copy had yet been placed on the City of Roseville web site as required in the Rules.

ACTION ITEM OPEN: Chief Mathwig agreed to ensure that a copy is appropriately placed on the City of Roseville web site.

E. The next meeting of the Roseville PCSC will be scheduled by Chairperson Campbell on an as-needed basis.

Adjournment

As no other matters were brought to the attention of the Commission, Chairperson Campbell adjourned the meeting at 1:47 pm.

Respectfully submitted, March 14, 2011

Don Drackert
Recording Secretary
Commissioner, Roseville PCSC