

Police Civil Service Commission

Meeting Minutes Monday, November 7, 2011

Elm Conference Room, Roseville City Hall

Commissioners Present:

Don Drackert, chairperson; Jim Campbell, Zoe Jenkins, recording secretary

Others Present:

Rick Mathwig, Chief, Roseville Police Department

- A. The meeting was called to order by the chairperson, Don Drackert at 1:00 p.m.
- B. The minutes of the October 4, 2011 meeting were reviewed and approved.
- C. The purpose of this meeting is to certify the Sergeant Eligibility List and to schedule the February 2012 Annual Meeting.
- D. Chief Mathwig reviewed the process that was followed to achieve the final rankings on the sergeant eligibility list.
- DI. There were originally nine applicants. Eight applicants completed the process. One applicant withdrew due to a necessary maternity leave. Applicants Marc Schultz, Mark Ganley and Jennifer Eng received the highest scores. Chief Mathwig will talk to each applicant individually explaining his/her score and ranking within the process. They will also have an opportunity to review their own test results as well as be advised of ways in which they can improve their performance and enhance their experiences should they wish to apply again in the future. The top three candidates will be interviewed individually by Chief Mathwig. He will then discuss these candidates and their qualifications with Lieutenants Rosand, Scheider and Williams. Chief Mathwig will recommend one candidate to the City Manager.
- E. Jim Campbell moved and Don Drackert seconded that the top three candidates on the Sergeant Eligibility List be certified.
- F. It was likewise moved and seconded that the two remaining candidates continue on the Sergeant Promotion List and be considered eligible for any openings that might occur in the next 12 months.

G. The Commission would also like to thank each of the Roseville Police Department applicants. The Commission is pleased with the very thorough and professional evaluation process used in making the final selection. The competition was extremely keen and the final decision was made only after a thorough review of each applicant's qualifications and experience.

H. The date for the annual meeting of the Police Civil Service Commission is scheduled for Tuesday, February 7, 2012 at 1:00 p.m. in the Elm Room of the City Hall.

I. There being no further business, the meeting was adjourned at 1:22 p.m.

Respectfully submitted,

Zoe Jenkins
Recording Secretary

November 11, 2011
amended November 18, 2011