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Finance Commission
Meeting Minutes – Virtual Meeting Training
June 5, 2020

Attendees

The Finance Commission (FC) meet for training on the virtual meeting software. The meeting started at 3:00 p.m.

Commissioners Present: Siafa Barclay, Bruce Bester, Wanda Davies, Ryan Lee, John Murray, Jack Reif, Dan Sagisser

Commissioners Absent: None.

Staff Present: Finance Director Michelle Pietrick, Communications Manager Garry Bowman

Garry Bowman, Communications Manager, provided training for the Finance Commissioners and staff on how to conduct a virtual meeting using the Zoom platform.

The purpose of the training was to make sure that every commissioner was able to connect with both audio and visual components and to make sure lighting and framing worked well for each Commission member.

The training also walked through how the user interface works, covered tips for hosting an efficient meeting, the role of Chair, Host, Panelists and Attendees, how to share screens and a few other items.

Chair Murray noted the next meeting is August 18th to discuss the 2021 City Manager recommended budget and tax levy and also discuss items for Joint city Council/Commission meeting.

Ms. Pietrick indicated she was not sure when joint Council meetings will occur, most of the ones scheduled earlier have been moved further out in the year. The Commission will also have the Capital Improvement Plan to review at the August meeting.

Training meeting adjourned at 3:30 p.m.