



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, May 4, 2020**

Pursuant to Minn. Stat. 13.D.021, City Council members, City Staff, and members of the public participated in this meeting electronically due to the COVID-19 pandemic.

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Willmus (arrived at 6:28), Laliberte, Groff, Etten, and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

Etten moved, Laliberte seconded, approval of the agenda as presented.

Roll Call

Ayes: Laliberte, Groff, Etten, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one indicated a desire to speak.

5. Recognitions, Donations, and Communications

a. 2020 Police Week Proclamation

Mayor Roe read the 2020 Police Week Proclamation.

Etten moved, Laliberte seconded, proclaiming May 10-16, 2020 as National Police Week.

Roll Call

Ayes: Laliberte, Groff, Etten, and Roe.

Nays: None.

6. Items Removed from Consent Agenda

7. Business Items

a. Receive Update on COVID-19 and Impact on City Operations

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request For Council Action and related attachments dated May 4, 2020.

Assistant Fire Chief Brosnahan updated the Council on the local response and modeling update and the planned next steps.

Councilmember Groff asked what steps the Fire Department and EMT staff are taking to be safe themselves.

Assistant Fire Chief Brosnahan indicated he had to give credit to dispatch center in Ramsey County which has been doing a fantastic job of performing Pro Q&A's. He reviewed the process that calls go through before dispatching personnel.

Mayor Roe thanked Assistant Fire Chief Brosnahan for his part of the presentation.

Mr. Trudgeon continued with the city update.

Councilmember Laliberte noted since the last Council meeting, she has talked to someone at Ramsey County in the economic development area and Ramsey County is working on their program for small business support. Ramsey County anticipates that by the time the program is ready, it will be able to support a about 700 businesses with those funds. She indicated that will be county wide.

Councilmember Etten asked what the Police Department as well as the Code Enforcement Department are doing in regard to PPE protection.

Police Chief Mathwig explained the Police Department has a good supply of PPE equipment, especially with gloves and glasses. He noted there are not a lot of extra N95 masks but there have been donations to help fill the gap. He reviewed what the Police Department is doing to protect themselves.

Mayor Roe explained he wanted to check on food distribution at Unity Park this weekend and assumed there were proper procedures in place to keep people socially distanced and safe while picking up their food.

Mr. Trudgeon reviewed the food distribution plan for the residents.

Mayor Roe voiced appreciation on behalf of himself, the Council, and the local officials for all of the things that the community is doing to help each other out through this time.

Councilmember Willmus joined the meeting at approximately 6:28 p.m.

- b. Consider Adopting a Resolution Approving the 2040 Comprehensive Plan**
City Planner Bryan Lloyd summarized the request as detailed in the Request for Council Action dates May 4, 2020.

Mayor Roe offered an opportunity for public comment with no one indicating a desire to speak.

Groff moved, Etten seconded, adoption of Resolution No.11693 entitled, "Resolution Adopting Roseville's 2040 Comprehensive Plan."

Council Discussion

Councilmember Groff thanked Mr. Lloyd and staff for all of the work done on this. Reading through it, he thought some of the comments were an improvement.

Councilmember Etten concurred and thanked staff for a couple of years work on this.

Councilmember Willmus echoed those comments and thought this was a process that went on a little longer than anyone expected, and he appreciated everyone's diligence and patience.

Councilmember Laliberte agreed and expressed her gratitude and appreciation for staff and all of the departments that have been affected on the back and forth. She noted as someone who has been fairly active with Metro Cities, there have been several conversations between Metro Cities and the Met Council about how difficult it was for Roseville and many other cities in the State this year to get these approved. Feedback has been delivered to the Met Council about how things could go better the next time.

Mayor Roe echoed the last comment and as a member of the Land Use Advisory Committee for the Met Council, he expressed some of those same considerations on behalf of Roseville staff as well as other cities. The appearance of some moving goal posts from the time Roseville submitted the plan and when approval was to happen definitely created some back and forth. He thought the message was received by the Met Council. He also thanked the members in the community who participated in the process and provided their input.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

c. Consider Adoption of a Resolution Memorializing the Rosedale Center EAW Record of Decision

City Planner Thomas Paschke briefly highlighted this item as detailed in the Request For Council Action and related attachments dated May 4, 2020.

Mayor Roe asked for clarification on Mr. Paschke's presentation regarding comments from citizens who were nonresidents.

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Mr. Paschke believed that was correct.

Councilmember Etten indicated one of the citizens in the presentation is a resident living near Fairview and County Road B. He did not think his next question was relevant in passing this item but thought a lot of work will need to be done by the State and County with regard to the traffic lights and traffic system. He wondered what procedures are in place to make sure those things happen because the city does not really control that process.

Public Works Director Marc Culver explained his department has been working very closely with MnDOT and Ramsey County on future projects in and around this area. Specifically MnDOT does not have the improvements or the replacement for the traffic signals around the Fairview Interchange Program for the next couple of years so staff is not only working with them on replacing the traffic signals. Additional improvements that were identified in the traffic study include improving the queuing that backs up onto Highway 36. He indicated staff is also working with Ramsey County on future possible improvements through a study that is being done.

Mayor Roe wondered if this is the type of development that would have a development agreement or a public improvement contract with the developer, or is that not something that would enter into this.

Mr. Culver indicated at this point the City is not looking at a need for a public improvement contract because all of the improvements being looked at are on site. This is something staff will keep an eye on.

Councilmember Groff noticed the pedestrian and bike paths were addressed a little bit and there was a recommendation for more pedestrian and bike connectivity. He wondered what the status was regarding the overpass over Highway 36.

Mr. Culver explained this is something the city is going to continue to push MnDOT on and even something that the City and County are going to look at addressing in their study, at least as a narrative. He noted this is an expensive endeavor and something that will probably need federal funding but there needs to be a plan first.

Mayor Roe offered an opportunity for public comment with no one indicating a desire to speak.

Etten moved, Groff seconded, adoption of Resolution No.11694 entitled, "Resolution Memorializing the Rosedale Center Environmental Assessment Worksheet Record of Decision, Making a Negative Declaration on the Need to Conduct an Environmental Impact Statement (EIS)."

Council Discussion

Councilmember Etten appreciated the thorough information in the report and the work from staff. He also looked forward to seeing traffic improvements as this moves forward.

Councilmember Groff thanked staff for all the work on this and thought the public was excited that this is moving forward.

Councilmember Laliberte thanked staff for getting the Council additional materials.

Councilmember Willmus indicated he appreciated the work that has gone into this so far.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None

d. Discuss Next Steps for Inflow/Infiltration (I/I) Mitigation

Assistant City Engineer Luke Sandstrom briefly highlighted this item as detailed in the Request for Council Action and related attachments dated May 4, 2020.

Mayor Roe thanked Mr. Sandstrom for the presentation.

Councilmember Willmus asked if there is any data from the Met Council as to I/I issues with the Met Council infrastructure and is the Met Council actively measuring that.

Mr. Sandstrom indicated that is a question a lot of the cities express, all of the interceptor pipes in Roseville are owned and maintained by the Met Council. Those are just as old and were built in the 1960's. He noted the Met Council has increased their inspections through Roseville and are actually wrapping up the second interceptor project. The Met Council has inventoried all of the pipes in the city, have ratings for everything, and been doing similar lining of the pipes to keep their infrastructure up as well. It is hard to quantify, but the Met Council is investing money into the infrastructure and will continue to do so moving forward.

Councilmember Willmus asked if the Met Council has, at any point, conveyed the type of flow that results from their infrastructure.

Mr. Sandstrom indicated the Met Council has not.

Councilmember Willmus indicated he would support the target approach in the areas where there are issues and the education component moving forward. He wondered if a corresponding project approach could be done at the same time.

Mr. Sandstrom indicated it could be done, noting mailings and sewer replacement projects can be done at the same time as well as paving projects.

Mayor Roe indicated other cities do it with building permits and he wondered if there was a level of magnitude of a project where it could be looked at as another way of getting inspections done, if it is outside of the target area.

Mr. Sandstrom thought that could be discussed with Community Development to see what the threshold might be and what makes sense. He noted staff wants to move forward cautiously with this because the city does not want people to become wary of code enforcement and inspections.

Mayor Roe agreed.

Councilmember Etten asked how staff would approach a targeted approach, would staff go door to door in those target areas where there are the greatest I/I issues, or is Mr. Sandstrom talking about using one of the other mechanisms to include an inspection.

Mr. Sandstrom indicated the communications staff would gather educational information and then talk about what options are out there. Also, the City will try to incentivize it with the funding mechanism.

Mayor Roe asked if people are using assessments as a way to pay for it, is it just for the sump pump disconnect, or is it the inspection of the sewer connection from the house to the street. He also asked what is covered in those types of grants or reimbursements or putting it on an assessment.

Mr. Sandstrom indicated other cities actually require an inspection of the lateral and sump pump. Those cities allow the assessment option because fixing a sewer line can cost between two and eight thousand dollars, depending on how serious the repair is. If it is mostly a sump pump issue, the residents usually pay that up-front.

Mayor Roe asked how it is handled when there is a street project going on in a neighborhood and the city lets the residents know that their lateral line can be replaced at that time.

Mr. Sandstrom explained the City does not require the inspection or replacement and it is totally optional, but the City provides the resident the cost to do it. Some cities have their staff come in and do everything but then it becomes an access issue because it usually has to be done from residents' basements.

Mayor Roe asked if the Met Council lines primarily pass through the City with sewer and water from other communities or is there a certain amount of tie-in from Roseville's system into those lines.

Mr. Sandstrom explained Roseville is unique in that the interceptor the Met Council owns was once city owned. In the 1960's when the city was being built out, the city constructed all of the main and tied it into St. Paul. When the Met Council and Sewer Board were created in the 1970's, a portion of the system was given over to them. The city has quite a bit more houses that tie into the interceptor because it used to be a city main where other cities do not have many private connections.

Mayor Roe thought the next step would be for staff to develop plans for specific implementation based on the recommendations from the PWET Commission and Council feedback. He indicated the Council is generally supportive of the idea of the targeted approach, figuring out what that is, and what resources the City has to make that work. The Council would also like staff to look at the assessment option and maybe other assistance with either inspections or the sump pump disconnects.

The Council concurred.

e. Consider an Amendment to Chapter 314 General Business License and Permit Fees

City Manager Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated May 4, 2020.

Councilmember Groff clarified that these fees were not getting reduced permanently and it was only for this year.

Mr. Trudgeon indicated that was correct, only for the remainder of 2020. Later in the year, the 2021 Fee Schedule will be reviewed and can be discussed at that point.

Willmus moved, Laliberte seconded, enactment of Ordinance Amendment 1584 entitled, "An Ordinance Amending Chapter 314, Fee Schedule," and amending Special Event License as a permit.

Council Discussion

Councilmember Willmus indicated if the city is looking at a Special Event License as a license, it should be revisited because he thought it should be classified as a permit since it is not something that is ongoing.

Mayor Roe indicated Councilmember Willmus could make that a condition of the motion.

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Councilmember Willmus amended his motion to reflect the Special Event License is a permit rather than a license.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe

Nays: None

8. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve April 20, 2020 City Council Meeting Minutes

Groff moved, Etten seconded, approval of the April 20, 2020 city Council Meeting Minutes as presented.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated May 4, 2020 and related attachments.

Etten moved, Groff seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$383,032.41
96307-96390	239,953.75
TOTAL	\$622,986.16

b. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

c. Approve 3115 Evelyn Street Encroachment Agreement

10. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Trudgeon reviewed the May 11, 2020 EDA and Council work session and the May 18, 2020 Council Meeting.

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Mayor Roe indicated NE Youth and Family Services (NYFS) has their rescheduled event coming up on Wednesday.

Councilmember Laliberte explained the NE Youth and Family Services luncheon is going virtual, has no maximum capacity, and anyone can still join or support NYFS. She also noted the Ramsey County League of Local Governments is having its monthly event on Friday morning.

11. Adjourn

Etten moved, Willmus seconded, adjournment of the meeting at approximately 7:37 p.m.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager