



Minutes

**Roseville Economic Development Authority (REDA)
City Council Chambers, 2660 Civic Center Drive
Monday, January 11, 2021 – 6:00 p.m.**

*Pursuant to Minn. Stat. 13.D.021,
Economic Development Authority members, City Staff, and members of the
public participated in this meeting electronically.
due to the COVID-19 pandemic.*

1. Roll Call

President Dan Roe called to order a meeting of the Roseville Economic Development Authority (REDA) in and for the City of Roseville at approximately 6:00 p.m. Voting and Seating Order: Etten, Groff, Strahan, Willmus, and Roe.

Present: President Dan Roe and Board Members Robert Willmus, Jason Etten, Wayne Groff, and Julie Strahan.

Others Present: Attorney Martha Ingram, Executive Director Pat Trudgeon, Community Development Director Janice Gundlach, and Housing & Economic Development Program Manager Jeanne Kelsey

2. Pledge of Allegiance

3. Approve Agenda

There were no changes to the Agenda.

Etten moved, Willmus seconded, to approve the agenda as presented.

Ayes: 5

Nays: 0

Motion carried.

4. Public Comment

Deferred to the City Council meeting.

5. Business Items

a. Election of Officers

Housing & Economic Development Program Manager Jeanne Kelsey provided a brief summary of this request as detailed in the staff report and attachments dated January 11, 2021.

President Roe noted traditionally the President is the Mayor, the Vice President is typically the Acting Mayor and the Treasurer position is open amongst the members.

Member Etten nominated Member Willmus as Treasurer.

Strahan moved, Etten seconded, to elect Roe as President, Groff as Vice President, and Willmus as Treasurer of the Roseville Economic Development Authority.

Ayes: 5

Nays: 0

Motion carried.

- b. **Authorize Resolution for Interfund Loan for Matching Grant Funds Regarding DEED’s Environmental Clean-Up Grant for Twin Lakes Station** Housing and Economic Development Program Manager Jeanne Kelsey provided a brief summary of this request as detailed in the staff report and attachments dated January 11, 2021.

Member Groff asked what the timeframe would be for the money to come back.

Ms. Kelsey explained the certification of the first part of these projects is occurring in the next year. 2022 will bring the other certifications.

President Roe offered an opportunity for public comment with no one indicating a desire to speak to this issue.

Etten moved, Willmus seconded, adoption of REDA Resolution No. 75 entitled, “Resolution Authorizing an Interfund Loan for Advance of Certain Environmental Costs in Connection with Tax Increment Financing District No. 22: Twin Lakes II.”

Ayes: 5

Nays: 0

Motion carried.

- c. **Authorize Master Subordination Agreement and Master Disbursement Agreement in Connection with LCDA Loan for Owasso Gardens** Housing and Economic Development Program Manager Jeanne Kelsey provided a brief summary of this request as detailed in the staff report and attachments dated January 11, 2021.

President Roe offered an opportunity for public comment with no one indicating a desire to speak to this issue.

Groff moved, Etten seconded, adoption of REDA Resolution No. 76 entitled, “Resolution Approving Master Subordination Agreement and Master Disbursement Agreement in Connection with LCDA Loan from Roseville Economic Development Authority to CB Owasso Gardens Limited Partnership.”

Ayes: 5

Nays: 0

Motion carried.

6. **Board and Executive Director Communications, Reports, and Announcements**
a. **Memo Regarding Future EDA Discussion on Roseville’s Residential & Business Assistance Programs.**

Executive Director Trudgeon provided a brief summary of this request as detailed in the staff report and attachments dated January 11, 2021.

Mr. Trudgeon noted this will be brought forward at the March 15, 2021 EDA meeting for further discussion.

Member Willmus stated if staff came back with a potential creation of a Roseville down payment assistance program, he would want to see something that is differentiating a Roseville program from what is currently available.

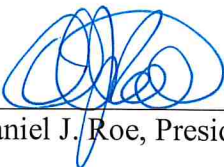
7. **Adjourn**

Groff moved, Etten seconded, adjourning the REDA meeting at approximately 6:23 p.m.

Ayes: 5

Nays: 0

Motion carried.



Daniel J. Roe, President

ATTEST:



Patrick Trudgeon, City Manager

Groff moved, Etten seconded, adoption of REDA Resolution No. 76 entitled, “Resolution Approving Master Subordination Agreement and Master Disbursement Agreement in Connection with LCDA Loan from Roseville Economic Development Authority to CB Owasso Gardens Limited Partnership.”

Ayes: 5
Nays: 0
Motion carried.

6. **Board and Executive Director Communications, Reports, and Announcements**
a. **Memo Regarding Future EDA Discussion on Roseville’s Residential & Business Assistance Programs.**

Executive Director Trudgeon provided a brief summary of this request as detailed in the staff report and attachments dated January 11, 2021.

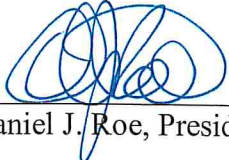
Mr. Trudgeon noted this will be brought forward at the March 15, 2021 EDA meeting for further discussion.

Member Willmus stated if staff came back with a potential creation of a Roseville down payment assistance program, he would want to see something that is differentiating a Roseville program from what is currently available.

7. **Adjourn**

Groff moved, Etten seconded, adjourning the REDA meeting at approximately 6:23 p.m.

Ayes: 5
Nays: 0
Motion carried.



Daniel J. Roe, President

ATTEST:


Patrick Trudgeon, City Manager