

**Mayor:**  
Dan Roe



**Address:**  
2660 Civic Center Dr.  
Roseville, MN 55113

**Councilmembers:**  
Jason Etten  
Lisa Laliberte  
Wayne Groff  
Robert Willmus

**City Council Agenda  
Amended  
Monday, March 16, 2020  
City Council Chambers**

**Phone:**  
651-792-7000

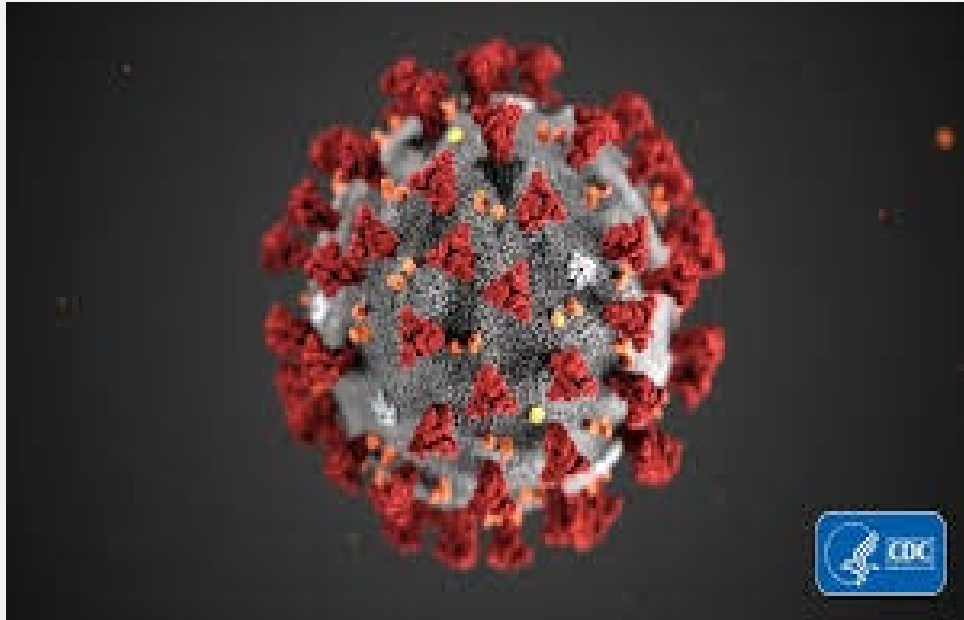
**Website:**  
[www.cityofroseville.com](http://www.cityofroseville.com)

1. 6:00 P.M. Roll Call  
Voting & Seating Order: Etten, Willmus, Laliberte, Groff, and Roe
2. 6:01 P.M. Pledge of Allegiance
3. 6:02 P.M. Approve Agenda
4. 6:03 P.M. Public Comment
5. Recognitions and Donations
6. Items Removed from Consent Agenda
7. Business Items
  - 7.A. 6:05 P.M. Update regarding COVID-19  
Documents:  
[REQUEST FOR COUNCIL ACTION.PDF](#)
  - 7.B. 6:25 P.M. Consideration to approve a Proclamation, and two Resolutions declaring a local emergency in the City of Roseville.  
Documents:  
[REQUEST FOR COUNCIL ACTION AND ATTACHMENTS.PDF](#)
8. Approval of City Council Minutes
9. Approve Consent Agenda
10. Future Agenda Review, Communications, Reports, and Announcements - Council and City Manager
11. 7:00 P.M. Adjourn

# COVID-19 Emergency Preparedness Update

March 16, 2020





- 4000+ cases in the US
  - 70 deaths
- 35+ cases in MN
  - Ramsey County

## COVID-19/Corona Virus

- Symptoms
  - Fever (100.4)
  - Dry Cough
  - Respiratory Distress
  - Aches, Pains, and Chills
- At Most Risk in Our Community
  - Elderly
  - Immune-Compromised
  - Pre-Existing Respiratory

## Current Situation: National & Local

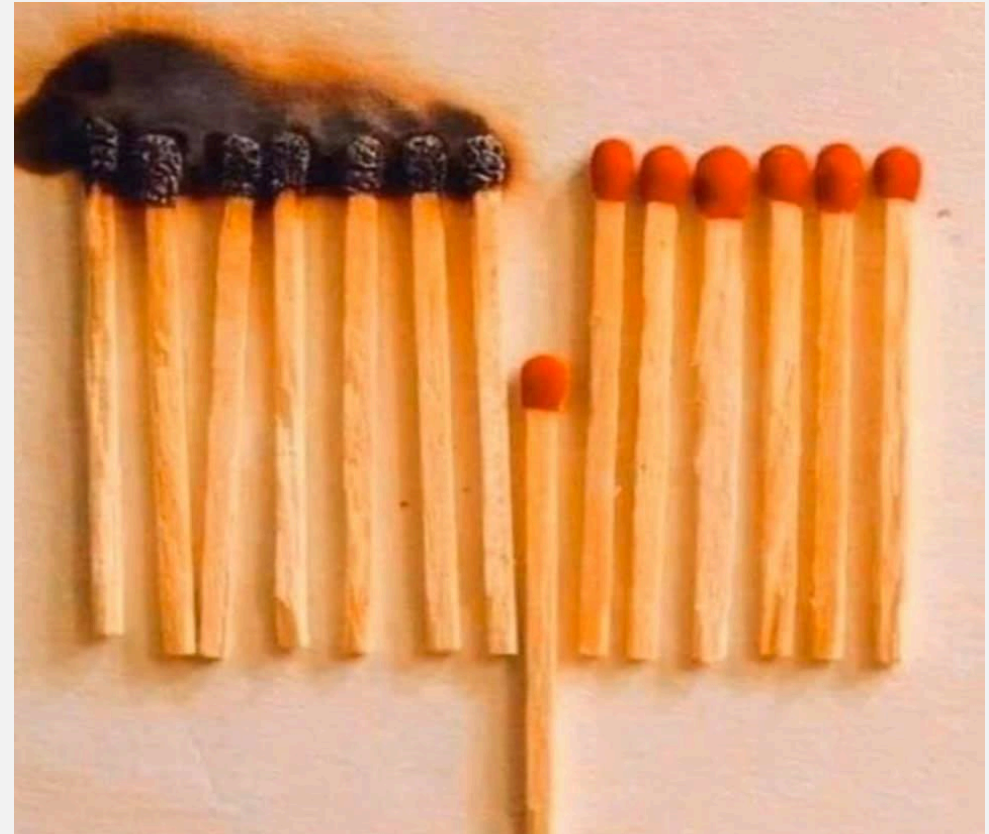
- Federal Emergency (3/13/20)
  - Stafford Act
    - 75% reimbursable
  
- State Emergency (3/13/20)
  - Mitigation Focused
  - School Closure (3/15/20)
  
- County Emergency
  - Local emergency over the weekend (3/14/20)
  - Full declaration on Tuesday, March 17<sup>th</sup>

## **Local Preparation**

- Daily meetings and briefings starting Thursday, March 12<sup>th</sup>.
- Made decision to close City operations to the public starting March 16<sup>th</sup>.
- Assessing available resources and needs from each department.
- Prioritizing essential functions.
- In close communication and coordination with regional partners.

## Safety and Prevention Measures

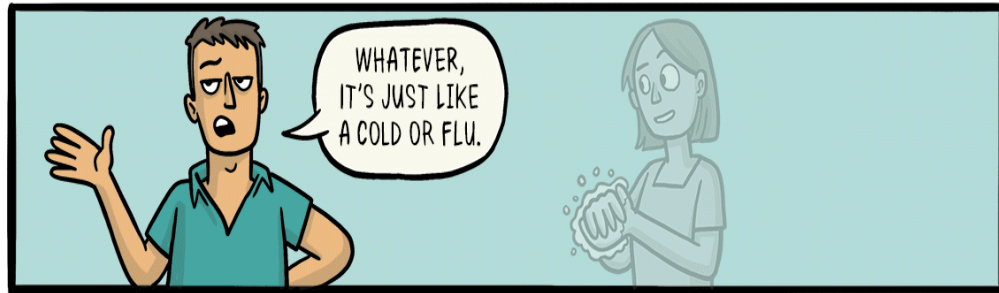
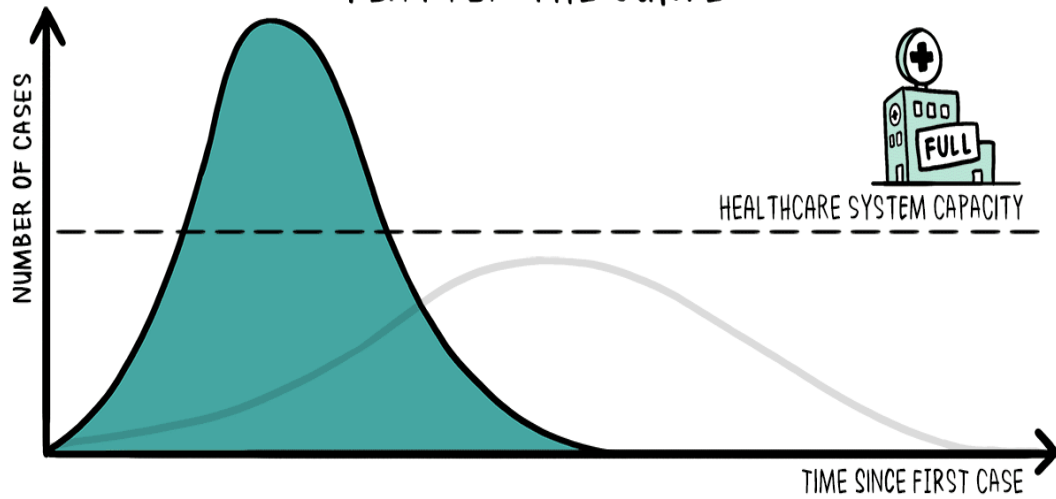
- Wash hands thoroughly and frequently for at least 20 seconds.
- Cover your cough and sneeze.
- Refrain from touching your eyes, mouth, and nose.
- Implement and practice social distancing measures.
  - 6 feet is recommended
- If sick, stay home.



# COVID-19 Update

## Emergency Preparedness

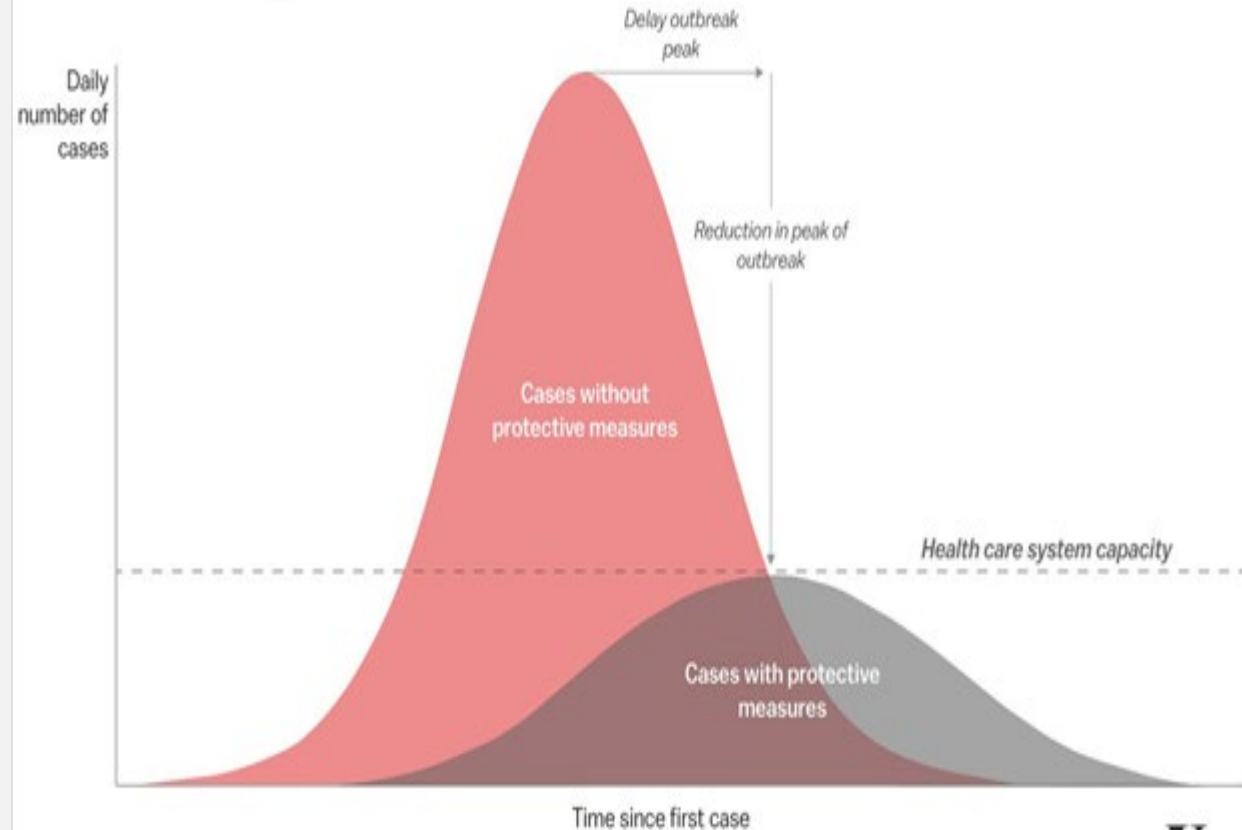
### FLATTEN THE CURVE



@SIOUXSIEW @XTOTL @THESPINOFFTV

\*ADAPTED FROM @DREWAHARRIS, THOMAS SPLETTSTÖBER (@SPLETTE) AND THE CDC\*  
CC-BY-SA

### Flattening the curve



Source: CDC

Vox

## Next Steps for Roseville

- Continue daily briefings with department head staff.
  - 24-Hour Operational Periods
- Monitor and assess staffing needs and essential functions.
- Continue to work with regional partners.
  - Prevention, Response, and Mitigation
- Assess the need and timing of a local emergency declaration.





Questions?

Thank you!

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: March 16, 2020  
Item No.: 7.b

Department Approval

City Manager Approval



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Item Description: Consideration to approve a Proclamation, and two Resolutions declaring a local emergency in the City of Roseville.

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1 **BACKGROUND**

2 The Roseville Emergency Management Team has held numerous meetings in the recent weeks, and  
3 have decided that Roseville should declare a local emergency due to the COVID-19 virus. Ramsey  
4 County has declared an emergency on Saturday and all of the suburban communities are in line to  
5 declare a local emergency in the next few days.

6

7 **FINANCIAL IMPACTS**

8 Declaring a local emergency is designed to allow the city to be more nimble in its response and able to  
9 recover its costs from the emergency.

10 **REQUESTED COUNCIL ACTION**

11 Motion to approve Proclamation and Resolution 11681 and 11682.

12

Prepared by: Katie Bruno, Deputy City Clerk  
Attachments: a. Proclamation  
b. Resolution 11681  
c. Resolution 11682



## MAYOR'S PROCLAMATION DECLARING A LOCAL EMERGENCY

**WHEREAS**, the Mayor of Roseville finds that the following situation exists:

- World Health Organization has declared a novel coronavirus- COVID-19 as a Pandemic.
- Cases of the COVID-19 continue to increase at a rapid rate, stressing the local healthcare system.
- Federal, State, and County Health Agencies have enacted social distancing mandates in an effort to reduce risk and stress on the healthcare system.
- The expectations on local resources and services will be stressed and there is a need to increase our local operations and spending capabilities to respond to the growing needs of the community we serve.

**WHEREAS**, the Mayor finds that the situation is sudden and unforeseen and could not have been anticipated;

**WHEREAS**, the Mayor finds that conditions in the City of Roseville have worsened considerably as a result of the situation;

**WHEREAS**, the Mayor finds that the situation threatens the health, safety, and welfare of the citizens of the community;

**WHEREAS**, the Mayor finds that traditional sources of relief are not able to repair or prevent the injury or loss.

**Therefore**, pursuant to Minn. Stat. § 12.29 the Mayor hereby declares this situation to be a local emergency effective at \_\_\_\_ p.m. on March 16, 2020.

This declaration of a local emergency will invoke the City's disaster plan. The portions that are necessary for response to and recovery from the emergency must be used.

\_\_\_\_\_  
Mayor Daniel J. Roe

ATTEST:

\_\_\_\_\_  
City Manager Patrick Trudgeon

Presented to the Mayor at \_\_\_\_ p.m. on this 16th day of March, 2020. Approved this 16th day of March, 2020.

NOTE: The council must give approval in order for the Emergency Declaration to last for more than three days

**RESOLUTION NO. 11681**

**EXTRACT OF MINUTES OF MEETING  
OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

\* \* \* \* \*

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on 16th day of March, 2020, at 6:00 p.m.

The following members were present: Willmus, Laliberte, Groff, Etten, and Roe; and the following members were absent: None.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION TO EXTEND PERIOD OF LOCAL EMERGENCY**

**WHEREAS**, Minnesota Statute § 12.29, subd. 1 allows the governing body of a local government to extend the period of a local emergency declared pursuant to Minnesota Statute § 12.29, subd. 1.

**WHEREAS**, the Mayor of Roseville has found that the following emergency situation exists:

- World Health Organization has declared a novel coronavirus- COVID-19 as a Pandemic.
- Cases of the COVID-19 continue to increase at a rapid rate, stressing the local healthcare system.
- Federal, State, and County Health Agencies have enacted social distancing mandates in an effort to reduce risk and stress on the healthcare system.
- The expectations on local resources and services will be stressed and there is a need to increase our local operations and spending capabilities to respond to the growing needs of the community we serve.

**WHEREAS**, the Mayor has declared that the situation constitutes a local emergency;

**WHEREAS**, the City Council agrees with the Mayor’s findings and further finds that the local emergency will last for more than three days;

**BE IT RESOLVED** by the City Council that:

- 1) The local emergency is recognized as continuing until April 15, 2020
- 2) This declaration of a local emergency will invoke the City’s Emergency Management Plan. The portions that are necessary for response to and recovery from the emergency must be used.

The motion was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof Willmus, Laliberte, Groff, Etten, and Roe; and the following voted against: None.

WHEREUPON said resolution was declared duly passed and adopted.



**RESOLUTION NO. 11682**

**EXTRACT OF MINUTES OF MEETING  
OF THE  
CITY COUNCIL OF THE CITY OF ROSEVILLE**

\* \* \* \* \*

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on 16th day of March, 2020, at 6:00 p.m.

The following members were present: Willmus, Laliberte, Groff, Etten, and Roe; and the following members were absent: None.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION TO MAKE EXPENDITURES DURING A LOCAL EMERGENCY**

**WHEREAS**, the Mayor of Roseville has declared that a local emergency is in effect;

**WHEREAS**, the city council finds that immediate action to respond to the situation is needed in order to protect the health, safety, and welfare of the community;

**WHEREAS**, the immediate expenditure of city funds is required to respond to the emergency;

**WHEREAS**, Minn. Stat. § 12.37 provides that during a local emergency, the governing body of a city may enter into contracts and incur obligations necessary to combat the disaster by protecting the health and safety of persons and property and by providing emergency assistance to the victims of the disaster without compliance with procedures, formalities and requirements ordinarily prescribed by law or charter.

**BE IT RESOLVED** that the City Council authorizes the City Manager to make any and all expenditures necessary to deal with the local emergency on behalf of the City of Roseville.

The motion was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof Willmus, Laliberte, Groff, Etten, and Roe; and the following voted against: None.

WHEREUPON said resolution was declared duly passed and adopted.

